



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

### NOTICE AND AGENDA OF THE REGULAR MEETING THE BOARD OF DIRECTORS OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

**MONDAY, September 26, 2022 – 1:30 PM**  
**Yuma County Department of Development Services – Aldrich Hall**  
**2351 West 26<sup>th</sup> Street -- Yuma, AZ, 85364**

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

**Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

**CALL TO PUBLIC:** The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Carmen Juarez - Chairman - City of Somerton, Ralph Velez – Vice Chairman - City of San Luis,  
Jay Simonton Sec/Treas– City of Yuma, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Eric Holland – Cocopah Tribe, Ian McGaughey – Yuma County,  
Susanna M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

**CONSENT CALENDAR:** The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the July 25, 2022 regular session minutes. Action required. Pg. 3

**PROGRESS REPORTS:**

1. Operations Manager Report/Maintenance Update– Shane Bollar, General Manager – RATP Dev. *No action required.*
2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 12
3. Financial Report – Carol Perez, YCIPTA Financial Services Manager. *No action is required.* Pg. 32

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

**EXECUTIVE SESSION:**

1. Discussion regarding Financial Sustainability Committee recommendations. This matter is brought in executive session pursuant to A.R.S. § 38-431.03(A)(4)

Chairman adjourns Executive Session and reconvenes Regular Session.

**DISCUSSION & ACTION ITEMS:**

1. Discussion and or action regarding Financial Sustainability Committee recommendations. Action may be required.
2. Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required. Pg. 38

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

October 24, 2022

**ADJOURNMENT**

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Carmen Juarez - Chairman - City of Somerton, Ralph Velez – Vice Chairman - City of San Luis,  
Jay Simonton Sec/Treas– City of Yuma, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Eric Holland – Cocopah Tribe, Ian McGaughey – Yuma County,  
Susanna M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting session on Monday, July 25, 2022 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Vice Chair, Mr. Ralph Velez called the meeting to order at 1:31 P.M.

**Members Present:**

Ralph Velez/City of San Luis/Vice Chair  
Jay Simonton/City of Yuma/Secretary/Treasurer  
Brian Golding, Sr./Quechan Tribe  
Susanna M. Zambrano/Arizona Western College  
Michael Sabath/Northern Arizona University  
Eric Holland/Cocopah Tribe  
Ian McGaughey/Yuma County

**Members Absent:**

Carmen Juarez/ City of Somerton/Chair  
Richard Marsh/Town of Wellton

**Others Present:**

Shelly Kreger/YCIPTA/Transit Director  
Carol Perez/YCIPTA/Transit Operations Manager  
Lorena Sanchez/YCIPTA/Clerk II  
Shane Bollar/RATP DEV/General Manager  
Anabel Terran/RATP DEV/Operations Manager  
Jennifer Shields/HeinfieldMeech/Audit Partner

The Pledge of Allegiance was led by Dr. Sabath.

**CALL TO PUBLIC:**

**No. 1: Eugene Doten**

Mr. Doten stated he obtained more pictures, in regards to the matter brought up in the previous board meeting; people lingering around his property and leaving trash. Mr. Doten recommended people use the stop across the street.

Mr. Doten stated he is developing the property and would like a trash can placed in the area for waiting passengers.

**No. 2: Raul Guzman**

Mr. Guzman stated his disappointment in the Brown route being discontinued, although he does understand the ridership does not meet the demand needed. He is aware that there are only several passengers that rely solely on this form of transportation. Mr. Guzman stated they will be left in a hardship having to wait several hours in between runs.

Mr. Guzman hopes there can be some modifications or changes made to keep service in that area even if it is in a limited way.

**No. 3: Blanca Olea OnCall Passenger**

Ms. Olea stated she has to wait an excessive amount of time to be picked up for her return home when

she schedules for an hour pick up. Ms. Olea stated she requests an hour and is left waiting longer.

Mr. Velez notified Ms. Olea that staff would look into her concern and get back to her.

#### **No. 4 Tuifua Yvette Wooden**

Ms. Wooden stated her mother is extremely disabled and requires a lift to be transported. Ms. Wooden stated she does not have a vehicle that can accommodate the transportation of her mother. Ms. Wooden stated with the Brown Route being discontinued she will not be able to schedule her mother during the service hours due to the extreme time gap.

#### **CONSENT CALENDAR:**

**No 1: Adopt the June 27, 2022 regular session minutes. Action required.**

**Motion (McGaughey/Simonton): To approve as presented.**

**Voice Vote: Motion Carries, 7-0 with Mr. Marsh and Ms. Juarez being excused.**

#### **DISCUSSION & ACTION ITEMS:**

**No. 1: Discussion and or action regarding the YCIPTA FY2021 Annual Comprehensive Financial Report (ACFR). Jennifer Shields, CPA, CGFM from Heinfeld & Meech will present. Action required.**

Ms. Jennifer Shields stated she would be presenting June 30, 2021's audit report. Ms. Shields explained there are three (3) main categories in this report, which are the Financial Report, Management Letter, and Communication to Governance.

Ms. Shields explained the Financial Report which contains a modified opinion which is the best opinion to receive for this type of report. Ms. Shields noted in the footnote of the report the required statements, schedules and disclosures are listed as a requirement to receiving federal dollars. Ms. Shields stated in the Government Standard Report no deficiencies were found.

Ms. Shields explained under the Single Audit performed there are two (2) reports made, one (1) being the Government Audit Standards Report performed where there were no deficiencies found. Ms. Shields stated the second report would be the Compliance Report where one (1) deficiency was found it being a material weakness and an instance of noncompliance. Ms. Shields described Catalog of Federal Domestic Assistance (CFDA) 20.507 and 20.509 as the programs with deficiencies in procurement. Ms. Shields noted the deficiency were due to an expired contract or not going out to bid in accordance to guidelines. Ms. Shields stated that the vendor was cited and management prepared a corrective action plan. Ms. Shields stated prior findings were resolved and timeliness had improved significantly.

Ms. Shields stated that due to Covid filing extensions, allowed by government, YCIPTA filings met previous deadlines. Ms. Shields warned that all extensions have been exhausted and all federal filing deadlines will revert back to March 31st.

Ms. Shields stated the Management Letter has minor corrections needed. Ms. Shields suggested more transparency regarding board meeting minutes, she explained they should be more accessible to the public, and not only found in the previous meeting packet. Ms. Shields stated it should have its own link in the website.

Ms. Shields suggested to work on the grant reimbursements timeliness, due to past months being reported three (3) months late at times.

Ms. Shields concluded with the Communications Report which had no disagreements in practices, no adjustments needed, and no difficulties performing audits.

Mr. McGaughey requested clarification as to which minutes they wanted posted separately.

Ms. Shields explained on the YCAT website prior to 2020 there was a separate column linking the approved minutes separately. Ms. Shields stated this would make it easier to find the minutes if approved in a later meeting.

Ms. Kreger stated the minutes were being posted monthly and they were being sent to the wrong link resulting in the minutes not being available. Ms. Kreger stated the problem has been identified and can be fixed.

**Motion (Golding/Sabath) To approve YCIPTA FY2021 Annual Comprehensive Financial Report (ACFR).**

**Voice Vote: Motion carries, 7-0 with Mr. Marsh and Ms. Juarez being excused**

**No. 2: Discussion and or action regarding replacement of the City of Somerton representative of the YCIPTA Board of Directors. No action required.**

Mr. Velez stated Ms. Carmen Juarez was not present.

Ms. Kreger stated Ms. Juarez is the Interim City Manager at the moment and is not sure if she will become permanent but Ms. Juarez was expected to be in attendance.

Mr. Velez stated we will expect her at the next meeting.

Mr. McGaughey stated Mr. Jerry Cabrera is still City Manager until August 4th, so it's possible Ms. Juarez will not take over this week. Mr. McGaughey stated from past experience Ms. Juarez is fantastic to work with.

No action taken; No action required.

**No. 3: Discussion and or action regarding the NAU Withdrawal Resolution requesting resignation from the YCIPTA. Action required.**

Dr. Sabath stated Northern Arizona University (NAU) has submitted a request to depart from the YCIPTA Board and hopes to get approval from lawyers. Dr. Sabath informed that although he wasn't sure if all monies had been paid, he does know they have been approved.

Dr. Sabath praised the YCAT for the excellent service provided even through all of its limitation. Dr. Sabath stated that although NAU is not dependent on YCAT transportation, he acknowledges the contribution to the community.

**Motion (McGaughey/Golding): To approve NAU's Withdrawal Resolution requesting resignation from the YCIPTA.**

**Voice Vote: Motion Carries, 7-0 with Mr. Marsh and Ms. Juarez being excused.**

Dr. Sabath declared he would be leaving and as he would abstain from all other votes going forward.

Dr. Sabath left meeting at 1:54pm.

**No. 4: Discussion and or action regarding the Updated Cocopah MOU Exhibit A for FY2022-2023. Action required.**

Ms. Kreger explained every year the memorandum of understanding (MOU) for Cocopah Indian Tribe is revised and modified as well as with Quechan Indian Tribe. The new amount due for the Cocopah Tribe would come to \$40.58 per revenue hour for route Purple 6A coming to \$239,219.10 annually.

Mr. Holland stated he had just joined the Cocopah Tribe back in February. Mr. Holland stated Cocopah Tribe had not received any Federal Transit Administration (FTA) funds or filed to receive funding. Mr. Holland reassured that he is working hard to complete the task to receive funding.

**Motion (Simonton/Zambrano): To approve Cocopah MOU Exhibit A for FY2022-2023.**

**Voice Vote: Motion Carries, 6-0 with Mr. Marsh and Ms. Juarez being excused**

**No. 5: Discussion and or action regarding the Second Amendment to the Memorandum of Understanding between YCIPTA and AWC. Action required.**

Ms. Kreger stated the MOU with Arizona Western College (AWC) was updated with regards to language in the contract for the Silver Route and the removal of NightCat. Ms. Kreger stated the amount was adjusted to \$127,505.00.

Mr. Velez stated that he was not present from the previous board meeting and inquired if there had been an increase in dues for AWC.

Ms. Kreger confirmed.

**Motion (McGaughey/Holland): To approve the Second Amendment to the Memorandum of Understanding between YCIPTA and AWC.**

**Voice Vote: Motion carries, 6-0 with Mr. Marsh and Ms. Juarez being excused**

**No. 6: Discussion and or action regarding the FY2023 Capital and Operating Budget Amendment. Action required.**

Ms. Kreger stated she requested a report from Solutions to investigate the ridership for Yellow Route 95-5 and 95-6 to determine if cuts could be made. Ms. Kreger informed no cuts had been decided as of yet.

Ms. Kreger stated Greyhound has contributed \$184,816.00 of in-kind services.

Mr. McGaughey inquired as to the previous Greyhound match amount.

Ms. Kreger stated it was almost \$400,000.00.

Ms. Kreger explained with this additional match and shaving expenses (from reduced fuel and advertising), we were able to lower the deficit in cash match to \$34,000.00. Ms. Kreger reassured she will continue to look for more ways to cut expenses.

Mr. Velez asked if we could look into helping the Fortuna Foothills area residents with transportation; whether it being us or a different organization.

Ms. Kreger agreed.

Ms. Zambrano asked if Greyhound would continue to help with future match.

Ms. Kreger stated Greyhound does not commit but expect to. Ms. Kreger added if Greyhound can boost their trips, it would be a bigger match.

Mr. Velez asked what would determine the rise in Greyhound trips.

Ms. Kreger stated demand would be a factor.

Mr. Golding inquired as to what the 5307 funding (\$582,110.00 on page 141) would be used for. Mr. Golding stated that it stated facility and inquired if it was in reference to the new building.

Ms. Kreger clarified it is used as the funding for the Hotel Del Sol project with City of Yuma.

Mr. Golding asked if the plan is to budget for next year's full expenditure.

Mr. Simonton confirmed.

Ms. Zambrano inquired if it was possible to shave more from the budget.

Ms. Kreger stated there are old grants that can be closed out by using the funding. Ms. Kreger further stated that more money coming in would be of greater assistance.

Ms. Kreger stated advertising posts are being offered through our bus stop locations and the process would be taken over completely by YCIPTA, not a third-party agency like before. Ms. Kreger explained all advertising material and design would be provided by the customer and the amount paid for the advertising will be collected in total by YCIPTA, ranging from \$300-\$400 per month.

**Motion (Zambrano/McGaughey): To approve the FY2023 Capital and Operating Budget Amendment**

**Voice Vote: Motion Carries, 6-0 with Mr. Marsh and Ms. Juarez being excused**

**No. 7: Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required.**

Ms. Kreger advised that Mr. Doug Nicholls is in talks with the Yuma County Food Bank in regards to placement of the new bus stop and should be approved soon. Ms. Kreger stated she has met with Mr. Mike Fisher and Mr. Joel Olea from City of Yuma, in regards to working together and providing contractors for placing new bus shelters on 24<sup>th</sup> Street and 8<sup>th</sup> Avenue as well as other locations.

Ms. Kreger stated we will have a remainder of eight (8) bus shelters stored in the City yard that will need to be moved by the end of October. Ms. Kreger informed that ten (10) shelter locations will be provided to the City by the end of the week for placement.

Mr. Golding asked if the stop on 1<sup>st</sup> Street and Gila Street had been discontinued.

Ms. Kreger stated it is temporarily discontinued.

Mr. Golding questioned what is a discontinued stop.

Ms. Perez explained a temporarily discontinued sign is posted to give notice to the community and give them time to adjust.

Mr. Golding acknowledged the notice is temporary but the stop is permanently removed.

Mr. Kreger stated the stop is being monitored, due to the complaint, by a road supervisor and there hasn't been much activity or litter in the area but a trash can may be beneficial.

Mr. Golding inquired as to how the City of Yuma will comply with the bidding process for contractual work.

Ms. Kreger stated they would follow YCIPTA's bidding procedures.

Mr. Simonton stated the three procured companies will all go out and bid for each job site. Mr. McGaughey added all companies aligned with City of Yuma have concrete and construction experience and can meet the standards needed.

Mr. Golding inquired if said contractors are a Disadvantage Business Enterprise (DBE).

Mr. Simonton stated he is unsure and will check with the companies.

Mr. Golding stated he would like to comply with the DBE plan set in place but give all qualified contractors a chance to bid.

No action taken; No action required.

**No. 8: Discussion and or Action regarding the timeline for new Operations and Maintenance Facility. No action required. NO UPDATES**

No action taken; No action required.

**PROGRESS REPORTS:**

**No. 1 Operations Manager Report/Maintenance Update– Shane Bollar, General Manager – RATP Dev. *No action required.***

Ms. Kreger introduced Mr. Shane Bollar as the new RATP DEV General Manager

Mr. Bollar stated he was happy to fill the position and had six (6) years transit experience and twenty years management experience. Mr. Bollar added he is still in the evaluation and learning stage, his first action was promoting a driver to a road supervisor to assist with customer service in the field.

Ms. Kreger presented Ms. Anabel Teran to discuss issues and comments brought up in the previous meeting.

Ms. Teran stated that the policy of passengers only being allowed five (5) bags on the bus is due to safety protocols and a Rider Alert will be posted on the buses to remind passengers of the safety rules.

