



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

NOTICE AND AGENDA OF THE REGULAR MEETING THE BOARD OF DIRECTORS OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

MONDAY, January 28, 2019 – 1:30 PM

**Yuma County Department of Development Services – Aldrich Hall
2351 West 26th Street -- Yuma, AZ, 85364**

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CALL TO PUBLIC: The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT CALENDAR: The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,
Susan M. Zambrano -.Sec/Treas. - Arizona Western College, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Dr. Michael Sabath - Northern Arizona University
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton,

Shelly Kreger, Transit Director

1. Adopt the December 17, 2018 regular and executive session minutes. **Pg. 4**

DISCUSSION & ACTION ITEMS:

1. Discussion and or action regarding Election of Chairperson, Vice Chairperson and Secretary/Treasurer for FY2019 Action required. **Pg. 7**
2. Discussion and or action regarding Director term renewals for Dr. Michael Sabath (NAU) and Larry Killman (Town of Wellton). Action required. **Pg. 17**
3. Discussion and or action regarding the proposed Notice of Award for the Automated Fare Collection/APC System. Action required. **Pg. 20**
4. Discussion and or action regarding the ongoing Government Shutdown and possible implications to Capital and Operations of YCAT. No action required. **Pg. 26**
5. Discussion and or action regarding the Transit Directors Annual Review. **Pg.30**
6. Discussion and or action regarding National Express Transit closeout negotiations, Notice of Claim, and related matters. **Pg. 31**

PROGRESS REPORTS:

1. Operations Manager Report – Elizabeth Williams, General Manager – RATP Dev. *No action required.* **Pg. 32**
2. Maintenance Manager Presentation – Jeffrey Stewart – RATP Dev Maintenance Manager. *No action is required.* **Pg. 33**
3. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* **Pg. 46**
4. Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required. **Provided at meeting***
5. Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.* **Pg. 47**

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Brian Golding, Sr.-Quechan Tribe, Dr. Michael Sabath - Northern Arizona University
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton,

Shelly Kreger, Transit Director

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

EXECUTIVE SESSION:

1. Discussion and or action regarding the Transit Directors Annual Review. This matter is brought in executive session pursuant to A.R.S. § 38-431.03(A)(1).
2. Discussion and/or consultation for legal advice with YCIPTA legal counsel regarding National Express Transit closeout negotiations, Notice of Claim, and related matters pursuant to A.R.S. §§ 38-431.03(A)(3) & (4).

Chairman adjourns Executive Session and reconvenes Regular Session.

7. Discussion and or action regarding the Transit Directors Annual Review. Action required.
8. Discussion and or action regarding National Express Transit closeout negotiations, Notice of Claim, and related matters.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting February 25, 2019

ADJOURNMENT

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,
Susan M. Zambrano -Sec/Treas. - Arizona Western College, Greg Wilkinson – City of Yuma,
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Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton,

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Session on Monday, December 17, 2018 Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chairman, Susan Thorpe, called the meeting to order at 1:34 P.M.

Members Present:

Susan Thorpe/Yuma County/Chairman
Larry Killman/Town of Wellton/Vice Chairman
Susanna Zambrano/Arizona Western College/Secretary/Treasurer
Brian Golding, Sr. /Quechan Indian Tribe
Ian McGaughey/City of Somerton
Ralph Velez/City of San Luis
Greg Wilkinson/City of Yuma
Michael Sabath/Northern Arizona University

Members Excused:

Paul Soto/Cocopah Indian Tribe

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Chona Medel/YCIPTA/Financial Service Operations Manager
Minda Davy/ Benesch & Davy Law Firm

The Pledge of Allegiance was led by Mr. Greg Wilkinson.

Call to Public: There were no public comments made but Call to Public was left open by the Chairman.

CONSENT CALENDAR:

No. 1: Adopt the November 26, 2018 regular and executive session minutes.

Motion (Killman/ McGaughey): Approved item presented.

Voice Vote: Motion Carries, (7-0) with Mr. Sabath and Mr. Soto being excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding the Memorandum of Understanding Between Talecris Plasma Resources (Grifols) and Yuma County Intergovernmental Public Transportation Authority for the Provision of Transportation Funding. Action required.

Ms. Kreger presented as contained in member packet. Ms. Kreger stated that this was a standard Memorandum of Understanding (MOU).

Motion (Wilkinson/ Golding): Approved item presented.

Voice Vote: Motion Carries, (7-0) with Mr. Sabath and Mr. Soto being excused.

No. 2: Discussion and or action regarding National Express Transit closeout negotiations, Notice of Claim, and related matters.

This item was postponed until after Progress Reports are presented.

PROGRESS REPORTS:

No. 1: Operations Manager Report – Elizabeth Williams, General Manager – RATP Dev. No action is required.

Ms. Williams was unable to present, Ms. Kreger presented the report on her behalf. Ms. Kreger presented the report as contained in the member packet. No action was taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Kreger presented the report as contained in the member packet. No action was taken.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. No action is required.

Ms. Perez presented the report as contained in the member packet. No action was taken.

Mr. Sabbath arrived 1:40 pm.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required.

Mrs. Medel presented the report as contained in the member packet. No action was taken.

DISCUSSION & ACTION ITEM:

No. 2: Discussion and or action regarding National Express Transit closeout negotiations, Notice of Claim, and related matters.

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

Motion (Wilkinson/ McGaughey): Approved to recess Regular Session and convene Executive Session.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

EXECUTIVE SESSION:

No. 1: Discussion and/or consultation for legal advice with YCIPTA legal counsel regarding National Express Transit closeout negotiations, Notice of Claim, and related matters pursuant to A.R.S. §§ 38-431.03(A)(3) & (4).

Chairman adjourns Executive Session at 2:34 P.M. and reconvenes Regular Session.

DISCUSSION & ACTION ITEM:

No. 3: Discussion and/or action regarding National Express Transit closeout negotiations, Notice of Claim, and related matters.

Motion (Golding/Zambrano): Motion for YCIPTA legal counsel to make a settlement offer to NE, in the amount discussed in executive session.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting January 28, 2019

Ms. Thorpe directed YCIPTA staff to keep executive session for National Express issues as a standing item.

Mr. Golding requested to add the Transit Director Review for January's Board meeting as an item for Executive Session.

Mr. Killman requested to add the Election of Officers for January's Board meeting as well.

ADJOURNMENT

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:35 PM.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY
Adopted this _____ 2019, Agenda Item _____

Carol Perez, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

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January 23, 2019

Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the Election of Chairperson, Vice
Chairperson and Secretary/Treasurer for FY2019

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors elect a new Chairperson, Vice-Chairperson and Secretary/Treasurer for calendar year 2019.

Background and Summary: As per the YCIPTA 2nd Amended and Restated Bylaws (Rev. 2014) Section 4.5 states “At the first meeting of each calendar year, the Board shall elect a chairperson, a vice chairperson and a secretary-treasurer, who shall serve as the officers of YCIPTA.” Normal practice has been that the presiding Vice-Chairperson moves into the Chairperson position and the Secretary/Treasurer moves to the Vice-Chairperson position and then a new Secretary/Treasurer is elected.

Recommended Motion: Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors elect a new Chairperson, Vice-Chairperson and Secretary/Treasurer for calendar year 2019.

Fiscal Impact: None

Legal Counsel Review: N/A

Attachments: YCIPTA 2nd Amended and Restated Bylaws (Rev 2014)

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Shelly Kreger, Transit Director

For information on this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger, Transit Director

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Shelly Kreger, Transit Director

**SECOND AMENDED AND RESTATED BYLAWS
OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC
TRANSPORTATION AUTHORITY**

**ARTICLE I
PURPOSE AND CONSTRUCTION**

1.1. Coordination of public transportation services, and designing, operating and maintaining a transportation system to meet regional needs are the primary objectives of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”). The purpose of these Bylaws is to define the framework of the organization and the roles, responsibilities and expectations of its members.

1.2 YCIPTA was formed under the statutory authority defined in A.R.S. § 28-9101 et seq., and will continue to operate under, the guidelines established thereby. Any conflict between these Bylaws and the authority of A.R.S. § 28-9101 et seq. will be resolved in favor of statute.

1.3 The functions of YCIPTA include, but are not limited to, to the following:

- a. Acquire, develop, and provide for the provision of transit services in a manner that will meet the standards for maximum public use and will be most equitable, expedient, convenient and compatible with the public health, safety and well-being;
- b. Implement specific transit programs selected for implementation by the Board of Directors;
- c. Record and compute transit service use and report the same as required by local, state and federal law;
- d. Insure the cooperation, coordination and pooling of common resources, maximum efficiency and economy in governmental operations with respect to providing transit services;
- e. Inventory, classify and identify problems that may be solved with respect to transit services, though a comprehensive survey and plan involving multi-city and county cooperation;
- f. Facilitate actions and agreements among the governmental units for specific project development with respect to transit services; and
- g. Provide for the adoption of common policies with respect to problems which are common to the various member agencies of YCIPTA with respect to transit services.

**ARTICLE II
NAME AND PRINCIPAL OFFICE**

2.1 The name of the public intergovernmental transportation authority will be the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”). YCIPTA is a corporate body and political subdivision of the State of Arizona, with all of the power and privileges appurtenant thereto.

2.2 The principal office of YCIPTA shall be at Yuma County Administration, 198 S. Main St., Yuma, Arizona 85364. YCIPTA may have such other offices as the Board of Directors may designate or as the business of YCIPTA may require from time to time.

**ARTICLE III
MEMBERS**

3.1 Initial Members. The initial members of YCIPTA shall be as follows:

Yuma County

City of Yuma

City of Somerton

City of San Luis

Town of Wellton

Yuma Branch Campus of Northern Arizona University

Arizona Western College

3.2 Additional Members. Additional members, up to a maximum total of nine (9) members, may be added by a two-thirds (2/3) majority vote of all of the current Members of the Board of Directors.

3.3 The boundaries of YCIPTA include all of the area within the boundaries of the Cities of Yuma, Somerton, San Luis, and the Town of Wellton, as well as all of the unincorporated areas within Yuma County. The Board may, by a two-thirds (2/3) majority vote of all of the current Members, increase the membership of YCIPTA as provided in Sec. 3.2 to include additional municipalities or entities located in Yuma County authorized for membership in an intergovernmental public transportation authority pursuant to A.R.S. § 28-9102 (“New Member”). The vote to add a New Member shall be taken upon written application of the New Member.

3.4 Membership in YCIPTA is not transferable or assignable.

ARTICLE IV YCIPTA BOARD OF DIRECTORS

4.1 YCIPTA shall be governed by a Board of Directors consisting of nine (9) members (the “Board”). The Board shall be comprised of at least one (1) representative of each Member described in section 3.1. The remaining director positions, if any, shall be apportioned among the Member municipalities according to the population represented by each Member with priority beginning with the Member municipality representing the largest population.

For example, in the event all nine director positions have not been filled after each Member has appointed one representative, the Member municipality representing the largest population would have priority to appoint a second representative, then the Member municipality representing the second largest population would have priority to appoint a second representative, and so forth, until a total of nine director positions have been filled.

In the event that additional members join YCIPTA, the existing Member municipality representing the smallest population and having two directors shall select which one of the directors shall remain as the Member’s appointed representative and the other director position shall be apportioned to the new member entity.

4.2 The initial directors shall serve for terms of two (2), three (3), four (4) and five (5) years, to be determined by lots, with three (3) directors serving initial terms of three (3) years, three (3) directors serving initial terms of four (4) years and one (1) director serving initial terms of five (5) years. Succeeding directors shall serve full five (5) year terms in staggered rotation. Additional directors shall be allocated within this system to ensure an orderly and regular rotation of directors.

4.3 A member agency may remove its appointed director for cause, as determined by the governing body of such member agency. In the event a director is removed by a Member, or by YCIPTA, the Member shall promptly appoint a successor director.

