



Yuma County Intergovernmental Public Transportation Authority

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AMENDED

NOTICE AND AGENDA OF THE REGULAR MEETING THE BOARD OF DIRECTORS OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

MONDAY, June 24, 2019 – 1:30 PM
Yuma County Department of Development Services – Aldrich Hall
2351 West 26th Street -- Yuma, AZ, 85364

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CALL TO PUBLIC: The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, G – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

CONSENT CALENDAR: The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the May 28, 2019 regular and executive session minutes. Action required. Pg. 4

DISCUSSION & ACTION ITEMS:

1. Discussion and or action regarding the request for increase of wages and fringe benefits by RATP Dev Yuma, LLC resulting in a possible amendment to the Agreement for the Provision of General Public Fixed-Route and Demand Response beginning July 1, 2019. Action required. Pg. 9
2. Discussion and or action regarding the first budget amendment to the Fiscal Year 2019-2020 Operating and Capital Budget. Action required. Pg. 22
3. Discussion and or action regarding the Eastern Imperial County Transit Services Operations and Implementation Business Plan and Fourth Extension and Amendment of the Memorandum of Understanding between YCIPTA, ICTC and Quechan Indian Tribe for the Transit Services in Eastern Imperial County. Action Required. Pg. 27
4. Discussion and or action regarding the Memorandum of Understanding between YCIPTA and Quechan Indian Tribe Exhibit A Amendment Nine.. Action required. Pg. 50

PROGRESS REPORTS:

1. Operations Manager/Maintenance Report – Jeffrey Stewart, General Manager – RATP Dev. *No action required.* Pg. 54
2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 55
3. Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.* Pg. 57

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Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

-
4. Financial Report – Chona Medel, YCIPTA Financial Services Operations
Manager. *No action is required.* Pg. 59

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting July 22, 2019

FY2018-2019 CAFR & Audit
Updated By-Laws

ADJOURNMENT

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
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Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting Tuesday, May 28, 2019 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chairman, Larry Killman called the meeting to order at 1:32 P.M.

Members Present:

Larry Killman/Town of Wellton/ Chairman
Susanna Zambrano/Arizona Western College/Vice Chair
Ian McGaughey/City of Somerton
Jay Simonton/City of Yuma
Brian Golding, Sr./Quechan Indian Tribe
Susan Thorpe/Yuma County/Chairman

Members Excused:

Michael Sabath/Northern Arizona University/Secretary/Treasurer
Ralph Velez/City of San Luis
Paul Soto/Cocopah Indian Tribe

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Matt Booterbaugh/RATP Dev/ Senior Vice President, Innovation & Operations
Jeff Stewart/RATP Dev/General Manager
Minda Davy/ Benesch & Davy Law Firm

The Pledge of Allegiance was led by Mr. Ian McGaughey.

CALL TO PUBLIC: There were no public comments made but Call to Public was left open by the Chairman.

CONSENT CALENDAR:

No. 1: Adopt the April 1, 2019 regular and executive session minutes. Action required.

Motion (Golding/ McGaughey): Item approved as presented.

Voice Vote: Motion Carries, (6-0) with Mr. Sabath, Mr. Velez and Mr. Soto being excused.

DISCUSSION & ACTION ITEMS:

No.1: Welcome Jay Simonton, Interim City Administrator, City of Yuma to the YCIPTA Board of Directors. No action required.

Ms. Kreger introduced Mr. Jay Simonton to the Board and the Board welcomed him. No action taken.

No. 2: Discussion and or action regarding the City of Yuma BUILD Support Letter. Action required.

Ms. Kreger stated that every year for past four years, YCIPTA and member agencies have provided letters of support for City of Yuma's grant application. The Grant would be used in the development of a Multi-Modal Transportation Center in downtown Yuma, to which YCIPTA would contribute 1.8 million. Ms. Kreger stated that this will be the last time that YCIPTA can assist City of Yuma since YCIPTA funds expire 2020.

Motion (McGaughey/Zambrano): Authorization for Transit Director to provide City of Yuma with letter of support.

Voice Vote: Motion Carries, (6-0) with Mr. Sabath, Mr. Velez and Mr. Soto being excused.

No. 3: Discussion and or action regarding the FY2017-2018 Annual System Performance Report. Action required.

Ms. Kreger provided background information as contained in the member packet and provided some highlights of the report. Ms. Kreger stated that the fare box recovery ratio for the system is currently at 14.82%. The farebox recovery ratio for our champion performer, Yellow 95, is 39.8%. Staff is continuing to monitor Brown route to determine why the ridership has decreased.

Mr. Killman stated that the recovery ratio is slightly up from last year and inquired regarding the standard in the industry.

Ms. Kreger stated that the goal would be at 20% but 15% is average in the industry. Ms. Kreger stated that there will likely see increase with new fareboxes.

Motion (Golding/Simonton): Item approved as presented.

Voice Vote: Motion Carries, (6-0) with Mr. Sabath, Mr. Velez and Mr. Soto being excused.

No.4: Public hearing regarding the Fiscal Year 2019-2020 Operating and Capital Budget. Action required.

Ms. Kreger provided background information as contained in the member packet and provided some highlights of the report.

- Cost for moving was removed as relocating the facility is not anticipated for this fiscal year.
- Transit services operations contract increases from \$74.97 per hour to \$77.39 for YCAT transit services and \$32.33 for YCAT OnCall.
- The marketing budget has remained the same \$25,000 for printing and increased to \$80,000 for advertising.

- Purchase of one replacement paratransit vehicle and the purchase of two vehicles for YCIPTA staff in the total amount of \$163,224. The current YCIPTA vehicles will be transferred to operations support vehicles.
- Purchase of bus shelters for approximately \$243,471.
- Purchase of new accounting software, forklift and miscellaneous equipment for approximately \$403,379.
- YCIPTA staff will again increase to seven positions.

Mr. McGaughey requested more information in regards to the new position.

Ms. Kreger stated that the new position would assist in the area of maintenance quality assurance and operational support.

Mr. Golding stated that he was in support of additional staff. Mr. Godling also mentioned some upcoming changes to the contributions from the Tribe and ICTC (Imperial County Transportation Commission).

Ms. Thorpe inquired if an increase for salaries was included, Ms. Kreger stated that the budget accounted for a 3% increase. Ms. Thorpe inquired if the increase was merit based and Ms. Kreger confirmed that it was.

Motion (Thorpe/Golding): Item approved as presented.

Voice Vote: Motion Carries, (6-0) with Mr. Sabath, Mr. Velez and Mr. Soto being excused.

No. 5: Discussion and or action regarding the roll out of the new fare collection system. No action required.

Ms. Kreger provided background information as contained in the member packet and provided some highlights of the report. Ms. Kreger stated that staff will be providing training manual for drivers and one on one training for each driver for one hour. The installation of these new fare boxes will stop some of the fare evasion.

Ms. Kreger stated that new passes will be printed and will incorporate photos from around Yuma. Ms. Kreger stated that the use of the new passes will start by June 1st.

Mr. Killman inquired if YCAT issued fiscal year passes. Ms. Kreger stated that YCAT currently did not have a fiscal year pass.

Ms. Zambrano inquired if AWC (Arizona Western College) students would still be using season pass stickers. Ms. Kreger confirmed that AWC will continue to be issued the season stickers.

Mr. McGaughey inquired if YCAT accepted Mexican or other foreign coins. Ms. Kreger stated that foreign currency was not accepted by YCAT but would often get received in the fare box.

Ms. Zambrano inquired if the new fare collection system could sync with AWC ID program

so they no longer need a sticker. Ms. Kreger stated that she would look into that.

No.6: Discussion and or action on legal matters related to RATP Dev employees, and related matters. *No action required.*

Postponed until after the progress reports.

PROGRESS REPORTS:

No. 1: Operations Manager/Maintenance Report – Jeffrey Stewart, General Manager – RATP Dev. Introduction of Matt Booterbaugh, Senior Vice President, Operations & Innovation, RATP Dev USA *No action required.*

Mr. Stewart stated that the new safety and training manager, Anabel Teran, is to attend the next meeting to introduced to the Board. Mr. Stewart provided the report as contained in the member packet.

Mr. Booterbaugh introduced himself to the Board. No action taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Ms. Kreger presented the report as contained the member packet. No action taken.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.*

Ms. Perez presented the report as contained the member packet.

Mr. McGaughey inquired if the robust marketing had an effect on ridership. Ms. Perez stated that the ridership is steady and marketing did not seem to affect ridership much. No action taken.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.*

Mrs. Medel was not available and Ms. Kreger presented the report as contained the member packet. No action taken.

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

Ms. Kreger requested for Mr. Booterbaugh to stay during Executive Session.

Motion (McGaughey/Thorpe): Recesses the Regular Session and convene Executive Session.

Voice Vote: Motion Carries, (6-0) with Mr. Sabath, Mr. Velez and Mr. Soto being excused.

EXECUTIVE SESSION:

No. 1: Discussion and/or consultation for legal advice with YCIPTA legal counsel on legal matters related to RATP Dev employees, and related matters pursuant to A.R.S. § 38-431.03(A)(3).

Chairman adjourns Executive Session and reconvenes Regular Session.

No. 7: Discussion and or action regarding legal matters related to RATP Dev employees, and related matters.

No action taken.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting June 24, 2019

- FY2018-2019 CAFR & Audit
- Updated By-Laws
- ICTC and Quechan MOU

ADJOURNMENT

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:21 PM.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this _____ 2019, Agenda Item _____

Carol Perez, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

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June 24, 2019

Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the request for increase of wages and fringe benefits by RATP Dev Yuma, LLC resulting in a possible amendment to the Agreement for the Provision of General Public Fixed-Route and Demand Response beginning July 1, 2019.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the increase of wages and fringe benefits by RATP Dev Yuma, LLC and amend the Agreement for the Provision of General Public Fixed-Route and Demand Response beginning July 1, 2019.

Background and Summary: RATP Dev Yuma, LLC participated in the required contract negotiations with Amalgamated Transit Union Local #1433 as the term of the initial Collective Bargaining Agreement is to expire June 30, 2019. The negotiations lasted approximately 2 weeks. Initially the Union was requesting wage increases of 11%/5%/5%, 100% benefits, 7% 401K contribution and 3 sick/9 PTO.

The new CBA proposal that the Union has agreed to pending YCIPTA board approval is as follows:

Wage increase: 9%/3%/3% - Operators & Maintenance
3%/3%/3% - Utility
\$1.50/\$0.50/\$0.50 – Dispatchers

Benefits – No change

Scheduled Absences – 2 additional Holidays, 2 additional sick/PTO

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Shelly Kreger, Transit Director

Ratification/Signing Bonus - \$300 per employee
Incentives - \$400 per employee total (\$200 safety incentive/\$200 Reliability Incentive (\$50 per quarter)

According to the Community Transportation Association of America's Salary and Benefit Survey Fall 2018 for Region 9, the average wage for a driver is at \$32,994 which is \$15.86 per hour. Currently top rate for a driver here is \$14.21, with a starting rate of \$12.02. Also, according to the APTA Transit Labor Update this transit property is ranked #267 out of #269 lowest paid in the country for bus operators.

Staff believes that this rate increase is fair and reasonable. The additional funding required will be funding by our current funding source (5307/5311). Staff will increase the amount of apportionment requested in this next grant cycle.

Financial Impacts: Yes, FY19-20 budget will be increased by \$345,699 which is 11.5% increase over total contract value.

Budgeted: No. Budget amendment will need to be done

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the increase of wages and fringe benefits by RATP Dev Yuma, LLC and amend the Agreement for the Provision of General Public Fixed-Route and Demand Response beginning July 1, 2019.

