



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

NOTICE AND AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

MONDAY, December 18, 2023 – 1:30 PM
Yuma County Department of Development Services – Aldrich Hall
2351 West 26th Street -- Yuma, AZ, 85364

Pursuant to A.R.S. § 38-431.05, notice is hereby given to the members of the Yuma County Intergovernmental Transportation Authority (YCIPTA) and to the general public that YCIPTA as part of its regular meeting will hold a meeting open to the public as noted above.

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College
Ian McGaughey – Sec/Treas – Yuma County, Allen Heck – Cocopah Tribe, Richard Marsh – Town of Wellton,
Brian Golding, Sr.-Quechan Tribe, Matias Rosales – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

CALL TO PUBLIC: The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering, or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT CALENDAR: The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the October 23, 2023, regular session minutes. Action required. Pg. 3

DISCUSSION & ACTION ITEMS:

1. Discussion and or action the membership of Arizona Western College and future status of the Silver Route. Action may be required. Pg. 11
2. Discussion and or action regarding the vacancy of the Finance Manager position. Action may be required. Pg. 13
3. Discussion and or action regarding the appointment of additional YCIPTA Board member from the City of Yuma. Action may be required. Pg. 22
4. Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required. Pg. 24

PROGRESS REPORTS:

1. Operations Manager Report/Maintenance Update– Shane Bollar, General Manager – RATP Dev. *No action required.* Pg. 25
2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 26
3. Transit Ridership Report – Carol Perez, Transit Operations Manager. *No action required.* Pg. 36
4. Financial Report – Shelly Kreger, Transit Director. *No action is required.* Pg. 38

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

January 22,2023

ADJOURNMENT

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College
Ian McGaughey – Sec/Treas – Yuma County, Allen Heck – Cocopah Tribe, Richard Marsh – Town of Wellton,
Brian Golding, Sr.-Quechan Tribe, Matias Rosales – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in a Regular Board Meeting session on Monday, October 23, 2023, at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Secretary/Treasurer, Mr. Ian McGaughey called the meeting to order at 1:31 P.M.

Members Present:

Susanna M. Zambrano/Arizona Western College /Vice Chair (Via phone)
Ian McGaughey/ Yuma County /Secretary/Treasurer
Allen Heck/Cocopah Tribe
Brian Golding, Sr./Quechan Tribe
Richard Marsh/Town of Wellton (Via phone)
Louie Galaviz/City of Somerton
Matias Rosales/City of San Luis

Members Absent:

Jay Simonton/City of Yuma /Chair

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
David Garcia/YCIPTA/Transit Management Assistant
Lorena Sanchez/YCIPTA/Clerk II
Adriana Ortiz/YCIPTA/Clerk II
Anabel Teran/RATP DEV/ Operations Manager

The Pledge of Allegiance was led by Mr. McGaughey

CALL TO PUBLIC:

No public in attendance; no comments made.

CONSENT CALENDAR:

No. 1: Adopt the August 28, 2023 regular session minutes. Action required.

Motion (Marsh/Golding): To approve as presented.

Voice Vote: Motion Carries, 7-0 with Mr. Simonton being excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action to update the principal office location in Article II, Section 2.2 of the YCIPTA 2nd Amendment to the 2nd Amended & Restated By-Laws. Action required

Ms. Kreger provided the form requested in the previous meeting, which was needed to update YCIPTA's address listed in the by-laws.

Motion (Golding/Marsh): To approve the action to update the principal office location in Article II, Section 2.2 of the YCIPTA 2nd Amendment to the 2nd Amended & Restated By-Laws.

Voice Vote: Motion Carries, 7-0 with Mr. Simonton being excused.

No. 2: Discussion and or action regarding the appointment of a third member to the Financial Sustainability Committee. Action needed.

Ms. Kreger stated per the last meeting's request for a third member to join the committee, replacing Ralph Velez.

Mr. McGaughey asked if there were any volunteers and who is currently on the committee.

Ms. Kreger stated the members are currently Mr. Simonton and Mr. McGaughey.

Mr. Galaviz nominated Mr. Rosales

Mr. Golding seconded.

Motion (Galaviz/Golding): To appoint Mr. Rosales as a third member to the Financial Sustainability Committee.

Voice Vote: Motion Carries, 7-0 with Mr. Simonton being excused.

No. 3: Discussion and or action regarding the FY23-24 Marketing Plan. No action required

Ms. Kreger presented the marketing plan as well as expenditures for advertising, as requested in the yearly review. She added there will also be a costume purchased for mascot promotional activities.

Mr. Golding questioned if the advertising objective could be made more specific, regarding what the ridership goal would be considering the investment amount.

Ms. Kreger stated the yearly budget includes marketing. She asked if a ridership target report was needed.

Mr. Golding questioned how the marketing success would be measured. He requested a more specific marketing plan be provided, including a specific number goal, and a comparison of before and after.

Mr. McGaughey asked Ms. Perez what the ridership numbers need to be to return to pre-covid levels.

Ms. Perez stated she did not have an exact number but a percentage is 11%.

Mr. McGaughey asked if a percentage is adequate or if an exact number is preferred.

Mr. Golding stated he would personally prefer a number to have a simpler outlook.

Mr. Matias stated the exact number would be easier to understand by just looking instead of calculating.

Mr. Galaviz inquired if the 11% shortage was overall or specific to certain routes or areas.

Ms. Perez stated it was overall for all routes in the previous month.

Mr. Heck questioned how the marketing may assist certain areas or routes and how can they be catered to specifically help those areas.

Ms. Perez inquired if there was a specific time frame to compare ridership levels.

Mr. Golding stated yearly would be sufficient for each fiscal year.

Mr. Galaviz opinioned that bi-annually would be better suited.

Mr. Heck agreed with Mr. Galaviz adding bi-annually would accommodate the seasonal changes that occur reflecting a more accurate ridership change.

Mr. Golding stated the running total of passengers' year to date could be added as an additional line item in the report.

Mr. Heck inquired if public events impacted ridership levels during event times, with people preferring to use public transit instead of driving.

Ms. Kreger explained there are several events that services are provided for and most times it is free.

Mr. McGaughey requested a more specific report be presented next meeting.

No action required. No action taken.

No. 4: Discussion and or action regarding adding an additional loop on the Yellow95/Orange2. No action is required.

Ms. Kreger explained the Greyhound in-kind is at risk due to missing connection times. She added cutting the NightCat was detrimental due to its connection. Ms. Kreger stated she was informed by the Arizona Department of Transportation (ADOT) and has been working with Ms. Perez on researching schedule times and establishing connections in hopes of not losing Greyhound support.

Mr. McGaughey questioned if there would be an additional charge for the extra runs.

Ms. Kreger stated yes, one hour of revenue cost.

Mr. Golding stated the dollar amount for the additional cost would have been appreciated if included in the report.

Ms. Kreger stated the revenue cost is \$157 but the additional hours have not been calculated yet.

Mr. Heck stated the additional advertising regarding the connections and later trips would help the cost.

No actions required. No action taken.

No. 5: Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required.

Ms. Kreger reported Cocopah Tribe has purchased an additional shelter which looks great and is being used regularly.

Mr. Heck stated the new bench is being used regularly, the location aids in the increase of usage as well.

No actions required. No action taken.

PROGRESS REPORTS:

NO. 1: Operations Manager Report/Maintenance Update– Anabel Teran, Operations Manager – RATP Dev. *No action required.*

Ms. Teran presented the report stating there had been three (3) accidents in the past month. Two (2) being preventable and one (1) nonpreventable. No serious injuries in any of the accidents but one (1) driver involved in two (2) of the accidents was found negligent and therefore was terminated. Ms. Teran stated the accidents were a side swipe and two (2) rear endings. She also mentioned participating in two (2) community service events.

Mr. Golding inquired about the price of repairing the rear-end damaged bus.

Ms. Teran stated she was not sure but it is getting repaired now. She added she would request a subrogation.

Mr. Heck asked if the frame or drivability was affected by the accident.

Ms. Teran stated if the damage is minimal the bus is inspected at the yard, but if there is major damage, leaking, or hanging wires a mechanic is sent to inspect at the scene before moving it.

Mr. Heck questioned if there was structural damage to the bus.

Ms. Kreger stated in one accident the bike rack sustained the damage and not the bus.

Mr. McGaughey gave gratitude for acting and terminating the driver, he noted the safety of passengers is our highest priority.

Mr. Golding asked about any injured passenger updates or claims.

Ms. Teran stated there are no updates or claims.

No actions required. No action taken.

NO. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Ms. Kreger presented the report mentioning an interview was conducted but when the position was offered there was no response from the applicant. She added the applicant was promising at the moment.

Mr. McGaughey inquired about what could be scaring the applicants off.