4.4 YCIPTA may remove any director for cause. Cause shall include: (a) Conviction of a felony or misdemeanor involving moral turpitude; (b) Death; (c) Permanent disability (unable to perform duties for 180 consecutive days); or (d) Failure to attend three (3) or more consecutive board meetings within a running year.

4.5 At the first meeting of each calendar year, the Board shall elect a chairperson, a vice chairperson and a secretary-treasurer, who shall serve as the officers of YCIPTA. The chairperson shall be responsible for approving the development of meeting agendas and the conduct of each meeting of the Board. The chairperson shall have such powers, and be subject to such duties as are provided by the law of Arizona, by these Bylaws, or as may be conferred upon him or her by vote or resolution of the Board of Directors. In the absence or disability of the chairperson, the vice-chairperson shall have all the powers, and be subject to all the duties of the chairperson, so long as such absence or disability continues. The vice-chairperson shall have such powers and duties as may from time to time be conferred upon him or her by the Board. In the absence of the chairperson and vice-chairperson, the secretary-treasurer shall assume the responsibilities and duties of the chairperson. The secretary-treasurer shall be responsible for

reviewing YCIPTA's finances and maintaining YCIPTA's minutes and records, as is required by A.R.S. § 38-431, et. seq., and may delegate the day to day provision of these functions to the YCIPTA Transit Director.

4.6 The Board shall have all of the powers set forth in A.R.S. § 28-9122 (the “Statutory Powers”), and those powers necessary to implement the Statutory Powers.

4.7 Voting rights. Each member of the Board will have one equally weighted vote on any decision that is not concerned with program funding. For votes on funding matters, each member of YCIPTA will have one vote, regardless of the respective financial contributions of any individual entity toward program funding. Additional votes on program funding matters will be granted only to those member entities making financial contributions to the particular program being voted upon. In those instances, any entity contributing no less than 35% of funding for a specific program will be entitled to four (4) additional votes, for a total of five (5) votes.

4.8 The Board shall adopt rules (the “Rules and Regulations”) that are proper and necessary to the use, operation and maintenance of its Regional Transportation System, property, facilities and service. The Board shall hold one public hearing within the boundaries of YCIPTA prior to adopting Rules and Regulations and any amendments or additions to such Rules and Regulations.

4.9 The Board will conduct a periodic survey of public transportation needs in YCIPTA’s jurisdiction, and may adopt, with such additions and updates as it deems appropriate, a survey which has been conducted within the last two (2) years for all or part of the area included in YCIPTA (the “Transit Study”).

4.10 Each year, on or before the 31st day of March, the Board will produce and adopt a five-year public transportation program (the “Transportation Program”) that is consistent with the regional transportation plan approved by the Yuma Metropolitan Planning Organization (“YMPO”).

4.11 Directors shall receive no compensation for services as directors but may be reimbursed for any reasonable expenses approved by the Board.

4.12 The powers of the Board shall include, but are not limited to, the following:

- a. Make decisions as to the selection of the transit service contractor, if any, and provide for the maintenance and operation of equipment, facilities and the cost thereof; set fees to be charged for transit services; adopt the annual budget; and determine the ultimate use and disposal of equipment and facilities.
- b. Make decisions on transit service issues which shall be binding on all members.
- c. Approve or deny projects recommended to the Board for appropriate action.
- d. Either directly or indirectly through the transit service contractor, contract for and acquire real or personal property, employ agents and employees; develop, maintain

- and operate site and facilities; and acquire, hold, or dispose of property and incur debts, liabilities or obligations.
- e. Appoint committees composed of public officials, employees and private citizens to proffer non-binding advice to the Board.

ARTICLE V MEETINGS

5.1 All meetings of the Board and all committee meetings shall be open to the public and subject to the Arizona Open Meeting Law defined in A.R.S. § 38-431 et seq. Written notice and a complete meeting packet of each Board meeting shall be mailed or delivered electronically or in person to each director at least five (5) working days prior to the date fixed for such meeting, unless prevented by emergency circumstances.

5.2 Meetings of the Board shall be at least quarterly and held at any place and at such times as designated by the Board. In the absence of any such designation, meetings shall be held at YCIPTA's principal office.

5.3 Meetings shall, to the extent practicable, be governed by Robert's Rules of Order, and any other procedures and limitations as deemed necessary by the Chairperson of the Board.

5.4 A simple majority of the Board in office shall constitute a quorum for the transaction of business. A vote of a majority of the directors present at any meeting in which a quorum is present shall constitute action by the Board, unless a different vote is required by the these Bylaws or Arizona statute.

5.5 Any or all directors may participate in a regular or special meeting by, or conduct the meeting through the use of, any means of communication by which all directors participating may simultaneously hear one another during the meeting. A director participating in a meeting by this means is deemed to be present in person at the meeting.

ARTICLE VI DISSOLUTION AND RESIGNATION

6.1 By an absolute majority vote of all of the directors, the Board may propose at any Public Board meeting that YCIPTA be dissolved, provided that all contractual obligations and debts of YCIPTA are satisfied or transferred to another governmental entity or entities, and provided further that such governmental entity or entities will accept dedication of all the YCIPTA property and assume all of YCIPTA's obligations. A public hearing on the proposed dissolution shall be held not less than fifteen (15) nor more than thirty (30) days after the proposal is made.

6.2 Following the public hearing held pursuant to Section 6.1, the Board shall adopt by resolution a plan of termination to be executed within a stated period of time after it is

adopted. The plan of termination shall include a schedule for transferring the assets and obligations of YCIPTA to a governmental entity or entities named in the Plan.

6.3 The growth of Yuma County's population to more than two hundred thousand persons shall not cause the dissolution of YCIPTA pursuant to A.R.S. § 28-9104(C).

6.4 A member may resign from YCIPTA upon consultation with the Board, in which case the boundaries shall be amended pursuant to section 3.3. Prior to the Resignation of a member pursuant to this Section, the Board must determine how the resignation will impact the Regional Transportation System or the services provided to the remaining Members.

6.5 Resignation shall not relieve the member so resigning of the obligation to pay any dues, assessments or other charges theretofore accrued and unpaid.

6.6 No Member shall have any right to the return or withdrawal of such Member's capital contributions until termination of YCIPTA, unless such withdrawal is consented to by all other Members or otherwise provided for herein. No interest shall be paid on capital contributions made to YCIPTA or returned to its Members.

6.7 No Member shall be individually liable for the obligations of YCIPTA. Except as otherwise provided in these Bylaws, a Member's liability for the obligations of YCIPTA shall be limited to the aggregate amount of the Member's agreed upon contribution to YCIPTA.

ARTICLE VII INSURANCE AND INDEMNIFICATION

7.1 Any member of the Board and any officer of YCIPTA, as a condition of accepting said office, shall be indemnified by YCIPTA against expenses actually and necessarily incurred by him or her in connection with the defense of any action, suit, or proceedings in which he or she is made a party by reason of having been or being a member of the Board or officer of YCIPTA, except for acts or omissions not in good faith or which involve intentional misconduct or knowing violation of law, or for a transaction from which the person derives an improper personal benefit. Such right of indemnification is not to be deemed exclusive and shall not affect any right to which an officer or director may be entitled under the laws of the State of Arizona, these Bylaws, agreements, vote of Members, or otherwise.

7.2 To the extent permitted by law, each Member shall hold harmless and indemnify each other Member from any claim, liability or loss related to any funding, capital contribution, or in any manner whatsoever with regard to the individual participation by that Member to the fullest extent allowed by law, except for that caused by the intentional misconduct or sole negligence of a Member.

7.3 YCIPTA shall have the right to purchase and maintain insurance on behalf of its officers, directors, employees, and other agents, against any liability asserted against or incurred

by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's, or agents status as such.

**ARTICLE VIII
AMENDMENT**

8.1 Amendments to these Bylaws may be adopted by the Board at any regular or special meeting by a majority vote of the Board, subject to the quorum requirement of section 5.4. Notice of any proposed amendments shall be included in a notice to the Members of the meeting at which the proposed amendment(s) is/are to be considered.

**ARTICLE IX
MISCELLANEOUS**

9.1 This Agreement is subject to termination for conflict of interest, pursuant to the provisions of A.R.S. § 38-511.

9.2 All checks, drafts, notes, bonds, bills of exchange, or other orders, instruments, or obligations for the payment of money shall be in accordance with guidelines established by Yuma County government.

9.3 The fiscal year shall commence on July 1 and end on June 30 and the Board shall adopt a budget prior to June 30.


9.4 The Board shall have the power to receive bequests, donations, grants, and gifts of all kinds of property, in fee simple, and to do all acts necessary to carry out the purposes of such in accordance with the terms of the bequests, donations, grants, or gifts.

9.5 By December 31, an annual report shall be prepared and presented to the Board, Members and interested parties.

9.6 The Transit Director, or his or her designee, shall assist the secretary-treasurer for YCIPTA, and shall cause notice of all meetings of the Board to be given as described in these Bylaws.


**ARTICLE X
ADOPTION AND CERTIFICATION**

10.1 These Bylaws were duly adopted by the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority at a regular meeting originally held on August 22, 2011, amended on May 29, 2012, and the Second Amended and Restated Bylaws are hereby adopted this 23rd day of June, 2014.



ROBERT L. PICKELS, JR., Chairman

ATTEST:



JOHN ANDOH, Board Secretary



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January 23, 2019

Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding Director term renewals for Dr.
Michael Sabath (NAU) and Larry Killman (Town of Wellton)

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve term renewals for Dr. Michael Sabath (NAU) and Larry Killman (Town of Wellton).

Background and Summary: : Article VI paragraph 4.2 of the amended YCIPTA bylaws state "The initial directors shall serve for terms of two (2), three (3), four (4) and five (5) years, to be determined by lots, with three (3) directors serving initial terms of three (3) years, three (3) directors serving initial terms of four (4) years and one (1) director serving initial terms of five (5) years. Succeeding directors shall serve full five (5) year terms in staggered rotation. Additional directors shall be allocated within this system to ensure an orderly and regular rotation of directors."

Dr. Michael Sabath and Larry Killman terms expires 02/28/2019, the term renewal for both will be for 5 years with a term ending 02/28/2024.

Recommended Motion: Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approves term renewals for Dr. Michael Sabath (NAU) and Larry Killman (Town of Wellton).

Fiscal Impact: None

Legal Counsel Review: N/A

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Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton,

Shelly Kreger, Transit Director

Attachments: Updated FY2019 Board of Directors list.

For information on this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger, Transit Director

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Brian Golding, Sr.-Quechan Tribe, Dr. Michael Sabath - Northern Arizona University
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton,

Shelly Kreger, Transit Director

2019 Yuma County Intergovernmental Public Transportation Authority Board of Directors:

Greg Wilkinson - City of Yuma, term ending 02/18/21

Brian Golding, Sr. - Quechan Indian Tribe, term ending 02/28/20

Ian McGaughey - City of Somerton, term ending 02/28/20

Susan Thorpe - Yuma County, term ending 02/28/21

Michael Sabath - Northern Arizona University, term ending 02/28/19 (+ 5 yrs. - 2024)

Susan M. Zambrano – Arizona Western College, term ending 02/28/21

Ralph Velez - City of San Luis, term ending 02/28/21

Larry Killman – Town of Wellton, term ending 02/28/19 (+5 yrs. – 2024)

Paul Soto - Cocopah Indian Tribe, term ending 02/28/21

ALL TERM RENEWALS ARE NOW AT 5 YEARS AS PER YCIPTA BY-LAWS



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

January 23, 2019

Discussion and Action Item 3

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the proposed Notice of Award for the Automated Fare Collection/APC System

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the proposed Notice of Award for the Automated Fare Collection/APC System.

Background and Summary: The RFP for the Automated Fare Collection System including Automated Passenger Counters was released on November 19, 2018 with an original due date of December 19, 2018. Upon request from proposers the due date was extended to December 28, 2018.

