



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

# AMENDED

### **NOTICE AND AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

**Monday, June 26, 2023 – 1:30 PM**  
**Yuma County Department of Development Services – Aldrich Hall**  
**2351 West 26<sup>th</sup> Street -- Yuma, AZ, 85364**

Pursuant to A.R.S. § 38-431.05, notice is hereby given to the members of the Yuma County Intergovernmental Transportation Authority (YCIPTA) and to the general public that YCIPTA as part of its regular meeting will hold a meeting open to the public as noted above.

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

**Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

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#### **Yuma County Intergovernmental Public Transportation Authority Board Of Directors**

Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Ian McGaughey - Sec/Treas – Yuma County Allen Heck – Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Matias Rosales – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

**CALL TO PUBLIC:** The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

**CONSENT CALENDAR:** The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the May 30, 2023 regular session minutes. Action required. Pg. 4

## DISCUSSION & ACTION ITEMS:

1. Discussion and or action regarding the replacement of the Director for City of San Luis, Council Member Matias Rosales. Action required. Pg. 15
2. Discussion and or action regarding the AWC Third Amendment to MOU for FY2023.2024. Action required. Pg. 18
3. Discussion and or action regarding the Revised Cocopah Exhibit A and B. Action required. Pg. 21
4. Discussion and or action regarding the YCIPTA/ICTC/Quechan 8<sup>th</sup> Extension to the FY2023/2024 MOU and FY2023/2024 Exhibit A – EICTS Operations and Implementation Business Plan. Action required. Pg. 25
5. Discussion and or action regarding the Third Addendum to o the Agreement for the Provision of General Public Fixed-Route and Demand Response Services with RATP Dev. Such an Addendum is to extent the contracted period of services through the end of FY2023/2024. Action required.Pg. 47
6. Discussion and or action regarding the New Public Outreach Materials for YCAT Fixed Routes and YCAT OnCall funded by YMPO. No action required. Pg. 51
7. Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required. Pg. 66

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### Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Ian McGaughey - Sec/Treas – Yuma County Allen Heck – Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Matias Rosales – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

## PROGRESS REPORTS:

1. Operations Manager Report/Maintenance Update– Shane Bollar, General Manager – RATP Dev. *No action required.* Pg. 70
2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 71
3. Transit Ridership – Carol Perez, Transit Operations Manager. *No action required.* Pg. 82
4. Financial Report – Chona Medel, Financial Services Operations Manager. *No action is required. Will be provided at a later date.*

## SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

July 24, 2023

## ADJOURNMENT

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Ian McGaughey - Sec/Treas – Yuma County Allen Heck – Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Matias Rosales – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in a Regular Board Meeting session on Tuesday, May 30, 2023, at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Mr. Jay Simonton called the meeting to order at 1:34 P.M.

**Members Present:**

Jay Simonton/City of Yuma /Chair  
Susanna M. Zambrano/Arizona Western College /Vice Chair  
Ian McGaughey/Yuma County/ Secretary/Treasurer  
Alan Heck/Cocopah Tribe  
Brian Golding, Sr./Quechan Tribe  
Ralph Velez/City of San Luis  
Richard Marsh/Town of Wellton/ Via Telephone  
Louie Galaviz/City of Somerton

**Others Present:**

Shelly Kreger/YCIPTA/Transit Director  
Carol Perez/YCIPTA/Transit Operations Manager  
Chona Medel/YCIPTA/Financial Service Operations Manager  
David Garcia/YCIPTA/Transit Management Assistant  
Lorena Sanchez/YCIPTA/Clerk II  
Shane Bollar/RATP DEV/General Manager

The Pledge of Allegiance was led by Mr. Simonton

**CALL TO PUBLIC:**

No public present, no comments made.

**CONSENT CALENDAR:**

**No. 1: Adopt the April 24, 2023, regular session minutes. Action required.**

**Motion (McGaughey/Zambrano): To approve as presented.**

**Voice Vote: Motion Carries, 8-0**

**DISCUSSION & ACTION ITEMS:**

**No. 1: Discussion and or action regarding the replacement of the Director for Cocopah Indian Tribe and election of a new Secretary/Treasurer. Action required.**

Ms. Kreger stated an appointment letter from Cocopah Tribe was received today appointing Mr. Alan Heck as representative.

Mr. Simonton asked what position Mr. Heck holds in the Tribe.

Mr. Heck stated he is the Planning Director.

Mr. Golding welcomed Mr. Heck.

Mr. Simonton questioned the process following Mr. Heck's appointment to the Board. He stated the position would just be assumed.

Ms. Kreger clarified yes. She stated she wished to add appointing a new Secretary/Treasurer due to Mr. Heck being unfamiliar with the organization.

**Motion (Zambrano/Galaviz): To approve the replacement of the Director for Cocopah Indian Tribe. Voice Vote: Motion Carries, 8-0.**

Mr. Simonton opened for nominations of Secretary/Treasurer.

Ms. Zambrano stated it was important to remember the rotation of board positions.

Ms. Kreger confirmed.

Mr. Simonton nominated Mr. McGaughey for Secretary/Treasurer.

**Motion (Simonton/Galaviz): To elect Mr. McGaughey as the new Secretary of the Board. Voice Vote: Motion Carries, 8-0**

**No. 2: Discussion and or action regarding the increase in YCIPTA Member Entity Dues for FY2023-2024. Action required.**

Ms. Kreger presented the entity dues increase tabled for this meeting.

Mr. Galaviz inquired about the purpose of the increase to the entities. He questioned what other revenue-producing methods were investigated.

Ms. Kreger stated several areas were investigated. She added a transportation tax would be the main goal in acquiring financial sustainability. Ms. Kreger stated agreements are in the works that would increase in-kind services from entities such as in-service time, right away lease, and advertising space lease. She assured different methods of generating revenue are being investigated.

Mr. Galaviz stated a yearly increase is not ideal.

Ms. Zambrano expressed gratitude for the minimal increases. She added although it is difficult to continuously provide yearly increased support for the service, Arizona Western College (AWC) is different due to the special route provided to assist south county students. She expressed the importance of continuing to support a service that assists many with finding jobs, attending school, and doing necessities. Ms. Zambrano acknowledged the difficulty in providing financial support and hopes financial sustainability is reached.

Mr. Galaviz asked if the buses have advertising on the sides.

Ms. Kreger stated yes. She added new media kits are being developed by the new staff member previously hired. She explained the media kit will contain updated measurements and prices for outside and inside the bus.

Mr. Simonton stated the increase was substantially higher in the previous Financial Committee meeting. He thanked her for reducing the amount. Mr. Simonton stated as long as the increases stay small, he hopes the financial stance improves.

**Motion (Golding/Marsh): To approve the increase in YCIPTA Member Entity Dues for FY2023-2024.**

**Voice Vote: Motion Carries, 7-0 with Ms. Zambrano abstaining.**

**No. 3: Discussion and or action regarding the FY2023/24 Operating and Capital Budget. Action required.**

Ms. Kreger stated this report is the same report presented in the previous meeting, which was also sent in an email from Ms. Medel. She added no questions or concerns were received in response to the emails.

Mr. Simonton thanked Ms. Kreger for sending it out and allowing review time.

Ms. Kreger stated an amended budget will be sent containing the increase of entity dues. She explained entity due increases could not be included until they were approved.

**Motion (Velez/Galaviz): To approve the FY2023/24 Operating and Capital Budget.**

**Voice Vote: Motion Carries, 8-0.**

**No. 4: Discussion and or action regarding the Member Entity In-Kind agreements for shelter advertising and right-of-way lease space. No action required.**

Ms. Kreger advised the agreement contained in member's packets was submitted to the Federal Transit Administration (FTA) for review but no response has been received yet. She added although there has been no response, she wants the process to continue and allow entities to be able to review and submit for legal review. Ms. Kreger stated she hopes to be able to approve by the next board meeting.

Mr. Simonton asked if FTA provided an approximate approval date.

Ms. Kreger stated no.

Mr. Simonton stated FTA approval is needed before a vote can take place.

Ms. Kreger stated she is aware but did not want the process to be on hold until FTA can approve.

Mr. Simonton agreed.

Mr. Golding stated Quechan Tribe will not seek legal review until FTA approves.

Mr. Simonton assumed they would not want to waste time in case it is not approved.

Mr. Golding stated it would be costly.

Mr. Velez inquired if the Cocopah Tribe still has an outstanding balance.

Ms. Medel stated no, all are current.

Mr. Galaviz agreed on waiting for approval before legal review.

Ms. Kreger stated it is provided for their discretion.

Ms. Medel added each entity can review on its own for questions or concerns.

Mr. Simonton questioned if a template from another agency was used.

Ms. Kreger stated legal counsel, Elizabeth Punpayuk, created it.

Ms. Medel stated it was created with the same template used with the City of Yuma.

Mr. Galaviz stated it is a great opportunity to allow entities to advertise but believes the opportunity should be presented to outside sources.

Mr. Simonton stated he enjoyed all the Cocopah advertisements around the city. He inquired if they were paid for.

Ms. Kreger stated nothing has been received from the advertising agency itself yet. She added she will be reaching out to them again.

Ms. Medel stated she left the agency a message today regarding the finalization of the contract. She added it is revenue based.

**No actions required. No action taken.**

**No. 5: Discussion and or action regarding the Member entity in-kind agreements for Directors services. No action required**

Ms. Kreger stated per legal counsel, separate agreements would be created and submitted for FTA approval. She explained this agreement contains board member services and hopes since the Board does not contain elected officials it may be approved.

**No actions required. No action taken.**

**No. 6: Discussion and or action regarding the Request for Proposal for Financial Auditing Services #2023-01. Action required.**

Ms. Kreger explained since YCIPTA uses more than the \$750,000 threshold, a financial audit must be done.

Mr. Simonton asked if advertising for the audit service was done yet.

Ms. Kreger stated no, approval from board members is needed first.

Mr. Golding questioned if approval for advertising of a Request for Proposal (RFP) was a requirement in our procurement policy.

Ms. Kreger stated yes, only if the quote is under a certain amount, then approval is not needed.

Mr. Simonton agreed with Mr. Golding stating normally it is presented after advertising.

Ms. Kreger stated approval is sought before advertising.

**Motion (Velez/Golding): To approve the Request for Proposal for Financial Auditing Services #2023-01.**

**Voice Vote: Motion Carries, 8-0.**

**No. 7: Discussion regarding Cocopah Indian Tribe's contribution towards Purple Route. No action required.**

Ms. Kreger informed the Board of an informal meeting that took place on April 11<sup>th</sup>, 2023. In attendance was herself, Ms. Medel, Ms. Perez, Chairwoman, and Cocopah Counsel. She stated operating costs were discussed. She explained the original contribution, established by a predecessor, was set at 42% matching the operating grant amount. She added the route is not sustainable with fuel, staff, and repair costs not being included in the contribution amount. Ms. Kreger stated she presented an additional contribution of \$120,000-150,000 annually aside from the 5% increase. She stated no response has been received yet.

Mr. Simonton questioned if the additional contribution was included in the budget report.

Ms. Kreger stated no, it is pending Cocopah's response.

Mr. Simonton stated that would contribute more revenue.

Ms. Kreger agreed adding the presentation was included in member's packets.

Mr. Simonton inquired as to the result if the proposed increase is rejected.

Ms. Kreger stated if they choose to keep the current funding levels, they would be charged at the fully allocated operating cost per operating hour but operating hours would be reduced.

Mr. Heck asked who the Cocopah contact person would be concerning this matter.

Ms. Kreger stated it would be Chairwoman, Sherry Cordova.



Ms. Medel added Elizabeth Benitez, Tribal Administrator, has all the information as well.

Mr. Golding questioned where the additional contribution of 125-150 is calculated from. He asked if it is the difference from prior years. Mr. Golding stated the contribution amount should be more with his calculations.

Ms. Kreger explained the contribution is a 42% match, not 100%.

Mr. Velez asked if this increase would be listed as a third entry on the contribution table.

Ms. Kreger stated the table solely represents entity dues.

Ms. Medel stated it is not related to contributions.

Mr. Velez questioned if the amount would be listed on the contribution list.

Ms. Kreger stated no, it would only be listed under tribal contributions.

Ms. Zambrano requested clarification based on her belief that the total contribution amount reflected the Silver Route funding. She questioned if it was based on each entity individually.

Ms. Kreger stated the Cocopah-funded route was set up differently than others, allowing all tribal members to ride fare-free.

Ms. Zambrano stated it is different for each entity.

Ms. Kreger confirmed adding that the towns and cities are the only ones similar.

Mr. Velez inquired if the college was as well.

Ms. Kreger stated the college is student population-based.

**No actions required. No action taken.**

**No. 8: Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required**

Ms. Kreger advised the City of San Luis would be receiving two (2) shelters to be placed by them within city limits. She added the Cocopah Tribe will also do the installation of one shelter at their expense as well. Ms. Kreger stated work needs to be done with the AWC on the placement of a shelter, where there is not enough right away for the bus. She suggested the fence be moved back a couple of feet for clearance.

Ms. Zambrano asked if the stop could be placed on the opposite side of the road.

Ms. Perez stated that is not favorable due to students needing to cross the street.

Ms. Kreger questioned if a portion of the fence could be removed to place the shelter.

Ms. Zambrano stated she did not believe so due to the expense falling on the college but she would mention it to the AWC board.

Mr. Simonton stated the shelter and placement are available it is just the right of way that is the problem.

Ms. Kreger stated the City of San Luis would provide installation.

Ms. Zambrano inquired how much additional space is needed.

Ms. Kreger stated it would need possibly about three (3) feet.

Ms. Zambrano requested the information be sent to her in an email.

Ms. Kreger stated she believed she already had but will send it again.

Mr. Simonton asked how many shelters would remain after San Luis receives theirs.

Ms. Kreger stated only one (1).

Mr. Simonton asked if more would be purchased.

Ms. Kreger stated there are funds available in an old grant to purchase an additional ten (10) shelters if needed.

Mr. Simonton stated there is a grant for it.

Ms. Kreger stated the only issue would be storage for the shelters.

Mr. Simonton suggested all locations be assigned and ready before shelters are purchased.

Ms. Kreger agreed.

Mr. Heck reviewed his notes taken. He reiterated, there is a shelter ready for placement but needs additional right of way. He added due to lack of storage shelters will be purchased after placement is assigned.

Ms. Kreger confirmed.

**No actions required. No action taken.**

#### **PROGRESS REPORTS:**

**No. 1: Operations Manager Report/Maintenance Update– Shane Bollar, General Manager – RATP Dev. *No action required.***

Mr. Bollar stated the drivers have been instructed and trained in a more aggressive approach to offer safety belts, due to an increase in incidents in other locations. According to him, the bus is equipped with a mandatory four-point contact restraint system for the wheelchair. Previously, passenger belts were optional, but now they are being used before being offered as an option. Mr. Bollar stated an appreciation lunch was done for employees, and board member Ms. Zambrano attended.

Ms. Zambrano requested clarification on if passengers were allowed to reject safety belts and if they did reject them.

Mr. Bollar stated drivers would use the passenger lap belt and then offer a shoulder belt. He added safety belts were always offered and passengers could and would deny them. Mr. Bollar stated now they use a more aggressive approach of using before offering.

Ms. Zambrano inquired if the agency was at fault for incidents involving safety belt usage.

Mr. Bollar stated the company was at fault not the agency. He added the incidents were due to operator error for not establishing all four (4) points of contact and not using lap belts.

Ms. Zambrano thanked Mr. Bollar for the explanation as well as the invitation to the employee lunch.

Mr. Golding also thanked Mr. Bollar for the invitation as well.