Ms. Kreger stated the applicant applied without knowing the job description and was afraid of not knowing the tasks. She stated the applicant was reassured that the tasks would be taught and not required to know beforehand.

Mr. Golding asked if this was the only applicant and if the position is still advertised.

Ms. Kreger stated the position is still advertised and applications are still being received.

Ms. Perez explained that many applicants are not experienced in this field.

Mr. Golding inquired what the next step is.

Ms. Perez stated the previous applicants were either out of the country or nowhere near the level needed.

Ms. Kreger stated there have been five to six (5-6) interviews.

Mr. Heck mentioned many people have moved from California so there may be prospects from out of state but the income may be an area to review to better motivate applicants.

Mr. McGaughey stated he is unaware if the posting could be narrowed down to target specific areas.

Mr. Heck stated targeting Imperial Valley people would be a good possibility.

Mr. McGaughey questioned if Yuma County assists with these situations.

Ms. Kreger stated yes.

Mr. McGaughey asked what more could Yuma County do to assist.

Ms. Kreger stated she is unaware of what the County could do in addition to posting it on their website.

Mr. Matias stated accounting positions are hard to fill.

Ms. Kreger requested other entities post the positions on their websites.

Mr. Matias questioned if the position was posted on Linked In.

Ms. Perez stated it has been removed for editing.

Mr. McGaughey expressed sympathy for the struggle to fill the position.

Mr. Matias suggested searching within Arizona Western College (AWC) for recent graduates.

Ms. Kreger continued with the remaining report topics.

Mr. Golding clarified for Mr. Heck that Ms. Zambrano is the representative of AWC on the board. He added she could possibly be able to assist in finding a prospect for the open position.

Ms. Zambrano stated she would reach out and see what she could do.

Mr. Golding referenced a Grow Our Own strategy explaining the possibility of teaching within the company.

Ms. Kreger stated that is already being done with some clerks taking on accounting tasks. She added the bigger projects like working with the grants and federal billing are the more complex tasks that are a major part of the job.

Mr. Heck suggested the job openings be forwarded to all entities to post on their behalf in effort to assist.

No Action Taken. No Action Required.

No. 3: Transit Ridership Report – Carol Perez, Transit Operations Manager. *No action required.*

Ms. Perez presented her report as contained in the member's packet.

Mr. McGaughey questioned if the ridership decline was discussed at transit conferences.

Ms. Perez confirmed, adding that some agencies have gotten back to pre-covid levels due to going fare-free.

Ms. Kreger stated that is an option that is not possible at the moment.

Mr. Heck noted many people passed away due to and during covid with the majority being elderly and of fixed mobility which possibly affected ridership numbers. He asked if it is fair to expect to return to pre-pandemic numbers when the passengers are not there.

Ms. Kreger answered she is unaware if there is a way to track those statistics.

Mr. Matias responded by saying after research is done there may only be a small percentage, but social media and marketing strategies may be able to show the effects on demographic categories.

Mr. Galaviz questioned if certain demographics are being targeted with specific marketing material and if the different demographics like younger riders, are being tracked.

Ms. Perez stated that it is not tracked within ridership but there are different classifications for disabled, student, and Medicare recipients that do categorize in those demographics.

Mr. Golding mentioned the most important role of the transit system is to provide a lifeline to shopping, health care, work, and other necessities for an inexpensive price. He added another important function is to help with traffic congestion and minimize the need for road repairs as well as pollution. Mr. Golding stated marketing should reflect those factors including the possibility of saving money. He concluded by stating all facets of the system should be promoted.

No Action Taken. No Action Required.

No. 4: Financial Report – Shelly Kreger, Transit Director. Will be provided at the meeting or under separate cover. No action is required

Ms. Kreger presented her report as contained in member's packets. She explained July has not been reimbursed by ADOT due to system changes on their end.

No Action Taken. No Action Required.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

Ms. Kreger stated the November and December meetings are usually combined; she will send emails regarding dates.

Mr. Matias recalled the request for the short-range transit plan, stating he did not receive it. He stated changes need to be done due to traffic issues going on in the city. Possible route changes could improve service as well as provide more service and reduce traffic on the main streets.

Ms. Kreger recommended looking at a circulator study done.

Mr. Matias stated San Luis has changed dramatically since the study was done five (5) years ago.

Ms. Kreger comforted she would contact Yuma Metropolitan Planning Organization (YMPO) regarding city changes.

Mr. Matias raised concern over the study being done five (5) years ago adding most cities have changed dramatically since then.

Mr. Golding interjected explaining that ensuring sustainability is determined by a tax and most taxpayers are not riders.

Mr. Matias described most cities had reduced traffic levels after Covid but contrary to most San Luis has raised traffic levels and pedestrian border crossings post-covid. He added local and intercity transportation is being investigated but knows YCAT's yellow route is the most utilized by pedestrians, so adjusting routes to decrease delays for those passengers would possibly boost ridership levels.

Mr. Golding stated this may not be an agenda item. He stated a separate meeting to discuss driver competence and route issues would better fit this topic. Mr. Golding continued suggesting communication with city officials regarding closures, construction, and other issues in advance would also decrease delays.

Mr. McGaughey asked Ms. Kreger if she could coordinate a meeting regarding this.

Mr. Golding stated the Operations Committee is available for these reasons and could be gathered to discuss these topics if meetings are set up.

TBD due to Thanksgiving.

ADJOURNMENT

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:27 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this _____, 2023, Agenda Item _____.

Lorena Sanchez, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

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December 13, 2023

Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the membership of Arizona Western College and future status of the Silver Route

Requested Action: N/A

Background and Summary: Mr. Ross Poppenberger and Dr. Corr will be present to discuss Arizona Western Colleges membership on the YCIPTA Board of Directors as well as possible future status of the Silver Route for the upcoming FY2024-2025.

Financial Impacts:

Budgeted: N/A

Recommended Motion: N/A

Legal Counsel Review: N/A

Attachments: N/A

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

Shelly Kreger, Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

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Shelly Kreger, Transit Director

July 1, 2022 to June 30, 2023

FY23-24 Costs

Routes	Total Annual Revenue Hrs	% of Total Rev hrs overall system	Total Annual AWC Ridership per route	Total Annual Ridership per route	Percentage of AWC Students using route	Fully Allocated Operating Costs per rev hr \$157.47
Orange 2	4,273.60	12.23%	10,954	33,077	33.12%	\$ 672,878.32
Yellow 95	12,814.10	36.67%	11,548	209,478	5.51%	\$ 2,017,836.33
Green 4/4A	6,186.60	17.70%	2,638	49,331	5.35%	\$ 974,203.90
Blue 5	3,102.10	8.88%	266	14,183	1.88%	\$ 488,487.69
Purple 6A	5,912.10	16.92%	581	22,778	2.55%	\$ 930,978.39
Gold 8	774.80	2.22%	935	3,005	31.11%	\$ 122,007.76
Silver 9	964.40	2.76%	8,301	9,845	84.32%	\$ 151,864.07
Turquoise Route 1	845.80	2.42%	1	1,849	0.00%	\$ 133,188.13
Other	73.80	0.21%	7	7,379	0.00%	\$ 11,621.29
Total	34,947.30	100.00%	35,231	350,925	10.04%	\$ 5,503,065.86

10.04%

AWC makes up 10.4% of total ridership

Orange route also provides 33.12% of ridership to the college

\$ 75,932.03 Match required for Silver Rte this FY23-24

Not only does this allow the students to get to school but also to work as they can ride anytime, not just to school



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December 13, 2023

Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the vacancy of the Finance Manager position

Requested Action: N/A

Background and Summary: It was requested that this item is brought forward to the board for discussion. This position has been vacant since August 28, 2023. We have received 52 applications, of which 18 met the preferred requirements: **Finance & Accounting:** 5 years, **QuickBooks:** 2 years, **budgeting, and forecasting:** 1 year. Of the 18 contacted to interview only 7 were interviewed. The remaining either were no shows or did not return phone calls. Of the seven there were two that were the closest qualified, both requested a much larger starting salary and one wanted to be able to work her own hours as she has another job on the side.

We have noticed that during the actual interview that the candidates often have padded their resumes. When asked the interview questions they do not answer as if they have the experience required. I have attached the interview questions.

When have changed the job description name from Financial Services Operations Manager to Finance Manager after not receiving but a couple of applications. Since the job name changed, we have received more applications. We then went through the job description and modified it so it wasn't so specific as you will see in the attached redline version and clean version. We have reposted this version. This version and the previous versions have been posted on YCIPTA website, the Yuma County website, Indeed and YCAT Facebook page. We will also be contacting Arizona at Work for assistance and request that it be posted on Jennifer Blackwells Facebook page.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

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Shelly Kreger, Transit Director

Financial Impacts:

Budgeted: N/A

Recommended Motion: N/A

Legal Counsel Review: N/A

Attachments: Old job description redlines, clean version of new job description, interview questions and section of Personnel Policies regarding Selection of Staff.