Ms. Teran followed up about the complaint made in regards to the driver breaking passengers' groceries and explains she spoke to the driver and he was unaware of any such instance. The driver recalled assisting the passenger to her door, which is all that is allowed.



Ms. Teran explained the service is only intended to transport the customer to and from the entrance of their destinations due to guidelines and safety regulations. Ms. Teran informed a meeting was arranged with OnCall drivers to set boundaries and comply with safety regulations, to provide consistent services to passengers.

Ms. Teran stated she only recalls one complaint from Ms. Olea and if there were more, they did not reach her.

Ms. Teran addressed the complaint about waiting an extended amount of time for OnCall pick-ups and explains the window time arrangement to accommodate the number of passengers. Ms. Teran noted the ability passengers have to call and advise when they are ready giving the chance to make earlier arrangements when possible. Ms. Teran acknowledged the difference in wait times from now and during earlier Covid times; routes were reduced and driver availability.

Ms. Teran stated she spoke to driver, Mr. Juan Saenz, in regards to why an OnCall passenger would feel intimidated by him. Mr. Saenz recalled the passenger would refer to him as "mijo", which is a term of endearment, and does not understand why the passenger would feel intimidated.

Ms. Blanca Olea stated the driver is trying to protect himself and his statements are false, she exclaimed she never referred to him as "mijo". Ms. Olea confronted the driver regarding him breaking and tossing her groceries and he denied it and left.

Ms. Zambrano stated she understands managing several departments and the questionability of certain situation may arise but hopes as an organization serving the public should drive to go above and beyond should be the overall goal. Ms. Zambrano questioned what are the circumstances that determine whether the driver feels the drive to exceed expectations or to limit themselves.

Ms. Zambrano requested the record of complaints towards driver mentioned in previous meeting be presented to the Board.

Ms. Zambrano recommended looking into finding better ways to reduce wait times for passengers, and better estimated time of arrival (ETA) communication from drivers.

Mr. Bollar stated the service is to assist passengers to a limit and worries exceeding those limitations will result in the passengers expecting more which poses a problem when drivers refuse.

Mr. Bollar responded to Ms. Olea, stating it was Ms. Ofelia's comment not hers.

Ms. Teran stated the one (1) hour wait time is derived from the fixed routes.

Ms. Perez agreed the hour window is in compliance to the ADA guidelines on reflecting the fixed route and matching the wait time on the OnCall. Ms. Perez explained with majority of the fixed routes run on an hour loop it creates an hour wait time. Ms. Perez stated with the hour window it allows the service to accommodate all passengers and cannot guarantee an exact pick-up time.

Mr. Golding stated that was the purpose of the NextBus on the fixed route.

Ms. Perez agreed but justifies it would not work for the OnCall.

Mr. Golding stated the purpose was to be able to locate all vehicles. Mr. Golding added the goal was to have the resources to be efficient in tracking the bus and being able to obtain the information effortlessly.

Mr. Golding stated unfortunately we do not have those resources.

Mr. Golding inquired as to the complaint filing process.

Ms. Kreger explained all complaints are logged, and submitted by front office staff. She continued to state dispatch is not authorized to take or log those calls during regular business hours instead they can only redirect the calls to the front office.

Mr. Golding questioned what the follow up process is.

Ms. Kreger stated Ms. Teran is notified of a complaint and has three days to follow up and resolve the issue.

Mr. Golding asked Ms. Teran if several months of complaints were reviewed.

Ms. Teran confirmed.

No action taken; No action required.

**No. 2 Transit Director Report/Financial Report – Shelly Kreger, YCIPTA Transit Director. No action is required.**

Ms. Kreger presented the Operations Report as contained in the member packet.

Mr. Golding inquired if having 1,500 open work orders was normal.

Ms. Kreger explained the work orders are closed out by YCIPTA staff and does need to be purged. Ms. Kreger stated further information in regards to this will be stated in the report.

Mr. Velez inquired as to what the finding in the audit report of \$250,000.00 was intended for.

Ms. Kreger informed she does not recall and will further investigate.

Mr. Golding inquired which contract was expired and cited in the audit report.

Ms. Kreger stated Big Cat Advertising's contract had expired and an extension was not given nor a new bid was made.

Ms. Kreger presented the Transit Director Report as contained in the member packet.

No Action taken; No action required

**No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. No action is required.**

Ms. Perez presented the report as contained in member packet.

No action taken; No action required.

**No. 2 Transit Director Report/Financial Report – Shelly Kreger, YCIPTA Transit Director. No action is required.**

Ms. Kreger presented the Financial Report as contained in member packet.

No action taken; no action required.

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

September 26, 2022

**ADJOURNMENT**

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:44 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this \_\_\_\_\_, 2022, Agenda Item \_\_\_\_\_.

\_\_\_\_\_  
Carol Perez, Board Secretary



# July 2022 - YCAT

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The following information is based on the services and analyses performed by Solutions for Transit for YCIPTA for the month of July 2022.

Solutions for Transit completed its monthly review and sent a final review document to YCIPTA staff on August 02, 2022.

## **OPERATIONS**

### **Fixed Route**

Following are the actual miles and hours reported by the contractor vs. scheduled:

	Reported	Scheduled	Difference
Revenue Hours	<b>2,901.8</b>	<b>2,894.9</b>	<b>6.9</b>
Total Hours	<b>3,164.6</b>	<b>3,185.7</b>	<b>(21.0)</b>
Revenue Miles	<b>62,088</b>	<b>60,705</b>	<b>1,383</b>
Total Miles	<b>68,134</b>	<b>67,392</b>	<b>742</b>
Passengers per Revenue Hour		<b>6.4</b>	
Passengers per Revenue Mile		<b>0.3</b>	

### **Demand Response**

Following are the actual miles and hours reported by contractor:

Revenue Hours	<b>232.7</b>
Total Hours	<b>310.9</b>
Revenue Miles	<b>3,868</b>
Total Miles	<b>5,593</b>
Average Weekday Revenue Hours	<b>11.4</b>
Passengers per Revenue Hour	<b>2.1</b>
Passengers per Revenue Mile	<b>0.1</b>

**OPERATIONS DATABASE**

**Analysis of Contractor Invoice Data for Accuracy:** Solutions for Transit reviewed the entries using a 5% tolerance to determine if the entries need to be corrected or commented. The Over/Under Report represents the **33** entries outside of the tolerance that were adequately commented to explain the difference. All others outside the tolerance were corrected.

There were **7** unreported roadcalls.

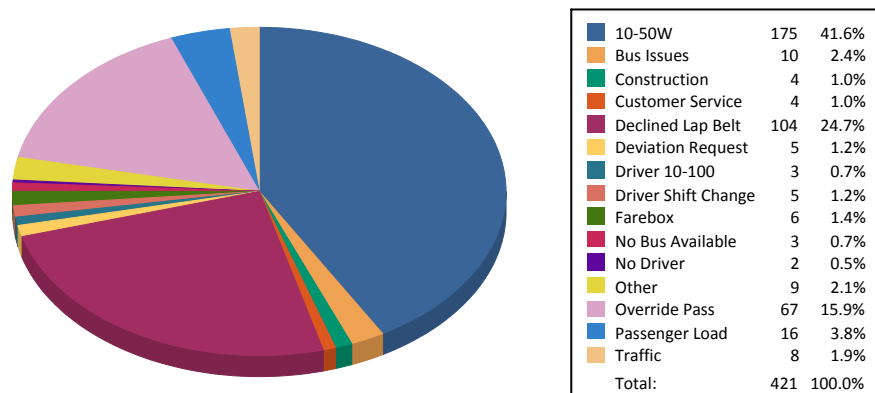
These errors were corrected before we submitted a final review to YCIPTA for billing authorization purposes.

**Late to First Stop:** There were **148** occurrences where the operator was late to the first stop by 5 minutes or more, resulting in **19 hours 13 minutes** of delayed service.

**Logging Out Early:** There were **3** occurrences where the operator logged off before the end of revenue service totaling **1 hour 0 minutes** of unaccounted revenue time.

**Delays:** During the month of July, **421** delays were reported by the contractor. The average delay was **2** minutes. The delays are broken down as follows:

**Delays by Category**



**Customer Comments:** During the month of July, **6** complaints were called in. Of these the contractor followed up on **6**. In addition, **1** commendation was called in.

**MAINTENANCE**

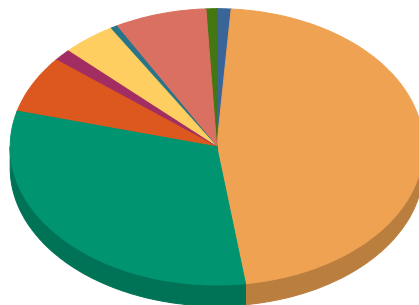
**PMIs Completed:** There were **17** PMIs completed during the month of July. Of these, **0** were completed late based on the information entered into The Reporting Solution.

**Roadcalls:** There were 22 roadcalls/bus exchanges for the month of July.

- o **15** of these are roadcalls as defined by NTD (the bus did not complete its scheduled service)
- o **5,033** miles between roadcalls as defined by NTD
- o The industry standard for miles between roadcalls is 6,000 miles

**Work Orders Created:**

**Work Orders by Type**



Bus Exchange	3	1.2%
DVIR Defect	121	46.7%
Farebox	81	31.3%
PMI	17	6.6%
PMI Defect	4	1.5%
Pullout Complaint	11	4.2%
Recall	1	0.4%
Roadcall	19	7.3%
Safety Inspection	2	0.8%
<b>Total:</b>	<b>259</b>	<b>100.0%</b>

**Open Work Orders:**

There were **0** open work orders.

**REPORTS**

**Monthly Reports:** The following Monthly Reports are attached:

- o Fixed Route Operating Summary - Systemwide
- o Ridership and Fares
- o Miles and Hours by Route
- o On Call Operating Summary
- o PMIs Completed

**IT SUPPORT**

Back-up: Solutions for Transit is backing up the data entered into The Reporting Solution daily. It is being placed on the Solutions for Transit home server in Lodi.

**WEBSITE MODIFICATIONS**

Solutions for Transit has streamlined the review process, making it easier for staff to locate and correct errors. A dashboard is now available, providing, at a glance, the status of all errors that need to be corrected. This dashboard can be viewed when opening the Operations View.



## OPERATING SUMMARY - Systemwide Fiscal Year 2023

Systemwide	Quarter		YTD
	Jul-22	Qtr Total	
Weekday Ridership	16,767	16,767	16,767
Saturday Ridership	1,754	1,754	1,754
<b>Total Ridership</b>	<b>18,521</b>	<b>18,521</b>	<b>18,521</b>
Weekday Revenue Hours	2,642.7	2,642.7	2,642.7
Saturday Revenue Hours	259.1	259.1	259.1
<b>Total Revenue Hours</b>	<b>2,901.8</b>	<b>2,901.8</b>	<b>2,901.8</b>
Weekday Total Hours	2,875.2	2,875.2	2,875.2
Saturday Total Hours	289.4	289.4	289.4
<b>Total Hours</b>	<b>3,164.6</b>	<b>3,164.6</b>	<b>3,164.6</b>
Weekday Revenue Miles	56,765	56,765	56,765
Saturday Revenue Miles	5,323	5,323	5,323
<b>Total Revenue Miles</b>	<b>62,088</b>	<b>62,088</b>	<b>62,088</b>
Weekday Total Miles	62,094	62,094	62,094
Saturday Total Miles	6,040	6,040	6,040
<b>Total Miles</b>	<b>68,134</b>	<b>68,134</b>	<b>68,134</b>
# Operating Weekdays	20	20	20
# Operating Saturdays	5	5	5
<b># Total Operating Days</b>	<b>25</b>	<b>25</b>	<b>25</b>
Avg Weekday Ridership	838.3	838.3	838.3
Avg Saturday Ridership	350.8	350.8	350.8
<b>Avg Daily Ridership</b>	<b>740.8</b>	<b>740.8</b>	<b>740.8</b>
Wkday Ridership/Rev Hr	6.3	6.3	6.3
Sat Ridership/Rev Hr	6.8	6.8	6.8
Avg Weekday Rev Hours	132.1	132.1	132.1
Avg Saturday Rev Hours	51.8	51.8	51.8
Avg Weekday Rev Miles	2,838	2,838	2,838
Avg Saturday Rev Miles	1,065	1,065	1,065





# RIDERSHIP AND FARES

Period: 7/1/2022 to 7/31/2022

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	611	201	0	59	35	318	40	5	0	20	0	0	5	6	4	149	16	14	12	28	0	1,483
Brown 3	52	82	45	39	15	89	17	3	0	2	0	0	7	2	3	14	3	0	2	10	0	328
Green 4	291	213	0	65	87	438	82	23	0	43	0	0	21	1	8	74	57	22	11	32	0	1,425
Green 4A	163	127	0	45	43	237	31	9	0	15	1	0	19	6	1	38	33	4	8	14	0	772
Blue 5	201	114	1	42	43	283	123	0	0	13	1	0	40	0	0	5	40	0	23	110	1	905
Purple 6	232	164	0	43	32	137	37	5	0	15	0	0	18	1	10	38	557	12	20	50	0	1,301
Gold 8	26	43	8	30	16	30	15	5	0	3	0	0	20	4	1	12	1	0	2	6	0	206
Silver 9	5	2	0	1	1	2	2	0	0	0	0	0	2	0	0	13	0	0	2	0	0	28
Turquoise 10	141	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	8	0	143
Yellow 95	5,921	2,842	0	443	219	1,183	467	87	0	170	2	0	78	34	13	291	164	16	58	192	1	11,930
<b>Grand Total:</b>	<b>7,643</b>	<b>3,788</b>	<b>54</b>	<b>767</b>	<b>491</b>	<b>2,717</b>	<b>814</b>	<b>137</b>	<b>0</b>	<b>282</b>	<b>4</b>	<b>0</b>	<b>210</b>	<b>54</b>	<b>40</b>	<b>635</b>	<b>871</b>	<b>68</b>	<b>138</b>	<b>450</b>	<b>2</b>	<b>18,521</b>

**REVENUE:**

Total Revenue: \$23,352.82  
 Unclassified Revenue: \$677.52  
 As a % of Total: 2.90%



## TOTAL MILES AND HOURS BY ROUTE July 2022

Route	Revenue Hours	Non-Rev Hours	Total Hours	Revenue Miles	Non-Rev Miles	Total Miles
Orange Route 2	344.5	40.0	384.5	6,490	300	6,790
Brown Route 3	150.8	8.3	159.2	3,098	166	3,264
Green Route 4	274.6	13.3	287.8	4,613	210	4,823
Green Route 4A	218.5	11.9	230.4	3,766	234	4,000
Blue Route 5	252.8	7.2	260.0	6,089	251	6,340
Purple Route 6	471.6	32.2	503.7	10,295	701	10,996
Gold Route 8	61.9	18.2	80.0	1,855	569	2,424
Silver Route 9	26.4	45.5	71.8	959	1,097	2,056
Turquoise Route 10	68.2	9.6	77.9	2,968	150	3,118
Yellow Route 95	1,032.5	76.6	1,109.1	21,955	2,368	24,323

Totals for July 2022			
<b>Total Hours</b>	<b>3,164.62</b>	<b>Total Miles</b>	<b>68,134</b>
<b>Revenue Hours</b>	<b>2,901.83</b>	<b>Revenue Miles</b>	<b>62,088</b>
<b>Non-Revenue Hours</b>	<b>262.78</b>	<b>Non-Revenue Miles</b>	<b>6,046</b>