Legal Counsel Review: Yes

Attachments: Power point, revised wage cost sheets

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger

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Shelly Kreger, Transit Director

- Wage Increases
 - 9% 3% 3% - Operators & Maintenance
 - 5% 3% 3% - Utility
 - \$1.50/\$0.50/\$0.50 - Dispatchers
- Benefits- No Changes
 - (Standard yearly increase of 6.5% shared by RATP Dev and Employees)
- Schedule Absences -2 Additional Holidays, 2 Additional Sick/PTO
 - 5 Sick/PTO days & 11 Holidays in total
- Ratification/Signing Bonus - \$300 per employee
- Incentives - \$400 per employee total
 - \$200 Safety Incentive
 - \$200 Reliability Incentive (\$50 per Quarter)

- Economic Impact- \$345,699 Annually or \$28,808 Monthly

PROPOSED
FORM D-1 SUMMARY OF LINE ITEM OPERATING BUDGET

Contract Year	Fixed Route		Paratransit	
	Year 2		Year 2	
Contract Period	07/01/2019 - 06/30/2020		07/01/2019 - 06/30/2020	
Expense Format	Fixed	Variable	Fixed	Variable
Fixed Monthly Charge	\$ 137,663		\$ 2,188	
Variable Charge per Revenue Hour		\$ 40		\$ 24.7
Total Monthly Agreement Price	\$ 259,976.69		\$ 10,433.35	

\$ 28,808 \$ -

ORIGINAL

Fixed Route		Paratransit	
Year 2		Year 2	
07/01/2018 - 06/30/2019		07/01/2018 - 06/30/2019	
Fixed	Variable	Fixed	Variable
\$108,855		\$ 2,188	
	\$ 39.67		\$ 24.74
\$ 231,168.48		\$ 10,433.35	

**PROPOSED
FORM E-1 FULL TIME STAFFING**

CURRENT

Contract Year	Fixed Route		Paratransit		Contract Year	Fixed Route		Paratransit	
	Year 2		Year 2			Year 2		Year 2	
Contract Period	07/01/2019 - 06/30/2020		07/01/2019 - 06/30/2020		Contract Period	07/01/2018 - 06/30/2019		07/01/2018 - 06/30/2019	
Job Class:	No (FTE)	Wage/Salary	No (FTE)	Wage/Salary	Job Class:	No (FTE)	Wage/Salary	No (FTE)	Wage/Salary
Bus Operators 1	10	\$ 13.10	4	\$ 13.10	Bus Operators 1	10	\$ 12.02	4	\$ 12.02
Bus Operators 2	5	\$ 13.49	0	\$ -	Bus Operators 2	5	\$ 12.38	0	\$ -
Bus Operators 3	4	\$ 13.76	0	\$ -	Bus Operators 3	4	\$ 12.62	0	\$ -
Bus Operators 4	2	\$ 14.02	0	\$ -	Bus Operators 4	2	\$ 12.86	0	\$ -
Bus Operators 5	10	\$ 15.49	0	\$ -	Bus Operators 5	10	\$ 14.21	0	\$ -
Behind the Wheel Trainers	0	\$ -	0	\$ -	Behind the Wheel Trainers	0	\$ -	0	\$ -
Dispatcher	1	\$ 18.48	1	\$ 16.50	Dispatcher	1	\$ 16.95	1	\$ 15.50
Operations Supervisor	3	\$ 16.84	0	\$ -	Operations Supervisor	3	\$ 15.45	0	\$ -
Project Manager	0	\$ -	0	\$ -	Project Manager	0	\$ -	0	\$ -
Operations/Safety Manager	0	\$ -	0	\$ -	Operations/Safety Manager	0	\$ -	0	\$ -
Money Clerk	0	\$ -	0	\$ -	Money Clerk	0	\$ -	0	\$ -
Administrative Assistant	0	\$ -	0	\$ -	Administrative Assistant	0	\$ -	0	\$ -
Utility/Bus Stop Worker 1	3	\$ 12.85	0	\$ -	Utility/Bus Stop Worker 1	3	\$ 12.24	0	\$ -
Utility/Bus Stop Worker 2	1	\$ 14.17	0	\$ -	Utility/Bus Stop Worker 2	1	\$ 13.00	0	\$ -
Utility/Bus Stop Worker 3	1	\$ 14.98	0	\$ -	Utility/Bus Stop Worker 3	1	\$ 13.74	0	\$ -
Utility/Bus Stop Worker 4	1	\$ 16.35	0	\$ -	Utility/Bus Stop Worker 4	1	\$ 15.00	0	\$ -
Maintenance Manager	0	\$ -	0	\$ -	Maintenance Manager	0	\$ -	0	\$ -
Mechanic A	3	\$ 21.37	0	\$ -	Mechanic A	3	\$ 19.61	0	\$ -
Mechanic B	1	\$ 23.01	0	\$ -	Mechanic B	1	\$ 21.11	0	\$ -
Mechanic C	0	\$ -	0	\$ -	Mechanic C	0	\$ -	0	\$ -
Parts Clerk	0	\$ -	0	\$ -	Parts Clerk	0	\$ -	0	\$ -
Customer Service Specialist	0	\$ -	0	\$ -	Customer Service Specialist	0	\$ -	0	\$ -
Other Positions	0	\$ -	0	\$ -	Other Positions	0	\$ -	0	\$ -
Off Site Staff*	0	\$ -	0	\$ -	Off Site Staff*	0	\$ -	0	\$ -
Total Annual FTE's Required	45		5		Total Annual FTE's Required	45		5	

* PLEASE JUSTIFY FULLY, IF ANY SUCH PERSONNEL

Definitions:

“Number of persons” means the number of full time equivalent positions needed to operate the proposed services. Full time equivalents equal 2,080 hours.

“Wage/Salary” should either be the average hourly wage, or monthly salary. In the case of drivers, please indicate the number of drivers (FTE’s) and the average hourly wage rate used to calculate driver wages for this Agreement.

*The responsibilities and function of any CONTRACTORS off site personnel must be outlined in your proposal. Please ATTACH A

Yuma CBA Operator Wage Analysis

New CBA Proposal

- **Wage Increases**

- 9% 3% 3% - Operators & Maintenance
- 5% 3% 3% - Utility
- \$1.50/\$0.50/\$0.50 - Dispatchers

- **Benefits- No Changes**

- (Standard yearly increase of 6.5% shared by RATP Dev and Employees)

- **Schedule Absences -2 Additional Holidays, 2 Additional Sick/PTO**

- 5 Sick/PTO days & 11 Holidays in total

- **Ratification/Signing Bonus - \$300 per employee**

- **Incentives - \$400 per employee total**

- \$200 Safety Incentive
- \$200 Reliability Incentive (\$50 per Quarter)

Year 2	New CBA	Prior Yr
Wage Increase	9%/5%/\$1.50	3%/3%/3%
Holidays	11	9
Sick/PTO days	5	3
Bonus	\$300	\$0
Incentives	\$400	\$0

Economic Impact

2019 Annual Impact	
	v. '19 Fcst
Wages	\$ (224,226)
Overtime	\$ (42,932)
PTO	\$ 10,402
Sick	\$ (3,083)
Taxes	\$ (30,597)
Benefits	\$ (20,963)
401K	\$ -
Worker Comp	\$ -
Bonus	\$ (14,700)
Safety Incentives	\$ (19,600)
Total	\$ (345,699)

2019 Annualized Impact
\$ (345,699)
Increase over Total Contract Value
11.5% 7

Yuma CBA Rates for Operators

Source	Date	Operators Top Rate	Salary (Top Rate)	Median Household Income	Median Wage %
Yuma	2019	\$14.21	\$29,557	\$44,166	67%
Yuma	New CBA	\$15.49	\$32,219	\$44,166	73%

Hourly Rates by Location

		Average	Hourly	Median Household Income	Median Wage %
Community Transit Salary Survey	2018	\$32,994	\$15.86		
Phoenix	2018	\$54,330	\$26.12	\$61,506	88%
Tucson	2018	\$43,014	\$20.68	\$51,425	84%
Salt Lake	2018	\$46,925	\$22.56	\$71,510	66%
Las Vegas	2018	\$49,483	\$23.79	\$57,189	87%
		Average	\$21.80		

Recent Settlements

	Annual Increases	Total	Median Household Income
El Centro	\$1.50/\$1.50/\$1.50	\$4.50	\$43,581
Yuma	\$1.28/\$0.46/\$0.48	\$1.94	\$44,166





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June 24, 2019

Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action the first budget amendment to the Fiscal
Year 2019-2020 Operating and Capital Budget

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the first budget amendment to the Fiscal Year 2019-2020 Operating and Capital Budget

Background and Summary: Staff is requesting the board to approve the first budget amendment to the FY19-20 C Operating and Capital Budget. The total budget will increase by \$345,699 to a new total of \$9,109,740. The line item of the budget that will be increased is 50305-0 Bus Contractor increasing from \$2,863,408 to \$3,209,107.

Financial Impacts: Yes, FY19-20 budget will be increased by \$345,699 which is 11.5% increase over total contract value.

Budgeted: 1st Amendment

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the first budget amendment to the Fiscal Year 2019-2020 Operating and Capital Budget.

Legal Counsel Review: N/A

Attachments: Fiscal Year 2019-2020 Operating and Capital Budget

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Shelly Kreger, Transit Director

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

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Shelly Kreger, Transit Director

Yuma County Intergovernmental Public Transportation Authority
FY2020 ANNUAL OPERATIONS AND CAPITAL BUDGET
 JULY 2019 TO JUNE 2020

1ST AMENDMENT			
		FY 2020 Budget	Detail/Explanation
Ordinary Income/Expense			
Income			
40000 · Intergovernmental			
40700 · Miscellaneous Revenues			
40799-3 · Advertising Sales		16,000	
40799-4 · Greyhound Commissions - YCIPTA		26,400	Average \$2200 per month
40799-5 · Interest		1,200	
40799-6 · Miscellaneous Revenues		2,000	Fees for replacement cards and other small fees
Total 40700 · Miscellaneous Revenues		45,600	
40900 · Local Funding			
40900-2 · Local Transit Dues		516,739	YC \$154,960;COY \$200,000;Somerton \$29,919; Wellton \$14,499;San Luis \$70,573; QT \$5,757; Cocopah \$41031
40900-4 · Contributions Public Entities		557,628	NAU \$6,800; AWC \$100,000; AZTEC \$10,500;YPIC \$3,600; Vista High School \$15,400;Cocopah Purple Route \$182227;ICTC \$138,708;Quechan Turquoise/Blue Route \$100293
Total 40900 · Local Funding		1,074,367	
41101 · State Grants			
41101-1 · ADOT 5311		1,157,552	
41101-2 · ADOT 5310		25,000	
Total 41101 · State Grants		1,182,552	
41300 · Federal Grant Revenue			
41399-1 · FTA 5307		6,046,633	
41399-4 · STP Capital Grant		301,240	
Total 41300 · Federal Grant Revenue		6,347,873	
Total 40000 · Intergovernmental		8,650,392	
41000 · Charges for Service			
40100 · Fare Revenue			
40101 · YCAT Fares		455,748	based on a average of \$37979 per month
40190 · On Call Fares		3,600	based on a average of \$300 per month
Total 40100 · Fare Revenue		459,348	
Total 41000 · Charges for Service		459,348	
Total Income		9,109,740	
Gross Profit			
Expense			
50100 · Salaries and Wages			
50102 · Regular Salaries and Wage		368,376	YCIPTA Staff (7)
Total 50100 · Salaries and Wages		368,376	
50200 · Fringe Benefits			
50201 · FICA- SS & Medicare		75,591	
50202 · ASRS/LTD		44,610	
50203 · Health Insurance		44,988	Employer portion of Health Insurance
50204 · FUTA		500	

Yuma County Intergovernmental Public Transportation Authority
FY2020 ANNUAL OPERATIONS AND CAPITAL BUDGET
 JULY 2019 TO JUNE 2020

1ST AMENDMENT			
		FY 2020 Budget	Detail/Explanation
50205	Life Insurance	768	Employer portion of Life Insurance
50207	State Unemployment	3,000	
50208	Workers Compensation Ins	2,500	
Total 50200 - Fringe Benefits		171,957	
50300	Services		
50301-1	ADA Paratransit	129,324	Based on Year 2 of RATPDEV Contract based on 4000 hours at \$32.33
50301-2	Accounting & Audit	38,000	Added \$10000 for additional work related to NE issues
50301-3	Vanpool Subsidy	126,000	\$300 subsidy at 35 vehicles
50302	Advertising	80,000	
50303-1	Legal Services	25,800	\$900 retainer per month plus \$15000
50303-2	Cash Handel/Payroll Processing	15,000	due to new fare boxes estimated
50303-3	IT Support/Web Development	20,800	\$1650 per month plus \$1000 set up fee
50304	Temporary Help	3,000	
50305-0	Bus Contractor	3,209,107	Based on Year 2 of RATPDEV Contract
50305-1	Contract Costs	100,000	Solutions for Transit
50305-2	Equipment Maintenance	20,000	misc. equipment repair
50305-3	Office Equip Repair	3,000	repairs on office equipment
50305-4	Vehicle Repair & Maintenance	231,747	repairs on vehicles no part of service contractor contract
50305-5	Building Repairs & Maintenance	12,000	YCIPTA building repairs
50305-6	Communications/Radio Service	20,000	Annual City of Yuma Radio
50305-7	Grounds Keeping/Pest Control	1,500	pest control & grounds service
50305-8	Software Updates/Maintenance	55,000	Next Bus, QuickBooks Renewal
50306-1	Bus Cleaning Services	0	
50307	Security Services	500	Office Alarm
Total 50300 - Services		4,090,778	
50400	Materials and Supplies		
50401	Fuel, Oil, Lubricants	458,700	Average 38225 per month
50499-1	Office Supplies	3,000	General Office Supplies
50499-2	Postage	1,500	UPSP & Fed EX
50499-3	Printing	20,000	to include Legal Notices/public notices/brochures/hoppstetters maintenance contract
50499-4	Misc. Materials & Supplies	35,400	replacement of flags miscellaneous supplies including bus stop signs (30400)
Total 50400 - Materials and Supplies		518,600	
50500	Utilities		
50501	Electricity	17,000	
50502-1	Refuse Disposal	2,000	
50502-2	Water - Offices	1,500	
Total 50500 - Utilities		20,500	
50600	Casualty and Liability Insurance		
50608-1	Gen Liability Insurance	4,000	