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger, Transit Director

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Shelly Kreger, Transit Director



YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY JOB DESCRIPTION

Job Title:	Finance Manager		
Department:	Yuma County Intergovernmental Public Transportation Authority (YCIPTA)	FLSA Class:	Exempt
Salary Range:	\$50,235 - \$78,350		

Summary or Purpose:

Under general supervision performs variety of complex supervisory, professional, administrative, and technical accounting functions of considerable difficulty with the Yuma County Intergovernmental Public Transportation Authority (YCIPTA); performs related work as required or assigned.

Essential Duties and Responsibilities:

The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

- Ensures federal and state grant compliance ~~issues.~~
- ~~Ability to independently Develop develop~~ and manage operating and capital budget.
- ~~Manages accounting functions, monitors Monitors~~ fare collection processes and bank accounts, oversee and manage accounting staff's reconciliations of bank statements
- ~~Oversee and manage the deposits for fare collection.~~
- Produce Monthly Accounts Receivable Billing using ~~spreadsheets and Accounting Program Software~~
- Understand Fund Accounting ~~Process in order to maintain Federal Transit Agency and Arizona Department of Transportation funding sources compliance.~~
- Monitors and reconciles fund balances.
- ~~Reconcile Grant Balances with the Federal Transit Agency Transit Award Management System (TrAMS)~~
- ~~Submit Grant Milestone Progress Reports and Federal Financial Reports Quarterly and Annually.~~
- Working with Yuma County Treasurer's Department Finance Team to ensure timely posting of revenue.
- Analyze ~~and~~ trend revenues and cash flows and submit monthly updates to the Transit Director and the YCIPTA Board.
- ~~Process and post Bi-Weekly Payroll~~
- ~~Be able to and~~ create journal entries for reclassification of payroll and payroll liabilities.

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Revised ~~08/23~~12/13/23

- ~~Be able to do~~ Knowledge of creating year end journal entries and closing procedures for all areas of the finance department.
- ~~Aets as~~ ~~Oversee~~ purchasing liaison/procurement officer. procurement
- ~~Be able to e~~ Calculate depreciation and maintain the fix asset listing.
- Leads, trains and ~~guides~~ ~~mentors~~ all accounting staff.
- Organizes and maintains insurance activity.
- Produce Financial Statements and serve as the lead coordinator of single audit.
- Produces various complex accounting annual reports (ex. Annual Comprehensive Financial Report ~~and National Transit Database reports~~).
- Reviews reconcile and balance general ledger account for accounting records for accuracy.
- Prepares complex budget calculations (including personnel costs). Sits on the budget review and development team.
- ~~Sits in monthly Board meetings to present monthly Financial Statements~~
- Works with the various independent auditors.
- Other duties as assigned.

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Commented [CP4]: Not sure if this is necessary. More of a task vs job descriptor

Knowledge, Skills, and Qualifications:

Knowledge of General Accepted Accounting Principles (GAAP);
 Knowledge of Unified Manual of Accounting for Arizona Counties (UMAC);
 Knowledge of Governmental Accounting Standards Board (GASB);
 Knowledge of federal and state regulations.
 Knowledge of public sector budgetary process.
 Knowledge of Annual Comprehensive Financial Report (ACFR)
 Knowledge of Microsoft Word, Excel and Outlook.

Skill in tax rate calculation; auditing and internal control procedures;
 Skill in automated accounting systems and applicable software.
 Skill in payroll, accounts receivables and payables; purchasing;
 Skill in reconciliations.
 Skill in performing maintaining efficient workflow.
 Skill in interpreting accounting principles, rules, and regulations.
 Skill in performing complex mathematical computations and statistical projections;
 Skill in principles and practices of supervision, training, and performance management.
 Skill in analyzing complex financial records.
 Skill in preparing complex spread sheets,
 Skill in understanding grants.
 Skill in concentrating on tasks despite distractions;
 Skill in organizing and presenting data to auditors.
 Skill in communicating ideas clearly and concisely, both orally and in writing to employees, other agencies, and the public.

Education, Experience, Certifications and Licenses Required:

Bachelor's degree in accounting, business, finance, or a related field; five (5) years progressively responsible accounting experience which includes three (3) years of supervisory experience; CPA Certification preferred, but not required; OR an equivalent combination of education, training, or experience which demonstrates the ability to perform the duties of the position.

YCIPTA require the successful completion of a background check and drug test prior to appointment. Must possess and maintain a valid driver's license.

Revised ~~08/23/12~~12/13/23



YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY JOB DESCRIPTION

Job Title:	Finance Manager		
Department:	Yuma County Intergovernmental Public Transportation Authority (YCIPTA)	FLSA Class:	Exempt
Salary Range:	\$50,235 - \$78,350		

Summary or Purpose:

Under general supervision performs variety of complex supervisory, professional, administrative, and technical accounting functions of considerable difficulty with the Yuma County Intergovernmental Public Transportation Authority (YCIPTA); performs related work as required or assigned.

Essential Duties and Responsibilities:

The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

- Ensures federal and state grant compliance.
- Ability to independently develop and manage operating and capital budget.
- Monitors fare collection processes and bank accounts, oversee and manage accounting staff's reconciliations of bank statements.
- Produce Monthly Accounts Payable and Accounts Receivable Billing
- Understand Fund Accounting
- Monitors and reconciles fund balances.
- Analyze trend revenues and cash flows and submit monthly updates to the Transit Director and the YCIPTA Board.
- Process and create journal entries for reclassification of payroll and payroll liabilities.
- Knowledge of creating year end journal entries and closing procedures
- Oversee purchasing/procurement
- Calculate depreciation and maintain the fixed asset listing.
- Leads, trains and mentors all accounting staff.
- Organizes and maintains insurance activity.
- Produce Financial Statements and serve as the lead coordinator of single audit.
- Produces various complex accounting annual reports (ex. Annual Comprehensive Financial Report).

- Reviews reconcile and balance general ledger account for accounting records for accuracy.
- Prepares complex budget calculations (including personnel costs). Sits on the budget review and development team.
- Works with various independent auditors.
- Other duties as assigned.

Knowledge, Skills, and Qualifications:

Knowledge of General Accepted Accounting Principles (GAAP);
 Knowledge of Unified Manual of Accounting for Arizona Counties (UMAC);
 Knowledge of Governmental Accounting Standards Board (GASB);
 Knowledge of federal and state regulations.
 Knowledge of public sector budgetary process.
 Knowledge of Annual Comprehensive Financial Report (ACFR)
 Knowledge of Microsoft Word, Excel and Outlook.

Skill in tax rate calculation; auditing and internal control procedures;
 Skill in automated accounting systems and applicable software.
 Skill in payroll, accounts receivables and payables; purchasing;
 Skill in reconciliations.
 Skill in performing maintaining efficient workflow.
 Skill in interpreting accounting principles, rules, and regulations.
 Skill in performing complex mathematical computations and statistical projections;
 Skill in principles and practices of supervision, training, and performance management.
 Skill in analyzing complex financial records.
 Skill in preparing complex spread sheets,
 Skill in understanding grants.
 Skill in concentrating on tasks despite distractions;
 Skill in organizing and presenting data to auditors.
 Skill in communicating ideas clearly and concisely, both orally and in writing to employees, other agencies, and the public.

Education, Experience, Certifications and Licenses Required:

Bachelor’s degree in accounting, business, finance, or a related field; five (5) years progressively responsible accounting experience which includes three (3) years of supervisory experience; CPA Certification preferred, but not required; OR an equivalent combination of education, training, or experience which demonstrates the ability to perform the duties of the position.

YCIPTA require the successful completion of a background check and drug test prior to appointment. Must possess and maintain a valid driver’s license.

- How has your previous experience prepared you for this role?
- Tell me about your experience preparing and managing budgets.
- Are you comfortable making and advising on important financial decisions?
- Are you comfortable creating and presenting financial reports?
- Can you tell me about a time you had to communicate to executives/board that an error/loss had occurred? What happened? What did you learn from this experience?
- Are you comfortable working independently and having this level of responsibility? Please explain why.
- Tell us about your experience with grants or any type of grant funding?
- Please name three types of financial statements and describe their purposes.
- What appeals to you the most about this position?

II. SELECTION OF STAFF

- A. Selection** – The Transit Director shall be appointed by and serve at the pleasure of the YCIPTA Board of Directors. YCIPTA staff shall be hired and discharged by the Transit Director.

YCIPTA is an Equal Opportunity Employer and fills vacancies either by selecting current employees or by advertising outside YCIPTA. In all cases, YCIPTA seeks applicants who are the most qualified for the job, and considers merit, fitness, efficiency, character, conduct, as well as the needs of YCIPTA.