**No actions required. No action taken.**

**No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.***

Ms. Kreger notified the board her packet was not complete due to traveling. She stated a couple of reports were not included but would be emailed out later in the week. Mr. Kreger stated she has requested Solutions to adjust their reporting categories, she explained some delay categories should not be categorized as delays.

Mr. Velez inquired about the blue labels.

Ms. Kreger stated those are 10-50W standing for wheelchair passengers. She stated Mr. Garcia is doing well reviewing work orders and repairs, reporting incomplete work when needed, along with shelter inspections.

Ms. Zambrano inquired about the reason behind the twelve complaints.

Ms. Kreger stated the majority are driver attitude, drivers not stopping, and fare box disputes.

Ms. Zambrano asked if twelve is a low amount.

Ms. Kreger stated it is a normal amount.

Mr. Velez asked why the late driver exchange is counted at 7%.

Ms. Kreger stated that occurs when the first shift driver is late, then the second driver begins late.

Mr. Velez questioned why that counted against the driver and not the route.

Ms. Kreger stated if the relief driver receives the bus late and completes his walk around late that will cause a late start.

Mr. Velez asked why the bus exchange occurred late.

Ms. Kreger stated there are several reasons the bus can be late.

Ms. Zambrano stated the category should only be counted against the driver if the reason is the fault of the driver and not traffic conditions.

Ms. Perez clarified latencies are categorized differently and driver delay is counted if the driver's walk around delays the trip and not traffic conditions. She stated if the relief driver receives the bus with something wrong and needs to report it or gets to the location late then that would attribute to driver delay.

**No Action Taken. No Action Required.**

**No. 3: Transit Ridership Report – Carol Perez, Transit Operations Manager. *No action required.***

Ms. Perez stated the ridership is down 26.9%, with one reason being due to a special ran in 2019, which resulted in increased ridership for the duration of the special.

Mr. Simonton stated numbers are still improving since last year.

Ms. Perez agreed.

Ms. Zambrano asked if the transit industry is improving as well.

Ms. Kreger stated some agencies are struggling as well as some are rising. She added some agencies have decided to go fare-free to increase ridership and reduce fare box repairs.

**No Action Taken. No Action Required.**

**No. 4: Financial Report – Chona Medel, Financial Services Operations Manager. *Will be provided at the meeting. No action is required***

Ms. Medel started by stating the report has a typo stating it is a March 2023 report but is April 2023 report. She stated she will fix it.

Ms. Medel stated she has spoken to Ms. Zambrano regarding information technology (IT) services. She added she would be sending an email requesting any IT service recommendations or assistance. Ms. Medel stated in prior years the County and City provided IT services but we have recently switched to a private company that is not providing services as needed. Ms. Medel stated any information or suggestions would be helpful.

Mr. Golding asked if an RFP would be advertised for the service.

Ms. Medel stated yes, but due to our budget, we ask our entities first.

Ms. Kreger stated asking entities first was encouraged by the Board.

Ms. Zambrano questioned if this board encouraged it.

Ms. Kreger stated yes.

Mr. Velez stated he did not remember encouraging it.

Ms. Medel stated it was possibly the Financial Sustainability Board that recommended it.

Ms. Kreger agreed.

**No Action Taken. No Action Required.**

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

June 26, 2023

Ms. Kreger stated updated MOUs and agreements would be provided next meeting. She added a binder would be provided for Mr. Heck.

Mr. Golding stated it may not be needed if Mr. Holland left his.

Ms. Medel stated if FTA reaches approval on the in-kind agreements, she will notify members via email.

Mr. Velez questioned if all entities have responded to Ms. Medel's emails.

Ms. Medel stated yes, but approval is needed before she can proceed.

**ADJOURNMENT**

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:19 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this \_\_\_\_\_, 2023, Agenda Item \_\_\_\_\_.

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Lorena Sanchez, Board Secretary



## Yuma County Intergovernmental Public Transportation Authority

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May 23, 2023

### Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Discussion and or action regarding the replacement of the Director  
for the City of San Luis.

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#### Requested Action:

Staff is recommending the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the replacement of the Director for the City of San Luis.

Background and Summary: Staff was informed that Mr. Ralph Velez is no longer with the City of Sn Luis. Staff has requested that the City of San Luis Council appoint someone to replace Mr. Velez on the YCIPTA Board of Directors. Thee Sn Luis City Council appointed Council Member Matais Rosales. A letter was provided by the City of San Luis stated the appointment

Financial Impacts: N/A

Budgeted: N/A

#### Recommended Motion:

Staff is recommending the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the replacement of the Director for the City of San Luis.

Legal Counsel Review: No

Attachments: Letter from San Luis.

For information regarding this agenda item, please contact Shelly Kreger via email to: [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger  
Transit Director





P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

June 16, 2023

Ms. Shelly Kreger  
Transit Director  
Yuma County Intergovernmental Public Transportation Authority  
2715 E. 14<sup>th</sup> Street  
Yuma, Arizona 85365-1900

RE: YCIPTA Member for City of San Luis

Dear Ms. Kreger,

Please accept this letter as the City of San Luis formal request to accept Council Member Matias Rosales to represent the city in the YCIPTA Board.

Due to Mr. Ralph Velez resignation as the city manager, city council during regular council meeting of June 14, 2023, approved to have Council Member Rosales take his place on the board on behalf of the City of San Luis.

Your consideration is greatly appreciated. I believe the City of San Luis will be well represented by him and he will be a valuable member in the YCIPTA Board.

Please feel free to reach out should you have any questions and/or concerns regarding the above.

Respectfully,

Nieves Riedel, Mayor  
City of San Luis

c Kay Macuil, City Attorney  
Jenny Torres, Asst. City Manager



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June 20, 2023

### Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Discussion and or action regarding the Third Amendment to the  
Memorandum of Understanding between YCIPTA and AWC

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the Third Amendment to the Memorandum of Understanding between YCIPTA and AWC.

Background and Summary: Due to the increase of YCIPTA Annual Member Dues the MOU between YCIPTA and AWC needed to be updated to reflect the change in the dollar amount.

Financial Impacts: N/A

Budgeted: Yes

Recommended Motion Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the Third Amendment to the Memorandum of Understanding between YCIPTA and AWC

Legal Counsel Review: Yes

Attachments: AWC – YCIPTA 3rd Amendment to MOU.

For information regarding this agenda item, please contact Shelly Kreger via email to: [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for submission:

Shelly Kreger, Transit Director

**THIRD AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE  
YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION  
AUTHORITY AND ARIZONA WESTERN COLLEGE FOR THE PROVISION OF  
TRANSPORTATION FUNDING**

This Third Amendment (“Amendment”), is made and entered into this *1<sup>st</sup> day of July 2023* (“Effective Date”), by and between YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY, a political subdivision of the State of Arizona (“YCIPTA”), ARIZONA WESTERN COLLEGE, a community college district (“AWC”). The terms “Party” or “Parties” shall mean YCIPTA, AWC, or both of them as appropriate.

**WITNESSETH:**

**WHEREAS**, YCIPTA and AWC are parties to that certain Memorandum of Understanding dated July 22, 2015 for a public transit route for AWC (“MOU”) attached hereto and incorporated by this reference as though fully set forth herein as Exhibit “A”; and

**WHEREAS**, The Parties amended the MOU on July 1, 2020 (“First Amendment”) attached hereto and incorporated herein as Exhibit “B”; and

**WHEREAS**, The Parties amended the MOU on July 1, 2022 (“Second Amendment”) attached hereto and incorporated herein as Exhibit “C”; and

**WHEREAS**, The Parties amended the MOU on July 1, 2023 (“Third Amendment”) attached hereto and incorporated herein as Exhibit “D”; and

**WHEREAS**, the Parties desire to further amend the MOU subject to the terms and conditions of this Amendment.

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. That particular paragraph in the MOU, which is fifth from the top of the agreement is hereby deleted and is hereby replaced with the following:

That YCAT operating hours shall be from approximately 5:30 a.m. to 7:30 p.m. daily, Monday through Friday, approximately 9:00 a.m. to 6:30 p.m., Saturday. YCAT transit service does not operate on the following holidays: New Years Day, Dr. Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day, except by advanced reservation by AWC resident hall students;

2. That particular paragraph in the MOU, which is sixth from the top of the agreement and previously amended in the First Amendment as Paragraph 6 of the MOU is hereby deleted and is hereby replaced with the following:

That AWC shall contribute funding as follows: AWC shall provide **ONE HUNDRED THIRTY-THREE THOUSAND EIGHT HUNDRED EIGHTY DOLLARS AND FIFTY-FOUR CENTS (\$133,880.54 )** to YCIPTA, payable in two equal installments to YCIPTA. The first installment shall be due **July 1, 2023** the second installment shall be due **January 1, 2024**. This contribution will allow all students, except students residing in La Paz County, to ride YCAT buses unrestricted free of charge by showing an official AWC ID card with a current semester sticker. AWC may sell semester bus pass stickers to AWC employees, faculty, and students at a rate of \$5.00 per semester.

- 3. Other than as specifically provided in this Amendment, all terms and provisions of the MOU are hereby ratified and confirmed, and shall remain in full force and effect without modification. This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, but such counterparts, when taken together, shall constitute but one and the same document. An electronically signed Amendment shall have the same effect as an original.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Amendment on the day and year first above written.

**YUMA COUNTY INTERGOVERNMENTAL  
PUBLIC TRANSPORTATION AUTHORITY**

By: \_\_\_\_\_  
Shelly Kreger, Transit Director

**ARIZONA WESTERN COLLEGE**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

June 20, 2023

### Discussion and Action Item 3

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Discussion and or action regarding the Revised Cocopah MOU  
Exhibit A and B for FY2023-2024

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**Requested Action:** Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approves the Revised Cocopah MOU Exhibit A and B for FY2023-2024.

**Background and Summary:** Each year the MOU between YCIPTA and Cocopah Indian Tribe is renewed to reflect the budget increase from RATP Dev. This MOU is for the operations of the Purple 6A for FY23-24.

This MOU includes the new annual dues of \$73,189.87 for FY23-24 and the contribution of 42% of the annual cost for the Purple Route 6A in the not to exceed amount of \$389,895.30. Total revenue hours expected for this fiscal year is 5,895 times 42% (\$66.14) of fully allocated hourly rate (\$157.47) totals \$389,895.30.

In years past the Cocopah Tribe was only charged 42% of the cost of the contractor. Beginning this fiscal year, they will be charged 42% of the fully allocated operating costs. This was discussed with the Cocopah Tribe Council and there has been no communication back from them stating that they disagree.

**Financial Impacts:** N/A

**Budgeted:** Yes

**Recommended Motion** Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approves the Revised Cocopah MOU Exhibit A and B for FY2023-2024.

**Legal Counsel Review:** N/A

Attachments: FY2023 Exhibit A and B

For information regarding this agenda item, please contact Shelly Kreger via email to: [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger  
Transit Director

**EXHIBIT A  
FORMULA FOR YCIPTA  
CONTRIBUTION**

YCIPTA shall provide the following routes to COCOPAH for the 2023-2024 fiscal year:

**From July 1, 2023 to June 30, 2024**

<b>Route</b>	<b>Type of Service</b>	<b>Operating Days</b>	<b>Service Hours</b>	<b>Destinations</b>
Purple Route 6A Avenues A/Cocopah Reservations	Rural Fixed Route	Monday-Friday  Saturday	6:50 a.m. to 6:50 p.m., minutes on weekdays. 9:15 a.m. to 4:25 p.m. Saturday.	Deviated fixed route service from North Cocopah Reservation via Riverside Drive Avenue C, 8th Street, Avenue A, 24th Street via West Yuma Transfer Hub at Walmart on 26th Street at Avenue B to Cocopah Casino, Somerton, East (southbound only), and West Cocopah Reservations

COCOPAH shall contribute funding to YCIPTA in the amount of **\$73,189.87** for the 2023-2024 fiscal year ending June 30, 2024, as a local contribution toward the operation of the YCAT system, which includes free, unrestricted transportation on all YCAT fixed routes for verified tribal members only and the contribution funding to YCIPTA

COCOPAH shall contribute to the transit operating costs of the following routes as defined below for the 2023- 2024 fiscal year:

- **Purple Route 6A - From July 1, 2023 to June 30, 2024:** 5,895 estimated weekday and Saturday annual revenue hours, multiplied by \$157.47 per revenue hour, multiplied by the number of weekday and Saturday operating days for that month in service. This amount shall not exceed \$928,285.65 annually.

In the event COCOPAH does not receive sufficient Federal Transit Administration (FTA) Section 5311(c) funding for the routes listed above, at YCIPTA's sole discretion, YCIPTA may fund up to fifty-eight percent (58%) of the cost of the routes and **COCOPAH** shall provide a non-Federal funding source to match YCIPTA's contribution, which would be forty-two (42%) of the cost.

For purposes of this Exhibit and MOU, a revenue vehicle hour is defined as the periods during which the vehicle is available to carry passengers, and includes only those periods between the time, or scheduled time, of the first passenger pick-up, and the time, or scheduled time, of the last passenger drop-off during the period of a vehicle's continuous availability.

**This Exhibit may be amended, in writing, each fiscal year, as mutually agreed upon by COCOPAH and YCIPTA to reflect the new operational costs for the operation of transit services to COCOPAH.**

**EXHIBIT B**  
**YCIPTA CONTRIBUTION**

COCOPAH did not receive sufficient Federal Transit Administration (FTA) Section 5311 (c) funding for Fiscal Year 2024 (July 1, 2023 – June 30, 2024). The routes listed in Exhibit A will be funded by YCIPTA at fifty eight percent (58%) of the total cost of the routes and COCOPAH shall provide a non-Federal funding source to match YCIPTA’s contribution, which would be forty-two percent (42%) of the total cost.

YCIPTA’S Fiscal Year 2024 revenue hour total is \$157.47. COCOPAH will be responsible for 42% of this cost which will calculate to **\$66.14** per revenue hour. Estimated weekday and Saturday annual revenue hours for the Purple Route 6A is 5,895.

COCOPAH will be billed monthly for revenue hours used for the Purple Route 6A. The total annual amount billed should not exceed **\$389,895.30**

**The parties have executed Exhibit A – B on this 1<sup>st</sup> day of July, 2023.**

**COCOPAH INDIAN TRIBE**

**YUMA COUNTY INTERGOVERNMENTAL  
PUBLIC TRANSPORTATION AUTHORITY**

\_\_\_\_\_  
**Sherry Cordova**  
**Chairwoman**

\_\_\_\_\_  
**Shelly Kreger**  
**Transit Director**





## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

June 21, 2023

### Discussion and Action Item 4

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors

From: Shelly Kreger, Transit Director

Subject: Discussion and or action regarding the YCIPTA/ICTC/Quechan 8<sup>th</sup>  
Extension for the FY2023/2024 Exhibit A – ECICTS Operation and  
Implementation Business Plan.

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**Requested Action:** Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approves the YCIPTA/ICTC/Quechan 8<sup>th</sup> Extension for the FY2023/2024 Exhibit A – ECICTS Operation and Implementation Business Plan.

**Background and Summary:** Each year the YCIPTA/Quechan MOU Exhibit A and B, EICTS MOU and the Eastern Imperial County Services Operations and Implementation Business Plan is amended to reflect the new contribution amounts based on the revised cost per revenue hour and the amount contributed by Imperial County Transportation Commission, Quechan Indian Tribe and YCIPTA for the operation of the Turquoise Route 10 and the Blue Route 5.

Attached to this staff report is the proposed budget and contribution amounts.

**Fiscal Impact:** YCIPTA contribution \$206,064.17, which is lower than last year due to shifting more of the costs to ICTC and Quechan. Resulting in \$14,000 savings.

