



Yuma County Intergovernmental Public Transportation Authority

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NOTICE AND AGENDA OF THE REGULAR MEETING THE BOARD OF DIRECTORS OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority ("YCIPTA") and to the general public that the Board of Directors will hold a meeting on:

MONDAY, July 25, 2022 – 1:30 PM
Yuma County Department of Development Services – Aldrich Hall
2351 West 26th Street -- Yuma, AZ, 85364

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CALL TO PUBLIC: The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT CALENDAR: The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the June 27, 2022 regular session minutes. Action required. Pg. 4

DISCUSSION & ACTION ITEMS:

1. Discussion and or action regarding the YCIPTA FY2021 Annual Comprehensive Financial Report (ACFR). Jennifer Shields, CPA, CGFM from HeinfeldMeech will present. Action required. **Pg. 13**
2. Discussion and or action regarding replacement of the City of Somerton representative of the YCIPTA Board of Directors. No action required.
3. Discussion and or action regarding the NAU Withdrawal Resolution requesting resignation from the YCIPTA. Action required. **Pg. 121**
4. Discussion and or action regarding the Updated Cocopah MOU Exhibit A for FY2022-2023. Action required. **Pg. 125**
5. Discussion and or action regarding the Second Amendment to the Memorandum of Understanding between YCIPTA and AWC. Action required. **Pg. 129**
6. Discussion and or action regarding the FY2023 Capital and Operating Budget Amendment. Action required. **Pg. 135**
7. Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required. **Pg. 143**
8. Discussion and or Action regarding the timeline for new Operations and Maintenance Facility. No action required. NO UPDATES

PROGRESS REPORTS:

1. Operations Manager Report/Maintenance Update– Shane Bollar, General Manager – RATP Dev. *Anabel Teran will give update regarding call to the public comments at June 25th board meeting No action required.*

2. Transit Director Report/Financial Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* **Pg. 145**
3. Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.* **Pg. 154**

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

August 22, 2022 (Request to go dark this month)

ADJOURNMENT

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting session on Monday, June 27, 2022 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Mr. Jerry Cabrera called the meeting to order at 1:31 P.M.

Members Present:

Jerry Cabrera/City of Somerton/Chair
Jay Simonton/City of Yuma/Secretary/Treasurer
Ian McGaughey/Yuma County
Susanna M. Zambrano/Arizona Western College
Dr. Michael Sabath/Northern Arizona University via telephone

Members Absent:

Ralph Velez/City of San Luis/Vice Chair
Brian Golding, Sr./Quechan Tribe
Eric Holland/Cocopah Tribe
Richard Marsh/Town of Wellton

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Veronica Baysinger/YCIPTA/Financial Services Operations Manager
Elizabeth Punpayuk/Benesch, Shadle & White, PLC /Legal Counsel
Oliver Cromwell/RATP Dev/Ops Manager

The Pledge of Allegiance was led by Mr. Cabrera.

CALL TO PUBLIC:

No. 1: Mr. Eugene Doten and Female companion.

Please note: The female companion of Mr. Doten did not sign in at the meeting and name is not audible in the recording. Also, Mr. Doten did not respond to the email requesting the information. Due to proper name not being available, she will be referred to as FC (female companion).

FC stated that she was in the process of remodeling and the bus stop a problem. FC stated that there are homeless lingering and people that leave trash. FC also stated that there is no seating for passengers and they sit on her property.

Mr. Doten stated that there was another bus stop right across the street at the Community Center and one at Hotel Del Sol. Mr. Doten stated that people urinate and defecate on his property. Mr. Doten stated that he has pictures showing the trash and people loitering on his property.

Mr. Cabrera stated that the board can't discuss during call to the public but can discuss at a future meeting. Mr. Cabrera stated that he could provide the pictures and information to Ms. Kreger.

No. 2: Ms. Ofelia Mendoza and Ms. Blanca Olea – OnCall Passengers

Ms. Ofelia Mendoza stated that over all she is happy with service but there have been some issues.

Ms. Mendoza stated that sometimes she is left off of the schedule and sometimes waiting an hour and 20 minutes. Ms. Mendoza further stated that they state that her pick up is at 8:15 am but doesn't get

picked up until 8:45 am.

Ms. Mendoza stated that today they did something good; she wasn't on the schedule and but was able to get a ride today. Ms. Mendoza stated that she wants to be independent.

Ms. Blanca Olea stated that on Thursday June 23rd, she was called to be notified that she can only bring 5 bags, she suspects it is the same driver that she got on Friday. Ms. Olea stated that she is 75 years old and disabled. Ms. Olea stated that she has to go by herself since at times her family is busy; that's why she utilizes the service.

Ms. Olea stated that she has asked the driver to wait while she gets her cart and she could feel that he passed by her threw her groceries on the ground. Ms. Olea stated that he has damaged her groceries because he throws her food. Ms. Olea further stated that none of the drivers are like that and that Mr. Juan Saenz has something against her personally.

Ms. Olea stated that Mr. Saenz mentioned that he does construction and she requested a quote for a paint job from him. Ms. Olea mentioned to Mr. Saen that would be getting other quotes and is unsure if this is what caused him to be upset with her.

Ms. Olea also state that she does not feel comfortable with him because he is not vaccinated. Ms. Olea stated that she has previously gotten covid and that's why she does not feel comfortable with unvaccinated drivers.

Ms. Mendoza stated that "they" intimidate her.

Ms. Olea inquired if she has some rights with the OnCall service. Ms. Olea further inquired if they only drive.

Ms. Olea stated she feels that the supervisors don't care. I have been using the service for over 20years, I have asked for a supervisor and they don't call back.

Ms. Olea also stated that she had difficulties with the "ready window" is difficult, and that she has to be standing for an hour waiting. Ms. Olea noted that many places don't have chairs.

Ms. Olea stated that previously she was able to call driver when ready and the driver would come for me but now the service is getting worse.

Chairman Cabrera notified Ms. Olea that her time was up.

Ms. Mendoza stated she had a final comment.

Ms. Mendoza stated that it had nothing to do with YCAT but wanted to tell the story. Ms. Mendoza stated she went to Walmart and asked a worker for help and was told by a that if she needed help then why come to the store. Ms. Mendoza stated that sometimes people don't automatically know that she is blind. Ms. Mendoza recommended a meeting between staff and passengers, to meet and determine how to provide better service.

Mr. Cabrera stated that issues addressed in Call to the Public can't be discussed but could be brought up in a future meeting.

No action required; no action taken.

CONSENT CALENDAR:

No. 1: Adopt the May 31, 2022 regular session minutes. Action required.

Motion (Simonton/Zambrano): To approve as presented.

Voice Vote: Motion Carries, 5-0 with Mr. Velez, Mr. Golding, Mr. Holland and Mr. Marsh being excused.

PROGRESS REPORTS:

No.1: Operations Manager Report/Maintenance Update – Oliver Cromwell, General Manager – RATP Dev. *No action required.*

Mr. Cromwell announced that on July 15th he will be stepping down; he is moving back to Florida to take care of his aging parents. Mr. Cromwell stated that he had wanted to see the 10-year contract through.

Mr. Cromwell stated that Ms. Kreger would be interviewing the top candidate the following day.

Mr. Cromwell thanked Ms. Kreger for being a good partner; Ms. Kreger cares for the passengers and staff. Mr. Cromwell also thanked the Board for their engagement and interest in transit.

No action taken; no action required.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Ms. Kreger presented the item as contained in the member packet.

Ms. Zambrano inquired if Ms. Kreger could provide more information for the next meeting regarding late to first stop and delays. Ms. Zambrano stated that she was interested in how YCAT compares to others in the industry.

No action taken; no action required.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.*

Ms. Perez presented the report as contained in the member packet.

No action taken; no action required.

No. 4: Financial Report – Veronica Baysinger, YCIPTA Financial Services Manager. *Will be provided at meeting No action is required.*

Ms. Kreger introduced Ms. Baysinger to the Board and stated that Ms. Baysinger 20 plus years accounting experience. The Board welcomed Ms. Baysinger.

Ms. Kreger requested Ms. Baysinger to produce the same reports that Ms. Medel used to provide but that staff was open to changing them.

Ms. Baysinger presented the report as contained in the member packet.

No action taken; no action required.

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

Motion (Zambrano/ McGaughey): To recess the Regular Session and convene Executive Session. Voice Vote: Motion Carries, 5-0 with Mr. Velez, Mr. Golding, Mr. Holland and Mr. Marsh being excused.

The Regular Session recessed at 2:01 pm.

Ms. Punpayuk provided cautionary statement stating that anything discussed in executive session is confidential and can't be discussed outside of executive session.

EXECUTIVE SESSION:

No. 1: Discussion regarding Financial Sustainability Committee recommendations. This matter is brought in executive session pursuant to A.R.S. § 38- 431.03(A)(1) & (3)

No. 2: Discussion regarding Personnel Subcommittee recommendation. This matter is brought in executive session pursuant to A.R.S. § 38- 431.03(A)(1).

Motion (McGaughey/Simonton): To adjourn the Executive Session and reconvene Regular Session.

Voice Vote: Motion Carries, 5-0 with Mr. Velez, Mr. Golding, Mr. Holland and Mr. Marsh being excused.

The Executive Session adjourned and reconvenes Regular Session at 2:09 pm.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding Financial Sustainability Committee recommendations. Action may be required.

Mr. Cabrera stated that there were several discussions with AWC regarding the one-time contribution and annual fees.

Mr. Cabrera stated that the proposed change was for the annual dues at the \$127,505.

Mr. Cabrera inquired if two motions would be necessary.

Ms. Kreger stated that one motion would be okay but made the inquiry to Ms. Punpayak.

Ms. Punpayuk suggested that it be two motions.

Ms. Zambrano started to make the motion.

Mr. Cabrera inquired if Ms. Zambrano/AWC representative could make the motion.

Ms. Punpayuk stated that all members have full voting rights and responsibilities. Ms. Punpayuk stated that AWC can make the motion but would need a majority vote preferably at least three (3) approving votes not including AWC to be on the safe side.

Motion (Zambrano/Simonton): To approve the increase for the Silver Route changes in the amount of \$127,505.

Voice Vote: Motion Carries, 4-0 with Dr. Sabath abstaining; Mr. Velez, Mr. Golding, Mr. Holland and Mr. Marsh being excused.

Motion (Simonton/McGaughey): To alter AWC's one-time fee to 170,895.77

Voice Vote: Motion Carries, 4-0 with Dr. Sabath abstaining; Mr. Velez, Mr. Golding, Mr. Holland and Mr. Marsh being excused.

No. 2: Discussion and or action regarding Personnel Subcommittee recommendation. Action may be required.

The Chair stated that the Personnel Subcommittee met and Ms. Kreger in regards to efforts in recruiting and performing the duties of two people (Transit Director and Finance Manager).

Ms. Zambrano stated that the Personnel Subcommittee recommended a temporary salary increase to reflect half of Ms. Perez' salary for period of six (6) weeks in the amount of \$4479.60.

Ms. Kreger stated that it was half of Ms. Medel's.

Motion (Simonton/Zambrano): To approve the Personnel Subcommittee's recommendation of a temporary salary increase.

Voice Vote: Motion Carries, 5-0 with Mr. Velez, Mr. Golding, Mr. Holland and Mr. Marsh being excused.

No. 3: Discussion and or action regarding the cancellation and or reduction of YCAT routes. Action required.

Ms. Kreger stated that Brown Route operates in the Foothills and has a similar route as Gold Route; which will still provide service for passengers in that area.

Ms. Kreger stated that approximately 2090 revenue hours in cancelling Brown route, with an estimated savings of \$101,000 match annually.

Ms. Kreger stated that the Yellow 95-5 and 95-6 are peak service runs from San Luis to Yuma and back. Ms. Kreger also stated that there would still be 4 buses on peak service instead of 6.

Ms. Kreger stated that there would be a savings of 66,578 and 48,991 in match for 95-5 and 95-6.

Ms. Kerger stated that there were annually 6,000 passengers on average for Brown Routed and ridership was undetermined for 95-5 and 95-6 due to data being combined for the whole route.

Ms. Kreger requested the changes to go into effect August 1, 2022 to give sufficient time to notify the public and the contractor for their new bid.

Mr. Simonton inquired what the bid was.

Ms. Kreger stated that the bid was a process the contractor have every six (6) months for the drivers to select routes, a process which is required by the collective bargaining agreement (CBA).

Ms. Zambrano inquired if new buses are larger buses and if they are being used on Yellow Routes.

Ms. Kreger stated that larger buses are always used on Yellow Routes.

Ms. Zambrano stated that when her and Mr. McGaughey rode Yellow 95, she recalls they were really crowded. Ms. Zambrano inquired how much of an impact cancelling the 95 trips would have.

Ms. Kerger stated that those passengers would have to wait for the next bus but would monitor and add one (1) back if needed.

Mr. Simonton inquired if winter visitors effect route ridership.

Ms. Kreger stated that it did not as most winter visitors bring their own vehicles.

Mr. McGaughey inquired if the idea was to reduce more than what was lost from AWC.

Ms. Kreger stated that at this time it would not cover what was lost. Ms. Kreger stated that she was considering reducing Green Route 4A but did not because the City had their dues increased.

Mr. Simonton stated that Yellow Route is the most profitable; if we reduce service, customers might find alternative transportation and we might not get them back.

Mr. Simonton stated that it might be better to revisit in December and make a determination later.

Ms. Kreger stated that looking at expenses, fuel has double.

The Chair inquired if more cuts were being considered.

Ms. Kreger stated that staff determining if that is necessary.

Motion (Simonton/McGaughey): To cancel Brown route and revisit reduction of Yellow 95 in three (3) months.

Ms. Zambrano requested clarification and inquired if it was reduction or elimination of Brown Route.

Ms. Kreger stated it was complete elimination of Brown Route.

Mr. McGaughey inquired if there would be a publicity campaign to inform the public.

Ms. Kreger stated that there would be Facebook posts, Rider Alerts, "take ones" and possibly an advertisement in the paper.

Voice Vote: Motion Carries, 5-0 with Mr. Velez, Mr. Golding, Mr. Holland and Mr. Marsh being excused.

No. 4: Discussion and or action regarding the 2nd one year extension to the Agreement for the Provision of General Public Fixed-Route and Demand Response Services with RATP Dev and requested contract increase. Action Required.

Ms. Kreger stated that she would like to continue with RATP Dev, this would be year five (5) in the agreement and stated that RATP Dev would like to continue as well.

Ms. Kreger stated that RATP Dev is requesting a rate increase in the contracted hourly operating costs. The request is for a total of 8%, 3% for the annual and an additional 5% on top that. The contract states in no case shall the new base compensation exceed the preceding base compensation by 5%. Ms. Kreger stated that due to a calculation error made by RATP Dev they are trying to make up for the 3% by stating that current CPI for Yuma is 8.3%.

Ms. Kreger stated that RATP Dev is still in talks with union and they may come back and ask for a different percentage. Ms. Kreger stated that Union was asking for 17% increase.

Ms. Kreger stated if they request more money, service may need to be reduce further.

Mr. McGaughey inquired if RATP Dev is requesting 8% but contract stated no more than 5%.

Mr. Simonton stated that RATP Dev is trying to make up for a mistake from a previous year.

Ms. Kreger confirmed that it was \$100,000 and further stated that RATP Dev had made an error in a past calculation and were trying to make up for that error.

Mr. Simonton inquired if we were going to hold them to the 5%.

Ms. Kreger confirmed.

Ms. Zambrano inquired as to what was the worst-case scenario.

Mr. Simonton inquired if they pull out do they have to give notice.

Ms. Kreger stated that she did not recall but thought it was a thirty (30) day minimum.

Ms. Kreger stated that the budget does reflect reduced service but would have to add 95-5 and 95-6 back in.

Motion (McGaughey/Simonton): To approve the extension with an operation rate increase of 5%. Voice Vote: Motion Carries, 5-0 with Mr. Velez, Mr. Golding, Mr. Holland and Mr. Marsh being excused.

No. 5: Discussion and or action regarding the FY2022-2023 Annual Capital Operating Budget. Action required.

Ms. Kreger stated that the budget will have to increased/adjust to add Yellow 95-5 and 95-6.

Ms. Kreger stated that some small buses don't have cameras and need to get cameras on those.

Mr. Simonton inquired if Route 95 was in the budget.

Ms. Kreger stated it would have to be added back and that she would have to go back and shave some more.

Mr. Simonton inquired as to how much.

Ms. Kreger stated that it would be about \$212,000 for Route 95.

Mr. Simonton inquired if that included the AWC money.

Ms. Kreger stated that it did not include the loss.

Mr. Simonton stated that the total would be \$250,000 plus the AWC loss. Mr. Simonton inquired if it was required to adopt the budget.

Ms. Kreger stated that it was usually adopted by June 30th but could be amended for next month.

Mr. McGaughey inquired as to how \$250,000 was determined.

Ms. Kreger stated that it would be 50/50%.

Mr. Simonton stated that in addition to the \$36,000.

Ms. Kreger stated that other costs were being looked at. Ms. Kreger further stated she would be having a discussion with Sellers Petroleum to see if they can provide a bigger discount.

Motion (Simonton/Zambrano): To approve item as presented.

Voice Vote: Motion Carries, 5-0 with Mr. Velez, Mr. Golding, Mr. Holland and Mr. Marsh being excused.

No. 6: Discussion and or action regarding the FY2022 Triennial Review – Final Report. No action required

Ms. Kreger stated that the Final Report received for the triennial review, there were six (6) findings of the 23 areas reviewed.

1. Technical Capacity – Award Management, Late or unsubmitted Milestone Progress Reports (MPRs) and Federal Financial Reports (FFRs), incorrect FFR reporting, MPR's lack required information.
Ms. Kreger indicated that Liquidated damages were no reported with enough details and that reports are on time now.
2. Technical Capacity – Subrecipient Oversight – Inadequate oversight of subrecipient (City of Yuma).
3. Satisfactory Continuing Control – inadequate equipment records.
Ms. Kreger indicated that the inventory records did not have enough information
4. Procurement – Responsibility determination deficiencies
Ms. Kreger indicated that this finding was due to failing to verify contractor is responsible.
5. DBE – Semiannual reports not submitted or not timely
6. EEO – insufficient oversight of subrecipient/contractors EEO program

Ms. Kreger stated that staff was in the process of getting the items taken care of.

Ms. Zambrano inquired regarding the results of the previous triennial.

Ms. Kreger stated that all agencies have findings and that this triennial there were more findings than previous ones. Ms. Kreger stated that this review was not bad but would prefer two (2) findings.

Mr. Simonton requested to have an update on corrections for future board meeting.

No action taken; no action required.

No. 7: Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required.

Ms. Kreger stated that she was waiting on easement from Mr. Doug Nicholls for the location at food bank.

No action taken; no action required.

No. 8: Discussion and or Action regarding the timeline for new Operations and Maintenance Facility. No action required. NO UPDATES

No action taken; no action required.

Mr. Cabrera announced his retirement to the Board and stated that it has been an honor.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

July 25, 2022

- FY2021 Single Audit
- Updated MOU with Cocopah Indian Tribe
- Update on issues with Customer complaints

ADJOURNMENT

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:52 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this _____, 2022, Agenda Item _____.

Carol Perez, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

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July 21, 2022

Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the YCIPTA FY2021 Annual
Comprehensive Annual Report (ACFR)

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the YCIPTA FY2021 Annual Comprehensive Annual Report (ACFR)

Background and Summary: As per A.R.S. §28-9122(A)(6). It is the requirement of the authority to issue an annual report on or before December 1, 2019 containing a full account of its transactions, activities and finances for the preceding fiscal year and other facts and recommendations. The board shall transmit copies of the report to each member municipality, university and county, to the secretary of state, to the Arizona state library, archives and public records and, on request, to any member of the public.

The draft Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2021 has been prepared in accordance with generally accepted accounting principles to present the results of operations and the financial condition of the Authority as of June 30, 2021, and is hereby submitted for approval by the Board of Directors.

As part of the annual financial reporting process, YCIPTA utilizes the services of an independent public accounting firm, which performs an audit of YCIPTA's financial records. This audit is conducted to ensure that YCIPTA's financial records fairly present, in all material respects, the financial position of YCIPTA and the results of its operations for the fiscal year. Another important purpose of the audit is to assess YCIPTA's accounting principles and internal control structure relative its financial statements.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the YCIPTA FY2021 Annual Comprehensive Annual Report (ACFR)

Legal Counsel Review: N/A

Attachments: YCIPTA Communication to Governance, Management Letter and FY2021 ACFR

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director

June 28, 2022

To the Honorable Chairman and Members of the Board
Yuma County Intergovernmental Public Transportation Authority (YCIPTA)

We have audited the financial statements of YCIPTA for the year ended June 30, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter provided to you during the planning phase of the audit. Professional standards also require that we communicate to you the following matters related to our audit.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by YCIPTA are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the YCIPTA during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimates affecting the financial statements were:

- Management's estimate of the useful lives of depreciable capital assets is based on the length of time management estimates those assets will provide some economic benefit in the future.
- Management's estimate of the accrued compensated absences is based on leave rates and YCIPTA policies regarding payment of unused vested leave.
- The assumptions used in the actuarial valuations of the pension plan is based on historical trends and industry standards.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Audit Adjustments

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. During the course of the audit we did not identify any misstatements which require communication.

In addition, as part of the professional services we provided to YCIPTA, we assisted with the preparation of the financial statements, the notes to financial statements, and the SEFA and related notes as well as the Data Collection Form submission to the Federal Audit Clearinghouse. In providing these services we prepared adjusting journal entries necessary to convert the accounting records to the basis of accounting required by generally accepted accounting principles. Those adjusting journal entries have been provided to management who reviewed and approved those entries and accepted responsibility for them.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain written representations from management, which are included in the management representation letter provided to us at the conclusion of the audit.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to YCIPTA's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants regarding auditing and accounting matters.

Discussions with Management

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management throughout the course of the year. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention as the YCIPTA's auditors.

Compliance with Ethics Requirements Regarding Independence

The engagement team, others in our firm, and as appropriate, our firm, have complied with all relevant ethical requirements regarding independence. Heinfeld, Meech & Co., P.C. continually assesses client relationships to comply with relevant ethical requirements, including independence, integrity, and objectivity, and policies and procedures related to the acceptance and continuance of client relationships and specific engagements. Our firm follows the "Independence Rule" of the AICPA Code of Professional Conduct and the rules of state boards of accountancy and applicable regulatory agencies. It is the policy of the firm that all employees be familiar with and adhere to the independence, integrity, and objectivity rules, regulations, interpretations, and rulings of the AICPA, U.S. Government Accountability Office (GAO), and applicable state boards of accountancy.

Responsibility for Fraud

It is important for both management and the members of the governing body to recognize their role in preventing, deterring, and detecting fraud. One common misconception is that the auditors are responsible for detecting fraud. Auditors are required to plan and perform an audit to obtain reasonable assurance that the financial statements do not include material misstatements caused by fraud. Unfortunately most frauds which occur in an organization do not meet this threshold.

The attached document prepared by the Association of Certified Fraud Examiners (ACFE) is provided as a courtesy to test the effectiveness of the fraud prevention measures of your organization. Some of these steps may already be in place, others may not. Not even the most well-designed internal controls or procedures can prevent and detect all forms of fraud. However, an awareness of fraud related factors, as well as the active involvement by management and the members of the governing body in setting the proper “tone at the top”, increases the likelihood that fraud will be prevented, deterred and detected.

Additional Reports Issued

In addition to the auditor’s report on the financial statements we also issued the Single Audit Reporting Package. This report contains our findings related to the audit.

Other Important Communications Related to the Audit

Attached to this letter are a copy of the signed engagement letter provided to us at the initiation of the audit, and a copy of the management representation letter provided to us at the conclusion of the audit. If there are any questions on the purpose or content of these letters please contact the engagement partner identified in the attached engagement letter.

Restriction on Use

This information is intended solely for the use of the members of the Board of Directors and management of YCIPTA and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Heinfeld Meech & Co. PC

Heinfeld, Meech & Co., P.C.
Scottsdale, Arizona

Fraud Prevention Checklist

The most cost-effective way to limit fraud losses is to prevent fraud from occurring. This checklist is designed to help organizations test the effectiveness of their fraud prevention measures.