## OPERATING SUMMARY - On-Call Fiscal Year 2023

	Quarter		YTD
	Jul-22	Qtr	
Weekday Ridership	497	497	497
Saturday Ridership	0	0	0
<b>Total Ridership</b>	<b>497</b>	<b>497</b>	<b>497</b>
Weekday Revenue Hours	228.0	228.0	228.0
Saturday Revenue Hours	4.6	4.6	4.6
<b>Total Revenue Hours</b>	<b>232.7</b>	<b>232.7</b>	<b>232.7</b>
Weekday Total Hours	303.3	303.3	303.3
Saturday Total Hours	7.6	7.6	7.6
<b>Total Hours</b>	<b>310.9</b>	<b>310.9</b>	<b>310.9</b>
Weekday Revenue Miles	3,798	3,798	3,798
Saturday Revenue Miles	70	70	70
<b>Total Revenue Miles</b>	<b>3,868</b>	<b>3,868</b>	<b>3,868</b>
Weekday Total Miles	5,391	5,391	5,391
Saturday Total Miles	202	202	202
<b>Total Miles</b>	<b>5,593</b>	<b>5,593</b>	<b>5,593</b>
# Operating Weekdays	20	20	20
# Operating Saturdays	4	4	4
<b># Total Operating Days</b>	<b>24</b>	<b>24</b>	<b>24</b>
Avg Weekday Ridership	24.9	24.9	24.9
Avg Saturday Ridership	0.0	0.0	0.0
<b>Avg Daily Ridership</b>	<b>20.7</b>	<b>20.7</b>	<b>20.7</b>
Wkday Ridership/Rev Hr	2.2	2.2	2.2
Sat Ridership/Rev Hr	0.0	0.0	0.0
Trips per Rev Hour	2.1	2.1	2
Avg Weekday Rev Hours	11.4	11.4	11.4
Avg Saturday Rev Hours	1.2	1.2	1.2
Avg Weekday Rev Miles	190	190	190
Avg Saturday Rev Miles	18	18	18
Rev Miles per Rev Hr	16.6	16.6	16.6



## PMIs COMPLETED

Period: 7/1/2022 - 7/31/2022

Bus #	Interval	Mileage at Previous PMI	Mileage at PMI	Miles Since Last PMI	On-Time	PMI
123	4000 miles	331,502	335,155	3,653	On Time	B-2
133	4000 miles	70,192	73,795	3,603	On Time	A-1
146	4000 miles	66,725	70,328	3,603	On Time	A-5
201	6000 miles	299,659	305,740	6,081	On Time	B
202	6000 miles	191,707	197,585	5,878	On Time	B
204	6000 miles	195,938	201,605	5,667	On Time	A-6
206	6000 miles	165,125	170,619	5,494	On Time	A-3
207	6000 miles	12,119	17,741	5,622	On Time	B
210	6000 miles	642	6,178	5,536	On Time	A-2
212	6000 miles	628	6,139	5,511	On Time	A-2
251	6000 miles	12,490	18,165	5,675	On Time	B
301	4000 miles	157,262	161,284	4,022	On Time	A-4
302	4000 miles	105,642	109,380	3,738	On Time	B-1
303	4000 miles	51,517	55,192	3,675	On Time	A-3
350	4000 miles	106,339	110,044	3,705	On Time	B-1
350	4000 miles	110,044	113,848	3,804	On Time	A-5
351	4000 miles	112,141	115,959	3,818	On Time	A-9

**PMIs Completed: 17**

**On Time: 17      100.0%**

**Early: 0      0.0%**

**Late: 0      0.0%**

Note: "On Time" is based on mileage not days.



# August 2022 - YCAT

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The following information is based on the services and analyses performed by Solutions for Transit for YCIPTA for the month of August 2022.

Solutions for Transit completed its monthly review and sent a final review document to YCIPTA staff on September 02, 2022.

## **OPERATIONS**

### **Fixed Route**

Following are the actual miles and hours reported by the contractor vs. scheduled:

	Reported	Scheduled	Difference
Revenue Hours	<b>3,086.1</b>	<b>3,073.4</b>	<b>12.6</b>
Total Hours	<b>3,411.4</b>	<b>3,414.1</b>	<b>(2.7)</b>
Revenue Miles	<b>66,297</b>	<b>65,840</b>	<b>457</b>
Total Miles	<b>73,472</b>	<b>72,789</b>	<b>683</b>
Passengers per Revenue Hour		<b>8.9</b>	
Passengers per Revenue Mile		<b>0.4</b>	

Bus 212 farebox would not probe and ridership was lost.

### **Demand Response**

Following are the actual miles and hours reported by contractor:

Revenue Hours	<b>344.4</b>
Total Hours	<b>427.7</b>
Revenue Miles	<b>5,193</b>
Total Miles	<b>7,404</b>
Average Weekday Revenue Hours	<b>14.5</b>
Passengers per Revenue Hour	<b>2.0</b>
Passengers per Revenue Mile	<b>0.1</b>

**OPERATIONS DATABASE**

**Analysis of Contractor Invoice Data for Accuracy:** Solutions for Transit reviewed the entries using a 5% tolerance to determine if the entries need to be corrected or commented. The Over/Under Report represents the **54** entries outside of the tolerance that were adequately commented to explain the difference. All others outside the tolerance were corrected.

There were **6** unreported roadcalls.

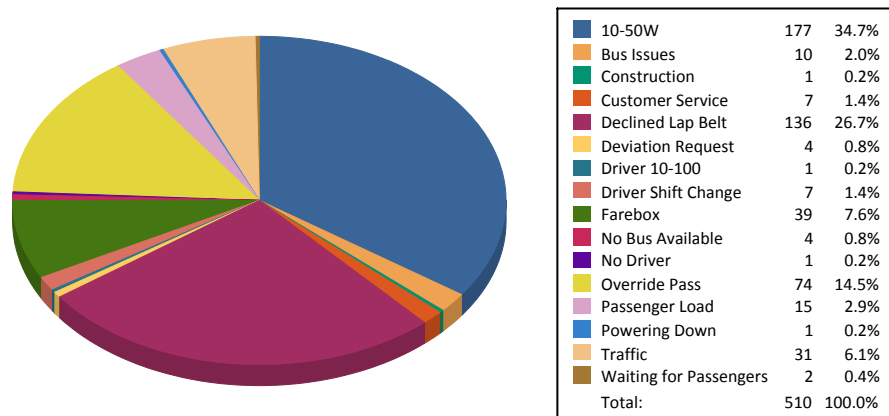
These errors were corrected before we submitted a final review to YCIPTA for billing authorization purposes.

**Late to First Stop:** There were **140** occurrences where the operator was late to the first stop by 5 minutes or more, resulting in **14 hours and 31 minutes** of delayed service.

**Logging Out Early:** There were **4** occurrences where the operator logged off before the end of revenue service totaling **0 hours and 22 minutes** of unaccounted revenue time.

**Delays:** During the month of August, **510** delays were reported by the contractor. The average delay was **2** minutes. The delays are broken down as follows:

**Delays by Category**



**Customer Comments:** During the month of August, **12** complaints were called in. Of these the contractor followed up on **10**. In addition, **0** commendations were called in.

**MAINTENANCE**

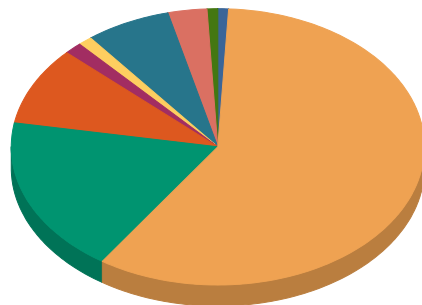
**PMIs Completed:** There were **21** PMIs completed during the month of August. Of these, **0** were completed late based on the information entered into The Reporting Solution.

**Roadcalls:** There were 18 roadcalls/bus exchanges for the month of August.

- o **17** of these are roadcalls as defined by NTD (the bus did not complete its scheduled service)
- o **4,658** miles between roadcalls as defined by NTD
- o The industry standard for miles between roadcalls is 6,000 miles

**Work Orders Created:**

**Work Orders by Type**



Bus Exchange	2	0.8%
DVIR Defect	140	58.6%
Farebox	44	18.4%
PMI	22	9.2%
PMI Defect	3	1.3%
Pullout Complaint	3	1.3%
Roadcall	16	6.7%
Safety Inspection	7	2.9%
Safety Inspection Defect	2	0.8%
<b>Total:</b>	<b>239</b>	<b>100.0%</b>

**Open Work Orders:**

There were **810** open work orders.

**REPORTS**

**Monthly Reports:** The following Monthly Reports are attached:

- o Fixed Route Operating Summary - Systemwide
- o Ridership and Fares
- o Miles and Hours by Route
- o On Call Operating Summary
- o PMIs Completed

**IT SUPPORT**

Back-up: Solutions for Transit is backing up the data entered into The Reporting Solution daily. It is being placed on the Solutions for Transit home server in Lodi.

**WEBSITE MODIFICATIONS**

Solutions for Transit has streamlined the review process, making it easier for staff to locate and correct errors. A dashboard is now available, providing, at a glance, the status of all errors that need to be corrected. This dashboard can be viewed when opening the Operations View.





## OPERATING SUMMARY - Systemwide Fiscal Year 2023

Systemwide	Quarter		YTD
	Aug-22	Qtr Total	
Weekday Ridership	25,934	25,934	25,934
Saturday Ridership	1,502	1,502	1,502
<b>Total Ridership</b>	<b>27,436</b>	<b>27,436</b>	<b>27,436</b>
Weekday Revenue Hours	2,879.5	2,879.5	2,879.5
Saturday Revenue Hours	206.5	206.5	206.5
<b>Total Revenue Hours</b>	<b>3,086.1</b>	<b>3,086.1</b>	<b>3,086.1</b>
Weekday Total Hours	3,181.3	3,181.3	3,181.3
Saturday Total Hours	230.1	230.1	230.1
<b>Total Hours</b>	<b>3,411.4</b>	<b>3,411.4</b>	<b>3,411.4</b>
Weekday Revenue Miles	62,039	62,039	62,039
Saturday Revenue Miles	4,258	4,258	4,258
<b>Total Revenue Miles</b>	<b>66,297</b>	<b>66,297</b>	<b>66,297</b>
Weekday Total Miles	68,623	68,623	68,623
Saturday Total Miles	4,849	4,849	4,849
<b>Total Miles</b>	<b>73,472</b>	<b>73,472</b>	<b>73,472</b>
# Operating Weekdays	23	23	23
# Operating Saturdays	4	4	4
<b># Total Operating Days</b>	<b>27</b>	<b>27</b>	<b>27</b>
Avg Weekday Ridership	1,127.6	1,127.6	1,127.6
Avg Saturday Ridership	375.5	375.5	375.5
<b>Avg Daily Ridership</b>	<b>1,016.1</b>	<b>1,016.1</b>	<b>1,016.1</b>
Wkday Ridership/Rev Hr	9.0	9.0	9.0
Sat Ridership/Rev Hr	7.3	7.3	7.3
Avg Weekday Rev Hours	125.2	125.2	125.2
Avg Saturday Rev Hours	51.6	51.6	51.6
<b>Avg Weekday Rev Miles</b>	<b>2,697</b>	<b>2,697</b>	<b>2,697</b>
<b>Avg Saturday Rev Miles</b>	<b>1,065</b>	<b>1,065</b>	<b>1,065</b>



## OPERATING SUMMARY - On-Call Fiscal Year 2023

	Quarter		YTD
	Aug-22	Qtr	
Weekday Ridership	657	657	657
Saturday Ridership	19	19	19
<b>Total Ridership</b>	<b>676</b>	<b>676</b>	<b>676</b>
Weekday Revenue Hours	334.1	334.1	334.1
Saturday Revenue Hours	10.3	10.3	10.3
<b>Total Revenue Hours</b>	<b>344.4</b>	<b>344.4</b>	<b>344.4</b>
Weekday Total Hours	411.9	411.9	411.9
Saturday Total Hours	15.8	15.8	15.8
<b>Total Hours</b>	<b>427.7</b>	<b>427.7</b>	<b>427.7</b>
Weekday Revenue Miles	5,061	5,061	5,061
Saturday Revenue Miles	132	132	132
<b>Total Revenue Miles</b>	<b>5,193</b>	<b>5,193</b>	<b>5,193</b>
Weekday Total Miles	7,162	7,162	7,162
Saturday Total Miles	242	242	242
<b>Total Miles</b>	<b>7,404</b>	<b>7,404</b>	<b>7,404</b>
# Operating Weekdays	23	23	23
# Operating Saturdays	4	4	4
<b># Total Operating Days</b>	<b>27</b>	<b>27</b>	<b>27</b>
Avg Weekday Ridership	28.6	28.6	28.6
Avg Saturday Ridership	4.8	4.8	4.8
<b>Avg Daily Ridership</b>	<b>25.0</b>	<b>25.0</b>	<b>25.0</b>
Wkday Ridership/Rev Hr	2.0	2.0	2.0
Sat Ridership/Rev Hr	1.8	1.8	1.8
Avg Weekday Rev Hours	14.5	14.5	14.5
Avg Saturday Rev Hours	2.6	2.6	2.6
Avg Weekday Rev Miles	220	220	220
Avg Saturday Rev Miles	33	33	33



## TOTAL MILES AND HOURS BY ROUTE August 2022

Route	Revenue Hours	Non-Rev Hours	Total Hours	Revenue Miles	Non-Rev Miles	Total Miles
Orange Route 2	385.5	46.0	431.5	7,250	324	7,574
Brown Route 3						
Green Route 4	310.4	17.6	328.0	5,232	234	5,466
Green Route 4A	254.3	15.7	270.1	4,433	214	4,647
Blue Route 5	266.0	8.7	274.7	6,437	225	6,662
Purple Route 6	534.6	38.1	572.7	11,684	794	12,478
Gold Route 8	69.2	43.6	112.7	2,060	1,031	3,091
Silver Route 9	46.5	50.9	97.4	1,617	1,252	2,869
Turquoise Route 10	78.6	12.1	90.6	3,470	179	3,649
Yellow Route 95	1,140.9	92.6	1,233.5	24,114	2,922	27,036

Totals for August 2022			
<b>Total Hours</b>	<b>3,411.38</b>	<b>Total Miles</b>	<b>73,472</b>
<b>Revenue Hours</b>	<b>3,086.07</b>	<b>Revenue Miles</b>	<b>66,297</b>
<b>Non-Revenue Hours</b>	<b>325.32</b>	<b>Non-Revenue Miles</b>	<b>7,175</b>