**Recommended Motion:** Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the YCIPTA/ICTC/Quechan 8<sup>th</sup> Extension for the FY2023/2024 Exhibit A – ECICTS Operation and Implementation Business Plan

**Legal Counsel Review:** N/A

**Attachments:** YCIPTA/ICTC/Quechan 8<sup>th</sup> Extension for the FY2023/2024 Exhibit A – ECICTS Operation and Implementation Business Plan

For information on this staff report, please contact Shelly Kreger, Transit Director via email at [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for Submission

A handwritten signature in black ink, appearing to read 'Shelly Kreger', written in a cursive style.

Shelly Kreger, Transit Director

**EIGHTH EXTENSION AND AMENDMENT OF MEMORANDUM OF UNDERSTANDING BETWEEN THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY, IMPERIAL COUNTY TRANSPORTATION COMMISSION AND QUECHAN INDIAN TRIBE FOR TRANSIT SERVICES IN EASTERN IMPERIAL COUNTY.**

This Extension and Amendment (“Extension and Amendment”) made and entered into effective July 1, 2023, is by and between **Yuma County Intergovernmental Public Transportation Authority**, a political subdivision of the State of Arizona (“YCIPTA”), **Imperial County Transportation Commission**, a regional transportation planning agency and political subdivision of the State of California (“ICTC”), and **Quechan Indian Tribe** (“QUECHAN”). The terms “Party” or “Parties” shall mean the collective or individual participants of this Extension.

**WITNESSETH:**

**WHEREAS**, YCIPTA, ICTC and QUECHAN entered into that certain Memorandum of Understanding dated October 28, 2015 for Transit Services in Eastern Imperial County (“MOU”) attached hereto and incorporated by reference herein as **Exhibit “1”**; and

**WHEREAS**, the term of the MOU is set to expire on June 30, 2023 unless the Parties agree in writing to extend the MOU; and

**WHEREAS**, paragraph VII.A of the MOU provides that the Parties, upon their mutual, written agreement, may extend the MOU on an annual basis, so long as such extension is requested by April 31, and the extension shall be approved and executed by all of the Parties by June 30; and

**WHEREAS**, paragraph VIII.J of the MOU provides that the Parties may amend the MOU in writing, dated, signed by duly authorized representatives of each Party to the MOU and attached thereto; and

**WHEREAS**, the Parties did so amend the MOU through the Seventh Extension and Amendment made and entered into effective July 1, 2023, attached hereto and incorporated by reference herein as **Exhibit “2”**; and

**WHEREAS**, YCIPTA, ICTC and QUECHAN wish to extend the term of the MOU for an additional one year term in accordance with paragraph VII.A of the MOU, and to amend the MOU to specify the payments to YCIPTA during the additional year term in accordance with paragraph VIII.J of the MOU, with no other changes.

**NOW THEREFORE**, for and in consideration of the promises and payments herein set forth, YCITA, ICTC and QUECHAN have and hereby agree as follows:

1. The MOU shall be extended for an additional one-year term effective July 1, 2023, and shall terminate on June 30, 2024 unless the MOU is further extended in accordance with paragraph VII.A of the MOU.
2. Paragraph III.A of the MOU is deleted and replaced by the following:

**“III. Compensation, Reporting and Performance Standards**

**A. Payments to YCIPTA**

ICTC will pay QUECHAN an amount not to exceed the annual subsidy amount of Two Hundred Ten Thousand Dollars and No Cents (\$210,000.00) to fund Eastern Imperial County Transit Services, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall ICTC be liable to QUECHAN for payments that exceed Two Hundred Ten Thousand Dollars and No Cents (\$210,000.00).

QUECHAN will pay YCIPTA the monthly costs based on revenue service hours with these ICTC funds along with QUECHAN funds of an amount not to exceed the annual subsidy of One Hundred Thirty-eight Thousand, Six Hundred Eighty-Eight Dollars and Six Cents (\$138,688.06) to operate Eastern Imperial County Transit Services, to be paid based on revenue vehicle service hours as established through a separate Memorandum of Understanding between YCIPTA and QUECHAN. Such payments are due within thirty (30) days after receipt of the invoice and supporting documentation from YCIPTA, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall QUECHAN be liable to YCIPTA for payments that exceed One Hundred Thirty-eight Thousand, Six Hundred Eighty-Eight Dollars and Six Cents (\$138,688.06)

In no event shall QUECHAN be liable to YCIPTA for payments to be made by ICTC. In no event shall ICTC be liable to YCIPTA for payments to be made by QUECHAN”.

3. All other terms and conditions are and will remain in full force and effect. There are no other modifications, express or implied except as herein provided.

**---SIGNATURES ON THE NEXT PAGE---**

**IN WITNESS WHEREOF**, the Parties hereto have executed this Extension and Amendment on the day and year first above written.

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**

By: \_\_\_\_\_  
Shelly Kreger, Transit Director

ATTEST:

By: \_\_\_\_\_  
Carol Perez, Transit Operations Manager

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Wayne Benesch, YCIPTA Legal Counsel

**IMPERIAL COUNTY TRANSPORTATION COMMISSION**

By: \_\_\_\_\_  
Chairperson, Imperial County Transportation Commission

ATTEST:

By: \_\_\_\_\_  
Cristi Lerma, Secretary to the Commission

APPROVED AS TO FORM:  
Adam G. Cook, County Counsel

By: \_\_\_\_\_  
Eric Havens, Deputy County Counsel

**QUECHAN INDIAN TRIBE**

By: \_\_\_\_\_  
Jordan D. Joaquin, President

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Kent Millward, Tribal Attorney, Rosette, LLP



## Eastern Imperial County Transit Services Operations and Implementation Business Plan



**Presented by:**  
**Yuma County Intergovernmental Public Transportation Authority**  
**October 2012**

*Amended October 2013, September 2014, July 2015, April 2016, April 2017,  
May 2018, May 2019, May 2020, May 2021, May 2022, and May 2023*

**Eastern Imperial County  
Transit Operations and Implementation Business Plan**

**Table of Contents**

Section 1	Overview of Routes Statement of Purpose and Need
Section 2	Roles and Responsibilities
Section 3	Overview of Operating Plan & Funding
Section 4	Marketing and Outreach Plan
Section 5	Additional Details of Operating Plan
<b>Exhibits</b>	1. Schedules and Route Maps Effective July 1, 2023

**Section 1  
Overview of Routes**

The Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”), on behalf of the Quechan Indian Tribe (“QUECHAN”), is proposing to operate the following transit services in eastern Imperial County effective July 1, 2023.



**Yuma County Area Transit Service Summary – Effective July 1, 2023**

Route Number/Name	Type of Route	Number of Stops	Frequency Of Route	Peak Bus Requirement	Service Hours	Where Does Route Go?
<b>Blue Route 5 Quechan Shuttle</b>	Rural Flex Route	43 Stops	60 minutes	1	7:15 am to 7:10 pm – Monday-Friday 9:15 am to 4:10 pm – Saturday	Flex route service in a counterclockwise direction within the Fort Yuma Indian Reservation and Winterhaven from Paradise Casino via Picacho Road and Interstate 8 to Andrade Port of Entry, Downtown Yuma Transit Center, and Quechan Casino Resort.
<b>Turquoise Route 10 Interstate 8/El Centro</b>	Special Service	29 Stops	2 round trips	1	9:15 am to 11:30 am/2:00 pm to 5:30 pm Monday, Wednesday & Friday	Fixed route service from Yuma Palms Regional Center to downtown El Centro via Paradise Casino, Winterhaven, Quechan Casino Resort and Interstate 8 with service to Imperial Valley Mall on request.

The transit routes will not operate on Sundays or major holidays observed by YCIPTA, including New Year’s Day, Dr. Martin Luther King, Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day. However, there will be Saturday service on the day after Thanksgiving, Christmas Eve, and New Year’s Eve. Each route will operate with one bus, allowing for a maximum of two buses to meet peak vehicle demand in eastern Imperial County.

YCIPTA shall oversee and operate these routes in conjunction with the QUECHAN and Imperial County Transportation Commission (“ICTC”).

Blue Route 5 (eleventh year) and Turquoise Route 10 (twelfth year) were both exempted from farebox recovery ratio requirements and other performance measures for a certain period under the California Transportation Development Act (TDA) when they were first implemented. Blue Route 5's exemption period expired on June 30, 2016, and it will now be partially funded with TDA



funding starting July 1, 2023. Similarly, Turquoise Route 10's exemption period ended on June 30, 2015, and it will also start using TDA funding provided by ICTC from July 1, 2023.

YCIPTA, QUECHAN, and ICTC initially developed this business plan in October 2012 as the Regional Connector Operations and Implementation Business Plan to coincide with the launch of the Turquoise Route 10 on January 7, 2013. On an annual basis, YCIPTA, QUECHAN, and ICTC review the Business Plan, with the following key amendments:

- October 2013 – reduced to 12% the initial goal of an 18% farebox recovery ratio for the Turquoise Route 10.
- September 2014 – included the Blue Route 5's operations, funding, and performance standards.
- July 2015 – redesignated the Business Plan to address Eastern Imperial County Transit Services
- July 2016 – eliminated Saturday service on the Turquoise Route 10 to improve its prospect of meeting the 12% farebox recovery ratio, since the Route's exemption period ended June 30, 2015.
- April 2017 – implemented use of local funds, as authorized by SB 508, effective January 1, 2016, which were contributed by YCIPTA and counted toward the farebox recovery ratio requirement.
- May 2018 – reintroduced a third day, Friday, to the Turquoise Route 10 to allow more accessibility to Eastern Imperial County.
- May 2020 – reflected higher costs because of a new labor contract affecting YCIPTA's transit operations contractor, as well as suspension of fare collections due to COVID-19 pandemic, despite also reducing operating hours to the Saturday service schedule.
- May 2021 – returned to full and regular schedules and anticipated resumption of fare collections during the year.
- May 2023 - Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

The plan proposes that the routes identified will extend the Imperial Valley Transit system, replacing the former IVT Route 3 on Wednesdays between Holtville and Winterhaven. Operations in FY 2023-2024 are expected to remain consistent with FY 2022-2023 in frequency and hours of service, with a slight increase in operating costs due to the transit operations contractor's contract and collective bargaining agreement. Steady increases in ridership figures from FY 2022-2023 are anticipated to continue, and gas prices are expected to rise, which could contribute to a return to pre-pandemic ridership levels.

## **Statement of Purpose and Need**

The purpose of operating transit services in eastern Imperial County is to provide mobility for Winterhaven and Fort Yuma Indian Reservation residents and visitors within eastern Imperial County and to Yuma, Arizona. The Blue Route 5 services run six days a week, extending to Andrade Port of Entry and providing access to services in Yuma. The Turquoise Route 10 services run three days a week. They are extended to El Centro to access services at the County Seat and other quality-of-life opportunities not available in Winterhaven.

Regional and local travel needs were identified below:

- Access to California State and Imperial County agencies and services in El Centro (DMV, courts, Imperial County Public Health Department, Imperial County Department of Social Services).
- Access to medical care in El Centro (health specialists, El Centro Regional Medical Center, Pioneer Memorial Hospital).
- Access to medical care in San Diego, Phoenix (Phoenix Indian Medical Center), and Tucson.
- Access to destinations within Winterhaven and the Fort Yuma Indian Reservation.
- Access to medical care, social services, and other destinations in Yuma.

Two studies were conducted in 2008 and 2011 to evaluate the need for improved transit service in the area. The studies recommended a local shuttle connecting the Fort Yuma Indian Reservation with Winterhaven and Yuma and a lifeline service connecting the Reservation with El Centro to improve access to the County Seat for the eastern part of Imperial County.

## **Section 2 Roles and Responsibilities**

### **YCIPTA - Operating and Contract Authority and Oversight:**

YCIPTA has appointed RAPT Dev USA, its transit operations contractor, to operate the Blue Route 5 - Quechan Shuttle and Turquoise Route 10 - Interstate 8/El Centro/Yuma. However, YCIPTA reserves the right to replace the contractor if deemed necessary. YCIPTA will oversee the operating contract and provide legal operating authority and umbrella operating insurance through the contractor. YCIPTA will also receive monthly reports on project operations and program results from the contractor, with the Project Liaison being the primary contact between the contractor, QUECHAN, and ICTC.

### **YCIPTA Project Liaison - Planning, Contract Management and Marketing:**

YCIPTA's Transit Director or designee will be the Project Liaison, responsible for daily interactions with the operations contractor to ensure compliance with contract terms and conditions, receipt and review of required reports, and coordination of marketing and promotional programs for the routes. The Liaison will facilitate developing and implementing programs to maximize ridership

and effectiveness, involving employers, YCIPTA, the contractor, and other partners. Additionally, the Liaison will review, and process monthly subsidy statements provided by the contractor.

### **ICTC – Supporting Role:**

ICTC will support these transit routes by providing recommendations to YCIPTA through technical and policy levels, marketing the service in Imperial County, and contributing up to **Two Hundred Ten Thousand Dollars and No Cents (\$210,000.00)** of Transportation Development Act Local Transportation Fund (“LTF”) Article 8(c) funds for their continuation.

### **QUECHAN – Supporting Role:**

QUECHAN will support the routes' funding by providing recommendations to YCIPTA at technical and policy levels, marketing the route on the Fort Yuma Indian Reservation, and contributing of **One Hundred Thirty-eight Thousand, Six Hundred Eighty-Eight Dollars and Six Cents (\$138,688.06)** of Federal Transit Administration (FTA) Section 5311(c) funds to operate the routes. YCIPTA will use various funds, including FTA Section 5307 and 5311 funds, match funding, fare revenue, and in-kind revenue from the Quechan Business Enterprise parking lot, as well as local funds from non-State and non-Federal sources to cover the remaining costs of operating the routes and meet the farebox recovery ratio requirement.

## **Section 3 Overview of Operating Plan**

### **Route Plans**

The Yuma County Area Transit (YCAT) will operate Blue Route 5 and Turquoise Route 10, covering Yuma, Winterhaven, Fort Yuma Indian Reservation, El Centro, and other areas of Imperial County. The routes and bus stop placement are subject to approval by QUECHAN, the City of El Centro, Imperial County, and the Imperial County Transportation Commission (ICTC). Bus stops in Yuma, and Fort Yuma Indian Reservation will be coordinated through existing encroachment permits. Imperial Valley Transit (IVT) will have priority use of bus stops in the El Centro-Calexico Urbanized Area and other areas of Imperial County. Still, their use shall not interfere unreasonably with YCAT's obligations.

Exhibit 1 includes the route map, bus stop list and schedules effective July 1, 2023.

The Blue Route 5 will travel 23.9 miles one way, in a clockwise loop from Downtown Yuma Transit Center, through Fort Yuma Indian Reservation and Winterhaven, California serving 41 bus stops. The Turquoise Route 10 will travel 69.4 miles one way, between Yuma, Arizona, and El Centro, California, serving 27 bus stops.

## Service Hours

The service hours, days and routes are outlined in Section One – Overview of Proposed Routes above.

### Fares – Effective January 9, 2012<sup>1</sup>

The following fares apply to all routes in YCIPTA's transit system, including Blue Route 5 and Turquoise Route 10. However, effective July 1, 2016, a “cash only-no passes” fare policy will apply to Turquoise Route 10.