1. Is ongoing anti-fraud training provided to all employees of the organization?

- Do employees understand what constitutes fraud?
- Have the costs of fraud to the company and everyone in it — including lost profits, adverse publicity, job loss and decreased morale and productivity — been made clear to employees?
- Do employees know where to seek advice when faced with uncertain ethical decisions, and do they believe that they can speak freely?
- Has a policy of zero-tolerance for fraud been communicated to employees through words and actions?

2. Is an effective fraud reporting mechanism in place?

- Have employees been taught how to communicate concerns about known or potential wrongdoing?
- Is there an anonymous reporting channel available to employees, such as a third-party hotline?
- Do employees trust that they can report suspicious activity anonymously and/or confidentially and without fear of reprisal?
- Has it been made clear to employees that reports of suspicious activity will be promptly and thoroughly evaluated?
- Do reporting policies and mechanisms extend to vendors, customers and other outside parties?

3. To increase employees' perception of detection, are the following proactive measures taken and publicized to employees?

- Is possible fraudulent conduct aggressively sought out, rather than dealt with passively?
- Does the organization send the message that it actively seeks out fraudulent conduct through fraud assessment questioning by auditors?
- Are surprise fraud audits performed in addition to regularly scheduled audits?
- Is continuous auditing software used to detect fraud and, if so, has the use of such software been made known throughout the organization?

- 4. Is the management climate/tone at the top one of honesty and integrity?**
 - Are employees surveyed to determine the extent to which they believe management acts with honesty and integrity?
 - Are performance goals realistic?
 - Have fraud prevention goals been incorporated into the performance measures against which managers are evaluated and which are used to determine performance-related compensation?
 - Has the organization established, implemented and tested a process for oversight of fraud risks by the board of directors or others charged with governance (e.g., the audit committee)?
- 5. Are fraud risk assessments performed to proactively identify and mitigate the company's vulnerabilities to internal and external fraud?**
- 6. Are strong anti-fraud controls in place and operating effectively, including the following?**
 - Proper separation of duties
 - Use of authorizations
 - Physical safeguards
 - Job rotations
 - Mandatory vacations
- 7. Does the internal audit department, if one exists, have adequate resources and authority to operate effectively and without undue influence from senior management?**
- 8. Does the hiring policy include the following (where permitted by law)?**
 - Past employment verification
 - Criminal and civil background checks
 - Credit checks
 - Drug screening
 - Education verification
 - References check
- 9. Are employee support programs in place to assist employees struggling with addictions, mental/ emotional health, family or financial problems?**
- 10. Is an open-door policy in place that allows employees to speak freely about pressures, providing management the opportunity to alleviate such pressures before they become acute?**
- 11. Are anonymous surveys conducted to assess employee morale?**

February 11, 2022

Board of Directors and Management
Yuma County Intergovernmental Public Transportation Authority
2715 E. 14th St.
Yuma, AZ 85365

We are pleased to confirm our understanding of the services we are to provide for Yuma County Intergovernmental Public Transportation Authority (YCIPTA) for the year ended June 30, 2021. We encourage you to read this letter carefully as it includes important information regarding the services we will be providing to the YCIPTA. If there are any questions on the content of the letter, or the services we will be providing, we would welcome the opportunity to meet with you to discuss this information further.

Audit Scope and Objectives

We will audit the statement of net position, statement of revenues, expenses and changes in net position, and the statement of cash flows, including the related notes to the financial statements, which collectively comprise the basic financial statements of Yuma County Intergovernmental Public Transportation Authority as of and for the year ended June 30, 2021. We have also been engaged to report on supplementary information that accompanies the YCIPTA's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the basic financial statements as a whole:

1. Schedule of expenditures of federal awards

Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI) to supplement the YCIPTA's basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the YCIPTA's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis
2. GASB-required pension schedules

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1. Other information included with the audited financial statements such as the transmittal letter and statistical data

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. We will also report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the basic financial statements taken as a whole.

An important aspect to our expression of opinions on the financial statements is understanding the concept of materiality. Our determination of materiality is a matter of professional judgment and is affected by our perception of the financial information needs of users of the financial statements. In this context, it is reasonable for us to assume that users –

1. have a reasonable knowledge of business and economic activities and accounting principles, and a willingness to study the information in the financial statements with reasonable diligence;
2. understand that financial statements are prepared, presented, and audited to levels of materiality;
3. recognize the uncertainties inherent in the measurement of amounts based on the use of estimates, judgment, and the consideration of future events; and
4. make reasonable economic decisions on the basis of the information in the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with auditing standards generally accepted in the United States of America, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the YCIPTA or to acts by management or employees acting on behalf of the YCIPTA. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in the financial statements nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will obtain an understanding of the YCIPTA and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the YCIPTA's ability to continue as a going concern for a reasonable period of time.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts. Our procedures will also include, as deemed necessary, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request, if deemed necessary, written representations from the YCIPTA's attorneys as part of the engagement, and they may bill you for responding to this inquiry.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion in our report on internal control issued pursuant to *Government Auditing Standards*. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the YCIPTA's compliance with applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the YCIPTA has complied with federal statutes, regulations and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the YCIPTA's major programs. For federal programs that are included in the *OMB Compliance Supplement*, our compliance and internal control procedures will relate to the compliance requirements that the *OMB Compliance Supplement* identifies being subject to audit. The purpose of these procedures will be to express an opinion on the YCIPTA's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Reporting

We will issue a written report upon completion of our audit of Yuma County Intergovernmental Public Transportation Authority's financial statements. Our report will be addressed to the Board of Directors of the YCIPTA. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

We will issue written reports on –

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Nonaudit Services

As part of the audit, we will assist with preparation of your financial statements, notes to the financial statements, and supplementary information, including the schedule of expenditures of federal awards. In addition, we will assist with the completion of the auditee section of the data collection form to be submitted to the Federal Audit Clearinghouse. You have expressed your intention to use these nonaudit services within the scope of your request for proposal for audit services. These nonaudit services do not constitute an audit and such services will not be conducted in accordance with *Government Auditing Standards*.

Upon engagement of the audit we will utilize the general ledger, accounting records, YCIPTA prepared schedules and other information provided by YCIPTA personnel in order to prepare the necessary year-end adjusting journal entries and to prepare drafts of the financial statements, notes to the financial statements, and the supplementary information. You are responsible for the information provided by the YCIPTA and for assuming all management responsibilities related to the financial statements, notes to the financial statements, supplementary information, data collection form, and the nonaudit services we provide. You are also responsible for designing, implementing, and maintaining internal controls over the financial statements process. Prior to their issuance you will be required to acknowledge in the management representation letter that you have reviewed and approved the financial statements and acknowledge that you have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee the nonaudit services we provide; evaluate the adequacy and results of these nonaudit services; and accept responsibility for the nonaudit services.

As the YCIPTA's independent auditor, professional standards place specific requirements on our provision of certain nonaudit services. We are strictly prohibited from assuming management responsibilities or making management decisions; therefore, the nonaudit services we provide are limited to those indicated above. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities or making management decisions. Accordingly, to maintain our independence it is imperative that management understand its responsibilities and is capable of fulfilling these responsibilities. If there are any questions or concerns regarding management's responsibilities or ability to fulfill these responsibilities we request that you immediately contact us so that we may assess the circumstance and our continued independence with respect to providing audit services.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is also responsible for making all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; (3) other information as needed to perform an audit under *Government Auditing Standards*; (4) and unrestricted access to persons within the YCIPTA from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; the schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Management's responsibilities also include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for the financial statements, schedule of expenditures of federal awards, and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, including the preparation of the schedule of expenditures of federal awards in accordance with the requirements of the Uniform Guidance.

Management is responsible for (1) designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review prior to issuance of our reports.

Management is required to disclose in the financial statements the date through which subsequent events have been evaluated and whether that date is the date the financial statements were issued or were available to be issued. You agree that you will not date the subsequent event note earlier than the date of your management representation letter.

Management is responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards.

You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in a written representation letter that (1) you are responsible for presentation of supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, management understands that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our tests will not include a detailed check of all transactions for the period.

We have identified the following significant risks of material misstatement as part of our audit planning:

1. Management override of controls
2. Improper revenue recognition

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit in February 2022 and conclude audit procedures and date our report in June 2022.

Use of Third-Party Service Providers

We maintain internal policies, procedures, and safeguards to protect the confidentiality of your information. We may, depending on the circumstances, use third-party service providers in providing our professional services. The following service providers may be utilized in the completion of our engagement:

- Capital Confirmation, Inc. – electronic bank and account balance confirmation service
- Wolters Kluwer – web-based application service to transfer files
- Harvest Investments, Ltd. – investment portfolio valuation service

You hereby consent and authorize us to use the above service providers, if deemed necessary, to complete the professional services outlined in this letter.

Engagement Administration, Fees, and Other

Jennifer Shields is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

We will provide copies of our reports to the YCIPTA; however, management is responsible for distribution of the reports and the financial statements.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

The audit documentation for this engagement is the property of Heinfeld, Meech & Co., P.C., and constitutes confidential information. However, we may be requested to make certain audit documentation available to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, the U.S. Government Accountability Office, or other authorized governmental agency for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Heinfeld, Meech & Co., P.C., personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five (5) years after the report release date, or for any additional period requested by a regulator, cognizant agency, oversight agency for audit, or pass-through entity. Upon expiration of the five year period, or any additional period, we will commence the process of destroying the contents of our engagement files. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

In the event we are required to respond to a subpoena, court order or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this engagement, you agree to compensate us at our hourly rates, for the time we expend in connection with such response, and to reimburse us for all of our out-of-pocket costs incurred in that regard.

Any disagreement, controversy, or claim ("dispute") that may arise from any aspect of our services, including this engagement or any prior engagement, will be submitted to mediation. The parties will engage in the mediation process in good faith once a written request to mediate has been given by any party. Any mediation initiated as a result of this engagement shall be administered by The American Arbitration Association, according to its mediation rules before resorting to litigation. The results of any such mediation shall be binding only upon agreement of each party to be bound. Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally.

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any dispute that may arise between us. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against us must be commenced within twenty-four (24) months (“limitation period”) after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery. The limitation period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a dispute.

Professional standards prohibit auditors from agreeing to indemnify attest clients for damages, losses or costs arising from lawsuits, claims or settlements that relate, directly or indirectly, to the client’s acts. As such, professional standards will prevail for indemnification clauses included in audit contracts. In addition, we are unable to obtain waivers on our professional liability insurance policy for certain provisions, including indemnification provisions, provisions requiring the firm to name the YCIPTA as an additional insured party, and a waiver of subrogation rights.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our fee for these services will be \$25,500 with an additional \$2,000 for ACFR preparation assistance. We exercised care in estimating the fee and believe it accurately indicates the scope of the work. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

Our fees are based on anticipated cooperation from your personnel, timely receipt of information, and the assumption that unexpected circumstances will not be encountered during the audit, including factors beyond our control, such as new accounting pronouncements or legal requirements, additional consultation, and assistance in correcting errors in your financial records. We will plan the engagement based on the assumption that your personnel will prepare and provide us with the items listed in our request for audit information, including preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Additional fees incurred will be billed at the following hourly rates: Partner - \$284; Manager - \$207; Senior - \$163; Staff - \$114.

If any term or provision of this agreement is determined to be invalid or unenforceable, such term or provision will be deemed stricken, and all other terms and provisions will remain in full force and effect.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2021 peer review report accompanies this letter.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. Please feel free to contact us at any time if you have any questions or concerns. If you have any questions regarding this letter, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Heinfeld Meech & Co. PC

Heinfeld, Meech & Co., P.C.
Scottsdale, Arizona

cc: Shelly Kreger, Transit Director

RESPONSE

Please indicate the name of the individual responsible for overseeing the nonaudit services of preparing the year-end adjusting journal entries and the preparation of the financial statements:

Name: Chona Medel

This letter correctly sets forth the understanding of Yuma County Intergovernmental Public Transportation Authority.

Printed Name: Shelly Kreger

Title: Director

Signature: 

Date: 02/11/2022

Report on the Firm's System of Quality Control

August 31, 2021

To Heinfeld, Meech & Co., P.C. and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Heinfeld, Meech & Co., P.C. (the firm) in effect for the year ended May 31, 2021. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

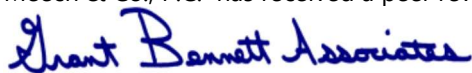
Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Heinfeld, Meech & Co., P.C. in effect for the year ended May 31, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Heinfeld, Meech & Co., P.C. has received a peer review rating of *pass*.



GRANT BENNETT ASSOCIATES
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Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

Heinfeld, Meech & Co., P.C.
1365 N. Scottsdale Road, Suite 300
Scottsdale, AZ 85257

This representation letter is provided in connection with your audit of the financial statements of Yuma County Intergovernmental Public Transportation Authority (YCIPTA) as of June 30, 2021, and the disclosures (collectively the “financial statements”), for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of the date of our signature, the following representations made to you during your audit.

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
2. The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.

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Brian Golding, Sr.-Quechan Tribe, Fernando Mezquita – Cocopah Tribe, Susan Thorpe – Yuma County,
Susan M. Zambrano - Arizona Western College, Dr. Michael Sabath - Northern Arizona University

3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
5. Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
6. Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
7. Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements or in the schedule of findings and questioned costs.
8. The effects of all known actual or possible litigation, claims, and assessments have been evaluated, and if necessary, have been accounted for and disclosed in accordance with U.S. GAAP.
9. Guarantees, whether written or oral, under which the YCIPTA is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

10. We have provided you with:
 - a. Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records (including information obtained from outside of the general and subsidiary ledgers), documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
 - b. Additional information that you have requested from us for the purpose of the audit.
 - c. Unrestricted access to persons within the YCIPTA from whom you determined it necessary to obtain audit evidence.
 - d. Minutes of the meetings of the Board of Directors or summaries of actions of recent meetings for which minutes have not yet been prepared.

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Shelly Kreger, Transit Director

11. All material transactions have been recorded in the accounting records and are reflected in the financial statements and the schedule of expenditures of federal awards.
12. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
13. We have no knowledge of any fraud or suspected fraud that affects the YCIPTA and involves:
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements.
14. We have no knowledge of any allegations of fraud or suspected fraud affecting the YCIPTA's financial statements communicated by employees, former employees, grantors, regulators, or others.
15. We have no knowledge of any instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or waste or abuse, whose effects should be considered when preparing financial statements.
16. We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
17. We have disclosed to you the identity of the YCIPTA's related parties and all the related party relationships and transactions, including any side agreements.

Government-specific

18. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
19. If applicable, we have taken timely and appropriate steps to remedy fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that you have reported to us.
20. We have a process to track the status of audit findings and recommendations.
21. We have identified and communicated to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
22. We have identified to you any investigations or legal proceedings that have been initiated with respect to the period under audit.

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Shelly Kreger, Transit Director

23. We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.
24. The YCIPTA has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, deferred outflows/inflows of resources, and fund balance or net position.
25. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
26. We have appropriately disclosed all information for conduit debt obligations in accordance with U.S. GAAP.
27. We have identified and disclosed to you all instances of identified fraud and suspected fraud that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
28. We have identified and disclosed to you all instances of identified noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
29. We have identified and disclosed to you all instances of identified of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
30. There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
31. In addition to your audit, you assisted with preparation of the financial statements, notes to the financial statements, the schedule of expenditures of federal awards, and the data collection form. We acknowledge our responsibility as it relates to those nonaudit services, including that
 - we assume all management responsibilities;
 - oversee the nonaudit services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience;
 - evaluate the adequacy and results of the nonaudit services performed;
 - and accept responsibility for the results of the nonaudit services.

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32. We have reviewed, approved, and accepted responsibility for the financial statements, notes to the financial statements, the schedule of expenditures of federal awards, and the data collection form on which you have assisted with the preparation.
33. The YCIPTA has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
34. The YCIPTA has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
35. We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
36. If applicable, the financial statements include all component units, appropriately present majority equity interest in legally separate organizations and joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
37. The financial statements include all fiduciary activities required by U.S. GAAP.
38. The financial statements properly classify all funds and activities in accordance with U.S. GAAP.
39. Components of net position (net investment in capital assets; restricted; and unrestricted) are properly classified and, if applicable, approved.
40. If applicable, provisions for uncollectible receivables have been properly identified and recorded.
41. All payroll information and the individual employment data have been properly submitted to the state retirement system, and the employer contributions have been properly submitted to the retirement system.
42. Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
43. Special and extraordinary items, if any, are appropriately classified and reported.
44. Deposits and investment securities are properly classified as to risk and are properly disclosed.
45. Capital assets are properly capitalized, reported, and, if applicable, depreciated or amortized.

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46. We have appropriately disclosed the YCIPTA's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
47. We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.
48. We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
49. With respect to the supplementary information presented, such as the schedule of expenditures of federal awards.
 - a. We acknowledge our responsibility for presenting the supplementary information in accordance with accounting principles generally accepted in the United States of America, and we believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - b. If the supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.
50. With respect to federal award programs:
 - a. We are responsible for understanding and complying with and have complied with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), including requirements relating to preparation of the schedule of expenditures of federal awards (SEFA).

- b. We acknowledge our responsibility for preparing and presenting the schedule of expenditures of federal awards and related disclosures in accordance with the requirements of the Uniform Guidance, and we believe the SEFA, including its form and content, is fairly presented in accordance with the Uniform Guidance. The methods of measurement or presentation of the SEFA have not changed from those used in the prior period and we have disclosed to you any significant assumptions and interpretations underlying the measurement or presentation of the SEFA.
- c. If the SEFA is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the SEFA no later than the date we issue the SEFA and the auditor's report thereon.
- d. We have identified and disclosed to you all of our government programs and related activities subject to the Uniform Guidance compliance audit, and have included in the SEFA, expenditures made during the audit period for all awards provided by federal agencies in the form of federal awards, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.
- e. We are responsible for understanding and complying with, and have complied with, the requirements of federal statutes, regulations, and the terms and conditions of federal awards related to each of our federal programs and have identified and disclosed to you the requirements of federal statutes, regulations, and the terms and conditions of federal awards that are considered to have a direct and material effect on each major program.
- f. We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance for federal programs that provides reasonable assurance that we are managing our federal awards in compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a material effect on our federal programs. We believe the internal control system is adequate and is functioning as intended.
- g. We have made available to you all federal awards (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relevant to federal programs and related activities.
- h. We have received no requests from a federal agency to audit one or more specific programs as a major program.

- i. We have complied with the direct and material compliance requirements (except for noncompliance disclosed to you), including when applicable, those set forth in the *OMB Compliance Supplement*, relating to federal awards and have identified and disclosed to you all amounts questioned and all known noncompliance with the direct and material compliance requirements of federal awards, if any.
- j. We have disclosed any communications from federal awarding agencies and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
- k. We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.
- l. Amounts claimed or used for matching were determined in accordance with relevant guidelines in OMB's Uniform Guidance (2 CFR Part 200, Subpart E).
- m. We have disclosed to you our interpretation of compliance requirements that may have varying interpretations.
- n. We have made available to you all documentation related to compliance with the direct and material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
- o. We have disclosed to you the nature of any subsequent events that provide additional evidence about conditions that existed at the end of the reporting period affecting noncompliance during the reporting period.
- p. There are no such known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditor's report.
- q. No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies or material weaknesses in internal control over compliance, subsequent to the period covered by the auditor's report.
- r. Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the financial statements have been prepared.

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Shelly Kreger, Transit Director

- s. The copies of federal program financial reports provided you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.
- t. If applicable, we have monitored subrecipients to determine that they have expended subawards in compliance with federal statutes, regulations, and the terms and conditions of the subaward and have met the other pass-through entity requirements of the Uniform Guidance.
- u. If applicable, we have issued management decisions for audit findings that relate to federal awards made to subrecipients and such management decisions have been issued within six months of acceptance of the audit report by the Federal Audit Clearinghouse. Additionally, we have followed-up ensuring that the subrecipient has taken timely and appropriate action on all deficiencies detected through audits, on-site reviews, and other means that pertain to the federal award provided to the subrecipient.
- v. If applicable, we have considered the results of subrecipient audits and have made any necessary adjustments to our books and records.
- w. We have charged costs to federal awards in accordance with applicable cost principles.
- x. We are responsible for and have accurately prepared the summary schedule of prior audit findings to include all findings required to be included by the Uniform Guidance, and we have provided you with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.
- y. We are responsible for and have ensured the reporting package does not contain protected personally identifiable information
- z. We are responsible for and have accurately prepared the auditee section of the Data Collection Form as required by the Uniform Guidance.
- aa. We are responsible for taking corrective action on each audit finding of the compliance audit and have developed a corrective action plan that meets the requirements of the Uniform Guidance.
- bb. If applicable, we have disclosed to you all contracts or other agreements with service organizations, and we have disclosed to you all communications from the service organizations relating to noncompliance at the service organizations.

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Shelly Kreger, Transit Director

We have reviewed the drafts of the financial statements and related notes and believe the amounts are properly presented based on the books and records of YCIPTA. We hereby take responsibility for the financial statements and authorize Heinfeld, Meech & Co., P.C. to issue the reports in final form.

We understand that at the conclusion of the audit Heinfeld, Meech & Co, P.C. will submit to the Board of Directors a communication to those charged with governance that will include a copy of this representation letter and a copy of the engagement letter.

Shelly Kreger

06/27/2022

Shelly Kreger, Transit Director
Yuma County Intergovernmental
Public Transportation Authority

Date

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
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Shelly Kreger, Transit Director



**Yuma County Intergovernmental Public
Transportation Authority
Management Letter
For the Year Ended June 30, 2021**

The Board of Directors
Yuma County Intergovernmental Transportation Authority

Members of the Board of Directors:

In planning and conducting our single audit of the Yuma County Intergovernmental Transportation Authority (YCIPTA) for the year ended June 30, 2021, we performed the following as required by *Government Auditing Standards (GAS)* and Title 2 U.S. *Code of Federal Regulations (CFR)* Part 200, *Uniform Administrative Requirements, Cost Principles, Audit Requirements for Federal Awards (Uniform Guidance)*:

- Considered the YCIPTA's internal control over financial reporting,
- Tested internal controls over major Federal programs, and
- Tested compliance with certain provisions of laws, regulations, contracts, and grant agreements that could have a direct and material effect on the YCIPTA's financial statements and major federal programs.

Any audit findings that are required to be reported by GAS and Uniform Guidance have been included in the YCIPTA's Single Audit Reporting Package for the year ended June 30, 2021. However, during our audit we noted certain immaterial matters that are opportunities for strengthening internal controls and instances of noncompliance with laws and regulations that did not meet that reporting criteria. Management should address these items to ensure that it fulfills its responsibility to establish and maintain adequate internal controls and comply with laws, regulations, contracts, and grant agreements. Those items and our related recommendations are briefly described in the accompanying summary. The items discussed in the accompanying summary are only a result of audit procedures performed based on risk assessment procedures and not all deficiencies or weaknesses in controls may have been identified.

This information is intended for the Yuma County Intergovernmental Transportation Authority Board of Directors and is not intended to be and should not be used by anyone other than the specified party. However, this information is a matter of public record, and its distribution is not limited.

We have already discussed these items and suggestions with YCIPTA personnel and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

Sincerely,

Heinfeld Meech & Co. PC

Heinfeld, Meech & Co., P.C.
Scottsdale, Arizona
June 27, 2022

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY
MANAGEMENT LETTER
YEAR ENDED JUNE 30, 2021**

Board Meeting Minutes

Board meeting minutes have not been made available on YCIPTA's website since May 2019 in the same location. Specifically, the YCIPTA website has a column for minutes, through this date. Subsequent to the May 2019, the minutes are only available as part of the agenda of a subsequent meeting.

The minutes or a recording of a meeting should be available for public inspection three working days after the meeting in accordance with A.R.S. 38.431.01. To demonstrate transparency and compliance with State statutes, we recommend minutes are made readily available to the public for all meetings and are posted in a consistent manner.

Grant Reimbursement Requests

Reimbursement requests for the months of July 2020, October 2020, November 2020, and February 2021 were filed with the Federal Transit Administration and the Arizona Department of Transportation more than three months after the end of the month during which the expenses were incurred.

