



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

NOTICE AND AGENDA OF THE REGULAR MEETING THE BOARD OF DIRECTORS OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

MONDAY, June 21, 2021 – 1:30 PM
Yuma County Department of Development Services – Aldrich Hall
2351 West 26th Street -- Yuma, AZ, 85364

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CALL TO PUBLIC: The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton,
Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton,
Brian Golding, Sr.-Quechan Tribe, Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County,
Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

CONSENT CALENDAR: The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the May 24, 2021 regular session minutes. Action required. Pg. 4

DISCUSSION & ACTION ITEMS:

1. Discussion and or action regarding the Cocopah Indian Tribe’s replacement on the YCIPTA Board of Directors. Action Required. Pg. 11
2. Discussion and or action regarding the adoption of YCIPTA/YMPO Short Range Transit Plan. Action required. Pg. 14
3. Discussion and or action regarding the 1st One Year Extension to the Agreement for the Provision of General Fixed Route and Demand Response Services by and between YCIPTA and RATP Dev Yuma, LLC. Action required. Pg. 22
4. Discussion and or action regarding the support letter for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant application submitted by the City of San Luis, Arizona. Action required. Pg. 26
5. Discussion and or action regarding the YCIPTA FY20221-2022 Operating and Capital Budget. Action required. Pg. 30
6. Discussion and or action regarding the YCIPTA Title VI Plan Update for FY2022-2024. Action required. Pg. 49
7. Discussion and or action regarding Financial Sustainability. **PLACEHOLDER** No action required. N/A
8. Discussion and or action regarding the YCIPTA Shelter and Bus Stop Permit status report. **PLACEHOLDER** No action required N/A

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton,
Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton,
Brian Golding, Sr.-Quechan Tribe, Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County,
Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

PROGRESS REPORTS:

1. Operations Manager Report/Maintenance Update– Oliver Cromwell, General Manager – RATP Dev. *No action required.* Pg. 78
2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 90
3. Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.* Pg. 91
4. Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.* Pg. 93

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

July 26, 2021

FY2019-2020 Performance Report
FY2019 & FY2020 Audit

ADJOURNMENT

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton,
Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton,
Brian Golding, Sr.-Quechan Tribe, Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County,
Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting session on Monday, May 24, 2021 virtual meeting via Zoom. The Chair called the meeting to order at 1:32 p.m.

Members Present:

Dr. Michael Sabath/Northern Arizona University/Chair
Jerry Cabrera/City of Somerton/Vice Chair
Ralph Velez/City of San Luis /Secretary/Treasurer
Larry Killman/Town of Wellton
Susan Thorpe/Yuma County
Susanna M. Zambrano/Arizona Western College
Brian Golding, Sr./Quechan Tribe
Paul Soto/Cocopah Tribe

Members Absent:

Philip Rodriguez/City of Yuma

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Chona Medel/YCIPTA/Financial Services Operations Manager
Paul D. Ward/YMPO/ Executive Director
Steve Wilks/IBI Group/Associate
Rick Williams/Michael Baker International/Technical Specialist IV
Dave Shafarz/IBI Group/Senior Transportation Planner
Oliver Cromwell/RATP Dev/General Manager

The Pledge of Allegiance was led by Mr. Paul Ward.

CALL TO PUBLIC:

Mr. John Demko stated that he found out last week that there was a new intercity bus service in Yuma called FlixBus; which currently stops at the Love's gas station. Mr. Demko stated that the stop is not near a YCAT bus stop. Mr. Demko inquired if a survey can be conducted regarding servicing this location.

The chairman advised Mr. Demko that no action could be taken during call of the public but staff could be directed to place an item on a future agenda. The Chairman thanked Mr. Demko for his time. No action required; no action taken.

CONSENT CALENDAR:

No. 1: Adopt the March 22, 2021 regular session minutes. Action required.

Motion (Cabrera/Killman): To approve item as presented.

Voice Vote: Motion Carries, (8-0) with Mr. Rodriguez being excused.