Temporary or contract positions of less than one (1) year in duration may be filled with a temporary YCIPTA employee, advertised externally, and/or filled by an applicant from a previous job search or by a former employee without an internal posting requirement. All other employment policy processes still apply.

Competitive recruiting consists of posting announcements at the Yuma County Human Resources Department, providing information on vacancies to other agencies and by posting on the Yuma County and YCIPTA Human Resources employment web pages and job lines. The opening date shall commence on the date the announcement first appears on the Yuma County and YCIPTA Human Resources employment web pages. If there are less than three (3) qualified applicants at the close of a competitive recruitment effort, the Transit Director may select from among those qualified or may reopen recruitment efforts.

The public announcement of vacancies shall specify the official title, salary range, typical duties to be performed (or where this information may be obtained), minimum qualifications, any special qualifications, the final date for receipt of applications or a statement of open continuous application and the method of application required.

All applications shall be on an official Yuma County or YCIPTA Employment Application. Applications must be filed with the Yuma County Human Resources Department, or as otherwise designated in the announcement, on or before the filing date specified in the announcement. Applications for open continuous position vacancies may be filed at any time.

It is the policy of YCIPTA to employ only those individuals entitled to work in the United States. Proof of U.S. citizenship or authorization to work in the U.S. is required of all employees. YCIPTA participates in the E-Verify program.

- B. Interview and Evaluation** - YCIPTA uses an interview process to select employees. The Transit Director, or his/her designee, selects those applicants to be interviewed who are best suited for employment with YCIPTA. A panel selected by the Transit Director, or his/her designee, generally conducts an initial interview. This panel typically consists of staff members but may also include non-staff members. At its discretion, YCIPTA may prescreen applicants by telephone interview. The interview panel may determine eligibility by means of testing, discussion and rating of the applicants. The Transit Director, or his/her designee, may conduct a second interview at his/her discretion or may participate in the initial interview.

A list of eligible applicants will be established, and anyone who is hired by YCIPTA must be hired from this list. The managing supervisor may, in his/her discretion, recommend that no one is hired from the list, and either that the position be re-advertised or that the position be left vacant. The Transit Director, or his/her designee, must approve all final hiring recommendations/decisions.

All applicants must possess good character, and be of good physical and mental ability to successfully perform the duties of the position. Applicants may be required to furnish, at their own expense, evidence of character, education, physical condition and/or other qualifications which are job related.

Preference points, authorized by A.R.S. § 38-492, will be added to an applicant's score after the final rating is determined, provided that a passing grade or rating is earned without the addition of such preference points. Such preference points shall not be applied to promotional evaluation procedures.

All interviews shall be conducted in person unless a candidate resides fifty (50) or more miles from the interview site, in which case the interview may be conducted by telephone.

YCIPTA shall check references and investigate a candidate's background, education and work history.



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

December 14, 2023

Discussion and Action Item 3

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the appointment of an additional
YCIPTA Board Member from the City of Yuma

Requested Action: Staff recommends that the YCIPTA Board of Directors approve the appointment of an additional City of Yuma staff member to the YCIPTA Board of Directors.

Background and Summary: Staff is requesting that the Board address Article IV, Section 4.1 of the YCIPTA 2nd Amended & Restated By-Laws. Since NAU's departure as of June 30, 2023, there is a ninth seat on the YCIPTA Board of Directors. As stated in ASRS §28-9102 Formation of an IPTA, membership in the authority consists of County, Cities, Towns, universities, community college districts or Indian tribes.

There are no other entities that could petition to join YCIPTA, the YCIPTA Board will then follow Article IV, Section 4.1 of its bylaws. The City of Yuma has the highest population of any other member agency at this time. If the City of Yuma agrees to have an additional member join the YCIPTA Board the appointment will come from the Yuma City Council.

This item was tabled at the August 28, 2023 YCIPTA Board meeting as the City of Yuma needed to have this brought before the City Council.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion: Staff recommends that the YCIPTA Board of Directors

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College
Ian McGaughey – Sec/Treas – Yuma County, Allen Heck – Cocopah Tribe, Richard Marsh – Town of Wellton,
Brian Golding, Sr.-Quechan Tribe, Matias Rosales – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

approve the appointment of an additional City of Yuma staff member to the YCIPTA Board of Directors.

Legal Counsel Review: N/A

Attachments: N/A

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

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December 14, 2023

Discussion and Action Item 4

To: Yuma County Intergovernmental Public Transportation Authority Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report

Requested Action: N/A

Background and Summary: Cocopah Casino requested two shelters to go over the concrete benches located at main entrance of the resort where our bus stop is located. We had two shelters that were no longer on an existing route. One located in Welton and one located on 23rd Ave and 28th St in Yuma. These two shelters will be relocated to the Casino on December 19th. Quail Construction is doing the relocation.

Financial Impacts: Cost to relocate the two shelters - \$2,750.00

Budgeted: N/A

Recommended Motion: N/A

Legal Counsel Review: N/A

Attachments: N/A

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

Shelly Kreger, Transit Director

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Shelly Kreger, Transit Director



Monthly YCIPTA Board Meeting Report RATP Dev

Shane Bollar GM RATP Dev USA

12/12/2023

This monthly report is intended to summarize any operations, maintenance, management, finance, or other actions that fall outside of normal operations for YCAT public transit.

- Safety Update: We've had 2 preventable accidents since the last board meeting; one was for hitting a sign at the Paradise Casino causing minor damage to the sign and the bus. The other preventable accident was hitting a pillar at the Seller's Fueling station causing minor damage to the bus. Both were for hitting fixed objects and the operators were retrained in contributing factors before returning to the road. Before the recent events, we went 75 days without a preventable accident which was our longest streak in 2023.
- Special Events: **Stuff the Bus**- On Monday, November 27th, we participated in a Stuff the Bus Toy Drive for local charities with Arizona Children Services. **Dorothy Young Memorial Electric Light Parade**- On the evening of Saturday, December 9th, we participated in the electric light parade.
- Maintenance Manager Opening Update: We are at the offer stage with a great candidate for the Maintenance Manager position. We will continue receiving corporate support in Maintenance until we have a permanent replacement.



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Transit Directors Report

- Staffing update – new Office Clerk I Denis Aceves
- Participated in the RFQ Evaluation for the Integrated Multimodal Transportation Master Plan for the City of Yuma
- No update from ADOT regarding the Greyhound in-kind. Several agencies are waiting as well.
- Completed the Annual National Transit Database report. This report is due October 31, 2023. I submitted an extension request of 30 days due to being out for surgery. The extension was granted and report was submitted one day late. It was completed on November 30 but there was a glitch in the system and our NTD Analyst is on the east coast so she was already out of the office. So, the report was one day late.
- Completed the semi-annual Disadvantaged Business Enterprise report to FTA on time. Due December 1, 2023

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Shelly Kreger, Transit Director



October 2023 - YCAT

The following information is based on the services and analyses performed by Solutions for Transit for YCIPTA for the month of October 2023.

Solutions for Transit completed its monthly review and sent a final review document to YCIPTA staff on November 15, 2023.

OPERATIONS

Fixed Route

Following are the actual miles and hours reported by the contractor vs. scheduled:

	Reported	Scheduled	Difference
Revenue Hours	3,057.0	3,025.1	31.9
Total Hours	3,397.6	3,373.0	24.6
Revenue Miles	65,016	64,890	126
Total Miles	72,992	73,146	(154)
Passengers per Revenue Hour		13.3	
Passengers per Revenue Mile		0.6	

21.9 revenue hours run in special service.

Demand Response

Following are the actual miles and hours reported by contractor:

Revenue Hours	298.7
Total Hours	390.0
Revenue Miles	4,296
Total Miles	6,489
Average Weekday Revenue Hours	12.7
Passengers per Revenue Hour	2.0
Passengers per Revenue Mile	0.1

OPERATIONS DATABASE

Analysis of Contractor Invoice Data for Accuracy: Solutions for Transit reviewed the entries using a 5% tolerance to determine if the entries need to be corrected or commented. The Over/Under Report represents the **141** entries outside of the tolerance that were adequately commented to explain the difference. All others outside the tolerance were corrected. There were **4** unreported roadcalls.