Reimbursement requests should be filed timely to avoid negative cash balances as well as interest expense.

YCIPTA



Yuma County Intergovernmental Public Transportation Authority

Yuma, Arizona

**Annual Comprehensive Financial Report
For Fiscal Year Ending June 30, 2021**

Prepared by YCIPTA Financial Department

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
Annual Comprehensive Financial Report
Year Ended June 30, 2021
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INTRODUCTORY SECTION

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Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

June 27, 2022

Honorable Chairman and Members of the Board
Yuma County Intergovernmental Public Transportation Authority
Yuma, Arizona, 85365

Honorable Members,

In accordance with state and local statutes, the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) hereby submits the Annual Comprehensive Financial Report for the year ending June 30, 2021. Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

Heinfeld, Meech & Co., P.C., Certified Public Accountants, have issued an unmodified (“clean”) opinion on YCIPTA’s financial statements for the year ended June 30, 2021.

Management’s discussion and analysis (MD&A) immediately follows the independent auditor’s report and provides a narrative introduction, overview, and analysis of the basic financial statements. MD&A complement this letter of transmittal and should be read in conjunction with it.

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Shelly Kreger, Transit Director

PROFILE OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Under Arizona Revised Statutes - Title 28 Transportation, an intergovernmental public transportation authority (IPTA) may be organized in any county in Arizona with a population of 200,000 persons or less.

YCIPTA is an IPTA formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate and maintain public transit services throughout Yuma County. YCIPTA members include Yuma County, the cities of Yuma, San Luis, Somerton, Town of Wellton, Arizona Western College /Northern Arizona University, and the Cocopah and Quechan Indian Tribes. On September 21, 2010, the Town of Wellton and City of Somerton passed a resolution petitioning the Yuma County Board of Supervisors to form the IPTA.

On October 3 and 20, 2010, respectively, the Cities of San Luis and Yuma passed resolutions asking Yuma County to form the IPTA. On December 6, 2010, Northern Arizona University petitioned Yuma County to join the IPTA. On December 13, 2010, the Yuma County Board of Supervisors held a public hearing and approved the formation of the IPTA. On January 24, 2011, YCIPTA held its first Board of Directors meeting.

On August 16, 2011, Arizona Western College petitioned YCIPTA to become the seventh member agency of the IPTA and was approved by the YCIPTA Board of Directors on August 28, 2011. On October 17, 2011, Cocopah Indian Tribe petitioned YCIPTA to become the eighth member agency of the IPTA and was approved by the YCIPTA Board of Directors on October 28, 2011.

On April 12, 2012, Quechan Indian Tribe petitioned YCIPTA to become the ninth member agency of the IPTA and was approved by the YCIPTA Board of Directors on April 23, 2012. A resolution was passed by the Yuma Metropolitan Planning Organization (YMPO) Executive Board on August 11, 2011 with the intent of transitioning transit operations to YCIPTA in the future. The YMPO Executive Director and YCIPTA Transit Director signed a transfer of services and assets agreement on June 26, 2012, and, as of July 1, 2012, YMPO transferred the ownership and operation of the transit system to YCIPTA.

YCIPTA provides transit service under the YCAT brand, including fixed route, vanpool and YCAT OnCall demand-response bus service throughout Yuma County including the cities of Yuma, San Luis, and Somerton, the Town of Wellton, the Cocopah Indian Reservation, and the Fort Yuma-Quechan Indian Reservation, including the Census-Designated Place (CDP) of Winterhaven across the Colorado River in eastern Imperial County, California. YCAT also serves the unincorporated communities of Gadsden, Fortuna Foothills and Ligurta.

The YCIPTA Board of Directors sets overall policy and direction for the transit system. Nine (9) Board Members represent Yuma County, each municipality, the local community college district, a university and the two Indian tribes. Each member entity receives one vote on the Board of Directors. When financial contributions are discussed, the Board of Directors opted for a weighted voting structure to ensure that members that pay more into the system have fair representation.

In January 2012, YCAT routes were substantially restructured. This restructuring has been successful in nearly doubling YCAT ridership by the end of 2012.

With the Yuma Regional Transit Study completed by Arizona Department of Transportation (ADOT) and Yuma County, Five Year Short Range Transit Plan completed by ADOT, YCIPTA and YMPO, the formation of YCIPTA, the addition of funding from Arizona Western College, Northern Arizona University, Quechan Indian Tribe and the restoration of funding from the City of Yuma, YCAT is looking to the future for stability and the opportunity to continue to improve services within southwestern Yuma and eastern Imperial Counties. YCIPTA is a focused transportation authority with one goal - to operate transit services efficiently and effectively. New innovations such as a future transit tax, a new maintenance and operations facility and the development of the Yuma Multimodal Transit Center will help grow public transit to new heights in the next several years.

Both demand-response and fixed-route service is administered and funded by YCIPTA and its member agencies, and operated by a private contractor. YCAT Vanpool is operated by Commute with Leasing of Phoenix, LLC and they own the vans used for this program. YCAT OnCall is operated by the same private contractor as the fixed route service. YCIPTA owns all vehicles for fixed-route and demand response service and leases the East 14th Street maintenance facility.

YCAT's success has also prompted local Native American tribes—the Quechan Tribe of the Fort Yuma Indian Reservation, and the Cocopah Indian Tribe, respectively—to fund and contract with YCIPTA to provide shuttles tailored to tribal needs which are also open to the general public.

Services to the Fortuna Foothills area east of the City of Yuma along I-8, and on Yellow Route 95 from the Mexican border at San Luis, via Somerton and the City of Yuma are continued to run service in order to reduce crowding and improve system on-time performance. Turquoise Route 10 has continued to run to provide intercity service three days per week between Yuma, Fort Yuma Indian Reservation, Winterhaven and El Centro, California.

A Transit Director manages YCIPTA. Support staff includes Two Office Clerks, One Office Specialists, Transit Operations Manager, and Financial Services Operations Manager. YCIPTA has agreements with Yuma County for financial services and Treasurer.

In addition to fixed route bus and ADA paratransit service, YCIPTA also sponsors and administers the YCAT Vanpool Program. YCAT Vanpool provides branded vehicles to groups of 7-15 commuters qualifying for the service. Vans must originate, terminate or travel through Yuma County to be eligible for up to a \$300 per month subsidy per vanpool; the vehicles must be branded as YCAT Vanpool through Commute with Enterprise Leasing Company of Phoenix, LLC. The vehicles and subsidies are available on a first come, first served basis. As of June 30, 2020, there are 35 vehicles in the vanpool.

When the COVID-19 pandemic first appeared in Yuma County in March of 2020 ridership came to an abrupt halt as the virus started spreading through the community. YCAT joined transit agencies around the country where transit existed for essential trips only. To ensure the safety of our staff and riders the transit service reduced to modified Saturday schedule, fare free, rear door entry as well as reduced seating capacity on all vehicles. In addition, adherence to the Federal Mask Mandate, sanitization, health screenings for staff and Public Health Emergency Leave to all employees. As the pandemic remained prevalent throughout the 2021 Fiscal year ridership remained low and service was adjusted several times during this period.

In March of 2021 YCIPTA updated its Strategic Plan and one of the outcomes were new Mission and Vision Statements.

Motto

See Where It Takes You!

The Mission of YCIPTA describes the main functions of YCIPTA and its role within the Yuma County community. The Mission gives the overall “charge” and purpose of the organization.

All YCIPTA activities relate to one or more aspects of the mission statement:

Mission Statement

The Yuma County Intergovernmental Public Transportation Authority is committed to providing Yuma County with mobility solutions that make essential connections possible.

Vision Statement

The Yuma County Intergovernmental Public Transportation Authority vision is to be recognized as the leader in mobility solutions that empower and connect the community.

ECONOMIC CONDITION AND OUTLOOK

The Yuma County Intergovernmental Public Transportation Authority's service area centers in Yuma, county seat of Yuma County. Yuma County's population as of the 2020 U.S. Census was 208,994. There are three incorporated cities and one incorporated town in the County. Together these four make up 68% of the County's population.

Primary industry in Yuma County is agriculture, military and tourism. Undisputedly, agriculture is the number one industry for Yuma County. Agriculture produces an estimated \$3.4 billion a year into the Yuma economy. This is due to our rich soil (sediments deposited by the Colorado River over millions of years), progressive farmers (who explore and utilize the latest theories and technology in their fields), sufficient labor (highly skilled and motivated work force) and senior rights to irrigation water.

Lettuce is the largest winter crop in Yuma, but there are over 175 different crops grown in the Yuma area year-round. The list includes alfalfa, Bermuda grass seed, cotton, dates, lemons, melons and wheat. Desert Durum accounts for 95% of wheat grown in Yuma County, and about two-thirds of that is exported to Italy for use in making premium pastas.

The United States Military has been in Yuma for over 150 years. Today, it is the second largest industry in Yuma County as we are home to the Yuma Proving Ground and the Marine Corps Air Station – Yuma.

The U.S. Army first came to the area in 1851, and established Fort Yuma on Indian Hill. The installation overlooked the Yuma Crossing, the aptly named low spot in the Colorado River, and it allowed for the establishment of the town site of what would later become Yuma. In 1864 the Army put up the Quartermaster Depot along the river. From here the Army oversaw the distribution of supplies to soldiers in the West.

MCAS has the F-35, and Yuma Proving Ground is also having the opening of the U.S. Army John F. Kennedy Special Warfare Center and School. The purpose of this facility will allow special forces troops to train for air operations requiring free falls from airplanes. The facility opened in January of 2014 and, at 75 feet tall, is the largest in the world.

Tourism is the third biggest industry in Yuma County. Due to the COVID-19 pandemic there was a \$200 million decrease in direct travel spending from 2019 amount of \$667 million. That income created 5, 300 jobs, generated \$160.5 million in earnings and \$40.4 million in additional taxes.

At the peak of our winter visitor season, February, it is estimated we have about 76,000 visitors. February is the peak of the season as many places on the continent are experiencing some of their coldest temperatures. The City of Yuma's year-round population is about 96,349. Adding another 76,000 is a big seasonal influx of people to the community.

On Interstate 8, more than 9 million vehicles per year (24,657 per day) pass through Yuma. At San Luis, another 2.6 million autos and 46,000 commercial vehicles cross annually. Shoppers from Mexico contribute approximately \$3.5 billion annually to Yuma County. Yuma's annual sales continually show healthy increases compared to other parts of Arizona and the nation.

Yuma County is one of the original four counties designated by the First Territorial Legislature. Much of Yuma County is desert land surrounded by rugged mountains. The valley regions, however, contain an abundance of arable land, which is irrigated with Colorado River water. These valley areas have some of the most fertile soils in the world, having received silt and mineral deposits from Colorado and Gila River floods until the rivers were tamed by an intricate series of dams and canals. Yuma County is bordered by California on the West and Mexico on the South. Living close to the Mexican border offers a great opportunity to experience multi-cultural and international business opportunities.

The Greater Yuma Economic Development Council states that Yuma County has a labor force of 81,218 people, with an unemployment rate of 12.4%.

A recent study, titled "Yuma County, Arizona: Growing Business At The Border," locates Yuma strategically in the Desert Pacific Region. This market area reaches Las Vegas to the North, Albuquerque and El Paso to the East, Mazatlán to the South and takes in the entire Baja peninsula North to Los Angeles, California.

MAJOR INITIATIVES

- Continue assisting the City of Yuma with RAISE Grant submittal to obtain funding for the Hotel Del Sol Multi Model Transit Center.
- Continued partnerships with Portable, Practical, Educational Preparation, Inc., AZTEC High School, Western Arizona Council of Governments, Yuma Union High School District, Yuma County Department of Economic Security, Yuma Private Industry Council (YPIC), Arizona Western College (AWC), Northern Arizona University (NAU) and University of Arizona (UofA), Imperial County Transportation Commission (ICTC), Quechan Indian Tribe, Cocopah Indian Tribe, and all other member entities.

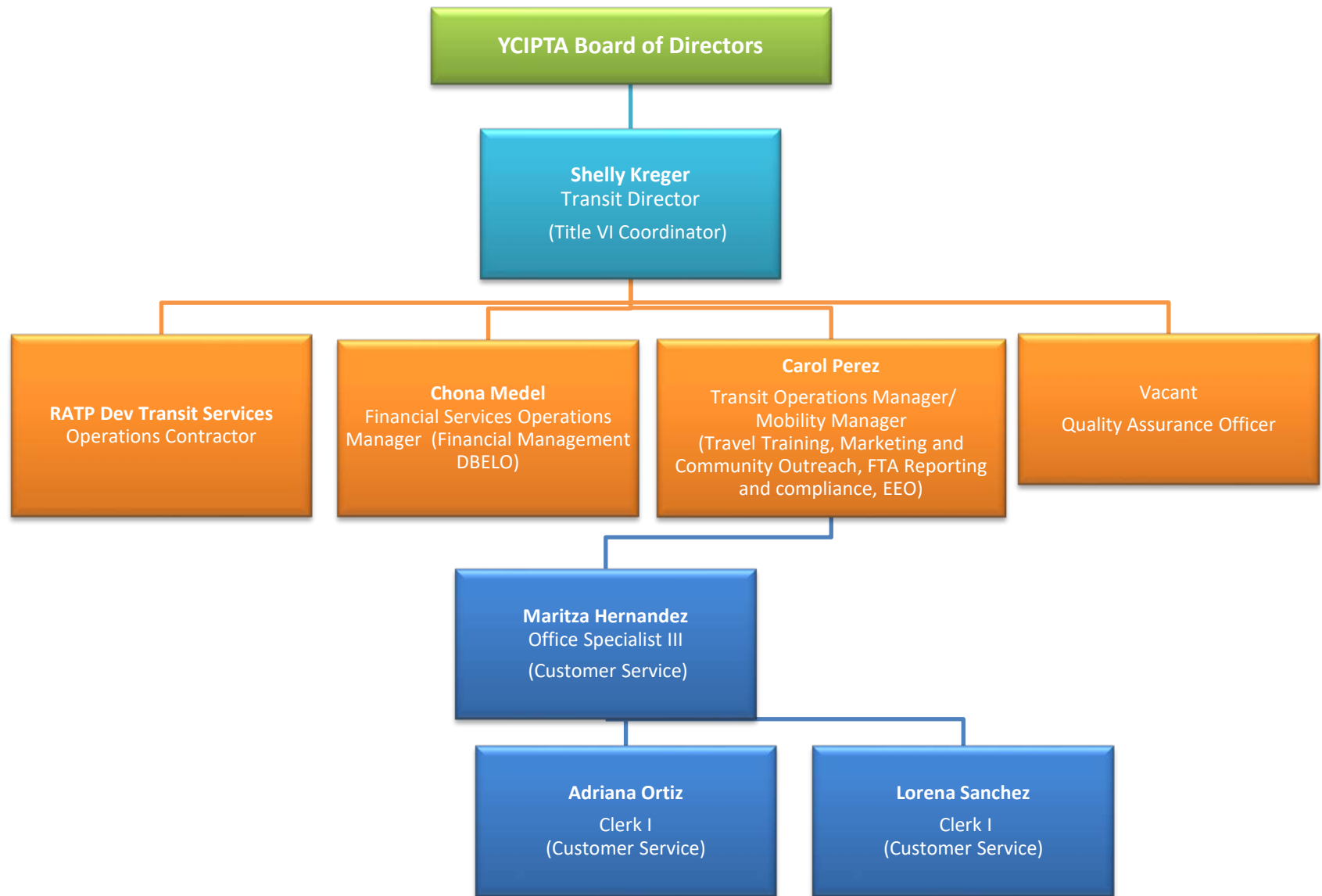
ACKNOWLEDGMENTS

I extend my thanks and appreciation for the cooperation and assistance provided by the members of the Yuma County Intergovernmental Public Transportation's Board of Directors for their interest and support in conducting the financial operations of YCIPTA in a responsible and progressive manner. Special recognition is also due to YCIPTA's administrative staff especially Chona Medel, Financial Services Operations Manager, Carol Perez, Operations Manager, Maritza Hernandez, Office Specialist III, Lorena Sanchez, Office Clerk 1, and Adriana Ortiz, Clerk I. It is their combined effort that enabled the timely issuance of this report and continued provision of a quality transportation service product.

Sincerely,



Shelly Kreger
Transit Director



YCIPTA Organization Chart FY 2020-2021

YCIPTA Board of Directors

Name	Board Position	Representing Jurisdiction	Position
Jerry Cabrera	Chairman	City of Somerton	City Manager
Ralph Velez	Vice Chair	City of San Luis	City Manager
Jay Simonton	Treasurer/ Secretary	City of Yuma	City Administrator
Susanna Zambrano	Member	Arizona Western College	Assoc Dean/South County
Richard Marsh	Member	Town of Welton	Town Manager
Brian Golding Sr.	Member	Quechan Indian Tribe	Director of Economic Development
Susan Thorpe	Member	Yuma County	County Administrator
Eric Holland	Member	Cocopah Tribe	Planning Director
Dr. Michael Sabath	Member	NAU	Assoc Vice President

YCIPTA Staff

Shelly Kreger, Transit Director

Chona Medel, Financial Services Operations Manager

Carol Perez, Transit Operations Manager

Maritza Hernandez, Office Specialist III

Adriana Ortiz, Clerk I

Lorena Sanchez, Clerk I

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FINANCIAL SECTION

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Independent Auditor's Report

Board of Directors
Yuma County Intergovernmental Public Transportation Authority

Report on the Financial Statements

We have audited the accompanying financial statements of Yuma County Intergovernmental Public Transportation Authority (YCIPTA), as of and for the year ended June 30, 2021, and the related notes to the financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Yuma County Intergovernmental Public Transportation Authority, as of June 30, 2021, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of Yuma County Intergovernmental Public Transportation Authority and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the YCIPTA's ability to continue as a going concern for one year beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the YCIPTA's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the YCIPTA's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and net pension liability information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the Introductory Section and Statistical Section but does not include the basic financial statements and our auditor's report thereon. Our opinion on the basic financial statements do not cover the other information and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on other work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 27, 2022, on our consideration of Yuma County Intergovernmental Public Transportation Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Yuma County Intergovernmental Public Transportation Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Yuma County Intergovernmental Public Transportation Authority's internal control over financial reporting and compliance.

Heinfeld Meech & Co. PC

Heinfeld, Meech & Co., P.C.
Scottsdale, Arizona
June 27, 2022

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR YEAR ENDING JUNE 30, 2021

The following discussion and analysis of the financial performance of the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) is intended to provide an overview of YCIPTA's financial activities for the fiscal year ended June 30, 2021.

FINANCIAL HIGHLIGHTS

- Net position, as reported in the statement of net position, totaled \$3.8 million as of June 30, 2021. Total net position increased by \$636,864, which is attributable to an increase in federal revenue during the fiscal year.
- For the year ended June 30, 2021, the combined fare box recovery ratio (the measure of the ability to recover operating costs through fare revenue) for YCIPTA was 0% due to waiving fare box fees throughout the year as a result of the COVID-19 pandemic. This calculation is only fare collection and does not include funds received for local match.
- Fixed Route ridership decreased by 39 percent, by approximately 145,765 riders, this year. Overall operating revenues decreased by \$299,777 (92 percent) during the year. Operating expenses increased by \$326,051 (6 percent) during the year.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to YCIPTA's financial statements. YCIPTA's financial statements comprise two components: 1) financial statements and, 2) notes to the financial statements. This report also contains required supplementary information in addition to the financial statements themselves.

Financial statements. The financial statements are designed to provide readers with a broad view of YCIPTA's finances, in a manner similar to private-sector business.

The *statement of net position* presents information on all of YCIPTA's assets, liabilities, and deferred outflows and inflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of YCIPTA is improving or deteriorating.

The *statement of revenues, expenses and changes in net position* presents information showing how the net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. earned but unused vacation leave).

The *statement of cash flows* present information showing the sources and uses of cash related to operating activities, noncapital financing activities, capital and related financing activities and investing activities. In addition, the statement provides information about significant non-cash investing, capital and financing activities.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 MANAGEMENT'S DISCUSSION AND ANALYSIS
 FOR YEAR ENDING JUNE 30, 2021

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Since YCIPTA's primary function is to provide transportation services to Yuma County citizens and recover costs through Federal Transit Administration (FTA) grants and passenger fares, the financial statements include only business-type activities.

Notes to basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the financial statements.

FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of an entity's financial position. In the case of YCIPTA, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$3.8 million at the close of the most recent fiscal year.

The largest portion of YCIPTA's net position reflect the investment in capital assets; there is no related debt. Most of the investment in capital assets is comprised of buses, vans, and other vehicles totaling \$6.2 million. Other investment in capital assets includes land, furniture and equipment, leasehold improvements, and infrastructure, totaling \$2.1 million.

- The balance in unrestricted net position for the fiscal year ended June 30, 2021 was a deficit of \$1.3 million, an improvement of \$391,816 which was attributable to an increase in annual revenues and decrease in current liabilities. Investments in capital assets increased by \$245,048 which is attributable to land and vehicle purchases during the year ending June 30, 2021.

Capital and operating grants were a major portion of the revenue used to fund transit operations for the fiscal year.

	<u>June 30, 2021</u>	<u>June 30, 2020</u>
Current and other assets	\$ 1,570,559	\$ 2,144,100
Capital assets (net)	5,096,992	4,851,944
Total assets	<u>6,667,551</u>	<u>6,996,044</u>
 Deferred Outflows of Resources	 <u>119,186</u>	 <u>77,764</u>
 Long-term Liabilities	 526,726	 410,228
Other Liabilities	2,410,281	3,410,902
Total liabilities	<u>2,937,007</u>	<u>3,821,130</u>
 Deferred Inflows of Resources	 <u>12,916</u>	 <u>52,728</u>
 Net position:		
Investments in Capital Assets	5,096,992	4,851,944
Unrestricted	(1,260,178)	(1,651,994)
Total net position	<u>\$ 3,836,814</u>	<u>\$ 3,199,950</u>

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR YEAR ENDING JUNE 30, 2021

FINANCIAL ANALYSIS (CONTINUED)

The following are significant current year transactions that had an impact on the change of net position.

- Operating revenues decreased \$299,777 due to waived fare fees as a result of the COVID-19 pandemic.
- Federal revenues increased \$1.6 million as a result of increased grants to subsidize increases in expenses related to COVID-19.

	Fiscal Year Ended <u>June 30, 2021</u>	Fiscal Year Ended <u>June 30, 2020</u>
Revenues:		
Operating revenues:		
Fare box revenues	\$ 26,600	\$ 326,188
Advertising revenues		189
Non-operating revenues:		
Federal revenue	5,349,553	3,718,541
Member fees	516,739	516,739
Other non-operating revenue	541,080	695,731
Total revenues	<u>6,433,972</u>	<u>5,257,388</u>
Expenses:		
Operating expenses	5,719,171	5,393,120
Nonoperating expense	77,937	282,624
Total expenses	<u>5,797,108</u>	<u>5,675,744</u>
Increase (decrease) in net position	636,864	(418,356)
Net position:		
Beginning of year	<u>3,199,950</u>	<u>3,618,306</u>
End of the year	<u>\$ 3,836,814</u>	<u>\$ 3,199,950</u>

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
MANAGEMENT’S DISCUSSION AND ANALYSIS
FOR YEAR ENDING JUNE 30, 2021

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. YCIPTA’s investment in capital assets net of depreciation as of June 30, 2021 amount to \$5.1 million. This investment in capital assets includes land, leasehold improvements, infrastructure (bus stops), vehicles, and furniture and equipment. Major capital asset events during the current fiscal year included the following:

- YCIPTA purchased three buses for an additional \$239,194 of capital assets during the fiscal year ended June 30, 2021.
- YCIPTA purchased land for an additional \$363,880 of capital assets during the fiscal year ended June 30, 2021.

	CAPITAL ASSETS (Net of depreciation) 2021	CAPITAL ASSETS (Net of depreciation) 2020
Land	\$ 363,880	\$
Leasehold improvements	39,956	42,176
Infrastructure	471,751	295,521
Vehicles	3,651,609	3,870,006
Furniture and equipment	569,798	644,241
Total	<u>\$ 5,096,994</u>	<u>\$ 4,851,944</u>

Additional information on YCIPTA’s capital assets can be found in Note 4 to the financial statements.