**Yuma County Intergovernmental Public Transportation Authority
 FY2020 ANNUAL OPERATIONS AND CAPITAL BUDGET
 JULY 2019 TO JUNE 2020**

1ST AMENDMENT			
		FY 2020 Budget	Detail/Explanation
50608-2	Prof. Liability Insurance	3,500	
50608-3	Automobile Insurance	4,500	
Total 50600 · Casualty and Liability Insurance		12,000	
50900	Miscellaneous Expenses		
50901	Memberships/Dues/Subscriptions	15,000	
50902	Travel Expenses	30,000	
50906	Finance Charges/Penalties	5,000	
50999-1	License and Permits	300	
50999-2	Training/Education	75,044	Training award (X143 \$12543)X2018003(31250)X2019010(312 50)
50999-3	Other Misc. Expense		
50999-5	Telephone/Internet	8,000	
Total 50900 · Miscellaneous Expenses		133,344	
51200	Leases and Rentals		
51212-1	Building Lease	50,400	
Total 51200 · Leases and Rentals		50,400	
51600	Capital Outlay		
51600-3	Buildings/Mutli Modal Center	2,933,711	Multimodal Center & Acquire a Facility
51600-5	Automobiles	163,224	(2) Support Vehicles (44,000)New Bus (75224)
51600-6	Furniture and Equipment	646,850	Fork Lift (30,000), Engine Stand (7,000), New Accounting Software(100,000), Computers (5,000), Farebox Equipment (76,240) Security Equipment (X132 \$26790)X143 \$50000)(AZ2018-003 \$108349)bus shelters (243471)
Total 51600 · Capital Outlay		3,743,785	
Total Expense		9,109,740	



Yuma County Intergovernmental Public Transportation Authority

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Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

June 24, 2019

Discussion and Action Item 3

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the Eastern Imperial County
Transit Services Operations and Implementation Business Plan and
Fourth Extension and Amendment of the Memorandum of
Understanding between YCIPTA, ICTC and Quechan Indian Tribe for
the Transit Services in Eastern Imperial County

Requested Action: Staff recommends the Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve Eastern Imperial County Transit Services Operations and Implementation Business Plan and Fourth Extension and Amendment of the Memorandum of Understanding between YCIPTA, ICTC and Quechan Indian Tribe for the Transit Services in Eastern Imperial County

Background and Summary: Each year the YCIPTA/Quechan MOU Exhibit A is amended to reflect the new contribution amounts based on the revised cost per revenue hour and the amount contributed by Imperial County Transportation Commission TDA funds. The Eastern Imperial County Services Operations and Implementation Business Plan is also amended to reflect changes and updates.

ICTC will pay QUECHAN an amount not to exceed the annual subsidy amount of One Hundred Fifty-Eight Thousand, Two Hundred Sixty-Two Dollars and Seventy-One Cents (\$158,262.71) to fund Eastern Imperial County Transit Services, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall ICTC be liable to QUECHAN for payments that exceed One Hundred Fifty-Eight Thousand, Two Hundred Sixty-Two Dollars and Seventy-One Cents (\$158,262.71)

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Jay Simonton – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

QUECHAN will pay YCIPTA the monthly costs based on revenue service hours with these ICTC funds along with QUECHAN funds of an amount not to exceed the annual subsidy of Seventy-Eight Thousand, Two Hundred Dollars and Forty Cents (\$78,200.40) to operate Eastern Imperial County Transit Services, to be paid based on revenue vehicle service hours as established through a separate Memorandum of Understanding between YCIPTA and QUECHAN. Such payments are due within thirty (30) days after receipt of invoice and supporting documentation from YCIPTA, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall QUECHAN be liable to YCIPTA for payments that exceed Seventy-Eight Thousand, Two Hundred Dollars and Forty Cents (\$78,200.40)

Financial Impacts: None.

Budgeted: Yes

Recommended Motion: That the the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve Eastern Imperial County Transit Services Operations and Implementation Business Plan and Fourth Extension and Amendment of the Memorandum of Understanding between YCIPTA, ICTC and Quechan Indian Tribe for the Transit Services in Eastern Imperial County

Legal Counsel Review: N/A

Attachments: YCIPTA/Quechan MOU Exhibit A Amendment Four and the Eastern Imperial County Services Operations and Implementation Business Plan

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director



Eastern Imperial County Transit Services Operations and Implementation Business Plan



Presented by:
Yuma County Intergovernmental Public Transportation Authority
October 2012

*Amended October 2013, September 2014, July 2015, April 2016, April 2017,
May 2018, and May 2019*

**Eastern Imperial County
Transit Operations and Implementation Business Plan**

Table of Contents

Section 1	Overview of Routes Statement of Purpose and Need
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Section 5	Additional Details of Operating Plan
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Section 1

Overview of Routes

The Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”), on behalf of the Quechan Indian Tribe (“QUECHAN”), is proposing to operate the following transit services in eastern Imperial County effective July 1, 2019:



Yuma County Area Transit Service Summary – Effective July 1, 2019

Route Number/Name	Type of Route	Number of Stops	Frequency Of Route	Peak Bus Requirement	Service Hours	Where Does Route Go?
Blue Route 5 Quechan Shuttle	Rural Flex Route	43 Stops	60 minutes	1	7:15 am to 7:10 pm – Monday-Friday 9:15 am to 4:10 pm – Saturday	Flex route service in a counter clockwise direction within the Fort Yuma Indian Reservation and Winterhaven from Paradise Casino via Picacho Road and Interstate 8 to Andrade Port of Entry, Downtown Yuma Transit Center and Quechan Casino Resort.
Turquoise Route 10 Interstate 8/El Centro	Special Service	29 Stops	2 round trips	1	9:15 am to 11:30 am/2:00 pm to 5:30 pm Monday, Wednesday & Friday	Fixed route service from Yuma Palms Regional Center to downtown El Centro via Paradise Casino, Winterhaven, Quechan Casino Resort and Interstate 8 with service to Imperial Valley Mall on request.

These routes do not operate on Sundays and major holidays observed by YCIPTA. YCIPTA-observed holidays are: New Year’s Day, Dr. Martin Luther King, Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Christmas Day. Saturday service operates on the day after Thanksgiving, Christmas Eve and New Year’s Eve. One (1) bus will operate on each route for a maximum peak vehicle demand of two (2) in eastern Imperial County.

YCIPTA shall oversee and operate these routes in conjunction with the QUECHAN and Imperial County Transportation Commission (“ICTC”).

Under the California Transportation Development Act (“TDA”), new routes that are implemented could be exempt from the farebox recovery ratio requirements or other performance measures for the rest of the year in the year that service was modified plus two full fiscal years. Blue Route 5 was treated as a new route for the purposes of the use of TDA funding effective July 1, 2014, and its exemption period expired on June 30, 2016. Blue Route 5 will begin its sixth year of operations and will be partially funded with TDA funding provided by ICTC beginning July 1, 2019. Turquoise Route 10 was treated as a new route for purposes of the TDA exemption effective January 7, 2013, and its

exemption period ended on June 30, 2015. Turquoise Route 10 will start its seventh year using TDA funding provided by ICTC beginning July 1, 2019.

YCIPTA, QUECHAN, and ICTC initially developed this business plan in October 2012 as the Regional Connector Operations and Implementation Business Plan to coincide with the launch of the Turquoise Route 10 on January 7, 2013. On an annual basis, YCIPTA, QUECHAN, and ICTC review the Business Plan, with the following key amendments:

- October 2013 – reduced to 12% the initial goal of an 18% farebox recovery ratio for the Turquoise Route 10.
- September 2014 – included the Blue Route 5's operations, funding, and performance standards.
- July 2015 – redesignated the Business Plan to address Eastern Imperial County Transit Services
- July 2016 – eliminated Saturday service on the Turquoise Route 10 to improve its prospect of meeting the 12% farebox recovery ratio, since the Route's exemption period ended June 30, 2015.
- April 2017 – implemented use of local funds, as authorized by SB 508, effective January 1, 2016, which were contributed by YCIPTA and counted toward the farebox recovery ratio requirement.
- May 2018 – reintroduce a third day, Friday, to the Turquoise Route 10 to allow more accessibility to Eastern Imperial County.

The routes identified in the plan will continue to act as an extension of the Imperial Valley Transit (IVT) system and continue to replace the former IVT Route 3 between Holtville and Winterhaven, California on Wednesdays. IVT Route 3 continues to operate west of Holtville to El Centro, Monday through Saturday.

Statement of Purpose and Need

The purpose of operating transit services in eastern Imperial County is to provide mobility for Winterhaven and Fort Yuma Indian Reservation residents and visitors within eastern Imperial County and to Yuma, Arizona. Six (6) days a week the Blue Route 5 services extend to Andrade Port of Entry as well as providing access to services to Yuma. Three (3) days a week the Turquoise Route 10 services would be extended to El Centro to access services at the County Seat, as well as other quality of life opportunities that are not available in Winterhaven.

Regional and local travel needs were identified below:

- Access to California State and Imperial County agencies and services in El Centro (DMV, courts, Imperial County Public Health Department, Imperial County Department of Social Services).
- Access to medical care in El Centro (health specialists, El Centro Regional Medical Center, Pioneer Memorial Hospital).
- Access to medical care in San Diego, Phoenix (Phoenix Indian Medical Center), and Tucson.

- Access to destinations within Winterhaven and the Fort Yuma Indian Reservation.
- Access to medical care, social services and other destinations in Yuma.

Two (2) studies were completed to assess the potential demand for improved service; Winterhaven Quechan Reservation Rural Connector Report (July, 2008) and the Quechan – Tribal Transit Planning, Service Strategies Report (July, 2011), and a recommendation was derived from these studies to provide a local shuttle connecting the Fort Yuma Indian Reservation with Winterhaven and Yuma as well as a lifeline service connecting the Fort Yuma Indian Reservation with El Centro to provide additional access for the eastern portion of Imperial County with the County Seat.

Section 2 Roles and Responsibilities

YCIPTA - Operating and Contract Authority and Oversight: YCIPTA will use its transit operations contractor (RAPT Dev USA) to operate both Blue Route 5 - Quechan Shuttle and Turquoise Route 10 – Interstate 8/El Centro/Yuma. However, YCIPTA, in its sole discretion, reserves the right to replace the transit operations contractor with another company or entity as it deems appropriate.

YCIPTA will administer the operating contract; provide the legal operating authority for this transit service as well as umbrella operating insurance through its operations contractor. YCIPTA will receive monthly reports on project operations and program results, as prepared by the operations contractor. YCIPTA's Project Liaison shall be the primary contact between the operations contractor, QUECHAN and ICTC.

YCIPTA Project Liaison - Planning, Contract Management and Marketing: YCIPTA shall designate its Transit Director, or designee, as the Project Liaison. The Project Liaison shall conduct daily interactions with the operations contractor, ensuring compliance with all contract terms and conditions, receipt and review of all reports required by the operations contractor, and the coordination of all marketing and promotional programs designed and implemented to support the routes. The Project Liaison will ensure the development and implementation of all programs so that employers, YCIPTA, the contractor, and other partners work together to maximize ridership and the overall effectiveness of the routes.

The Project Liaison shall be responsible for the review and payment of monthly subsidy statements provided by the transit operations and maintenance contractor.

ICTC – Supporting Role:

ICTC will provide a supporting role related to these routes, including providing recommendations to YCIPTA through technical and policy levels, marketing the service in Imperial County and contributing up to One Hundred Fifty-Eight Thousand, Two Hundred Sixty-Two Dollars and Seventy-One Cents (\$158,262.71) of Transportation Development Act ("TDA") Local Transportation Fund ("LTF") Article 8(c) funds for a continuation of these routes.

QUECHAN – Supporting Role:

QUECHAN will provide a supporting role related to these funds, including providing recommendations to YCIPTA through technical and policy levels, marketing the route on the Fort Yuma Indian Reservation and contributing Seventy-Eight Thousand Two Hundred Dollars and Forty Cents (\$78,200.40) of Federal Transit Administration (“FTA”) Section 5311(c) monies to operate these routes.