Description	Basic <ul style="list-style-type: none"> <li>• Ages 19-64 years old</li> <li>• Youth ages 5-18 years old without school ID</li> </ul>	Discount <ul style="list-style-type: none"> <li>• Seniors aged 65 &amp; older</li> <li>• Persons with Disabilities</li> <li>• Medicare Card Holders</li> <li>• ADA Certified</li> <li>• Student ages 5-18 years old with school ID</li> </ul>
One Way	\$2.00	\$1.00
Day YCAT Pass	\$5.00 (valued at 2.5 trips)	\$2.50 (valued at 2.5 trips)
10-Ride YCAT Pass	\$17.50 (\$1.75 per ride)	\$7.50 (\$0.75 per ride)
31-Day YCAT Pass	\$60.00 (\$1.50 per ride/20 days/2 trips each)	\$30.00 (\$0.75 per ride/20 days/2 trips each)

- No transfers – use Day YCAT Pass or pay one-way fares.
- Cocopah Tribe members can ride free by showing their tribal ID card.
- AWC, UA and NAU students and employees can ride free by showing their student ID card with the current semester sticker.
- YPIC Charter High School and Aztec High School students and employees can ride free by showing their student or employee ID card with current semester sticker.
- YRMC and ACCT employees can ride free by showing their employee ID card.
- Children under 5 years old ride free – up to four (4) children; five (5) or more children pay a discount fare.
- On Call clients may ride fixed routes for free showing On Call ID upon entering the bus.
- Class Pass - \$45.00 (Up to 5 adults and 40 students @ \$1.00 per ride).
- This fare structure would be applicable on the evening NightCAT service from AWC/NAU/UA.

<sup>1</sup> Fares are subject to change based upon the costs associated with YCIPTA's operation of the route.

## Ridership Forecasts

While the two studies identified in Section One did not provide any ridership forecasts, based on historical data regarding Blue Route 5 and Turquoise Route 10, YCIPTA staff initially projected that approximately fifty (50) passengers may ride Blue Route 5 each operating day and that approximately fifteen (15) passengers may ride Turquoise Route 10 each operating day, or 5.87 and 3.00 passengers per hour, respectively.

The following table shows the average annual riders per hour on the Blue Route 5 over the last ten years:

12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22
3.41	4.82	5.41	5.62	5.45	5.92	6.50	6.56	5.3	3.8
<b>22-23</b>									
<b>TBD</b>									

The figures indicate steady improvement in ridership except for the large drop in 2020-2021 due to the COVID-19 pandemic.

To determine the forecasted ridership for Turquoise Route 10, several factors were taken into consideration, including the number of passengers boarding from Winterhaven on IVT Route 3/300/350, demographic information from reports on the Winterhaven/Quechan Reservation Rural Connector and Quechan Service Strategies, and data from public workshops held by QUECHAN. Based on data provided by ICTC for FY 2011-2012, IVT Routes 3/300/350 carried around 3.75 passenger trips in the morning and 3.50 in the afternoon/evening on Wednesdays.

The following table shows the average annual riders per hour on the Turquoise Route 10 over the last ten years:

12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22
2.99	3.41	6.17	3.69	3.34	2.72	2.1	2.97	2.5	1.9
<b>22-23</b>									
<b>TBD</b>									

The figures also show steady improvement in ridership, with reductions resulting from the elimination of Saturday service in FY 2016-2017. Ridership grew again after initiating Friday service in FY 2018-2019. The COVID-19 pandemic then caused another drop in riders.

Considering the initial forecasts and actual data described above, and with the goal of recovering ridership lost due to the COVID-19 pandemic, the projected ridership for FY 2023-2024 on Blue Route 5 is **5.82 passengers per hour/59.80 per day**, while on Turquoise Route 10 it is **3.33 passengers per hour 19.31 per day**.

### Fare Revenue Forecasts

Based on the projected ridership and historical data for each of the two routes and to take a conservative approach, the fare revenue forecast of **Thirteen Thousand, Eighty-Nine Dollars and Eighty-Two Cents (\$13,089.82)** for Blue Route 5 and **Three Thousand, Five Hundred Seven Dollars and Twenty-Seven Cents (\$3,507.27)** for Turquoise Route 10 is projected for FY 2023-2024. It is imperative that a fare structure is established to ensure the maximum farebox recovery in compliance with the TDA. As part of the performance measures, YCIPTA, QUECHAN, and ICTC review the farebox recovery ratio to ensure compliance with TDA requirements. The farebox ratio and route classification requirements are established below:

Route	Proposed Classification	Route	Farebox Recovery Ratio
Blue Route 5	Rural Flex Route		10%
Turquoise Route 10	Special Service		12% (blended rural/urban)

### Cost and Subsidy Projections

ICTC will pay QUECHAN an amount not to exceed the annual subsidy amount of **Two Hundred Ten Thousand Dollars and No Cents (\$210,000.00)** to fund Eastern Imperial County Transit Services after QUECHAN files a TDA Article 8c claim and supporting documentation with ICTC and QUECHAN will pay YCIPTA the monthly costs based on revenue service hours with these ICTC funds along with QUECHAN funds of an amount not to exceed the annual subsidy of **One Hundred Thirty-eight Thousand, Six Hundred Eighty Eight Dollars and Six Cents (\$138,688.06)** to operate Eastern Imperial County Transit Services, to be paid based on revenue vehicle service hours as established through a separate Memorandum of Understanding between YCIPTA and QUECHAN.

For cost and subsidy projections, see the chart on the following page.

**FY2023-2024 DRAFT BUDGET**

	1	2		3	
	Routes	Blue Route 5		Turquoise Route 10	
	Days Operating	Monday-Saturday		Mon, Wed, Fri	TOTAL FOR ROUTE 5 & 10
	Fiscal Year 2023/2024	Budget		Budget	Total Budget
a	Fully Allocated Operating Cost (minus ADA paratransit, other YCAT hours, Audit, Vanpool and Greyhound) \$157.47 per hr.	\$487,359.57		\$132,602.75	\$619,962.32
	Local funds	\$35,900.00		\$12,713.00	\$48,613.00
b	Fare Revenue Collected	\$13,089.82		\$3,507.27	\$16,597.09
c	Subsidy Required	\$438,369.76		\$116,382.47	\$554,752.23
d	Quechan Subsidy	\$109,592.44	25.0%	\$29,095.62	\$138,688.06
e	ICTC Subsidy	\$168,000.00	38.3%	\$42,000.00	\$210,000.00
f	YCIPTA Subsidy	\$160,777.32	36.7%	\$45,286.85	\$206,064.17
g	<b>TOTAL SUBSIDY (Over)/Under</b>	<b>\$438,369.76</b>		<b>\$116,382.47</b>	<b>\$554,752.23</b>
h	Total Miles	77,249.00		38,777.00	116026
i	Total Revenue Miles	74,755.00		36,854.00	111609
j	Total Deadhead Miles	2,494.00		1,923.00	4417
k	service days	301		145	446
l	Total Hours	3,193.00		971.60	4164.60
m	Total Revenue Hours	3,095.00		842.10	3937.10
n	Total Deadhead Hours	98.00		129.50	227.50
o	employees	1.49		0.40	1.89
p	Passenger Trips	18,000.0		2,800.0	20,800.0
q	pass/hour	5.82		3.33	9.14
r	pass/day	59.80		19.31	79.11
s	pass/mile	0.24		0.08	0.32
t	cost/pass	\$ 27.08		\$ 47.36	\$74.43
u	sub/pass	\$ 24.35		\$ 41.57	\$65.92
v	cost/mile	\$ 6.52		\$ 3.60	\$10.12
w	cost/hour	\$ 157.47		\$ 157.47	\$314.93
x	farebox ratio	10.1%		12.2%	22%

## **Performance Standards**

Since ICTC would contribute TDA-LTF Article 8(c) funds in support of these routes, the following performance standards apply towards these routes, and YCIPTA will report these figures to ICTC and QUECHAN quarterly. These reports may be reviewed by ICTC's Social Services Transportation Advisory Council.

Newly implemented routes may be exempt from farebox recovery ratio requirements or other performance measures for the current fiscal year and the following two fiscal years under TDA requirements. If the farebox recovery ratio remains below the established standard, efforts must be made to improve the route's performance within three years. Failure to meet the required ratio may reduce TDA funding by the number of required revenues that were not maintained.

Turquoise Route 10 was considered a new route for TDA exemption purposes from January 7, 2013, to June 30, 2015. However, at the end of the exemption period, it only achieved a 6.36% farebox recovery ratio, falling short of the 12% standard. If it failed to meet the standard for FY 2015-2016, it would result in a reduction in TDA funding. Saturday service was eliminated to increase the chances of meeting the 12% farebox ratio performance standard, and a "cash-only, no-passes" fare policy was established for Turquoise Route 10 from July 1, 2016. As of June 30, 2017, Turquoise Route 10 met the 12% farebox recovery ratio performance standard.

Blue Route 5 was considered a new route for TDA funding purposes from July 1, 2014, to June 30, 2016. If it failed to meet the required farebox recovery ratio for FY 2016-2017, it would result in a reduction in TDA funding by the difference between the required and actual farebox revenues based on FY 2017-2018 amounts. As of June 30, 2017, Blue Route 5 met the 10% farebox recovery ratio performance standard.

California Senate Bill 508 (SB 508) was effective on January 1, 2016, and clarified the types of revenues that transit operators can consider in the farebox recovery calculation. If the fare revenues are insufficient to meet the required fare revenues to operating costs ratio, the operator can supplement the fare revenues with "local funds." SB 508 defines local funds as non-federal or non-state grant funds or other revenues generated by, earned by, or distributed to an operator.

Operators can use various local funds, including bus advertising, local county transportation sales taxes, general fund contributions, sales from alternative fuels sold on transit property, and contract revenues from institutions such as local college fare subsidy programs, to cover any shortfall in fare revenue for attaining the required farebox recovery ratio. YCIPTA and QUECHAN began documenting their use of local funds to ensure the attainment of the required farebox recovery ratio for FY 2016-2017 and beyond without including State or Federal funding sources unless authorized. Blue Route 5 and Turquoise Route 10 have met or exceeded their respective farebox recovery ratios at the end of FY 2016-2017 and each year thereafter.

As necessary and required by the FTA, financial and non-financial data shall be collected and reported to the National Transit Database (NTD). YCIPTA would report miles both in the Yuma UZA and El Centro-Calexico UZA.



Under the FTA requirements, financial and non-financial data must be collected and reported to the National Transit Database (NTD). YCIPTA is required to report both the miles traveled in the Yuma Urbanized Area (UZA) and El Centro-Calexico UZA.

### **Fiscal Audits and Triennial Performance Audits**

ICTC will make payment of TDA funds to QUECHAN to fund a portion of the Blue Route 5 and Turquoise Route 10. Still, QUECHAN will track its expenses associated with using these funds and list them as a separate line item in the Basic Financial Statements each year, submitting a copy of the report to ICTC before December 31 of the funded year. ICTC will send a triennial performance auditor to audit the service and its performance measures. The initial audit conducted in September 2017 for FY 2014-2016 made 12 findings, addressed by implementing three recommendations. The first recommendation involved reviewing opportunities for increasing local revenue to boost farebox recovery, and QUECHAN began documenting its use of local funds as required by SB 508. To address the second recommendation, QUECHAN has timely submitted its State Controller Report, and for the third recommendation, it issued monthly flyers to promote the routes and is working with YCIPTA to improve coordination for pass purchasing to increase ridership.

The second triennial performance audit for Blue Route 5 and Turquoise Route 10 was completed in May 2020 and examined service provided during FY 2016-2017, FY 2017-2018, and FY 2018-2019. The audit made two findings and recommendations, including continuing to ensure State Controller Reports are submitted promptly and ensuring the State Controller Report is reviewed by someone other than the individual who prepared it to identify any errors in reporting. QUECHAN improved its State Controller Report submission since the late submission for FY 2016-2017, submitting reports on time for FY 2017-2018, FY 2018-2019, and FY 2019-2020, but was a week late for FY 2020-2021. The second recommendation addresses inconsistencies between the operating data reported to the State Controller and that reported on YCAT's monthly performance reports. QUECHAN and YCIPTA will work to compare and review data for accurate reporting.

## **Section 4 Marketing and Community Outreach Plan**

### **Branding, Marketing and Community Outreach**

YCIPTA will develop marketing collateral and programs with input and assistance from ICTC and QUECHAN, including printed ads, flyers, rack cards, media, and other advertising materials to promote the YCAT routes. The buses will be branded as YCAT routes, and the marketing program will be targeted in Yuma and Imperial Counties. YCIPTA will focus its marketing efforts on Yuma County, while ICTC will focus on Imperial County and QUECHAN on the Fort Yuma Indian Reservation.

The YCAT Rider's Guide will be distributed through YCIPTA's networks in Yuma County, including on YCAT buses, and the routes will be included in all YCAT marketing materials. ICTC will distribute the Imperial Valley Transit Rider's Guide throughout Imperial County, including information on Blue Route 5 and Turquoise Route 10. Signs promoting the routes will be placed on IVT buses. QUECHAN will distribute IVT and YCAT Rider's Guides throughout the Reservation, promote the routes through door-to-door information distribution, and encourage purchasing YCAT bus passes. The marketing program is funded by YCIPTA's administrative budget and is not reflected in the business plan.

## **Section 5**

### **Additional Details of the Operating Plan**

The contractor is responsible for the daily operations of the routes, as described in Section 2, Roles, and Responsibilities, and managed through YCIPTA following the terms of the Operating Contract. The Project Liaison, designated by YCIPTA, is responsible for ensuring that the contractor adheres to all the terms of the Operating Contract. The Project Liaison is also responsible for developing and implementing the Marketing and Outreach Plan with support from YCIPTA, QUECHAN, and ICTC.

#### **1. Transit Service Information**

The schedules and route information will be maintained on the [www.ycat.az.gov](http://www.ycat.az.gov) and [www.ivtransit.com](http://www.ivtransit.com) websites and available via the YCAT telephone information system at 928.783.2235 and the IVT telephone information system at 760.482.2900. Service will be noted as a YCAT service.

#### **2. Dispatch**

A dispatcher will be available throughout the service hours of the program to ensure excellent customer service and contingency plans must be made to reasonably accommodate for service delays due to weather, traffic, and vehicle failure by the transit operations contractor. Dispatchers are required to have a communications system in place with their drivers through two-way radios or cell phones, and bus operators must not use the communications system in such a way as to endanger the lives of passengers or violate any laws. YCIPTA intends to use radios from the Yuma Regional Communication System for Blue Route 5 and the San Diego-Imperial County Regional Communication System for Turquoise Route 10.

#### **3. Spare Ratio**

YCIPTA would be responsible for providing road support to the YCIPTA vehicle in case of maintenance difficulties and ensure that a replacement vehicle is provided within sixty (60) minutes of determining that a YCAT bus is inoperable. They are also responsible for providing ample comfort, such as water, in the vehicle during extreme temperatures (115 degrees or higher) and extended breakdowns.

#### **4. Bus Operators**

Bus Operators are expected to be courteous, friendly, and professional always.

Bus Operators shall be bilingual in English and Spanish to ensure that the distribution of information is available to both languages.

Bus Operator uniforms will be required to be consistent with the branding/marketing of YCIPTA transit services. Uniforms must be kept clean and always ironed for a professional appearance.

Bus Operators are prohibited from smoking in the vehicles. Smoking outside of the vehicles is also prohibited near the door of the vehicle or in the presence of customers. Eating is prohibited in front of customers or while driving.

Bus Operator breaks shall be established with dispatch according to transit operations contractor policy. Bus Operator breaks should never be allowed to disrupt customer service or routing.

Training shall be given to all Bus Operators so that clear expectations are in place to ensure excellent customer service. Bus Operators will keep the inside of the vehicles neat and tidy, i.e., picking up trash and newspapers left behind.

#### **5. Vehicles**

YCIPTA will provide four vehicles up to 40 feet long, carry up to 39 seated passengers, and have up to 4 wheelchair tie-down spaces. The buses will comply with CARB's requirements and are durable for highway travel. YCIPTA has 18 buses, including El Dorado National Passports and Gillig 40-foot heavy-duty low-floor buses. YCIPTA also has four 21-foot El Dorado National Aerolite buses and five E350 Starcraft buses which use gasoline fuel and are exempt from CARB Transit Fleet Rule.