DISCUSSION & ACTION ITEMS:

No.1: Discussion and or action regarding the adoption of YCIPTA/YMPO Short Range Transit Plan presented by Steve Wilkes from IBI Group. Action required.

Mr. Wilkes recapped the Short-Range Transit Plan (SRTP) presentation provided to the Board in March. Mr. Wilkes stated that the financial portion was not included in the March presentation but would be presented today.

Mr. Wilkes reviewed the YCIPTA financial plan for fiscal year 2019-2020 to fiscal year 2025-2026.

Ms. Thorpe inquired regarding having a negative balance for the next four years.

Mr. Williams stated that the first two years of the plan included CARES act funding and also includes expenditures for the Hotel Del Sol project. Mr. Williams also stated that there was potential of rollover fund balance from the earlier years.

Ms. Thorpe stated potentially the rollover balance would cover some of the future years but would not cover the plan period.

Mr. Williams further stated that part of the plan assumes the population would increase with the census numbers and would result in more federal funding.

Ms. Thorpe inquired regarding what type of funding YCIPTA would potentially receive.

Mr. Williams potentially would receive operational funding from 5307.

Ms. Thorpe inquired if the population increase would also result in a loss of funding.

Mr. Williams stated not necessarily.

Discussion ensued regarding if the financial plan presented was comprehensive enough and if the Board should approve the plan considering its negative balance.

Mr. Velez inquired why the City of San Luis was not included more in the study.

Mr. Wilkes stated that the study focused on increasing the level of service and didn't specifically include the developments Mr. Velez mentioned. Mr. Wilkes further stated that the San Luis City circular study was reviewed but increased level of service was a better option.

- 67% of the participants wanted to travel outside of San Luis city limits
- Only about 1/3 of participants were interested in traveling within the City.
- More than 25% of participants used taxis and there was a potential rider loss for taxi service
 - It is preferred to find a solution collaborating with taxi services

Mr. Velez stated that the information as to how they came to the conclusion should have been included in the study.

Mr. Shafarz agreed with Mr. Velez and stated that it was not included in part due to professional courtesy to those that created the study.

Mr. Ward stated that the financial plan summary was not very comprehensive and did not clearly show that the balance from fiscal year 2019-2020 and fiscal year 2020-2021 would carry over to the subsequent years. Mr. Ward stated that although there would be a negative per year basis; it would be offset by the positive balance from fiscal year 2019-2020 and fiscal year 2020-2021.

Ms. Thorpe stated that the Financial Plan needed to be changed to show the carry over. Ms. Thorpe further stated that the suggestions from Mr. Velez also needed to be included in the plan.

Dr. Sabath inquired if the cost of the proposed changes incorporated in the financial plan.

Mr. Williams stated that they were included but could be separated out to make it clearer.

Dr. Sabath also inquired if there was a priority list for the recommendations.

Mr. Wilkes stated that the short-term goals were recommendations that would have the least fiscal and resource impacts. Mr. Wilkes further stated that the long-term recommendations including restructuring of routes have more of a fiscal and resource impact. Mr. Wilkes recommended starting with the short-term goals first.

Ms. Thorpe recommended tabling the item until amendments were made and to give the Board more time to review the Plan.

Motion (Thorpe/Velez): To table the item and to be brought back for the next board meeting with changes identified.

Voice Vote: Motion Carries, (8-0) with Mr. Rodriguez being excused.

No. 2: Discussion and or action regarding award of legal contract to the firm of Benesch, Shadle & White, PLC. Action required.

Ms. Kreger provided the background information as contained in the packet. Only two proposals for legal services were received; one from Benesch, Shadle & White, PLC and Hengl & Cowan, PLC. Ms. Kreger stated that the committee consisted of Dr. Sabath, Ms. Zambrano, Ms. Kreger and Mr. Velez. Mr. Velez inadvertently was left out of the review process, Ms. Kreger apologized for the oversight. Ms. Kreger also stated that the submission from Hengl & Cowan, PLC was incomplete as it was missing several elements required by the RFP.