# RIDERSHIP AND FARES

Period: 8/1/2022 to 8/31/2022

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	787	379	0	37	23	277	146	16	0	30	0	0	12	3	42	894	40	75	4	60	0	2,761
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Green 4	340	242	0	77	82	499	230	23	0	10	3	0	24	11	201	89	83	422	4	13	0	2,336
Green 4A	208	238	0	53	55	341	58	16	0	21	1	0	1	17	50	106	38	213	5	17	1	1,416
Blue 5	232	140	0	63	54	348	120	0	0	22	0	0	57	0	35	4	49	1	41	110	3	1,125
Purple 6	268	172	0	69	57	201	54	4	0	28	0	0	43	8	12	39	802	37	30	55	0	1,794
Gold 8	54	27	3	22	4	17	5	12	0	4	0	0	6	1	2	79	1	39	10	22	0	273
Silver 9	58	12	0	2	0	3	30	0	0	2	0	0	0	0	8	454	3	1	0	12	0	573
Turquoise 10	142	2	0	0	0	1	0	0	0	2	0	0	0	0	0	0	1	0	1	1	0	148
Yellow 95	6,670	4,246	0	562	300	1,472	1,458	195	0	368	3	0	104	35	126	1,049	257	166	45	318	0	17,011
<b>Grand Total:</b>	<b>8,758</b>	<b>5,458</b>	<b>3</b>	<b>885</b>	<b>575</b>	<b>3,159</b>	<b>2,101</b>	<b>266</b>	<b>0</b>	<b>487</b>	<b>7</b>	<b>0</b>	<b>247</b>	<b>75</b>	<b>476</b>	<b>2,714</b>	<b>1,274</b>	<b>954</b>	<b>140</b>	<b>608</b>	<b>4</b>	<b>27,436</b>

**REVENUE:**

Total Revenue: \$27,667.42  
 Unclassified Revenue: \$814.91  
 As a % of Total: 2.95%



## PMIs COMPLETED

Period: 8/1/2022 - 8/31/2022

Bus #	Interval	Mileage at Previous PMI	Mileage at PMI	Miles Since Last PMI	On-Time	PMI
122	4000 miles	291,168	295,000	3,832	On Time	A-8
147	4000 miles	86,722	90,286	3,564	Early	B-2
148	4000 miles	43,982	47,618	3,636	On Time	A-6
203	6000 miles	218,735	224,453	5,718	On Time	C
205	6000 miles	184,764	190,365	5,601	On Time	A-4
206	6000 miles	170,619	176,182	5,563	On Time	B
207	6000 miles	17,741	23,442	5,701	On Time	A-4
208	6000 miles	6,107	11,686	5,579	On Time	A-3
209	6000 miles	6,104	11,659	5,555	On Time	A-3
210	6000 miles	6,178	12,097	5,919	On Time	A-3
211	6000 miles	673	6,400	5,727	On Time	A-2
250	6000 miles	6,369	11,918	5,549	On Time	A-3
251	6000 miles	18,165	23,647	5,482	On Time	A-4
300	4000 miles	154,839	158,457	3,618	On Time	A-1
301	4000 miles	161,284	164,775	3,491	Early	B-1
302	4000 miles	109,380	113,018	3,638	On Time	A-5
350	4000 miles	113,848	117,594	3,746	On Time	A-6
351	4000 miles	115,959	119,997	4,038	On Time	C
351	4000 miles	119,997	123,885	3,888	On Time	A-1
1101	4000 miles	85,040	88,758	3,718	On Time	A-8
1102	4000 miles	80,771	84,486	3,715	On Time	A-4

**PMIs Completed: 21**

<b>On Time: 19</b>	<b>90.5%</b>
<b>Early: 2</b>	<b>9.5%</b>
<b>Late: 0</b>	<b>0.0%</b>

Note: "On Time" is based on mileage not days.



## Yuma County Intergovernmental Public Transportation Authority

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2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

### Transit Directors Report August/September 2022

- Bi-weekly meetings regarding the Hotel Del Sol project with the City of Yuma, SPS+ Architects and other stakeholders.
- Update of corrective action on the Triennial Review. I submitted a request to FTA for an extension on the items until October 30, 2022.
- We have had several companies reach out to us regarding advertising on shelters. Waiting for a signed one-year contract for the shelter directly in front of the hospital. This will bring in \$3,600 in cash match for a year.
- Surveys will be taking place on the Gold Route – Foothills asking passengers to choose an additional time that could be added to that route to help assist the Foothills passengers since the Brown Route was discontinued. Survey is attached
- YCIPTA staff update: There are two positions currently open and are being advertised. The Transit Operations Manager and a Clerk I. We have received over 70 applications for the Clerk I, and currently have two for the Transit Operations Manager.
- Will be meeting with an Eagle Scout this week regarding a possible bench project.

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#### Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Carmen Juarez - Chairman - City of Somerton, Ralph Velez – Vice Chairman - City of San Luis,  
Jay Simonton Sec/Treas– City of Yuma, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, , Eric Holland – Cocopah Tribe, Ian McGaughey – Yuma County,  
Susanna M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

YCAT staff is taking into consideration the needs of passengers in **Foothills**. We will be conducting a survey to determine what time service is needed most. Circle the letter next to your option below and return it to the driver. Please select only one (1) option.

	AWC / DEPART	32nd St. (Walmart)	South Frontage Rd. at Fortuna Rd.	Yuma County Library	Yuma County Library	40th St. at Foothills Blvd.	32nd St. at Avenue 8E Walmart)	AWC / NAU / UA ARRIVE
<b>A</b>	<b>7:57 am</b>	<b>8:05 am</b>	<b>8:14 am</b>	<b>8:24 am</b>	<b>8:24 am</b>	<b>8:27 am</b>	<b>8:44 am</b>	<b>8:52 am</b>
<b>B</b>	<b>8:57 am</b>	<b>9:05 am</b>	<b>9:14 am</b>	<b>9:24 am</b>	<b>9:24 am</b>	<b>9:27 am</b>	<b>9:44 am</b>	<b>9:52 am</b>
<b>C</b>	<b>9:57 am</b>	<b>10:05 am</b>	<b>10:14 am</b>	<b>10:24 am</b>	<b>10:24 am</b>	<b>10:27am</b>	<b>10:44 am</b>	<b>10:52am</b>
<b>D</b>	<b>10:57am</b>	<b>11:05 am</b>	<b>11:14 am</b>	<b>11:24 am</b>	<b>11:24 am</b>	<b>11:27am</b>	<b>11:44am</b>	<b>11:52am</b>
<b>E</b>	<b>11:57am</b>	<b>12:05pm</b>	<b>12:14pm</b>	<b>12:24pm</b>	<b>12:24pm</b>	<b>12:27pm</b>	<b>12:44 pm</b>	<b>12:52pm</b>
<b>F</b>	<b>12:57pm</b>	<b>1:05 pm</b>	<b>1:14 pm</b>	<b>1:24 pm</b>	<b>1:24 pm</b>	<b>1:27 pm</b>	<b>1:44 pm</b>	<b>1:52 pm</b>
<b>G</b>	<b>1:57pm</b>	<b>2:05 pm</b>	<b>2:14 pm</b>	<b>2:24 pm</b>	<b>2:24 pm</b>	<b>2:27 pm</b>	<b>2:44 pm</b>	<b>2:52 pm</b>

YCAT está tomando en cuenta los necesidades de sus pasajeros en **Foothills**. Conductaremos una encuesta para determinar qué hora de servicio se necesita más. Circula su option de arriba y entréguelo al chofer. Selectiona solamente una option.

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YCAT staff is taking into consideration the needs of passengers in **Foothills**. We will be conducting a survey to determine what time service is needed most. Circle the letter next to your option below and return it to the driver. Please select only one (1) option.

	AWC / DEPART	32nd St. (Walmart)	South Frontage Rd. at Fortuna Rd.	Yuma County Library	Yuma County Library	40th St. at Foothills Blvd.	32nd St. at Avenue 8E Walmart)	AWC / NAU / UA ARRIVE
<b>A</b>	<b>7:57 am</b>	<b>8:05 am</b>	<b>8:14 am</b>	<b>8:24 am</b>	<b>8:24 am</b>	<b>8:27 am</b>	<b>8:44 am</b>	<b>8:52 am</b>
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<b>D</b>	<b>10:57am</b>	<b>11:05 am</b>	<b>11:14 am</b>	<b>11:24 am</b>	<b>11:24 am</b>	<b>11:27am</b>	<b>11:44am</b>	<b>11:52am</b>
<b>E</b>	<b>11:57am</b>	<b>12:05pm</b>	<b>12:14pm</b>	<b>12:24pm</b>	<b>12:24pm</b>	<b>12:27pm</b>	<b>12:44 pm</b>	<b>12:52pm</b>
<b>F</b>	<b>12:57pm</b>	<b>1:05 pm</b>	<b>1:14 pm</b>	<b>1:24 pm</b>	<b>1:24 pm</b>	<b>1:27 pm</b>	<b>1:44 pm</b>	<b>1:52 pm</b>
<b>G</b>	<b>1:57pm</b>	<b>2:05 pm</b>	<b>2:14 pm</b>	<b>2:24 pm</b>	<b>2:24 pm</b>	<b>2:27 pm</b>	<b>2:44 pm</b>	<b>2:52 pm</b>

YCAT está tomando en cuenta los necesidades de sus pasajeros en **Foothills**. Conductaremos una encuesta para determinar qué hora de servicio se necesita más. Circula la letra de su option de arriba y entréguelo al chofer. Selectiona solamente una option.



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.yciptaz.gov](http://www.yciptaz.gov)

### Summary Financial Report for August 2022

This report is a summary for the period August 2022. The attached monthly profit and loss statements are unaudited figures.

#### **August 2022 - 1st Bank Yuma Reconciled Account Balances**

Greyhound \$ 9,588.02

General \$51,846.93

Payroll \$19,004.89

Fare Revenue \$30,698.39

#### **August 2022 - Treasurer Account Balances**

YC Treasurer (08808-Old) \$307,108.90

YC Treasurer (08808-Old) (\$141,071.11) Registered Warrants

YC Treasurer (08808-Old) (\$6,015.81) Interest on Registered Warrants

*\*Journal Activity from 9/1/22 to 9/6/22 Attached, Account Closed with Zero Balance*

YC Treasurer (88808-New) \$261,957.83

#### **Greyhound Commissions by Month**

August 2022 \$371.58

#### **Fare Revenue by Month**

##### **August 2022**

YCAT \$33,169.08

On Call \$105.00

Accounts payable as of August 31, 2022 was \$357,910.13 \*Includes RATP Dev Invoice

Accounts receivable as of August 31, 2022 was \$310,599.98

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#### **Yuma County Intergovernmental Public Transportation Authority Board Of Directors**

Carmen Juarez Chair – City of Somerton, Ralph Velez – Vice Chairman – City of San Luis,

Jay Simonton Sec/Treas. – City of Yuma, Richard Marsh – Town of Wellton,

Brian Golding, Sr. – Quechan Tribe, Eric Holland – Cocopah Tribe, Ian McGaughey – Yuma County,

Susanna M. Zambrano – Arizona Western College

Shelly Kreger, Transit Director



**YCIPTA Executive Board P&L**  
**August 2022**

	Aug 22	Jul - Aug 22	YTD Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>40000 · Intergovernmental</b>					
<b>40700 · Miscellaneous Revenues</b>					
40799-3 · Advertising Sales	0.00	0.00	3,600.00	-3,600.00	0.0%
40799-4 · Greyhound Commisions - YCIPTA	-277.68	1,089.25	6,000.00	-4,910.75	18.15%
40799-5 · Interest	460.72	555.11	700.00	-144.89	79.3%
40799-6 · Miscellaneous Revenues	10,107.00	10,113.69	2,500.00	7,613.69	404.55%
<b>Total 40700 · Miscellaneous Revenues</b>	<b>10,290.04</b>	<b>11,758.05</b>	<b>12,800.00</b>	<b>-1,041.95</b>	<b>91.86%</b>
<b>40900 · Local Funding</b>					
40900-1 · Local Cash Match	0.00	0.00	1,345,721.00	-1,345,721.00	0.0%
40900-2 · Local Transit Dues	0.00	2,052,676.12	877,851.00	1,174,825.12	233.83%
40900-4 · Contributions Public Entities	0.00	134,882.67	731,019.00	-596,136.33	18.45%
<b>Total 40900 · Local Funding</b>	<b>0.00</b>	<b>2,187,558.79</b>	<b>2,954,591.00</b>	<b>-767,032.21</b>	<b>74.04%</b>
<b>41101 · State Grants</b>					
41101-1 · ADOT 5311	0.00	89,093.88	1,873,790.00	-1,784,696.12	4.76%
<b>Total 41101 · State Grants</b>	<b>0.00</b>	<b>89,093.88</b>	<b>1,873,790.00</b>	<b>-1,784,696.12</b>	<b>4.76%</b>
<b>41300 · Federal Grant Revenue</b>					
41399-1 · FTA 5307	0.00	0.00	3,377,731.00	-3,377,731.00	0.0%
41399-4 · STP Capital Grant	0.00	0.00	312,459.00	-312,459.00	0.0%
<b>Total 41300 · Federal Grant Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>3,690,190.00</b>	<b>-3,690,190.00</b>	<b>0.0%</b>
<b>Total 40000 · Intergovernmental</b>	<b>10,290.04</b>	<b>2,288,410.72</b>	<b>8,531,371.00</b>	<b>-6,242,960.28</b>	<b>26.82%</b>
<b>41000 · Charges for Service</b>					
<b>40100 · Fare Revenue</b>					
40101 · YCAT Fares	33,169.08	59,280.58	400,000.00	-340,719.42	14.82%
40190 · On Call Fares	105.00	662.12	4,000.00	-3,337.88	16.55%
<b>Total 40100 · Fare Revenue</b>	<b>33,274.08</b>	<b>59,942.70</b>	<b>404,000.00</b>	<b>-344,057.30</b>	<b>14.84%</b>
<b>Total 41000 · Charges for Service</b>	<b>33,274.08</b>	<b>59,942.70</b>	<b>404,000.00</b>	<b>-344,057.30</b>	<b>14.84%</b>
<b>Total Income</b>	<b>43,564.12</b>	<b>2,348,353.42</b>	<b>8,935,371.00</b>	<b>-6,587,017.58</b>	<b>26.28%</b>
<b>Gross Profit</b>	<b>43,564.12</b>	<b>2,348,353.42</b>	<b>8,935,371.00</b>	<b>-6,587,017.58</b>	<b>26.28%</b>
<b>Expense</b>					
<b>50100 · Salaries and Wages</b>					
50102 · Regular Salaries and Wage	18,729.06	44,568.89	331,865.00	-287,296.11	13.43%
50104 · Regular Salaries Paid Leave	3,410.70	5,005.25			
<b>Total 50100 · Salaries and Wages</b>	<b>22,139.76</b>	<b>49,574.14</b>	<b>331,865.00</b>	<b>-282,290.86</b>	<b>14.94%</b>
<b>50200 · Fringe Benefits</b>					
50201 · FICA- SS & Medicare	1,670.76	4,523.42	36,098.00	-31,574.58	12.53%
50202 · ASRS	2,664.23	6,054.83	40,388.00	-34,333.17	14.99%
50203 · Health Insurance	3,550.00	7,100.00	59,640.00	-52,540.00	11.91%
50204 · FUTA	12.12	40.55	600.00	-559.45	6.76%
50205 · Life Insurance	94.65	176.10	840.00	-663.90	20.96%