Vehicles used in the program must be kept clean, undergo prompt mechanical and cosmetic repairs, and have a spare vehicle available for use when a primary vehicle is out for maintenance. All YCIPTA vehicles are ADA-compliant and use a low floor ramp for loading/unloading mobility devices.

The recommended vehicle types for the routes are smaller and more maneuverable than larger transit buses, providing more passenger comfort and meeting passenger demand. They are also cost-effective to operate.

All buses used in the program have two bicycle spaces, electronic destination signs, farebox, and security cameras. The exception is the Aerolite buses with manual destination signs and farebox.

Pictures of the buses used on these routes are provided below:



35-Foot Arboc Bus



21-foot El Dorado National Aerolite Bus



40-Foot Gillig Bus



E350 Starcraft Bus

Maintenance of the buses will take place at the YCAT bus facility located at 2715 East 14<sup>th</sup> Street, Yuma, Arizona.

## 6. Customer Service

The program's success depends on customer service, marketing, and safety. Any service or mechanical failures will be logged and used to maintain quality control and maintenance standards. On-board customer surveys will be conducted to guide route improvements and adjust marketing plans.

## 7. Schedules

Schedules are defined in Exhibit A and are subject to change. Schedules have been developed to ensure that there are no conflicts between YCAT and IVT buses at all shared bus stops in El Centro.

## 8. Transfer Agreements

At the present time, passengers transferring to IVT would be required to pay a full fare as if they transferred back to YCAT.

## 9. Complementary ADA Paratransit Program

Blue Route 5 is exempt from the ADA paratransit requirement as it is a flex route under the Federal Regulations. Turquoise Route 10 has been designated a commuter route under 49 C.F.R. Part 37 of Federal Regulations, and ADA complementary paratransit requirements do not apply. Passengers needing ADA paratransit service would use YCAT OnCall in Yuma County or IVT Access in Imperial County within a ¾ mile radius of a non-commuter or flex bus route, and timed connections would be established. Free transfers between YCAT OnCall and YCAT fixed route buses are allowed for these passengers.

## 10. The Future

In FY 2015-2016, ICTC provided additional funding to cover a significant portion of the costs for eastern Imperial County transit services, resulting in a more active role in transit planning and operation in that area. Tribal Transit funding has been reduced due to federal transportation bills, including MAP-21, FAST Act, and STRA-21. QUECHAN will only be eligible for formula funding unless they apply for competitive capital expenses, excluding preventative maintenance.

The following table shows the variance in FTA Tribal Transit Formula funding apportioned to QUECHAN since FY 2016.

FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
\$45,166	\$28,638	\$36,405	\$35,304	\$46,729	\$29,741	\$34,411
<b>FY 2023</b>						
\$34,573						

For FY 2023-2024, QUECHAN requests a minimum of **Two Hundred Ten Thousand Dollars and No Cents (\$210,000.00)** from ICTC to continue transit services at the present levels, while also slightly adjusting the relative percentage shares contributed by YCIPTA, QUECHAN, and ICTC.

YCIPTA will continue to use FTA Section 5307 funds allocated to the Winterhaven area, FTA Section 5311 funds allocated by ADOT to the small portion of the reservation in Arizona, YCIPTA-generated match, fare revenue collected from the routes, and Quechan Business Enterprises parking lot in-kind revenue to cover the remaining costs required to operate the Blue Route 5 and Turquoise Route 10.

The coronavirus pandemic has diminished in Yuma, Fort Yuma Indian Reservation, Winterhaven, and El Centro communities. Public transit remains essential in connecting workers to jobs and residents to shopping, healthcare, and other services. YCIPTA will prioritize the safety of employees and passengers while increasing and improving ridership to meet community needs and build community confidence in YCAT.

YCIPTA partnered with YMPO and IBI Group to develop a Short-Range Transportation Plan (SRTP) in December 2019. The community survey conducted by IBI Group garnered favorable feedback from passengers, particularly for the Blue Route 5 and Turquoise Route 10. The survey recommended improving transportation and service headway to the Andrade Port of Entry, expanding the reach of fixed route services on the Reservation with PMoD feeder, introducing on-demand subsidized shared ride taxi/TNC service on the Reservation, and increasing the Turquoise Route 10 service to five days per week. However, the implementation of these recommendations would require additional funding.

IBI Group recommended a pilot program for QUECHAN and YCIPTA that involves two or more non-dedicated service providers. The program would enable customers to book trips from their smartphones or through reservation services. This would be a cost-effective option and would enhance the customer experience, particularly for locations not quickly served by fixed-route transit or where gaps exist in the transit network.

In January 2022, the Federal Transit Administration (FTA) awarded QUECHAN a competitive grant to hire a consultant to develop an on-demand first-last mile service implementation plan. This planning effort will be completed in the fiscal year 2023-2024.

A review of the routes was conducted in the Spring of 2016 to determine the appropriate level of transit service and population in eastern Imperial County, considering transit needs and specific performance measures. Four additional bus stop shelters will be procured and installed on the Fort Yuma Indian Reservation, and two of them have already been installed. The remaining two shelters will be installed in FY 2023-2024.

To continue transit services beyond June 30, 2023, additional contributions from ICTC will be required. If service reductions occur based on available funding, public hearings for route changes will take place in May 2023, with changes taking effect on July 1, 2023. To determine future service levels and contribution shares for FY 2022-2023, YCIPTA will provide daily ridership data to ICTC by April 17, 2023, allowing for analysis and recommendations for FY 2023-2024. QUECHAN has already installed two bus stop shelters, and two more will be installed during FY 2022-2023.





## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

### Discussion and Action Item 5

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Discussion and or action regarding the Third Addendum to o the Agreement for the Provision of General Public Fixed-Route and Demand Response Services with RATP Dev. Such an Addendum is to extend the contracted period of services through the end of FY2023/2024.

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**Requested Action:** Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the Third Addendum to o the Agreement for the Provision of General Public Fixed-Route and Demand Response Services with RATP Dev. Such an Addendum is to extend the contracted period of services through the end of FY2023/2024.

**Background and Summary:** YCIPTA and RATP Dev Yuma, LLC entered into contract on May 16, 2018, for a base term of three (3) years commencing on July 1, 2018 through June 30, 2021 with options of seven (7) one year extensions.

YCIPTA, at its sole discretion, may require the contractor to continue under the terms of this agreement for additional periods of one year. Both YCIPTA and RATP Dev Yuma, LLC mutually agree to continue services for an additional year commencing on July 1, 2023, through June 30, 2024. There will be five (4) additional options after this one.

Currently RATP Dev is requesting a rate increase in the contracted hourly operating costs. The request is for a total of 5% for the annual increase. The contract states in no case shall the new base compensation exceed the preceding base compensation by 5%.

In the FY23/24 Capital and Operating budget that was approved on May 30, 2023, and had the increase of 5% included.

**Financial Impacts:** \$4,161,079 Fixed Route and Demand Response

Budgeted: Yes

Recommended Motion Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the Third Addendum to o the Agreement for the Provision of General Public Fixed-Route and Demand Response Services with RATP Dev. Such an Addendum is to extend the contracted period of services through the end of FY2023/2024.

Legal Counsel Review: Yes

Attachments: Addendum to Agreement

For information regarding this agenda item, please contact Shelly Kreger via email to: [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', written in a cursive style.

Shelly Kreger  
Transit Director



**ADDENDUM FOR EXTENSION OF CONTRACT TERM**

This Addendum for Extension of Contract Term (“Addendum”), is made and entered into this \_\_\_\_ day of June, 2023, by and between **YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**, a political subdivision of the State of Arizona (“YCIPTA”), and **RATP DEV YUMA, LLC**, an Arizona limited liability company (“CONTRACTOR”).

**WITNESSETH:**

**WHEREAS**, YCIPTA and CONTRACTOR entered into that certain Agreement for the Provision of General Public Fixed-Route and Demand Response Services, dated May 16, 2018 (“Agreement”); and

**WHEREAS**, YCIPTA and CONTRACTOR desire to modify the Contract Term of the Agreement;

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and the mutual promises hereinafter given, YCIPTA and CONTRACTOR agree as follows:

1. Capitalized terms used herein and not otherwise defined in this Addendum are used with the same respective meanings attributed thereto in the Agreement.
2. The Contract Term of the Agreement under Section 4 is hereby deleted in its entirety and replaced with the following:
  - “A. Base Term: The term of this Agreement (the “Contract Term”) shall be for six (6) years commencing June 18, 2018 and ending June 30, 2024 at 11:59 p.m.
  - B. Options: YCIPTA, at its sole discretion, may elect to extend this Agreement, under the same terms, for additional periods of one year each ending June 30, 2024, June 30, 2025, June 30, 2026, June 30, 2027, June 30, 2028, and June 30, 2029.”
3. Except as specifically modified by this Addendum, the Agreement remains in full force and effect in accordance with its terms. There are no other modifications, express or implied, except as herein provided.
4. YCIPTA and CONTRACTOR each represent to the other that (i) the party signing this Addendum on behalf thereof is duly authorized to do so, and (ii) this Addendum is binding upon such party in accordance with its terms. This Addendum may be executed in multiple counterparts and by facsimile signatures with the same effect of an original.

---SIGNATURES ON THE NEXT PAGE---

**IN WITNESS WHEREOF**, the parties hereto have executed this Addendum for Commencement Date on the day and year first above written.

**YUMA COUNTY INTERGOVERNMENTAL  
PUBLIC TRANSPORTATION AUTHORITY**

By: \_\_\_\_\_  
Shelly Kreger, Transit Director

ATTEST:

By: \_\_\_\_\_  
Carol Perez, Transit Operations Manager

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Elizabeth A. Punpayuk, YCIPTA Legal Counsel

**RATP DEV YUMA, LLC**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Its: \_\_\_\_\_



## Yuma County Intergovernmental Public Transportation Authority

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2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.yciptaz.gov](http://www.yciptaz.gov)

June 21, 2023

Discussion and Action Item 6

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Discussion and or action regarding the New Public Outreach  
Materials for YCAT Fixed Routes and YCAT OnCall funded by YMPO

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Requested Action: N/A

Background and Summary: YMPO reached out to staff stating that they had \$5,495 of 5305e Transit Planning funds available and inquired if YCIPTA was interested in using these funds so they did not lapse. The requirement was that it would need to include a public involvement component.

Carol Perez created tri-fold information brochures for YCAT and YCAT OnCall that included QR codes for a link to our website and to a QR code that is linked to a survey as well as business cards that will be given to the drivers and available at the YCAT office, so when someone asks for information, they can hand them to the customer. These brochures are in English and Spanish.

The brochures will be available at all the social services agencies and the library.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion N/A

Legal Counsel Review: N/A

Attachments: Brochures (English/Spanish), Business cards, and pdf of the survey on the website.

For information regarding this agenda item, please contact Shelly Kreger via email to: [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger  
Transit Director

# YCAT Fare



	<b>Basic</b> <ul style="list-style-type: none"> <li>• Persons 19-64 years old</li> <li>• Youth ages 5-18 years old without student ID</li> </ul>	<b>Discount</b> <ul style="list-style-type: none"> <li>• Seniors age 65+</li> <li>• Medicare Card Holders</li> <li>• ADA Certified</li> <li>• Student ages 5-18 years old with school ID</li> </ul>
One Way	\$2.00	\$1.00
Day Pass	\$5.00	\$2.50
10-Ride Pass	\$17.50	\$7.50
31-Day Pass	\$60.00	\$30.00
Deviations	\$2.00	No discounts for this service
Route deviations are only available on routes 5, 6A, 8, 10 (in El Centro)		
Route 10 One Way	\$2.00 Cash Only	Discounts not available



## Fixed Routes

2715 East 14th Drive  
 Yuma, Arizona 85364  
 928.783.2235 option 1  
[www.ycat.ar.gov](http://www.ycat.ar.gov)

**Exact change is required. Drivers can't make change**





# Mobility Devices

All YCAT vehicles are equipped with lift or ramps and a securement area with space for two mobility devices. The bus operator will provide assistance with normal boarding or exiting, securement, and operation of the lift.

YCAT bus operator are required to secure all mobility devices before leaving the bus stop. For safety reasons, YCAT recommends using your own seat belt to secure yourself in your mobility device if available.

All mobility aids must be able to fit within the allocated space and cannot exceed the capacity of the lift or ramp. If the mobility aid cannot fit the lift platform or the ramp, the passenger will not be able to ride.

Mobility devices with leaking batteries or fluids will not be allowed to ride.

# Customer Service

YCAT has friendly people that can help you get to where you need to go!

There are many ways to contact us. Office is located at: 2715 East 14th Street, Yuma, AZ 85365  
Phone: 928.783.2235, option 1  
Website: [www.ycat.az.gov](http://www.ycat.az.gov)

Do you ride YCAT? Have concerns, questions, comments? We need your feedback! This survey would further the planning objective to improve services for vulnerable individuals needing transportation in our community. Use the QR Code below to take the survey.



**Scan the QR Codes for more information!**



**Website**



**Routes & Schedule**



# Welcome!

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) is proud to provide Yuma County Area Transit (YCAT) fixed route service in Yuma County including the cities of Yuma, San Luis, Somerton, Town of Wellton, Cocopah Tribal Land and unincorporated communities of Yuma County, including Gadsden, Fortuna Foothills and Ligurta. YCAT also provides service into Winterhaven and El Centro, CA and on the Quechan/Fort Yuma Tribal Land.



# YCAT Tarifa



	<b>Básico</b> <ul style="list-style-type: none"> <li>• Personas de 19 a 64 años</li> <li>• Jóvenes de 5 a 18 años sin credencial de estudiante</li> </ul>	<b>Descuento</b> <ul style="list-style-type: none"> <li>• Personas mayores de 65 años</li> <li>• Titulares de tarjetas de Medicare</li> <li>• Certificado ADA</li> <li>• Estudiante de 5 a 18 años con credencial escolar</li> </ul>
Ida	\$2.00	\$1.00
Pase de Día	\$5.00	\$2.50
Pase de 10 Viajes	\$17.50	\$7.50
Pase de 31 Días	\$60.00	\$30.00
Desviaciones	\$2.00	Descuentos no disponibles
Las desviaciones de ruta solo están disponibles en las rutas 5, 6A, 8, 10 (en El Centro)		
Ruta 10 - Ida	\$2.00 Solo Efectivo	Descuentos no disponibles



## Ruta Fijas

2715 East 14th Drive  
 Yuma, Arizona 85364  
 928.783.2235 opción 1  
[www.ycat.ar.gov](http://www.ycat.ar.gov)

**Se requiere el cambio exacto. Los choferes no pueden dar cambio.**





## Dispositivos de movilidad

Todos los vehículos de YCAT están equipados con ascensor o rampas y un área de seguridad con espacio para dos dispositivos de movilidad. El operador del autobús brindará asistencia con el embarque o desembarque normal, la seguridad y el funcionamiento del ascensor.

Se requiere que el operador del autobús YCAT asegure todos los dispositivos de movilidad antes de salir de la parada del autobús. Por razones de seguridad, YCAT recomienda usar su propio cinturón de seguridad para asegurarse en su dispositivo de movilidad, si está disponible.

Todas las ayudas para la movilidad deben poder caber dentro del espacio asignado y no pueden exceder la capacidad del ascensor o la rampa. Si la ayuda para la movilidad no se ajusta a la plataforma elevadora o la rampa, el pasajero no podrá viajar.

Los dispositivos de movilidad con baterías o fluidos con fugas no podrán viajar.

**¡Escanea los códigos QR para obtener más información!**



Sitio Web



56 Rutas y Horarios

## Servicio al Cliente

¡YCAT tiene gente amable que puede ayudarte a llegar a donde necesitas ir!