Dr. Sabath stated that Benesch, Shadle & White, PLC had much more experience than Hengl & Cowan, PLC.

Motion (Golding/Cabrera): To approve item as presented.

Voice Vote: Motion Carries, (8-0) with Mr. Rodriguez being excused.

No. 3: Discussion and or action regarding Eastern Imperial County Transit Services (EICTS) Operation and Implementation Business Plan, EICTS 6th MOU Extension and the Quechan 11th Amendment to Exhibit A for FY21-22. Action required.

Ms. Kreger provided background information of this item as included in the member packet. Ms. Kreger stated that each year the YCIPTA/Quechan MOU (memorandum of understanding) Exhibit A, EICTS MOU and the Eastern Imperial County Services Operations and Implementation Business Plan is amended to reflect the new contribution amounts. Ms. Kreger stated there were some minor changes which were highlighted in the member packet. Ms. Kreger also stated that the MOU will be brought to the Quechan Tribal Council and the ICTC Board for approval as well.

Ms. Kreger stated there would be no increase in service but the revenue cost for the contract services is increasing for the next budget year.

Motion (Killman/Cabrera): To approve item as presented.

Voice Vote: Motion Carries, (8-0) with Mr. Rodriguez being excused.

No. 4: Discussion and or action regarding Financial Sustainability. Possible action required.

Ms. Kreger stated that this item will be a discussion and presentation of the funding sources YCIPTA receives and the cash flow procedures YCIPTA has to follow according to Federal Transit Administration (FTA) guidelines. This presentation will also show how our cash flow procedures effect our Yuma County Treasury Account.

Ms. Kreger also stated that it was requested to provide the percentage each entity actually contributes to the operating and capital budget as cash match. Included in this presentation is the breakdown and explanation of the chain of events that have contributed to the high balance of registered warrants with the Yuma County Treasury and how YCIPTA plans to get the balance down.

Ms. Medel provided the power point presentation regarding YCIPTA cash flow. Ms. Medel provided some history as to how YCIPTA account became got into deficit.

Some of the highlights from the presentation:

- From the legal settlement with National Express of \$975,000.00 only half was reimbursed back to YCIPTA.
- ADOT did not reimburse YCIPTA for \$213,640.95 worth of National Express invoices
- Interest paid to Yuma County \$185,276.89 from September 2019 to April 2021

These totaled to \$886,417.84 in deficit.

- In-Kind from Greyhound that was not able to be used as match funding in FY 20
- Additional expense not in the budget
- FTA turn around for reimbursement is about 48 hours
- ADOT turn around for reimbursement is about 3-4 weeks
 - Had been taking longer due to Covid and personnel issues at ADOT
- Member contributions make up 48.1% of cash match (based off of FY 19-20)
 - Contributions have not changed since 2012
 - The remaining percentage is received via MOUs with public entities

- COVID hit during the time of trying to reduce the deficit. Preventing YCIPTA Public Contributions for match funding
- Fare Revenue was reduced to zero, making maintaining cash flow in YCIPTA account difficult to cover until reimbursements were processed difficult and we had to use Yuma County Treasurer Services
- Current deficit \$1,367,327.23
- CARES Funding is helping to free up match funding to be able to bring down the deficit
- YCIPTA anticipates to have deficit completely paid by December 2021.

Ms. Thorpe inquired how CARES funding can be applied to the deficit.

Mrs. Medel stated that CARES funding would be used to pay for expenses that usually have a 50% match.

Ms. Thorpe stated that even with doing this that there would still be a deficit of \$1.2 million.

Ms. Medel stated that Greyhound commissions, MOUs, and fare revenue would also go into paying for the deficit.

Ms. Thorpe stated that YCIPTA needs a fund balance to prevent a future deficit since the organization runs on a reimbursement basis. Ms. Thorpe further suggested to increase member entity dues to assist with creating the positive fund balance.

Ms. Kreger stated that when YCIPTA was created the agency started with a fund balance of \$60,000.

