

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in a Regular Board Meeting session on Monday, June 26, 2023, at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Vice Chair, Ms. Susie Zambrano called the meeting to order at 1:30 p.m.

Members Present:

Jay Simonton/City of Yuma /Chair
Susanna M. Zambrano/Arizona Western College /Vice Chair
Ian McGaughey/Yuma County/ Secretary/Treasurer
Richard Marsh/Town of Wellton
Matias Rosales/City of San Luis
Allen Heck/Cocopah Tribe
Louie Galaviz/City of Somerton

Members Absent:

Brian Golding, Sr./Quechan Tribe

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
David Garcia/YCIPTA/Transit Management Assistant
Shane Bollar/RATP DEV/General Manager
Anabel Teran /RATP DEV/Operations Manager

The Pledge of Allegiance was led by Ms. Zambrano.

CALL TO PUBLIC:

No comments were made. No action required; no action taken.

CONSENT CALENDAR:

No. 1: Adopt the May 30, 2023 regular session minutes. Action required.

Motion (McGaughey/Marsh): To approve item as presented.

Voice Vote: Motion Carries, 5 - 0 with Mr. Simonton, Mr. Galaviz and Mr. Golding Sr. being excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding the replacement of the Director for City of San Luis, Council Member Matias Rosales. Action required.

Mr. Simonton and Mr. Galaviz arrived at 1:32 p.m.

Motion (McGaughey/Zambrano): To approve item as presented.

Voice Vote: Motion Carries, 7- 0 with Mr. Golding Sr. being excused.

Ms. Zambrano welcomed Mr. Rosales to the Board.

The Chair, Mr. Simonton presided over the remainder of the meeting.

No. 2: Discussion and or action regarding the AWC Third Amendment to MOU for FY2023.2024. Action required.

Ms. Kreger presented the report as contained in the member packet. Ms. Kreger indicated that the only update was on page 20, an increase in YCIPTA Annual Member contribution to \$133,880.54.

Motion (Zambrano/Marsh): To approve item as presented.

Voice Vote: Motion Carries, 7- 0 with Mr. Golding Sr. being excused.

No. 3: Discussion and or action regarding the Revised Cocopah Exhibit A and B. Action required.

Ms. Kreger presented the report as contained in the member packet. Ms. Kreger indicated that each year the MOU is revised and this year it included an increase in contributions. Ms. Kreger also stated that previously, Cocopah was only paying 42% of the contractor cost not the fully allocated cost which did not include maintenance, fuel and other costs. Ms. Kreger stated that YCIPTA staff had met with Cocopah Tribal Counsel to present the revision of 42% of the fully allocated cost and has not heard back from Cocopah.

Mr. Simonton inquired as to what the next step was since Cocopah had not responded yet.

Ms. Kreger stated that moving forward there was a possible there would be a need to could cut service.

Ms. Zambrano requested clarification if Cocopah doesn't approve the revision, then service would be reduced.

Ms. Kreger stated that YCIPTA would have a discussion with Cocopah to determine what they can do but yes, may have to reduce service.

Motion (Zambrano/Heck): To approve item as presented.

Voice Vote: Motion Carries, 7- 0 with Mr. Golding Sr. being excused.

No. 4: Discussion and or action regarding the YCIPTA/ICTC/Quechan 8th Extension to the FY2023/2024 MOU and FY2023/2024 Exhibit A – EICTs Operations and Implementation Business Plan. Action required.

Ms. Kreger presented the report as contained in the member packet. Ms. Kreger indicated that each year the MOU is revised and this year it included an increase in contributions. Ms. Kreger indicated that YCIPTA has paid a portion of the costs but is shifting some of the costs to ICTC and Quechan resulting in a savings of \$14,000.

Mr. Simonton inquired if Imperial (ICTC) would be paying more.

Ms. Kreger confirmed that ICTC would be paying more.

Mr. Heck asked for clarification, inquiring if this is service to Imperial.

Ms. Kreger confirmed and elaborated stating that the service goes to El Centro, Andrade Port of Entry, Winterhaven and Quechan Tribal Land.

Mr. McGaughey stated that any time the agency can save \$14,000 it is a good thing.

Motion (McGaughey/Galaviz): To approve item as presented.
Voice Vote: Motion Carries, 7- 0 with Mr. Golding Sr. being excused.

No. 5: Discussion and or action regarding the Third Addendum to the Agreement for the Provision of General Public Fixed-Route and Demand Response Services with RATP Dev. Such an Addendum is to extent the contracted period of services through the end of FY2023/2024. Action required.