**August 2021**

	Aug 21	Jul - Aug 21	YTD Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>40000 · Intergovernmental</b>					
<b>40700 · Miscellaneous Revenues</b>					
40799-3 · Advertising Sales	-34.36	-34.36			
40799-4 · Greyhound Commisions - YCIPTA	-1,233.48	-1,762.65	6,000.00	-7,762.65	-29.38%
40799-5 · Interest	0.75	49.69	700.00	-650.31	7.1%
40799-6 · Miscellaneous Revenues	19.51	60.33	1,200.00	-1,139.67	5.03%
<b>Total 40700 · Miscellaneous Revenues</b>	<b>-1,247.58</b>	<b>-1,686.99</b>	<b>7,900.00</b>	<b>-9,586.99</b>	<b>-21.35%</b>
<b>40900 · Local Funding</b>					
40900-1 · Local Cash Match	0.00	0.00			
40900-2 · Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.0%
40900-4 · Contributions Public Entities	64,452.06	196,082.97	604,300.00	-408,217.03	32.45%
<b>Total 40900 · Local Funding</b>	<b>64,452.06</b>	<b>712,821.97</b>	<b>1,121,039.00</b>	<b>-408,217.03</b>	<b>63.59%</b>
<b>41101 · State Grants</b>					
41101-1 · ADOT 5311	137,399.64	272,936.11	2,423,688.00	-2,150,751.89	11.26%
41101-2 · ADOT 5310	0.00	0.00	18,851.00	-18,851.00	0.0%
<b>Total 41101 · State Grants</b>	<b>137,399.64</b>	<b>272,936.11</b>	<b>2,442,539.00</b>	<b>-2,169,602.89</b>	<b>11.17%</b>
<b>41300 · Federal Grant Revenue</b>					
41399-1 · FTA 5307	199,607.00	406,304.00	8,289,178.00	-7,882,874.00	4.9%
41399-4 · STP Capital Grant	0.00	0.00	312,459.00	-312,459.00	0.0%
<b>Total 41300 · Federal Grant Revenue</b>	<b>199,607.00</b>	<b>406,304.00</b>	<b>8,601,637.00</b>	<b>-8,195,333.00</b>	<b>4.72%</b>
<b>Total 40000 · Intergovernmental</b>	<b>400,211.12</b>	<b>1,390,375.09</b>	<b>12,173,115.00</b>	<b>-10,782,739.91</b>	<b>11.42%</b>
<b>41000 · Charges for Service</b>					
<b>40100 · Fare Revenue</b>					
40101 · YCAT Fares	22,648.81	47,074.43	300,000.00	-252,925.57	15.69%
40190 · On Call Fares	38.11	83.11	1,200.00	-1,116.89	6.93%
<b>Total 40100 · Fare Revenue</b>	<b>22,686.92</b>	<b>47,157.54</b>	<b>301,200.00</b>	<b>-254,042.46</b>	<b>15.66%</b>
<b>Total 41000 · Charges for Service</b>	<b>22,686.92</b>	<b>47,157.54</b>	<b>301,200.00</b>	<b>-254,042.46</b>	<b>15.66%</b>
<b>Total Income</b>	<b>422,898.04</b>	<b>1,437,532.63</b>	<b>12,474,315.00</b>	<b>-11,036,782.37</b>	<b>11.52%</b>
<b>Gross Profit</b>	<b>422,898.04</b>	<b>1,437,532.63</b>	<b>12,474,315.00</b>	<b>-11,036,782.37</b>	<b>11.52%</b>
<b>Expense</b>					
<b>50100 · Salaries and Wages</b>					
50102 · Regular Salaries and Wage	23,204.59	40,241.32	391,315.00	-351,073.68	10.28%
50104 · Regular Salaries Paid Leave	2,503.03	9,141.42			
<b>Total 50100 · Salaries and Wages</b>	<b>25,707.62</b>	<b>49,382.74</b>	<b>391,315.00</b>	<b>-341,932.26</b>	<b>12.62%</b>
<b>50200 · Fringe Benefits</b>					
50201 · FICA- SS & Medicare	1,945.43	4,986.43	42,565.00	-37,578.57	11.72%
50202 · ASRS	1,544.94	6,250.77	48,562.00	-42,311.23	12.87%
50203 · Health Insurance	4,560.00	9,120.00	59,640.00	-50,520.00	15.29%
50204 · FUTA	2.88	2.88	600.00	-597.12	0.48%
50205 · Life Insurance	79.95	159.90	840.00	-680.10	19.04%

**YCIPTA Executive Board P&L**  
**August 2022**

	Aug 22	Jul - Aug 22	YTD Budget	\$ Over Budget	% of Budget
50207 · State Unemployment	0.00	0.00	1,500.00	-1,500.00	0.0%
50208 · Workers Compensation Ins	0.00	736.00	3,000.00	-2,264.00	24.53%
<b>Total 50200 · Fringe Benefits</b>	<b>7,991.76</b>	<b>18,630.90</b>	<b>142,066.00</b>	<b>-123,435.10</b>	<b>13.11%</b>
<b>50300 · Services</b>					
50301-1 · ADA Paratransit	12,341.95	21,480.03	162,360.00	-140,879.97	13.23%
50301-2 · Accounting & Audit	0.00	0.00	35,000.00	-35,000.00	0.0%
50301-3 · Vanpool Subsidy	10,500.00	21,000.00	126,000.00	-105,000.00	16.67%
50302 · Advertising	3,885.84	7,158.98	50,000.00	-42,841.02	14.32%
50303-1 · Legal Services	1,000.00	2,000.00	25,000.00	-23,000.00	8.0%
50303-2 · Cash Handel/Payroll Processing	83.33	396.83	960.00	-563.17	41.34%
50303-3 · IT Support/Web Development	2,200.00	4,325.00	30,000.00	-25,675.00	14.42%
50305-0 · Bus Contractor	298,060.59	587,677.45	3,413,554.00	-2,825,876.55	17.22%
50305-1 · Contract Costs	2,083.33	4,166.66	29,000.00	-24,833.34	14.37%
50305-2 · Equipment Maintenance	0.00	0.00	15,000.00	-15,000.00	0.0%
50305-3 · Office Equip Repair	0.00	450.00	500.00	-50.00	90.0%
50305-4 · Vehicle Repair & Maintance	1,857.23	1,857.23	29,173.00	-27,315.77	6.37%
50305-5 · Building Repairs & Maintance	0.00	85.00	5,000.00	-4,915.00	1.7%
50305-6 · Communications/Radio Service	0.00	0.00	25,000.00	-25,000.00	0.0%
50305-7 · Grounds Keeping/Pest Control	0.00	0.00	750.00	-750.00	0.0%
50305-8 · Software Updates/Maintenance	840.02	914.71	45,000.00	-44,085.29	2.03%
<b>50307 · Security Services</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>	<b>0.0%</b>
<b>Total 50300 · Services</b>	<b>332,852.29</b>	<b>651,511.89</b>	<b>3,993,297.00</b>	<b>-3,341,785.11</b>	<b>16.32%</b>
<b>50400 · Materials and Supplies</b>					
50401 · Fuel, Oil, Lubricants	60,513.56	123,847.12	810,000.00	-686,152.88	15.29%
50499-1 · Office Supplies	7,916.65	8,003.54	10,000.00	-1,996.46	80.04%
50499-2 · Postage	118.11	307.75	1,000.00	-692.25	30.78%
50499-3 · Printing	375.59	558.76	25,000.00	-24,441.24	2.24%
50499-4 · Misc Materials & Supplies	49.22	69.43	5,000.00	-4,930.57	1.39%
<b>Total 50400 · Materials and Supplies</b>	<b>68,973.13</b>	<b>132,786.60</b>	<b>851,000.00</b>	<b>-718,213.40</b>	<b>15.6%</b>
<b>50500 · Utilities</b>					
50501 · Electricity	1,427.49	2,997.57	15,000.00	-12,002.43	19.98%
50502-1 · Refuse Disposal	190.97	649.96	3,000.00	-2,350.04	21.67%
50502-2 · Water - Offices	196.69	381.15	1,500.00	-1,118.85	25.41%
<b>Total 50500 · Utilities</b>	<b>1,815.15</b>	<b>4,028.68</b>	<b>19,500.00</b>	<b>-15,471.32</b>	<b>20.66%</b>
<b>50600 · Casualty and Liability Insuranc</b>					
50608-1 · Gen Liab Insurance	4,829.00	4,829.00	2,500.00	2,329.00	193.16%
50608-2 · Prof. Liability Insurance	5,384.98	5,384.98	5,000.00	384.98	107.7%
50608-3 · Automobile Insurance	3,807.00	3,807.00	3,700.00	107.00	102.89%
50608-4 · Property Insurance	500.00	500.00	500.00	0.00	100.0%
<b>Total 50600 · Casualty and Liability Insuranc</b>	<b>14,520.98</b>	<b>14,520.98</b>	<b>11,700.00</b>	<b>2,820.98</b>	<b>124.11%</b>
<b>50900 · Miscellaneous Expenses</b>					

**August 2021**

	Aug 21	Jul - Aug 21	YTD Budget	\$ Over Budget	% of Budget
50207 · State Unemployment	0.00	0.00	1,500.00	-1,500.00	0.0%
50208 · Workers Compensation Ins	0.00	756.00	3,000.00	-2,244.00	25.2%
<b>Total 50200 · Fringe Benefits</b>	<b>8,133.20</b>	<b>21,275.98</b>	<b>156,707.00</b>	<b>-135,431.02</b>	<b>13.58%</b>
<b>50300 · Services</b>					
50301-1 · ADA Paratransit	7,737.25	16,220.32	150,207.00	-133,986.68	10.8%
50301-2 · Accounting & Audit	12,250.00	12,250.00	35,000.00	-22,750.00	35.0%
50301-3 · Vanpool Subsidy	9,300.00	18,600.00	126,000.00	-107,400.00	14.76%
50302 · Advertising	3,711.55	6,935.39	80,000.00	-73,064.61	8.67%
50303-1 · Legal Services	1,075.00	2,530.00	18,000.00	-15,470.00	14.06%
50303-2 · Cash Handel/Payroll Processing	2,547.87	6,098.02	12,960.00	-6,861.98	47.05%
50303-3 · IT Support/Web Development	2,070.00	4,140.00	30,000.00	-25,860.00	13.8%
50305-0 · Bus Contractor	284,135.04	568,293.15	3,406,704.00	-2,838,410.85	16.68%
50305-1 · Contract Costs	2,083.33	4,166.66	41,000.00	-36,833.34	10.16%
50305-2 · Equipment Maintenance	0.00	0.00	10,000.00	-10,000.00	0.0%
50305-3 · Office Equip Repair	0.00	0.00	500.00	-500.00	0.0%
50305-4 · Vehicle Repair & Maintance	1,151.40	4,121.18	100,000.00	-95,878.82	4.12%
50305-5 · Building Repairs & Maintance	0.00	505.00	8,000.00	-7,495.00	6.31%
50305-6 · Communications/Radio Service	0.00	0.00	25,000.00	-25,000.00	0.0%
50305-7 · Grounds Keeping/Pest Control	0.00	0.00	1,000.00	-1,000.00	0.0%
50305-8 · Software Updates/Maintenance	840.02	914.71	45,000.00	-44,085.29	2.03%
<b>50306-1 · Bus Cleaning Services</b>	<b>6,644.90</b>	<b>14,896.30</b>	<b>36,000.00</b>	<b>-21,103.70</b>	<b>41.38%</b>
<b>50307 · Security Services</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>	<b>0.0%</b>
<b>Total 50300 · Services</b>	<b>333,546.36</b>	<b>659,670.73</b>	<b>4,126,371.00</b>	<b>-3,466,700.27</b>	<b>15.99%</b>
<b>50400 · Materials and Supplies</b>					
50401 · Fuel, Oil, Lubricants	41,788.78	82,764.78	276,000.00	-193,235.22	29.99%
50499-1 · Office Supplies	790.75	1,498.60	10,000.00	-8,501.40	14.99%
50499-2 · Postage	115.16	141.90	1,500.00	-1,358.10	9.46%
50499-3 · Printing	91.86	280.16	25,000.00	-24,719.84	1.12%
50499-4 · Misc Materials & Supplies	0.00	157.41	30,000.00	-29,842.59	0.53%
<b>Total 50400 · Materials and Supplies</b>	<b>42,786.55</b>	<b>84,842.85</b>	<b>342,500.00</b>	<b>-257,657.15</b>	<b>24.77%</b>
<b>50500 · Utilities</b>					
50501 · Electricity	1,582.81	3,029.52	15,000.00	-11,970.48	20.2%
50502-1 · Refuse Disposal	196.32	400.43	3,000.00	-2,599.57	13.35%
50502-2 · Water - Offices	157.51	368.90	2,000.00	-1,631.10	18.45%
<b>Total 50500 · Utilities</b>	<b>1,936.64</b>	<b>3,798.85</b>	<b>20,000.00</b>	<b>-16,201.15</b>	<b>18.99%</b>
<b>50600 · Casualty and Liability Insuranc</b>					
50608-1 · Gen Liab Insurance	0.00	0.00	3,000.00	-3,000.00	0.0%
50608-2 · Prof. Liability Insurance	4,622.33	4,622.33	5,500.00	-877.67	84.04%
50608-3 · Automobile Insurance	0.00	0.00	4,000.00	-4,000.00	0.0%
50608-4 · Property Insurance	0.00	0.00			
<b>Total 50600 · Casualty and Liability Insuranc</b>	<b>4,622.33</b>	<b>4,622.33</b>	<b>12,500.00</b>	<b>-7,877.67</b>	<b>36.98%</b>
<b>50900 · Miscellaneous Expenses</b>					

**YCIPTA Executive Board P&L  
August 2022**

	Aug 22	Jul - Aug 22	YTD Budget	\$ Over Budget	% of Budget
50901 · Memberships/Dues/Subscriptions	3,940.00	10,940.00	15,000.00	-4,060.00	72.93%
50902 · Travel Expenses	0.00	-250.00	10,000.00	-10,250.00	-2.5%
50906 · Finance Charges/Penalties	5.00	5.00	139,441.00	-139,436.00	0.0%
50999-1 · License and Permits	0.00	0.00	300.00	-300.00	0.0%
50999-2 · Training/Education	0.00	0.00	15,000.00	-15,000.00	0.0%
50999-3 · Other Misc Expense	0.00	0.00	1,345,721.00	-1,345,721.00	0.0%
50999-5 · Telephone/Internet	607.97	1,219.04	8,000.00	-6,780.96	15.24%
<b>Total 50900 · Miscellaneous Expenses</b>	<b>4,552.97</b>	<b>11,914.04</b>	<b>1,533,462.00</b>	<b>-1,521,547.96</b>	<b>0.78%</b>
51200 · Leases and Rentals					
51212-1 · Building Lease	4,400.00	8,800.00	52,800.00	-44,000.00	16.67%
51212-2 · Leases Rental Equipment	70.40	70.40			
51212-4 · Lease	2,000.00	4,000.00	9,000.00	-5,000.00	44.44%
<b>Total 51200 · Leases and Rentals</b>	<b>6,470.40</b>	<b>12,870.40</b>	<b>61,800.00</b>	<b>-48,929.60</b>	<b>20.83%</b>
51600 · Capital Outlay					
51600-3 · Buildings/Multi Modal Center	0.00	0.00	1,576,734.00	-1,576,734.00	0.0%
51600-5 · Automobiles	0.00	0.00	146,000.00	-146,000.00	0.0%
51600-6 · Furniture and Equipment	0.00	2,643.60	267,947.00	-265,303.40	0.99%
<b>Total 51600 · Capital Outlay</b>	<b>0.00</b>	<b>2,643.60</b>	<b>1,990,681.00</b>	<b>-1,988,037.40</b>	<b>0.13%</b>
<b>Total Expense</b>	<b>459,316.44</b>	<b>898,481.23</b>	<b>8,935,371.00</b>	<b>-8,036,889.77</b>	<b>10.06%</b>
<b>Net Ordinary Income</b>	<b>-415,752.32</b>	<b>1,449,872.19</b>	<b>0.00</b>	<b>1,449,872.19</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-415,752.32</b>	<b>1,449,872.19</b>	<b>0.00</b>	<b>1,449,872.19</b>	<b>100.0%</b>