Four proposals were submitted from the following vendors; RouteMatch, Genfare, LECIP and BEA-TT. All proposals were considered to be responsive and responsible. RouteMatch submitted the lowest price but did not include fareboxes, ticket validating machine (TVM) nor automated passenger counters (APC). Genfare and LECIP were very close in price but LECIP has limited experience and has higher farebox and mobile ticketing costs and higher annual fees. BEA-TT had the highest cost overall for the fareboxes and did not offer APC.

The proposal scoring is as follows:

Genfare	19.75
LECIP	13.92
RouteMatch	11.50
BEA-TT	11.42

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Shelly Kreger, Transit Director

Based on the proposals, references and the actual scoring, staff is recommending that the Notice of Award be issued to Genfare for the Automated Fare Collection/APC System. Total proposed costs are approximately \$673,110, with an expected completion date of 6 months from RFP close date.

Recommended Motion: Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approves the proposed Notice of Award for the Automated Fare Collection/APC System to GFI.

Fiscal Impact: Project is included in FY2018-2019 budget

Legal Counsel Review: N/A

Attachments: Scoring sheet and Genfare proposed budget for project.

For information on this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger, Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
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Shelly Kreger, Transit Director

			RouteMatch		GFI		LECIP		BEA-TT	
1	Technological Solution	30%	Points	Comments	Points	Comments	Points	Comments	Points	Comments
	<input type="checkbox"/> Ability to understand and meet each Agency's requirement. <input type="checkbox"/> Resolving design, interface and ease of use requirements, security features of the system, technical understanding and ability to timely complete the project.	20	10	No Farebox, Vault, TVM, PEM, or APC - System is a Smart Card System, with Mobile App	20	GFI Fastfare Farebox, with UTA APC. Smart cards are issued via PEM or TVM. Mobile app for Visual pass at 4% per transaction, adding the bar code reader to the farebox adds greater functionality for Mobile users.	20	LECIP Farebox, with Delerrok Touch Pass System and UTA APC. Smart Cards are issued via TVM or online	15	BEA Farebox, with Delerrok Touch Pass System and No APC. Smart Cards are issued via TVM or online
2	Technical Qualifications and Experience	25%	Points	Comments	Points	Comments	Points	Comments	Points	Comments
	<input type="checkbox"/> Experience in performing work similar in nature and/or related to the work described in Scope of Work- Exhibit I of this Request for Proposal; experience working with transit agencies, strength and financial stability of the firm; appropriateness of personnel to their assigned work tasks; logic of project organization; adequacy of labor commitment. <input type="checkbox"/> Demonstrated competence and follow-up after installation as evidenced by supporting references.	20	10	Over 600 clients, although most are Demand Response systems. No experience in Fareboxes, TVM, or Vaulting. No response to the RFP requirement for APC	20	GFI has over 50,000 fareboxes in use at 300 agencies, 2700 of these are the newest farebox, Fast Fare.	12	LECIP has limited experience in the US Transit market and they only submitted one reference in the US. TouchPass is in use by six public transit agencies in five states	15	BEA-TT has implemented 8 small-medium cities with Fare Collections Systems. TouchPass is in use by six public transit agencies in five states. No response to the RFP requirement for APC.
3	Record of Past Performance	15%	Points	Comments	Points	Comments	Points	Comments	Points	Comments
	<input type="checkbox"/> Proven track record of completed work. <input type="checkbox"/> Satisfaction of key references.	20	20	Heathcote, Kim @york.ca was very positive	20	Phone call refernces were all positive.	15	Received 4 responses and each had a fairly positive response, but each also noted at least one issue	10	Received 2 Responses and each had a fairly positive response. Albuquerque noted that the license and support fees were high. The City of Davenport project began in 2016 and is still not complete
4	Qualifications and Experience of Key Personnel	15%	Points	Comments	Points	Comments	Points	Comments	Points	Comments
	<input type="checkbox"/> Qualifications and previous experience of personnel; key personnel's level of involvement in performing related work cited in "Key Personnel" Section 2.4c of this RFP) and ability to meet YCIPTA's needs in terms of performance and scheduling.	20	15	Resumes were not submitted and little information was given on the teams backgrounds. Norbert has a MBA, but started in 2017 with RouteMatch. No Scheduled was provided.	15	Resumes were submitted. Robert has his certification in Project Management, and his BS in Mechanical Engineering. GFI states that a schedule will be submitted to the customer for approval at the time of the kick off.	15	Resumes were submitted. Yoshihiro's education is with chemistry and became their Project Manager in April 2018. The proposed schedule shows acceptance on November 18, 2019	15	Resumes were not submitted and little information was given on teams backgrounds. Jose has his certification in Project Management, a PhD in Materials Science, and a BS in Electronics. BEA-TT proposed a 16-17 week schedule of completion.
5	Cost	15%	Points	Comments	Points	Comments	Points	Comments	Points	Comments
	<input type="checkbox"/> Competitive and reasonable <input type="checkbox"/> Detailed price of system, including installation and maintenance	20	10	RouteMatch only bid the Mobile Ticketing option and the price was the highest of all of the bidders for that option	20	GFI has the lowest Farebox Solutions price and the lowest Mobile Ticketing option price	15	LECIP has the second lowest Farebox Solutions price, but the highest Mobile Ticketing option price and the highest annual fees	15	BEA-TT has the highest Farebox Solutions price
TOTAL WEIGHTED SCORE (MAXIMUM OF 20 POINTS)			12.25		19.25		15.75		14.25	

1	Technological Solution	30%
	<input type="checkbox"/> Ability to understand and meet each Agency's requirement. <input type="checkbox"/> Resolving design, interface and ease of use requirements, security features of the system, technical understanding and ability to timely complete the project.	20
2	Technical Qualifications and Experience	25%
	<input type="checkbox"/> Experience in performing work similar in nature and/or related to the work described in Scope of Work- Exhibit I of this Request for Proposal; experience working with transit agencies, strength and financial stability of the firm; appropriateness of personnel to their assigned work tasks; logic of project organization; adequacy of labor commitment. <input type="checkbox"/> Demonstrated competence and follow-up after installation as evidenced by supporting references.	20
3	Record of Past Performance	15%
	<input type="checkbox"/> Proven track record of completed work. <input type="checkbox"/> Satisfaction of key references.	20
4	Qualifications and Experience of Key Personnel	15%
	<input type="checkbox"/> Qualifications and previous experience of personnel; key personnel's level of involvement in performing related work cited in "Key Personnel" Section 2.4c of this RFP) and ability to meet YCIPTA's needs in terms of performance and scheduling.	20
5	Cost	15%
	<input type="checkbox"/> Competitive and reasonable <input type="checkbox"/> Detailed price of system, including installation and maintenance	20

TOTAL WEIGHTED SCORE (MAXIMUM OF 20 POINTS)

	RouteMatch	Points	Comments	Points	GFI	Points	Comments	Points	LECIP	Points	Comments	Points	Comments	Points	Comments	BEA-TT
10		10	They did not understand the requirement for the APC system and did not seem to understand the addendums.	20		20	They appear to provide a more complete solution and responded to each requirement.	15		15	The response seemed complete and addressed each of the requirements.	10		10	They did not understand the requirement for the APC system.	
10		10	No experience with fareboxes or APC devices. Reference was positive.	20		20	Has the most experience with AFC systems. References were positive.	10		10	Very little experience in the US. References noted issues.	10		10	Very little experience in the US. References noted issues.	
20		20	References were positive	20		20	References were positive	15		15	Each reference noted a minor issue.	10		10	Each reference noted a minor issue, although one noted that the 2 year old project has not been completed.	
10		10	No resumes or schedule were submitted.	20		20	All resumes submitted looked very qualified.	15		15	The resumes show degrees in unrelated fields, but should be ok. The schedule shows a completion in November.	10		10	No resumes were submitted, but the schedule is acceptable.	
10		10	Very expensive for just a smart card system	20		20	GFI farebox prices are less than prices we have seen on the older Odyssey fareboxes.	15		15	Farebox is priced low, but smart card system is high.	10		10	Farebox is very expensive.	
11.5		11.5		20		20		13.75		13.75		10		10		

1	Technological Solution	30%
	<input type="checkbox"/> Ability to understand and meet each Agency's requirement. <input type="checkbox"/> Resolving design, interface and ease of use requirements, security features of the system, technical understanding and ability to timely complete the project.	20
2	Technical Qualifications and Experience	25%
	<input type="checkbox"/> Experience in performing work similar in nature and/or related to the work described in Scope of Work- Exhibit I of this Request for Proposal; experience working with transit agencies, strength and financial stability of the firm; appropriateness of personnel to their assigned work tasks; logic of project organization; adequacy of labor commitment. <input type="checkbox"/> Demonstrated competence and follow-up after installation as evidenced by supporting references.	20
3	Record of Past Performance	15%
	<input type="checkbox"/> Proven track record of completed work. <input type="checkbox"/> Satisfaction of key references.	20
4	Qualifications and Experience of Key Personnel	15%
	<input type="checkbox"/> Qualifications and previous experience of personnel; key personnel's level of involvement in performing related work cited in "Key Personnel" Section 2.4c of this RFP) and ability to meet YCIPTA's needs in terms of performance and scheduling.	20
5	Cost	15%
	<input type="checkbox"/> Competitive and reasonable <input type="checkbox"/> Detailed price of system, including installation and maintenance	20

TOTAL WEIGHTED SCORE (MAXIMUM OF 20 POINTS)

RouteMatch	GFI	LECIP	BEA-TT
Points	Points	Points	Points
Comments	Comments	Comments	Comments
10	20	15	10
Did not seem to understand what was asked for in equipment, etc	Understood RFP and provided detail and costs appropriately	Responses were complete and seemed to have a good understanding of what was being requested	Did not understand the requirement for the APC
10	20	10	10
More experience in demand response, not much in fixed, no response to APC	GFI has the most experience in AFC	Not much experience	Not much experience
20	20	10	10
Positive references	Positive references	references had issues	References had issues
5	20	15	10
No resumes	All resumes submitted were very qualified	Resumes did not seem to fit project	No resumes/ schedule was ok
10	20	10	10
Only included costs for smart card system, seemed very high	Price was very competitive and actually lower than older systems	Farebox prices were low, smart card to high	Expensive fareboxes
10.75	20	12.25	10

Description	Quantity	Unit Price	Item Total
Fast Fare Electronic Revenue Center, with standard TRiM and Standard Smart Card Reader (32.511, 36.4", or 41")	29	\$12,200	\$353,800
11708 Interface Cable	29	\$ -	\$ -
J1708 Interface Software License	28	\$ -	\$ -
Installation of Fast Fare farebox	28	\$550	\$15,400
Farebox Test Simulator	1	Included	Included
Spare Parts (TBD)	1		\$25,000
Portable Electronic Key	1	\$900	\$900
Mobile Vault (installed)	1	\$35,825	\$35,825
Garage Data System and Network Manager (software licenses, configuration and installation)	1	\$43,040	\$43,040
Training; Operator, Farebox Maintenance, Data System	1	Included	Included
Two (2) Year Warranty on Fareboxes only	29	Included	Included
Shipping	29	Included	Included
Automatic Passenger Counters Per UTA proposal enclosed	1	\$182,030	\$182,030
Printing/Encoding Machine (PEM) with TRIM, Smart Card Reader and	1	\$ 17,115.00	\$ 17,115.00

\$673,110

Less 1
bus



Yuma County Intergovernmental Public Transportation Authority

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January 24, 2019

Discussion and Action Item 4

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the ongoing Government
Shutdown and possible implications to Capital and Operations of
YCAT.

Requested Action: None

Background and Summary: Staff met with Gil Villegas with the Yuma County Finance department last week regarding financial support during the government shutdown. During the shutdown YCIPTA is unable to drawdown funds from FTA or ADOT for reimbursement of expenses at this time. Reimbursement requests have been submitted to both agencies and once the shutdown ends these funds will be released, but until this happens YCIPTA will be operating in a deficit with the County Treasury. After discussions with Mr. Villegas the County will work with YCIPTA up to a certain dollar amount of deficit for operational funding only. At this point if the government shutdown continues into February YCIPTA will have to decrease service by up to two-thirds by mid-February. The reduced services will consist of running Saturday service Monday through Saturday. The Turquoise Route does not run on Saturday but will continue to run on Monday, Wednesday and Friday.