Long-term debt – As of June 30, 2021, the only long-term debt reported was for pension liability. Additional information on YCIPTA’s long term debt can be found in Note 6 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR’S BUDGETS

YCIPTA receives 83% of its revenues from the Federal Transit Administration either directly, passed through the Arizona Department of Transportation, or passed through the Quechan Tribe, 8% of its revenues from member organizations, and 8% from contributions of other public entities.

Today, YCAT funding is solely dependent on the ability that its member agencies can contribute. This can result in radical changes to service delivery on a fiscal year-by-fiscal year basis. YCAT today is only able to afford 37,000 revenue vehicle service hours (RVSH) for the fixed route system and 4,000 RVSH for YCAT OnCall. Any growth would require additional contributions from member agencies, which at this time is not available.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR YEAR ENDING JUNE 30, 2021

Fixing America's Surface Transportation (FAST) Act provides \$2.3 million in Federal funding to the Yuma Urbanized Area and requires a local match in order to use this funding. YCIPTA only has enough capacity to provide approximately \$1 million in local match funding at this time unless additional eligible local match is found.

The most recent estimates reflect the population of Yuma County continuing to grow, one percent for calendar year 2021, while the unemployment rate was reported to be 10.3 percent for the fiscal year 2021. Traditionally Yuma County has a very high rate of unemployment, typically in the range of 16.5 percent to 29.8 percent (last 10 years), due to seasonal agricultural requirements in the labor market. The County averages 18.3 percent unemployment rate (over the last 5 years) which appears to be dropping indication of prosperity within the unincorporated areas of Yuma County. Management observations indicate a moderate but sustained growth in the economic factors for the local Yuma County economy barring any unforeseen actions by outside forces exclusive of the agricultural segments.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of YCIPTA's finances for all those with an interest in the government's finances. If you have questions concerning any of this information provided in this report or need additional financial information, visit our website at www.ycipta.az.gov or direct inquires to Chona Medel, Financial Services Operations Manager, 2715 E. 14th Street., Yuma, AZ 85365.

BASIC FINANCIAL STATEMENTS

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
STATEMENT OF NET POSITION
JUNE 30, 2021

ASSETS

Current Assets:	
Cash and investments	\$ 237,288
Accounts Receivable	1,333,271
Total Current Assets	1,570,559
Property and Equipment:	
Land	363,879
Leasehold improvements	75,512
Infrastructure	621,553
Vehicles	6,195,935
Furniture and equipment	1,077,388
Total property and equipment	8,334,267
Less: accumulated depreciation	3,237,275
Total Property and Equipment - Net	5,096,992
TOTAL ASSETS	6,667,551

DEFERRED OUTFLOWS OF RESOURCES

Pension plan items	119,186
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LIABILITIES

Current Liabilities	
Accounts payable	764,544
Accrued payroll and related expenses	16,451
Registered Warrants Payable	1,616,485
Compensated absences payable	12,801
Total Current Liabilities	2,410,281
Non Current Liabilities:	
Net pension liability	526,726
TOTAL LIABILITIES	2,937,007

DEFERRED INFLOWS OF RESOURCES

Pension plan items	12,916
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NET POSITION

Investments in capital assets	5,096,992
Unrestricted	(1,260,178)
TOTAL NET POSITION	\$ 3,836,814

See accompanying notes to basic financial statements

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
STATEMENT OF REVENUES, EXPENSES,
AND CHANGES IN NET POSITION
JUNE 30, 2021

OPERATING REVENUE

Charges for services:	
Farebox revenues	\$ 26,600
Total Operating Revenue	<u>26,600</u>

OPERATING EXPENSES

Contracted operating services	3,764,144
Non-vehicle repairs	29,639
Vehicles parts and maintenance	39,205
Occupancy	52,200
Other Transit Services	121,261
Administrative and general	732,430
Depreciation	585,882
Fuel costs	281,664
Other operating expenses	112,746
Total Operating Expenses	<u>5,719,171</u>
Operating Income/(Loss)	<u>(5,692,571)</u>

NON-OPERATING REVENUES (EXPENSES)

Grant revenue	
Federal Transit Administration	5,349,553
Member fees	516,739
Contributions From Public Entities	533,089
Investment income	753
Greyhound Commissions	6,031
Other revenues	1,207
Pension expense	(77,937)
Total non-operating revenues (expenses)	<u>6,329,435</u>
Income (loss) before contributions and transfers	<u>636,864</u>
Change in net position	636,864
Net position - beginning	<u>3,199,950</u>
Net position - ending	<u>\$ 3,836,814</u>

See accompanying notes to basic financial statements

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
STATEMENT OF CASH FLOWS
JUNE 30, 2021**

CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers and users	\$ 53,569
Payments to vendors, contractors and suppliers	(4,943,757)
Payments to employees	<u>(498,170)</u>
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	<u>(5,388,358)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Public support funds received	<u>6,198,062</u>
NET CASH PROVIDED/(USED) BY NONCAPITAL FINANCING ACTIVITIES	<u>6,198,062</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Acquisitions of property and equipment and other capital expenses	<u>(830,930)</u>
NET CASH PROVIDED/(USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	<u>(830,930)</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest received on investments	<u>753</u>
NET CASH PROVIDED/(USED) BY INVESTING ACTIVITIES	<u>753</u>
Net increase in cash and cash equivalents	(20,473)
Cash and cash equivalents at beginning of year	<u>257,761</u>
Cash and cash equivalents at end of year	<u><u>\$ 237,288</u></u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	
Operating income (loss)	\$ (5,692,571)
Adjustments to reconcile operating income (loss) to net cash provided/(used) by operating activities	
Depreciation	585,882
(Increase)/Decrease in:	
Accounts receivable	26,969
Increase/(Decrease) in:	
Accounts payable	(292,860)
Accrued payroll	(2,244)
Compensated absences	<u>(13,534)</u>
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	<u><u>\$ (5,388,358)</u></u>

See accompanying notes to basic financial statements

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The more significant of the YCIPTA's accounting policies are described below.

A. Reporting Entity

YCIPTA is a political subdivision of the State of Arizona which was established on December 13, 2010 to manage the operations of the regional public transit system. Prior to the transition of transit operations from Yuma Metropolitan Planning Organization (YMPO) on July 1, 2012, financial activity for YCIPTA was presented on the financial statements of the YMPO.

The membership of the Board of Directors consists of nine members representing Yuma County, the Cities of Yuma, Somerton and San Luis, the Town of Wellton, Northern Arizona University - Yuma, Arizona Western College, Quechan Indian Tribe and the Cocopah Indian Tribe. The Board of Directors acts as policy body to administer, plan, operate and maintain public transit services throughout Yuma County. The Board of Directors also has broad financial responsibilities, including the approval of the annual budget and the establishment of a system of accounting and budgetary controls.

The financial reporting entity consists of a single political subdivision because it has a separately governing body that is appointed by its member agencies, is legally separate, and is fiscally independent of its member agencies.

B. Financial Statements

The Financial Statements (i.e. the statement of net position, the statement of revenues expenses and changes in net position and the statement of cash flows) report information on all of the activities of the primary government.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The Financial Statements are reported using the current economic resources measurement focus and the accrual basis of accounting. Revenues and gains are recorded when earned and expenses and losses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met. Interest associated with the current fiscal period is considered to be susceptible to accrual and so has been recognized as revenue of the current fiscal period. Unearned revenues arise when resources are received by YCIPTA before it has legal claim to them, as when grant monies are received prior to meeting all eligibility requirements imposed by the provider.

YCIPTA receives operating revenues primarily from passenger fares and advertising revenues. Non-operating revenues include Federal Transit Administration (FTA) grants, member dues from local cities, towns and tribes, and contributions from other public entities.

YCIPTA operating expenses are primarily contractor costs for operating the transit services along with administrative cost. Non-operating expenses would include Greyhound ticket sales and pension expense.

D. Cash and cash equivalents

YCIPTA's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

E. Investment Income

Investment income is composed of interest on bank deposits.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Capital Assets

Capital assets are defined by YCIPTA as assets with an initial, individual cost in excess of \$5,000 and an estimated useful life of more than one year. Such assets are recorded at historical cost, or estimated historical cost if actual historical cost is not available. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Furniture and equipment	3 - 10 years
Leasehold improvements	5 - 30 years
Vehicles	5 years
Infrastructure	30 years

YCIPTA uses the “full-month” convention where a full month’s depreciation is recorded in the month of acquisition, and equal amounts are recorded in each subsequent month over the life of the asset.

G. Outflows/Inflows of Resources

In addition to assets, the statement of financial position may report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position may report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

H. Use of Restricted/Unrestricted Resources

When both restricted and unrestricted resources are available for use, it is YCIPTA’s policy to use restricted resources first, then unrestricted resources as they are needed.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

I. Compensated Absences

All regular full-time employees of YCIPTA are entitled to paid time off for vacation; personal or family illness or injury; medical and dental appointments; personal business; and holidays not observed by YCIPTA. Annual leave begins to accrue immediately on employment according to the following schedule:

0 to 1 year	24 days per year
2 to 3 years	25 days per year
4 to 9 years	28 days per year
10 to 15 years	31 days per year
16 to 20 years	32 days per year
20 and up	33 days per year
Transit Director	33 days per year

Part-time employees accrue a proportional amount of paid time off, depending on whether they are one-quarter time, one-half time, or three-quarters time. Employees who terminate will be paid for unused paid time off up to 400 hours for benefit eligible employees and 200 hours for employees who are not benefit eligible, at the termination of employment and at the employee's current rate of pay.

The current and long-term liabilities, including related benefits, for accumulated vacation and sick leave are reported on the statement of net position.

J. Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

K. Pensions

For the purposes of measuring the net pension liability, related deferred outflows of resources and deferred inflows of resources and pension expense, information about the pension plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

NOTE 2 – CASH AND CASH EQUIVALENTS

Cash – The captions and amounts of cash and investments on the Statement of Net Position consist of the following:

Petty cash	\$	350
Cash in bank		<u>156,709</u>
Total	\$	<u>157,059</u>

Custodial Credit Risk. For deposits, custodial credit risk is the risk that in the event of a bank failure, YCIPTA's deposits may not be returned to YCIPTA. YCIPTA currently does not have a deposit policy for custodial credit risk. At June 30, 2021, the carrying amount of the YCIPTA's deposits was \$157,059 and the bank balance was \$449,261. The YCIPTA's deposits were entirely covered by Federal depository insurance or by collateral held by the pledging financial institution's trust department or agent but not in Yuma County Intergovernmental Transportation Authority's name.

The Yuma County Treasurer pursues a portfolio management strategy giving highest priority to a) safety of principal; b) sufficient liquidity to meet the needs of the county, its subdivisions and school districts; and then c) return on investments. To accomplish this the Yuma County Treasurer invests with the Arizona State Treasurer.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2021

NOTE 2 – CASH AND CASH EQUIVALENTS (CONTINUED)

Investments must be made in accordance with Arizona Revised Statutes ARS 35-323 which specifies a maximum maturity of five years and lists specific eligible investments. Currently, all county funds are pooled and invested to anticipate the cash flow needs for the county.

The Yuma County Treasurer’s pool is an external investment pool with no regulatory oversight. The pool is not required to register (and is not registered) with the Securities and Exchange Commission. The fair value of each participant’s position in the Yuma County Treasury investment pool approximates the value of the participants’ shares in the pool and the participants’ shares are not identified with specific investments. Participants in the pool are not required to categorize the value of shares in accordance with the fair value hierarchy.

At year end YCIPTA’s investments consisted of the following:

	<u>Average Maturities</u>	<u>Fair Value</u>
County Treasurer’s investment pool	1.36 years	\$ 80,229

NOTE 3 – RECEIVABLES – ACCOUNTS AND INTERGOVERNMENTAL

Accounts receivable consists primarily of amounts due from other governments including amounts relating to grants, member dues, and contributions from public entities. As of June 30, 2021, accounts receivable totaled \$1,333,271, of which receivables from other governments consisted of the following:

Due from federal government	\$ 1,332,289
Due from other entities	<u>982</u>
Total Accounts Receivable Due	<u>\$ 1,333,271</u>

Management considers all accounts receivable at June 30, 2021, to be fully collectible; therefore, no allowance for doubtful accounts was recorded.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2021

NOTE 4 – CAPITAL ASSETS

A summary of capital asset activity for the fiscal year ended June 30, 2021, follows:

Governmental Activities	Beginning Balance	Increase	Decrease	Ending Balance
Capital assets, not being depreciated:				
Land	\$	\$ 363,879	\$	\$ 363,879
Total capital assets, not being depreciated		363,879		363,879
Capital assets, being depreciated:				
Leasehold improvements	75,512			75,512
Infrastructure	424,517	197,036		621,553
Vehicles	5,956,741	239,194		6,195,935
Furniture and equipment	1,046,567	30,821		1,077,388
Total capital assets, not being depreciated	7,503,337	467,051		8,334,267
Less accumulated depreciation for:				
Leasehold improvements	(33,336)	(2,220)		(35,556)
Infrastructure	(128,996)	(20,807)		(149,803)
Vehicles	(2,086,735)	(457,591)		(2,544,326)
Furniture and equipment	(402,326)	(105,264)		(507,590)
Total capital assets being depreciated	(2,651,393)	(585,882)		(3,237,275)
Total capital assets, being depreciated, net	\$ 4,851,944	\$ (118,831)	\$	\$ 5,096,992

Depreciation expense for the fiscal year was \$585,882.

NOTE 5 – OBLIGATIONS UNDER LEASES

YCIPTA leases a bus facility under the provisions of a month-to-month lease agreement classified as an operating lease for accounting purposes. Rental expenses under the terms of the operating lease totaled \$52,200 for the year ended June 30, 2021.

NOTE 6 – CHANGES IN LONG-TERM LIABILITIES

Long-term liability activity for the year ended June 30, 2021 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Net pension liability	\$ 407,433	\$ 119,293	\$	\$ 526,726	\$
Compensated absences payable	26,335	46,324	59,858	12,801	12,801
Total	\$ 433,768	\$ 165,617	\$ 59,858	\$ 539,527	\$ 12,801

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2021

NOTE 7 – ECONOMIC DEPENDENCY

YCIPTA received 83% percent of its revenues from the Federal Transit Administration either directly, passed through the Arizona Department of Transportation, or passed through Quechan Tribe, 8% percent of its revenues from dues paid by its member organizations, and 8% percent of its revenues in contributions from public entities.

NOTE 8 – RISK MANAGEMENT

The Authority was unable to obtain insurance for workers' health at a cost considered to be economically justifiable. Therefore, the Authority joined the Yuma Area Benefits Consortium, together with other entities in the area. The consortium is a public entity risk pool that accounts for the risk financing of certain benefits and losses, for its four member entities. The Authority pays annual premiums based on actuarial estimates of the amounts needed to pay prior and current year claims. The consortium uses reinsurance agreements to reduce its exposure to large losses.

YCIPTA is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

YCIPTA carried commercial insurance for all risks of loss, including property and liability, and workers' compensation insurance. Settled claims resulting from these risks are not expected to exceeded commercial insurance coverage.

NOTE 9 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS

Plan Description. YCIPTA has been contributing to a cost-sharing multiple-employer defined benefit pension plan; a cost-sharing multiple employers defined benefit health care (OPEB) plan; and a cost-sharing, multiple-employer defined benefit long-term disability (OPEB) plan, all of which are administered by the Arizona State Retirement System (ASRS). The ASRS (through its Retirement Fund) provides retirement (i.e., pension), death, and survivor benefits; the Health Benefit Supplement Fund provides health insurance premium benefits (i.e., a monthly subsidy); and the Long-Term Disability Fund provides long-term disability benefits. Benefits are established by state statute. The System is governed by the Arizona State Retirement System Board according to the provisions of A.R.S. Title 38, Chapter 5, Article 2 and 2.1.

The System issues a comprehensive annual financial report that includes financial statements and required supplementary information. The most recent report is available on its website at www.azasrs.gov.

The ASRS has determined that YCIPTA and its employees qualify to participate in the System.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2021

NOTE 9 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS (CONTINUED)

The ASRS OPEB plans are not further disclosed because of their relative insignificance to the Authority’s financial statements.

Benefits Provided. The ASRS provides retirement, health insurance premium supplement, long-term disability, and survivor benefits. State statute establishes benefit terms. Retirement benefits are calculated on the basis of age, average monthly compensation, and service credit as follows:

	Retirement Initial Membership Date:	
	Before July 1, 2011	On or After July 1, 2011
Years of Service and age requirement to receive benefit	Sum of years and age equals 80 10 years age 62 5 years age 50* Any years age 65	30 years age 55 25 years age 60 10 years age 62 5 years age 50* Any years age 65
Final average salary is based on	Highest 36 months of last 120 months	Highest 60 months of last 120 months
Benefit percent per year of service	2.1% to 2.3%	2.1% of 2.3%
	*with actuarially reduced benefits	

Retirement benefits for members who joined the ASRS prior to September 13, 2013 are subject to automatic cost-of-living adjustments based on excess investment earnings. Members with a membership date on or after September 13, 2013, are not eligible for cost-of-living adjustments. Survivor benefits are payable upon a member’s death. For retired members, the survivor benefits are determined by the retirement benefit options chosen. For all other members, the beneficiary is entitled to the member’s account balance that includes the member’s contributions and employer’s contributions, plus interest earned.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2021

NOTE 9 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS (CONTINUED)

Contributions. In accordance with state statutes, annual actuarial valuations determine active member and employer contribution requirements. The combined active member and employer contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. For the current fiscal year, active ASRS members were required by statute to contribute at the actuarially determined rate of 12.22 percent (12.04 percent for retirement and 0.18 percent for long-term disability) of the members’ annual covered payroll and the Authority was required by statute to contribute at the actuarially determined rate of 12.22 percent (11.65 percent for retirement, 0.39 percent for health insurance premium benefit, and 0.18 percent for long-term disability) of the active member’s annual covered payroll. YCIPTA’s contributions to the pension plan for the year ended June 30, 2021 were \$39,878.

Pension Liability. The net pension liability was measured as of June 30, 2020. The total liability used to calculate the net liability was determined using update procedures to roll forward the total liability from an actuarial valuation as of June 30, 2019, to the measurement date of June 30, 2020. The District’s proportion of the net liability was based on the District’s actual contributions to the applicable plan relative to the total of all participating employers’ contributions to the plan for the year ended June 30, 2020.

At June 30, 2021, YCIPTA reported the following amounts for its proportionate share of the pension plan net liability. In addition, at June 30, 2020, YCIPTA’s percentage proportion for the plan and the related change from its proportion measured as of June 30, 2019 was:

Net Liability	District % Proportion	Increase (Decrease)
\$ 526,726	0.003	0.000

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2021

NOTE 9 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS (CONTINUED)

Pension Expense and Deferred Outflows/Inflows of Resources. Yuma County Intergovernmental Public Transportation Authority had deferred outflows and inflows of resources related to the net pension liability of retirement benefits. Certain changes in the net pension liability are recognized as pension expense over a period of time rather than the year of occurrence. The YCIPTA’s pension expense for the year ended June 30, 2021, was \$77,937 and reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 4,765	\$
Net difference between projected and actual earnings on pension investments	50,803	
Changes in proportion and differences between contributions and proportionate share of contributions	23,740	12,916
Contributions subsequent to the measurement date	39,878	
Total	\$ 119,186	\$ 12,916

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2021

NOTE 9 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS (CONTINUED)

Pension Expense and Deferred Outflows/Inflows of Resources (continued). The deferred outflows resources related to pensions resulting from contributions subsequent to the measurement date as reported in the table above will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30:	
2022	\$ 5,481
2023	26,822
2024	18,376
2025	15,713

Actuarial Assumptions. The significant actuarial assumptions used to measure the total pension liability are as follows:

Actuarial valuation date	June 30, 2019
Actuarial roll forward date	June 30, 2020
Actuarial cost method	Entry age normal
Investment rate of return	7.5%
Inflation	2.3%
Projected salary increases	2.7-7.2%
Permanent base increases	Included
Mortality rates	2017 SRA Scale U-MP

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the five-year period ended June 30, 2016. The purpose of the experience study was to review actual experience in relation to the actuarial assumptions in effect. The ASRS Board adopted the experience study recommended changes which were applied to the June 30, 2017, actuarial valuation.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2021

NOTE 9 – PENSIONS AND OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Actuarial Assumptions (continued). The long-term expected rate of return on ASRS pension plan investments was determined to be 7.5 percent using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage.

On June 29, 2018, the ASRS Board approved updated strategic asset allocation targets to be effective beginning July 2018. The ASRS' estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Asset Allocation Effective July 1, 2018	Long Term Expected Geometric Real Rate of Return
Equity	50%	6.39%
Credit	20%	5.44%
Interest rate sensitive bonds	10%	0.22%
Real Estate	20%	5.85%
Total	100%	

Discount Rate. The discount rate used to measure the total pension liability was 7.5%. The projections of cash flows used to determine the discount rate assumed that contributions from participating employers will be made based on the actuarially determined rates based on the funding policy of the ASRS Board, which establishes the contractually required rate under Arizona statute. Based on those assumptions, the Retirement Fund's fiduciary net position was projected to be available to make all the projected future benefit payments of current members. Therefore, the long term expected rate of return on investments was applied to all periods of projected benefit payments to determine the total pension liability.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2021

NOTE 9 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS (CONTINUED)

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The table below presents the net pension liability of the participating employers calculated using the discount rate of 7.5%, as well as what the employers’ net pension liability would be if it were calculated using the discount rate that is 1% lower (6.5%) or 1% higher (8.5%) than the current rate at June 30, 2021:

	1% Decrease	Current Discount Rate	1% Increase
Rate	6.5%	7.5%	8.5%
Net liability	\$ 720,291	\$ 526,726	\$ 364,916

Pension Plan Fiduciary Net Position. Detailed information about the pension plan’s fiduciary net position is available in the separately issued ASRS financial report. The report is available on the ASRS website at www.azasrs.gov.

NOTE 10 – CURRENT LIABILITY

At June 30, 2021 YCIPTA had registered warrants of \$1,616,485 with the Yuma County Treasurer.

REQUIRED SUPPLEMENTARY INFORMATION

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
ARIZONA STATE RETIREMENT SYSTEM
LAST SEVEN FISCAL YEARS**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Measurement date	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017
Authority's proportion of the net pension (assets) liability	0.003%	0.003%	0.003%	0.003%
Authority's proportionate share of the net pension (assets) liability	\$ 526,726	\$ 407,433	\$ 429,552	\$ 392,567
Authority's covered payroll	\$ 341,118	\$ 282,630	\$ 294,706	\$ 245,575
Authority's proportionate share of the net pension (assets) liability as a percentage of its covered payroll	154.41%	144.16%	145.76%	159.86%
Plan fiduciary net position as a percentage of the total pension liability	69.33%	73.24%	73.40%	69.92%

**SCHEDULE OF PENSION CONTRIBUTIONS
ARIZONA STATE RETIREMENT SYSTEM
LAST SEVEN FISCAL YEARS**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Actuarially determined contribution	\$ 39,878	\$ 39,058	\$ 31,598	\$ 32,123
Contributions in relation to the actuarially determined contribution	<u>39,878</u>	<u>39,058</u>	<u>31,598</u>	<u>32,123</u>
Contribution deficiency (excess)	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
Authority's covered payroll	\$ 342,300	\$ 341,118	\$ 282,630	\$ 294,706
Contributions as a percentage of covered payroll	11.65%	11.45%	11.18%	10.90%

NOTE: The pension schedules in the required supplementary information are intended to show information for ten years, and additional information will be displayed as it becomes available.

See accompanying notes to this schedule.

<u>2017</u>	<u>2016</u>	<u>2015</u>
June 30, 2016	June 30, 2015	June 30, 2014
0.003%	0.002%	0.002%
\$ 401,911	\$ 325,962	\$ 282,041
\$ 233,092	\$ 188,779	\$ 170,710
172.43%	172.67%	165.22%
67.06%	68.35%	69.49%

<u>2017</u>	<u>2016</u>	<u>2015</u>
\$ 26,473	\$ 25,290	\$ 20,558
<u>26,473</u>	<u>25,290</u>	<u>20,558</u>
<u>\$</u>	<u>\$</u>	<u>\$</u>
\$ 245,575	\$ 233,092	\$ 188,779
10.78%	10.85%	10.89%

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR YEAR ENDING JUNE 30, 2021

NOTE 1 – PENSION PLAN SCHEDULES

Actuarial Assumptions for Valuations Performed. The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the dates indicated, which is the most recent actuarial valuations. The actuarial assumptions used are disclosed in the notes to the financial statements.

