

The Yuma County Intergovernmental Transportation Authority (YCIPTA) met in Regular Session on Monday, May 23, 2016 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ, 85364. The Chairman called the meeting to order at 1:31 p.m.

Members present:

Brian Golding, Sr./Quechan Indian Tribe
Paul Soto/Cocopah Indian Tribe
Bill Lee/City of Somerton/Secretary/Treasurer
Greg Wilkinson/City of Yuma
Larry Killman/ Town of Wellton
Michael Sabath/Northern Arizona University
Susan Thorpe/Yuma County
Glenn Mayle/Arizona Western College

Members Excused:

Ralph Velez/City of San Luis

Other Present:

Shelly Kreger/YCIPTA/Transit Director
Chona Medel/YCIPTA/Financial Services Operations Manager
Carol Perez/YCIPTA/Management Analyst
Sergio Ortiz/National Express/Maintenance Manager

The Pledge of Allegiance was led by Mr. Michael Sabath.

CALL TO PUBLIC:

No. 1: Gene Dalbey – Yuma Region Bicycle Coalition (YRBC)

Mr. Dalbey stated that the Yuma Region Bicycle Coalition wanted to collaborate with YCAT and was hoping to get some time on a future agenda to discuss bicycles. Mr. Dalbey also stated that Yuma is almost named a bicycle friendly community by League of American Bicyclists. The YRBC wants to work with others in the community to make it official. Mr. Dalbey also stated he appreciated that all of the buses have bike racks.

No. 2: Luis Martinez – General Public/ YCAT Rider

Mr. Martinez stated that he regularly uses YCAT. He further stated that YCAT has issues in regards to governance and is concerned with the future of transportation in Yuma. Mr. Martinez also stated that YCAT has a disconnect from the public and would like to see that each constituency have an office where the public can provide feedback in regards to the YCAT System.

CONSENT CALENDAR:

No. 1: Adopt the April 18, 2016 regular minutes.

No. 2: Adopt the April 18, 2016 executive session minutes.

MOTION (Lee/Mayle): Approve items as presented with amendments to consent calendar no. 1 for scrivener's error.

VOICE VOTE: Motion Carries, 8-0 with Mr. Velez excused.

PRESENTATIONS:

No. 1: San Luis Transit Route Circulation Study – Alex Lange, Kimley Horn

Mr. Lange stated that Mrs. Kreger has been great in assisting and providing information both operationally and local. Mr. Lange stated that there seem to be a great demand for service in San Luis and that currently taxis are fulfilling that demand. He further stated that the prior week there was an incident involving a taxi (van) that was pulled over and cited by San Luis Police Department due to have 14 students on board.

Mr. Lange reviewed the process of determining the potential routes. Mr. Lange stated that there were discussions and surveys to determine key activity centers to ensure that the route is successful. All the information and input was used to create a potential route and four alternatives. Mr. Lange stated that these potential routes were presented to the TAC and a preferred alternative was created to include Yellow 95.

Mr. Lange stated that along with the route they plan on adding high visibility cross walk or bulb-out and installing six (6) to seven (7) shelters (mainly along Main St and Juan Sanchez Boulevard).

Mr. Wilkinson inquired if the City Council for the City of San Luis had approved the costs. Mrs. Kreger stated that they were originally quoted a higher amount and will be presenting an update to the Board the following Wednesday.

Mr. Wilkinson inquired if the City of San Luis would be purchasing their own bus to run the service. Mrs. Kreger stated that it had been discussed nothing finalized. Need of new buses for fleet. Not really San Luis bus but would be used as part of fleet.

Mr. Golding inquired if the bus stop standards were shared with City of San Luis. Mrs. Kreger stated that the City of San Luis was aware of the bus stop standards.

No action was taken.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding YCIPTA's application for the Rides to Wellness Demonstration and Innovative Coordinated Access and Mobility Grants as a pass-through to Saguaro Transportation Services

Mrs. Kreger stated that Saguaro Transportation Services (STS) requested YCIPTA to apply for this grant as a pass-through to STS due to YCIPTA being a designated recipient. Mrs. Kreger stated that Mr. Eduardo Castro, Transportation Director, STS was present and would provide more information in regards to the grant.

Mr. Castro stated that the grant would fund enhancements to an existing module for providing non-emergency medical transportation for those not already receiving services through another federally qualified services.

Mr. Sabath inquired in regards to how much money is being applied for. Mrs. Kreger stated that \$300,000 is what is requested by STS for this grant.

Ms. Thorpe inquired in regards to the length of the program. Mr. Castro stated that it was a one-year pilot program.

Mr. Golding inquired in regards to how the Rides to Wellness program differs from the current service provided by YCAT OnCall. Mr. Castro stated that the Rides to Wellness program target people that are outside of those parameters of what is offered by YCAT OnCall as well as services provided by 5307 funding through STS.