Hay muchas formas de contactarnos. La oficina está ubicada en: 2715 East 14th Street, Yuma, AZ 85365  
Teléfono: 928.783.2235, opción 1  
Sitio web: [www.ycat.az.gov](http://www.ycat.az.gov)

¿Usas YCAT? ¿Tiene inquietudes, preguntas, comentarios? ¡Necesitamos sus comentarios! Esta encuesta promovería el objetivo de planificación para mejorar los servicios para las personas vulnerables que necesitan transporte en nuestra comunidad. Utilice el código QR a continuación para realizar la encuesta.



# ¡Bienvenido!

La Autoridad de Transporte Público Intergubernamental del Condado de Yuma (YCIPTA por sus siglas en inglés) se enorgullece de brindar el servicio de ruta fija de Tránsito del Área del Condado de Yuma (YCAT por sus siglas en inglés) en el condado de Yuma, incluidas las ciudades de Yuma, San Luis, Somerton, Town of Wellton, Cocopah Tribal Land y comunidades no incorporadas de Yuma Condado, incluidos Gadsden, Fortuna Foothills y Ligurta. YCAT también brinda servicio en Winterhaven y El Centro, CA y en Quechan/Fort Yuma Tribal Land.



# Customer Survey

Do you ride YCAT? Have concerns, questions, comments? We need your feedback! This survey would further the planning objective to improve services for vulnerable individuals needing transportation in our community. Use the QR code below to fill out the survey!



# Contact Us

**Address**

2715 E. 14th St, Yuma, AZ  
85365

**Phone**

(928)783-2235, option 1

**Fax**

(928)783-0309

**Email**

info@ycipta.az.gov

**Website**

www.yciptaz.gov



# ONCALL

On Demand ADA Service



Use the QR code below to view our website!



# "SEE WHERE IT TAKES YOU... ¡VAMOS!"

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) operates the Yuma County Area Transit (YCAT) OnCall service



# Welcome!

## Eligibility – ADA Certification

## More information



The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) operates the Yuma County Area Transit (YCAT) OnCall service. YCAT OnCall is a door to door demand responsive transportation within throughout the entire southwestern areas of Yuma County. Service operates within a 3/4 mile radius of either side of a YCAT fixed route and in accordance with the Americans for Disabilities Act (ADA).

YCAT OnCall can be used for work, medical, appointments, school, meetings, senior services, events and much more. Vehicles are accessible to a variety of mobility devices such as wheelchairs. Service is available when YCAT buses are in operation Monday through Saturday.

YCAT OnCall is reserved for qualifying persons with disabilities unable to board YCAT buses or access a bus stop due to their disability.

To become ADA certified, you need to fill out an ADA Certification Application, which is available by calling (928) 783-2235 (TDD/TTY: 711 through the Relay Service) or downloading from [www.ycat.az.gov](http://www.ycat.az.gov).

As part of the application process, you may be called to verify information on the application or you may be asked to attend an in-person assessment of your disability. Once the application process has been completed, you will receive a decision by mail in 21 days.

A denial of certification or conditional certification decision can be appealed. The appeal process will be detailed in the determination letter. A copy of the policy is available by contacting us.



### Mobility Devices

YCAT vehicles are fully equipped with a lift and a securement area with space for up to two mobility devices such as wheelchairs. The bus operator will provide assistance with normal boarding or exiting, securement and operation of the lift.

### Share Ride Service

Remember—YCAT OnCall is a shared ride experience. You may have other riders on the same bus as you.

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## Tarifa

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Fares are paid for each one-way trip. Bus operators only accept cash. Fare is to be paid with exact change only; as fareboxes do not provide change. No round trip fares are allowed. Fares are subject to change. Bus passes are available.

Each one way trip is \$4.00, One Personal care attendants are free.



# Encuesta al Cliente

¿Usas YCAT? ¿Tiene inquietudes, preguntas, comentarios?  
¡Necesitamos sus comentarios!  
Esta encuesta promovería el objetivo de planificación mejorar los servicios para las personas vulnerables que necesitan transporte en nuestra comunidad.



## Contact Us

### Dirección

2715 E. 14th St, Yuma, AZ  
85365

### Teléfono

(928)783-2235, opción 1

### Fax

(928)783-0309

### Correo Electrónico

info@ycipta.az.gov

### Sitio Web

www.yciptaz.gov



# ONCALL

Servicio de ADA Bajo Demanda



"SEE WHERE IT  
TAKES YOU...  
¡VAMOS!"

La Autoridad de Transporte Público Intergubernamental del Condado de Yuma (YCIPTA por sus siglas en inglés) opera el servicio OnCall de Tránsito del Área del Condado de Yuma (YCAT por sus siglas en inglés)





YLa Autoridad de Transporte Público Intergubernamental del Condado de Yuma (YCIPTA) opera el servicio OnCall de Tránsito del Área del Condado de Yuma (YCAT). YCAT OnCall es un servicio de transporte puerta a puerta que responde a la demanda en todas las áreas del sudoeste del condado de Yuma. El servicio opera dentro de un radio de 3/4 de milla a cada lado de una ruta fija de YCAT y de acuerdo con la Ley de Estadounidenses con Discapacidades (ADA).

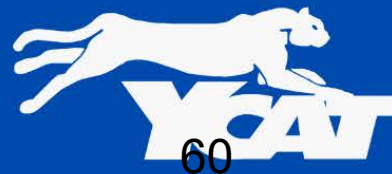
YCAT OnCall se puede utilizar para el trabajo, atención médica, citas, escuela, reuniones, servicios para personas mayores, eventos y mucho más. Los vehículos son accesibles para una variedad de dispositivos de movilidad, como sillas de ruedas. El servicio está disponible cuando los autobuses YCAT están en funcionamiento de lunes a sábado.

YCAT OnCall está reservado para personas con discapacidades que califican y que no pueden abordar los autobuses de YCAT o acceder a una parada de autobús debido a su discapacidad.

Para obtener la certificación de ADA, debe completar una Solicitud de certificación de ADA, que está disponible llamando al (928) 783-2235 (TDD/TTY: 711 a través del Servicio de retransmisión) o descargándola de [www.ycat.az.gov](http://www.ycat.az.gov).

Como parte del proceso de solicitud, se le puede llamar para verificar la información de la solicitud o se le puede pedir que asista a una evaluación en persona de su discapacidad. Una vez que se haya completado el proceso de solicitud, recibirá una decisión por correo en 21 días.

Se puede apelar una denegación de certificación o una decisión de certificación condicional. El proceso de apelación se detallará en la carta de determinación. Una copia de la política está disponible poniéndose en contacto con nosotros.



### Dispositivos de movilidad

Los vehículos YCAT están completamente equipados con un ascensor y un área de seguridad con espacio para hasta dos dispositivos de movilidad, como sillas de ruedas. El operador del autobús brindará asistencia con el embarque o desembarque normal, la seguridad y el funcionamiento del ascensor.

### Viajes Compartidos

Recuerde - YCAT OnCall es una experiencia de viaje compartido. Es posible que tenga otros pasajeros en el mismo autobús que usted.

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## Tarifa

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Las tarifas se pagan por cada viaje de ida. Los operadores de autobuses solo aceptan efectivo. La tarifa debe pagarse con el cambio exacto solamente; ya que las cajas de pasajes no dan cambio. No se permiten tarifas de ida y vuelta. Las tarifas están sujetas a cambios. Pases de autobús están disponibles.

Cada viaje de ida cuesta \$4.00, los asistentes de cuidado personal son gratis.



# YCAT INFORMATION

## HOW TO USE A QR CODE CÓMO UTILIZAR UN CÓDIGO QR

On your phone, open the built-in camera. Point the camera at the QR code. Tap the banner that appears on your phone.

*En su teléfono, abra la aplicación de cámara. Apunte la cámara al código QR. Toque el banner que aparece en su teléfono.*



YCAT WEBSITE  
SITIO WEB DE YCAT



ROUTES & SCHEDULES  
RUTAS Y HORARIOS

## CUSTOMER SURVEY ENCUESTA AL CLIENTE



Do you ride YCAT? We need your feedback!  
*¿Usas YCAT? ¡Necesitamos sus comentarios!*



(928) 539-7076, option 1



2715 E. 14th Street, Yuma AZ


"See where it takes you... ¡Vamos!"



# YUMA COUNTY AREA TRANSIT



 2715 E. 14th St, Yuma AZ

 928.783.2235, option 1

 [www.ycat.az.gov](http://www.ycat.az.gov)

 [info@ycat.az.gov](mailto:info@ycat.az.gov)

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Website/Sitio Web



Schedule/Horarios



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## Contact Us

[Customer Comments](#)

[Request For Public Information](#)

[Staff Directory](#)

[Customer Rights](#)

[ADA Complaints](#)

[Welcome Message](#)

[Email Sign Up](#)

## Customer Survey

### How was your trip?

Thank you for choosing YCAT! To continue providing our customers with the highest level of customer service, we would appreciate your input in rating our performance during your recent bus experience. This survey will only take a moment.

### Demographics:

**Gender:**

Please Select ▼

*if other add details here:*

**Age:**

Please Select ▼

**Ethnicity:**

Please Select ▼

**Primary Language:**

Please Select ▼

*if other add details here:*

**City/Community you live in:**

Please Select ▼

*if other add details here:*

**Reason for your trip today:**

Please Select ▼

*if other add details here:*

**What change is the most important to you?:**

Please Select ▼

*if other add details here:*

**Last mile. Once you get off the bus, how do get to your destination:**

Please Select ▼

*if other add details here:*

### Rates:

On a scale of 1-5, where 1 being not satisfied and 5 being very satisfied

**How satisfied are you with:**

**Current overall bus service:**

Please Select ▼

**Bus Drivers Customer Service:**

Please Select ▼

**Fare Price:**

Please Select ▼

**On-time performance (arriving on time):**

Please Select ▼

**Bus cleanliness:**

Please Select ▼

**Bus stop cleanliness:**

Please Select ▼

**Bus driven safely:**

Please Select ▼

**YCAT Website Navigation:**

Please Select ▼



**Ease of understanding Routes and Schedules:**

Please Select ▼

**Professional/Courteous Office Staff:**

Please Select ▼

**Area/communities being serviced:**

Please Select ▼

On a scale of 1 to 5, where 1 is Unlikely and 5 is Very Likely

How likely are you to:

**Recommend YCAT to friends, family, and co-workers:**

Please Select ▼

**Use YCAT again:**

Please Select ▼

I'm not a robot reCAPTCHA

**Send**

**Translate this page:**  ▼



**Yuma County Intergovernmental Public Transportation Authority**

2715 East 14th Street, Yuma, AZ 85365

Administrative Offices: 928-539-7076

Transit Information: 928-783-2235 or 511

Fax: 928-783-0309

TDD/TTY: 711 Through the Arizona Relay Service

Site by MGM Design



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076  
Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

June 21, 2023

Discussion and Action Item 7

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Discussion and or action YCIPTA Shelter and Bus Stop permit status  
report

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Requested Action: N/A

Background and Summary Cocopah picked up the shelter on June 20, 2023, to install at Farm Rd and Steamboat St located on the West Reservation just north of the Community Center and Cocopah Elderly Program, stop #263.

The City of Yuma Clean and Beautiful Commission is requesting two shelters to be installed near Kofa High School (South Ave A and 32<sup>nd</sup> St.) I will be attending their meeting on June 27.

To correct my statement regarding how man shelters we have left. I had stated that we had one, but we had four. The count now is three.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion: N/A

Legal Counsel Review: N/A

Attachments: N/A

For information regarding this agenda item, please contact Shelly Kreger via email to: [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger  
Transit Director

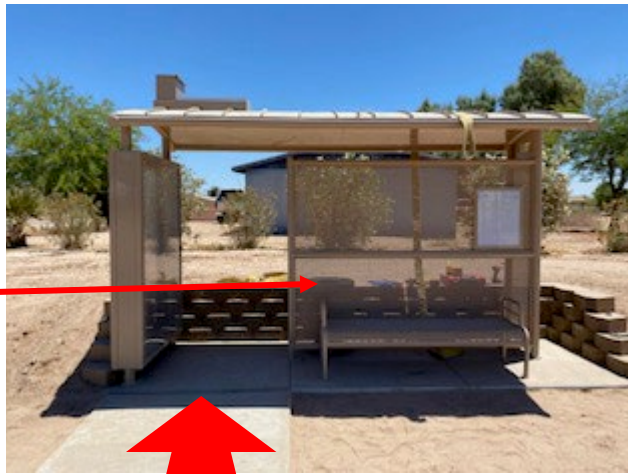
# BUS STOP PROGRESS AS OF TUESDAY, 6/20/2023



**RETENTION WALL  
COMPLETED**



JTJ went above and beyond in prepping the ground for construction. It seems that after scraping 21 inches down from the initial topsoil, Justin had yet to hit solid ground; he explained that a silt-based surface is not a stable--let alone desirable--earthen foundation for a concrete pour. Consequently, he brought in 3,000 pounds of packable soil and spread it 7" deep with a grader around the immediate construction-building area. Having completed that preliminary task, his crew poured and screeded the concrete. Next came the retention wall. Finally, JTJ transported the component parts--shelter, bench and trash can--to the site. As one will see in the next page, the layout was not an obvious solution but, rather, one that required adjustments before settling on a final destination.



In the **TOP PICTURE** the shelter was oriented so that the kiosk would have been on the south end of the pad. After thoughtful consideration, it was determined that the shelter should be rotated and the kiosk should, therefore, be placed on the north end. (**REFER TO BOTTOM PICTURE.**) *The reason for this footprint change has to do with where the bench is positioned relative to the ramp, shelter and trash can. (Fortunately, the bottom layout greatly increases accessibility for handicapped individuals so that they can pivot 180 degrees while being within acceptable ADA Standards for turning ratios). In addition, the new orientation of the shelter provides enough space that the trash can is within arm's length of the handicap access point.*



## Monthly YCIPTA Board Meeting Report RATP Dev

Shane Bollar GM RATP Dev USA

6/26/2023

This monthly report is intended to summarize any operations, maintenance, management, finance, or other actions that fall outside of normal operations for YCAT public transit.

- Staffing- We promoted from within to hire a current dispatcher as our new Maintenance Supervisor. We also backfilled the dispatcher opening with a current operator. Our turnover numbers remain very low.
- On Friday June 16<sup>th</sup>, Our Managers made a pancake breakfast for the staff to celebrate for Father's Day. We also gave out a small goody bag.
- On Monday June 19<sup>th</sup>, We celebrated Juneteenth, "Freedom Day" we recognized the significance of this day in our collective history. We had cake, a banner, and some giveaways for our employees.