As for YCIPTA's capital projects we are expecting delivery of five Gillig buses that are under production as of this meeting at a cost of \$2.5 million and are due to start being delivered mid-February. The County will not be able to cover YCIPTA for this expense. I have been in contact with Gillig and informed them of our situation. Gillig is still going to move forward with production but I have not heard

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Shelly Kreger, Transit Director

as to whether they will be still delivering the buses or just storing until they can be paid for.

In an email that was sent to the Board on January 10, 2019 regarding the conference call with AzTA and transit agencies from all over Arizona along with an article published in the Arizona Republic it was discussed on how agencies are to proceed with now guidance from FTA or ADOT as there is no one answering calls or emails.

Recommended Motion: None

Fiscal Impact: None

Legal Counsel Review: N/A

Attachments: APTA letter to President Trump

For information on this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger, Transit Director

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Shelly Kreger, Transit Director



**AMERICAN
PUBLIC
TRANSPORTATION
ASSOCIATION**

January 18, 2019

EXECUTIVE COMMITTEE

CHAIR

David M. Stackrow, Sr.

VICE CHAIR

Nuria I. Fernandez

SECRETARY-TREASURER

Freddie C. Fuller II

IMMEDIATE PAST CHAIR

Nathaniel P. Ford, Sr.

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Kevin J. Holzendorf

Karen H. King

Jeanne Krieg

Thomas C. Lambert

Adelee Marie Le Grand

Jack Martinson

Bacarra Sanderson

Mauldin

Diana C. Mendes

Brad Miller

Greg Percy

Allan Pollock

Leanne P. Redden

William T. Thomsen

Jeffrey Wharton

PRESIDENT AND CEO

Paul P. Skoutelas

President Donald J. Trump
The White House
1600 Pennsylvania Avenue, NW
Washington, DC 20500

The Honorable Mitch McConnell
Majority Leader
United States Senate
S-230, The Capitol
Washington, DC 20510

The Honorable Charles E. Schumer
Minority Leader
United States Senate
S-224, The Capitol
Washington, DC 20510

The Honorable Nancy Pelosi
Speaker of the House
United States House of Representatives
H-232, The Capitol
Washington, DC 20515

The Honorable Kevin McCarthy
Minority Leader
United States House of Representatives
H-204, The Capitol
Washington, DC 20515

Dear Mr. President, Leader McConnell, Madam Speaker, Leader Schumer, and Leader McCarthy:

On behalf of America's public transportation industry, which contributes \$71 billion to the U.S. economy annually, directly employs more than 420,000 workers, and supports millions of private-sector jobs, we urge you to find common ground and immediately reopen the U.S. Department of Transportation.

Public transportation is the lifeline for millions of Americans of all ages and incomes in urban, suburban, and rural communities. Our public transit systems deliver 10 billion trips a year, connecting people to what they need, want, and aspire to achieve. We strengthen communities, spur economic growth, reduce congestion, improve air quality, save time and money, and advance a better quality of life.

Under the government shutdown, the Federal Transit Administration (FTA) is not able to execute grants, cooperative agreements, or contracts. Public transportation agencies, which rely on grants to support operations and capital projects, are not receiving any reimbursements for previously approved projects and expended funds.

As a result, the shutdown is having critical impacts on public transportation agencies that are compounding daily. Over the past week (January 9 – 15), the American Public Transportation Association (APTA) conducted a survey of its public transportation agencies to assess the effects of the government shutdown. More than one-third (36 percent) of public transit agency members indicated that the government shutdown is substantially impacting their operations and/or capital programs. Agencies report cutting back service, delaying hiring, transferring capital funds to operations, using reserve funds, and other direct impacts. For instance, the Washington Metropolitan Area Transit Authority (WMATA) estimates that it is losing approximately \$400,000 in fare and parking revenue each weekday of the shutdown. With each passing day, these impacts only get worse.

The government shutdown could delay certification of State Safety Oversight (SSO) programs for states that have not yet received FTA certification, which is required by April 15. Similarly, commuter rail agencies are increasingly concerned that the shutdown could affect implementation of positive train control systems.

The shutdown is also beginning to delay important progress to repair, maintain, and expand needed public transportation services. Delaying these projects adds costs to the current \$90 billion backlog in state-of-good-repair priorities, prevents expansion of public transit in some of the nation's fastest-growing communities, and impedes mobility for millions of people who rely on public transportation to get to a job, school, health care, or other essential services. Moreover, these impacts create adverse economic ripples at the local, state, and national levels—on manufacturing and construction employment, on infrastructure investment and business development, and on competitiveness and productivity.

APTA strongly urges Congress and the administration to find common ground and end the DOT shutdown.

Sincerely,



Paul P. Skoutelas
President and CEO



David M. Stackrow
Chair



Yuma County Intergovernmental Public Transportation Authority

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January 24, 2019

Discussion and Action Item 5

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the Transit Directors Annual
Review

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors discuss this item in Executive Session.

Background and Summary: Employee Notice of Executive Session was presented to Transit Director on January 22, 2019. Transit Director requests this to be held in Executive Session.

Recommended Motion: Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors to discuss the Transit Directors Annual Review in Executive session.

Fiscal Impact: None

Legal Counsel Review: N/A

Attachments: None. Packet to be included in Executive Session

For information on this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission

Shelly Kreger, Transit Director

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Shelly Kreger, Transit Director



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January 24, 2019

Discussion and Action Item 6

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding regarding National Express
Transit closeout negotiations, Notice of Claim, and related matters.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors discuss this item in Executive Session.

Background and Summary: None

Recommended Motion: Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors discuss this item in Executive Session.

Fiscal Impact: None

Legal Counsel Review: N/A

Attachments: None.

For information on this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission

Shelly Kreger, Transit Director

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Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton,

Shelly Kreger, Transit Director



December Updates

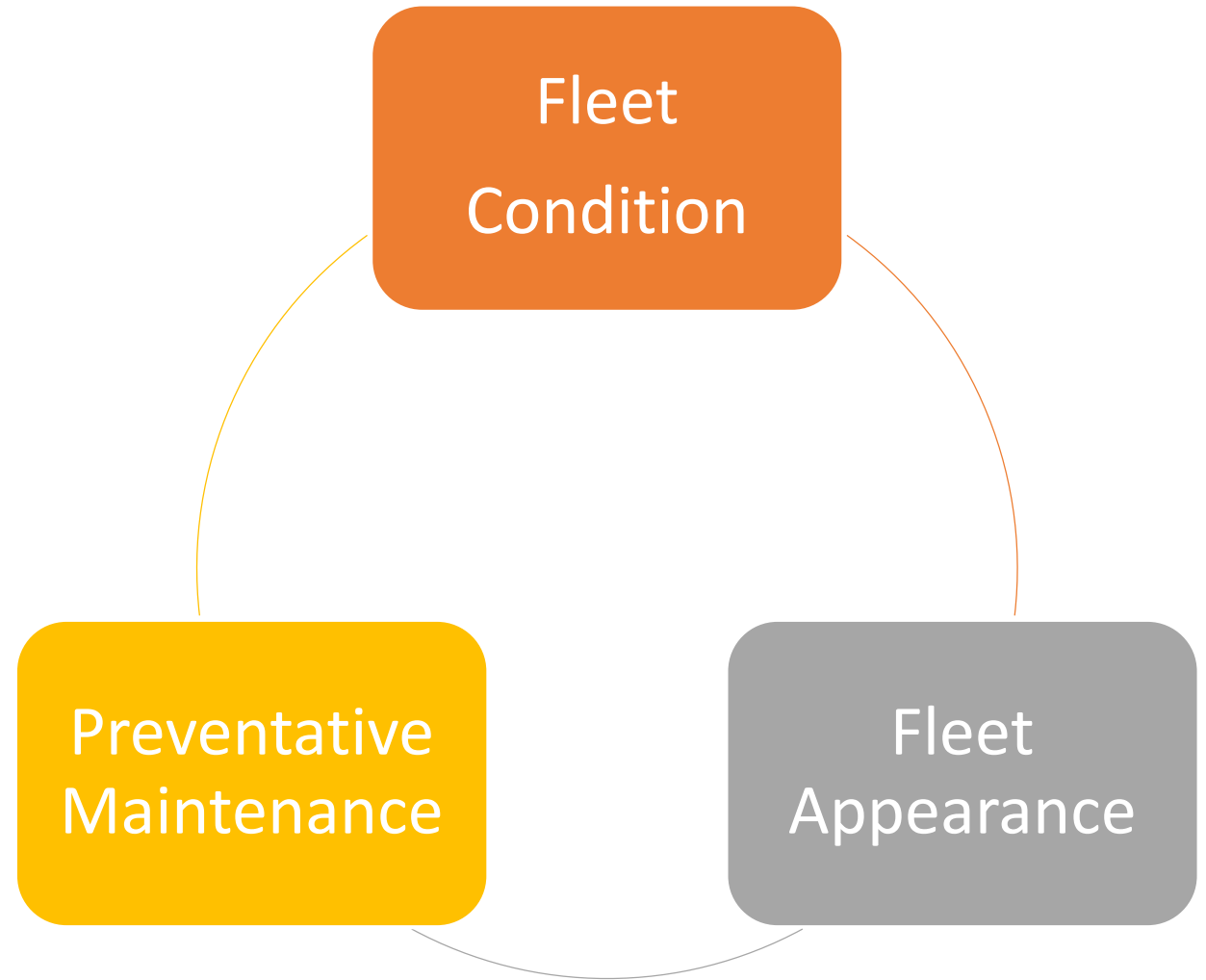
- We hired 2 operators and 2 new mechanics
- Museum Tours are going well, we have a dedicated driver covering.
- No preventable accidents
- We have 2 Road Supervisors 1-am, 1-pm, out in the field for operators and customer contact.
- We have monthly mandatory safety meeting for our employees. We discuss any safety issues. In addition, myself, and Jeff are attending all meetings and addressing all issues and potential issues Operational and Mechanical. This is new for the employees we are hearing their concerns, we share ours and we follow up at the next meeting. Morale is getting much better.