Factors that Affect Trends. The Actuarial assumptions related to funding were selected on the basis of an experience study which was performed for the five-year period ending June 30, 2016. The ASRS Board adopted the experience study which recommended changes and those changes were effective as of the June 30, 2017 actuarial valuation.

STATISTICAL SECTION

This part of the Yuma County Intergovernmental Public Transportation Authority's annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, notes disclosures, and required supplementary information says about the authority's overall financial health.

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Financial Trends	44-47

These schedules contain trend information to help the reader understand how the authority's financial performance and well-being have changed over time.

Revenue Capacity	48-49
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These schedules contain information to help the reader assess the authority's most significant local revenue consideration, namely ridership and fare box revenue.

Debt Capacity

YCIPTA does not have any outstanding debt so therefore debt capacity information is not presented.

Demographic and Economic Information	50-51
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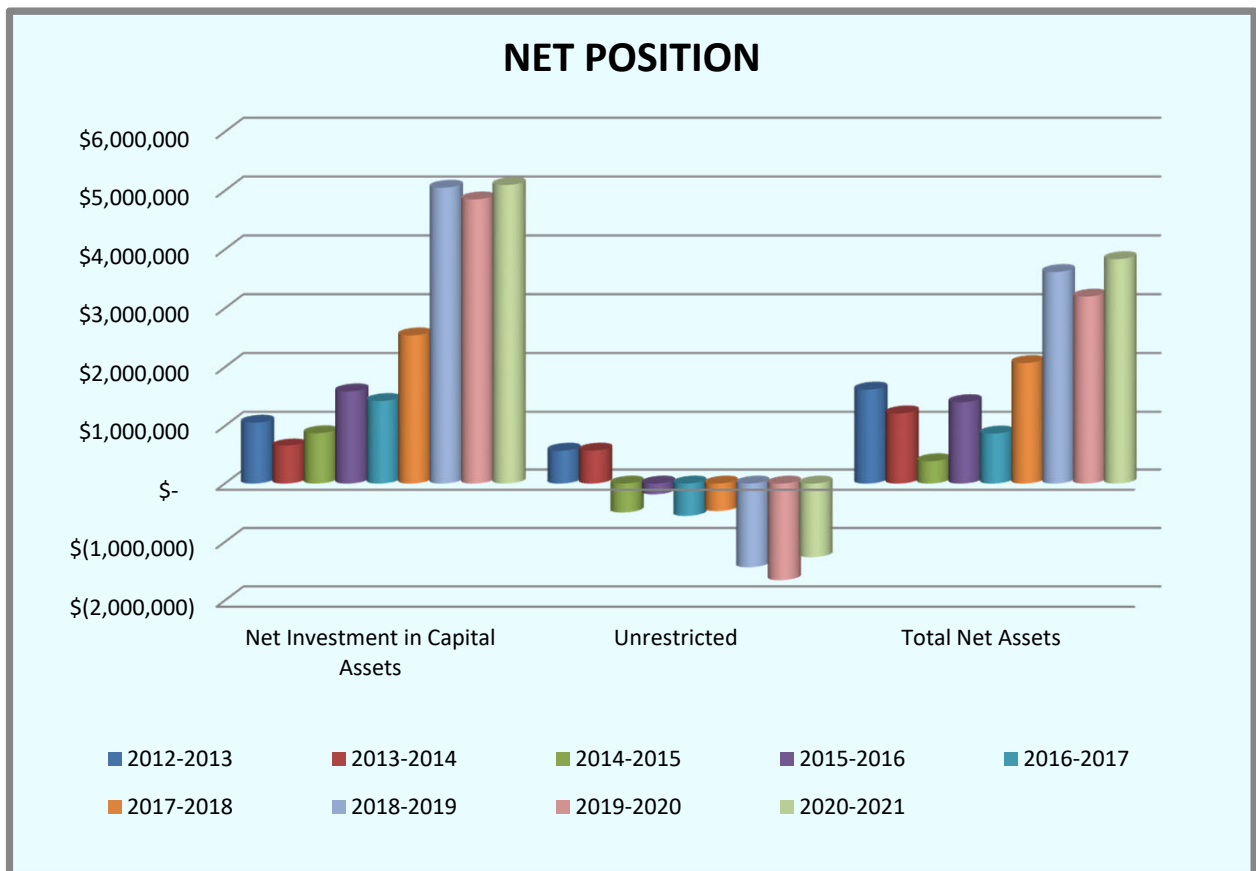
These schedules offer demographic and economic data to help the reader understand the environment within which the authority's financial activities take place.

Operation Information	52-53
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These schedules contain service and infrastructure data to help the reader understand how the information in the authority's financial report relates to the services the authority provides and the activities it performs

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NET POSITION
LAST NINE FISCAL YEARS**

Fiscal Year	Net Investment in		
	Capital Assets	Unrestricted	Total Net Assets
2012-2013	\$ 1,055,241	\$ 562,770	\$ 1,618,011
2013-2014	\$ 650,351	\$ 563,637	\$ 1,213,988
2014-2015	\$ 875,695	\$ (493,787)	\$ 381,908
2015-2016	\$ 1,587,710	\$ (183,652)	\$ 1,404,058
2016-2017	\$ 1,424,242	\$ (553,536)	\$ 870,706
2017-2018	\$ 2,540,226	\$ (470,082)	\$ 2,070,144
2018-2019	\$ 5,050,514	\$ (1,432,207)	\$ 3,618,307
2019-2020	\$ 4,851,944	\$ (1,651,994)	\$ 3,199,950
2020-2021	\$ 5,096,992	\$ (1,260,178)	\$ 3,836,814

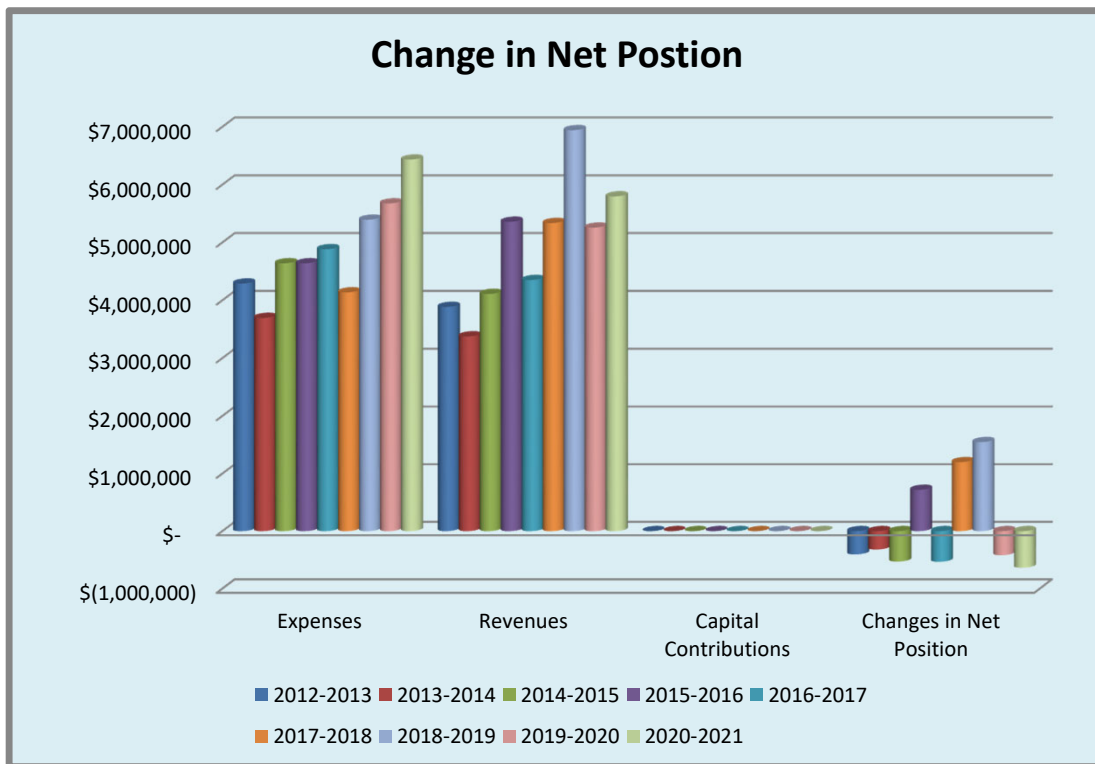


Source: Yuma County Intergovernmental Public Transportation Authority Financial Statements.

Note: Less than ten years of data is presented as the YCIPTA operations began in fiscal year 2013.

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
CHANGE IN NET POSITION
LAST NINE FISCAL YEARS**

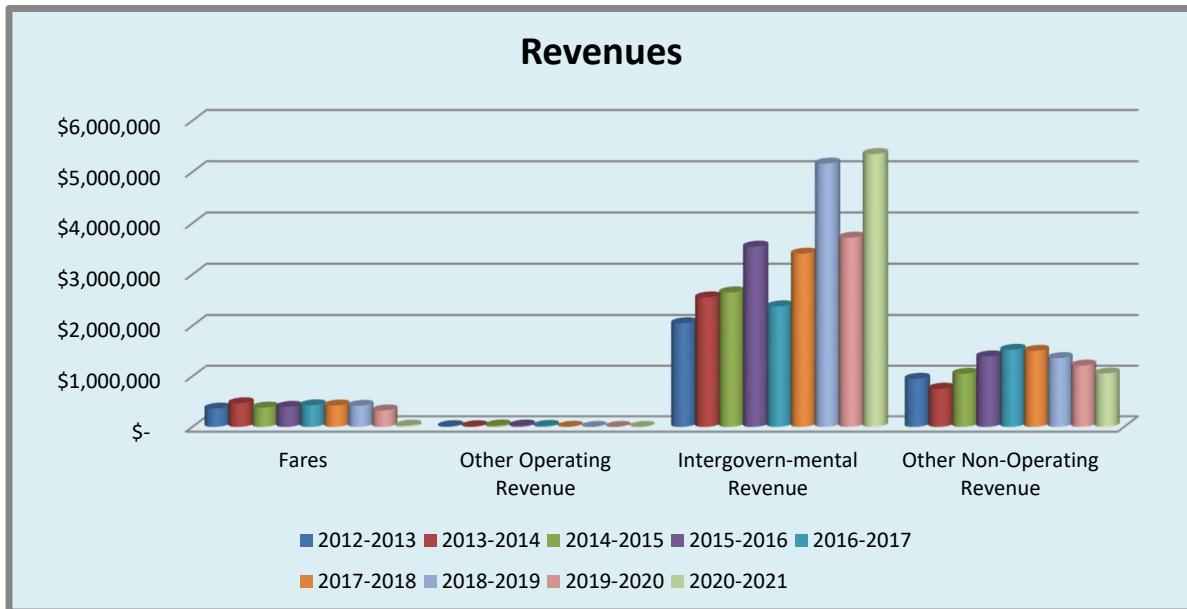
Fiscal Year	Expenses	Revenues	Capital Contributions	Changes in Net Position
2012-2013	\$ 4,290,293	\$ 3,886,270	\$ -	\$ (404,023)
2013-2014	\$ 3,695,987	\$ 3,376,381	\$ -	\$ (319,606)
2014-2015	\$ 4,640,485	\$ 4,110,896	\$ -	\$ (529,589)
2015-2016	\$ 4,640,445	\$ 5,358,547	\$ -	\$ 718,102
2016-2017	\$ 4,884,051	\$ 4,350,699	\$ -	\$ (533,352)
2017-2018	\$ 4,137,303	\$ 5,336,741	\$ -	\$ 1,199,439
2018-2019	\$ 5,394,260	\$ 6,942,422	\$ -	\$ 1,548,162
2019-2020	\$ 5,675,745	\$ 5,257,388	\$ -	\$ (418,357)
2020-2021	\$ 5,797,108	\$ 6,433,972	\$ -	\$ 636,864



Source: Yuma County Intergovernmental Public Transportation Authority Financial Statements.
 Note: Less than ten years of data is presented as the YCIPTA operations began in fiscal year 2013.

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
REVENUES
LAST NINE FISCAL YEARS**

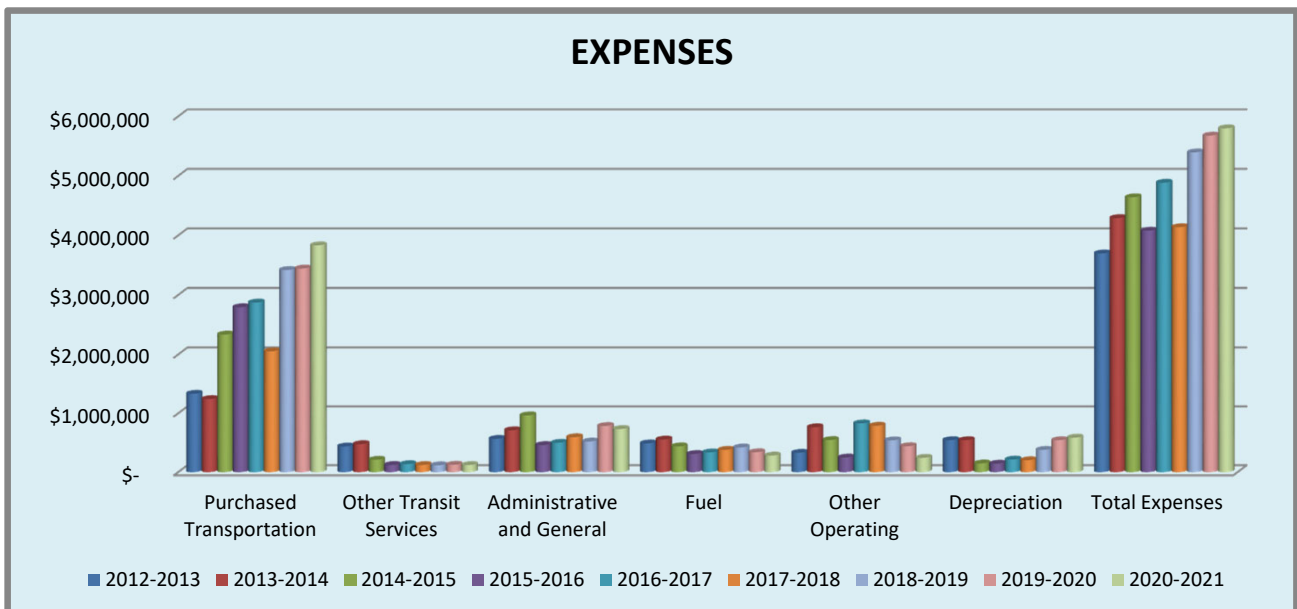
Fiscal Year	Fares	Other Operating Revenue	Intergovernmental Revenue	Other Non-Operating Revenue	Total Revenue
2012-2013	\$ 362,713	\$ 14,497	\$ 2,047,855	\$ 951,316	\$ 3,376,381
2013-2014	\$ 466,965	\$ 13,570	\$ 2,551,482	\$ 756,359	\$ 3,788,376
2014-2015	\$ 382,255	\$ 28,496	\$ 2,649,376	\$ 1,050,769	\$ 4,110,896
2015-2016	\$ 397,011	\$ 25,996	\$ 3,541,584	\$ 1,393,956	\$ 5,358,547
2016-2017	\$ 427,761	\$ 20,598	\$ 2,377,363	\$ 1,524,977	\$ 4,350,699
2017-2018	\$ 423,467	\$ 3,967	\$ 3,405,036	\$ 1,504,272	\$ 5,336,742
2018-2019	\$ 417,874	\$ 794	\$ 5,162,444	\$ 1,361,309	\$ 6,942,421
2019-2020	\$ 326,188	\$ 189	\$ 3,718,541	\$ 1,212,470	\$ 5,257,388
2020-2021	\$ 26,600	\$ -	\$ 5,349,553	\$ 1,057,819	\$ 6,433,972



Source: Yuma County Intergovernmental Public Transportation Authority Financial Statements.
 Note: Less than ten years of data is presented as the YCIPTA operations began in fiscal year 2013.

**YUMA COUNTY INTERGOVERNEMENTAL PUBLIC TRANSPORTATION AUTHORITY
EXPENSES
LAST NINE FISCAL YEARS**

Fiscal Year	Purchased Transportation	Other Transit Services	Administrative and General		Fuel	Other Operating	Depreciation	Total Expenses
2012-2013	\$ 1,331,514	\$ 436,177	\$ 565,800	\$ 489,025	\$ 329,135	\$ 544,336	\$ 3,695,987	
2013-2014	\$ 1,241,939	\$ 476,026	\$ 711,944	\$ 554,080	\$ 762,800	\$ 543,504	\$ 4,290,293	
2014-2015	\$ 2,333,624	\$ 209,943	\$ 964,498	\$ 438,335	\$ 545,933	\$ 148,152	\$ 4,640,485	
2015-2016	\$ 2,792,949	\$ 121,767	\$ 460,973	\$ 309,173	\$ 249,404	\$ 143,907	\$ 4,078,173	
2016-2017	\$ 2,871,253	\$ 136,200	\$ 499,163	\$ 335,283	\$ 828,570	\$ 213,582	\$ 4,884,051	
2017-2018	\$ 2,052,558	\$ 120,900	\$ 593,424	\$ 378,616	\$ 788,679	\$ 203,126	\$ 4,137,303	
2018-2019	\$ 3,418,108	\$ 116,880	\$ 519,996	\$ 419,550	\$ 540,617	\$ 379,109	\$ 5,394,260	
2019-2020	\$ 3,443,453	\$ 125,294	\$ 784,041	\$ 338,790	\$ 440,655	\$ 543,511	\$ 5,675,744	
2020-2021	\$ 3,832,988	\$ 121,261	\$ 732,430	\$ 281,664	\$ 242,883	\$ 585,882	\$ 5,797,108	



Source: Yuma County Intergovernmental Public Transportation Authority Financial Statements.
 Note: Less than ten years of data is presented as the YCIPTA operations began in fiscal year 2013.

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
COMPARISON OF SYSTEM RIDERSHIP DATA
LAST NINE FISCAL YEARS**

Route	2012 - 2013 Ridership	2013 - 2014 Ridership	2014-2015 Ridership	2015-2016 Ridership	2016-2017 Ridership	2017-2018 Ridership	2018-2019 Ridership	2019-2020 Ridership	2021-2021 Ridership	Increase or (Decrease)
1	37,339	42,581	4,026							
2	47,909	54,418	44,655	44,306	35,059	37,448	33,783	31,608	18,080	-43%
3	5,196	11,494	9,066	8,773	8,185	6,428	7,796	6,856	5,235	-24%
4	43,165	54,010	64,267	58,639	27,954	47,336	57,815	50,603	25,530	-50%
5	11,597	15,532	16,793	17,042	16,609	18,744	17,158	16,752	13,433	-20%
6	12,517	8,643	46,107	44,675	44,652	40,635	43,260	38,091	16,484	-57%
6A	4,700	14,246								
7	19,886	20,621								
8	1,831	1,738	1,832	3,552	3,115	2,869	3,637	3,071	2,015	-34%
8A		94								
9	10,892	14,035	16,248	15,587	12,487	11,825	15,743	10,963	2,080	-81%
10	1,026	2,651	5,597	3,070	1,793	1,641	1,884	2,317	2,230	-4%
13		4,621	202							
95	176,214	214,031	241,263	225,402	230,642	263,088	239,474	216,066	146,513	-32%
Other	5,250	3,233	5,467	3,709	3,023	1,327	3,358	1,039	1	-100%
DAR	3,591	7,323								
YCAT OnCall	3,520	7,209	6,124	7,505	8,680	7,933	8,364	7,471	6,489	-13%
YCAT Vanpool	-	53,032	28,372	65,434	74,190	67,622	67,922	68,423	58,784	-14%
	<u>384,633</u>	<u>529,512</u>	<u>490,019</u>	<u>497,694</u>	<u>466,389</u>	<u>506,896</u>	<u>500,194</u>	<u>453,260</u>	<u>296,874</u>	<u>-35%</u>

Source: Yuma County Intergovernmental Public Transportation Authority Annual Performance Report.

Note: Less than ten years of data is presented as the YCIPTA operations began in fiscal year 2013.

**YUMA COUNTY INTERGOVERNEMENTAL PUBLIC TRANSPORTATION AUTHORITY
FARE STRUCTURE**

Description	Basic -Ages 19-64 years old -Youth ages 5-18 years old withouth student ID	Discount -Seniors age 65 & older -Persons with Disabilities -Medicare Card Holders -ADA Certified -Students ages 5-18 years old with school ID	Express -Commuter routes for all fare categories
One Way	\$2.00	\$1.00	\$5.00
One Way (Using Smart Card)	\$1.75	\$0.75	\$4.00
Day YCATPass	\$5.00 (valued at 2.50 trips)	\$2.50 (valued at 2.50 trips)	\$12.50 (valued at 2.50 trips)
Day YCATPass (Using Smart Card)	\$3.50 (valued at 1.75 trips)	\$1.75 (valued at 1.75 trips)	\$10.00 (valued at 2.50 trips)
10-Ride YCATPass (Using Smart Card)	\$17.50 (valued at \$1.75 per ride)	\$7.50 (valued at 75 cents per ride)	\$45.00 (valued at \$4.50 per ride)
10-Day YCATPass	\$35.00 (valued at \$1.75 per ride)	\$17.50 (valued at \$1.75 per ride)	\$100.00 (valued at \$1.75 per ride)
31-Day YCATPass (Using Smart Card)	\$60.00 (value \$1.50 per ride/20 days/2 trips each)	\$30.00 (value \$0.75 per ride/20 days/2 trips each)	\$150.00 (value \$3.75 per ride/20 days/2 trips each)
Route Deviation Fare on Routes 3, 6, 7, 8 & 10 (in El Centro)	\$2.00	\$2.00	N/A

Source: Yuma County Intergovernmental Public Transportation Authority Annual Performance Report.

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
DEMOGRAPHIC STATISTICS
YUMA COUNTY TOP TEN CIVILIAN EMPLOYEES**

Employer	Activity	Employees	% of Population
1. Marine Air Corps Station Yuma	Military	7,112	3%
2. Yuma Proving Ground	Military	2,336	1%
3. Yuma Regional Medical Center	Health	2,575	1%
4. Yuma Elementary School District #1	Education	1,518	1%
5. Yuma County	Government	1,400	1%
6. City of Yuma	Government	1,283	1%
7. Arizona Western College	Education	1,200	1%
8. TRAX International	Government	1,050	1%
9. Yuma Union High School	Education	962	0%
10. U.S. Border Patrol	Government	800	0%

Source: greateryuma.o

According to the Yuma Marine Corps Air Station, they are the busiest air station in the Marine Corps and the third busiest in the Navel service. The MCAS Air Station currently hosts 100 units form U.S. and NATO forces totaling 14,000 personnel. There are also over 2,000 Yuma County residents who work at the Yuma Proving Ground several hundred military personnel assigned to the Yuma Proving Ground, including about several thousands of annual visitors who stay anywhere from a week up to six months depending on the activity.