**August 2021**

	Aug 21	Jul - Aug 21	YTD Budget	\$ Over Budget	% of Budget
50901 · Memberships/Dues/Subscriptions	3,500.00	9,660.00	15,000.00	-5,340.00	64.4%
50902 · Travel Expenses	0.00	975.00	10,000.00	-9,025.00	9.75%
50906 · Finance Charges/Penalties	11,805.28	17,853.37	100,000.00	-82,146.63	17.85%
50999-1 · License and Permits	0.00	0.00	300.00	-300.00	0.0%
50999-2 · Training/Education	0.00	0.00	59,445.00	-59,445.00	0.0%
50999-3 · Other Misc Expense	0.00	0.00	808,000.00	-808,000.00	0.0%
50999-5 · Telephone/Internet	655.45	1,341.82	10,000.00	-8,658.18	13.42%
<b>Total 50900 · Miscellaneous Expenses</b>	<b>15,960.73</b>	<b>29,830.19</b>	<b>1,002,745.00</b>	<b>-972,914.81</b>	<b>2.98%</b>
51200 · Leases and Rentals					
51212-1 · Building Lease	4,400.00	8,800.00	52,800.00	-44,000.00	16.67%
51212-2 · Leases Rental Equipment	0.00	0.00			
51212-4 · Lease	0.00	0.00			
<b>Total 51200 · Leases and Rentals</b>	<b>4,400.00</b>	<b>8,800.00</b>	<b>52,800.00</b>	<b>-44,000.00</b>	<b>16.67%</b>
51600 · Capital Outlay					
51600-2 · Infrastructure	0.00	0.00			
51600-3 · Buildings/Multi Modal Center	0.00	0.00	1,952,032.00	-1,952,032.00	0.0%
51600-5 · Automobiles	0.00	0.00	4,146,000.00	-4,146,000.00	0.0%
51600-6 · Furniture and Equipment	450.00	450.00	267,947.00	-267,497.00	0.17%
<b>Total 51600 · Capital Outlay</b>	<b>450.00</b>	<b>450.00</b>	<b>6,365,979.00</b>	<b>-6,365,529.00</b>	<b>0.01%</b>
51700 · Property Taxes	0.00	0.00			
<b>Total Expense</b>	<b>437,543.43</b>	<b>862,673.67</b>	<b>12,470,917.00</b>	<b>-11,608,243.33</b>	<b>6.92%</b>
<b>Net Ordinary Income</b>	<b>-14,645.39</b>	<b>574,858.96</b>	<b>3,398.00</b>	<b>571,460.96</b>	<b>16,917.57%</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
70000 · In Kind Contributions	0.00	0.00	684,295.00	-684,295.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>684,295.00</b>	<b>-684,295.00</b>	<b>0.0%</b>
<b>Other Expense</b>					
70001 · In Kind Expenses	0.00	0.00	684,295.00	-684,295.00	0.0%
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>684,295.00</b>	<b>-684,295.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>-14,645.39</b>	<b>574,858.96</b>	<b>3,398.00</b>	<b>571,460.96</b>	<b>16,917.57%</b>

## Yuma County Intergovernmental Public Transportation Auth.

09/22/22

## DEMAND REQUEST

Accrual Basis

August 2022

Type	Date	Num	Name	Memo	Amount
<b>Aug 22</b>					
Bill P...	08/01/2022	ACH	Staples	Stmnt End 5/5/22	-258.47
Bill P...	08/01/2022	ACH	Y3K IT Services	IT Service August 2022	-2,025.00
Bill P...	08/01/2022	ACH	Sun Life Assurance	August 2022 Life Insurance	-94.65
Bill P...	08/03/2022	ACH	Century Link Business Servi...	VOID: QuickBooks generated zero amount tr...	0.00
Bill P...	08/03/2022	ACH	Century Link Business Servi...	83783532	-1.28
Bill P...	08/05/2022	6674	CTAA	Annual Membership 10/1/2022-09/30/2023	-500.00
Bill P...	08/05/2022	6675	ADP	427252	-83.33
Bill P...	08/05/2022	6676	City of Yuma Utility Services	July 2022 City Water Utilities Services (6/27-...	-184.46
Bill P...	08/05/2022	6677	Commute with Enterprise	July 2022 Vanpool	-10,500.00
Bill P...	08/05/2022	6678	FedEx	3036-9875-2	-42.32
Bill P...	08/05/2022	6679	MGM Design	August 2022 Web Site Hosting & Maintenanc...	-175.00
Bill P...	08/05/2022	6680	Polar Cooling	A/C maintenance	-85.00
Bill P...	08/05/2022	6681	Republic Services	July 2022 - Pick up Waste Service -Acct#3-...	-458.99
Bill P...	08/05/2022	6682	Russell's Guides, Inc.	August 2022 Advertising	-409.90
Bill P...	08/08/2022	ACH	Time Warner Cable	8448600030010466	-129.98
Bill P...	08/11/2022	6696	Arizona Transit Association	AzTA Annual Membership Dues for Sept. 20...	-3,440.00
Bill P...	08/11/2022	6690	Benesch, Shadle & White, P...	August 2022 Retainer Fee	-1,000.00
Bill P...	08/11/2022	6691	FedEx	3036-9875-2	-13.13
Bill P...	08/11/2022	6692	RATP DEV	July 2022 fixed & paratransit service billing (r...	-298,754.94
Bill P...	08/11/2022	6693	Sellers Petroleum		-30,914.34
Bill P...	08/11/2022	6694	Solutions for Transit	July 2022 Review - Reporting System	-2,083.33
Bill P...	08/11/2022	6695	Yuma Insurance, Inc.	YUCOI-1	-5,384.98
Bill P...	08/11/2022	6697	U.S. Bank Corporate Payme...	VOID:	0.00
Bill P...	08/11/2022	6698	U.S. Bank Corporate Payme...		-2,566.10
Bill P...	08/15/2022	ACH	Purchase Power	Postage Refill 07/06 & 7/09	-120.00
Bill P...	08/17/2022	ACH	Pitney Bowes.	Ink Cartridge Order	-63.48
Bill P...	08/25/2022	ACH	APS	July Service 07/01-08/02	-1,570.08
Bill P...	08/26/2022	6699	City of Yuma (Health Ins)	July 2022 Health Insurance	-3,875.00
Bill P...	08/26/2022	6700	Verizon Wireless	472280952-00001	-210.85
Bill P...	08/26/2022	6701	Big Cat Advertising	July 2022 Advertising	-2,765.43
Bill P...	08/26/2022	6702	Money Handling Machines	Annual Service Agreement for 76018 Coin S...	-450.00
Bill P...	08/26/2022	6703	ADP	427252	-83.33
Bill P...	08/26/2022	6704	Century Link.	August 2022 (08/13 - 09/12)	-250.00
Bill P...	08/26/2022	6705	Cummins Allison	Maintenance Contract & Equipment	-7,254.80
Bill P...	08/26/2022	6706	FedEx	3036-9875-2	-29.96
Bill P...	08/26/2022	6707	Hoppstetter's Office Product...	5249	-375.59
Bill P...	08/26/2022	6708	Milton Euhus	42960	-4,400.00
Bill P...	08/26/2022	6709	Sellers Petroleum		-28,717.83
Bill P...	08/26/2022	6710	Tomie Armenta	September 2022 Lease Amount - 803 S. Pa...	-2,000.00
Bill P...	08/31/2022	6713	EMC Insurance		-9,141.00
Bill P...	08/31/2022	6714	Vehicle Technical Consultan...	Turnover inspection, off site	-6,160.00
Bill P...	08/31/2022	6715	San Luis News	VOID: July and August 2022 Advertising	0.00
Bill P...	08/31/2022	6716	Republic Services	August 2022 - Pick up Waste Service -Acct#...	-190.97
Bill P...	08/31/2022	6717	City of Yuma Utility Services	August 2022 City Water Utilities Services (7...	-196.69
Bill P...	08/31/2022	6718	ADP	427252	-83.33
Bill P...	08/31/2022	6719	Russell's Guides, Inc.	September 2022 Advertising	-409.90
Bill P...	08/31/2022	6720	San Luis News	July and August 2022 Advertising	-498.20
Bill P...	08/31/2022	6721	Solutions for Transit	VOID: August 2022 Review - Reporting Syst...	0.00
Bill P...	08/31/2022	6722	Commute with Enterprise	VOID: August 2022 Vanpool	0.00
<b>Aug 22</b>					<b>-427,951.64</b>

**Yuma County Intergovernmental Public Transportation Auth.**  
**A/R Aging Summary**  
As of August 31, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>	<u>Amount Recd to Date</u>	<u>Date Recd</u>
<b>ADOT 5311</b>	0.00	0.00	89,093.88	130,069.92	0.00	219,163.80	130,069.92	9/16/2022
<b>Cocopah Tribe (c)</b>	0.00	0.00	19,137.53	0.00	0.00	19,137.53		
<b>DES Vocational Rehabilitation</b>	1,000.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	9/15/2022
<b>Food City #114</b>	0.00	166.25	0.00	0.00	0.00	166.25		
<b>Food City #124</b>	0.00	368.12	0.00	0.00	0.00	368.12		
<b>Food City #127</b>	201.87	0.00	0.00	0.00	0.00	201.87	201.87	9/15/2022
<b>Quechan Indian Tribe (c)</b>	0.00	45,967.20	0.00	0.00	-0.12	45,967.08		
<b>Town of Wellton (c)</b>	0.00	0.00	24,631.32	-35.99	0.00	24,595.33		
<b>TOTAL</b>	<u><u>1,201.87</u></u>	<u><u>46,501.57</u></u>	<u><u>132,862.73</u></u>	<u><u>130,033.93</u></u>	<u><u>-0.12</u></u>	<u><u>310,599.98</u></u>		



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076  
Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.yciptaz.gov](http://www.yciptaz.gov)

September 23, 2022

### Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Discussion and or action regarding the YCIPTA Shelter and Bus Stop  
permit status report.

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Requested Action: N/A

Background and Summary: Current status of the bus top shelter permit for the shelter install at the Foodbank is still ongoing and should be permitted soon.

Listed below are the updates from the City of Yum, they are looking at four locations:

1. I've met with City internal ENG staff to discuss placing new bus shelters along 24<sup>th</sup> street, East of 8<sup>th</sup> ave. They are looking into the available right of way and will outline the process that will hopefully move the shelters forward.
2. We presented the idea of applying poster type art to the bus shelters to the City's Clean & Beautiful commission. They appreciated the idea and wish to move forward. Attached is what we presented. Note: The City will cover the poster art.

Attached is the presentation made to the City's Clean and Beautiful commission.

YCIPTA has a current agreement with the City regarding advertising and lease of the City's ROW. In turn for the four shelters that will have the artwork placed in the advertising space YCIPTA will document the in-kind received for the rental of the ad space. This would calculate to approximately \$14,400 in in-kind per 12-month period. These funds can be used as match towards our federal funds.

Financial Impacts: \$14,400 of in-kind match.

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Carmen Juarez - Chairman - City of Somerton, Ralph Velez – Vice Chairman - City of San Luis,  
Jay Simonton Sec/Treas– City of Yuma, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, , Eric Holland – Cocopah Tribe, Ian McGaughey – Yuma County,  
Susanna M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

Budgeted: Yes

Recommended Motion N/A

Legal Counsel Review: N/A

Attachments: Presentation and Resolution R2014-30

For information regarding this agenda item, please contact Shelly Kreger via email to: [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger  
Transit Director

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
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Susanna M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

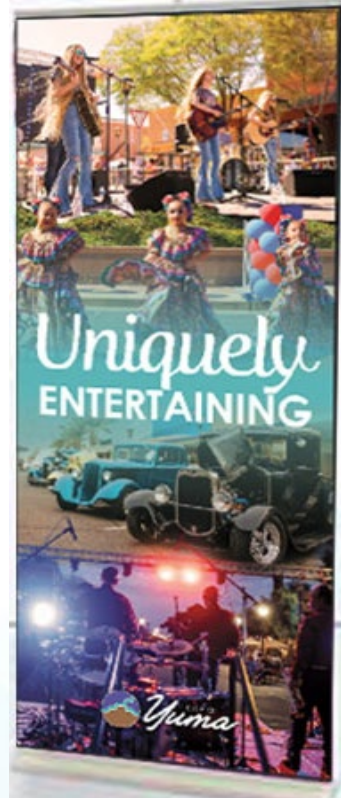
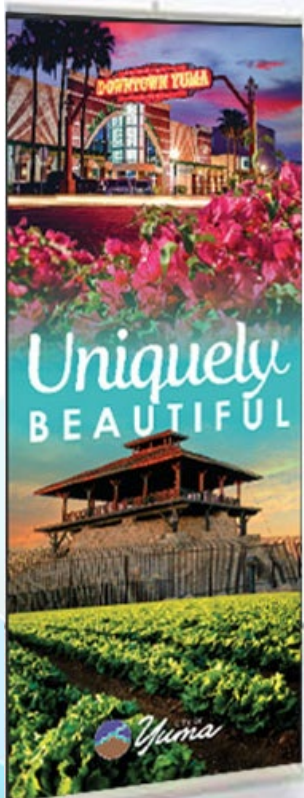


# City & YCAT Partnership

PUBLIC WORKS DEPARTMENT



# Bus Shelter Beautification Project



PUBLIC WORKS DEPARTMENT

# Bus Shelter Beautification Project

## General guidelines

- No business advertisement
- Limited to 4 locations
- Develop MOU – City & YCIPTA
- City to cover the cost



**RESOLUTION NO. R2014-30**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUMA, ARIZONA, AUTHORIZING AND APPROVING AN ADVERTISING LICENSE, DEVELOPMENT AGREEMENT, AND LEASE OF CITY OF YUMA RIGHT-OF-WAY WITH YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY FOR PLACEMENT OF BUS SHELTERS, BENCHES AND STOPS AND THE AUTHORITY TO ADVERTISE ON BUS SHELTERS AND BENCHES**

WHEREAS, the City of Yuma (City) supports the use of public transportation as one of many ways to reduce traffic congestion and motorized vehicle emissions and the resulting pollutants of the air, water, and natural environment; and,

WHEREAS, the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) is the administrator and operator of the public transportation system serving the City of Yuma and surrounding cities and towns known as the Yuma County Area Transit (YCAT); and,

WHEREAS, the City seeks to improve the municipal transportation system including roads, highways, bicycle and pedestrian pathways, while serving the transportation needs of City residents in an efficient, affordable and safe manner; and,

WHEREAS, YCIPTA seeks to lease City right-of-way for placement of bus shelters, benches and stops which will benefit users of the public transportation system; and,

WHEREAS, YCIPTA also seeks to place commercial advertising on the bus shelters and benches as a means of partially offsetting the cost of providing public transportation; and,

WHEREAS, Yuma City Code, Section 154-17.06(A)(10) allows signs on public property through an approved development agreement; and,

WHEREAS, the attached *Yuma County Intergovernmental Public Transportation Authority Advertising License, Development Agreement and Lease of City of Yuma Right-of-Way For Placement of Bus Shelters, Benches and Stops* includes a lease of City rights-of-way, which the City may seek to leverage as a like kind contribution when applying for federal transportation grants; and,

WHEREAS, the agreement also grants YCIPTA a license to advertise on bus shelters and benches, and permits YCIPTA to sublicense such advertising on the condition that profits generated through the license are spent for the benefit of City residents and restricted to YCIPTA's use within the City of Yuma limits.