Ms. Medel stated that some of the MOUs need to be amended to include interest for late payments as well as the MOU with the County to include clarification of interest rates charged.

Dr. Sabath agreed with Ms. Thorpe and further stated that looking at the interest paid by the agency that proceeding this way was not sustainable. Dr. Sabath also stated that this warranted future discussion due to the fact that solely increasing the member dues would not resolve the issue.

Ms. Thorpe stated that this item should be brought back for the next meeting to discuss and include Mr. Rodriguez as well.

Dr. Sabath agreed with Ms. Thorpe and inquired what the biggest contributor to the deficit was.

Ms. Medel stated that the biggest contributor to the deficit was the legal settlement with National Express.

Dr. Sabath asked for volunteers to form a finance subcommittee.

Ms. Thorpe, Mr. Cabrera, Dr. Sabath and Mr. Ward volunteered to participate.

Mr. Ward also offered to loan YCIPTA money to assist with the current deficit. Mr. Ward further stated that he would be willing to do some forensic accounting to determine if YCIPTA was owed any funds when it separated from Yuma Metropolitan Planning Organization (YMPO).

No. 5: Discussion and or action regarding the YCIPTA Shelter and Bus Stop Permit status report. No action required.

Ms. Kreger stated that no update was available, local contractors are still tied up and unable to install shelters. Ms. Kreger inquired if the City of Yuma would be able to install some shelters and Mr. Rodriguez stated they were not available.

PROGRESS REPORTS:

No. 1: Operations Manager Report/Maintenance Update– Oliver Cromwell, General Manager – RATP Dev. No action required.

Mr. Cromwell provided the report as contained in the member packet.

Mr. Cromwell also provided an update in regards to a report of “late to the first stop”. Mr. Cromwell indicated that for the previous report; two months were inadvertently added together to create an inflated number of 189. Mr. Cromwell further stated that the average now is about 45 a month.

Ms. Thorpe inquired as to what is the standard or acceptable times to be late to the first stop.

Mr. Cromwell stated that he was unsure what the industry standard would be but would provide the information at the next meeting.

Ms. Zambrano stated that being late to the first stop is one of the main complaints from Arizona Western College (AWC) students. Ms. Zambrano stated that this issue discourages students from utilizing the service. No action taken; no action required.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Kreger provided the report as contained in the member packet.

Ms. Thorpe inquired if YCIPTA would be receiving any additional funds from the American Rescue Plan (ARP).

Ms. Kreger stated that she was not aware of any additional funds at this time. No action taken; no action required.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. No action is required.

Ms. Kreger provided the report on behalf of Ms. Perez as contained in the member packet.

Ms. Zambrano stated that she would like to see more information regarding the website. Ms. Zambrano acknowledged the issues with Covid but would like to see more participation of future surveys.

Ms. Kreger stated that Covid was a big issue with the SRTP and outreach did not obtain as many participants as she would have liked. Ms. Kreger further stated that staff plans to release a request for

proposals (RFP) for the website within the next few months. No action taken; no action required.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.*

Mrs. Medel provided the report as contained in the member packet. Mrs. Medel inquired if the Board would like to see the deficit on future Board reports.

Dr. Sabath agreed and stated that the current report did not make the deficit clear. No action taken; no action required.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

June 28, 2021 – In person?
FY2019-2020 Performance Report
FY2021-2022 Operating and Capital Budget
FY2019 & FY2020 Audit

Dr. Sabath inquired if any Board member was opposed to resuming in-person meetings, no one opposed.

Discussion ensued in regards to the next board meeting date; it was determined that the meeting would occur on June 21, 2021.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 4:02 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this _____, 2021, Agenda Item _____.

Carol Perez, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

June 15, 2021

Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the Cocopah Indian Tribe's replacement on the YCIPTA's Board of Directors.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the replacement of Paul Soto, Cocopah Indian Tribal representative with Fernando Mezquita, Planning Director.

Background and Summary: Staff was notified that Paul Soto would be retiring as of the end of May 2021. The Cocopah Tribal Council designated Mr. Fernando Mezquita, Planning Director to replace Paul Soto's seat on the YCIPTA Board of Directors.