YCIPTA would continue to use FTA Section 5307 funds allocated to the Winterhaven area, FTA Section 5311 funds allocated by ADOT to the small portion of the Fort Yuma Indian Reservation that is in Arizona, plus YCIPTA-generated match, fare revenue collected from the routes, and a portion of the Quechan Business Enterprise parking lot in-kind revenue to cover the remaining costs required to operate these routes. YCIPTA will also contribute local funds it receives from non-State and non-Federal sources to be counted toward the farebox recovery ratio requirement of the TDA LTF funds contributed by ICTC.

Section 3 Overview of Operating Plan

Route Plans

The transit service will cover two (2) routes, Blue Route 5, Quechan Shuttle operating between Yuma, Winterhaven and Fort Yuma Indian Reservation, and Turquoise Route 10 between Yuma, Arizona, Winterhaven, California and El Centro via Interstate 8. The routes would be branded under the name Yuma County Area Transit (“YCAT”).

The routes and bus stop placement are subject to concurrence by QUECHAN, City of El Centro, Imperial County and ICTC. YCIPTA staff shall work with the staff from these agencies regarding route changes/development and to obtain approval to place a YCAT bus stop sign in their area of jurisdiction.

Bus stops in the City of Yuma and Fort Yuma Indian Reservation would be coordinated through YCIPTA’s existing encroachment permits for bus stops that are already in place in those jurisdictions.

Imperial Valley Transit (IVT) shall have priority use of its bus stops within the El Centro-Calexico Urbanized Area (“UZA”) as well as other areas of Imperial County served by IVT buses that YCAT would also serve and if a conflict arises where two (2) buses arrive at the bus stop at the same time, IVT’s use of the bus stop shall take priority. IVT’s use of the bus stops shall not, however, unreasonably interfere with YCIPTA’s obligations under this Business Plan and other agreements between YCIPTA, City of El Centro, Imperial County, ICTC and/or QUECHAN.

Exhibit 1 includes the route map, bus stop list and schedules effective July 1, 2019.

The Blue Route 5 will travel 23.9 miles one way, in a clockwise loop from Downtown Yuma Transit Center, through Fort Yuma Indian Reservation and Winterhaven, California serving 41 bus stops. The Turquoise Route 10 will travel 69.4 miles one way, between Yuma, Arizona, and El Centro, California, serving 27 bus stops.

Service Hours

The service hours, days and routes are outlined in Section One – Overview of Proposed Routes above.

Fares – Effective January 9, 2012¹

The following fares apply to all routes in YCIPTA’s transit system, including Blue Route 5 and Turquoise Route 10. However, effective July 1, 2016, a “cash only-no passes” fare policy will apply to Turquoise Route 10.

Description	Basic <ul style="list-style-type: none"> • Ages 19-64 years old • Youth ages 5-18 years old without school ID 	Discount <ul style="list-style-type: none"> • Seniors age 65 & older • Persons with Disabilities • Medicare Card Holders • ADA Certified • Student ages 5-18 years old with school ID
One Way	\$2.00	\$1.00
Day YCAT Pass	\$5.00 (valued at 2.5 trips)	\$2.50 (valued at 2.5 trips)
10-Ride YCAT Pass	\$17.50 (\$1.75 per ride)	\$7.50 (\$0.75 per ride)
31-Day YCAT Pass	\$60.00 (\$1.50 per ride/20 days/2 trips each)	\$30.00 (\$0.75 per ride/20 days/2 trips each)

- No transfers – use Day YCAT Pass or pay one-way fares.
- Cocopah Tribe members can ride free by showing their tribal ID card.
- AWC, UA and NAU students and employees can ride free by showing their student ID card with the current semester sticker.
- YPIC Charter High School and Aztec High School students and employees can ride free by showing their student or employee ID card with current semester sticker.
- YRMC and ACCT employees can ride free by showing their employee ID card.
- Children under 5 years old ride free – up to four (4) children; five (5) or more children pay discount fare.
- On Call clients may ride fixed routes for free showing On Call ID upon entering the bus.
- Class Pass - \$45.00 (Up to 5 adults and 40 students @ \$1.00 per ride).
- This fare structure would be applicable on the evening NightCAT service from AWC/NAU/UA.

Ridership Forecasts

While the two studies identified in Section One did not provide any ridership forecasts, based on historical data in regard to Blue Route 5 and Turquoise Route 10, YCIPTA staff initially projected that approximately fifty (50) passengers may ride Blue Route 5 each

¹ Fares are subject to change based upon the costs associated with YCIPTA’s operation of the route.

operating day and that approximately fifteen (15) passengers may ride Turquoise Route 10 each operating day, or 5.87 and 3.00 passengers per hour, respectively.

Based on data from YCIPTA in regard to Fiscal Year (FY) 2013-2014, Blue Route 5 carried approximately 4.82 passengers per hour which is an increase from 3.41 from FY 2012-2013, as this was the second fiscal year of the route's operation. (Blue Route 5 started on June 1, 2012). In FY 2014-2015, the increase in ridership continued, as Blue Route 5 carried approximately 5.41 passengers per hour. The data for FY 2015-2016 shows continuing improvement, as Blue Route 5 carried approximately 5.62 passengers per hour. In FY 2016-2017, Blue Route 5 carried 5.45 passengers per hour, and carried 5.92 passengers per hour in FY 2017-2018. So far in FY 2018-2019 through April 2019, Blue Route 5 carried an average of 6.5 passengers per hour.

In determining a forecast ridership number for Turquoise Route 10, several factors were considered. This included reconciliation of passengers boarding from Winterhaven on IVT Route 3/300/350, the use of the demographic information in the Winterhaven /Quechan Reservation Rural Connector Report and Quechan Service Strategies Report and data from public workshops held by QUECHAN.

Based on data from ICTC in regard to FY 2011-2012, IVT Routes 3/300/350 carried approximately 3.75 passenger trips in the morning and 3.50 passenger trips in the afternoon/evening on Wednesdays. With the transition to Turquoise Route 10, the route performance was 3.41 passengers per hour which is an increase from 2.99 from FY 2012-2013. According to YCIPTA's data for FY 2014-2015, Turquoise Route 10 carried approximately 6.17 passengers per hour, an increase for the second consecutive year since the route's start on January 7, 2013. Data for FY 2015-2016 shows that Turquoise Route 10 carried 3.69 passengers per hour. After eliminating Saturday service beginning July 1, 2016, data for FY 2016-2017 indicates approximately 3.34 passengers per hour rode the Turquoise Route 10, dropping to 2.72 passengers per hour in FY 2017-2018. With the startup of Friday service effective July 1, 2018, so far in FY 2018-2019 through April 2019, Turquoise Route 10 is carrying 2.1 passengers per hour.

In light of the initial forecasts and actual data described above, the projected ridership for FY 2019-2020 on Blue Route 5 is 6.95 passengers per hour/59.21 per day, while on Turquoise Route 10 it is 3.35 passengers per hour/19.86 per day.

Fare Revenue Forecasts

Based on the projected ridership and historical data for each of the two routes and to take a conservative approach, the fare revenue forecast of Thirty-One Thousand, Four Hundred Fifty-Two Dollars and Twenty-Three Cents (\$31,452.23) for Blue Route 5 and Twelve Thousand, One Hundred Seventy-Nine Dollars and Two Cents (\$12,179.02) for Turquoise Route 10 is projected for FY 2019-2020. It is imperative that a fare structure is established to ensure the maximum farebox recovery in compliance with the TDA. As part of the performance measures, YCIPTA, QUECHAN, and ICTC review the farebox recovery ratio to ensure compliance with TDA requirements. The farebox ratio and route classification requirements are established below:

Route	Proposed Classification	Route	Farebox Recovery Ratio
Blue Route 5	Rural Flex Route		10%
Turquoise Route 10	Special Service		12% (blended rural/urban)

Cost and Subsidy Projections

ICTC will pay QUECHAN an amount not to exceed the annual subsidy amount of One Hundred Fifty-Eight Thousand, Two Hundred Sixty-Two Dollars and Seventy-One Cents (\$158,262.71) to fund Eastern Imperial County Transit Services after QUECHAN files a TDA Article 8c claim and supporting documentation with ICTC and QUECHAN will pay YCIPTA the monthly costs based on revenue service hours with these ICTC funds along with QUECHAN funds of an amount not to exceed the annual subsidy of Seventy-Eight Thousand, Two Hundred Dollars and Forty Cents (\$78,200.40) to operate Eastern Imperial County Transit Services, to be paid based on revenue vehicle service hours as established through a separate Memorandum of Understanding between YCIPTA and QUECHAN.

For cost and subsidy projections, see the chart below.

	1	2	3
	Routes	Blue Route 5	Turquoise Route 10
	Days Operating	Monday-Saturday	Mon, Wed, Fri
	Fiscal Year –2019-2020	Budget	Budget
a	Fully Allocated Operating Cost (<i>minus ADA paratransit, other YCAT hours, YMPO Audit, Vanpool and Greyhound</i>)	\$314,522.27	\$101,491.83
b	Fare Revenue Collected	\$31,452.23	\$12,179.02
c	Subsidy Required	\$283,070.04	\$89,312.81
d	Quechan Subsidy	\$59,444.71	\$18,755.69
e	ICTC Subsidy	\$120,304.77	\$37,957.94
f	YCIPTA Subsidy	\$103,320.56	\$32,599.18
g	TOTAL SUBSIDY (Over)/Under	\$283,070.04	\$89,312.81
h	Total Miles	89,132.80	40,140.00
i	Total Revenue Miles	87,187.20	39,141.60
j	Total Deadhead Miles	1,945.60	998.40
k	service days	304	141
l	Total Hours	2,692.66	906.25

m	Total Revenue Hours	2,589.30	835.53
n	Total Deadhead Hours	103.36	70.72
o	employees	1.50	1.50
p	Passenger Trips	18,000	2,800
q	pass/hour	6.95	3.35
r	pass/day	59.21	19.86
s	pass/mile	0.21	0.07
t	cost/pass	\$17.47	\$36.25
u	sub/pass	\$15.73	\$31.90
v	cost/mile	\$3.61	\$2.59
w	cost/hour	\$121.47	\$121.47
x	farebox ratio	10.0%	12.0%
y	FTE (based on 2000 hrs)	0.000750	0.000750
z	Depreciation Adjustments based on Service Miles*	\$34,406	\$34,406
aa	Operating Cost minus Depreciation	\$280,116	\$67,086
ab	farebox ratio + Adjustments	11.2%	18.2%

Performance Standards

Since ICTC would contribute TDA-LTF Article 8(c) funds in support of these routes, the following performance standards apply towards these routes, and YCIPTA will report these figures to ICTC and QUECHAN quarterly. These reports may be reviewed by ICTC's Social Services Transportation Advisory Council.

According to the TDA requirements, new routes that are implemented could be exempt from the farebox recovery ratio requirements or other performance measures for the rest of the year in the year that service was modified plus two full fiscal years, and if the farebox recovery ratio remains below the established standard, efforts must be made to modify the route(s) to improve performance within the (3) three year time frame. If a claimant fails to meet a required ratio for a fiscal year, its TDA funding level will be reduced by the amount of required revenues that was not maintained.

Turquoise Route 10 was treated as a new route for purposes of the TDA exemption effective January 7, 2013, and its exemption period ended on June 30, 2015. At the end of that exemption period, Turquoise Route 10 achieved a 6.36% farebox recovery ratio, falling short of the 12% standard. Under the TDA regulations, if the required farebox recovery ratio is not met for FY 2015-2016, then that year would be deemed a "non-compliant year", resulting in a TDA funding reduction by the difference between the required farebox revenues and the actual revenues based on FY 2016-2017 amounts.

To increase the chances of Turquoise Route 10 meeting its 12% farebox ratio performance standard, it was agreed to eliminate Saturday service and to establish a “cash only-no passes” fare policy for Turquoise Route 10, effective July 1, 2016. As of June 30, 2017, Turquoise Route 10 achieved a 12% farebox recovery ratio, and met the standard. In July 2018, Turquoise Route 10 resumed service on Fridays to allow passengers to access Eastern Imperial County for a third day, and achieved a 12.3% farebox recovery ratio by the end of FY 2017-2018. The route will be closely monitored for effectiveness.

Blue Route 5 was treated as a new route for the purposes of the use of TDA funding effective July 1, 2014, and its exemption period expired on June 30, 2016. If the required farebox recovery ratio is not met for FY 2016-2017, then that year would be deemed a “non-compliant year”, resulting in a TDA funding reduction by the difference between the required farebox revenues and the actual revenues based on FY 2017-2018 amounts. As of June 30, 2017, Blue Route 5 achieved a 10% farebox recovery ratio, and met the standard.