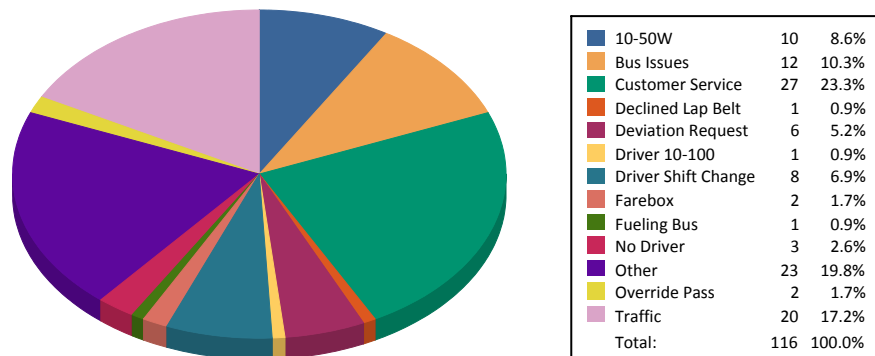
These errors were corrected before we submitted a final review to YCIPTA for billing authorization purposes.

Late to First Stop: There were **172** occurrences where the operator was late to the first stop by 5 minutes or more, resulting in **30 hours 28 minutes** of delayed service.

Logging Out Early: There were **13** occurrences where the operator logged off before the end of revenue service totaling **5 hours 3 minutes** of unaccounted revenue time.

Delays: During the month of October, **116** delays were reported by the contractor. The average delay was **19** minutes. The delays are broken down as follows:

Delays by Category



Customer Comments: During the month of October, **8** complaints were called in. Of these the contractor followed up on **7**. In addition, **2** commendations were called in.

MAINTENANCE

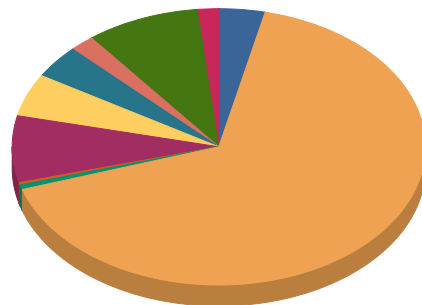
PMIs Completed: There were **18** PMIs completed during the month of October. Of these, **0** were completed late based on the information entered into The Reporting Solution.

Roadcalls: There were 28 roadcalls/bus exchanges for the month of October.

- o **24** of these are roadcalls as defined by NTD (the bus did not complete its scheduled service)
- o **3,414** miles between roadcalls as defined by NTD
- o The industry standard for miles between roadcalls is 6,000 miles

Work Orders Created:

Work Orders by Type



Bus Exchange	8	3.5%
DVIR Defect	153	66.5%
DVIR	1	0.4%
Farebox	1	0.4%
PMI	18	7.8%
PMI Defect	11	4.8%
Pullout Complaint	9	3.9%
Recall	5	2.2%
Roadcall	20	8.7%
Safety Inspection	4	1.7%
Total:	230	100.0%

Open Work Orders:

There were 35 open work orders.

REPORTS

Monthly Reports: The following Monthly Reports are attached:

- o Fixed Route Operating Summary - Systemwide
- o Ridership and Fares
- o Miles and Hours by Route
- o On Call Operating Summary
- o PMIs Completed

IT SUPPORT

Back-up: Solutions for Transit is backing up the data entered into The Reporting Solution daily. It is being placed on the Solutions for Transit home server in Lodi.



OPERATING SUMMARY - Systemwide Fiscal Year 2024

Systemwide

	Quarter				Quarter		YTD
	Jul-23	Aug-23	Sep-23	Qtr Total	Oct-23	Qtr Total	
Weekday Ridership	19,868	32,408	33,934	86,210	38,683	38,683	124,893
Saturday Ridership	2,183	1,790	2,656	6,629	2,548	2,548	9,177
Total Ridership	22,051	34,198	36,590	92,839	41,231	41,231	134,070
Weekday Revenue Hours	2,493.3	2,887.3	2,580.1	7,960.8	2,853.5	2,853.5	10,814.3
Saturday Revenue Hours	258.3	205.2	258.9	722.4	225.4	225.4	947.8
Total Revenue Hours	2,751.6	3,092.5	2,839.0	8,683.2	3,078.9	3,078.9	11,762.1
Weekday Total Hours	2,730.9	3,167.5	2,857.7	8,756.2	3,169.3	3,169.3	11,925.5
Saturday Total Hours	288.5	229.5	288.1	806.1	254.5	254.5	1,060.7
Total Hours	3,019.5	3,397.0	3,145.8	9,562.3	3,423.8	3,423.8	12,986.1
Weekday Revenue Miles	52,927	60,854	55,104	168,885	60,837	60,837	229,722
Saturday Revenue Miles	5,212	4,181	5,279	14,672	4,272	4,272	18,944
Total Revenue Miles	58,139	65,035	60,383	183,557	65,109	65,109	248,666
Weekday Total Miles	58,245	67,587	61,755	187,587	68,202	68,202	255,789
Saturday Total Miles	5,935	4,760	6,029	16,724	5,001	5,001	21,725
Total Miles	64,180	72,347	67,784	204,311	73,203	73,203	277,514
# Operating Weekdays	20	23	20	63	22	22	85
# Operating Saturdays	5	4	5	14	4	4	18
# Total Operating Days	25	27	25	77	26	26	103
Avg Weekday Ridership	993.4	1,409.1	1,696.7	1,368.4	1,758.3	1,758.3	1,469.3
Avg Saturday Ridership	436.6	447.5	531.2	473.5	637.0	637.0	509.8
Avg Daily Ridership	882.0	1,266.6	1,463.6	1,205.7	1,585.8	1,585.8	1,301.7
Wkday Ridership/Rev Hr	8.0	11.2	13.2	10.8	13.6	13.6	11.5
Sat Ridership/Rev Hr	8.5	8.7	10.3	9.2	11.3	11.3	9.7
Avg Weekday Rev Hours	124.7	125.5	129.0	126.4	129.7	129.7	127.2
Avg Saturday Rev Hours	51.7	51.3	51.8	51.6	56.4	56.4	52.7
Avg Weekday Rev Miles	2,646	2,646	2,755	2,681	2,765	2,765	2,703
Avg Saturday Rev Miles	1,042	1,045	1,056	1,048	1,068	1,068	1,052



RIDERSHIP AND FARES

Period: 10/1/2023 to 10/31/2023

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa-h	Vista	WC	Bikes	Guides	
Orange 2	736	522	1	74	36	358	177	10	0	75	0	79	10	0	15	1,881	29	120	4	61	0	4,122
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Green 4	405	334	0	97	99	697	423	13	0	103	0	12	33	9	16	346	77	933	5	57	0	3,597
Green 4A	305	243	0	80	43	405	176	41	0	48	0	65	53	0	12	316	56	879	32	54	1	2,722
Blue 5	272	190	1	122	69	391	228	0	0	30	0	82	27	1	0	38	28	0	21	51	0	1,478
Purple 6	354	223	0	101	31	235	137	3	0	137	0	169	22	0	2	115	1,838	87	50	56	0	3,454
Gold 8	22	26	26	11	19	25	41	0	0	2	0	21	0	0	2	119	2	25	7	13	0	315
Silver 9	115	80	1	10	1	27	150	8	0	0	0	69	0	0	2	1,479	4	72	0	63	0	2,017
Turquoise 10	232	0	1	0	0	0	0	0	0	2	0	10	1	0	0	0	0	0	6	6	0	245
Yellow 95	7,876	5,485	1	568	204	1,780	2,501	159	0	639	1	595	129	5	211	1,970	253	427	49	265	0	22,803
Specials	6	0	0	0	0	0	0	0	0	35	0	436	0	0	0	0	0	0	0	67	0	477
Grand Total:	10,324	7,103	31	1,063	502	3,918	3,833	234	0	1,071	1	1,538	275	15	260	6,264	2,287	2,543	174	693	1	41,231

REVENUE:

Total Revenue: \$33,686.06
 Unclassified Revenue: \$801.94
 As a % of Total: 2.38%



TOTAL MILES AND HOURS BY ROUTE October 2023

Route	Revenue Hours	Non-Rev Hours	Total Hours	Revenue Miles	Non-Rev Miles	Total Miles
Orange Route 2	369.8	44.0	413.8	6,956	312	7,268
Brown Route 3						
Green Route 4	298.0	13.9	311.9	4,975	227	5,202
Green Route 4A	243.1	14.6	257.7	4,216	194	4,410
Blue Route 5	268.0	8.9	276.9	6,602	166	6,768
Purple Route 6	514.3	37.4	551.7	11,353	773	12,126
Gold Route 8	69.3	36.1	105.5	2,093	975	3,068
Silver Route 9	110.1	87.6	197.7	3,477	2,271	5,748
Turquoise Route 10	74.3	11.8	86.2	3,192	172	3,364
Yellow Route 95	1,110.0	86.1	1,196.2	22,152	2,886	25,038
Specials	21.9	4.3	26.2	93	118	211

Totals for October 2023			
Total Hours	3,423.80	Total Miles	73,203
Revenue Hours	3,078.95	Revenue Miles	65,109
Non-Revenue Hours	344.85	Non-Revenue Miles	8,094