Financial Impacts: None.

Budgeted: N/A

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the replacement of Paul Soto, Cocopah Indian Tribal representative with Fernando Mezquita, Planning Director.

Legal Counsel Review: N/A

Attachments: Appointment letter from Cocopah Tribal Council

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

Approved for submission:

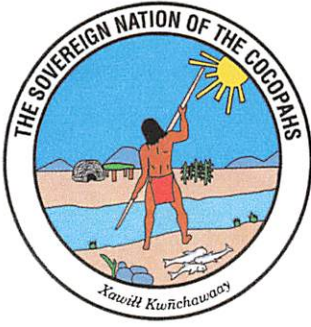


Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton,
Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian
Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County,
Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director



THE COCOPAH INDIAN TRIBE

Office of the Tribal Chairwoman

14515 S. Veterans Drive

Somerton, AZ 85350

Tel: (928) 627-2102

Fax: (928) 627-3173

Email: cocotsec@cocopah.com

June 15, 2021

Shelly Kreger, CCTS, CCTM
Transit Director
YCIPTA
2715 E. 14th St.
Yuma, AZ 85365-1900

RE: Board Member Assignment

Dear Ms. Kreger:

This letter is to advise YCIPTA that the Cocopah Tribal Council has approved Fernando Mezquita as Paul Soto's replacement on the YCIPTA's Board.

Please feel free to contact me if you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read "Sherry Cordova".

Sherry Cordova, Chairwoman
Cocopah Tribal Council



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

June 15, 2021

Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the adoption of YCIPTA/YMPO
Short Range Transit Plan.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the adoption of the YCIPTA/YMPO Short Range Transit Plan.

Background and Summary: Federal statutes require that the YMPO, in partnership with the state and with local agencies, develop and periodically update a Long-Range Regional Transportation Plan (RTP), and a Transportation Improvement Program (TIP) which implements the RTP by programming federal funds to transportation projects contained in the RTP. In order to effectively execute these planning and fund programming responsibilities, YCIPTA receives federal funding through the TIP and is required to prepare, adopt, and submit an SRTP to YMPO, the State and FTA. SRTPs are usually funded in part by FTA Sections 5303, 5304, and/or 5307 funds. In this case, YCIPTA and YMPO cooperatively worked together to achieve and develop the SRTP.

During the May 24, 2021 YCIPTA Board meeting it was requested that the consultant include discussion in the SRTP regarding the San Luis Transit Study and to incorporate the carry over amounts on the financial tables.

The updated SRTP was distributed to the YCIPTA Board via email link [https://www.yciptaz.org/documents/YCIPTA - Final SRTP - 06-10-21 copy 1.pdf](https://www.yciptaz.org/documents/YCIPTA_-_Final_SRTP_-_06-10-21_copy_1.pdf) On Friday, June 11, 2021 for review.

Financial Impacts: None.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

Budgeted: N/A

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the adoption of the YCIPTA/YMPO Short Range Transit Plan.

Legal Counsel Review: N/A

Attachments: Updated financial table and San Luis Transit Study discussion.