Mr. Golding inquired if there would be an application process for these services. Mr. Castro stated that it would only be need to be non-emergency medical trip such as a doctor appointment or a trip to pick up prescription medication. Discussion ensued in regards to how STS ensure that the trips were strictly medical.

MOTION (Mayle/Thorpe): Approve items as presented
VOICE VOTE: Motion Carries, 8-0 with Mr. Velez excused.

No. 2: Action to adopt Resolution No. 2016-001, authorizing the Transit Director to file for FTA funding for Fiscal Year 2016-2017.

Mrs. Kreger stated that this is an annual resolution that needs Board Approval. No changes from the previous Resolution in 2015.

MOTION (Lee/Wilkinson): Approve items as presented
VOICE VOTE: Motion Carries, 8-0 with Mr. Velez excused.

No. 3: Discussion and or action to approve the Second Amendment of the Independent Contractors Agreement with All Access Media for transit advertising services.

Mrs. Kreger stated that YCIPTA previously had two contracts but one contract was severed.

MOTION (Wilkinson/Mayle): Approve items as presented
VOICE VOTE: Motion Carries, 8-0 with Mr. Velez excused.

No. 4: Discussion and/or action regarding service reduction on Turquoise Route 10 beginning July 1, 2016.

Mrs. Kreger provided background information as contained in the member packet. Mrs. Kreger noted that there be service changes to Turquoise Route 10 due to the route not meeting the fare box ratio as required. Since the change is minimal is does not require a call to the public. Mrs. Kreger also state that the route will be a cash fare only route.

Mr. Golding provided additional background information and stated that one of the principal reason for the route was to provide members of the Quechan Tribe access to services to the Department of Motor Vehicles (DMV), El Centro Regional Medical Center (ERMC) and other service. Mr. Golding stated that to attempt to accommodate lifestyle a stop at the Imperial Valley Mall was added. The Imperial County Transportation Commission (ICTC) used funds from the Transportation Development Act (TDA) to fund this route.

Mr. Mayle inquired if part of that goal for the Quechan Tribe was to provide access to DMV services that members couldn't receive in Yuma. Mr. Golding stated that yes, it was part of the goals. Mr. Golding stated that previously Imperial Valley Transit (IVT) was providing services from Yuma to El Centro. The service that IVT was providing was two round trips, one in the morning and one in the afternoon and the service was on request basis only.

No action taken.

PROGRESS REPORTS:

No.1: Operations Manager Report – Tiffany Turner, National Express Operations Manager. *No action is required.*

Mr. Ortiz presented the Operations Manager Report on behalf of Ms. Turner. Mr. Ortiz presented the report as contained in the member packet.

No action was taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Mrs. Kreger presented the report as contained in the member packet.

Mrs. Kreger stated that five (5) bus shelters were submitted for approval; the shelters are the highest profile stops. Mrs. Kreger further stated that it would be ideal to get them installed as soon as possible due to the high summer temperatures.

Mr. Mayle inquired in regards to the turnaround time to get shelters installed after approval of the bus stop shelter permit. Mrs. Kreger that the turnaround time would be minimal; a few weeks.

No action was taken.

No. 3: Transit Ridership & Customer Comment Report – Carol Perez, Administrative Assistant. *No action is required.*

Ms. Perez presented the report as contained in the member packet.

Mr. Killman requested the budget, YCAT background information and ridership for Gold route be emailed to him. Mr. Killman stated that he was preparing a report for his Board.

No action was taken.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required. Report was handed out at meeting.*

Mrs. Medel stated that the reconciled account balances for YCIPTA checking accounts held at 1st Bank Yuma for the following months are as follows:

March 31, 2016

Greyhound \$16,991.64
General \$66,880.94
Payroll \$6,035.46
Fare Revenue \$100,453.74

April 30, 2016

Greyhound \$20,756.29
General \$73,768.04
Payroll \$15,217.33
Fare Revenue \$19,383.42

March 31, 2016

YC Treasurer \$71,067.76

April 30, 2016

YC Treasurer \$211,945.34

Greyhound sales by Month

March \$14,832.14

April \$15,968.45

Fare Revenue by Month

March 2016

YCAT \$47,632.73

On Call \$573.00

April 2016

YCAT \$27,539.48

On Call \$557.00

Accounts payable as of April 2016 was \$170,553.06

Accounts receivable as of April 2016 was \$138,545.46.

Mr. Wilkinson requested a year to year comparison of the financial reports. Mr. Sabath agreed and stated that it would be useful to see possible trends.

No action was taken.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting is Monday, June 27, 2016 and will be held at Aldrich Hall, Yuma County Department of Development Services, 2351 West 26th Street -- Yuma, AZ, 85364. Agenda items to discuss are to be determined. The public is invited to attend.

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:30 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY
Adopted this 27th Day of June, 2016, Agenda Item CC-1


CAROL PEREZ, Board Secretary