Effective January 1, 2016, California Senate Bill 508 (SB 508) clarified the types of revenues that transit operators may consider in the farebox recovery calculation. If fare revenues are insufficient to meet the applicable ratio of fare revenues to operating costs, an operator may satisfy that requirement by supplementing its fare revenues with “local funds”, which the TDA as amended by SB 508, defines as any nonfederal or nonstate grant funds or other revenues generated by, earned by, or distributed to an operator. Examples of local funds that may be available to operators include bus advertising (shelters and buses) local county transportation sales taxes, general fund contributions from a local jurisdiction, sales from alternative fuels sold on the transit property, and contract revenues from institutions such as local college fare subsidy programs. In light of SB 508, YCIPTA and QUECHAN began to document their use of local funds to cover any shortfall in fare revenue for FY 2016-2017 and beyond in order to ensure attainment of the required farebox recovery ratio. YCIPTA and QUECHAN assure that such local funds will not include State or Federal funding sources, unless inclusion thereof is authorized by such sources.

As necessary and required by the FTA, financial and non-financial data shall be collected and reported to the National Transit Database (NTD). YCIPTA would report miles both in the Yuma UZA and El Centro-Calexico UZA.

Fiscal Audits and Triennial Performance Audits

Though ICTC will make payment of TDA funds to QUECHAN to fund a portion of these routes, QUECHAN will track its expenses associated with the use of these funds, TDA funds will be listed as a separate line item of funds in the Basic Financial Statements each year and submit a copy of the report to ICTC before December 31 of the given funded year. ICTC will send a triennial performance auditor to audit this service and its performance measures. The initial triennial performance audit for the Blue Route 5 and Turquoise Route 10 was conducted in September 2017 and examined service provided in FY 2014-2016. The audit made twelve findings, to be addressed by implementing three recommendations, as follows:

1. Review opportunities for increasing local revenue to boost farebox recovery.
2. Revise timeline of transit operator State Controller Report submittals.
3. Increase community outreach and marketing efforts on the Fort Yuma Indian Reservation.

The audit's first recommendation specifically made note of SB 508, and as noted in the Performance Standards section above, YCIPTA and QUECHAN began to document their use of local funds to cover any shortfall in fare revenue for FY 2016-2017 and attained the required farebox recovery ratio on both routes in FY 2016-2017 and FY 2017-2018. QUECHAN continues to improve its efforts to timely submit its State Controller Report per the second recommendation of the audit, and did so for FY 2017-2018. To implement the third recommendation, QUECHAN began issuing monthly flyers describing certain features of the routes to all Tribal departments and community service providers, encouraging these entities to post and share the flyers. QUECHAN also posted this information on its website. QUECHAN is also working with YCIPTA to better coordinate pass purchasing by riders of the Blue Route 5 and the Turquoise Route 10 to increase ridership.

Section 4

Marketing and Community Outreach Plan

Branding, Marketing and Community Outreach

Marketing to support these routes will be essential to its success. Consistent, coordinated marketing collateral and programs will be developed by YCIPTA, with input and assistance from ICTC and QUECHAN. The Marketing Plan will include printed ads, flyers, rack cards, media, coordination with employers and other advertising materials. The buses will be marketed and branded as YCAT routes.

The marketing program outlined above will be targeted in Yuma and Imperial Counties. YCIPTA, QUECHAN and ICTC will work to engage the support of residents in the Yuma, Fort Yuma and Winterhaven areas to help ensure project success and sustainability. The marketing program is funded by YCIPTA administrative budget and these costs are not reflected in the business plan.

- YCIPTA will focus the routes' marketing efforts in Yuma County.
- ICTC will focus the routes' marketing efforts in Imperial County.
- QUECHAN will focus the routes' marketing efforts on the Fort Yuma Indian Reservation.

YCIPTA will have the YCAT Rider's Guide distributed through its networks in Yuma County, including on YCAT buses. The routes will be included in YCAT Rider's Guide, online at www.ycat.az.gov and on all YCAT marketing pieces. YCIPTA will seek vendors in El Centro to sell bus passes on behalf of YCIPTA. This includes El Centro City Hall and Circle K.

ICTC will have the Imperial Valley Transit Rider's Guide distributed throughout Imperial County, on IVT buses and have information related to Blue Route 5 and Turquoise Route 10 operated by YCIPTA inside its Rider's Guide, online at www.ivtransit.com and www.imperialctc.org and on appropriate IVT marketing pieces. In addition, signs will be placed on the IVT buses to promote the routes at ICTC discretion.

QUECHAN will have IVT and YCAT Rider's Guides available for distribution throughout the Reservation, promote the routes through door-to-door distribution of information, placement of route information online at www.quechantribe.com, regularly sharing information to Tribal departments, and encouraging the purchase of YCAT bus passes.

Section 5

Additional Details of the Operating Plan

Daily operations of the routes are the responsibility of the contractor, as described in Section 2 Roles and Responsibilities, and managed through YCIPTA, consistent with the terms of the Operating Contract. The Project Liaison, as designated by YCIPTA, has the responsibility to ensure that the contractor complies with all terms of the Operating Contract. The Project Liaison also has the lead responsibility for development and implementation of the Marketing and Outreach Plan, to be accomplished with support from YCIPTA, QUECHAN and ICTC.

1. Transit Service Information

The schedules and route information will be maintained on the www.ycat.az.gov and www.ivtransit.com websites and available via the YCAT telephone information system at 928.783.2235 and the IVT telephone information system at 760.482.2900. Service will be noted as a YCAT service.

2. Dispatch

A dispatcher will be on duty to support all service hours of the program to ensure excellent customer service. Contingency plans must be made to reasonably accommodate for service delays due to weather, traffic and vehicle failure by the transit operations contractor.

Dispatchers must have a communications system in place with their drivers via two-way radio or cell phone (depending on distance). Under no circumstances should the bus operators use the communications system in such a manner as to endanger the lives of the passengers or in violation of any laws. YCIPTA intends to use radios from the Yuma Regional Communication System on Blue Route 5 and the San Diego-Imperial County Regional Communication System on Turquoise Route 10.

3. Spare Ratio

YCIPTA would be responsible for providing road support to the YCIPTA vehicle should the vehicle experience any maintenance difficulties. YCIPTA shall be responsible to ensure that a replacement vehicle is provided within sixty (60) minutes of a determination that a YCAT bus is inoperable, and that ample comfort, such as water, is provided on the vehicle on days with extreme temperature (115 degrees or higher) and when extended breakdowns occur.

4. Bus Operators

Bus Operators are expected to be courteous, friendly and professional at all times.

Bus Operators shall be bilingual in English and Spanish to ensure that the distribution of information is available to both languages.

Bus Operator uniforms will be required to be consistent with the branding/marketing of YCIPTA transit services. Uniforms must be kept clean and ironed for a professional appearance at all times.

Bus Operators are prohibited from smoking in the vehicles. Smoking outside of the vehicles is also prohibited near the door of the vehicle or in the presence of customers. Eating is prohibited in front of customers or while driving.

Bus Operator breaks shall be established with dispatch according to transit operations contractor policy. Bus Operator breaks should never be allowed to disrupt customer service or routing.

Training shall be given to all Bus Operators so that clear expectations are in place to ensure excellent customer service. Bus Operators will keep the inside of the vehicles neat and tidy, i.e. picking up trash and newspapers left behind.

5. Vehicles

YCIPTA will provide three (3) vehicle types to operate the routes as outlined in this Business Plan. The vehicles used on these routes can carry up to 39 seated passengers, are 34-40 feet in length and have up to two (4) wheelchair tie down spaces. To comply with the California Air Resources Board ("CARB") requirements, YCIPTA will only operate vehicles in California with a level 3 diesel particulate trap. YCIPTA currently has eighteen (18) of these buses, including El Dorado National Passports, a low floor cutaway vehicle on a medium duty chassis, Gillig 40 foot heavy duty low floor buses, and 35 foot Arboc low floor medium duty buses. Furthermore, these buses are durable for highway travel. In addition, YCIPTA has six (6) 21-foot El Dorado National Aerolite buses which may also be used on these routes as these buses seat six (6) to eight (8) passengers and has up to two (2) wheelchair tie down spaces, which uses gasoline fuel and are exempt from the CARB Transit Fleet Rule.

Vehicles must be kept clean. Mechanical and cosmetic repairs must be prompt. There should be a spare vehicle that would easily fit into the program when one of the main vehicles is out for maintenance. All YCIPTA vehicles are ADA compliant and use a low floor ramp for the loading/unloading of mobility devices.

These types of vehicles will provide the most passenger comfort and meet passenger demand. Their size and relative maneuverability will be better suited for the identified routes than larger vehicles, such as transit buses. They will also be more cost effective to operate than larger transit buses.

All buses feature two (2) bicycle spaces, electronic destination signs, farebox, and security cameras. The Aerolite buses features manual destination signs, and farebox.

Pictures of the buses used on these routes are provided below:





Maintenance of the buses will take place at the YCAT bus facility located at 2715 East 14th Street, Yuma, Arizona.

6. Customer Service

Customer service, marketing and safety are paramount to the success of this program. Service and mechanical failures will be logged and used as a tool by the contractor to ensure quality control and maintenance standards. On board customer surveys will be used to help guide route improvements and to adjust marketing plans, as appropriate.

7. Schedules

Schedules are defined in Exhibit A and are subject to change. Schedules have been developed to ensure that there are no conflicts between YCAT and IVT buses at all shared bus stops in El Centro.

8. Transfer Agreements

At the present time, passengers transferring to IVT would be required to pay a full fare as if they transferred back to YCAT.

9. Complementary ADA Paratransit Program

Blue Route 5 is treated as a flex route and is exempt from the ADA paratransit requirement since flex routes are treated as "general public demand response services" under the 49 C.F.R. Part 37 of Federal Regulations. The route deviation component is available to all passengers for an additional \$2.00 fare unless passengers board at specific bus stop locations defined by YCIPTA. Turquoise Route 10 has been designated as a commuter route under 49 C.F.R. Part 37 of Federal Regulations, therefore ADA complementary paratransit requirements do not apply. Passengers requesting ADA paratransit service would either ride YCAT OnCall in Yuma County or IVT Access in Imperial County, both within a $\frac{3}{4}$ mile radius of a non-commuter or flex bus

route. Timed connections between the paratransit services and these routes would be established. YCIPTA allows for free transfers between YCAT OnCall and YCAT fixed route buses for these patrons when they show their OnCall ID.

10. Former Route 3 to Winterhaven

It is YCIPTA's and QUECHAN's desire that ICTC continue the discontinuance of Route 3 east of Holtville.

11. The Future

With the provision of ICTC funding in FY 2015-2016 to cover a greater share of the costs for all eastern Imperial County transit services, ICTC took a more active role in the planning and operation of transit services in eastern Imperial County. Under Moving Ahead with Progress for the 21st Century (MAP-21), and continuing under the Fixing America's Surface Transportation Act (FAST Act), Tribal Transit funding was reduced to the extent that QUECHAN will only be eligible for formula funding unless QUECHAN applies for capital expenses (excluding preventative maintenance). For FY 2016, QUECHAN received Forty-Five Thousand, One Hundred Sixty-Six Dollars and No Cents (\$45,166.00) in FTA Formula Funding. However, its FY 2017 FTA Formula Funding dropped to Twenty-Eight Thousand, Six Hundred Thirty-Eight Dollars and No Cents (\$28,638.00) as a consequence of eliminating Saturday service on the Turquoise Route 10, which reduced the annual Revenue Vehicle Miles on this route. QUECHAN will see a modest increase in FY 2018 at Thirty-Six Thousand, Four Hundred Five Dollars and No Cents (\$36,405.00), then slightly decreasing to Thirty-Five Thousand, Three Hundred Four Dollars and No Cents (\$35,304.00) in FY 2019.

In FY 2019-2020, QUECHAN would need to request a minimum of One Hundred Fifty-Eight Thousand, Two Hundred Sixty-Two Dollars and Seventy-One Cents (\$158,262.71) from ICTC to continue transit services at the present levels, including the third day of service on Fridays for the Turquoise Route 10. QUECHAN's contribution would decrease to Seventy-Eight Thousand, Two Hundred Dollars and Forty Cents (\$78,200.40). QUECHAN will exhaust its FY 2014-2015 FTA Discretionary Grant funding to cover a portion of its contribution, with the balance covered with its FTA Formula Funding. YCIPTA would continue to use FTA Section 5307 funds allocated to the Winterhaven area, FTA Section 5311 funds allocated by ADOT to the small portion of the reservation that is in Arizona, plus YCIPTA generated match, fare revenue collected from the routes and Quechan Business Enterprises parking lot in-kind revenue to cover the remaining costs required to operate these routes.