## Yuma County Intergovernmental Public Transportation Authority

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2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

### Transit Directors Report April - June 2023

- Received a certificate from the University of the Pacific for DEI training.
  - ✓ AZTA conference
  - ✓ CTAA Expo
  - ✓ SWTA Conference
- David Garcia has completed these trainings:
  - ✓ YCAT Solution and Maintenance QA
  - ✓ FTA Virtual Procurement Orientation
  - ✓ Westgate (University of the Pacific) Transit Procurement Level 2
- Chona Medel has completed these trainings:
  - ✓ FTA ECHO Web user training
  - ✓ Why Psychological Safety is Critical for a High Performing Culture
  - ✓ Excel – AWC
- Carol Perez completed these trainings:
  - ✓ CTAA Expo and
  - ✓ Certified Community Transit Manager
  - ✓ FTA Drug and Alcohol
  - ✓ SWTA Conference and Expo
  - ✓ FLIX/GLI Platform Switch Platform Training
  - ✓ FLIX/GLI Sales Website training
- Adrianna Ortiz completed these trainings:
  - ✓ FLIX/GLI Platform Switch Platform Training
  - ✓ FLIX/GLI Sales Website training

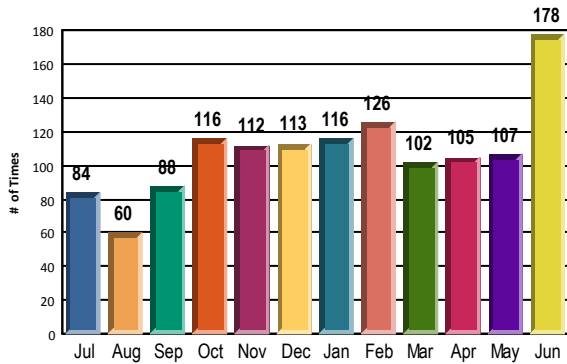
# MONTHLY COMPARISON FY 2022



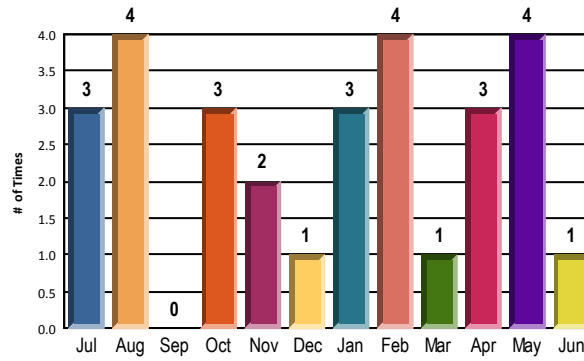
For the Period: Jun-22 to May-23

## OPERATIONS

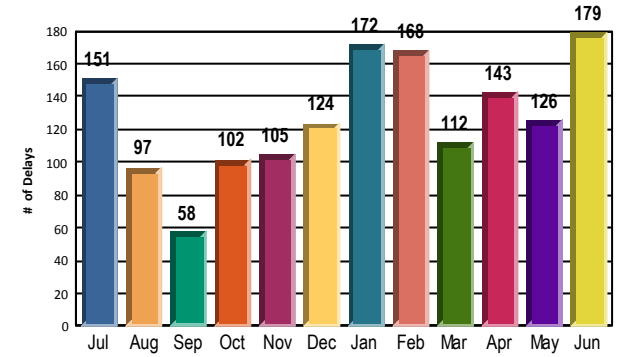
Late to First Stop



Logged Out Early

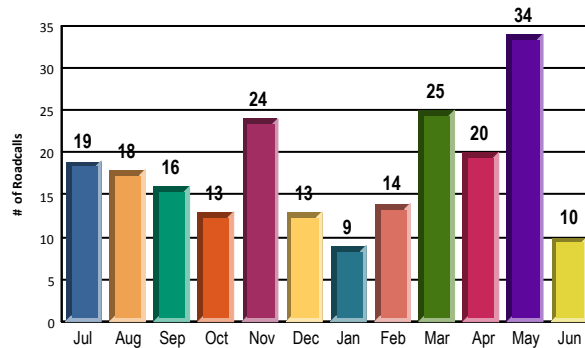


Delays

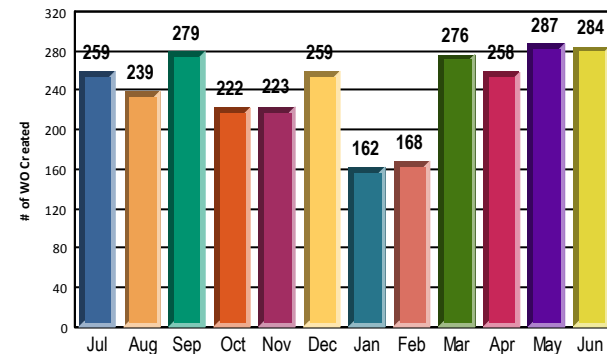


## MAINTENANCE

Roadcalls / Bus Exchanges



Work Orders Created







# May 2023 - YCAT

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The following information is based on the services and analyses performed by Solutions for Transit for YCIPTA for the month of May 2023.

Solutions for Transit completed its monthly review and sent a final review document to YCIPTA staff on June 08, 2023.

## OPERATIONS

### Fixed Route

Following are the actual miles and hours reported by the contractor vs. scheduled:

	Reported	Scheduled	Difference
Revenue Hours	<b>3,046.5</b>	<b>3,025.1</b>	<b>21.4</b>
Total Hours	<b>3,387.4</b>	<b>3,381.5</b>	<b>5.9</b>
Revenue Miles	<b>65,236</b>	<b>64,482</b>	<b>754</b>
Total Miles	<b>73,161</b>	<b>72,935</b>	<b>226</b>

Passengers per Revenue Hour **10.5**

Passengers per Revenue Mile **0.5**

Bus 210 was programmed as bus 122 through May 9th due to a maintenance error.

### Demand Response

Following are the actual miles and hours reported by contractor:

Revenue Hours	<b>299.9</b>
Total Hours	<b>403.6</b>
Revenue Miles	<b>4,498</b>
Total Miles	<b>7,265</b>
Average Weekday Revenue Hours	<b>12.4</b>
Passengers per Revenue Hour	<b>1.8</b>
Passengers per Revenue Mile	<b>0.1</b>

**OPERATIONS DATABASE**

**Analysis of Contractor Invoice Data for Accuracy:** Solutions for Transit reviewed the entries using a 5% tolerance to determine if the entries need to be corrected or commented. The Over/Under Report represents the **91** entries outside of the tolerance that were adequately commented to explain the difference. All others outside the tolerance were corrected. There were **3** unreported roadcalls.

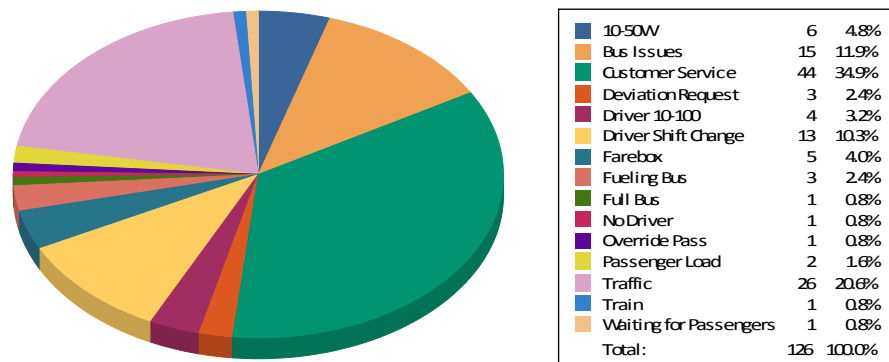
These errors were corrected before we submitted a final review to YCIPTA for billing authorization purposes.

**Late to First Stop:** There were **107** occurrences where the operator was late to the first stop by 5 minutes or more, resulting in **18 hours 20 minutes** of delayed service.

**Logging Out Early:** There were **4** occurrences where the operator logged off before the end of revenue service totaling **1 hour 24 minutes** of unaccounted revenue time.

**Delays:** During the month of May, **126** delays were reported by the contractor. The average delay was **16** minutes. The delays are broken down as follows:

**Delays by Category**



**Customer Comments:** During the month of May, **4** complaints were called in. Of these the contractor followed up on **3**. In addition, **0** commendations were called in.

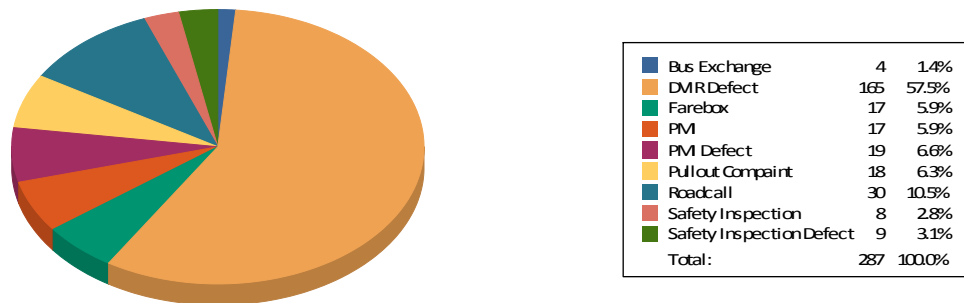
**MAINTENANCE**

**PMIs Completed:** There were **17** PMIs completed during the month of May. Of these, **0** were completed late based on the information entered into The Reporting Solution.

- Roadcalls:** There were 34 roadcalls/bus exchanges for the month of May.
- o **30** of these are roadcalls as defined by NTD (the bus did not complete its scheduled service)
  - o **2,731** miles between roadcalls as defined by NTD
  - o The industry standard for miles between roadcalls is 6,000 miles

**Work Orders Created:**

**Work Orders by Type**



**Open Work Orders:**

There were **42** open work orders.

**REPORTS**

- Monthly Reports:** The following Monthly Reports are attached:
- o Fixed Route Operating Summary - Systemwide
  - o Ridership and Fares
  - o Miles and Hours by Route
  - o On Call Operating Summary
  - o PMIs Completed

**IT SUPPORT**

Back-up: Solutions for Transit is backing up the data entered into The Reporting Solution daily. It is being placed on the Solutions for Transit home server in Lodi.

**WEBSITE MODIFICATIONS**

Added NTD/Budget Module. Added Bus Stop Inspection component to Capital Asset Module.



## OPERATING SUMMARY - Systemwide Fiscal Year 2023

### Systemwide

	Quarter				Quarter				Quarter				Quarter			YTD
	Jul-22	Aug-22	Sep-22	Qtr Total	Oct-22	Nov-22	Dec-22	Qtr Total	Jan-23	Feb-23	Mar-23	Qtr Total	Apr-23	May-23	Qtr Total	
Weekday Ridership	16,767	25,939	27,895	70,601	28,982	27,927	25,442	82,351	26,186	26,663	33,440	86,289	26,618	30,156	56,773	296,015
Saturday Ridership	1,754	1,502	1,615	4,871	2,326	1,981	2,390	6,697	2,063	2,053	9,540	13,656	2,503	1,919	4,422	29,646
<b>Total Ridership</b>	<b>18,521</b>	<b>27,441</b>	<b>29,510</b>	<b>75,472</b>	<b>31,308</b>	<b>29,908</b>	<b>27,832</b>	<b>89,048</b>	<b>28,249</b>	<b>28,716</b>	<b>42,980</b>	<b>99,945</b>	<b>29,121</b>	<b>32,075</b>	<b>61,195</b>	<b>325,661</b>
Weekday Revenue Hours	2,642.7	2,879.5	2,702.6	8,224.9	2,719.7	2,532.4	2,697.0	7,949.2	2,585.0	2,470.2	2,978.3	8,033.5	2,541.6	2,840.7	5,382.3	29,589.9
Saturday Revenue Hours	259.1	206.5	206.6	672.2	260.1	199.9	257.0	717.1	207.4	212.2	274.0	693.6	256.9	205.8	462.8	2,545.7
<b>Total Revenue Hours</b>	<b>2,901.8</b>	<b>3,086.1</b>	<b>2,909.2</b>	<b>8,897.1</b>	<b>2,979.9</b>	<b>2,732.3</b>	<b>2,954.0</b>	<b>8,666.3</b>	<b>2,792.4</b>	<b>2,682.5</b>	<b>3,252.3</b>	<b>8,727.2</b>	<b>2,798.5</b>	<b>3,046.5</b>	<b>5,845.1</b>	<b>32,135.6</b>
Weekday Total Hours	2,875.2	3,181.3	3,010.4	9,067.0	3,033.1	2,824.4	2,990.9	8,848.4	2,877.3	2,745.5	3,312.8	8,935.7	2,814.8	3,157.0	5,971.8	32,822.8
Saturday Total Hours	289.4	230.1	231.3	750.8	293.4	223.3	286.8	803.4	231.8	237.2	307.3	776.3	286.1	230.4	516.5	2,847.1
<b>Total Hours</b>	<b>3,164.6</b>	<b>3,411.4</b>	<b>3,241.8</b>	<b>9,817.8</b>	<b>3,326.5</b>	<b>3,047.7</b>	<b>3,277.8</b>	<b>9,651.8</b>	<b>3,109.2</b>	<b>2,982.7</b>	<b>3,620.1</b>	<b>9,712.0</b>	<b>3,100.9</b>	<b>3,387.4</b>	<b>6,488.3</b>	<b>35,669.9</b>
Weekday Revenue Miles	56,765	62,039	57,760	176,564	58,095	53,861	57,100	169,056	54,923	52,372	63,810	171,105	54,415	60,990	115,405	632,130
Saturday Revenue Miles	5,323	4,258	4,193	13,774	5,330	4,032	5,225	14,587	4,211	4,213	4,838	13,262	5,229	4,246	9,475	51,098
<b>Total Revenue Miles</b>	<b>62,088</b>	<b>66,297</b>	<b>61,953</b>	<b>190,338</b>	<b>63,425</b>	<b>57,893</b>	<b>62,325</b>	<b>183,643</b>	<b>59,134</b>	<b>56,585</b>	<b>68,648</b>	<b>184,367</b>	<b>59,644</b>	<b>65,236</b>	<b>124,880</b>	<b>683,228</b>
Weekday Total Miles	62,094	68,623	64,872	195,589	65,442	60,835	63,663	189,940	61,596	58,777	71,543	191,916	60,794	68,338	129,132	706,577
Saturday Total Miles	6,040	4,849	4,789	15,678	6,097	4,598	5,918	16,613	4,781	4,790	5,586	15,157	5,955	4,823	10,778	58,226
<b>Total Miles</b>	<b>68,134</b>	<b>73,472</b>	<b>69,661</b>	<b>211,267</b>	<b>71,539</b>	<b>65,433</b>	<b>69,581</b>	<b>206,553</b>	<b>66,377</b>	<b>63,567</b>	<b>77,129</b>	<b>207,073</b>	<b>66,749</b>	<b>73,161</b>	<b>139,910</b>	<b>764,803</b>
# Operating Weekdays	20	23	21	64	21	20	21	62	20	19	23	62	20	22	42	230
# Operating Saturdays	5	4	4	13	5	4	5	14	4	4	4	12	5	4	9	48
<b># Total Operating Days</b>	<b>25</b>	<b>27</b>	<b>25</b>	<b>77</b>	<b>26</b>	<b>24</b>	<b>26</b>	<b>76</b>	<b>24</b>	<b>23</b>	<b>27</b>	<b>74</b>	<b>25</b>	<b>26</b>	<b>51</b>	<b>278</b>
Avg Weekday Ridership	838.3	1,127.8	1,328.3	1,103.1	1,380.1	1,396.4	1,211.5	1,328.2	1,309.3	1,403.3	1,453.9	1,391.8	1,330.9	1,370.7	1,351.7	1,287.0
Avg Saturday Ridership	350.8	375.5	403.8	374.7	465.2	495.3	478.0	478.4	515.8	513.3	2,385.0	1,138.0	500.6	479.8	491.3	617.6
<b>Avg Daily Ridership</b>	<b>740.8</b>	<b>1,016.3</b>	<b>1,180.4</b>	<b>980.2</b>	<b>1,204.2</b>	<b>1,246.2</b>	<b>1,070.5</b>	<b>1,171.7</b>	<b>1,177.0</b>	<b>1,248.5</b>	<b>1,591.9</b>	<b>1,350.6</b>	<b>1,164.8</b>	<b>1,233.6</b>	<b>1,199.9</b>	<b>1,171.4</b>
Wkday Ridership/Rev Hr	6.3	9.0	10.3	8.6	10.7	11.0	9.4	10.4	10.1	10.8	11.2	10.7	10.5	10.6	10.5	10.0
Sat Ridership/Rev Hr	6.8	7.3	7.8	7.2	8.9	9.9	9.3	9.3	9.9	9.7	34.8	19.7	9.7	9.3	9.6	11.6
Avg Weekday Rev Hours	132.1	125.2	128.7	128.5	129.5	126.6	128.4	128.2	129.2	130.0	129.5	129.6	127.1	129.1	128.1	128.7
Avg Saturday Rev Hours	51.8	51.6	51.7	51.7	52.0	50.0	51.4	51.2	51.8	53.1	68.5	57.8	51.4	51.5	51.4	53.0
Avg Weekday Rev Miles	2,838	2,697	2,750	2,759	2,766	2,693	2,719	2,727	2,746	2,756	2,774	2,760	2,721	2,772	2,748	2,748
Avg Saturday Rev Miles	1,065	1,065	1,048	1,060	1,066	1,008	1,045	1,042	1,053	1,053	1,210	1,105	1,046	1,062	1,053	1,065