YCAT Fleet Maintenance Update

Jeff Stewart RATP DEV USA

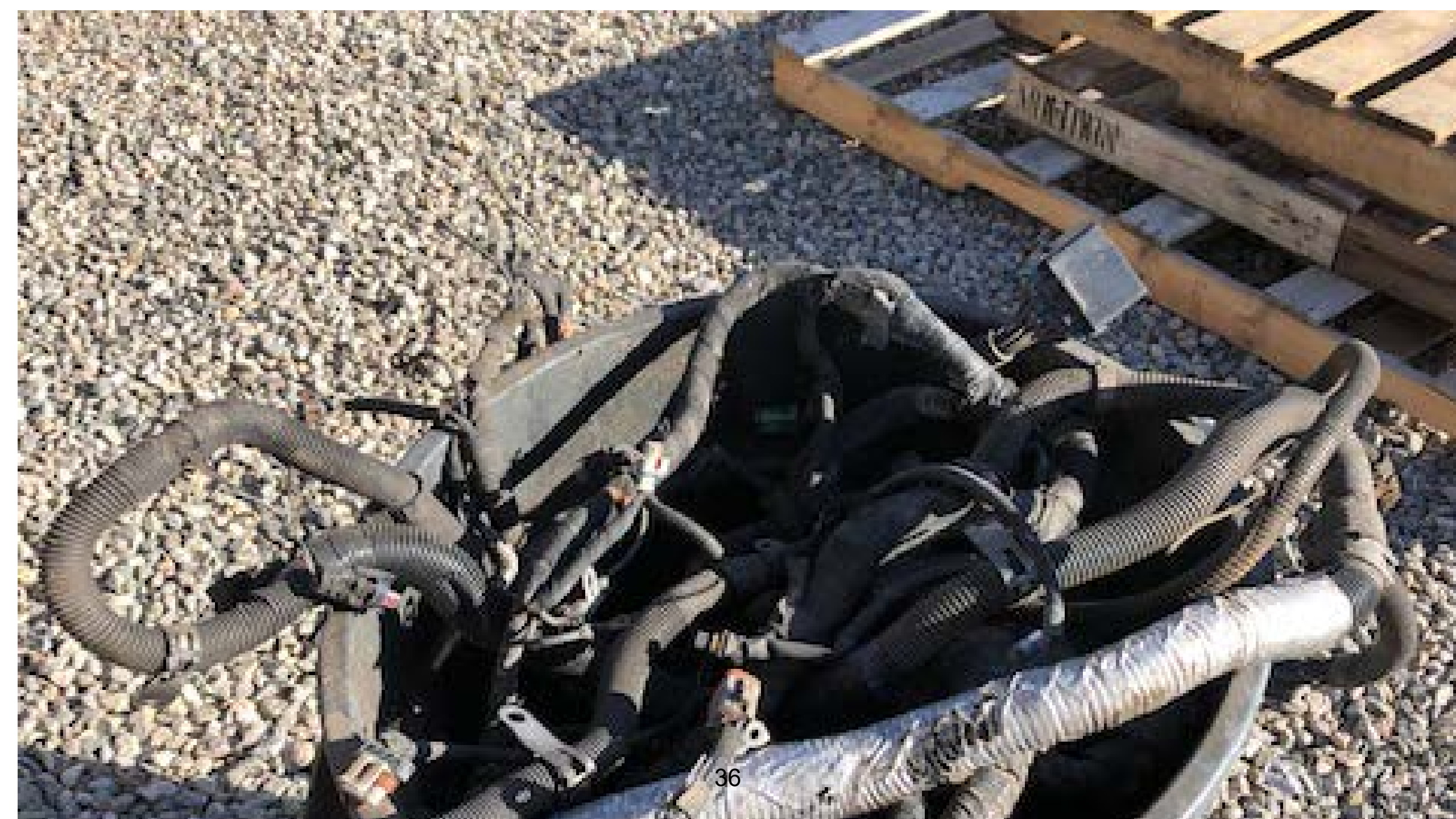
Current Assessment





Issues Discovered

- Currently as we progress and are able to spend additional time with each unit during the P.M.I process, we are discovering several issues that led up to the major failure of the units. We are repairing these items as soon as they are discovered. In the next few slides we will share some of these findings with you.



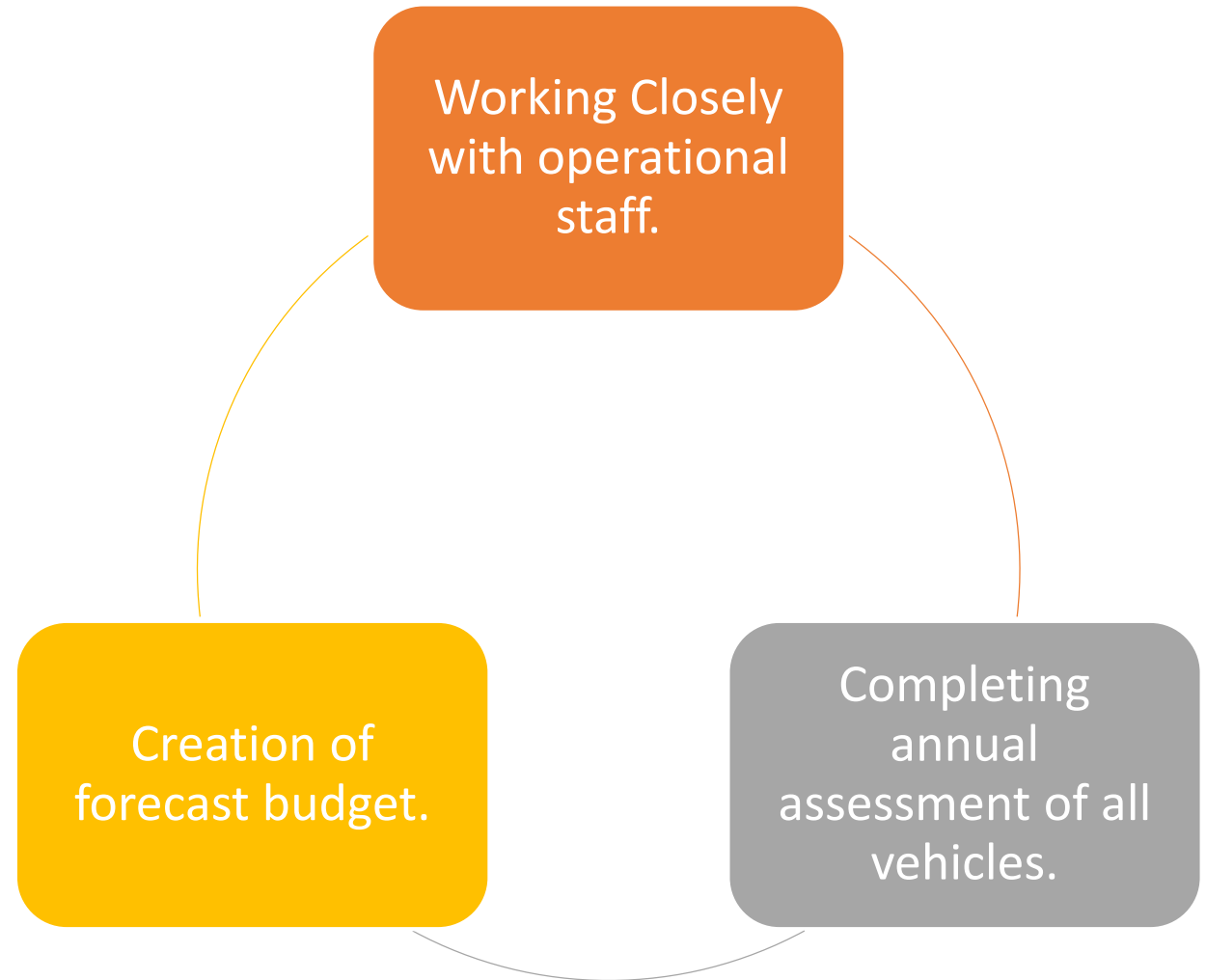








DO IT SAFE
OR DON'T
DO IT.



DAILY PRE AND POST TRIP MAINTENANCE CHECKLIST

Site: _____ Name: _____ Date: _____

Beginning Mileage: _____ Ending Mileage: _____ Vehicle#: _____ Model/Make: _____

Legend (✓) Item OK and (X) For Needed Repairs

Approach the vehicle	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Observe general condition of vehicle																				
Look for damage, including vandalism																				
Check under the bus for fresh oil, coolant, or fuel leaks																				
Check for safety hazards, including icy conditions, and objects in the way, etc.																				

Engine Compartment Check	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Check the oil level (do not overfill)																				
Check the radiator and condition of hoses																				
Coolant level																				
Check all belts – Visually inspect the belts for cracking, or looseness or breakage (with the engine off)																				
Check power steering fluid (do not overfill and check for damaged or cracked lines)																				
Check windshield washer fluid																				
Check the automatic transmission fluid according to the recommendations for the individual bus																				
Check the batteries for placement or corrosion																				

Bus Interior Check	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Start bus																				
Check Gauges																				
Oil pressure																				
Temperature																				
Ammeter																				
Voltmeter																				
Fuel gauge																				
Brakes																				
Check brakes																				

- Current K.P.I is at 80%

- Current mileage between break downs is 1877

KPI



Upcoming Campaign for AC components.

- We will review all components of the cooling and heating systems on the units to minimize down time during the warmer months this year.



PM CYCLES

- Currently working on performing on time.
- Monthly Review of fleet.

Closing.



Maintenance Practices.



Contact information.



Jeffrey.stewart@ratpdev.com Office 928-539-7076 Cell 928-287-1677



Questions?????



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Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

Transit Director Report – January 2019

- **Quarterly ICTC/Quechan/YCIPTA meeting:** Quarterly meeting to discuss Blue Route 5 and Turq Rte 10. Ridership increase on Blue Rte 5 from FY18 to FY19 was 4.32%, increase from FY17 to FY19 was 8.02%. Turq Rte 10 ridership increase from FY18 to FY19 is 12.53% (FY18 was two days a week, FY19 increased to three days a week) but still showed an increase of 3.48% from FY17 which was at three days a week.
- **YPG 2020 Open House:** Met with the Public Affairs director for YPG to discuss the upcoming open house at YPG. Last year there was a very short prep time and transportation did not work as well as should have. This year we are starting sooner since they are expecting more turnout than last year (13,000 people last year)
- **Enterprise Vanpool:** Met with Enterprise Vanpool to discuss expansion of more vanpool vehicles. The Department of Corrections and the Border Patrol are interested in the vanpool program. If we expand to more vanpool subsidy it could bring more STIC funding to YCIPTA. More information to come.
- **Human Trafficking:** I have requested that the Safety and Training meetings that RATP Dev hold include information and videos concerning human trafficking to inform and educate our drivers as what to look for especially since we are a border community.
- **Free Rides for Military:** Staff is still currently working on how the best way to provide this service to our military personnel. There are so many different types of ID's that are used. We need to make sure we have a consistent form of identification so the drivers do not have issues.
- **Single Audit:** Site visit is scheduled for February 19 – 22, 2019
- **Big Red Barn Preschool:** The preschool has requested again this year for a bus to be onsite for a few hours for the kids to view and board the bus, they use this as an educational tool for the kids to teach them about public transit.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
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Shelly Kreger, Transit Director



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

Summary Financial Report for December 2018

This report is a summary for the period December 2018. The attached monthly profit and loss statements are unaudited figures. The November 2018 profit and loss unaudited statements is also presented for review.

Reconciled account balances for YCIPTA checking accounts held at 1st Bank Yuma for the following months are as follows:

December 31, 2018

Greyhound	\$20,012.82
General	\$35,723.67
Payroll	\$3,739.81
Fare Revenue	\$14,041.55

December 31, 2018

YC Treasurer	\$32,768.42
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Greyhound sales by Month

December 2018	\$10,999.65
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Fare Revenue by Month

December 2018

YCAT	\$32,166.21
On Call	\$163.17

Accounts payable as of December 31, 2018 was \$2,380,779.36.

Accounts receivable as of December 31, 2018 was \$1,613,698.79

Accounts payable includes November 2017- June 2018 invoice in the amount of \$1,828,75.47 for National Express. These payments are on hold pending contractual deutes and to date are still posted as an account payable.

RATPDEV has payable of September and October billing of \$499,913.20. September invoice has been paid as of January 2019. October billing has some discrepancies that needed to be taken care of by RATPDEV, these have since been resolved and payment is processed.

November and December service billing has not been received therefore these expenses are not showing against the Account Payable amount.

FY 2018 Audit has resumed as of January 21, 2018. We are working to get all the journal entries completed. The Auditor are scheduled to do a site visit mid-February.

FY 2018 Annual NTD Report has been delayed due to information needed from the FY 2018 financial statements. YCIPTA has asked for an extension and has been extended until January 31, 2019.