OPERATING SUMMARY - On-Call Fiscal Year 2024

	Quarter				Quarter		YTD
	Jul-23	Aug-23	Sep-23	Qtr	Oct-23	Qtr	
Weekday Ridership	459	562	469	1,490	573	573	2,063
Saturday Ridership	17	54	65	136	27	27	163
Total Ridership	476	616	534	1,626	600	600	2,226
Weekday Revenue Hours	231.7	283.8	236.3	751.7	280.0	280.0	1,031.7
Saturday Revenue Hours	43.2	28.5	41.7	113.4	18.8	18.8	132.2
Total Revenue Hours	274.9	312.3	278.0	865.2	298.7	298.7	1,163.9
Weekday Total Hours	301.3	367.8	316.6	985.7	361.9	361.9	1,347.7
Saturday Total Hours	55.0	36.6	59.4	150.9	28.0	28.0	179.0
Total Hours	356.2	404.4	376.0	1,136.7	390.0	390.0	1,526.6
Weekday Revenue Miles	3,276	4,160	3,125	10,561	3,854	3,854	14,415
Saturday Revenue Miles	936	613	838	2,387	442	442	2,829
Total Revenue Miles	4,212	4,773	3,963	12,948	4,296	4,296	17,244
Weekday Total Miles	4,988	6,344	5,014	16,346	5,724	5,724	22,070
Saturday Total Miles	1,389	894	1,197	3,480	765	765	4,245
Total Miles	6,377	7,238	6,211	19,826	6,489	6,489	26,315
# Operating Weekdays	20	23	20	63	22	22	85
# Operating Saturdays	5	4	5	14	4	4	18
# Total Operating Days	25	27	25	77	26	26	103
Avg Weekday Ridership	23.0	24.4	23.5	23.7	26.0	26.0	24.3
Avg Saturday Ridership	3.4	13.5	13.0	9.7	6.8	6.8	9.1
Avg Daily Ridership	19.0	22.8	21.4	21.1	23.1	23.1	21.6
Wkday Ridership/Rev Hr	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Sat Ridership/Rev Hr	0.4	1.9	1.6	1.2	1.4	1.4	1.2
Avg Weekday Rev Hours	11.6	12.3	11.8	11.9	12.7	12.7	12.1
Avg Saturday Rev Hours	8.6	7.1	8.3	8.1	4.7	4.7	7.3
Avg Weekday Rev Miles	164	181	156	168	175	175	170
Avg Saturday Rev Miles	187	153	168	171	111	111	157



PMIs COMPLETED

Period: 10/1/2023 - 10/31/2023

Bus #	Interval	Mileage at Previous PMI	Mileage at PMI	Miles Since Last PMI	On-Time	PMI
150	5000 miles	150,993	155,612	4,619	On Time	B
152	5000 miles	162,758	167,437	4,679	On Time	A-7
200	6000 miles	321,222	326,788	5,566	On Time	A-4
204	6000 miles	246,089	251,564	5,475	On Time	C
205	6000 miles	240,481	246,139	5,658	On Time	B
206	6000 miles	220,966	226,634	5,668	On Time	A-4
208	6000 miles	61,327	66,737	5,410	On Time	A-4
209	6000 miles	79,510	85,105	5,595	On Time	C
211	6000 miles	73,265	79,027	5,762	On Time	A-6
212	6000 miles	61,924	67,482	5,558	On Time	A-4
250	6000 miles	72,639	78,251	5,612	On Time	A-6
251	6000 miles	51,405	57,079	5,674	On Time	A-4
300	4000 miles	200,608	204,502	3,894	On Time	A-1
301	4000 miles	198,239	202,059	3,820	On Time	A-3
303	4000 miles	85,167	88,862	3,695	On Time	C
350	4000 miles	155,460	159,182	3,722	On Time	A-5
351	4000 miles	180,053	184,043	3,990	On Time	B-1
1102	4000 miles	106,747	110,516	3,769	On Time	A-4

PMIs Completed: 18

On Time: 18 100.0%

Early: 0 0.0%

Late: 0 0.0%

Note: "On Time" is based on mileage not days.

2024 Holiday Schedule



Monday, January 1, 2024	New Year's Day	No Service
Monday, January 15, 2024	Martin Luther King Day	No Service
Monday, February 19, 2024	Presidents' Day	No Service
Monday, May 27, 2024	Memorial Day	No Service
Wednesday, June 19, 2024	*Juneteenth	No Service
Thursday, July 4, 2024	Independence Day	No Service
Monday, September 2, 2024	Labor Day	No Service
Monday, November 11, 2024	Veterans Day	No Service
Thursday, November 28, 2024	Thanksgiving Day	No Service
Friday, November 29, 2024	Day After Thanksgiving	Saturday Schedule
Tuesday, December 24, 2024	Christmas Eve	Saturday Schedule
Wednesday, December 25, 2024	Christmas Day	No Service
Tuesday, December 31, 2024	New Year's Eve	Saturday Schedule



2024 Dias Festivos

lunes, 01 de enero de 2024	Año Nuevo	No hay servicio
lunes, 15 de enero de 2024	Día de Martin Luther King	No hay servicio
lunes, 19 de febrero de 2024	Día de los Presidentes	No hay servicio
lunes, 27 de mayo de 2024	Día Conmemorativo	No hay servicio
miércoles, 19 de junio de 2024	*Día de la Emancipación "Juneteenth"	No hay servicio
jueves, 04 de julio de 2024	Día de la Independencia	No hay servicio
lunes, 02 de septiembre de 2024	Día del Trabajo	No hay servicio
lunes, 11 de noviembre de 2024	Día de Veteranos	No hay servicio
jueves, 28 de noviembre de 2024	Día de Acción de Gracias	No hay servicio
viernes, 29 de noviembre de 2024	Día después de Acción de Gracias	Horario de Sábado
martes, 24 de diciembre de 2024	Nochebuena	Horario de Sábado
miércoles, 25 de diciembre de 2024	Navidad	No hay servicio
martes, 31 de diciembre de 2024	Nochevieja	Horario de Sábado

Subject to change without notice/ Sujeto a modificaciones sin previo aviso ***Tentative/Tentativo**



RIDERSHIP AND FARES

Period: 10/1/2022 to 10/31/2022

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	770	414	0	70	19	309	171	18	0	22	4	2	25	10	39	1,547	27	67	6	69	0	3,514
Green 4	330	289	0	86	90	501	343	5	0	4	1	0	21	1	130	116	84	804	3	24	0	2,805
Green 4A	224	227	0	54	55	271	112	13	0	37	0	1	11	1	109	139	54	468	9	35	0	1,776
Blue 5	206	174	0	64	63	354	235	0	0	25	0	0	71	1	41	57	34	12	11	61	0	1,337
Purple 6	253	182	0	45	59	158	76	17	0	31	0	0	66	2	12	34	913	74	30	66	0	1,922
Gold 8	35	19	21	24	4	16	9	0	0	1	0	0	0	1	0	117	2	13	1	9	0	241
Silver 9	75	25	0	13	1	13	69	11	0	3	0	0	1	0	14	1,167	0	0	0	42	0	1,392
Turquoise 10	150	0	0	0	0	0	0	0	0	1	0	0	2	0	0	0	0	0	0	3	1	153
Yellow 95	7,100	4,747	0	468	249	1,306	1,688	176	0	203	0	5	108	10	218	1,282	152	422	61	309	0	18,134
Specials	0	0	0	0	0	0	0	0	0	34	0	0	0	0	0	0	0	0	0	33	0	34
Grand Total:	9,143	6,077	21	824	540	2,928	2,703	240	0	361	5	8	305	26	563	4,459	1,266	1,860	121	651	1	31,308

REVENUE:

Total Revenue: \$29,062.58
 Unclassified Revenue: \$851.52
 As a % of Total: 2.93%



RIDERSHIP AND FARES

Period: 10/1/2023 to 10/31/2023

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Orange 2	736	522	1	74	36	358	177	10	0	75	0	79	10	0	15	1,881	29	120	4	61	0	4,122
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Green 4	405	334	0	97	99	697	423	13	0	103	0	12	33	9	16	346	77	933	5	57	0	3,597
Green 4A	305	243	0	80	43	405	176	41	0	48	0	65	53	0	12	316	56	879	32	54	1	2,722
Blue 5	272	190	1	122	69	391	228	0	0	30	0	82	27	1	0	38	28	0	21	51	0	1,478
Purple 6	354	223	0	101	31	235	137	3	0	137	0	169	22	0	2	115	1,838	87	50	56	0	3,454
Gold 8	22	26	26	11	19	25	41	0	0	2	0	21	0	0	2	119	2	25	7	13	0	315
Silver 9	115	80	1	10	1	27	150	8	0	0	0	69	0	0	2	1,479	4	72	0	63	0	2,017
Turquoise 10	232	0	1	0	0	0	0	0	0	2	0	10	1	0	0	0	0	0	6	6	0	245
Yellow 95	7,876	5,485	1	568	204	1,780	2,501	159	0	639	1	595	129	5	211	1,970	253	427	49	265	0	22,803
Specials	6	0	0	0	0	0	0	0	0	35	0	436	0	0	0	0	0	0	0	67	0	477
Grand Total:	10,324	7,103	31	1,063	502	3,918	3,833	234	0	1,071	1	1,538	275	15	260	6,264	2,287	2,543	174	693	1	41,231