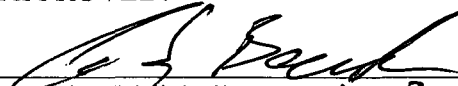
NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Yuma as follows:

SECTION 1: The *Yuma County Intergovernmental Public Transportation Authority Advertising License, Development Agreement and Lease of City of Yuma Right-of-Way for Placement of Bus Shelters, Benches and Stops* attached and incorporated as Exhibit A is approved in accordance with its terms.

SECTION 2: The City Administrator is authorized and directed to execute the approved agreement on behalf of the City of Yuma.

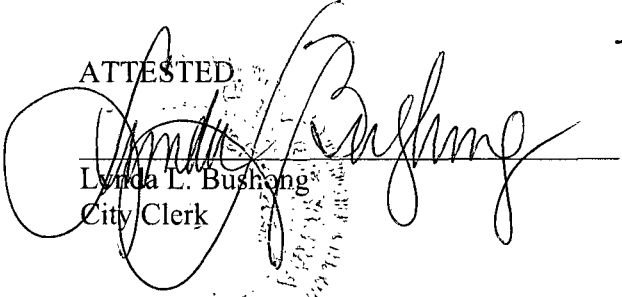
Adopted this 3rd day of September \_\_\_\_\_ 2014.

APPROVED:

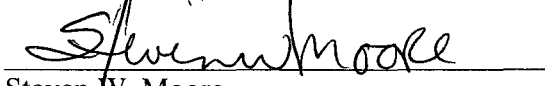
  
Douglas J. Nicholls *Cody Beeson*  
Mayor

*Deery*

ATTESTED:

  
Lynda L. Bushong  
City Clerk

APPROVED AS TO FORM:

  
Steven W. Moore  
City Attorney

2014-20220 INTERGOVERNMENTAL AGREE.  
09/22/2014 02:20:45 PM Pages: 13 Fees: \$12.00  
Requested By: CITY OF YUMA  
Recorded By: despinoza  
Robyn Stallworth Poudre County Recorder, YUMA County AZ



When Recorded Mail To:  
CITY OF YUMA  
ATTN KEVIN L WILKINS  
ONE CITY PLAZA  
YUMA AZ 85364

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DOCUMENT TITLE

**YUMA COUNTY INTERGOVERNMENTAL  
PUBLIC TRANSPORTATION AUTHORITY ADVERTISING LICENSE,  
DEVELOPMENT AGREEMENT AND LEASE OF CITY OF YUMA RIGHT-OF-WAY  
FOR PLACEMENT OF BUS SHELTERS, BENCHES AND STOPS**

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DO NOT REMOVE  
This is part of the official document

**YUMA COUNTY INTERGOVERNMENTAL  
PUBLIC TRANSPORTATION AUTHORITY ADVERTISING LICENSE,  
DEVELOPMENT AGREEMENT AND LEASE OF CITY OF YUMA RIGHT-OF-WAY  
FOR PLACEMENT OF BUS SHELTERS, BENCHES AND STOPS**

This Advertising License, Development Agreement, and Lease of City of Yuma Right-of-way ("Agreement"), in accordance with Arizona Revised Statutes ("A.R.S.") § 9-500.05, is by and between the Yuma County Intergovernmental Public Transportation Authority ("YCIPTA"), a corporate body and Arizona political subdivision, and the City of Yuma ("City"), an Arizona municipal corporation. The terms "party" and "parties" as used herein shall refer to YCIPTA, City or both as may be appropriate.

**RECITALS**

WHEREAS, YCIPTA is the administrator and operator of the Yuma County Area Transit known as YCAT; and,

WHEREAS, YCIPTA seeks to lease City of Yuma right-of-way for placement of shaded bus shelters, benches, and stops at City approved sites, to serve users of the YCAT public transportation system; and,

WHEREAS, YCIPTA also seeks a license from the City for the placement of commercial advertising on bus shelters and benches, without having to obtain individual sign permits for each and every advertising location; and,

WHEREAS, as part of its advertising license, YCIPTA needs the ability to sublicense, subject to the terms and conditions in this Agreement, the placement of commercial advertising on bus shelters and benches, located within City right-of-way or on City property at "Approved Sites" (defined in Section 3 hereof), or located elsewhere within the municipal boundaries; and,

WHEREAS, the City of Yuma supports the use of public transportation as one of many ways to reduce traffic congestion and motorized vehicle emissions and the resulting pollutants of the air, water, and natural environment; and,

WHEREAS, the City seeks to improve the municipal transportation system including roads, highways, bicycle and pedestrian pathways, while serving the transportation needs of City residents in an efficient, affordable and safe manner; and,

WHEREAS, the City agrees to lease certain approved rights-of-way to YCIPTA for the installation of bus shelters, benches, bus stops and, upon either party obtaining a federal or state grant for construction, bus turnouts and other transportation amenities; and,

WHEREAS, the Yuma City Code, Section 154-17.06(A)(10) allows signs on public property through an approved Development Agreement; and,

WHEREAS, the City is willing to grant YCIPTA a license to place advertising on bus shelters and benches in City rights-of-way and at other locations within the municipal boundary, subject to the limitations of this Agreement; and,

WHEREAS, YCIPTA may sublicense its right to advertise on bus shelters and benches in accordance with the terms described herein.

NOW THEREFORE, in consideration of the recitals above and the terms and conditions herein, the parties covenant and agree as follows:

1. **Incorporation of Recitals.** YCIPTA and the City agree the Recitals set forth above are true and accurate, and are hereby incorporated by reference.

2. **Purpose.** This Agreement is both a license to advertise on bus shelters and benches in compliance with the Yuma City Code and a lease of City rights-of-way for the placement of bus shelters, benches and stops. The purpose of this Agreement is to: (1) establish the terms and conditions for lease of specific City of Yuma rights-of-way to YCIPTA for the placement of shaded bus shelters, benches, and stops for the YCAT public transportation system; (2) agree upon a method for valuing the fair market rent of City rights-of-way leased to YCIPTA for use as shaded bus shelters, benches, and stops (including sites approved by the City in this Agreement, as well as the valuation of additional right-of-way that may be approved by the City for use by YCIPTA in the future); (3) to memorialize, pursuant to Title 49, Code of Federal Regulations § 18.24, a method of accounting for the value of the fair market rent of City rights-of-way that will be used for the placement of shaded bus shelters, benches, and stops; (4) pursuant to Yuma City Code Section 154-17.06(A)(10), to license YCIPTA to approve and contract for advertising signs to be placed by YCIPTA (or its sub-licensee), on shaded bus shelters and benches in City rights-of-way and at other locations in the City, without requiring individual sign permits; and (5) to allow YCIPTA to retain all revenues generated through YCIPTA's, or its sub-licensee's, advertising activities with the condition that the revenue generated be used within the City of Yuma limits, for the benefit of City of Yuma residents, and with the input of the City through its City Administrator or his/her designee. If the City fails to provide input to YCIPTA on the proposed revenue spending within forty-five (45) calendar days of YCIPTA's notice of intent to make the expenditure, the City shall be deemed to have waived any right of input on the noticed, intended expenditure.

3. **Lease of City Rights-of-Way.** All sites for the installation of bus shelters, benches, and stops shall be approved in writing by the City prior to any installation or use by YCIPTA. For a period of ten (10) years (the "Lease Term") beginning upon the date of execution of this Agreement by both parties (the "Effective Date"), YCIPTA agrees to lease from the City and the City approves and agrees to lease to YCIPTA, the list of approved bus benches and shelter sites attached as Exhibit 1 and incorporated by reference as though fully set forth herein ("Approved Sites") as may be amended from time-to-time as set forth herein. Any additional sites not listed in Exhibit 1 shall be subject to written approval by the City Administrator or the City Administrator's designee; such review shall not be unreasonably delayed.

a. Extension of Lease Term. Upon mutual agreement of the parties, the Lease Term of this Agreement may be extended for a single, additional five (5) year period.

b. No Sublease of City Right-of-Way or City Property. YCIPTA may license the use of the Approved Sites, but shall not sublease, transfer, or assign any of YCIPTA's rights as the lessee under this lease. Any such license shall comport with the requirements of this Agreement.

c. Rent. Fair market rent for City property at Approved Sites shall be calculated and set through the appraisal process described in Federal Transit Administration (FTA) Circular FTA C 5010.1D or any successor provision thereof, which shall be conducted and funded, as necessary, by the City. To the extent permitted by federal law and Title 49, Code of Federal Regulations § 18.24, the fair market rent for the Approved Sites shall be treated as an in-kind contribution towards any grant or local match for which it is eligible and approved by the FTA in addition to any cash local match that may be approved by the City Council and provided by the City to YCIPTA on an annual basis. The in-kind contribution is not intended to limit or replace any annual appropriation that may be approved by the City Council.

d. Maintenance and Restoration. If the Lease Term is not extended as outlined in Subsection 3(a), or if YCIPTA ceases to exist, ceases to operate a bus transit system, or no longer uses the bus shelters, benches, and stops installed in City-owned rights-of-way during the Lease Term of this Agreement, the City shall have a first right of refusal to purchase the bus shelters, benches and stops on a site-by-site basis at YCIPTA's negotiated cost, less wear and tear and depreciation, if any. Should the City choose not to purchase any bus shelters, benches, and/or stops, YCIPTA shall have sixty (60) calendar days from the date of the notification by the City to remove the shelters, benches, and stops. If not removed within the sixty-day period, the bus shelters, benches, and stops shall become the property of the City. Any purchase, installation, or operation agreement between YCIPTA and its sub-licensee shall contain a provision making this Section 3(d) effective. If the shelters, benches, and stops are removed, YCIPTA shall bear all costs to restore the area as close as reasonably possible to the condition existing prior to the installation of the shelters, benches and stops. Each restoration must be inspected and approved by the City, and the City's approval shall not be unreasonably withheld or delayed.

e. Emergency. In the case of imminent and serious peril or danger to the City of Yuma community, the City Engineer, Traffic Engineer, Chief of Police, Fire Chief, or the City Administrator may immediately suspend YCIPTA's lease of any City-owned Approved Site with reasonable notice as determined by the circumstances. In such a case, YCIPTA's damages shall be limited to the fair market rent ascribed to that particular Approved Site in Section 3(c).

f. Inspection and Relocation of Bus Shelter, Benches, or Stops. Once a bus shelter, bench, or stop placement is completed at an Approved Site, the City Engineer or his designee will inspect such placement in order to grant final, written approval for the placement. Once said inspection and approval is granted, the right to use that particular placement shall vest in YCIPTA for the Lease Term. However, the City reserves the right to require YCIPTA to relocate any bus shelter, bench or stop to an alternate Approved Site at the City's sole expense.



4. **Placement of Shelters, Benches and Stops.** Prior to placement of any bus shelter, bench, or stop, YCIPTA shall submit a structural design and site plan of the shelter, bench, stop, and foundation for City approval. The design shall clearly depict all dimensions of the shelter, bench, stop, setbacks, the anticipated footprint upon placement, Americans with Disabilities Act (ADA) clearance and compliance, any impact on American Association of State Highway and Transportation Officials (AASHTO) sight standards, and wind loading. Each placement of bus shelters, benches, and stops will require a site inspection and final, written approval of the City as an Approved Site prior to use by the public. All bus shelters will require a building permit issued by the Building Division of the City. Solar lighting is encouraged and any non-solar lighting shall require an appropriate electrical permit prior to commencing installation. The City shall not unreasonably delay or withhold such inspection(s) and approval(s).

5. **Advertising License.** For a period of ten (10) years beginning on the Effective Date (the "License Term"), the City of Yuma hereby licenses YCIPTA to place advertising on bus shelters and benches within the City at Approved Sites and at other locations not on City property but subject to City advertising license requirements ("Off-Site"), subject to the terms, time, manner and placement restrictions contained in this Agreement. This license includes the right to sub-license YCIPTA's rights herein to a sub-licensee, and shall be revocable as to any individual site upon thirty (30) days written notice to YCIPTA, or revocable under and subject to the emergency provision of Subsection 3(e) herein.

a. **Extension of License Term.** Upon mutual agreement of the parties, the License Term of this Agreement may be extended for a single, additional five (5) year period.

b. **Authority.** This advertising license is granted through this City Council-approved Development Agreement as required by Yuma City Code Section 154-17.06(A)(10). No individual review or permitting for Off-Site signage shall be required by the City, as long as the advertising contemplated herein is located at an Approved Site, as listed in Exhibit 1 or as later approved, on a bus shelter or bench that has the inspection, and final written approval of the City Engineer and any required building permit. This advertising license includes the right to advertise on Off-Site bus benches and shelters within the City limits, where a separate lease or right to locate is granted by the owning or controlling person or entity other than the City. In such case, YCIPTA or its sub-licensee shall provide satisfactory evidence thereof and, after submission of the design, lease, any required building permit, and site plan described in Section 4, the City Engineer shall inspect and if approved, issue a final, written approval of the location and placement of the bus shelter and/or bench as an Approved Site not on City right-of-way.

c. **Disclosure of Advertising Revenues.** No later than 30 days after the end of the quarter, YCIPTA shall disclose the quarterly advertising revenues to the City of Yuma, One City Plaza, Yuma, Arizona 85364-1436, stating net monthly revenues from all advertisement placement and activity within the City. Net profits from such revenues shall be restricted to YCIPTA's use within the City of Yuma limits for the benefit of City of Yuma residents, and with the input of the City through its City Administrator or his/her designee. If the City fails to provide input to YCIPTA on the proposed revenue spending within forty-five (45) calendar days

of YCIPTA's notice of intent to make the expenditure, the City shall be deemed to have waived any right of input on the noticed, intended expenditure.