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

Exhibit 8.2: Operations Financial Plan – FY 2019–20 through FY 2025–26

Revenues	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
YCAT Fixed Route Fares	\$325,094	\$0	\$334,847	\$344,892	\$355,239	\$365,896	\$376,873
YCAT On Call Fares	\$1,094	\$0	\$1,127	\$1,161	\$1,195	\$1,231	\$1,268
Advertising Revenue	\$189	\$0	\$0	\$0	\$8,000	\$8,000	\$8,000
Greyhound Ticket Commissions	\$7,940	\$26,400	\$27,192	\$28,008	\$28,848	\$29,713	\$30,605
Interest	\$3,231	\$1,200	\$1,236	\$1,273	\$1,311	\$1,351	\$1,391
Miscellaneous Revenues	\$2,408	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Member Agency Dues	\$516,739	\$516,739	\$516,739	\$516,739	\$516,739	\$516,739	\$516,739
Local Public Entity Contributions	\$557,628	\$715,995	\$702,757	\$702,757	\$702,757	\$702,757	\$702,757
FTA Section 5310 (ADOT Pass-Thru)	\$25,000	\$21,798	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
FTA Section 5311 (ADOT Pass-Thru)	\$1,157,552	\$1,880,736	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
FTA Section 5307 (Including Federal Stimulus)	\$6,046,633	\$11,363,548	\$3,200,000	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000
STBG Capital	\$150,519	\$149,980	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Total Revenues	\$8,794,027	\$14,678,396	\$6,460,898	\$5,971,830	\$5,991,090	\$6,002,688	\$6,014,633
Expenditures							
YCIPTA Salaries & Wages	\$340,592	\$380,780	\$392,965	\$405,540	\$418,517	\$431,910	\$445,731
Fringe Benefits	\$110,657	\$144,135	\$148,747	\$153,507	\$158,419	\$163,489	\$168,721
ADA Paratransit	\$117,081	\$145,836	\$136,600	\$140,698	\$144,919	\$149,267	\$153,745
Accounting & Audit	\$0	\$38,000	\$39,216	\$40,471	\$41,766	\$43,102	\$44,482
Vanpool Subsidy	\$125,294	\$126,000	\$130,032	\$134,193	\$138,487	\$142,919	\$147,492
Advertising	\$53,797	\$80,000	\$82,560	\$85,202	\$87,928	\$90,742	\$93,646
Legal Services	\$19,309	\$36,000	\$37,152	\$38,341	\$39,568	\$40,834	\$42,141
Cash Handling/Payroll Processing	\$12,037	\$24,000	\$24,768	\$25,561	\$26,379	\$27,223	\$28,094
IT Support/Web Development	\$47,727	\$36,000	\$37,152	\$38,341	\$39,568	\$40,834	\$42,141

SHORT RANGE TRANSIT PLAN

Prepared for the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) and the Yuma Metropolitan Planning Organization (YMPO)

Expenditures (cont.)	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Temporary Help	\$2,441	\$3,000	\$3,096	\$3,195	\$3,297	\$3,403	\$3,512
Base Purchased Transportation Costs (Contractor)	\$3,075,390	\$3,307,396	\$3,363,735	\$3,471,375	\$3,582,459	\$3,697,097	\$3,815,404
Service Enhancements:							
<i>Yellow 95 School Day Capacity Increase</i>	\$0	\$0	\$29,563	\$29,563	\$29,563	\$29,563	\$29,563
<i>Turquoise 10 Tuesday/Thursday Service</i>	\$0	\$0	\$0	\$0	\$49,272	\$49,272	\$49,272
<i>Add bus to Yellow 95 Weekdays</i>	\$0	\$0	\$0	\$0	\$249,316	\$249,316	\$249,316
<i>Add bus to Yellow 95 Saturdays</i>	\$0	\$0	\$0	\$0	\$34,162	\$34,162	\$34,162
<i>New Red 7</i>	\$0	\$0	\$0	\$0	\$0	\$283,478	\$283,478
<i>Improve Cocopah Branch Headways</i>	\$0	\$0	\$0	\$0	\$262,677	\$262,677	\$262,677
<i>Discontinue Silver 9</i>	\$0	\$0	\$0	\$0	(\$90,000)	(\$90,000)	(\$90,000)
<i>Redesign Gold 8</i>	\$0	\$0	\$0	\$0	\$0	\$41,603	\$41,603
<i>Total Service Enhancements</i>	\$0	\$0	\$29,563	\$29,563	\$534,990	\$860,071	\$860,071
Purchased Transportation Costs Including Service Enhancements	\$3,075,390	\$3,307,396	\$3,393,298	\$3,500,938	\$4,117,449	\$4,557,168	\$4,675,475
Additional Service Enhancements:							
<i>Blue 5 FLEX Microtransit Feeder</i>	\$0	\$0	\$0	\$0	\$0	\$38,375	\$38,375
<i>Quechan PMoD</i>	\$0	\$0	\$0	\$0	\$0	\$153,500	\$153,500
<i>FLEX Microtransit Feeder</i>	\$0	\$0	\$0	\$0	\$0	\$76,750	\$76,750
<i>Total Additional Service Enhancements</i>	\$0	\$0	\$0	\$0	\$0	\$268,625	\$268,625
Contract Costs (Solutions for Transit)	\$35,985	\$100,000	\$103,200	\$106,502	\$109,910	\$113,428	\$117,057
Equipment Maintenance	\$3,035	\$20,000	\$20,640	\$21,300	\$21,982	\$22,686	\$23,411
Office Equipment Repair	\$845	\$3,000	\$3,096	\$3,195	\$3,297	\$3,403	\$3,512
Vehicle Maintenance	\$65,195	\$231,747	\$239,163	\$246,816	\$254,714	\$262,865	\$271,277
Building Maintenance	\$19,859	\$12,000	\$12,384	\$12,780	\$13,189	\$13,611	\$14,047