REVENUE:

Total Revenue: \$33,686.06
 Unclassified Revenue: \$801.94
 As a % of Total: 2.38%



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

Summary Financial Report for October 2023

October 2023 – 1st Bank Yuma Reconciled Account Balances

Greyhound \$4,728.42
General \$4,783.63
Payroll \$57,005.09
Fare Revenue \$42,021.47

October 2023 – Treasurers Account

YC Treasurers \$29,915.85

Greyhound Commissions

October commissions \$260.15

Fare Revenue

October fare revenue \$36,487.60

Accounts payable as of 10/31/23 is \$783,279.85 which includes September and October RATP Dev. Accounts receivable is \$833,375.86.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College
Ian McGaughey – Sec/Treas – Yuma County, Allen Heck – Cocopah Tribe, Richard Marsh – Town of Wellton,
Brian Golding, Sr.-Quechan Tribe, Matias Rosales – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

**Yuma County Intergovernmental Public Transportation Auth.
A/P Aging Detail
As of October 31, 2023**

Type	Num	Name	Due Date	Aging	Open Balance
Current					
Bill	660588408	Century Link Busine...	11/11/2023		1.84
Bill	CL34119	Sellers Petroleum	11/14/2023		29,162.07
Bill	0034119-IN	Sellers Petroleum	11/14/2023		902.09
Bill	0010466101623	Time Warner Cable	11/15/2023		129.98
Bill	8-305-76989	FedEx	11/17/2023		14.11
Bill	644596674	ADP	11/19/2023		90.32
Bill	110548	Hoppstetter's Office ...	11/23/2023		93.82
Bill	Stmnt End 10/...	Corporate Payment ...	11/24/2023		811.26
Bill	Stmnt End 10/...	Corporate Payment ...	11/24/2023		790.80
Bill	Stmnt End 01...	U.S. Bank Corporate...	11/24/2023		1,910.37
Bill	STMNT END ...	U.S. Bank Corporate...	11/24/2023		3,141.45
Bill	16632921	Markel Insurance Co...	11/28/2023		92.00
Bill	October 2023	City of Yuma Utility ...	11/30/2023		186.89
Bill	6904	San Luis News	11/30/2023		498.20
Bill	0466-0024581...	Republic Services	11/30/2023		266.34
Bill	October 2023	APS	11/30/2023		1,136.81
Bill	23-1105YCIPTA	Solutions for Transit	11/30/2023		2,916.66
Bill	9948234668	Verizon Wireless	11/30/2023		210.80
Bill	CL34701	Sellers Petroleum	11/30/2023		31,389.87
Bill	0034701-IN	Sellers Petroleum	11/30/2023		1,105.30
Bill	28172	Yuma Visitors Bureau	11/30/2023		150.00
Bill	7543	Big Cat Advertising	11/30/2023		2,537.50
Bill	10OYU23	RATP DEV	11/30/2023		358,460.03
Total Current					435,998.51
1 - 30					
Bill	September 20...	Purchase Power	10/29/2023	2	60.00
Bill	09OYU23	RATP DEV	10/30/2023	1	347,221.34
Total 1 - 30					347,281.34
31 - 60					
Total 31 - 60					
61 - 90					
Total 61 - 90					
> 90					
Total > 90					
TOTAL					783,279.85

Yuma County Intergovernmental Public Transportation Auth.
A/R Aging Detail
As of October 31, 2023

Type	Date	Num	P. O. #	Name	Terms	Due Date	Class	Aging	Open Balance
Current									
Invoice	10/31/2023	OCTa...		Project X Media, Inc.		10/31/2023	Advertising		6,976.88
Invoice	10/31/2023	CITOC...		Cocopah Tribe (c)	Due on re...	10/31/2023	Transit Pa...		34,015.80
Invoice	10/19/2023	FCOC...		Food City #127	Net 15	11/03/2023	Fare Rev...		553.37
Invoice	10/31/2023	QITOC...		Quechan Indian Trib...	Net 30	11/30/2023	Transit Pa...		53,901.98
Total Current									95,448.03
1 - 30									
Invoice	09/22/2023	FCAU...		Food City #127	Net 15	10/07/2023	Fare Rev...	24	534.37
Invoice	09/30/2023	QITSE...		Quechan Indian Trib...	Net 30	10/30/2023	Transit Pa...	1	50,948.38
Total 1 - 30									51,482.75
31 - 60									
Invoice	08/31/2023	QITAU...		Quechan Indian Trib...	Net 30	09/30/2023	Transit Pa...	31	52,957.16
Invoice	09/30/2023	CITSE...		Cocopah Tribe (c)	Due on re...	09/30/2023	Transit Pa...	31	31,416.50
Invoice	09/30/2023	FTAS...		FTA		09/30/2023	AZ-2023-...	31	197,716.00
Invoice	09/30/2023	FTAS...		FTA		09/30/2023	AZ-2019-...	31	24,586.00
Invoice	09/30/2023	FTAS...		FTA		09/30/2023	AZ-2019-...	31	3,172.00
Invoice	09/30/2023	FTAS...		FTA		09/30/2023	AZ-90-X1...	31	806.00
Invoice	09/30/2023	CITSh...		Cocopah Tribe (c)	Due on re...	09/30/2023	Other Loc...	31	3,940.74
Invoice	09/30/2023	SeptA...		Project X Media, Inc.		09/30/2023	Advertising	31	7,868.22
Total 31 - 60									322,462.62
61 - 90									
Invoice	07/31/2023	QITJU...		Quechan Indian Trib...	Net 30	08/30/2023	Transit Pa...	62	49,594.13
Invoice	08/31/2023	FTAA...		FTA		08/31/2023	AZ-2023-...	61	207,533.00
Invoice	08/31/2023	FTAA...		FTA		08/31/2023	AZ-2019-...	61	16,260.00
Invoice	08/31/2023	FTAA...		FTA		08/31/2023	AZ-90-X143	61	830.00
Invoice	08/31/2023	FTAA...		FTA		08/31/2023	AZ-90-X1...	61	754.00
Total 61 - 90									274,971.13
> 90									
General Journal	06/30/2014	SKFY1...		Genral Journal Entry					-0.01
General Journal	06/30/2016	SKFY1...		Genral Journal Entry					0.01
General Journal	06/30/2018	CM18J...		Creative Bus Sales, I...					28,242.34
General Journal	07/01/2018	CM19J...		Creative Bus Sales, I...					-28,242.34
Invoice	07/31/2023	JULY2...		ADOT 5311		07/31/2023	5311 ADOT	92	89,011.33
Total > 90									89,011.33
TOTAL									833,375.86

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
July through October 2023

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense					
Income					
40000 · Intergovernmental					
40700 · Miscellaneous Revenues					
40799-3 · Advertising Sales	39,049.76	11,660.00	27,389.76	334.9%	34,980.00
40799-4 · Greyhound Commisions - YCIPTA	3,341.16	1,333.36	2,007.80	250.58%	4,000.00
40799-5 · Interest	2,270.67	1,260.00	1,010.67	180.21%	3,780.00
40799-6 · Miscellaneous Revenues	1,932.74	835.00	1,097.74	231.47%	2,500.00
40700 · Miscellaneous Revenues - Other	198.70				
Total 40700 · Miscellaneous Revenues	46,793.03	15,088.36	31,704.67	310.13%	45,260.00
40900 · Local Funding					
40900-1 · Local Cash Match	3,940.74	122,710.92	-118,770.18	3.21%	368,134.92
40900-2 · Local Transit Dues	921,743.55	921,744.00	-0.45	100.0%	921,744.00
40900-4 · Contributions Public Entities	101,690.27	74,316.50	27,373.77	136.83%	148,633.00
40900-5 · Tribal Route Income	339,710.41	173,191.00	166,519.41	196.15%	519,573.00
Total 40900 · Local Funding	1,367,084.97	1,291,962.42	75,122.55	105.82%	1,958,084.92
41101 · State Grants					
41101-1 · ADOT 5311	89,011.33	567,648.00	-478,636.67	15.68%	1,702,937.00
41101-5 · RTAP Reimbursment	0.00	0.00	0.00	0.0%	0.00
Total 41101 · State Grants	89,011.33	567,648.00	-478,636.67	15.68%	1,702,937.00
41300 · Federal Grant Revenue					
41399-1 · FTA 5307	635,154.00	1,053,365.99	-418,211.99	60.3%	3,160,093.99
41399-4 · STP Capital Grant	0.00	143,817.50	-143,817.50	0.0%	575,270.00
Total 41300 · Federal Grant Revenue	635,154.00	1,197,183.49	-562,029.49	53.05%	3,735,363.99
Total 40000 · Intergovernmental	2,138,043.33	3,071,882.27	-933,838.94	69.6%	7,441,645.91
41000 · Charges for Service					
40100 · Fare Revenue					
40101 · YCAT Fares	141,776.06	121,672.00	20,104.06	116.52%	365,000.00
40190 · On Call Fares	420.00	1,836.00	-1,416.00	22.88%	5,500.00
40191 · Fare Revenue - Other	0.00	0.00	0.00	0.0%	0.00
Total 40100 · Fare Revenue	142,196.06	123,508.00	18,688.06	115.13%	370,500.00
Total 41000 · Charges for Service	142,196.06	123,508.00	18,688.06	115.13%	370,500.00
Total Income	2,280,239.39	3,195,390.27	-915,150.88	71.36%	7,812,145.91
Gross Profit	2,280,239.39	3,195,390.27	-915,150.88	71.36%	7,812,145.91