A comprehensive review of these routes occurred in Spring 2016, prior to the YCIPTA, QUECHAN and ICTC budget planning to determine the appropriate level of transit service and population in eastern Imperial County as compared to central and northern Imperial County. This review will also take into consideration need in eastern Imperial County and the routes' ability to meet TDA and MOU specific performance measures.

Any continuation of transit services beyond June 30, 2020 at the present levels will require additional contributions by ICTC. If service reductions are to occur based on available funding by QUECHAN, YCIPTA and ICTC that are known today, public hearings for route changes would take place in May 2019 as part of the adoption of the YCIPTA

FY 2019-2020 operating and capital budget with the route changes taking effect on July 1, 2019. To assist in the determination of future service levels and contribution shares by all parties for FY 2020-2021, ICTC will minimally need from YCIPTA a sample of daily ridership data (boardings and alightings) by route direction and bus stop locations during the months of January through March 2020. The sample of data was agreed to by all parties prior to December 15, 2015. The actual daily ridership data should be provided to all parties by April 17, 2020. This would allow a comprehensive analysis of recommended service levels, contribution shares, and funds available for FY 2020-2021.

FOURTH EXTENSION AND AMENDMENT OF MEMORANDUM OF UNDERSTANDING BETWEEN THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY, IMPERIAL COUNTY TRANSPORTATION COMMISSION AND QUECHAN INDIAN TRIBE FOR TRANSIT SERVICES IN EASTERN IMPERIAL COUNTY.

This Extension and Amendment (“Extension and Amendment”) made and entered into effective ____ 2019, is by and between **Yuma County Intergovernmental Public Transportation Authority**, a political subdivision of the State of Arizona (“YCIPTA”), **Imperial County Transportation Commission**, a regional transportation planning agency and political subdivision of the State of California (“ICTC”), and **Quechan Indian Tribe** (“QUECHAN”). The terms “Party” or “Parties” shall mean the collective or individual participants of this Extension.

WITNESSETH:

WHEREAS, YCIPTA, ICTC and QUECHAN entered into that certain Memorandum of Understanding dated October 28, 2015 for Transit Services in Eastern Imperial County (“MOU”) attached hereto and incorporated by reference herein as **Exhibit “1”**; and

WHEREAS, the term of the MOU is set to expire on June 30, 2016 unless the Parties agree in writing to extend the MOU; and

WHEREAS, paragraph VII.A of the MOU provides that the Parties, upon their mutual, written agreement, may extend the MOU on an annual basis, so long as such extension is requested by April 31, and the extension shall be approved and executed by all of the Parties by June 30; and

WHEREAS, paragraph VIII.J of the MOU provides that the Parties may amend the MOU in writing, dated, signed by duly authorized representatives of each Party to the MOU and attached thereto; and

WHEREAS, the Parties did so amend the MOU through the Third Extension and Amendment made and entered into effective July 1, 2018, attached hereto and incorporated by reference herein as **Exhibit “2”**; and

WHEREAS, YCIPTA, ICTC and QUECHAN wish to extend the term of the MOU for an additional one year term in accordance with paragraph VII.A of the MOU, and to amend the MOU to specify the payments to YCIPTA during the additional year term in accordance with paragraph VIII.J of the MOU, with no other changes.

NOW THEREFORE, for and in consideration of the promises and payments herein set forth, YCITA, ICTC and QUECHAN have and hereby agree as follows:

1. The MOU shall be extended for an additional one year term effective July 1, 2019 and shall terminate on June 30, 2020 unless the MOU is further extended in accordance with paragraph VII.A of the MOU.
2. Paragraph III.A of the MOU is deleted and replaced by the following:

“III. Compensation, Reporting and Performance Standards

A. Payments to YCIPTA

ICTC will pay QUECHAN an amount not to exceed the annual subsidy amount of One Hundred Fifty-Eight Thousand, Two Hundred Sixty-Two Dollars and Seventy-One Cents (\$158,262.71) to fund Eastern Imperial County Transit Services, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall ICTC be liable to QUECHAN for payments that exceed One Hundred Fifty-Eight Thousand, Two Hundred Sixty-Two Dollars and Seventy-One Cents (\$158,262.71)

QUECHAN will pay YCIPTA the monthly costs based on revenue service hours with these ICTC funds along with QUECHAN funds of an amount not to exceed the annual subsidy of Seventy-Eight Thousand, Two Hundred Dollars and Forty Cents (\$78,200.40) to operate Eastern Imperial County Transit Services, to be paid based on revenue vehicle service hours as established through a separate Memorandum of Understanding between YCIPTA and QUECHAN. Such payments are due within thirty (30) days after receipt of invoice and supporting documentation from YCIPTA, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall QUECHAN be liable to YCIPTA for payments that exceed Seventy-Eight Thousand, Two Hundred Dollars and Forty Cents (\$78,200.40)

In no event shall QUECHAN be liable to YCIPTA for payments to be made by ICTC. In no event shall ICTC be liable to YCIPTA for payments to be made by QUECHAN”.

3. All other terms and conditions are and will remain in full force and effect. There are no other modifications, express or implied except as herein provided.

---SIGNATURES ON THE NEXT PAGE---

IN WITNESS WHEREOF, the Parties hereto have executed this Extension and Amendment on the day and year first above written.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

By: _____
Shelly Kreger, Transit Director

ATTEST:

By: _____
Carol Perez, Transit Operations Manager

APPROVED AS TO FORM:

By: _____
Minda Davy, YCIPTA Legal Counsel

IMPERIAL COUNTY TRANSPORTATION COMMISSION

By: _____
Chairperson, Imperial County Transportation Commission

ATTEST:

By: _____
Cristi Lerma, Secretary to the Commission

APPROVED AS TO FORM:
Katherine Turner, County Counsel

By: _____
Eric Havens, Deputy County Counsel

QUECHAN INDIAN TRIBE

By: _____
Jordan D. Joaquin, President

APPROVED AS TO FORM:

By: _____
Tribal Attorney



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

June 24, 2019

Discussion and Action Item 4

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the Memorandum of Understanding between YCIPTA and Quechan Indian Tribe Exhibit A Amendment Nine.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve Memorandum of Understanding between YCIPTA and Quechan Indian Tribe Exhibit A Amendment Nine.

Background and Summary: Each year the YCIPTA/Quechan MOU Exhibit A is amended to reflect the new contribution amounts based on the revised cost per revenue hour and the amount contributed by Imperial County Transportation Commission TDA funds.

Financial Impacts: None.

Budgeted: Yes

Recommended Motion: That the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve Memorandum of Understanding between YCIPTA and Quechan Indian Tribe Exhibit A Amendment Nine.

Legal Counsel Review: N/A

Attachments: YCIPTA and Quechan Indian Tribe Exhibit A Amendment Nine.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Jay Simonton – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

EXHIBIT A
AMENDMENT NINE FOR THE FORMULA FOR YCIPTA CONTRIBUTION

YCIPTA shall provide the following routes to QUECHAN for 07/01/2019 to 06/30/2020:

Route	Type of Service	Operating Days	Service Hours	Destinations
Blue Route 5 – Quechan Shuttle	Rural Fixed Route	Monday-Saturday	Approximately 7:15 am to 7:10 pm, every 60 minutes, Monday through Friday and from 9:15 am to 4:10 pm, every 60 minutes on Saturday. Weekdays Approx: 9.20 per day Saturday Approx: 5 per day	Fort Yuma Indian Reservation and Paradise Casino to Quechan Casino Resort, Winterhaven and Algodones/Andrade Border Crossing, and Downtown Yuma Transit Center.
Turquoise Route 10 – Interstate 8/El Centro/Yuma	Urban Fixed Route	Monday, Wednesday and Friday	Approximately 9:15 am to 11:30 am/2:00 pm to 5:30 pm on Monday, Wednesday and Friday. Monday/Wednesday/Friday Approx: 6.40 per day	Yuma Palms Regional Center to downtown El Centro and Paradise Casino, Winterhaven, Quechan Casino Resort, and Imperial Valley Mall on request.

QUECHAN shall pay YCIPTA an amount not to exceed **\$242,220.11** for the period of July 1, 2019, to June 30, 2020, as a local contribution towards the operation of the Yuma County Area Transit (YCAT) system and the operational costs of the Blue Route 5 – Quechan Shuttle and Turquoise Route 10 – Interstate 8/El Centro/Yuma as defined in this Exhibit.

QUECHAN shall contribute to the fully allocated operating costs of Blue Route 5 and Turquoise Route 10 as defined below for the period of July 1, 2019, to June 30, 2020:

- **Blue Route 5 - From July 1, 2019 to June 30, 2020:** the fully allocated operating costs of Blue Route 5 are estimated to be \$314,522.27 (2,589.30 annual revenue vehicle hours times \$121.47 per revenue vehicle hour). QUECHAN shall contribute an amount that shall not exceed \$59,444.71, the amount related to services to be provided under that portion of the Federal Fiscal Years 2014/2015/2016/2017 Federal Transit Administration (FTA) Section 5311 (c) grant funding received by QUECHAN.
- **Turquoise Route 10 - From July 1, 2019 to June 30, 2020:** the fully allocated operating costs of Turquoise Route 10 are estimated to be \$101,491.83 (835.53 annual revenue vehicle hours times \$121.47 per revenue vehicle hour). QUECHAN shall contribute an amount that shall not exceed \$18,755.69, the amount related to services to be provided under that portion of the Federal Fiscal Years 2014/2015/2016/2017 Federal Transit Administration (FTA) Section 5311 (c) grant funding received by QUECHAN.
- ICTC will pay QUECHAN an amount not to exceed the annual subsidy amount of \$158,262.71 to fund Eastern Imperial County Transit Services, as provided for in Section II.B.6 and reflected in Exhibit B of the YCIPTA/ICTC/QUECHAN MOU, as extended from time to time.

QUECHAN shall contribute \$5,757.00 as a membership contribution which is based on tribal population as established by the 2010 census divided against the Yuma County population.

For the purposes of this Exhibit and MOU, a revenue vehicle hour is defined as the times during which the vehicle is available to carry passengers, and which includes only those times between the time or scheduled time of the first passenger pick-up and the time or scheduled time of the last passenger drop-off during a period of the vehicle's continuous availability.

This exhibit may be amended each fiscal year as agreed upon by QUECHAN and YCIPTA to reflect the new operational costs for the operation of transit services to QUECHAN or the additional/removal of a fare subsidy for tribal members.

APPROVALS

QUECHAN INDIAN TRIBE

Jordan D. Joaquin
President

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Shelly Kreger
Transit Director

General Manager Update

- We have finalized negotiations with ATU.
- Currently working to generate a new Run bid that will improve on time performance.
- New Safety Manager has been working with drivers on competencies.
- All Shop Techs are 409 Certified.
- With the assistance of Corporate we have began rebuilding all personnel files.
- We continue to be dedicated to the successful relationship between YCIPTA, and RATP DEV USA.

Maintenance Update:

- Introduction to New Maintenance Manager.
- Currently at 95% K.P.I on time performance.
- 4400 miles in-between break downs.
- Road Calls continue to remain low.
- Overall condition of fleet has improved, but still lacking in certain areas.



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

Transit Directors Report May - June 2019

- **NE Update:** Final payment has been made.
- **Bike racks:** Should arrive end of June.
- **Dump the Pump Day:** June 20th was dump the pump day. Free rides were given all day.
- **Photo Op:** We are scheduling a professional photo opportunity in the next couple of weeks. The photos will be of the new fleet and maintenance vehicles. We are waiting on two new 14 passenger cutaways to be included in the photo's. Photo's will be used for media purposes.
- **ADA Workshop:** YCIPTA is hosting a ADA Requirements for Demand Responsive Services Workshop. Tuesday, July 2, 2019 at the Yuma County Library from 9:30 am – 3:30 pm. See attached flyer.
- **Upcoming Projects:**
 - Bus Shelter procurement
 - YCIPTA support vehicle procurement
 - STP Grant Application
 - 5307 Grant Application (FY19/20 Cap & Ops)
- **Upcoming Events/Conferences/Meetings:**
 - FTA FMSO/Triennial Training (Chona and I) June 3 – 7, 2019, San Francisco, CA.
 - AZTA Board Retreat June 21st – Prescott, AZ – I cancelled

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Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

ADA Requirements for Demand Responsive Services Workshop

ADA
Paratransit
Dial-A-Ride
Deviated
Fixed Route

TUESDAY, JULY 2, 2019

YUMA COUNTY LIBRARY – 2951 South 21st Drive, Yuma, AZ, 85364



WEDNESDAY, JULY 3, 2019

NAIPTA - 3773 N. Kaspar Drive, Flagstaff, AZ, 86004



WORKSHOP TIME: 9:30AM – 3:30PM

Course Description & Audience

The course will review all of the elements required by the Americans with Disabilities Act (ADA) in providing fully accessible paratransit / dial-a-ride services to people with disabilities. The course is designed for Public Transit professionals working for cities & transit agencies, their contractors and consultants. Staff recommended to attend includes Operations Managers, Compliance Officers, Safety Analysts, Trainers, Road Supervisors, Dispatchers and Bus Operators.