Yuma County Intergovernmental Public Transportation Auth.
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December 2018

2018 December

	Dec 18	Jul - Dec 18	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	0.00	793.75	16,000.00	-15,206.25	4.96%
40799-4 - Greyhound Commissions - YCIPTA	-445.86	10,272.68	31,200.00	-20,927.32	32.93%
40799-5 - Interest	79.97	1,043.75	1,200.00	-156.25	86.98%
40799-6 - Miscellaneous Revenues	630.54	29,381.93	2,000.00	27,381.93	1,469.1%
Total 40700 - Miscellaneous Revenues	264.65	41,492.11	50,400.00	-8,907.89	82.33%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	510,982.00	516,739.00	-5,757.00	98.89%
40900-4 - Contributions Public Entities	71,100.00	356,358.56	494,023.00	-137,664.44	72.13%
Total 40900 - Local Funding	71,100.00	867,340.56	1,010,762.00	-143,421.44	85.81%
41101 - State Grants					
41101-1 - ADOT 5311	0.00	297,021.92	1,643,938.00	-1,346,916.08	18.07%
41101-2 - ADOT 5310	0.00	0.00	25,000.00	-25,000.00	0.0%
Total 41101 - State Grants	0.00	297,021.92	1,668,938.00	-1,371,916.08	17.8%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	0.00	291,992.00	8,618,502.00	-8,326,510.00	3.39%
41399-4 - STP Capital Grant	0.00	95,592.00	414,985.00	-319,393.00	23.04%
Total 41300 - Federal Grant Revenue	0.00	387,584.00	9,033,487.00	-8,645,903.00	4.29%
Total 40000 - Intergovernmental	71,364.65	1,593,438.59	11,763,587.00	-10,170,148.41	13.55%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	30,759.78	203,696.32	423,447.00	-219,750.68	48.1%
40190 - On Call Fares	163.17	1,611.57	6,663.00	-5,051.43	24.19%
Total 40100 - Fare Revenue	30,922.95	205,307.89	430,110.00	-224,802.11	47.73%
Total 41000 - Charges for Service	30,922.95	205,307.89	430,110.00	-224,802.11	47.73%
Total Income	102,287.60	1,798,746.48	12,193,697.00	-10,394,950.52	14.75%
Gross Profit	102,287.60	1,798,746.48	12,193,697.00	-10,394,950.52	14.75%

2017 December

	Dec 17	Jul - Dec 17	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	706.25	1,677.50	16,000.00	-14,322.50	10.48%
40799-4 - Greyhound Commissions - YCIPTA	-1,434.28	9,165.64	31,200.00	-22,034.36	29.38%
40799-5 - Interest	216.63	1,040.18	1,400.00	-359.82	74.3%
40799-6 - Miscellaneous Revenues	3.96	242.50	1,400.00	-1,157.50	17.32%
Total 40700 - Miscellaneous Revenues	-507.44	12,125.82	50,000.00	-37,874.18	24.25%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.0%
40900-4 - Contributions Public Entities	0.00	143,767.40	494,023.00	-350,255.60	29.1%
Total 40900 - Local Funding	0.00	660,506.40	1,010,762.00	-350,255.60	65.35%
41101 - State Grants					
41101-1 - ADOT 5311	91,902.16	626,361.18	2,402,432.00	-1,776,070.82	26.07%
41101-2 - ADOT 5310	0.00	14,258.11	50,000.00	-35,741.89	28.52%
Total 41101 - State Grants	91,902.16	640,619.29	2,452,432.00	-1,811,812.71	26.12%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	115,692.00	681,739.00	8,645,290.00	-7,963,551.00	7.89%
41399-4 - STP Capital Grant	0.00	0.00	272,810.00	-272,810.00	0.0%
Total 41300 - Federal Grant Revenue	115,692.00	681,739.00	8,918,100.00	-8,236,361.00	7.64%
Total 40000 - Intergovernmental	207,086.72	1,994,990.51	12,431,294.00	-10,436,303.49	16.05%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	37,710.64	206,131.43	412,638.00	-206,506.57	49.96%
40190 - On Call Fares	284.00	3,072.65	9,784.00	-6,711.35	31.41%
Total 40100 - Fare Revenue	37,994.64	209,204.08	422,422.00	-213,217.92	49.53%
Total 41000 - Charges for Service	37,994.64	209,204.08	422,422.00	-213,217.92	49.53%
Total Income	245,081.36	2,204,194.59	12,853,716.00	-10,649,521.41	17.15%
Gross Profit	245,081.36	2,204,194.59	12,853,716.00	-10,649,521.41	17.15%

Yuma County Intergovernmental Public Transportation Auth.
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2018 December

	Dec 18	Jul - Dec 18	YTD Budget	\$ Over Budget	% of Budget
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	23,485.83	152,269.78	359,677.00	-207,407.22	42.34%
Total 50100 - Salaries and Wages	23,485.83	152,269.78	359,677.00	-207,407.22	42.34%
50200 - Fringe Benefits					
50201 - FICA- SS & Medicare	1,796.68	11,648.75	72,691.00	-61,042.25	16.03%
50202 - ASRS	2,637.52	17,044.63	42,442.00	-25,397.37	40.16%
50203 - Health Insurance	2,720.96	19,028.96	43,488.00	-24,459.04	43.76%
50204 - FUTA	10.08	35.28	500.00	-464.72	7.06%
50205 - Life Insurance	60.55	260.15	768.00	-507.85	33.87%
50207 - State Unemployment	0.00	5,520.00	3,000.00	2,520.00	184.0%
50208 - Workers Compensation Ins	0.00	1,127.30	2,500.00	-1,372.70	45.09%
Total 50200 - Fringe Benefits	7,225.79	54,665.07	165,389.00	-110,723.93	33.05%
50300 - Services					
50301-1 - ADA Paratransit	0.00	45,531.72	126,000.00	-80,468.28	36.14%
50301-2 - Accounting & Audit	0.00	0.00	28,000.00	-28,000.00	0.0%
50301-3 - Vanpool Subsidy	9,600.00	59,280.00			
50302 - Advertising	5,293.62	21,600.78	80,000.00	-58,399.22	27.0%
50303-1 - Legal Services	3,450.00	18,800.25	45,000.00	-26,199.75	41.78%
50303-2 - Cash Handel/Payroll Processing	767.19	4,151.69	6,500.00	-2,348.31	63.87%
50303-3 - IT Support/Web Development	1,005.00	5,385.76	15,000.00	-9,614.24	35.91%
50304 - Temporary Help	0.00	2,664.68	3,000.00	-335.32	88.82%
50305-0 - Bus Contractor	8,625.90	944,996.25	2,892,863.00	-1,947,866.75	32.67%
50305-1 - Contract Costs	9,639.61	59,782.54	100,000.00	-40,217.46	59.78%
50305-2 - Equipment Maintenance	1,542.90	5,021.44	40,000.00	-34,978.56	12.55%
50305-3 - Office Equip Repair	0.00	1,222.42	3,000.00	-1,777.58	40.75%
50305-4 - Vehicle Repair & Maintance	5,381.11	155,958.99	280,000.00	-124,041.01	55.7%
50305-5 - Building Repairs & Maintance	45.00	6,538.94	12,000.00	-5,461.06	54.49%
50305-6 - Communications/Radio Service	1,280.09	14,930.09	20,000.00	-5,069.91	74.65%

2017 December

	Dec 17	Jul - Dec 17	YTD Budget	\$ Over Budget	% of Budget
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	22,744.08	151,021.37	310,607.00	-159,585.63	48.62%
50103 - Temporary Employee Salaries	0.00	800.00	5,000.00	-4,200.00	16.0%
Total 50100 - Salaries and Wages	22,744.08	151,821.37	315,607.00	-163,785.63	48.11%
50200 - Fringe Benefits					
50201 - FICA- SS & Medicare	1,739.92	11,614.32	26,122.00	-14,507.68	44.46%
50202 - ASRS	5,162.75	16,840.56	35,720.00	-18,879.44	47.15%
50203 - Health Insurance	0.00	22,737.00	50,736.00	-27,999.00	44.81%
50204 - FUTA	0.00	26.85	500.00	-473.15	5.37%
50205 - Life Insurance	66.40	375.60	3,969.00	-3,593.40	9.46%
50207 - State Unemployment	0.00	0.00	3,000.00	-3,000.00	0.0%
50208 - Workers Compensation Ins	96.01	780.31	2,500.00	-1,719.69	31.21%
Total 50200 - Fringe Benefits	7,065.08	52,374.64	122,547.00	-70,172.36	42.74%
50300 - Services					
50301-1 - ADA Paratransit	11,194.76	83,868.97	320,000.00	-236,131.03	26.21%
50301-2 - Accounting & Audit	18,356.25	27,360.60	25,000.00	2,360.60	109.44%
50301-3 - Vanpool Subsidy	10,500.00	44,400.00	126,000.00	-81,600.00	35.24%
50302 - Advertising	7,435.41	30,227.02	80,000.00	-49,772.98	37.78%
50303-1 - Legal Services	4,188.13	10,848.13	15,000.00	-4,151.87	72.32%
50303-2 - Cash Handel/Payroll Processing	798.80	3,605.60	6,300.00	-2,694.40	57.23%
50303-3 - IT Support/Web Development	965.00	5,190.00	15,000.00	-9,810.00	34.6%
50304 - Temporary Help	211.85	2,644.41	3,000.00	-355.59	88.15%
50305-0 - Bus Contractor	209,698.03	1,226,268.23	2,393,562.00	-1,167,293.77	51.23%
50305-1 - Contract Costs	7,628.73	53,326.60	69,600.00	-16,273.40	76.62%
50305-2 - Equipment Maintenance	0.00	314.20	40,000.00	-39,685.80	0.79%
50305-3 - Office Equip Repair	0.00	770.00	3,000.00	-2,230.00	25.67%
50305-4 - Vehicle Repair & Maintance	0.00	0.00	280,000.00	-280,000.00	0.0%
50305-5 - Building Repairs & Maintance	2,033.54	3,170.29	12,000.00	-8,829.71	26.42%
50305-6 - Communications/Radio Service	0.00	13,650.00	4,000.00	9,650.00	341.25%