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
July through October 2023

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget	Annual Budget
Expense					
50100 · Salaries and Wages					
50102 · Regular Salaries and Wage	100,573.23	147,604.00	-47,030.77	68.14%	442,812.00
50104 · Regular Salaries Paid Leave	20,035.47	0.00	20,035.47	100.0%	0.00
Total 50100 · Salaries and Wages	120,608.70	147,604.00	-26,995.30	81.71%	442,812.00
50200 · Fringe Benefits					
50201 · FICA- SS & Medicare	9,756.40	16,401.00	-6,644.60	59.49%	49,201.00
50202 · ASRS	14,630.51	18,142.00	-3,511.49	80.64%	54,422.00
50203 · Health Insurance	20,677.00	26,040.00	-5,363.00	79.41%	78,120.00
50204 · FUTA	0.00	980.00	-980.00	0.0%	2,940.00
50205 · Life Insurance	319.80	225.00	94.80	142.13%	675.00
50207 · State Unemployment	0.00	2,600.00	-2,600.00	0.0%	10,400.00
50208 · Workers Compensation Ins	828.00	1,000.00	-172.00	82.8%	1,000.00
Total 50200 · Fringe Benefits	46,211.71	65,388.00	-19,176.29	70.67%	196,758.00
50300 · Services					
50301-1 · ADA Paratransit	66,296.80	60,150.00	6,146.80	110.22%	180,430.00
50301-2 · Accounting & Audit	0.00	0.00	0.00	0.0%	35,000.00
50301-3 · Vanpool Subsidy	31,500.00	42,000.00	-10,500.00	75.0%	126,000.00
50302 · Advertising	14,077.05	16,668.00	-2,590.95	84.46%	50,000.00
50303-1 · Legal Services	4,000.00	5,000.00	-1,000.00	80.0%	15,000.00
50303-2 · Cash Handel/Payroll Processing	733.84	836.00	-102.16	87.78%	2,500.00
50303-3 · IT Support/Web Development	9,050.00	13,336.00	-4,286.00	67.86%	40,000.00
50305-0 · Bus Contractor	1,341,484.87	1,326,883.00	14,601.87	101.1%	3,980,649.00
50305-1 · Contract Costs	14,916.64	9,672.00	5,244.64	154.23%	29,000.00
50305-2 · Equipment Maintenance	2,150.02	1,000.00	1,150.02	215.0%	3,000.00
50305-3 · Office Equip Repair	966.67	500.00	466.67	193.33%	1,500.00
50305-4 · Vehicle Repair & Maintance	0.00	26,672.00	-26,672.00	0.0%	80,000.00
50305-5 · Building Repairs & Maintance	8,579.80	4,000.00	4,579.80	214.5%	12,000.00
50305-6 · Communications/Radio Service	19,021.05	25,000.00	-5,978.95	76.08%	25,000.00
50305-7 · Grounds Keeping/Pest Control	0.00	500.00	-500.00	0.0%	500.00
50305-8 · Software Updates/Maintenance	1,134.81	15,000.00	-13,865.19	7.57%	45,000.00
50306-1 · Bus Cleaning Services	0.00	0.00	0.00	0.0%	0.00
50307 · Security Services	0.00	1,000.00	-1,000.00	0.0%	1,000.00
Total 50300 · Services	1,513,911.55	1,548,217.00	-34,305.45	97.78%	4,626,579.00

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
July through October 2023

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget	Annual Budget
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	257,375.14	233,336.00	24,039.14	110.3%	700,000.00
50499-1 · Office Supplies	993.54	3,336.00	-2,342.46	29.78%	10,000.00
50499-2 · Postage	357.85	336.00	21.85	106.5%	1,000.00
50499-3 · Printing	10,829.60	8,336.00	2,493.60	129.91%	25,000.00
50499-4 · Misc Materials & Supplies	93.64	500.00	-406.36	18.73%	1,500.00
Total 50400 · Materials and Supplies	269,649.77	245,844.00	23,805.77	109.68%	737,500.00
50500 · Utilities					
50501 · Electricity	5,628.59	5,000.00	628.59	112.57%	15,000.00
50502-1 · Refuse Disposal	1,218.73	1,000.00	218.73	121.87%	3,000.00
50502-2 · Water - Offices	666.77	500.00	166.77	133.35%	1,500.00
50502-3 · Water-Land	1,840.75	669.00	1,171.75	275.15%	2,000.00
Total 50500 · Utilities	9,354.84	7,169.00	2,185.84	130.49%	21,500.00
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	5,024.00	5,000.00	24.00	100.48%	5,000.00
50608-2 · Prof. Liability Insurance	7,099.13	5,500.00	1,599.13	129.08%	5,500.00
50608-3 · Automobile Insurance	5,757.00	4,000.00	1,757.00	143.93%	4,000.00
50608-4 · Property Insurance	500.00	600.00	-100.00	83.33%	600.00
Total 50600 · Casualty and Liability Insuranc	18,380.13	15,100.00	3,280.13	121.72%	15,100.00
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subcriptions	9,301.11	5,000.00	4,301.11	186.02%	15,000.00
50902 · Travel Expenses	20,290.42	5,000.00	15,290.42	405.81%	15,000.00
50906 · Finance Charges/Penalties	56.02	33.28	22.74	168.33%	100.00
50999-1 · License and Permits	0.00	300.00	-300.00	0.0%	300.00
50999-2 · Training/Education	250.00	5,000.00	-4,750.00	5.0%	15,000.00
50999-3 · Other Misc Expense	204.74	836.00	-631.26	24.49%	2,500.00
50999-5 · Telephone/Internet	2,463.36	4,000.00	-1,536.64	61.58%	12,000.00
50900 · Miscellaneous Expenses - Other	0.00	0.00	0.00	0.0%	0.00
Total 50900 · Miscellaneous Expenses	32,565.65	20,169.28	12,396.37	161.46%	59,900.00
51200 · Leases and Rentals					
51212-1 · Building Lease	17,600.00	18,400.00	-800.00	95.65%	55,200.00
51212-2 · Leases Rental Equipment	70.40	175.00	-104.60	40.23%	350.00
51212-4 · Lease	8,000.00	8,000.00	0.00	100.0%	12,000.00
Total 51200 · Leases and Rentals	25,670.40	26,575.00	-904.60	96.6%	67,550.00

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
July through October 2023

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget	Annual Budget
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center	0.00	405,865.60	-405,865.60	0.0%	1,217,577.60
51600-5 · Automobiles	12,753.20	0.00	12,753.20	100.0%	0.00
51600-6 · Furniture and Equipment	0.00	353,092.51	-353,092.51	0.0%	1,059,277.31
Total 51600 · Capital Outlay	12,753.20	758,958.11	-746,204.91	1.68%	2,276,854.91
Total Expense	2,049,105.95	2,835,024.39	-785,918.44	72.28%	8,444,553.91
Net Ordinary Income	231,133.44	360,365.88	-129,232.44	64.14%	-632,408.00
Other Income/Expense					
Other Income					
70000 · In Kind Contributions	0.00	210,802.00	-210,802.00	0.0%	632,408.00
Total Other Income	0.00	210,802.00	-210,802.00	0.0%	632,408.00
Net Other Income	0.00	210,802.00	-210,802.00	0.0%	632,408.00
	231,133.44	571,167.88	-340,034.44	40.47%	0.00