

The Yuma County Intergovernmental Transportation Authority (YCIPTA) met in Regular Session on Monday, September 26, 2016 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26<sup>th</sup> Street, Yuma, AZ, 85364. The Chairman called the meeting to order at 1:32 p.m.

**Members present:**

Brian Golding, Sr./Quechan Indian Tribe  
Greg Wilkinson/City of Yuma  
Larry Killman/ Town of Wellton  
Paul Soto/Cocopah Indian Tribe  
Michael Sabath/Northern Arizona University  
Daniel Corr/Arizona Western College

**Members Excused:**

Susan Thorpe/Yuma County  
Bill Lee/City of Somerton/Secretary  
Ralph Velez/City of San Luis

**Other Present:**

Shelly Kreger/YCIPTA/Transit Director  
Chona Medel/YCIPTA/Financial Services Operations Manager  
Maritza Hernandez/YCIPTA/Office Specialist  
George Rodriguez/National Express/Operations Manager  
Jesus Aguilar/National Express/Safety and Training Manager

The Pledge of Allegiance was led by Dr. Corr

**CALL TO PUBLIC:**

**No. 1: Gene Dalbey – Yuma Region Bicycle Coalition (YRBC)**

Mr. Dalbey stated that he would like YCAT and YRBC to team up. Mr. Dalbey went over some options for carrying bikes on the buses. Mr. Dalbey wants to coordinate with YCAT to motivate bike users to ride YCAT.

**CONSENT CALENDAR:**

**No. 1: Adopt the July 25, 2016 regular minutes.**

**MOTION** (Sabath/Soto): Approve items as presented.

**VOICE VOTE:** Motion Carries, 6-0 with Mr. Lee, Ms. Thorpe and Mr. Velez excused.

**DISCUSSION & ACTION ITEMS:**

**No. 1: Discussion and or action regarding the YCIPTA Disadvantaged Business Enterprise Program. Action required.**

Dr. Sabath inquired if the only change was making it from a two-year plan to a three-year plan.

Ms. Kreger confirmed that was the only change.

**MOTION** (Killman/Corr): Approve items as presented.

**VOICE VOTE:** Motion Carries, 6-0 with Mr. Lee, Ms. Thorpe and Mr. Velez excused.

**No. 2: Discussion and or action regarding the YCIPTA/Quechan MOU Exhibit A. Amendment Six. Action required.**

Ms. Kreger presented the information as contained in the member packet. Ms. Kreger stated that the amount was lower due to a reduction of service on the Turquoise Route 10.

Mr. Golding, Sr. continued the discussion regarding the change in the amount being supplied by ICTC TDA funding.

**MOTION** (Soto/Wilkinson): Approve items as presented.

**VOICE VOTE:** Motion Carries, 6-0 with Mr. Lee, Ms. Thorpe and Mr. Velez excused.

**No. 3: Discussion and or action regarding the Intergovernmental Agreement between Town of Quartzite and YCIPTA for the Purposes of Coordinating Transit Services. Action required.**

Ms. Kreger presented the information a contained in the member packet.

Mr. Wilkinson inquired as to the funding cost of the ridership.

Dr. Sabath inquired regarding who operated the Camel Express.

Ms. Kreger stated that the Town of Quartzsite provided that service.

Mr. Golding inquired regarding what the annual ridership would be for the route.

**MOTION** (Corr/Sabath): Approve items as presented.

**VOICE VOTE:** Motion Carries, 6-0 with Mr. Lee, Ms. Thorpe and Mr. Velez excused.

**No. 4: Discussion regarding the Transit IDEA 79 Project – Implementation of Smart Card Automatic Fare Collection (AFC) Technology in Small Transit Agencies for Standard Development. No action required.**

Ms. Kreger presented the information as contained in the member packet. Ms. Kreger stated that this was a pilot program that implemented smart cards in a small transit agency. YCIPTA staff recommends not to proceed with the systems due to constant issues with the smart card system.

No action was taken.

**No. 5: Discussion and update regarding vehicle audit and maintenance issues. No action required.**

Ms. Kreger stated that on August 2016 staff reported to the Board via email an accident that had occurred involving a wheel coming off of the bus and striking another vehicle. Since the incident, staff hired a third-party inspector to audit all of the vehicles in YCAT fleet. The full report should be available for next month's meeting. Also, YCIPTA staff will have more surveillance cameras installed in the maintenance bays.

No action was taken.

**PROGRESS REPORTS:**

**No. 1: Operations Manager Report – George Rodriguez, National Express Operations Manager. No action is required. Provided at meeting**

Mr. Rodriguez stated that he would like to improve the YCAT transit system. Mr. Rodriguez further stated he would be providing oversight and more structure.

No action was taken.

**No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.**

Ms. Kreger presented the information as contained in the member packet. Ms. Kreger stated that 7 shelters had been installed.

No action was taken.

**No. 3: Transit Ridership & Customer Comment Report – Carol Perez, Management Analyst/Mobility Manager No action is required.**

Ms. Perez was not available to present the report. Ms. Kreger presented the information as contained in the member packet.

**No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required. Provided at meeting.**

Mrs. Medel provided the reconciled account balances for YCIPTA checking accounts held at 1st Bank Yuma for the following months as follows:

**August 31, 2016**

Greyhound \$10,323.03  
General \$64,778.75  
Payroll \$12,840.73  
Fare Revenue \$47,878.33

**August 31, 2016**

YC Treasurer \$214,468.12

**Greyhound sales by Month**

July 2016 \$16,191.10  
August 2016 \$13,078.95

**Fare Revenue by Month**

July 2016  
YCAT \$26,566.83  
On Call \$414.00

**August 2016**

YCAT \$34,510.07  
On Call \$966.00

*Accounts payable* as of August 31, 2016 was \$36,723.44  
*Accounts receivable* as of August 31, 2016 was \$142,957.59

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

The next Board meeting is scheduled for Monday, October 24, 2016.

**ADJOURNMENT**

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:11 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY  
Adopted this October 24th, 2016, Agenda Item CC-1

  
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CAROL PEREZ, Board Secretary