Ms. Kreger stated that YCIPTA would like to continue another year with the contractor.

Mr. Simonton inquired how many year extensions were left.

Ms. Kreger stated that after this one (1), four (4) more extensions were left.

Mr. Heck inquired if this is subcontractor that provides service.

Ms. Kreger stated that the contractor provides drivers, dispatchers, maintenance management etc.

Mr. McGaughey stated that he appreciated this contractor and the difference was night and day from previous contractors.

Motion (Rosales/McGaughey): To approve item as presented.
Voice Vote: Motion Carries, 7- 0 with Mr. Golding Sr. being excused.

No. 6: Discussion and or action regarding the New Public Outreach Materials for YCAT Fixed Routes and YCAT OnCall funded by YMPO. No action required.

Ms. Kreger stated that YMPO reached out to staff stating that they had \$5,495 of 5305e Transit Planning funds available and inquired if YCIPTA was interested in using these funds so they did not lapse. The requirement was that it would need to include a public involvement component. Ms. Kreger thanked Ms. Perez for creating the marketing material as presented in the packet.

No action required; no action taken.

No. 7: Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report.
No action required.

Ms. Kreger stated that Cocopah had picked up and installed a shelter at Farm Rd and Steamboat St located on the West Reservation just north of the Community Center and Cocopah Elderly Program, stop #263.

Ms. Kerger further stated that the City of Yuma Clean and Beautiful Commission requested two shelters to be installed near Kofa High School (South Ave A and 32nd St.) Ms. Kreger stated that she questioned the need for two (2) shelters, since there would only be one large pickup a day when students get out of

school. Ms. Kerger stated that she will be attending City of Yuma Clean and Beautiful Commission meeting on June 27th.

Ms. Kreger also clarified regarding how man shelters we have left. Ms. Kreger stated that she previously had stated that there was only one (1) shelter left but we are four (4).

Mr. Simonton stated that Avenue A and 32nd Street would be shut down for about six (6) months due to construction.

Ms. Zambrano inquired if there had been any feedback regarding image that was sent for the possible shelter placement at the Arizona Western College (AWC) south campus.

Ms. Kreger stated that the south location was better and that she will be sending to City of San Luis for feedback.

Mr. Heck stated that he wanted to publicly thank Ms. Kreger for the shelter.

Ms. Kreger stated she appreciated Cocopah's installation of the shelter and also mentioned "Justin", who picked up the shelter was very professional.

No action required; no action taken.

PROGRESS REPORTS:

No. 1: Operations Manager Report/Maintenance Update– Shane Bollar, General Manager – RATP Dev. No action required.

Mr. Bollar thanked the Board for another year extension of the contract.

Mr. Bollar stated that there was not a lot of turn over. Mr. Bollar also stated that he was promoting staff from within and that there was a need in maintenance so he moved dispatcher with high potential. Mr. Bollar stated that this position will work on ordering parts and inventory. The employee has past experience performing these tasks with fire department.

Mr. Simonton stated that he was surprised there was no issues with turnover.

Mr. Bollar stated that the raise in wages and treating them well definitely helps.

No action required; no action taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Kreger stated asked the Board to disregard page 72 as it was the wrong information and should have been 2023 data.

Ms. Kreger also stated that Staff Training completed has also been included in the report.

Ms. Kreger stated that in the next Board meeting there will be discussion regarding the need to have 9 members on the Board. Ms. Kreger encouraged the Board to read the bylaws which appear to state that the City of Yuma would have two (2) votes as they have the highest population.

Mr. Galaviz thanked Ms. Kreger for her presentation for the City of Somerton.

Mr. McGaughey stated that Ms. Kreger should also perform a presentation for Yuma County as well.

No action required; no action taken.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. No action required.

Ms. Perez presented the item as contained in the member packet.

No action required; no action taken.

No. 4: Financial Report – Chona Medel, Financial Services Operations Manager. No action is required.

Mr. Simonton stated that the report will be emailed.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

July 24, 2023

Discussion ensued in regards to the next meeting date, several members stating they would not be available on Monday, July 24, 2023.

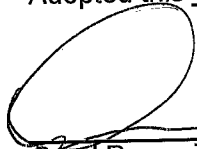
Mr. Simonton stated there would be no meeting in July.

ADJOURNMENT

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:05 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this 28th of August, 2023, Agenda Item CC1.



Carol Perez, Transit Operations Manager on behalf of:
Lorena Sanchez, Board Secretary