Registration Information

\$225 per person. Please register by Thursday, June 27th.

Payment can be made via credit card at NavigatorMobility.com/workshops. For payment via check, please contact Jess Segovia at 626.379.8400 or NavigatorMobility@gmail.com.



NavigatorMobility
CONSULTING

TOPICS INCLUDE

- ADA Paratransit / Equivalent Service Requirements
- Service Animals
- Denying Service
- Assisting riders with disabilities using wheelchairs & walkers
- Operator Training
- Reasonable Modification & more!

WORKSHOP HISTORY

Past participants include transit staff from the cities of Phoenix, Glendale, Peoria; MAG, YCIPTA, YMPO, Gila River Transit, SRPMIC, First Transit, RATP DEV, TotalRide and many others

ABOUT THE PRESENTER

Jess Segovia is a public transit professional with two decades of experience working for L.A. Metro, Access Services and Parsons Brinckerhoff. He has facilitated sessions at CalACT, SWTA and AzTA conferences. He has also facilitated sessions at AzTA, CalACT and SWTA conferences.



RIDERSHIP AND FARES

Period: 5/1/2019 to 5/31/2019

Route	Cash Fares			Pass Media				Miscellaneous		Special Revenues					Statistics		Other Items	Total Pax
	Basic Cash	Deviations	Disc Cash	Day Pass	Disc Day	Passes Accepted	Smart Cards	Xfers	Free	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes		
Orange 2	367	0	200	48	44	794	0	0	0	1	2	1,252	39	17	4	37	0	2,764
Brown 3	36	32	102	30	41	369	0	0	1	3	0	247	14	18	0	13	0	861
Green 4	347	0	461	98	101	828	0	0	0	127	148	177	137	552	20	20	7	2,976
Green 4A	279	0	300	72	98	801	0	0	2	73	311	150	82	406	23	28	9	2,574
Blue 5	321	0	239	105	108	656	0	0	2	5	1	17	107	7	14	17	9	1,568
Purple 6	413	0	385	114	68	531	0	0	1	193	33	156	1,685	58	99	94	2	3,637
Gold 8	8	3	27	13	46	153	0	1	0	4	0	121	0	15	0	4	1	388
Silver 9	29	0	27	1	1	61	0	0	0	11	5	765	6	19	0	0	0	925
Turquoise 10	227	0	0	0	0	0	0	0	0	0	0	0	0	0	6	9	2	227
Night Cat 11	48	0	11	0	0	46	0	0	1	0	0	41	76	0	9	0	0	223
Yellow 95	7,150	0	5,954	850	455	4,724	0	0	4	436	217	1,115	538	689	141	325	36	22,132
Specials	14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14
Totals	9,239	35	7,706	1,331	962	8,963	0	1	11	853	717	4,041	2,684	1,781	316	547	66	38,289

Estimated Revenue Collected

Revenue Type: Each	Total
Basic Cash Fare: \$2.00	\$18,478.00
Deviations: \$2.00	\$70.00
Discount Cash Fare: \$1.00	\$7,706.00
Day Pass: \$5.00	\$6,655.00
Discount Day Pass: \$2.50	\$2,405.00
Newspapers/Guide: \$0.50-\$1.50	\$33.00
	\$35,347.00



RIDERSHIP AND FARES

Period: 5/1/2018 to 5/31/2018

Route	Cash Fares			Pass Media				Miscellaneous		Special Revenues					Statistics		Other Items	Total Pax
	Basic Cash	Deviations	Disc Cash	Day Pass	Disc Day	Passes Accepted	Smart Cards	Xfers	Free	Aztec	YPIC	Colleges	Coco-pah	Vista	WC	Bikes		
Orange 2	428	0	181	20	36	728	0	0	0	4	20	1,350	31	15	2	71	1	2,813
Brown 3	49	17	65	31	38	227	0	0	0	13	1	82	0	4	7	20	1	510
Green 4	318	0	297	81	68	772	0	0	0	126	110	185	97	9	22	75	11	2,063
Green 4A	218	0	206	48	82	712	0	0	0	179	149	207	55	27	25	36	4	1,883
	24	0	23	4	4	46	0	0	0	7	0	7	5	0	0	10	2	120
Blue 5	229	0	263	96	76	909	0	0	1	1	0	37	179	1	28	27	9	1,792
Purple 6	380	0	304	61	58	444	0	0	0	143	1	102	1,628	24	58	51	4	3,145
Gold 8	19	2	8	16	25	44	0	0	0	0	15	86	0	0	1	1	0	213
Silver 9	27	0	7	5	0	38	0	0	0	0	0	697	4	0	0	3	1	778
Turquoise 10	176	0	0	0	0	0	0	0	0	0	0	0	0	0	5	3	0	176
Night Cat 11	38	0	28	1	0	67	0	0	2	0	0	33	39	1	3	3	0	209
Yellow 95	6,161	0	5,482	915	381	6,055	0	0	5	907	140	1,377	562	530	157	549	30	22,515
Totals	8,067	19	6,864	1,278	768	10,042	0	0	8	1,380	436	4,163	2,600	611	308	849	63	36,217

Estimated Revenue Collected

Revenue Type: Each	Total
Basic Cash Fare: \$2.00	\$16,134.00
Deviations: \$2.00	\$38.00
Discount Cash Fare: \$1.00	\$6,864.00
Day Pass: \$5.00	\$6,390.00
Discount Day Pass: \$2.50	\$1,920.00
Newspapers/Guide: \$0.50-\$1.50	\$31.50
	\$31,377.50



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

Summary Financial Report for March and April 2019

This report is a summary for the period March and April 2019. The attached monthly profit and loss statements are unaudited figures.

Reconciled account balances for YCIPTA checking accounts held at 1st Bank Yuma for the following months are as follows:

May 31, 2019

Greyhound	\$9,244.70
General	\$30,534.79
Payroll	\$22,099.66
Fare Revenue	\$31,276.37

May 31, 2019

YC Treasurer	\$178,461.36
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Greyhound sales by Month

May	\$15,546.55
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Fare Revenue by Month

May 2019

YCAT	\$34,353.14
On Call	\$63.00

Accounts payable as of May 31, 2019 was \$1,298,935.05

Accounts receivable as of May 31, 2019 was \$269,885.58

Accounts payable still includes the \$975,000.00 payable to National Express. This amount has been paid as of June 21, 2019.

FY 2018 Annual NTD Report has been delayed due to information needed from the FY 2018 financial statements but will be submitted as of today. The Auditors are doing a site visit June 27, 2019 in order to go over the reconciling of adjustment that have been made due to the settlement from National Express. We are in hopes to have the audit completed and ready to present by the next board meeting.

**Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
May 2019**

MAY 2019

	May 19	Jul '18 - May 19	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	0.00	793.75	16,000.00	-15,206.25	4.96%
40799-4 - Greyhound Commisions - YCIPTA	1,132.98	20,179.55	31,200.00	-11,020.45	64.68%
40799-5 - Interest	0.00	1,910.26	1,200.00	710.26	159.19%
40799-6 - Miscellaneous Revenues	1,046.51	2,649.80	2,000.00	649.80	132.49%
Total 40700 - Miscellaneous Revenues	2,179.49	25,533.36	50,400.00	-24,866.64	50.66%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	510,982.00	516,739.00	-5,757.00	98.89%
40900-4 - Contributions Public Entities	15,471.04	525,192.22	494,023.00	31,169.22	106.31%
Total 40900 - Local Funding	15,471.04	1,036,174.22	1,010,762.00	25,412.22	102.51%
41101 - State Grants					
41101-1 - ADOT 5311	0.00	505,351.33	1,643,938.00	-1,138,586.67	30.74%
41101-2 - ADOT 5310	0.00	3,719.13	25,000.00	-21,280.87	14.88%
Total 41101 - State Grants	0.00	509,070.46	1,668,938.00	-1,159,867.54	30.5%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	0.00	3,107,688.00	8,618,502.00	-5,510,814.00	36.06%
41399-4 - STP Capital Grant	0.00	95,592.00	414,985.00	-319,393.00	23.04%
Total 41300 - Federal Grant Revenue	0.00	3,203,280.00	9,033,487.00	-5,830,207.00	35.46%
Total 40000 - Intergovernmental	17,650.53	4,774,058.04	11,763,587.00	-6,989,528.96	40.58%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	34,353.14	376,167.11	423,447.00	-47,279.89	88.84%
40190 - On Call Fares	63.00	2,738.42	6,663.00	-3,924.58	41.1%
Total 40100 - Fare Revenue	34,416.14	378,905.53	430,110.00	-51,204.47	88.1%
Total 41000 - Charges for Service	34,416.14	378,905.53	430,110.00	-51,204.47	88.1%
Total Income	52,066.67	5,152,963.57	12,193,697.00	-7,040,733.43	42.26%
Gross Profit	52,066.67	5,152,963.57	12,193,697.00	-7,040,733.43	42.26%

MAY 2018

	May 18	Jul '17 - May 18	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	106.25	3,966.75	16,000.00	-12,033.25	24.79%
40799-4 - Greyhound Commisions - YCIPTA	6,530.62	23,773.12	31,200.00	-7,426.88	76.2%
40799-5 - Interest	1.58	1,777.98	1,400.00	377.98	127.0%
40799-6 - Miscellaneous Revenues	6.94	1,913.41	1,400.00	513.41	136.67%
Total 40700 - Miscellaneous Revenues	6,645.39	31,431.26	50,000.00	-18,568.74	62.86%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.0%
40900-4 - Contributions Public Entities	31,784.18	524,796.30	494,023.00	30,773.30	106.23%
Total 40900 - Local Funding	31,784.18	1,041,535.30	1,010,762.00	30,773.30	103.05%
41101 - State Grants					
41101-1 - ADOT 5311	90,917.08	1,055,119.12	2,402,432.00	-1,347,312.88	43.92%
41101-2 - ADOT 5310	0.00	14,268.50	50,000.00	-35,731.50	28.54%
Total 41101 - State Grants	90,917.08	1,069,387.62	2,452,432.00	-1,383,044.38	43.61%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	118,191.00	1,214,133.00	8,645,290.00	-7,431,157.00	14.04%
41399-4 - STP Capital Grant	0.00	0.00	272,810.00	-272,810.00	0.0%
Total 41300 - Federal Grant Revenue	118,191.00	1,214,133.00	8,918,100.00	-7,703,967.00	13.61%
Total 40000 - Intergovernmental	247,537.65	3,356,487.18	12,431,294.00	-9,074,806.82	27.0%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	37,123.92	389,996.02	412,638.00	-22,641.98	94.51%
40190 - On Call Fares	565.48	6,118.38	9,784.00	-3,665.62	62.54%
Total 40100 - Fare Revenue	37,689.40	396,114.40	422,422.00	-26,307.60	93.77%
Total 41000 - Charges for Service	37,689.40	396,114.40	422,422.00	-26,307.60	93.77%
Total Income	285,227.05	3,752,601.58	12,853,716.00	-9,101,114.42	29.2%
Gross Profit	285,227.05	3,752,601.58	12,853,716.00	-9,101,114.42	29.2%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
May 2019