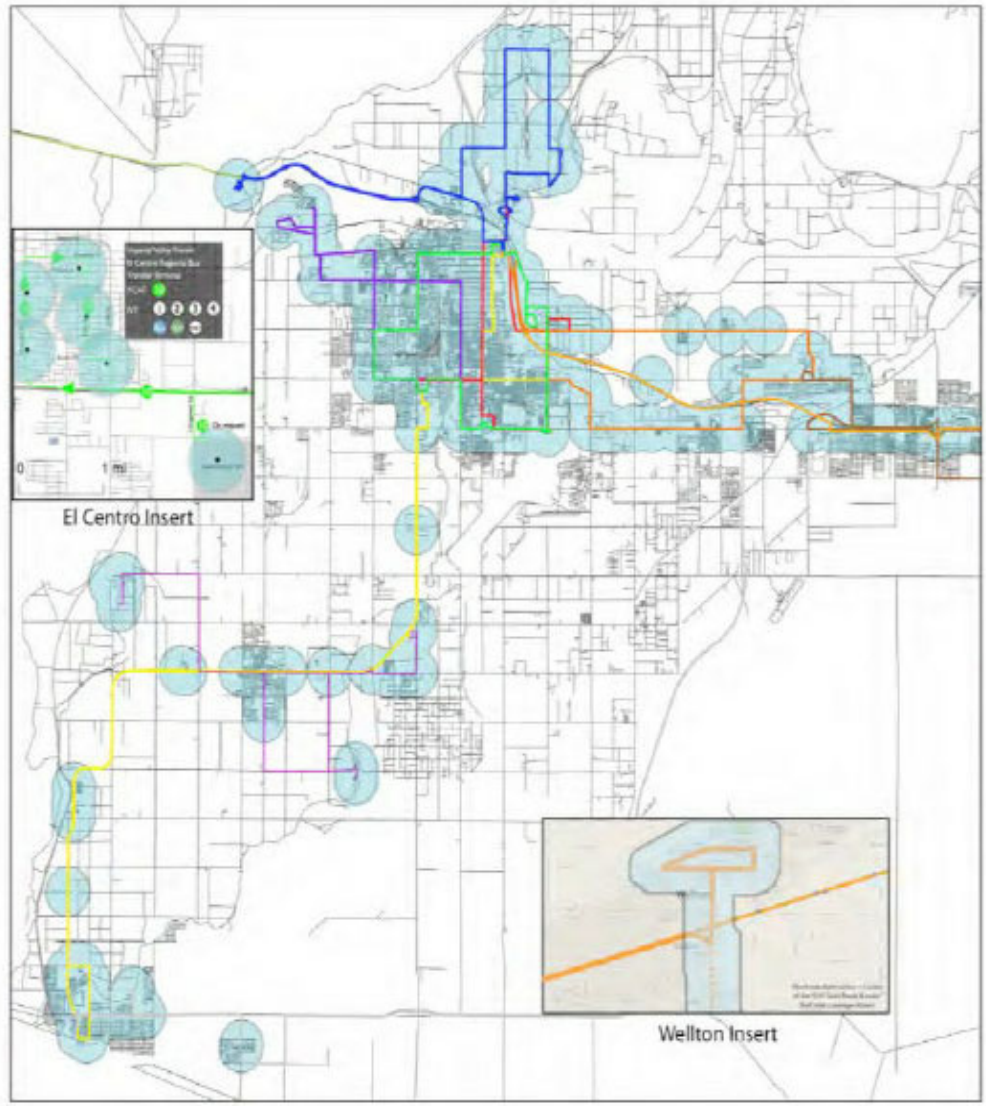
Community	2020 Population	Area (square miles)	Population Density (persons/square mile)
Yuma County - including cities	203,881	5,514	36
City of Yuma	95,548	120	774
City of San Luis	35,257	32	796
City of Somerton	14,197	7	1,960
Town of Wellton*	3,083	29	107
Fortuna Foothills	29,955	40	748
Cocopah Indian Reservation	1,297	10	82
Arizona	7,151,502	113,594	56
Quechan (Fort Yuma) Indian Res., CA**	2,376	69	32
Winterhaven, CA Census Designated Place	192	0	

* U.S. Census Buereau & World Poplulation review

**YUMA COUNTY INTERGOVERNEMENTAL PUBLIC TRANSPORTATION AUTHORITY
CAPITAL ASSET STATISTICS
LAST NINE YEARS**

	2013	2014	2015	2016	2017	2018	2019	2020	2021
VEHICLES									
NEXTbus Tracking System		24	24	24	24	29	29	29	29
Admin/Utility Vehicles	5	5	5	5	5	5	6	8	8
El Dorado EZ Rider	2	24	2	2	2	2		0	0
New Flyers	4		3	3	3	3	3	3	3
Dodge Caravan			2	2	2	2	2	2	2
Amerivan	1	1	1					0	0
Braunn Entervan	2	2	2	1	1	1	1	1	1
Chevy Uplander	2	2	2	2	2	2	2	2	2
Chevy El Dorado	9	9	9	9	9	9	9	9	9
Ford E350	8	8	8	6	6	6	6	6	6
Gillig				2	2	2	7	7	7
El Dorado MST II	5	5	5	5	5	5	2	2	2
ARBOC Freightliner						4	4	4	4
Starcraft Allstar CutAway							2	3	6
INFRASTRUCTURE	33	28	35	35	36	36	36	36	46
LAND									1
FORKLIFT									1

Source: YCIPTA Annual Inventory Listing



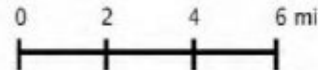
YCAT Existing Network

Network Coverage, August 2013 Yuma Area
Jan 2014, El Centro, Fixed Route Bus Stops only

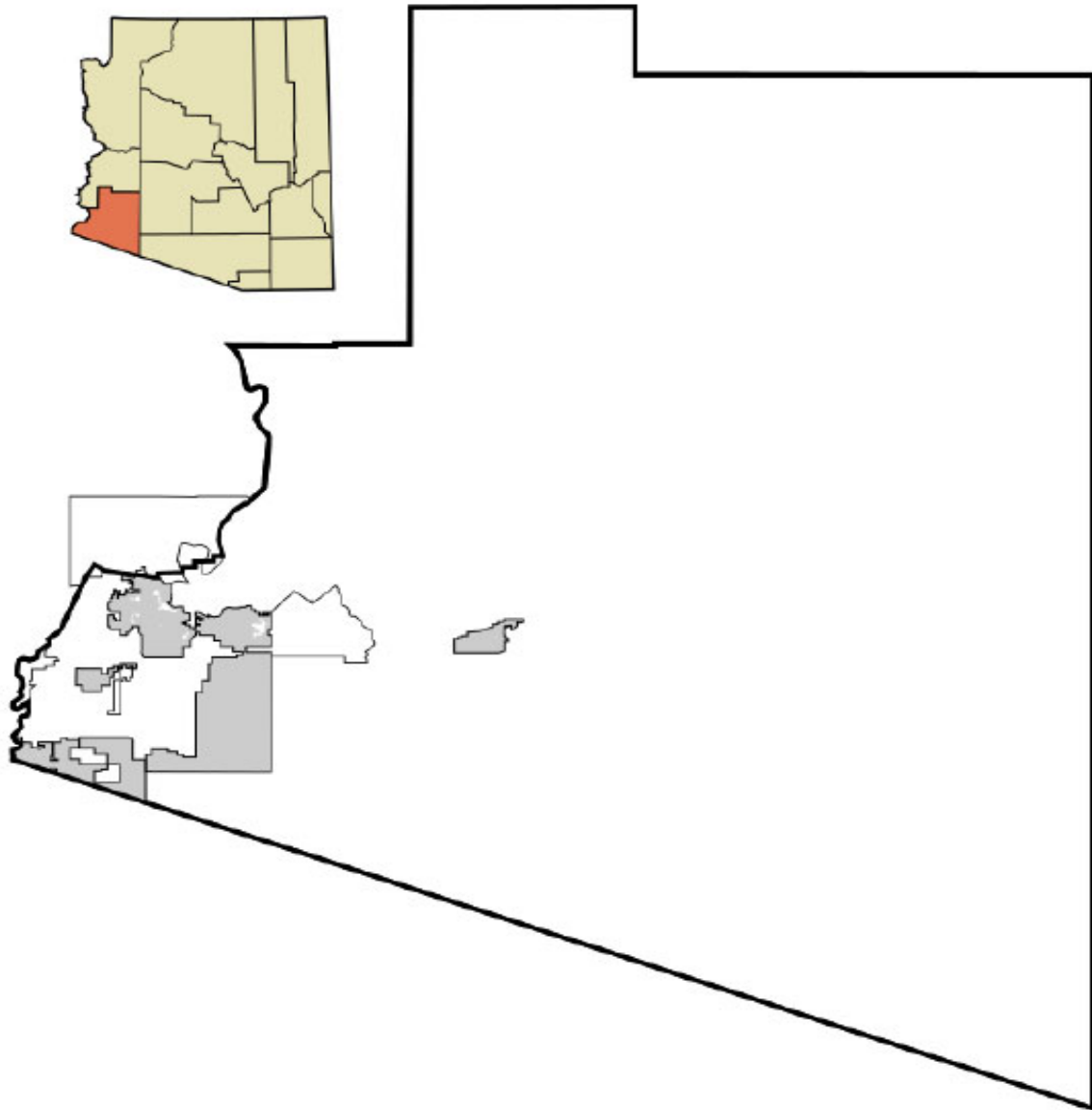
YCAT Routes

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 95
- 9
- 10

Within 1/2 mile of stop



Yuma County Incorporated and Unincorporated areas



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SINGLE AUDIT SECTION

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**Report on Internal Control Over Financial Reporting and on
Compliance and Other Matters Based on an Audit of
Financial Statements Performed in Accordance with
Government Auditing Standards**

Independent Auditor's Report

Board of Directors
Yuma County Intergovernmental Public Transportation Authority

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the of Yuma County Intergovernmental Public Transportation Authority, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise Yuma County Intergovernmental Public Transportation Authority's basic financial statements, and have issued our report thereon dated June 27, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Yuma County Intergovernmental Public Transportation Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Yuma County Intergovernmental Public Transportation Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of Yuma County Intergovernmental Public Transportation Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Yuma County Intergovernmental Public Transportation Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Heinfeld Meech & Co. PC

Heinfeld, Meech & Co., P.C.
Scottsdale, Arizona
June 27, 2022

**Report on Compliance for Each Major Federal Program;
Report on Internal Control Over Compliance; and
Report on Schedule of Expenditures of Federal Awards
Required by the Uniform Guidance**

Independent Auditor's Report

Board of Directors
Yuma County Intergovernmental Public Transportation Authority

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Yuma County Intergovernmental Public Transportation Authority's compliance with the types of compliance requirements identified as subject to the audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of Yuma County Intergovernmental Public Transportation Authority's major federal programs for the year ended June 30, 2021. Yuma County Intergovernmental Public Transportation Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Yuma County Intergovernmental Public Transportation Authority complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Yuma County Intergovernmental Public Transportation Authority and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Yuma County Intergovernmental Public Transportation Authority's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Yuma County Intergovernmental Public Transportation Authority's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error and express an opinion on Yuma County Intergovernmental Public Transportation Authority's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate it would influence the judgment made by a reasonable user of the report on compliance about Yuma County Intergovernmental Public Transportation Authority's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Yuma County Intergovernmental Public Transportation Authority's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Yuma County Intergovernmental Public Transportation Authority's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Yuma County Intergovernmental Public Transportation Authority's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matter

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2021-001. Our opinion on each major federal program is not modified with respect to this matter.

Government Auditing Standards requires the auditor to perform limited procedures on Yuma County Intergovernmental Public Transportation Authority's response to the noncompliance finding identified in our audit described in the accompanying schedule of findings and questioned costs. Yuma County Intergovernmental Public Transportation Authority's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify a certain deficiency in internal control over compliance that we consider to be a material weakness.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs, as item 2021-001, to be a material weakness.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on Yuma County Intergovernmental Public Transportation Authority's response to the internal control over compliance finding identified in our audit described in the accompanying schedule of findings and questioned costs. Yuma County Intergovernmental Public Transportation Authority's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the Yuma County Intergovernmental Public Transportation Authority as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise Yuma County Intergovernmental Public Transportation Authority's basic financial statements. We issued our report thereon dated June 27, 2022, which contained an unmodified opinion on those basic financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Heinfeld Meech & Co. PC

Heinfeld, Meech & Co., P.C.
Scottsdale, Arizona
June 27, 2022

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Fiscal Period 7/1/2020 - 6/30/2021**

<i>Federal Awarding Agency/Program Title</i>	<i>Federal CFDA Number</i>	<i>Additional Award Identification (Optional)</i>	<i>Name of Funder Pass-Through Entity</i>	<i>Identifying Number Assigned By Funder Pass-Through Entity</i>	<i>Total Amount Provided to Sub-Recipients</i>	<i>Federal Expenditures</i>	<i>Federal Program Total</i>	<i>Cluster Name</i>	<i>Cluster Total</i>
DEPARTMENT OF TRANSPORTATION									
HIGHWAY PLANNING AND CONSTRUCTION	20.205		QUECHAN INDIAN TRIBE	A13AP00091		\$5,757	\$5,757	HIGHWAY PLANNING AND CONSTRUCTION CLUSTER	\$5,757
FEDERAL TRANSIT_FORMULA GRANTS	20.507	AZ-90-X127			\$209,538	\$482,700	\$3,598,473	FEDERAL TRANSIT CLUSTER	\$3,598,473
FEDERAL TRANSIT_FORMULA GRANTS	20.507	AZ-90-X132				\$96,231	\$3,598,473	FEDERAL TRANSIT CLUSTER	\$3,598,473
FEDERAL TRANSIT_FORMULA GRANTS	20.507	AZ-2018-003-00				\$96,105	\$3,598,473	FEDERAL TRANSIT CLUSTER	\$3,598,473
COVID-19 FEDERAL TRANSIT_FORMULA GRANTS	20.507	COVID-19, AZ-2020-030-00				\$2,894,373	\$3,598,473	FEDERAL TRANSIT CLUSTER	\$3,598,473
FEDERAL TRANSIT_FORMULA GRANTS	20.507	AZ-2019-036				\$29,064	\$3,598,473	FEDERAL TRANSIT CLUSTER	\$3,598,473
COVID-19 FORMULA GRANTS FOR RURAL AREAS AND TRIBAL TRANSIT PROGRAM	20.509	COVID-19	ARIZONA DEPARTMENT OF TRANSPORTATION	GRT-18-0007-112-T		\$313,866	\$1,832,854	N/A	\$0
COVID-19 FORMULA GRANTS FOR RURAL AREAS AND TRIBAL TRANSIT PROGRAM	20.509	COVID-19	ARIZONA DEPARTMENT OF TRANSPORTATION	GRT-20-0007-926-T		\$1,183,684	\$1,832,854	N/A	\$0
FORMULA GRANTS FOR RURAL AREAS AND TRIBAL TRANSIT PROGRAM	20.509		QUECHAN INDIAN TRIBE	CA-2019-159-00		\$53,113	\$1,832,854	N/A	\$0
FORMULA GRANTS FOR RURAL AREAS AND TRIBAL TRANSIT PROGRAM	20.509		QUECHAN INDIAN TRIBE	CA-2020-071-01		\$42,997	\$1,832,854	N/A	\$0
FORMULA GRANTS FOR RURAL AREAS AND TRIBAL TRANSIT PROGRAM	20.509		ARIZONA DEPARTMENT OF TRANSPORTATION	GRT-18-0007-112-T		\$239,194	\$1,832,854	N/A	\$0
ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES	20.513		ARIZONA DEPARTMENT OF TRANSPORTATION	AZ-2018-028		\$14,336	\$14,336	TRANSIT SERVICES PROGRAMS CLUSTER	\$14,336
TOTAL DEPARTMENT OF TRANSPORTATION						<u>\$209,538</u>	<u>\$5,451,420</u>		
TOTAL EXPENDITURE OF FEDERAL AWARDS						<u>\$209,538</u>	<u>\$5,451,420</u>		

Please Note:
Italicized award lines indicate pass-through funding

The accompanying Notes to the Schedule of Expenditures of Federal Awards are an integral part of the schedule.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Fiscal Period 7/1/2020 - 6/30/2021

Significant Accounting Policies Used in Preparing the SEFA

The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal grant activity of Yuma County Intergovernmental Public Transportation Authority under programs of the federal government for the year ended June 30, 2021. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of YCIPTA, it is not intended to and does not present the financial position, changes in net position or cash flows of YCIPTA. Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Any negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.

10% De Minimis Cost Rate

The auditee did not use the de minimis cost rate.

Assistance Listing Numbers

The program titles and Assistance Listing numbers were obtained from the federal or pass-through grantor or through sam.gov. If the three-digit Assistance Listing extension is unknown, there is a U followed by a two-digit number in the Assistance Listing extension to identify one or more Federal award lines from that program. The first Federal program with an unknown three-digit extension is indicated with U01 for all award lines associated with that program, the second is U02, etc.

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020**

Summary of Auditor's Results:

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Significant deficiency(ies) identified: No
- Material weakness(es) identified: No

Noncompliance material to financial statements noted: No

Federal Awards

Internal control over major programs:

- Significant deficiency(ies) identified: No
- Material weakness(es) identified: Yes

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with §200.516 of Uniform Guidance: Yes

Identification of major programs:

Assistance Listing Numbers

20.507

20.509

Name of Federal Program or Cluster

Federal Transit Cluster

Formula Grants For Rural Areas
and Tribal Transit Program

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee: No

Findings Related to Financial Statements Reported in Accordance with *Government Auditing Standards*: No

Findings and Questioned Costs Related to Federal Awards: Yes

Summary Schedule of Prior Audit Findings required to be reported: Yes

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020**

FINDINGS AND QUESTIONED COSTS RELATED TO FEDERAL AWARDS

Finding Number: 2021-001

Repeat Finding: No

Program Names/Assistance Listing Titles:	Assistance Listing Numbers:	Federal Award Numbers:	Questioned Costs:
Federal Transit Cluster	20.507	AZ-90-X127 AZ-90-X132 AZ-2018-003-00, AZ-2019-036, AZ-2020-030-00	N/A
Formula Grants For Rural Areas and Tribal Transit Program	20.509	GRT-18-0007- 112-T, GRT-20- 0007-926-T, CA-2019-159-00 and CA-2020- 071-01	N/A

Federal Agency: Department of Transportation

Pass-Through Agency: Arizona Department of Transportation and Quechan Indian Tribe

Type of Finding: Noncompliance, Material Weakness

Compliance Requirements: Procurement, Suspension, and Debarment

CRITERIA

Non-federal entities other than states, including those operating federal programs as subrecipients of states, must follow the procurement standards set out at 2 CFR §§200.318 through 200.327. They must use their own documented procurement procedures, which reflect applicable State and local laws and regulations, provided that the procurements conform to applicable federal statutes and the procurement requirements identified in 2 CFR part 200. The Board adopted a Policies and Procedures Manual that requires the collection of three quotes for purchases of at least \$3,000 but less than \$100,000 and formal bid procedures for purchases over \$100,000. Additionally, non-federal entities are prohibited from contracting with or making subawards under covered transactions to parties that are suspended or debarred. Finally, real property must be acquired, managed, and used in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, 42 U.S.C. §§4601-4655 and 49 CFR part 24.

CONDITION

YCIPTA did not follow its Board adopted Policies and Procedures Manual or federal regulations.

CAUSE

YCIPTA was operating under expired contracts as well as lack of documentation due to expedited need for contracts due to the COVID-19 pandemic.

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020**

FINDINGS AND QUESTIONED COSTS RELATED TO FEDERAL AWARDS

Finding Number: 2021-001

EFFECT

During our review of procurement, the following were noted:

- For one purchase in excess of the federal procurement threshold of \$250,000, YCIPTA did not perform a sealed bid or proposal.
- For two purchases in excess of YCIPTA's formal bid range but under the federal procurement threshold of \$250,000, YCIPTA did not perform a sealed bid or proposal.
- For three purchases in YCIPTA's quote range, YCIPTA did not obtain or maintain quotes.
- For all covered transactions reviewed, YCIPTA did not perform a suspension and debarment check.
- For one purchase for land, YCIPTA did not obtain an independent appraisal by a certified appraiser as well as a review of the initial appraisal.

The sample was not intended to be, and was not, a statistically valid sample.

RECOMMENDATION

YCIPTA should adhere to its Board adopted Policies and Procedures Manual and the Suspension and Debarment requirements under 2 CFR §180.220.

VIEWS OF RESPONSIBLE OFFICIALS

See Corrective Action Plan.



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

June 27, 2022

To Whom It May Concern:

The accompanying Corrective Action Plan has been prepared as required by U.S. Office of Management and Budget Uniform Guidance. The name of the contact person responsible for corrective action, the planned corrective action, and the anticipated completion date for each finding included in the current year's Schedule of Findings and Questioned Costs have been provided.

In addition, we have also prepared the accompanying Summary Schedule of Prior Audit Findings which includes the status of audit findings reported in the prior year's audit.

Sincerely,

Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Jerry Cabrera - Chairman - City of Somerton, Ralph Velez – Vice Chairman - City of San Luis,
Jay Simonton Sec/Treas– City of Yuma, Richard Marsh – Town of Wellton,
Brian Golding, Sr.-Quechan Tribe, Fernando Mezquita – Cocopah Tribe, Susan Thorpe – Yuma County,
Susan M. Zambrano - Arizona Western College, Dr. Michael Sabath - Northern Arizona University

Shelly Kreger, Transit Director

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY
CORRECTIVE ACTION PLAN
YEAR ENDED JUNE 30, 2021**

Findings and Questioned Costs Related to Federal Awards

Finding Number: 2021-001

Contact Person: Shelly Kreger, Transit Director

Anticipated Completion Date: July 31, 2022

Planned Corrective Action: The corrective action plan will include retraining of staff on Board adopted Policies and Procedures regarding procurement activities. Staff will also seek training opportunities through other means such as FTA, NTI (National Transit Institute) and RTAP (Rural Transportation Assistant Program). Staff will get quotes from at least three qualified appraisers to obtain an independent appraisal of the land purchase as well as a review of the initial appraisal no later than July 31, 2022.

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED JUNE 30, 2021**

**Status of Findings Related to Financial Statements Reported in Accordance with
*Government Auditing Standards***

Finding Number: FS-2020-001, FS-2019-001
Status: Fully corrected.



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

July 21, 2022

Discussion and Action Item 3

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the NAU Withdrawal Resolution
Requesting Resignation from the YCIPTA

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the NAU Withdrawal Resolution Requesting Resignation from the YCIPTA

Background and Summary: Northern Arizona University is requesting withdrawal from YCIPTA. As stated in the Master IGA Section 9 allows a member to resign from YCIPTA by appropriate resolution of the Members governing body.

NAU has submitted such resolution dated July 5, 2022 and had previously submitted a notification letter stating that they would be resigning from the YIPTA.

Financial Impacts: Loss of \$8,494.14 annual dues used for cash match

Budgeted: Yes, has been removed from the budget

Recommended Motion Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the NAU Withdrawal Resolution Requesting Resignation from the YCIPTA

Legal Counsel Review: Yes

Attachments: Resolution and notification letter.

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director

RECEIVED FEB 18 2022



Contracts, Purchasing, and Risk Management

February 15, 2022

Shelly Kreger, Transit Director
Yuma County Intergovernmental Public Transportation Authority
2715 East 14th Street
Yuma, AZ 85365-1900
skreger@ycipta.az.gov

Re: Memorandum of Understanding (MOU) between Yuma County Intergovernmental Public Transportation Authority (YCIPTA) and Arizona Board of Regents for and on behalf of Northern Arizona University – Yuma (NAU) dated January 1, 2012.

Dear Ms. Kreger,

This letter provides notice of NAU's intent to terminate the referenced MOU. The fourth paragraph of the MOU allows a party to terminate with one semester advance notice to the other party. Therefore, the MOU will terminate August 2, 2022, the end of NAU's summer semester, and NAU will no longer contribute to Yuma County Area Transit.

Sincerely,

A handwritten signature in blue ink that reads "Angela Helmer".

Angela Helmer
Director, Contracts and Risk Management
(928) 523-4527
Angela.Helmer@nau.edu

cc: Dr. Michael Sabath, Associate Vice President and Campus Executive Officer, NAU - Yuma

A RESOLUTION OF THE ARIZONA BOARD OF REGENTS FOR AND ON BEHALF OF NORTHERN ARIZONA UNIVERSITY WITHDRAWING ITS MEMBERSHIP FROM THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

WHEREAS: The Yuma Branch Campus of Northern Arizona University, under the authority of the Arizona Board of Regents, petitioned for the formation of an Intergovernmental Public Transportation Authority on October 4, 2010; and

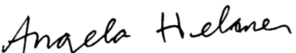
WHEREAS: The Yuma County Board of Supervisors, by resolution adopted December 13, 2010, established an intergovernmental public transportation authority within Yuma County, Arizona; and

WHEREAS: The Master Intergovernmental Agreement Yuma County Intergovernmental Public Transportation Authority ("Master IGA"), effective January 1, 2012, was executed by Yuma County Intergovernmental Public Transportation Authority ("YCIPTA"); Yuma County; the City of Yuma; the City of San Luis; the City of Somerton; the Town of Wellton; the Arizona Board of Regents acting for and on behalf of Northern Arizona University ("NAU-Yuma"); Arizona Western College and the Cocopah Indian Tribe; and

WHEREAS: Section 9 of the Master IGA allows a member to resign from YCIPTA by appropriate resolution of the Member's governing body;

NOW, THEREFORE, NAU-Yuma, a full voting member of YCIPTA hereby withdraws its membership as of the date of this resolution.