**6. Uses and Criteria.** YCIPTA and its sub-licensee shall conduct advertising under the following criteria:

a. All advertising shall comply with Federal, State and local laws and regulations and the terms of this Agreement ("applicable laws").

b. Advertising in the form of non-commercial speech is prohibited. Within all advertising, a commercial transaction must be proposed and must be adequately displayed on the transit advertising panel.

c. YCIPTA shall develop and sublicense, if desired, the advertising space in accordance with accepted advertising principles as defined in Section 6(f) below. YCIPTA may sublicense its right to advertise on bus shelters and benches within the City limits under this Agreement provided that the sub-licensee requires the sub-licensee to comply with all applicable laws, all terms of this Agreement, and that the sub-licensee agrees to indemnify and defend the City, and name the City of Yuma as an additional insured pursuant to Sections 7 and 8 of this Agreement.

d. All contracts for the use of advertising space or facilities shall be between YCIPTA, or its designated sub-licensee, and the advertiser or the advertiser's representatives. Upon request, YCIPTA shall provide copies of all contracts to the City after approval and execution. In no event shall YCIPTA, or its designated sub-licensee, enter into advertising contracts with individual advertisers for a period greater than ten (10) years from the Effective Date.

e. The size, form, wording, illustration and style of all proposed bus bench and shelter advertisements, solicited pursuant to this Agreement, shall at all times be subject to the approval of the City, and the City reserves the right to reject any such advertisement. The City shall not unreasonably delay or withhold such approval, and any such approval process shall not unreasonably interfere with YCIPTA's and/or its sub-licensee's ability to generate revenue under this Agreement. Upon reasonable request by the City, YCIPTA or its sub-licensee shall remove any advertisement of an objectionable character.

f. Advertising is subject to rejection or removal, pursuant to Section 5(e) above, if it displays advertising that:

- Is false, misleading or deceptive;
- Relates to an illegal activity under any applicable laws;
- Advertises or depicts the use of tobacco or smoking products;
- Advertises or depicts the use of alcohol;
- Represents, by language or graphics, violence or antisocial behavior;

- Advertises or depicts language, gestures, conduct, or graphical representations that are obscene, pornographic, vulgar, profane or scatological;
- Represents, by language or graphics, a nude or seminude person, as those terms are defined in Arizona Revised Statutes (“A.R.S.”) § 11-811(D)(14) and (16), or the exposed buttocks of any person;
- Depicts, relates to or references a website or other medium that relates to specified sexual activities or specified anatomical areas as those terms are defined in A.R.S. § 11-811(D)(17) and (18); or,
- Is related to instruments, devices, items, products or paraphernalia that are designed for use in connection with sexual or drug-related activities.

7. **Indemnification.** Each party (as “indemnitor”) agrees to indemnify, defend and hold harmless the other party, its officers, officials, agents, employees or volunteers (as “indemnitee”) from and against any and all claims, losses, liability, costs or expenses (including reasonable attorneys’ fees) (hereinafter referred to as “claims”) arising out of bodily injury, including death, to any person and/or property damages or copyright infringement, to the extent that such claims are caused by the act, omission, negligence, misconduct or other fault of the indemnitor, its officers, officials, agents, sub-licensee, employees or volunteers.

8. **Insurance.** YCIPTA, or its sub-licensee, shall provide, and keep in force for the term of this Agreement, a Commercial General Liability policy (occurrence form only) that provides coverage for personal injury, bodily injury, death and property damage, in amounts not less than \$1 million per occurrence and \$2 million general aggregate.

The Commercial General Liability policy shall name the City of Yuma as a PRIMARY ADDITIONAL INSURED. The City of Yuma’s general liability policy will be excess and non-contributory. At the time of execution of this Agreement, YCIPTA shall furnish a Certificate of Insurance (ACCORD 25 2010/05) and all necessary endorsements (CG 20 10 10 01 and CG 20 37 10 01) to the City showing that the required insurance is in force. The issuer(s) of the policy or policies shall provide thirty (30) days advance, written notice to the City regarding any reduction in the policy coverage, cancellations or other adverse amendments to the policy or policies impacting the risks covered. YCIPTA agrees to waive subrogation against the City, and the policy shall be endorsed to provide a waiver of subrogation against the City by the insurer. Insurance coverage shall be maintained with insurance underwriters authorized to do business in the State of Arizona and which are reasonably satisfactory to the City.

If, in the City’s opinion, the minimum limits of the insurance coverage herein required become inadequate during the term of this Agreement, YCIPTA agrees that it will increase such minimum limits by reasonable amounts upon reasonable request of the City.

9. **Obligations of the City.** For the duration of this Agreement, the City shall have the following obligations:

a. The City shall permit YCIPTA, or its sub-licensee, to install advertising on any bus shelters and/or benches at Approved Sites within the City limits. The City shall permit

agents and employees of YCIPTA, or its sub-licensee, to have access to the bus shelters and benches within City rights-of-way, at reasonable times and places, for the purposes of displaying, advertising, maintaining or repairing the signs on the bus shelters and/or benches.

b. During the term of this Agreement, the City agrees to provide YCIPTA with the exclusive right to procure commercial displays, advertising and advertisers for advertising on bus shelters and benches at Approved Sites where an inspection and final written approval of the bus shelter placement has been granted by the City Engineer, such approval shall not be unreasonably delayed or withheld.

**10. Obligations of YCIPTA.** YCIPTA or its sub-licensee shall inspect the signs on the bus benches and shelters at least once every month, and has the sole responsibility to install, keep, maintain and operate all display units and improvements in good condition. This includes keeping the area immediately surrounding the bus benches and shelters free of trash, gum, and untrimmed grass and weeds. YCIPTA or its sub-licensee shall promptly, within thirty (30) days of the date discovered, replace or repair any signs which have been destroyed and any bus shelters or benches that are in disrepair. To the extent such replacement or repair cannot be completed within the thirty (30) days, YCIPTA and/or its sub-licensee shall not be in default of this Section if it/they have commenced said replacement or repair within that time. YCIPTA or its sub-licensee shall bear the sole cost and expense of maintaining, repairing and replacing said signs, bus shelters and benches, except when damage and/or disrepair was occasioned by the City, its officers, officials, agents, employees or volunteers. YCIPTA shall also ensure that advertising is kept current and up-to-date as reasonably determined by YCIPTA. Throughout the Lease Term, YCIPTA shall have a continuous responsibility to keep the bus shelters and benches in the locations approved by the City as described herein.

**11. Termination of Agreement.**

a. The Lease of City owned rights-of-way shall terminate at the end of the Lease Term described in Section 3 without notice by any party, unless otherwise extended pursuant to Section 3(a). A holding over by YCIPTA beyond the expiration date of the term shall not be permitted without the written consent of the City and then only on a month-to-month basis. No holding over of the License Term shall be permitted without extension or amendment of this Agreement as set forth in Section 5(a).

b. This Agreement shall be subject to cancellation by the City in the event that YCIPTA defaults in the performance of any of the covenants and conditions required pursuant to this Agreement to be kept and performed by YCIPTA, if such default continues for a period of thirty (30) days after written notice of the default is given by the City to YCIPTA of the specified covenants and conditions at issue. In the event that the default cannot be cured within said 30 days, YCIPTA shall not be in default of this Agreement if it commences performance within the 30 day-period and diligently prosecutes the same to completion.

c. The failure of the City to declare this Agreement terminated, or to reenter and take possession, upon default of YCIPTA for any of the reasons set out in the thirty (30) day cure notice, shall not operate to bar or destroy the right of the City to declare this Agreement

terminated by reason of any subsequent violation of the terms of this Agreement, so long as the proper thirty (30) day notice is provided as set forth in Section 10(b) above.

d. This Agreement or any extensions hereof may be terminated by either party upon thirty (30) days prior, written notice of termination to the other party.

**12. City Use of Sign Space.** The City shall have the right to use, at no charge other than the City to bear the cost for design and installation, any unsold sign spaces on the bus shelters and benches. To facilitate such use, the City shall provide YCIPTA or its sub-licensee with a fifteen (15) business day written notice requesting use of such unsold sign spaces and, in exercising its right to use the unsold sign space, the City shall not interfere with YCIPTA's and/or its sub-licensee's ability to generate revenue under this Agreement. Accordingly, if the sign space is sold prior to the expiration of the City's 15 business-day notice, the City shall not install any signs or otherwise use said sign space(s) on the bus shelters and benches. Likewise, if the sign space is subsequently sold, the City shall promptly remove its sign unless it pays YCIPTA or its sub-licensee the current rate for said sign space. In such an event, YCIPTA or its sub-licensee shall give the City a ten (10) calendar day written notice to remove or buy the sign space.

**13. Attorney's Fees.** Should either party employ an attorney(s) or utilize the service of in-house attorneys to enforce any of the provisions hereof or to protect its interest in any manner arising under this Agreement, the non-prevailing party in any action pursued in a court of competent jurisdiction agrees to pay to the prevailing party all reasonable costs, damages, expenses, and attorney's fees, including fees for in-house attorneys, expended or incurred in connection therewith as determined by the court.

**14. Nondiscrimination.** YCIPTA, for itself, its personal representatives, successors in interest, licensees and sub-licensees, assigns and subcontractors, as a part of the consideration hereof, does hereby covenant and agree that no persons on the ground of race, color, creed, political ideas, sex, age, or physical or mental handicap shall be excluded from: (a) participation, denied the benefits of, or be otherwise subjected to discrimination in the construction of any improvements on behalf of YCIPTA or (b) the furnishing of advertising service hereunder.

**15. Right to Inspect and Audit.** YCIPTA will make available to the City, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday inclusive, all records, books and other pertinent information as may be reasonably required for audit purposes to verify the monthly sales reports and other contract compliance issues upon three (3) business days' written notice to YCIPTA. The City may audit YCIPTA's advertising sales and revenues generated under the advertising license, in such an event YCIPTA shall timely cooperate with such audit.

**16. Notices.** All notices, demands or other communications relative to this Agreement must be in writing and are deemed duly delivered upon personal delivery, or as of the second business day after mailing by United States mail, postage prepaid, registered or certified, return receipt requested, addressed as follows:

CITY: City Administrator  
City of Yuma  
One City Plaza  
Yuma, Arizona 85364-1436

YCIPTA: Transit Director  
Yuma County Intergovernmental  
Public Transportation Authority  
2715 East 14<sup>th</sup> Street  
Yuma, Arizona 85365

17. **Successors, Licensees and Sub-licensee.** All of the terms, covenants and agreements herein contained or as amended from time-to-time, shall be binding upon and shall inure to the benefit or burden of the successors, licensees, and sub-licensees of the respective parties hereto.

18. **Conflict of Interest.** This Agreement is subject to the conflict of interest and cancellation provision of A.R.S. § 38-511, as may be amended from time-to-time, and the provisions of which are incorporated by reference herein.

19. **Scrutinized Business Operations.** By entering into this Agreement, YCIPTA certifies to the City that it does not have, and will not have for the duration of this Agreement, scrutinized business operations in Iran or Sudan as those terms are defined in A.R.S. § 35-391 *et seq.* and § 35-393 *et seq.*

20. **Severability.** If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall be in full force and effect.

21. **Amendments.** No modifications, waiver, amendment, discharge or change of this Agreement shall be valid unless in writing and signed by both parties after approval of the City Council, where necessary.

22. **No Partnership or Third-Party Beneficiary.** This Agreement does not create, and is not intended to imply, a partnership or joint venture between YCIPTA and the City. No person or entity shall be a third-party beneficiary to this Agreement, except for any designated licensee or sub-licensee of YCIPTA as permitted pursuant to this Agreement, and to the extent that the licensee or sub-licensee assumes the rights and/or obligations of YCIPTA under this Agreement.

23. **Dispute Resolution.** If a dispute arises between the parties regarding the interpretation or enforcement of this Agreement, the parties agree to work together in good faith to resolve such dispute. If the parties mutually agree in writing, claims, disputes or other matters in question may be submitted for arbitration according to the Arizona Uniform Rules of Procedure for Arbitration. Written requests for arbitration must be filed with the other party to this Agreement.

24. **Governing Law.** The laws of the State of Arizona govern this Agreement as to validity, interpretation and performance.

25. **Venue.** The parties must institute and maintain any legal actions or other judicial proceedings arising out of this Agreement in the Superior Court of Yuma County, Arizona.

26. **Waiver.** If either party fails to require the other party to perform any provision of this Agreement, that failure does not prevent the party from later enforcing that provision. Neither party is released from any responsibilities or obligations imposed by law or this Agreement if the other party fails to exercise a right or remedy.

27. **Entire Agreement.** This Agreement contains the entire agreement between the parties and no oral or written statement, promises or inducements made by either party or agent of either party that is not contained in this written Agreement, or specifically referred to in the written Agreement, shall be valid or binding.

28. **Counterpart Execution.** This Agreement may be executed by the parties in any number of counterparts and each fully executed copy shall be an original for all purposes, and all copies taken together shall be one Agreement.

[Remainder of Page Intentionally Blank]

IN WITNESS WHEREOF, the parties have executed this Agreement through their authorized representatives.

Dated this 19<sup>th</sup> day of September, 2014.

APPROVED:

City of Yuma

By [Signature]  
Gregory K. Wilkinson  
City Administrator

Yuma County Intergovernmental Public Transportation Authority

By [Signature]  
~~John C. Andoh~~ Shelly Kregger,  
Transit Director, Interim

ATTEST:  
By [Signature]  
Enda L. Bushong  
City Clerk

ATTEST:  
By [Signature]  
Carol Perez  
Administrative Assistant

APPROVED AS TO FORM:

By [Signature]  
Steven W. Moore  
City Attorney

APPROVED AS TO FORM:

By [Signature]  
Wayne C. Benesch  
YCIPTA Legal Counsel



## EXHIBIT 1 APPROVED SITES

The City Engineer has approved each of the locations listed below as Approved Sites subject to the terms of this lease:

Type Facility	Location
1, 2, 3, 4, 5, 6	12 <sup>th</sup> Street & East behind Harkins Theater, Palms Shopping Center; bus travels East bound
1, 2, 3, 4, 5, 6	24 <sup>th</sup> Street & Avenue 7 ½E; bus travels West bound
4,5	24 <sup>th</sup> Street & College Avenue; bus travels West bound
1, 2, 3, 4, 5, 6	24 <sup>th</sup> Street @ East of Castle Dome Middle School; bus travels West bound
1, 2, 3, 4, 6, 7	Yuma Library & 21 <sup>st</sup> Dr; bus travels South bound
1, 2, 3, 4, 6	Yuma Library & 21 <sup>st</sup> Dr; bus travels North bound
1, 2, 3, 6, 9	County Health/Juvenile Center & 23 <sup>rd</sup> Avenue; bus travels South bound
1, 2, 3, 4, 6	County Health/Juvenile Center & 23 <sup>rd</sup> Avenue; bus travels North bound
8, 10	16 <sup>th</sup> Street & 3 <sup>rd</sup> Avenue @ Mesa Shopping Center; bus travels South bound
1,2,3,4, 6	16 <sup>th</sup> Street and 31 <sup>st</sup> Drive
1, 2, 3, 4, 6, 9	4 <sup>th</sup> Avenue south of 37 <sup>th</sup> Street
1, 2, 3, 4, 5, 6, 7, 8	Castle Dome Avenue & Yuma Palms Parkway (West of Target Parking lot)

### Bus Stop Amenities:

- 1) Bench
- 2) Shelter
- 3) Trash
- 4) Sign
- 5) Bus Stop
- 6) Infopost
- 7) Pole
- 8) Banner-Poster
- 9) YCAT Service Discontinued – YCIPTA may resume service at its discretion
- 10) YCAT Service Discontinued –YCIPTA may only resume operations at this location upon compliance with the procedures described in Section 3 and Section 4 of this Agreement.