MAY 2019

	May 19	Jul '18 - May 19	YTD Budget	\$ Over Budget	% of Budget
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	26,912.61	274,712.04	359,677.00	-84,964.96	76.38%
Total 50100 - Salaries and Wages	26,912.61	274,712.04	359,677.00	-84,964.96	76.38%
50200 - Fringe Benefits					
50201 - FICA- SS & Medicare	2,058.81	21,871.94	72,691.00	-50,819.06	30.09%
50202 - ASRS	2,752.30	31,973.73	42,442.00	-10,468.27	75.34%
50203 - Health Insurance	3,008.32	36,395.60	43,488.00	-7,092.40	83.69%
50204 - FUTA	0.00	287.25	500.00	-212.75	57.45%
50205 - Life Insurance	62.05	624.95	768.00	-143.05	81.37%
50207 - State Unemployment	0.00	5,520.00	3,000.00	2,520.00	184.0%
50208 - Workers Compensation Ins	0.00	1,127.30	2,500.00	-1,372.70	45.09%
Total 50200 - Fringe Benefits	7,881.48	97,800.77	165,389.00	-67,588.23	59.13%
50300 - Services					
50301-1 - ADA Paratransit	0.00	101,961.65	126,000.00	-24,038.35	80.92%
50301-2 - Accounting & Audit	0.00	12,000.00	28,000.00	-16,000.00	42.86%
50301-3 - Vanpool Subsidy	0.00	97,680.00			
50302 - Advertising	3,342.92	43,187.87	80,000.00	-36,812.13	53.99%
50303-1 - Legal Services	1,440.00	38,690.25	45,000.00	-6,309.75	85.98%
50303-2 - Cash Handel/Payroll Processing	576.12	7,445.32	6,500.00	945.32	114.54%
50303-3 - IT Support/Web Development	845.00	11,572.27	15,000.00	-3,427.73	77.15%
50304 - Temporary Help	0.00	3,266.38	3,000.00	266.38	108.88%
50305-0 - Bus Contractor	-124.89	2,170,879.49	2,892,863.00	-721,983.51	75.04%
50305-1 - Contract Costs	2,083.33	94,062.19	100,000.00	-5,937.81	94.06%
50305-2 - Equipment Maintenance	0.00	5,444.39	40,000.00	-34,555.61	13.61%
50305-3 - Office Equip Repair	0.00	1,222.42	3,000.00	-1,777.58	40.75%
50305-4 - Vehicle Repair & Maintance	0.00	201,385.48	280,000.00	-78,614.52	71.92%
50305-5 - Building Repairs & Maintance	0.00	8,840.58	12,000.00	-3,159.42	73.67%
50305-6 - Communications/Radio Service	0.00	14,930.09	20,000.00	-5,069.91	74.65%

MAY 2018

	May 18	Jul '17 - May 18	YTD Budget	\$ Over Budget	% of Budget
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	24,548.17	285,404.25	310,607.00	-25,202.75	91.89%
50103 - Temporary Employee Salaries	0.00	800.00	5,000.00	-4,200.00	16.0%
Total 50100 - Salaries and Wages	24,548.17	286,204.25	315,607.00	-29,402.75	90.68%
50200 - Fringe Benefits					
50201 - FICA- SS & Medicare	1,877.95	21,894.66	26,122.00	-4,227.34	83.82%
50202 - ASRS	1,287.25	30,029.81	35,720.00	-5,690.19	84.07%
50203 - Health Insurance	3,390.00	40,973.00	50,736.00	-9,763.00	80.76%
50204 - FUTA	0.00	306.97	500.00	-193.03	61.39%
50205 - Life Insurance	67.15	711.35	3,969.00	-3,257.65	17.92%
50207 - State Unemployment	0.00	480.00	3,000.00	-2,520.00	16.0%
50208 - Workers Compensation Ins	96.01	1,260.36	2,500.00	-1,239.64	50.41%
Total 50200 - Fringe Benefits	6,718.36	95,656.15	122,547.00	-26,890.85	78.06%
50300 - Services					
50301-1 - ADA Paratransit	0.00	128,415.93	320,000.00	-191,584.07	40.13%
50301-2 - Accounting & Audit	0.00	24,475.00	25,000.00	-525.00	97.9%
50301-3 - Vanpool Subsidy	20,700.00	94,200.00	126,000.00	-31,800.00	74.76%
50302 - Advertising	809.90	48,187.41	80,000.00	-31,812.59	60.23%
50303-1 - Legal Services	2,830.50	20,091.38	15,000.00	5,091.38	133.94%
50303-2 - Cash Handel/Payroll Processing	692.80	6,635.30	6,300.00	335.30	105.32%
50303-3 - IT Support/Web Development	925.00	9,660.00	15,000.00	-5,340.00	64.4%
50304 - Temporary Help	812.13	6,156.82	3,000.00	3,156.82	205.23%
50305-0 - Bus Contractor	0.00	1,588,564.20	2,393,562.00	-804,997.80	66.37%
50305-1 - Contract Costs	11,370.09	103,218.28	69,600.00	33,618.28	148.3%
50305-2 - Equipment Maintenance	0.00	1,800.44	40,000.00	-38,199.56	4.5%
50305-3 - Office Equip Repair	0.00	770.00	3,000.00	-2,230.00	25.67%
50305-4 - Vehicle Repair & Maintance	12,586.05	12,586.05	280,000.00	-267,413.95	4.5%
50305-5 - Building Repairs & Maintance	1,016.33	6,052.83	12,000.00	-5,947.17	50.44%
50305-6 - Communications/Radio Service	0.00	13,650.00	4,000.00	9,650.00	341.25%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
May 2019

MAY 2019

	May 19	Jul '18 - May 19	YTD Budget	\$ Over Budget	% of Budget
50305-7 · Grounds Keeping/Pest Control	39.00	429.00	2,500.00	-2,071.00	17.16%
50305-8 · Software Updates/Maintenance	0.00	3,404.81	55,000.00	-51,595.19	6.19%
50306-1 · Bus Cleaning Services	0.00	7,813.80			
50307 · Security Services	0.00	275.00	500.00	-225.00	55.0%
Total 50300 · Services	8,201.48	2,824,490.99	3,709,363.00	-884,872.01	76.15%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	40,309.48	384,318.50	400,000.00	-15,681.50	96.08%
50499-1 · Office Supplies	341.65	3,367.45	3,000.00	367.45	112.25%
50499-2 · Postage	60.00	912.27	3,000.00	-2,087.73	30.41%
50499-3 · Printing	370.24	14,446.68	25,000.00	-10,553.32	57.79%
50499-4 · Misc Materials & Supplies	42.47	1,334.66	35,400.00	-34,065.34	3.77%
Total 50400 · Materials and Supplies	41,123.84	404,379.56	466,400.00	-62,020.44	86.7%
50500 · Utilities					
50501 · Electricity	1,152.51	13,693.29	17,000.00	-3,306.71	80.55%
50502-1 · Refuse Disposal	173.14	1,787.36	1,500.00	287.36	119.16%
50502-2 · Water - Offices	99.58	1,061.55	1,500.00	-438.45	70.77%
Total 50500 · Utilities	1,425.23	16,542.20	20,000.00	-3,457.80	82.71%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	0.00	4,961.65	3,900.00	1,061.65	127.22%
50608-2 · Prof. Liability Insurance	0.00	0.00	3,500.00	-3,500.00	0.0%
50608-3 · Automobile Insurance	0.00	3,984.00	3,900.00	84.00	102.15%
Total 50600 · Casualty and Liability Insuranc	0.00	8,945.65	11,300.00	-2,354.35	79.17%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	195.00	10,443.40	18,000.00	-7,556.60	58.02%
50902 · Travel Expenses	269.60	20,686.66	30,000.00	-9,313.34	68.96%
50906 · Finance Charges/Penalties	0.00	2,661.87	5,000.00	-2,338.13	53.24%
50999-1 · License and Permits	0.00	98.00	300.00	-202.00	32.67%
50999-2 · Training/Education	0.00	2,369.00	25,000.00	-22,631.00	9.48%
50999-3 · Other Misc Expense	155.00	7,144.36	200,000.00	-192,855.64	3.57%
50999-5 · Telephone/Internet	594.31	6,943.31	8,000.00	-1,056.69	86.79%

MAY 2018

	May 18	Jul '17 - May 18	YTD Budget	\$ Over Budget	% of Budget
50305-7 · Grounds Keeping/Pest Control	39.00	1,847.00	500.00	1,347.00	369.4%
50305-8 · Software Updates/Maintenance	0.00	37,137.95	50,400.00	-13,262.05	73.69%
50306 · Janitorial Service	0.00	7,059.41			
50307 · Security Services	0.00	275.00	500.00	-225.00	55.0%
Total 50300 · Services	51,781.80	2,110,783.00	3,443,862.00	-1,333,079.00	61.29%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	37,394.89	344,941.92	400,000.00	-55,058.08	86.24%
50499-1 · Office Supplies	132.80	2,855.18	7,000.00	-4,144.82	40.79%
50499-2 · Postage	0.00	618.71	1,700.00	-1,081.29	36.4%
50499-3 · Printing	691.23	15,277.01	25,000.00	-9,722.99	61.11%
50499-4 · Misc Materials & Supplies	422.00	3,809.02	25,000.00	-21,190.98	15.24%
Total 50400 · Materials and Supplies	38,640.92	367,501.84	458,700.00	-91,198.16	80.12%
50500 · Utilities					
50501 · Electricity	1,427.26	13,701.12	17,000.00	-3,298.88	80.6%
50502-1 · Refuse Disposal	132.62	1,443.72	1,200.00	243.72	120.31%
50502-2 · Water - Offices	107.83	1,149.16	1,000.00	149.16	114.92%
Total 50500 · Utilities	1,667.71	16,294.00	19,200.00	-2,906.00	84.87%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	161.06	1,874.88	3,500.00	-1,625.12	53.57%
50608-2 · Prof. Liability Insurance	334.71	4,247.10	4,500.00	-252.90	94.38%
50608-3 · Automobile Insurance	524.11	5,230.17	9,500.00	-4,269.83	55.05%
Total 50600 · Casualty and Liability Insuranc	1,019.88	11,352.15	17,500.00	-6,147.85	64.87%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	0.00	16,091.95	18,000.00	-1,908.05	89.4%
50902 · Travel Expenses	3,325.92	27,430.31	25,000.00	2,430.31	109.72%
50906 · Finance Charges/Penalties	49.15	33,996.13	13,000.00	20,996.13	261.51%
50999-1 · License and Permits	80.00	178.00	300.00	-122.00	59.33%
50999-2 · Training/Education	0.00	2,971.00	25,000.00	-22,029.00	11.88%
50999-3 · Other Misc Expense	142.15	4,748.10	156,800.00	-152,051.90	3.03%
50999-5 · Telephone/Internet	644.31	7,164.81	8,000.00	-835.19	89.56%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
May 2019

MAY 2019

	May 19	Jul '18 - May 19	YTD Budget	\$ Over Budget	% of Budget
Total 50900 - Miscellaneous Expenses	1,213.91	50,346.60	286,300.00	-235,953.40	17.59%
51200 - Leases and Rentals					
51212-1 - Building Lease	4,200.00	46,200.00	50,400.00	-4,200.00	91.67%
51212-2 - Leases Rental Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
Total 51200 - Leases and Rentals	4,200.00	46,200.00	51,400.00	-5,200.00	89.88%
51600 - Capital Outlay					
51600-3 - Buildings/Mutli Modal Center	0.00	0.00	3,499,492.00	-3,499,492.00	0.0%
51600-5 - Automobiles	7,522.40	2,226,567.69	2,567,733.00	-341,165.31	86.71%
51600-6 - Furniture and Equipment	0.00	466,769.71	1,056,643.00	-589,873.29	44.18%
Total 51600 - Capital Outlay	7,522.40	2,693,337.40	7,123,868.00	-4,430,530.60	37.81%
Total Expense	98,480.95	6,416,755.21	12,193,697.00	-5,776,941.79	52.62%
Net Ordinary Income	-46,414.28	-1,263,791.64	0.00	-1,263,791.64	100.0%
Net Income	-46,414.28	-1,263,791.64	0.00	-1,263,791.64	100.0%

MAY 2018

	May 18	Jul '17 - May 18	YTD Budget	\$ Over Budget	% of Budget
50900 - Miscellaneous Expenses - Other	0.00	0.00			
Total 50900 - Miscellaneous Expenses	4,241.53	92,580.30	246,100.00	-153,519.70	37.62%
51200 - Leases and Rentals					
51212-1 - Building Lease	4,200.00	46,200.00	50,400.00	-4,200.00	91.67%
51212-2 - Leases Rental Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
51212-3 - Bus Lease	0.00	102,621.17	90,000.00	12,621.17	114.02%
Total 51200 - Leases and Rentals	4,200.00	148,821.17	141,400.00	7,421.17	105.25%
51600 - Capital Outlay					
51600-3 - Buildings/Mutli Modal Center	0.00	1,200.00	3,787,500.00	-3,786,300.00	0.03%
51600-5 - Automobiles	0.00	139,111.09	3,272,000.00	-3,132,888.91	4.25%
51600-6 - Furniture and Equipment	2,150.00	8,735.46	1,029,300.00	-1,020,564.54	0.85%
Total 51600 - Capital Outlay	2,150.00	149,046.55	8,088,800.00	-7,939,753.45	1.84%
Total Expense	134,968.37	3,278,239.41	12,853,716.00	-9,575,476.59	25.5%
Net Ordinary Income	150,258.68	474,362.17	0.00	474,362.17	100.0%
Net Income	150,258.68	474,362.17	0.00	474,362.17	100.0%