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	2018 December						2017 December				
	Dec 18	Jul - Dec 18	YTD Budget	\$ Over Budget	% of Budget		Dec 17	Jul - Dec 17	YTD Budget	\$ Over Budget	% of Budget
50305-7 · Grounds Keeping/Pest Control	39.00	234.00	2,500.00	-2,266.00	9.36%	50305-7 · Grounds Keeping/Pest Control	39.00	1,652.00	500.00	1,152.00	330.4%
50305-8 · Software Updates/Maintenance	0.00	2,699.81	55,000.00	-52,300.19	4.91%	50305-8 · Software Updates/Maintenance	0.00	4,711.62	50,400.00	-45,688.38	9.35%
50306-1 · Bus Cleaning Services	491.40	5,740.20				50306 · Janitorial Service	973.71	1,947.42			
50307 · Security Services	0.00	0.00	500.00	-500.00	0.0%	50307 · Security Services	0.00	0.00	500.00	-500.00	0.0%
Total 50300 · Services	47,160.82	1,354,539.56	3,709,363.00	-2,354,823.44	36.52%	Total 50300 · Services	274,023.21	1,513,955.09	3,443,862.00	-1,929,906.91	43.96%
50400 · Materials and Supplies						50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	28,575.14	214,196.02	400,000.00	-185,803.98	53.55%	50401 · Fuel, Oil, Lubricants	27,392.30	183,111.34	400,000.00	-216,888.66	45.78%
50499-1 · Office Supplies	315.56	2,294.89	3,000.00	-705.11	76.5%	50499-1 · Office Supplies	662.68	1,405.00	7,000.00	-5,595.00	20.07%
50499-2 · Postage	147.67	557.15	3,000.00	-2,442.85	18.57%	50499-2 · Postage	60.00	-2,625.57	1,700.00	-4,325.57	-154.45%
50499-3 · Printing	396.16	12,312.16	25,000.00	-12,687.84	49.25%	50499-3 · Printing	620.73	10,947.10	25,000.00	-14,052.90	43.79%
50499-4 · Misc Materials & Supplies	722.00	809.45	35,400.00	-34,590.55	2.29%	50499-4 · Misc Materials & Supplies	642.74	1,228.41	25,000.00	-23,771.59	4.91%
Total 50400 · Materials and Supplies	30,156.53	230,169.67	466,400.00	-236,230.33	49.35%	Total 50400 · Materials and Supplies	29,378.45	194,066.28	458,700.00	-264,633.72	42.31%
50500 · Utilities						50500 · Utilities					
50501 · Electricity	1,044.39	8,531.37	17,000.00	-8,468.63	50.19%	50501 · Electricity	1,109.04	7,622.04	17,000.00	-9,377.96	44.84%
50502-1 · Refuse Disposal	168.33	936.09	1,500.00	-563.91	62.41%	50502-1 · Refuse Disposal	132.62	780.62	1,200.00	-419.38	65.05%
50502-2 · Water - Offices	104.18	649.77	1,500.00	-850.23	43.32%	50502-2 · Water - Offices	88.25	617.15	1,000.00	-382.85	61.72%
Total 50500 · Utilities	1,316.90	10,117.23	20,000.00	-9,882.77	50.59%	Total 50500 · Utilities	1,329.91	9,019.81	19,200.00	-10,180.19	46.98%
50600 · Casualty and Liability Insuranc						50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	0.00	4,961.65	3,900.00	1,061.65	127.22%	50608-1 · Gen Liab Insurance	161.06	1,069.58	3,500.00	-2,430.42	30.56%
50608-2 · Prof. Liability Insurance	0.00	0.00	3,500.00	-3,500.00	0.0%	50608-2 · Prof. Liability Insurance	334.71	2,573.55	4,500.00	-1,926.45	57.19%
50608-3 · Automobile Insurance	0.00	3,984.00	3,900.00	84.00	102.15%	50608-3 · Automobile Insurance	524.11	2,609.62	9,500.00	-6,890.38	27.47%
Total 50600 · Casualty and Liability Insuranc	0.00	8,945.65	11,300.00	-2,354.35	79.17%	Total 50600 · Casualty and Liability Insuranc	1,019.88	6,252.75	17,500.00	-11,247.25	35.73%
50900 · Miscellaneous Expenses						50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	4,486.00	9,359.80	18,000.00	-8,640.20	52.0%	50901 · Memberships/Dues/Subscriptions	1,274.00	12,926.00	18,000.00	-5,074.00	71.81%
50902 · Travel Expenses	670.35	17,058.35	30,000.00	-12,941.65	56.86%	50902 · Travel Expenses	1,268.50	18,378.71	25,000.00	-6,621.29	73.52%
50906 · Finance Charges/Penalties	352.17	2,276.40	5,000.00	-2,723.60	45.53%	50906 · Finance Charges/Penalties	172.43	3,908.14	13,000.00	-9,091.86	30.06%
50999-1 · License and Permits	80.00	98.00	300.00	-202.00	32.67%	50999-1 · License and Permits	80.00	98.00	300.00	-202.00	32.67%
50999-2 · Training/Education	0.00	699.00	25,000.00	-24,301.00	2.8%	50999-2 · Training/Education	0.00	548.00	25,000.00	-24,452.00	2.19%
50999-3 · Other Misc Expense	2,051.17	5,893.77	200,000.00	-194,106.23	2.95%	50999-3 · Other Misc Expense	567.97	4,086.11	156,800.00	-152,713.89	2.61%
50999-5 · Telephone/Internet	596.78	3,946.85	8,000.00	-4,053.15	49.34%	50999-5 · Telephone/Internet	521.70	3,849.16	8,000.00	-4,150.84	48.12%

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2018 December

	Dec 18	Jul - Dec 18	YTD Budget	\$ Over Budget	% of Budget
Total 50900 - Miscellaneous Expenses	8,236.47	39,332.17	286,300.00	-246,967.83	13.74%
51200 - Leases and Rentals					
51212-1 - Building Lease	4,200.00	25,200.00	50,400.00	-25,200.00	50.0%
51212-2 - Leases Rental Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
Total 51200 - Leases and Rentals	4,200.00	25,200.00	51,400.00	-26,200.00	49.03%
51600 - Capital Outlay					
51600-3 - Buildings/Mutli Modal Center	0.00	0.00	3,499,492.00	-3,499,492.00	0.0%
51600-5 - Automobiles	0.00	101,370.29	2,567,733.00	-2,466,362.71	3.95%
51600-6 - Furniture and Equipment	312.91	16,089.71	1,056,643.00	-1,040,553.29	1.52%
Total 51600 - Capital Outlay	312.91	117,460.00	7,123,868.00	-7,006,408.00	1.65%
Total Expense	122,095.25	1,992,699.13	12,193,697.00	-10,200,997.87	16.34%
Net Ordinary Income	-19,807.65	-193,952.65	0.00	-193,952.65	100.0%
Net Income	-19,807.65	-193,952.65	0.00	-193,952.65	100.0%

2017 December

	Dec 17	Jul - Dec 17	YTD Budget	\$ Over Budget	% of Budget
50900 - Miscellaneous Expenses - Other	0.00	0.00			
Total 50900 - Miscellaneous Expenses	3,884.60	43,794.12	246,100.00	-202,305.88	17.8%
51200 - Leases and Rentals					
51212-1 - Building Lease	4,200.00	25,200.00	50,400.00	-25,200.00	50.0%
51212-2 - Leases Rental Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
51212-3 - Bus Lease	16,290.00	86,331.17	90,000.00	-3,668.83	95.92%
Total 51200 - Leases and Rentals	20,490.00	111,531.17	141,400.00	-29,868.83	78.88%
51600 - Capital Outlay					
51600-3 - Buildings/Mutli Modal Center	0.00	1,200.00	3,787,500.00	-3,786,300.00	0.03%
51600-5 - Automobiles	0.00	0.00	3,272,000.00	-3,272,000.00	0.0%
51600-6 - Furniture and Equipment	0.00	14,585.46	1,029,300.00	-1,014,714.54	1.42%
Total 51600 - Capital Outlay	0.00	15,785.46	8,088,800.00	-8,073,014.54	0.2%
Total Expense	359,935.21	2,098,600.69	12,853,716.00	-10,755,115.31	16.33%
Net Ordinary Income	-114,853.85	105,593.90	0.00	105,593.90	100.0%
Net Income	-114,853.85	105,593.90	0.00	105,593.90	100.0%

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	Nov 18	Jul - Nov 18	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	0.00	793.75	16,000.00	-15,206.25	4.96%
40799-4 - Greyhound Commissions - YCIPTA	3,568.29	10,718.54	31,200.00	-20,481.46	34.35%
40799-5 - Interest	395.58	963.78	1,200.00	-236.22	80.32%
40799-6 - Miscellaneous Revenues	8.00	28,751.39	2,000.00	26,751.39	1,437.57%
Total 40700 - Miscellaneous Revenues	3,971.87	41,227.46	50,400.00	-9,172.54	81.8%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	510,982.00	516,739.00	-5,757.00	98.89%
40900-4 - Contributions Public Entities	0.00	285,258.56	494,023.00	-208,764.44	57.74%
Total 40900 - Local Funding	0.00	796,240.56	1,010,762.00	-214,521.44	78.78%
41101 - State Grants					
41101-1 - ADOT 5311	0.00	297,021.92	1,643,938.00	-1,346,916.08	18.07%
41101-2 - ADOT 5310	0.00	0.00	25,000.00	-25,000.00	0.0%
Total 41101 - State Grants	0.00	297,021.92	1,668,938.00	-1,371,916.08	17.8%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	0.00	291,992.00	8,618,502.00	-8,326,510.00	3.39%
41399-4 - STP Capital Grant	0.00	95,592.00	414,985.00	-319,393.00	23.04%
Total 41300 - Federal Grant Revenue	0.00	387,584.00	9,033,487.00	-8,645,903.00	4.29%
Total 40000 - Intergovernmental	3,971.87	1,522,073.94	11,763,587.00	-10,241,513.06	12.94%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	26,672.73	172,936.54	423,447.00	-250,510.46	40.84%
40190 - On Call Fares	381.00	1,448.40	6,663.00	-5,214.60	21.74%
Total 40100 - Fare Revenue	27,053.73	174,384.94	430,110.00	-255,725.06	40.54%
Total 41000 - Charges for Service	27,053.73	174,384.94	430,110.00	-255,725.06	40.54%
Total Income	31,025.60	1,696,458.88	12,193,697.00	-10,497,238.12	13.91%
Gross Profit	31,025.60	1,696,458.88	12,193,697.00	-10,497,238.12	13.91%
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	22,351.88	128,783.95	359,677.00	-230,893.05	35.81%
Total 50100 - Salaries and Wages	22,351.88	128,783.95	359,677.00	-230,893.05	35.81%
50200 - Fringe Benefits					

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	Nov 17	Jul - Nov 17	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	0.00	971.25	16,000.00	-15,028.75	6.07%
40799-4 - Greyhound Commissions - YCIPTA	1,897.85	10,599.92	31,200.00	-20,600.08	33.97%
40799-5 - Interest	228.29	823.55	1,400.00	-576.45	58.83%
40799-6 - Miscellaneous Revenues	0.00	238.54	1,400.00	-1,161.46	17.04%
Total 40700 - Miscellaneous Revenues	2,126.14	12,633.26	50,000.00	-37,366.74	25.27%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.0%
40900-4 - Contributions Public Entities	300.00	143,767.40	494,023.00	-350,255.60	29.1%
Total 40900 - Local Funding	300.00	660,506.40	1,010,762.00	-350,255.60	65.35%
41101 - State Grants					
41101-1 - ADOT 5311	88,330.35	534,459.02	2,402,432.00	-1,867,972.98	22.25%
41101-2 - ADOT 5310	0.00	14,258.11	50,000.00	-35,741.89	28.52%
Total 41101 - State Grants	88,330.35	548,717.13	2,452,432.00	-1,903,714.87	22.37%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	109,784.00	566,047.00	8,645,290.00	-8,079,243.00	6.55%
41399-4 - STP Capital Grant	0.00	0.00	272,810.00	-272,810.00	0.0%
Total 41300 - Federal Grant Revenue	109,784.00	566,047.00	8,918,100.00	-8,352,053.00	6.35%
Total 40000 - Intergovernmental	200,540.49	1,787,903.79	12,431,294.00	-10,643,390.21	14.38%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	32,261.05	168,420.79	412,638.00	-244,217.21	40.82%
40190 - On Call Fares	334.00	2,788.65	9,784.00	-6,995.35	28.5%
Total 40100 - Fare Revenue	32,595.05	171,209.44	422,422.00	-251,212.56	40.53%
Total 41000 - Charges for Service	32,595.05	171,209.44	422,422.00	-251,212.56	40.53%
Total Income	233,135.54	1,959,113.23	12,853,716.00	-10,894,602.77	15.24%
Gross Profit	233,135.54	1,959,113.23	12,853,716.00	-10,894,602.77	15.24%
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	22,149.58	128,277.29	310,607.00	-182,329.71	41.3%
50103 - Temporary Employee Salaries	0.00	800.00	5,000.00	-4,200.00	16.0%
Total 50100 - Salaries and Wages	22,149.58	129,077.29	315,607.00	-186,529.71	40.9%
50200 - Fringe Benefits					