# RIDERSHIP AND FARES

Period: 5/1/2023 to 5/31/2023

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Grey-hound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	675	306	0	70	10	286	125	9	0	19	5	14	8	1	14	815	22	80	0	52	0	2,459
Green 4	369	378	0	85	86	533	279	40	0	45	0	28	43	0	55	122	68	700	13	106	0	2,831
Green 4A	251	261	0	55	36	344	68	45	0	63	0	11	39	3	19	128	11	583	25	66	0	1,917
Blue 5	245	171	0	92	77	374	275	3	0	34	0	45	33	0	9	13	44	3	12	171	0	1,418
Purple 6	319	253	0	44	49	176	88	5	0	28	0	21	34	0	42	217	832	54	37	94	0	2,162
Gold 8	34	38	37	29	17	40	18	1	0	2	0	0	2	6	0	69	0	32	2	0	0	288
Silver 9	55	27	0	1	2	3	51	0	0	6	0	5	1	0	0	621	11	16	0	13	0	799
Turquoise 10	222	0	0	0	0	2	0	0	0	1	0	0	0	0	0	0	0	0	1	5	0	225
Yellow 95	8,014	5,295	1	606	180	1,591	1,617	172	0	310	1	96	104	36	100	1,045	275	534	62	382	2	19,976
<b>Grand Total:</b>	<b>10,184</b>	<b>6,729</b>	<b>38</b>	<b>982</b>	<b>457</b>	<b>3,349</b>	<b>2,521</b>	<b>275</b>	<b>0</b>	<b>508</b>	<b>6</b>	<b>220</b>	<b>264</b>	<b>46</b>	<b>239</b>	<b>3,030</b>	<b>1,263</b>	<b>2,002</b>	<b>152</b>	<b>889</b>	<b>2</b>	<b>32,075</b>

## REVENUE:

Total Revenue: \$32,322.13  
 Unclassified Revenue: \$742.72  
 As a % of Total: 2.30%



## TOTAL MILES AND HOURS BY ROUTE May 2023

Route	Revenue Hours	Non-Rev Hours	Total Hours	Revenue Miles	Non-Rev Miles	Total Miles
Orange Route 2	369.8	44.0	413.8	6,956	312	7,268
Brown Route 3						
Green Route 4	297.1	13.2	310.3	5,018	223	5,241
Green Route 4A	242.8	16.9	259.6	4,145	232	4,377
Blue Route 5	266.7	9.3	276.0	6,615	167	6,782
Purple Route 6	514.0	36.7	550.7	11,367	784	12,151
Gold Route 8	70.8	34.6	105.4	2,128	890	3,018
Silver Route 9	101.8	91.7	193.5	3,419	2,294	5,713
Turquoise Route 10	74.4	11.9	86.3	3,266	172	3,438
Yellow Route 95	1,109.1	82.6	1,191.8	22,322	2,851	25,173

Totals for May 2023			
<b>Total Hours</b>	<b>3,387.38</b>	<b>Total Miles</b>	<b>73,161</b>
<b>Revenue Hours</b>	<b>3,046.52</b>	<b>Revenue Miles</b>	<b>65,236</b>
<b>Non-Revenue Hours</b>	<b>340.87</b>	<b>Non-Revenue Miles</b>	<b>7,925</b>



## OPERATING SUMMARY - On-Call Fiscal Year 2023

	Quarter				Quarter				Quarter				Quarter			YTD
	Jul-22	Aug-22	Sep-22	Qtr	Oct-22	Nov-22	Dec-22	Qtr	Jan-23	Feb-23	Mar-23	Qtr	Apr-23	May-23	Qtr	
Weekday Ridership	486	657	591	1,734	603	520	488	1,611	431	445	529	1,405	461	488	949	5,699
Saturday Ridership	10	19	27	56	39	19	24	82	24	19	40	83	52	38	90	311
<b>Total Ridership</b>	<b>496</b>	<b>676</b>	<b>618</b>	<b>1,790</b>	<b>642</b>	<b>539</b>	<b>512</b>	<b>1,693</b>	<b>455</b>	<b>464</b>	<b>569</b>	<b>1,488</b>	<b>513</b>	<b>526</b>	<b>1,039</b>	<b>6,010</b>
Weekday Revenue Hours	228.0	334.1	289.7	851.8	282.8	251.3	232.2	766.4	225.2	219.5	258.3	703.0	254.6	271.8	526.4	2,847.6
Saturday Revenue Hours	4.6	10.3	12.3	27.3	16.7	13.6	19.0	49.3	19.6	14.0	24.4	58.0	34.4	28.1	62.4	197.0
<b>Total Revenue Hours</b>	<b>232.7</b>	<b>344.4</b>	<b>302.0</b>	<b>879.1</b>	<b>299.5</b>	<b>264.9</b>	<b>251.2</b>	<b>815.6</b>	<b>244.8</b>	<b>233.5</b>	<b>282.7</b>	<b>761.0</b>	<b>289.0</b>	<b>299.9</b>	<b>588.9</b>	<b>3,044.6</b>
Weekday Total Hours	303.3	411.9	367.3	1,082.5	344.8	319.4	304.8	969.0	288.7	299.5	346.8	935.0	332.3	367.8	700.2	3,686.6
Saturday Total Hours	7.6	15.8	17.2	40.6	20.6	17.8	24.2	62.6	28.6	22.0	30.2	80.8	46.6	35.8	82.4	266.3
<b>Total Hours</b>	<b>310.9</b>	<b>427.7</b>	<b>384.5</b>	<b>1,123.1</b>	<b>365.3</b>	<b>337.2</b>	<b>329.1</b>	<b>1,031.6</b>	<b>317.3</b>	<b>321.4</b>	<b>377.0</b>	<b>1,015.7</b>	<b>378.9</b>	<b>403.6</b>	<b>782.6</b>	<b>3,952.9</b>
Weekday Revenue Miles	3,798	5,061	4,186	13,045	4,059	3,369	3,106	10,534	3,369	2,929	3,552	9,850	3,508	3,880	7,388	40,817
Saturday Revenue Miles	70	132	186	388	281	287	374	942	508	372	481	1,361	732	618	1,350	4,041
<b>Total Revenue Miles</b>	<b>3,868</b>	<b>5,193</b>	<b>4,372</b>	<b>13,433</b>	<b>4,340</b>	<b>3,656</b>	<b>3,480</b>	<b>11,476</b>	<b>3,877</b>	<b>3,301</b>	<b>4,033</b>	<b>11,211</b>	<b>4,240</b>	<b>4,498</b>	<b>8,738</b>	<b>44,858</b>
Weekday Total Miles	5,391	7,162	6,419	18,972	5,766	4,919	4,943	15,628	5,156	4,810	5,929	15,895	5,181	6,321	11,502	61,997
Saturday Total Miles	202	242	326	770	462	493	575	1,530	786	593	768	2,147	1,142	944	2,086	6,533
<b>Total Miles</b>	<b>5,593</b>	<b>7,404</b>	<b>6,745</b>	<b>19,742</b>	<b>6,228</b>	<b>5,412</b>	<b>5,518</b>	<b>17,158</b>	<b>5,942</b>	<b>5,403</b>	<b>6,697</b>	<b>18,042</b>	<b>6,323</b>	<b>7,265</b>	<b>13,588</b>	<b>68,530</b>
# Operating Weekdays	20	23	22	65	22	20	21	63	20	19	23	62	20	22	42	232
# Operating Saturdays	4	4	3	11	5	4	5	14	4	4	4	12	5	4	9	46
<b># Total Operating Days</b>	<b>24</b>	<b>27</b>	<b>25</b>	<b>76</b>	<b>27</b>	<b>24</b>	<b>26</b>	<b>77</b>	<b>24</b>	<b>23</b>	<b>27</b>	<b>74</b>	<b>25</b>	<b>26</b>	<b>51</b>	<b>278</b>
Avg Weekday Ridership	24.3	28.6	26.9	26.7	27.4	26.0	23.2	25.6	21.6	23.4	23.0	22.7	23.1	22.2	22.6	24.6
Avg Saturday Ridership	2.5	4.8	9.0	5.1	7.8	4.8	4.8	5.9	6.0	4.8	10.0	6.9	10.4	9.5	10.0	6.8
<b>Avg Daily Ridership</b>	<b>20.7</b>	<b>25.0</b>	<b>24.7</b>	<b>23.6</b>	<b>23.8</b>	<b>22.5</b>	<b>19.7</b>	<b>22.0</b>	<b>19.0</b>	<b>20.2</b>	<b>21.1</b>	<b>20.1</b>	<b>20.5</b>	<b>20.2</b>	<b>20.4</b>	<b>21.6</b>
Wkday Ridership/Rev Hr	2.1	2.0	2.0	2.0	2.1	2.1	2.1	2.1	1.9	2.0	2.0	2.0	1.8	1.8	1.8	2.0
Sat Ridership/Rev Hr	2.2	1.8	2.2	2.1	2.3	1.4	1.3	1.7	1.2	1.4	1.6	1.4	1.5	1.4	1.4	1.6
Avg Weekday Rev Hours	11.4	14.5	13.2	13.1	12.9	12.6	11.1	12.2	11.3	11.6	11.2	11.3	12.7	12.4	12.5	12.3
Avg Saturday Rev Hours	1.2	2.6	4.1	2.5	3.3	3.4	3.8	3.5	4.9	3.5	6.1	4.8	6.9	7.0	6.9	4.3
Avg Weekday Rev Miles	190	220	190	201	185	168	148	167	168	154	154	159	175	176	176	176
Avg Saturday Rev Miles	18	33	62	35	56	72	75	67	127	93	120	113	146	155	150	88





## PMIs COMPLETED

Period: 5/1/2023 - 5/31/2023

Bus #	Interval	Mileage at Previous PMI	Mileage at PMI	Miles Since Last PMI	On-Time	PMI
117	4000 miles	394,011	397,776	3,765	On Time	B-2
150	5000 miles	146,442	150,993	4,551	On Time	A-3
202	6000 miles	214,129	219,609	5,480	On Time	C
203	6000 miles	246,455	251,880	5,425	On Time	A-4
204	6000 miles	229,482	235,087	5,605	On Time	A-4
205	6000 miles	218,365	223,827	5,462	On Time	A-3
205	6000 miles	223,827	229,436	5,609	On Time	B
206	6000 miles	192,869	198,397	5,528	On Time	C
207	6000 miles	62,687	68,489	5,802	On Time	A-4
210	6000 miles	39,876	45,428	5,552	On Time	A-1
211	6000 miles	51,226	56,786	5,560	On Time	A-3
250	6000 miles	56,287	61,771	5,484	On Time	B
300	4000 miles	185,099	188,831	3,732	On Time	A-8
301	4000 miles	187,122	190,812	3,690	On Time	C
303	4000 miles	73,637	77,604	3,967	On Time	A-8
350	4000 miles	132,533	136,320	3,787	On Time	C
1102	4000 miles	99,223	103,046	3,823	On Time	A-2

**PMIs Completed: 17**

**On Time: 17 100.0%**

**Early: 0 0.0%**

**Late: 0 0.0%**

Note: "On Time" is based on mileage not days.



# RIDERSHIP AND FARES

Period: 5/1/2022 to 5/31/2022

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	560	353	1	51	34	297	99	6	0	36	0	0	13	19	7	364	9	74	7	38	0	1,922
Brown 3	62	123	80	37	21	95	37	0	0	2	0	0	5	8	1	107	3	6	0	3	0	507
Green 4	360	247	0	73	103	544	299	13	0	81	0	0	30	16	54	98	34	734	0	26	0	2,686
Green 4A	240	162	0	44	51	279	97	13	0	35	0	0	26	39	26	96	18	202	2	20	1	1,328
Blue 5	266	139	1	77	67	261	142	10	0	24	0	0	49	3	2	10	34	6	17	104	1	1,090
Purple 6	248	189	0	45	54	143	60	22	0	37	0	0	24	12	12	35	774	6	24	55	1	1,661
Gold 8	18	13	3	33	6	18	17	0	0	0	0	0	19	0	3	27	1	22	0	0	0	177
Silver 9	17	16	0	1	0	2	60	0	0	20	0	0	2	3	3	269	2	2	0	1	0	397
Turquoise 10	96	0	0	1	0	0	0	0	0	3	0	0	0	1	0	1	0	0	1	4	0	102
Yellow 95	6,228	4,322	3	456	253	1,267	1,172	187	0	257	3	0	91	176	129	734	224	154	33	236	2	15,653
<b>Grand Total:</b>	<b>8,093</b>	<b>5,564</b>	<b>88</b>	<b>818</b>	<b>589</b>	<b>2,906</b>	<b>1,983</b>	<b>251</b>	<b>0</b>	<b>495</b>	<b>3</b>	<b>0</b>	<b>259</b>	<b>277</b>	<b>237</b>	<b>1,741</b>	<b>1,099</b>	<b>1,206</b>	<b>84</b>	<b>487</b>	<b>5</b>	<b>25,521</b>

## REVENUE:

Total Revenue: \$26,570.73  
 Unclassified Revenue: \$725.05  
 As a % of Total: 2.73%



# RIDERSHIP AND FARES

Period: 5/1/2023 to 5/31/2023

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Grey-hound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
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Green 4	369	378	0	85	86	533	279	40	0	45	0	28	43	0	55	122	68	700	13	106	0	2,831
Green 4A	251	261	0	55	36	344	68	45	0	63	0	11	39	3	19	128	11	583	25	66	0	1,917
Blue 5	245	171	0	92	77	374	275	3	0	34	0	45	33	0	9	13	44	3	12	171	0	1,418
Purple 6	319	253	0	44	49	176	88	5	0	28	0	21	34	0	42	217	832	54	37	94	0	2,162
Gold 8	34	38	37	29	17	40	18	1	0	2	0	0	2	6	0	69	0	32	2	0	0	288
Silver 9	55	27	0	1	2	3	51	0	0	6	0	5	1	0	0	621	11	16	0	13	0	799
Turquoise 10	222	0	0	0	0	2	0	0	0	1	0	0	0	0	0	0	0	0	1	5	0	225
Yellow 95	8,014	5,295	1	606	180	1,591	1,617	172	0	310	1	96	104	36	100	1,045	275	534	62	382	2	19,976
<b>Grand Total:</b>	<b>10,184</b>	<b>6,729</b>	<b>38</b>	<b>982</b>	<b>457</b>	<b>3,349</b>	<b>2,521</b>	<b>275</b>	<b>0</b>	<b>508</b>	<b>6</b>	<b>220</b>	<b>264</b>	<b>46</b>	<b>239</b>	<b>3,030</b>	<b>1,263</b>	<b>2,002</b>	<b>152</b>	<b>889</b>	<b>2</b>	<b>32,075</b>

## REVENUE:

Total Revenue: \$32,322.13  
 Unclassified Revenue: \$742.72  
 As a % of Total: 2.30%