Adopted this 5th day of July, 2022



Angela Helmer, Director of Contracts and Risk Management

Approved as to form and determined to be within the scope of performance of duty of NAU-Yuma.



Michelle G. Parker, General Counsel



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

July 21, 2022

Discussion and Action Item 4

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the Updated Cocopah MOU
Exhibit A for FY2022-2023

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the Updated Cocopah MOU Exhibit A for FY2022-2023.

Background and Summary: Each year the MOU between YCIPTA and Cocopah Indian Tribe is renewed to reflect the budget increase from RATP Dev. This MOU is for the operations of the Purple 6A for FY22-23.

This MOU includes the new annual dues of \$69,704.64 for FY22-23 and the contribution of 42% of the annual cost for the Purple Route 6A in the not to exceed amount of \$239,219.10. Total revenue hours expected for this fiscal year is 5,895 times 42%(\$40.58) of hourly rate (\$96.63) totals \$239,219.10.

Financial Impacts: N/A

Budgeted: Yes

Recommended Motion Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the Updated Cocopah MOU Exhibit A for FY2022-2023.

Legal Counsel Review: N/A

Attachments: FY2023 Exhibit A

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director

**EXHIBIT A
FORMULA FOR YCIPTA
CONTRIBUTION**

YCIPTA shall provide the following routes to COCOPAH for the 2022-2023 fiscal year:

From July 1, 2021 to June 30, 2022

Route	Type of Service	Operating Days	Service Hours	Destinations
Purple Route 6A Avenues A/Cocopah Reservations	Rural Fixed Route	Monday-Friday Saturday	6:50 a.m. to 6:50 p.m., minutes on weekdays. 9:15 a.m. to 4:25 p.m. Saturday.	Deviated fixed route service from North Cocopah Reservation via Riverside Drive Avenue C, 8th Street, Avenue A, 24th Street via West Yuma Transfer Hub at Walmart on 26th Street at Avenue B to Cocopah Casino, Somerton, East (southbound only), and West Cocopah Reservations

COCOPAH shall contribute funding to YCIPTA in the amount of **\$69,704.64** for the 2022-2023 fiscal year ending June 30, 2023, as a local contribution toward the operation of the YCAT system, which includes free, unrestricted transportation on all YCAT fixed routes for verified tribal members only and the contribution funding to YCIPTA

COCOPAH shall contribute to the transit operating costs of the following routes as defined below for the 2022- 2023 fiscal year:

- **Purple Route 6A - From July 1, 2022 to June 30, 2023:** 5,895 estimated weekday and Saturday annual revenue hours, multiplied by \$96.63 per revenue hour, multiplied by the number of weekday and Saturday operating days for that particular month in service. This amount shall not exceed \$569,633.85 annually.

In the event COCOPAH does not receive sufficient Federal Transit Administration (FTA) Section 5311(c) funding for the routes listed above, at YCIPTA's sole discretion, YCIPTA may fund up to fifty-eight percent (58%) of the cost of the routes and **COCOPAH** shall provide a non-Federal funding source to match YCIPTA's contribution, which would be forty-two (42%) of the cost.

For purposes of this Exhibit and MOU, a revenue vehicle hour is defined as the periods during which the vehicle is available to carry passengers, and includes only those periods between the time, or scheduled time, of the first passenger pick-up, and the time, or scheduled time, of the last passenger drop-off during the period of a vehicle's continuous availability.

This Exhibit may be amended, in writing, each fiscal year, as mutually agreed upon by COCOPAH and YCIPTA to reflect the new operational costs for the operation of transit services to COCOPAH.

EXHIBIT B
YCIPTA CONTRIBUTION

COCOPAH did not receive sufficient Federal Transit Administration (FTA) Section 5311 (c) funding for Fiscal Year 2023 (July 1, 2022 – June 30, 2023). The routes listed in Exhibit A will be funded by YCIPTA at fifty eight percent (58%) of the total cost of the routes and COCOPAH shall provide a non-Federal funding source to match YCIPTA’s contribution, which would be forty-two percent (42%) of the total cost.

YCIPTA’S Fiscal Year 2023 revenue hour total is \$96.63. COCOPAH will be responsible for 42% of this cost which will calculate to **\$40.58** per revenue hour. Estimated weekday and Saturday annual revenue hours for the Purple Route 6A is 5,895.

COCOPAH will be billed monthly for the amount of revenue hours used for the Purple Route 6A. The total annual amount billed should not exceed **\$239,219.10**

The parties have executed Exhibit A – B on this 1st day of July, 2022.

COCOPAH INDIAN TRIBE

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY**

Sherry Cordova
Chairwoman

Shelly Kreger
Transit Director



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

July 21, 2022

Discussion and Action Item 5

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the Second Amendment to the
Memorandum of Understanding between YCIPTA and AWC

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the Second Amendment to the Memorandum of Understanding between YCIPTA and AWC

Background and Summary: Due to the increase of YCIPTA Annual Member Dues the MOU between YCIPTA and AWC needed to be updated to reflect the change in the dollar amount as well as removing the Night Cat services. Attached to this staff report is the redline version and clean version.

Financial Impacts: N/A

Budgeted: Yes

Recommended Motion Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the Second Amendment to the Memorandum of Understanding between YCIPTA and AWC

Legal Counsel Review: Yes

Attachments: AWC – YCIPTA 2nd Amendment to MOU redlined and clean versions.

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director

**~~SECOND~~FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING
BETWEEN THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC
TRANSPORTATION AUTHORITY AND ARIZONA WESTERN COLLEGE FOR THE
PROVISION OF TRANSPORTATION FUNDING**

This First Amendment (“Amendment”), is made and entered into this _____ day of _____, 202~~2~~⁰ (“Effective Date”), by and between YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY, a political subdivision of the State of Arizona (“YCIPTA”), ARIZONA WESTERN COLLEGE, a community college district (“AWC”). The terms “Party” or “Parties” shall mean YCIPTA, AWC, or both of them as appropriate.

WITNESSETH:

WHEREAS, YCIPTA and AWC are parties to that certain Memorandum of Understanding dated July 22, 2015 for a public transit route for AWC (“MOU”) attached hereto and incorporated by this reference as though fully set forth herein as Exhibit “A”; and

~~WHEREAS, The Parties amended the MOU on July 1, 2020 (“First Amendment”) attached hereto and incorporated herein as Exhibit “B”; and~~

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WHEREAS, the Parties desire to further amend the MOU subject to the terms and conditions of this Amendment.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. That particular paragraph in the MOU, which is fifth from the top of the agreement is hereby deleted and is hereby replaced with the following:

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That YCAT operating hours shall be from approximately 5:30 a.m. to 7:30 p.m. daily, Monday through Friday, approximately 9:00 a.m. to 6:30 p.m., Saturday. YCAT transit service does not operate on the following holidays: New Years Day, Dr. Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day, except by advanced reservation by AWC resident hall students;

2. That particular paragraph in the MOU, which is sixth from the top of the agreement and previously amended in the First Amendment as Paragraph 6 of the MOU is hereby deleted and is hereby replaced with the following:

That AWC shall contribute funding as follows: AWC shall provide ~~one hundred twenty-seven thousand, five hundred five dollars and twenty-eight cents (\$100,000.00)~~ 127,505.28) to YCIPTA, payable in two equal installments semi-annually to YCIPTA. The first installment shall be due _____, the second installment shall be due _____ This contribution will allow all

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students, except students residing in La Paz County, to ride YCAT buses unrestricted free of charge by showing an official AWC ID card with a current semester sticker. AWC may sell semester bus pass stickers to AWC employees, faculty, and students at a rate of \$5.00 per semester. ~~AWC shall remit funds received from the sale of bus pass stickers to YCIPTA within 30 days after the end of each semester;~~

2.3 Other than as specifically provided in this Amendment, all terms and provisions of the MOU are hereby ratified and confirmed, and shall remain in full force and effect without modification. This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, but such counterparts, when taken together, shall constitute but one and the same document. An electronically signed Amendment shall have the same effect as an original.

Signatures on following page

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment on the day and year first above written.

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY**

By: _____
Shelly Kreger, Transit Director

ARIZONA WESTERN COLLEGE

By: _____
Printed Name: _____
Title: _____

**SECOND AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN
THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION
AUTHORITY AND ARIZONA WESTERN COLLEGE FOR THE PROVISION OF
TRANSPORTATION FUNDING**

This First Amendment (“Amendment”), is made and entered into this _____ day of _____, 2022 (“Effective Date”), by and between YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY, a political subdivision of the State of Arizona (“YCIPTA”), ARIZONA WESTERN COLLEGE, a community college district (“AWC”). The terms “Party” or “Parties” shall mean YCIPTA, AWC, or both of them as appropriate.

WITNESSETH:

WHEREAS, YCIPTA and AWC are parties to that certain Memorandum of Understanding dated July 22, 2015 for a public transit route for AWC (“MOU”) attached hereto and incorporated by this reference as though fully set forth herein as Exhibit “A”; and

WHEREAS, The Parties amended the MOU on July 1, 2020 (“First Amendment”) attached hereto and incorporated herein as Exhibit “B”; and

WHEREAS, the Parties desire to further amend the MOU subject to the terms and conditions of this Amendment.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. That particular paragraph in the MOU, which is fifth from the top of the agreement is hereby deleted and is hereby replaced with the following:

That YCAT operating hours shall be from approximately 5:30 a.m. to 7:30 p.m. daily, Monday through Friday, approximately 9:00 a.m. to 6:30 p.m., Saturday. YCAT transit service does not operate on the following holidays: New Years Day, Dr. Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day, except by advanced reservation by AWC resident hall students;

2. That particular paragraph in the MOU, which is sixth from the top of the agreement and previously amended in the First Amendment as Paragraph 6 of the MOU is hereby deleted and is hereby replaced with the following:

That AWC shall contribute funding as follows: AWC shall provide one hundred twenty-seven thousand, five hundred five dollars and twenty-eight cents (\$127,505.28)to YCIPTA, payable in two equal installments to YCIPTA. The first installment shall be due _____, the second installment shall be due _____. This contribution will allow all students, except students

residing in La Paz County, to ride YCAT buses unrestricted free of charge by showing an official AWC ID card with a current semester sticker. AWC may sell semester bus pass stickers to AWC employees, faculty, and students at a rate of \$5.00 per semester.

- 3. Other than as specifically provided in this Amendment, all terms and provisions of the MOU are hereby ratified and confirmed, and shall remain in full force and effect without modification. This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, but such counterparts, when taken together, shall constitute but one and the same document. An electronically signed Amendment shall have the same effect as an original.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment on the day and year first above written.

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY**

By: _____
Shelly Kreger, Transit Director

ARIZONA WESTERN COLLEGE

By: _____
Printed Name: _____
Title: _____



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

July 21, 2022

Discussion and Action Item 6

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the FY2023 Capital and
Operating Budget Amendment #1

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the FY2023 Capital and Operating Budget Amendment #1

Background and Summary: The budget had been approved on June 25, 2022 with the stipulation that the services for the Yellow 95-5 and 95-6 be added back in and to make appropriate changes in local cash match to cover these costs.

On July 13, 2022 YCIPTA was notified that Greyhound will be providing \$184,860 in in-kind funding. Along with some unexpected advertising revenue and an error in a formula totaling \$12,300, the reduction of fuel costs for the cancelled Night Cat and Brown route reducing our deficit in cash match to (\$34,364.41). Staff will continue to seek additional cash match and look for other savings.

Financial Impacts: N/A

Budgeted: Yes

Recommended Motion Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the FY2023 Capital and Operating Budget Amendment #1

Legal Counsel Review: N/A

Attachments: FY2023 Capital and Operating Budget Amendment #1

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Auth.
FY 2023 Budget
 July 2022 through June 2023

	FY 2023 Budget	Detail/Explanation
Ordinary Income/Expense		
Income		
40799-3 · Advertising Sales	3,600	
40799-4 · Greyhound Commisions - YCIPTA	6,000	Average \$500 per month
40799-5 · Interest	700	Mininual Average
40799-6 · Miscellaneous Revenues	2,000	Fees for replacement cards and other small fees
Total 40700 · Miscellaneous Revenues	12,300	
40900 -1 Local Cash Match	1,345,721	One-time payment for YC debt
40900-2 · Local Transit Dues	877,851	YC \$263,250.48;COY \$339,765.72;Somerton \$50,827.25; Wellton \$24,631.32;San Luis \$119,891.43; QT \$9,780.16; Cocopah \$69,704.64
40900-4 · Contributions Public Entities	731,019	AWC \$127,505.28; AZTEC \$7,800;YPIC \$1,800; Vista High School \$14,900, Cocopah Approx \$239219.10, QIT Approx \$280,354.12, YCIPTA contribution to
Total 40900 · Local Funding	2,954,591	
41101 · State Grants		
41101-1 · ADOT 5311	1,873,790	This amount includes Prelim Award Amount
41101-2 · ADOT 5310	0	
Total 41101 · State Grants	1,873,790	
41300 · Federal Grant Revenue		
41399-1 · FTA 5307	3,377,731	
41399-4 · STP Capital Grant	312,459	This amount includes FY2019&FY2020 Apportionment that has not yet been applied for
Total 41300 · Federal Grant Revenue	3,690,191	
Total 40000 · Intergovernmental	8,530,871	
41000 · Charges for Service		
40100 · Fare Revenue		
40101 · YCAT Fares	400,000	
40190 · On Call Fares	4,000	
Total 40100 · Fare Revenue	404,000	
Total 41000 · Charges for Service	404,000	
Total Income	8,934,871	
Expense		
50100 · Salaries and Wages		
50102 · Regular Salaries and Wage	331,865	YCIPTA Staff (6)
Total 50100 · Salaries and Wages	331,865	
50200 · Fringe Benefits		
50201 · FICA- SS & Medicare	36,098	
50202 · ASRS/LTD	40,388	
50203 · Health Insurance	59,640	Employer portion of Health Insurance
50204 · FUTA	600	

Yuma County Intergovernmental Public Transportation Auth.

FY 2023 Budget

July 2022 through June 2023

	FY 2023 Budget	Detail/Explanation
50205 · Life Insurance	840	Employer portion of Life Insurance
50207 · State Unemployment	1,500	
50208 · Workers Compensation Ins	3,000	
Total 50200 · Fringe Benefits	142,066	
50300 · Services		
50301-1 · ADA Paratransit	162,360	Based on Year 5 of RATPDEV Contract based on 4200 hours at \$36.08
50301-2 · Accounting & Audit	35,000	
50301-3 · Vanpool Subsidy	126,000	\$300 subsidy at 35 vehicles
50302 · Advertising	50,000	
50303-1 · Legal Services	25,000	\$1000 retainer per month plus \$500 month misc
50303-2 · Cash Handel/Payroll Processing	960	ADP \$80 monthly
50303-3 · IT Support/Web Development	30,000	\$2500 per month
50305-0 · Bus Contractor	3,413,554	Based on 5th Year Contract \$96.63 per rev hr 35,000 miles/reduced service(Brown & Nightcat), plus 32k for other items
50305-1 · Contract Costs	29,000	Solutions for Transit \$2084*12; Core Enginng \$4000 annually
50305-2 · Equipment Maintenance	15,000	misc equipment repair
50305-3 · Office Equip Repair	500	repairs on office equipment
50305-4 · Vehicle Repair & Maintance	29,173	repairs on vehicles not part of service contractor contract
50305-5 · Building Repairs & Maintance	5,000	YCIPTA building repairs
50305-6 · Communications/Radio Service	25,000	Annual City of Yuma Maintenance Agreement for Radios
50305-7 · Grounds Keeping/Pest Control	750	pest control & grounds service
50305-8 · Software Updates/Maintenance	45,000	Next Bus Maintenance Contract, Quickbooks Renewal, Altura Phone System Maintenance Contract, Software Annual Updates
50306-1 · Bus Cleaning Services	0	Sanitation of Buses \$3000 per month
50307 · Security Services	1,000	Office Alarm
Total 50300 · Services	3,993,297	
50400 · Materials and Supplies		
50401 · Fuel, Oil, Lubricants	810,000	Average 70,000 per month
50499-1 · Office Supplies	10,000	
50499-2 · Postage	1,000	UPSP & Fed Ez
50499-3 · Printing	25,000	to include Legal Notices/public notices/brochures/hopstetters maintenance contract
50499-4 · Misc Materials & Supplies	5,000	replacement of flags, miscellaneous supplies
Total 50400 · Materials and Supplies	851,000	
50500 · Utilities		
50501 · Electricy	15,000	
50502-1 · Refuse Disposal	3,000	

Yuma County Intergovernmental Public Transportation Auth.
FY 2023 Budget
 July 2022 through June 2023

	FY 2023 Budget	Detail/Explanation
50502-2 · Water - Offices	1,500	
Total 50500 · Utilities	19,500	
50600 · Casualty and Liability Insuranc		
50608-1 · Gen Liab Insurance	2,500	
50608-2 · Prof. Liability Insurance	5,000	
50608-3 · Automobile Insurance	3,700	
50608-4 · Property Insurance	500	
Total 50600 · Casualty and Liability Insuranc	11,200	
50900 · Miscellaneous Expenses		
50901 · Memberships/Dues/Subscriptions	15,000	
50902 · Travel Expenses	10,000	
50906 · Finance Charges/Penalties	139,441	Includes interest payable to YC and make up of AWC
50999-1 · License and Permits	300	
50999-2 · Training/Education	15,000	Training Line Item in 5307 Awards
50999-3 · Other Misc Expense	1,345,721	This includes Payable to the YC Treasurer Account
50999-5 · Telephone/Internet	8,000	
Total 50900 · Miscellaneous Expenses	1,533,462	
51200 · Leases and Rentals		
51212-1 · Building Lease	52,800	4400 per month per lease agreement
51212-4 · Lease	9,000	
Total 51200 · Leases and Rentals	61,800	
51600 · Capital Outlay		
51600-3 · Buildings/Mutli Modal Center	1,576,734	Multimodel Center
51600-5 · Automobiles	146,000	5311 Buses \$146,000
51600-6 · Furniture and Equipment	267,947	Grant Items for Furniture & Equipment including bus stop sign, signs on buses, bus shelters Upgrade Next Bus Equipment
Total 51600 · Capital Outlay	1,990,681	
Total Expense	8,934,871	
Net Ordinary Income	-0	

Approximate Total of Match Contributions Needed for FY

2022 Revenues **\$ 2,634,865.51**

Cash Match Contribution

Local Funding Government Entities Match Contribution 877,851.00
Local Funding Contribution of Public Entities 731,019.08

Fare Revenues 404,000.00
misc revenues 12,300.00

Total Cash Match Contribution \$ 2,025,170.08

In Kind Contribution

Yuma County Financial Services 4.82%
Greyhound In Kind Contribution 184,860.00
Quechan Tribe Parking Lot Contribution 22,248.00
City of Yuma Cash Match for Hotel Del Sol 368,223.02
\$ 575,331.02

Total Match Contributions **\$ 2,600,501.10**

Should be Zero/ neg is a deficit - positive is over \$ (34,364.41)

FEDERAL FUNDING-REVENUE SHEET

	Approximate FED Portion Balance	FTA Apportionments needing to apply for	TOTAL FUNDING	Match Funding	TOTAL	Match Ratio
FTA STP FUNDING						
STP 2019-036-00 Balance	13,428.09	-	13,428.09	811.67	14,239.76	94.3/5.7
2019 Apportionment		149,980.00	149,980.00	9,065.60	159,045.60	94.3/5.7
2020 Apportionment		149,051.00	149,051.00	9,009.45	158,060.45	94.3/5.7
2021 Apportionment						
Total STP Funding			312,459.09	9,877.27	322,336.36	

	Approximate FED Portion Balance	FTA Apportionments needing to apply for	TOTAL FUNDING	Match Funding	Total	Match Ratio
2020-030-00,2019-035-00,2019-010-00, 2018-003-00, X143, X132, X127						
X-127-Terminal/Facility	582,110.00		582,110.00	145,527.50	727,637.50	80/20
X-127-ACQ Admin/Maint Facility	103,842.28		103,842.28	25,960.57	129,802.85	80/20
X-127-ACQ Mobile Surv/Security Equip	4,776.60		4,776.60	1,194.15	5,970.75	80/20
X-132-Terminal/Facility	890,782.08		890,782.08	222,695.52	1,113,477.60	80/20
X132-Security Equip	21,432.14		21,432.14	5,358.04	26,790.18	80/20
X132-Bus signage	12,160.00		12,160.00	3,040.00	15,200.00	80/20
X132-Bus Shelters	13,254.76		13,254.76	3,313.69	16,568.45	80/20
X143-Short Range Tranist Planning	67,773.20		67,773.20	16,943.30	84,716.50	80/20
X143-Aquire Mobile Surv/Security Equip	40,000.00		40,000.00	10,000.00	50,000.00	80/20
X143-Employee Training	7,437.17		7,437.17	1,859.29	9,296.46	80/20
2018-003-Bus Rolling Stock	22,141.00		22,141.00	5,535.25	27,676.25	80/20
2018-003-Acuire Mobile Surv/Security Equip	86,679.00		86,679.00	21,669.75	108,348.75	80/20
2018-003-ADA	79,398.05		79,398.05	19,849.51	99,247.56	80/20
2018-003-Shelters	23,894.90		23,894.90	5,973.73	29,868.63	80/20
2018-003-Signage	12,160.00		12,160.00	3,040.00	15,200.00	80/20
2019-010-01 ADA	50,000.00	\$ 110,000	50,000.00	12,500.00	62,500.00	80/20
2019-010.01 Employee Education/Training		15,119.07		-	-	80/20
2019-035-01 ADA		160,000.00		-	-	80/20
2019-035-01 Employee Education/Training		\$ 25,000		-	-	80/20
2019,2020 Apportionment Operating	1,359,890.00		1,359,890.00	1,359,890.00	2,719,780.00	50/50
Preventative Maintenance	300,000.00		300,000.00	75,000.00	375,000.00	
2019,2020 Apportionment* remainder		\$ 6,242,303				
Total FTA 5307 Funding	3,377,731.18	310,119.07	3,377,731.18	1,864,350.30	5,617,081.48	

162,253.56 32,450.71
21000 -4200
727637.5 (145,527.50)
62500

*These amounts are not yet applied for
They are not included in the total Funding Available

	5311 GRANT FOR FFY20 Year Two (10/1/2022- 9/30/23)	Total Funding	Match Funding	TOTAL	
ADOT 5311 FUNDING					
Administration-5311	384,790.00	384,790.00	75000.00	459,790.00	80/20
Ops/Intercity-5311	435,000.00	435,000.00	325862.07	760,862.07	58/42

Ops-5311	812,000.00		812,000.00	293275.88	1,105,275.88	58/42
Preventative Maintenance	96,000.00		96,000.00	30,000.00	126,000.00	80/20
Verhicles	146,000.00		146,000.00	36,500.00	182,500.00	
TOTAL 5311 FUNDING INCLUDING ESTIMATED FUNDING	1,873,790.00	-	1,873,790.00	760637.95	2,634,427.95	

5310 Active Grant Balance 5310-		Total Funding	Match Funding	
5310 Funding (5310-2019-Yuma County-00079)	2019-0079			
5310 - Travel Training Year One	-	-	-	80/20
5310 - Travel Training Year Two	-	-	-	80/20
TOTAL 5310 FUNDING	-	-	-	

FUNDING SOURCES	Total Funding	Match Funding
STP	312,459.09	9,877.27
FTA 5307	3,377,731.18	1,864,350.30
ADOT 5311	1,873,790.00	760,637.95
ADOT 5310	-	-
TOTAL YCIPTA FEDERAL FUNDING	5,563,980.27	2,634,865.51



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

July 21, 2022

Discussion and Action Item 7

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the YCIPTA Shelter and Bus Stop
permit status report.