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50201 - FICA- SS & Medicare	1,709.94	9,852.07	72,691.00	-62,838.93	13.55%
50202 - ASRS	2,637.52	14,407.11	42,442.00	-28,034.89	33.95%
50203 - Health Insurance	3,020.00	16,308.00	43,488.00	-27,180.00	37.5%
50204 - FUTA	10.08	25.20	500.00	-474.80	5.04%
50205 - Life Insurance	0.00	199.60	768.00	-568.40	25.99%
50207 - State Unemployment	0.00	5,520.00	3,000.00	2,520.00	184.0%
50208 - Workers Compensation Ins	0.00	1,127.30	2,500.00	-1,372.70	45.09%
Total 50200 - Fringe Benefits	7,377.54	47,439.28	165,389.00	-117,949.72	28.68%
50300 - Services					
50301-1 - ADA Paratransit	0.00	45,531.72	126,000.00	-80,468.28	36.14%
50301-2 - Accounting & Audit	0.00	0.00	28,000.00	-28,000.00	0.0%
50301-3 - Vanpool Subsidy	9,600.00	49,680.00			
50302 - Advertising	774.90	16,307.16	80,000.00	-63,692.84	20.38%
50303-1 - Legal Services	3,532.50	15,350.25	45,000.00	-29,649.75	34.11%
50303-2 - Cash Handel/Payroll Processing	735.14	3,384.50	6,500.00	-3,115.50	52.07%
50303-3 - IT Support/Web Development	845.00	4,380.76	15,000.00	-10,619.24	29.21%
50304 - Temporary Help	0.00	2,664.68	3,000.00	-335.32	88.82%
50305-0 - Bus Contractor	-581.92	936,370.35	2,892,863.00	-1,956,492.65	32.37%
50305-1 - Contract Costs	9,642.99	50,142.93	100,000.00	-49,857.07	50.14%
50305-2 - Equipment Maintenance	1,064.84	3,478.54	40,000.00	-36,521.46	8.7%
50305-3 - Office Equip Repair	0.00	1,222.42	3,000.00	-1,777.58	40.75%
50305-4 - Vehicle Repair & Maintance	18,862.78	150,577.88	280,000.00	-129,422.12	53.78%
50305-5 - Building Repairs & Maintance	597.02	6,493.94	12,000.00	-5,506.06	54.12%
50305-6 - Communications/Radio Service	0.00	13,650.00	20,000.00	-6,350.00	68.25%
50305-7 - Grounds Keeping/Pest Control	39.00	195.00	2,500.00	-2,305.00	7.8%
50305-8 - Software Updates/Maintenance	0.00	2,699.81	55,000.00	-52,300.19	4.91%
50306-1 - Bus Cleaning Services	2,149.20	5,248.80			
50307 - Security Services	0.00	0.00	500.00	-500.00	0.0%
Total 50300 - Services	47,261.45	1,307,378.74	3,709,363.00	-2,401,984.26	35.25%
50400 - Materials and Supplies					
50401 - Fuel, Oil, Lubricants	32,664.28	185,620.88	400,000.00	-214,379.12	46.41%
50499-1 - Office Supplies	0.00	1,979.33	3,000.00	-1,020.67	65.98%
50499-2 - Postage	120.00	409.48	3,000.00	-2,590.52	13.65%
50499-3 - Printing	6,945.55	11,916.00	25,000.00	-13,084.00	47.66%
50499-4 - Misc Materials & Supplies	10.70	87.45	35,400.00	-35,312.55	0.25%
Total 50400 - Materials and Supplies	39,740.53	200,013.14	466,400.00	-266,386.86	42.88%

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50201 - FICA- SS & Medicare	1,694.44	9,874.40	26,122.00	-16,247.60	37.8%
50202 - ASRS	0.00	11,677.81	35,720.00	-24,042.19	32.69%
50203 - Health Insurance	4,033.00	22,737.00	50,736.00	-27,999.00	44.81%
50204 - FUTA	0.00	26.85	500.00	-473.15	5.37%
50205 - Life Insurance	66.40	309.20	3,969.00	-3,659.80	7.79%
50207 - State Unemployment	0.00	0.00	3,000.00	-3,000.00	0.0%
50208 - Workers Compensation Ins	174.01	684.30	2,500.00	-1,815.70	27.37%
Total 50200 - Fringe Benefits	5,967.85	45,309.56	122,547.00	-77,237.44	36.97%
50300 - Services					
50301-1 - ADA Paratransit	14,287.65	72,674.21	320,000.00	-247,325.79	22.71%
50301-2 - Accounting & Audit	0.00	9,004.35	25,000.00	-15,995.65	36.02%
50301-3 - Vanpool Subsidy	10,500.00	33,900.00	126,000.00	-92,100.00	26.91%
50302 - Advertising	3,184.66	22,791.61	80,000.00	-57,208.39	28.49%
50303-1 - Legal Services	900.00	6,660.00	15,000.00	-8,340.00	44.4%
50303-2 - Cash Handel/Payroll Processing	488.36	2,806.80	6,300.00	-3,493.20	44.55%
50303-3 - IT Support/Web Development	845.00	4,225.00	15,000.00	-10,775.00	28.17%
50304 - Temporary Help	116.88	2,432.56	3,000.00	-567.44	81.09%
50305-0 - Bus Contractor	205,272.74	1,016,570.20	2,393,562.00	-1,376,991.80	42.47%
50305-1 - Contract Costs	7,628.73	45,697.87	69,600.00	-23,902.13	65.66%
50305-2 - Equipment Maintenance	0.00	314.20	40,000.00	-39,685.80	0.79%
50305-3 - Office Equip Repair	0.00	770.00	3,000.00	-2,230.00	25.67%
50305-4 - Vehicle Repair & Maintance	0.00	0.00	280,000.00	-280,000.00	0.0%
50305-5 - Building Repairs & Maintance	33.56	1,136.75	12,000.00	-10,863.25	9.47%
50305-6 - Communications/Radio Service	0.00	13,650.00	4,000.00	9,650.00	341.25%
50305-7 - Grounds Keeping/Pest Control	39.00	1,613.00	500.00	1,113.00	322.6%
50305-8 - Software Updates/Maintenance	0.00	4,711.62	50,400.00	-45,688.38	9.35%
50306 - Janitorial Service	973.71	973.71			
50307 - Security Services	0.00	0.00	500.00	-500.00	0.0%
Total 50300 - Services	244,270.29	1,239,931.88	3,443,862.00	-2,203,930.12	36.0%
50400 - Materials and Supplies					
50401 - Fuel, Oil, Lubricants	29,717.76	155,719.04	400,000.00	-244,280.96	38.93%
50499-1 - Office Supplies	0.00	742.32	7,000.00	-6,257.68	10.61%
50499-2 - Postage	0.00	-2,685.57	1,700.00	-4,385.57	-157.98%
50499-3 - Printing	6,601.14	10,326.37	25,000.00	-14,673.63	41.31%
50499-4 - Misc Materials & Supplies	141.72	585.67	25,000.00	-24,414.33	2.34%
Total 50400 - Materials and Supplies	36,460.62	164,687.83	458,700.00	-294,012.17	35.9%

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50500 - Utilities					
50501 - Electricity	1,100.20	7,486.98	17,000.00	-9,513.02	44.04%
50502-1 - Refuse Disposal	168.33	767.76	1,500.00	-732.24	51.18%
50502-2 - Water - Offices	105.27	545.59	1,500.00	-954.41	36.37%
Total 50500 - Utilities	1,373.80	8,800.33	20,000.00	-11,199.67	44.0%
50600 - Casualty and Liability Insuranc					
50608-1 - Gen Liab Insurance	0.00	4,961.65	3,900.00	1,061.65	127.22%
50608-2 - Prof. Liability Insurance	0.00	0.00	3,500.00	-3,500.00	0.0%
50608-3 - Automobile Insurance	0.00	3,984.00	3,900.00	84.00	102.15%
Total 50600 - Casualty and Liability Insuranc	0.00	8,945.65	11,300.00	-2,354.35	79.17%
50900 - Miscellaneous Expenses					
50901 - Memberships/Dues/Subscriptions	100.00	4,873.80	18,000.00	-13,126.20	27.08%
50902 - Travel Expenses	3,029.71	16,388.00	30,000.00	-13,612.00	54.63%
50906 - Finance Charges/Penalties	0.00	1,924.23	5,000.00	-3,075.77	38.49%
50999-1 - License and Permits	18.00	18.00	300.00	-282.00	6.0%
50999-2 - Training/Education	129.00	699.00	25,000.00	-24,301.00	2.8%
50999-3 - Other Misc Expense	1,250.97	3,842.60	200,000.00	-196,157.40	1.92%
50999-5 - Telephone/Internet	660.98	3,350.07	8,000.00	-4,649.93	41.88%
Total 50900 - Miscellaneous Expenses	5,188.66	31,095.70	286,300.00	-255,204.30	10.86%
51200 - Leases and Rentals					
51212-1 - Building Lease	4,200.00	21,000.00	50,400.00	-29,400.00	41.67%
51212-2 - Leases Rental Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
Total 51200 - Leases and Rentals	4,200.00	21,000.00	51,400.00	-30,400.00	40.86%
51600 - Capital Outlay					
51600-3 - Buildings/Mutli Modal Center	0.00	0.00	3,499,492.00	-3,499,492.00	0.0%
51600-5 - Automobiles	0.00	101,370.29	2,567,733.00	-2,466,362.71	3.95%
51600-6 - Furniture and Equipment	0.00	15,776.80	1,056,643.00	-1,040,866.20	1.49%
Total 51600 - Capital Outlay	0.00	117,147.09	7,123,868.00	-7,006,720.91	1.64%
Total Expense	127,493.86	1,870,603.88	12,193,697.00	-10,323,093.12	15.34%
Net Ordinary Income	-96,468.26	-174,145.00	0.00	-174,145.00	100.0%
Net Income	-96,468.26	-174,145.00	0.00	-174,145.00	100.0%

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50500 - Utilities					
50501 - Electricity	1,278.68	6,513.00	17,000.00	-10,487.00	38.31%
50502-1 - Refuse Disposal	123.20	648.00	1,200.00	-552.00	54.0%
50502-2 - Water - Offices	104.20	528.90	1,000.00	-471.10	52.89%
Total 50500 - Utilities	1,506.08	7,689.90	19,200.00	-11,510.10	40.05%
50600 - Casualty and Liability Insuranc					
50608-1 - Gen Liab Insurance	161.06	908.52	3,500.00	-2,591.48	25.96%
50608-2 - Prof. Liability Insurance	334.71	2,238.84	4,500.00	-2,261.16	49.75%
50608-3 - Automobile Insurance	524.11	2,085.51	9,500.00	-7,414.49	21.95%
Total 50600 - Casualty and Liability Insuranc	1,019.88	5,232.87	17,500.00	-12,267.13	29.9%
50900 - Miscellaneous Expenses					
50901 - Memberships/Dues/Subscriptions	3,540.00	11,652.00	18,000.00	-6,348.00	64.73%
50902 - Travel Expenses	2,448.68	17,110.21	25,000.00	-7,889.79	68.44%
50906 - Finance Charges/Penalties	72.43	3,735.71	13,000.00	-9,264.29	28.74%
50999-1 - License and Permits	18.00	18.00	300.00	-282.00	6.0%
50999-2 - Training/Education	0.00	548.00	25,000.00	-24,452.00	2.19%
50999-3 - Other Misc Expense	3,207.24	3,518.14	156,800.00	-153,281.86	2.24%
50999-5 - Telephone/Internet	808.93	3,327.46	8,000.00	-4,672.54	41.59%
50900 - Miscellaneous Expenses - Other	0.00	0.00			
Total 50900 - Miscellaneous Expenses	10,095.28	39,909.52	246,100.00	-206,190.48	16.22%
51200 - Leases and Rentals					
51212-1 - Building Lease	4,200.00	21,000.00	50,400.00	-29,400.00	41.67%
51212-2 - Leases Rental Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
51212-3 - Bus Lease	16,290.00	70,041.17	90,000.00	-19,958.83	77.82%
Total 51200 - Leases and Rentals	20,490.00	91,041.17	141,400.00	-50,358.83	64.39%
51600 - Capital Outlay					
51600-3 - Buildings/Mutli Modal Center	0.00	1,200.00	3,787,500.00	-3,786,300.00	0.03%
51600-5 - Automobiles	0.00	0.00	3,272,000.00	-3,272,000.00	0.0%
51600-6 - Furniture and Equipment	650.46	14,585.46	1,029,300.00	-1,014,714.54	1.42%
Total 51600 - Capital Outlay	650.46	15,785.46	8,088,800.00	-8,073,014.54	0.2%
Total Expense	342,610.04	1,738,665.48	12,853,716.00	-11,115,050.52	13.53%
Net Ordinary Income	-109,474.50	220,447.75	0.00	220,447.75	100.0%
Net Income	-109,474.50	220,447.75	0.00	220,447.75	100.0%