Requested Action: N/A

Background and Summary: Current status of the bus top shelter permit for the shelter install at the Foodbank is still ongoing and should be permitted soon.

Staff also met with Joel Olea, City of Yuma and Mike Fisher, City of Yuma to discuss what areas that they could assist in and a couple of locations that could utilize 2 of the shelters. The locations are on 24th st and 8th Ave. One of the locations the City owns that property. They have also offered assistance in having one of their contractors place the shelters at YCIPTA's expense. They will be getting us quotes in the near future. We are going to provide them with 10 other location to review. If all of the remaining shelters (8) are not installed by October they will need to be relocated to another location.

Financial Impacts: N/A

Budgeted: Yes

Recommended Motion N/A

Legal Counsel Review: N/A

Attachments: N/A

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read "Shelly Kreger", with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director



June 2022 - YCAT

The following information is based on the services and analyses performed by Solutions for Transit for YCIPTA for the month of June 2022.

Solutions for Transit completed its monthly review and sent a final review document to YCIPTA staff on July 07, 2022.

OPERATIONS

Fixed Route

Following are the actual miles and hours reported by the contractor vs. scheduled:

	Reported	Scheduled	Difference
Revenue Hours	3,140.9	3,129.7	11.2
Total Hours	3,419.9	3,444.8	(24.9)
Revenue Miles	67,641	65,639	2,002
Total Miles	74,266	72,842	1,424
Passengers per Revenue Hour		6.6	
Passengers per Revenue Mile		0.3	

Demand Response

Following are the actual miles and hours:

Revenue Hours	310.3
Total Hours	424.6
Revenue Miles	5,769
Total Miles	8,391
Average Weekday Revenue Hours	14.0
Passengers per Revenue Hour	0.0
Passengers per Revenue Mile	0.0

OPERATIONS DATABASE

Analysis of Contractor Invoice Data for Accuracy: Solutions for Transit reviewed the Total Miles and Hours by Day and Miles and Hours Reports to determine if there are entries that seemed high or low. We are using a 5% tolerance to determine if the entries need to be corrected or commented.

There were **36** entry errors, **8** GFI errors (information classified incorrectly in GFI), **0** time overlaps, **13** fixed route vs. GFI errors, and **8** unreported roadcalls.

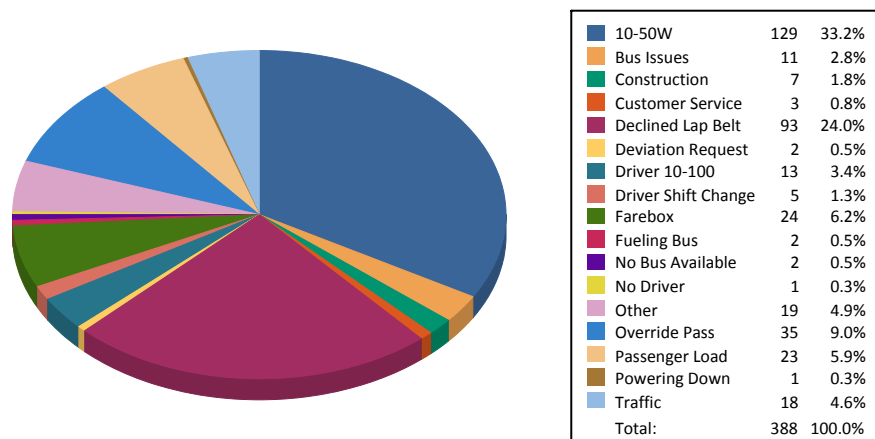
These errors were corrected before we submitted a final review to YCIPTA for billing authorization purposes.

Late to First Stop: There were **178** occurrences where the operator was late to the first stop by 5 minutes or more, resulting in **20 hours 13minutes** of delayed service.

Logging Out Early: There were **1** occurrences where the operator logged off before the end of revenue service totaling **0 hours 18 minutes** of unaccounted revenue time.

Delays: During the month of June, **388** delays were reported by the contractor. The average delay was **4** minutes. The delays are broken down as follows:

Delays by Category



Customer Comments: During the month of June, **2** complaints were called in. Of these the contractor followed up on **2**. In addition, **0** commendations were called in.

MAINTENANCE

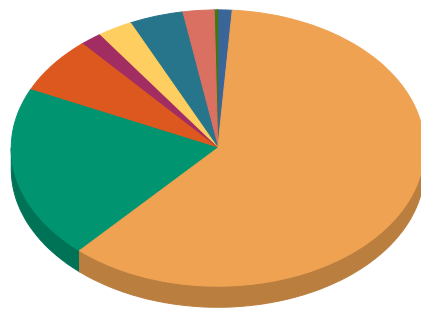
PMIs Completed: There were **19** PMIs completed during the month of June. Of these, **0** were completed late based on the information entered into The Reporting Solution.

Roadcalls: There were 15 roadcalls/bus exchanges for the month of June.

- o **13** of these are roadcalls as defined by NTD (the bus did not complete its scheduled service)
- o **7,696** miles between roadcalls as defined by NTD
- o The industry standard for miles between roadcalls is 6,000 miles

Work Orders Created:

Work Orders by Type



Bus Exchange	3	1.1%
DVIR Defect	172	60.6%
Farebox	58	20.4%
PMI	19	6.7%
PMI Defect	4	1.4%
Pullout Complaint	8	2.8%
Roadcall	12	4.2%
Safety Inspection	7	2.5%
Safety Inspection Defect	1	0.4%
Total:	284	100.0%

Open Work Orders:

There were **1,500** open work orders.

REPORTS

Monthly Reports: The following Monthly Reports are attached:

- o Fixed Route Operating Summary - Systemwide
- o Ridership and Fares
- o Miles and Hours by Route
- o On Call Operating Summary
- o PMIs Completed

IT SUPPORT

Back-up: Solutions for Transit is backing up the data entered into The Reporting Solution daily. It is being placed on the Solutions for Transit home server in Lodi.



OPERATING SUMMARY - Systemwide Fiscal Year 2022

Systemwide

	Quarter				Quarter				Quarter				Quarter				YTD
	Jul-21	Aug-21	Sep-21	Qtr Total	Oct-21	Nov-21	Dec-21	Qtr Total	Jan-22	Feb-22	Mar-22	Qtr Total	Apr-22	May-22	Jun-22	Qtr Total	
Weekday Ridership	14,731	18,993	21,330	55,053	22,267	23,339	22,485	68,091	21,932	22,825	27,179	71,935	25,064	23,908	19,182	68,154	263,234
Saturday Ridership	1,678	1,361	1,383	4,422	2,104	1,868	1,670	5,642	1,760	1,851	1,904	5,515	2,080	1,613	1,559	5,252	20,831
Total Ridership	16,409	20,354	22,713	59,475	24,371	25,207	24,155	73,733	23,692	24,676	29,083	77,450	27,144	25,521	20,741	73,406	284,065
Weekday Revenue Hours	2,885.5	2,930.4	2,830.9	8,646.9	2,855.7	2,646.7	2,909.9	8,412.4	2,708.7	2,562.5	3,096.6	8,367.8	2,844.2	2,839.6	2,933.7	8,617.5	34,044.5
Saturday Revenue Hours	258.1	205.4	206.5	670.1	278.6	222.6	166.3	667.6	221.9	221.4	221.3	664.6	255.5	206.5	207.2	669.3	2,671.6
Total Revenue Hours	3,143.7	3,135.8	3,037.5	9,317.0	3,134.3	2,869.4	3,076.3	9,079.9	2,930.7	2,783.9	3,317.9	9,032.5	3,099.7	3,046.1	3,140.9	9,286.7	36,716.2
Weekday Total Hours	3,141.9	3,228.9	3,127.7	9,498.4	3,161.1	2,934.4	3,167.6	9,263.2	3,000.1	2,836.4	3,408.6	9,245.0	3,146.8	3,134.7	3,188.7	9,470.2	37,476.8
Saturday Total Hours	286.6	227.8	229.2	743.6	314.3	249.8	185.7	749.8	247.8	247.1	247.1	742.0	285.9	229.1	231.2	746.3	2,981.7
Total Hours	3,428.5	3,456.7	3,356.9	10,242.1	3,475.5	3,184.2	3,353.3	10,013.0	3,247.9	3,083.5	3,655.7	9,987.1	3,432.7	3,363.9	3,419.9	10,216.5	40,458.6
Weekday Revenue Miles	61,370	62,206	60,885	184,461	61,080	56,693	61,742	179,515	58,304	55,040	66,178	179,522	61,885	61,942	63,331	187,158	730,656
Saturday Revenue Miles	5,278	4,202	4,240	13,720	5,695	4,563	3,489	13,747	4,608	4,597	4,602	13,807	5,361	4,285	4,310	13,956	55,230
Total Revenue Miles	66,648	66,408	65,125	198,181	66,775	61,256	65,231	193,262	62,912	59,637	70,780	193,329	67,246	66,227	67,641	201,114	785,886
Weekday Total Miles	67,356	69,063	67,917	204,336	68,061	63,251	67,514	198,826	64,775	61,190	73,241	199,206	68,639	68,541	69,358	206,538	808,906
Saturday Total Miles	6,009	4,793	4,809	15,611	6,571	5,195	3,949	15,715	5,237	5,220	5,228	15,685	6,095	4,846	4,908	15,849	62,860
Total Miles	73,365	73,856	72,726	219,947	74,632	68,446	71,463	214,541	70,012	66,410	78,469	214,891	74,734	73,387	74,266	222,387	871,766
# Operating Weekdays	22	22	21	65	21	20	23	64	20	19	23	62	21	21	22	64	255
# Operating Saturdays	5	4	4	13	5	4	3	12	4	4	4	12	5	4	4	13	50
# Total Operating Days	27	26	25	78	26	24	26	76	24	23	27	74	26	25	26	77	305
Avg Weekday Ridership	669.6	863.3	1,015.7	847.0	1,060.3	1,166.9	977.6	1,063.9	1,096.6	1,201.3	1,181.7	1,160.2	1,193.5	1,138.5	871.9	1,064.9	1,032.3
Avg Saturday Ridership	335.6	340.3	345.8	340.2	420.8	467.0	556.7	470.2	440.0	462.8	476.0	459.6	416.0	403.3	389.8	404.0	416.6
Avg Daily Ridership	607.7	782.8	908.5	762.5	937.3	1,050.3	929.0	970.2	987.2	1,072.9	1,077.1	1,046.6	1,044.0	1,020.9	797.7	953.3	931.4
Wkday Ridership/Rev Hr	5.1	6.5	7.5	6.4	7.8	8.8	7.7	8.1	8.1	8.9	8.8	8.6	8.8	8.4	6.5	7.9	7.7
Sat Ridership/Rev Hr	6.5	6.6	6.7	6.6	7.6	8.4	10.0	8.5	7.9	8.4	8.6	8.3	8.1	7.8	7.5	7.8	7.8
Avg Weekday Rev Hours	131.2	133.2	134.8	133.0	136.0	132.3	126.5	131.4	135.4	134.9	134.6	135.0	135.4	135.2	133.3	134.6	133.5
Avg Saturday Rev Hours	51.6	51.4	51.6	51.5	55.7	55.7	55.4	55.6	55.5	55.4	55.3	55.4	51.1	51.6	51.8	51.5	53.4
Avg Weekday Rev Miles	2,790	2,828	2,899	2,838	2,909	2,835	2,684	2,805	2,915	2,897	2,877	2,896	2,947	2,950	2,879	2,924	2,865
Avg Saturday Rev Miles	1,056	1,051	1,060	1,055	1,139	1,141	1,163	1,146	1,152	1,149	1,151	1,151	1,072	1,071	1,078	1,074	1,105



RIDERSHIP AND FARES

Period: 6/1/2022 to 6/30/2022

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	552	186	0	50	26	285	87	17	0	19	5	0	8	5	12	208	25	8	1	28	0	1,493
Brown 3	59	119	68	39	14	103	53	1	0	3	0	0	6	1	6	13	2	2	3	15	0	421
Green 4	309	235	0	67	82	485	193	38	0	37	0	0	30	7	13	58	71	46	9	29	0	1,671
Green 4A	167	134	0	44	78	274	38	13	0	9	0	0	18	12	3	33	17	13	2	11	0	853
Blue 5	230	112	1	55	48	238	137	0	0	15	0	0	64	5	1	2	24	3	21	96	0	934
Purple 6	258	170	0	55	53	168	73	7	0	19	0	0	30	2	15	26	705	22	25	78	0	1,603
Gold 8	28	27	1	28	8	20	20	0	0	0	1	0	17	0	0	9	0	3	3	5	0	161
Silver 9	6	2	0	1	0	1	0	0	0	0	0	0	0	0	0	17	2	0	0	0	0	29
Turquoise 10	129	3	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	1	2	0	135
Yellow 95	6,293	3,241	0	465	203	1,249	617	130	0	262	2	0	84	71	27	529	241	27	39	227	1	13,441
Grand Total:	8,031	4,229	70	804	512	2,823	1,218	206	0	367	8	0	257	103	77	895	1,087	124	104	491	1	20,741

REVENUE:

Total Revenue: \$25,058.61
 Unclassified Revenue: \$803.47
 As a % of Total: 3.21%



TOTAL MILES AND HOURS BY ROUTE June 2022

Route	Revenue Hours	Non-Rev Hours	Total Hours	Revenue Miles	Non-Rev Miles	Total Miles
Orange Route 2	369.8	44.0	413.8	6,956	312	7,268
Brown Route 3	174.3	6.8	181.1	3,832	191	4,023
Green Route 4	298.3	13.5	311.8	4,983	222	5,205
Green Route 4A	241.7	13.3	255.0	4,255	201	4,456
Blue Route 5	264.6	5.5	270.1	6,306	256	6,562
Purple Route 6	510.3	37.5	547.9	11,104	746	11,850
Gold Route 8	68.3	19.8	88.0	2,104	641	2,745
Silver Route 9	30.7	48.7	79.4	1,140	1,418	2,558
Turquoise Route 10	73.4	10.6	84.0	3,223	169	3,392
Yellow Route 95	1,109.4	79.3	1,188.7	23,738	2,469	26,207

Totals for June 2022			
Total Hours	3,419.88	Total Miles	74,266
Revenue Hours	3,140.92	Revenue Miles	67,641
Non-Revenue Hours	278.97	Non-Revenue Miles	6,625



OPERATING SUMMARY - On-Call Fiscal Year 2022

	Quarter				Quarter				Quarter				Quarter				YTD
	Jul-21	Aug-21	Sep-21	Qtr	Oct-21	Nov-21	Dec-21	Qtr	Jan-22	Feb-22	Mar-22	Qtr	Apr-22	May-22	Jun-22	Qtr	
Weekday Ridership	523	532	590	1,644	623	554	627	1,804	596	576	741	1,913	767	597	631	1,994	7,356
Saturday Ridership	23	0	0	23	0	0	0	0	0	0	0	0	0	0	0	0	23
Total Ridership	546	532	590	1,667	623	554	627	1,804	596	576	741	1,913	767	597	631	1,994	7,379
Weekday Revenue Hours	243.6	227.5	237.7	708.8	284.5	240.0	254.8	779.4	257.5	247.9	321.3	826.7	346.1	309.8	308.5	964.4	3,279.3
Saturday Revenue Hours	12.1	8.2	7.8	28.1	9.3	6.6	9.5	25.4	8.7	7.1	24.4	24.4	5.9	2.7	1.8	10.3	88.2
Total Revenue Hours	255.7	235.6	245.5	736.8	293.8	246.6	264.3	804.8	266.2	256.5	328.4	851.1	352.0	312.5	310.3	974.8	3,367.4
Weekday Total Hours	354.3	339.3	327.7	1,021.3	396.2	330.0	356.8	1,083.1	356.2	338.4	435.3	1,129.8	448.9	426.9	421.1	1,296.8	4,531.0
Saturday Total Hours	17.7	10.8	12.4	40.8	15.9	10.0	12.2	38.2	12.2	11.4	10.1	33.8	8.9	5.3	3.5	17.8	130.5
Total Hours	372.0	350.2	340.0	1,062.2	412.2	340.1	369.1	1,121.3	368.4	349.8	445.4	1,163.6	457.8	432.2	424.6	1,314.6	4,661.6
Weekday Revenue Miles	4,222	4,065	4,143	12,430	4,948	4,402	4,644	13,994	4,755	4,467	5,850	15,072	5,840	5,268	5,752	16,860	58,356
Saturday Revenue Miles	167	91	80	338	106	93	148	347	180	97	82	359	65	33	17	115	1,159
Total Revenue Miles	4,389	4,156	4,223	12,768	5,054	4,495	4,792	14,341	4,935	4,564	5,932	15,431	5,905	5,301	5,769	16,975	59,515
Weekday Total Miles	6,856	6,713	6,316	19,885	7,757	6,774	7,210	21,741	7,480	6,749	8,632	22,861	8,391	7,985	8,322	24,698	89,185
Saturday Total Miles	323	176	152	651	208	236	250	694	302	192	144	638	135	115	69	319	2,302
Total Miles	7,179	6,889	6,468	20,536	7,965	7,010	7,460	22,435	7,782	6,941	8,776	23,499	8,526	8,100	8,391	25,017	91,487
# Operating Weekdays	22	22	21	65	21	20	23	64	20	19	23	62	21	21	22	64	255
# Operating Saturdays	5	3	4	12	4	4	3	11	3	3	4	10	4	3	2	9	42
# Total Operating Days	27	25	25	77	25	24	26	75	23	22	27	72	25	24	24	73	297
Avg Weekday Ridership	23.8	24.2	28.1	25.3	29.7	27.7	27.3	28.2	29.8	30.3	32.2	30.9	36.5	28.4	28.7	31.2	28.8
Avg Saturday Ridership	4.6	0.0	0.0	1.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5
Avg Daily Ridership	20.2	21.3	23.6	21.7	24.9	23.1	24.1	24.1	25.9	26.2	27.4	26.6	30.7	24.9	26.3	27.3	24.8
Wkday Ridership/Rev Hr	2.1	2.3	2.5	2.3	2.2	2.3	2.5	2.3	2.3	2.3	2.3	2.3	2.2	1.9	2.0	2.1	2.2
Sat Ridership/Rev Hr	1.9	0.0	0.0	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.3
Trips per Rev Hour	2.1	2.3	2.4	2.3	2.1	2.2	2.4	2.2	2.2	2.2	2.3	2.2	2.2	1.9	2.0	2.0	2
Avg Weekday Rev Hours	11.1	10.3	11.3	10.9	13.5	12.0	11.1	12.2	12.9	13.0	14.0	13.3	16.5	14.8	14.0	15.1	12.9
Avg Saturday Rev Hours	2.4	2.7	1.9	2.3	2.3	1.6	3.2	2.3	2.9	2.9	1.8	2.4	1.5	0.9	0.9	1.1	2.1
Avg Weekday Rev Miles	192	185	197	191	236	220	202	219	238	235	254	243	278	251	261	263	229
Avg Saturday Rev Miles	33	30	20	28	27	23	49	32	60	32	21	36	16	11	9	13	28
Rev Miles per Rev Hr	17.2	17.6	17.2	17.3	17.2	18.2	18.1	17.8	18.5	17.8	18.1	18.1	16.8	17.0	18.6	17.4	17.7



PMIs COMPLETED

Period: 6/1/2022 - 6/30/2022

Bus #	Interval	Mileage at Previous PMI	Mileage at PMI	Miles Since Last PMI	On-Time	PMI
200	6000 miles	293,608	299,076	5,468	On Time	A-4
201	6000 miles	293,536	299,659	6,123	On Time	A-3
202	6000 miles	186,280	191,707	5,427	On Time	A-3
204	6000 miles	190,341	195,938	5,597	On Time	A-5
205	6000 miles	179,330	184,764	5,434	On Time	B
206	6000 miles	159,538	165,125	5,587	On Time	A-2
207	6000 miles	6,430	12,119	5,689	On Time	A-3
208	6000 miles	632	6,107	5,475	On Time	A-2
209	6000 miles	664	6,104	5,440	On Time	A-2
212	6000 miles	0	628	0	Early	A-1
251	6000 miles	7,053	12,490	5,437	On Time	A-3
300	4000 miles	151,169	154,839	3,670	On Time	C
301	4000 miles	153,614	157,262	3,648	On Time	A-3
303	4000 miles	47,812	51,517	3,705	On Time	A-2
350	4000 miles	102,597	106,339	3,742	On Time	A-4
351	4000 miles	104,287	108,217	3,930	On Time	A-8
351	4000 miles	108,217	112,141	3,924	On Time	B-2
1101	4000 miles	81,308	85,040	3,732	On Time	A-7
1102	4000 miles	76,971	80,771	3,800	On Time	A-3

PMIs Completed: 19

On Time: 18 94.7%

Early: 1 5.3%

Late: 0 0.0%

Note: "On Time" is based on mileage not days.



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

Transit Directors Report July2022

- Bi-weekly meetings regarding the Hotel Del Sol project with the City of Yuma, SPS+ Architects and other stakeholders.
- Attended a ZOOM meeting with the City of Yuma, FTA and other regarding updates on the Hotel Del Sol project.
- Update of corrective action on the Triennial Review. I submitted a request to FTA for a 45-day extension on the items that where due on July 8, 2022. The extension waws granted.
- Update on the Financial Managers position. Veronica Baysinger was terminated. I have made the decision to place Carol Perez, Operations Manager into that roll, which is a lateral pay move. Carol is already been trained and is doing payroll and bank reconciliations. Between Chona Medel and myself we will train her on the rest. We will be posting for Carols position which will be reconfigured slightly to an Operations Manager/Maintenance Oversight position. We will continue having the two clerks preparing AR/AP with oversight from Carol and myself. They have been doing a great job and the segregation of duties is better this way.
- Met with Jerom with Safety Vision to get a quote on camera installation on the newer small vehicles.
- Working on the FTA grant for FY22-24, it is in its 1st review.



RIDERSHIP AND FARES

Period: 6/1/2021 to 6/30/2021

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	542	265	1	50	27	275	53	5	0	36	2	89	4	2	5	102	23	9	13	54	0	1,489
Brown 3	99	64	46	19	18	73	19	0	0	12	0	15	3	0	0	12	0	1	11	23	1	335
Green 4	312	285	5	98	52	384	89	12	0	31	0	59	6	2	17	11	74	48	10	30	0	1,480
Green 4A	160	122	0	40	46	214	36	3	0	29	1	30	0	10	10	22	22	5	24	28	0	750
Blue 5	194	218	1	52	58	251	81	0	0	21	0	36	5	0	0	0	23	0	42	43	0	939
Purple 6	259	223	0	60	43	171	17	12	0	64	0	27	3	0	0	1	622	0	48	52	0	1,502
Gold 8	33	23	11	13	5	17	8	0	0	6	0	6	7	0	0	13	2	0	2	9	0	133
Silver 9	1	1	0	0	0	0	0	0	0	0	0	1	0	0	0	4	1	0	0	0	0	8
Turquoise 10	165	3	1	0	0	0	0	0	0	20	0	0	0	0	0	0	0	0	1	0	0	188
Yellow 95	4,785	2,749	1	306	191	997	286	70	0	202	5	333	46	43	23	50	140	20	88	230	1	10,246
Grand Total:	6,550	3,953	66	638	440	2,382	589	102	0	421	8	596	74	57	55	215	907	83	239	469	2	17,070

REVENUE:

Total Revenue: \$20,975.63
 Unclassified Revenue: \$624.32
 As a % of Total: 2.98%



RIDERSHIP AND FARES

Period: 6/1/2022 to 6/30/2022

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
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Gold 8	28	27	1	28	8	20	20	0	0	0	1	0	17	0	0	9	0	3	3	5	0	161
Silver 9	6	2	0	1	0	1	0	0	0	0	0	0	0	0	0	17	2	0	0	0	0	29
Turquoise 10	129	3	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	1	2	0	135
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REVENUE:

Total Revenue: \$25,058.61
 Unclassified Revenue: \$803.47
 As a % of Total: 3.21%