SHORT RANGE TRANSIT PLAN

Prepared for the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) and the Yuma Metropolitan Planning Organization (YMPO)

Expenditures (cont.)	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Communications/Radio Service	\$121,937	\$130,000	\$134,160	\$138,453	\$142,884	\$147,456	\$152,174
Grounds Keeping/Pest Control	\$718	\$1,500	\$1,548	\$1,598	\$1,649	\$1,701	\$1,756
Software Updates/Maintenance	\$33,260	\$55,000	\$56,760	\$58,576	\$60,451	\$62,385	\$64,382
Bus Cleaning Services	\$0	\$72,000	\$74,304	\$76,682	\$79,136	\$81,668	\$84,281
Security Services	\$669	\$1,000	\$1,032	\$1,065	\$1,099	\$1,134	\$1,171
Fuel, Oil & Lubricants	\$338,790	\$460,000	\$474,720	\$489,911	\$505,588	\$521,767	\$538,464
Office Supplies	\$9,775	\$20,000	\$20,640	\$21,300	\$21,982	\$22,686	\$23,411
Postage	\$1,219	\$1,500	\$1,548	\$1,598	\$1,649	\$1,701	\$1,756
Printing	\$19,256	\$30,000	\$30,960	\$31,951	\$32,973	\$34,028	\$35,117
Miscellaneous Materials & Supplies	\$13,770	\$130,000	\$133,900	\$137,917	\$142,055	\$146,316	\$150,706
Utilities	\$18,704	\$26,500	\$27,348	\$28,223	\$29,126	\$30,058	\$31,020
Casualty & Liability Insurance	\$9,670	\$12,000	\$12,384	\$12,780	\$13,189	\$13,611	\$14,047
Miscellaneous Expenses	\$115,312	\$160,097	\$165,220	\$170,507	\$175,963	\$181,594	\$187,405
Leases & Rentals	\$50,400	\$50,400	\$52,013	\$53,677	\$55,395	\$57,168	\$58,997
Total Operations	\$4,762,724	\$5,837,891	\$5,990,606	\$6,180,818	\$6,882,528	\$7,678,782	\$7,887,793
Multi-Modal Transit Center (Hotel Del Sol)	\$132,463	\$1,183,965	\$1,183,965	\$0	\$0	\$0	\$0
West Yuma Transit Hub Improvements	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0
Bus Stop Improvements	\$0	\$243,471	\$0	\$250,000	\$0	\$0	\$0
Support Vehicle Replacement	\$0	\$0	\$204,000	\$0	\$0	\$0	\$105,000
Vehicle Replacement	\$1,500,000	\$3,950,000	\$0	\$1,320,000	\$0	\$0	\$320,000
Total Capital	\$1,632,463	\$5,377,436	\$1,387,965	\$1,570,000	\$0	\$100,000	\$425,000
Total Expenditures	\$6,395,187	\$11,215,327	\$7,378,571	\$7,750,818	\$6,882,528	\$7,778,782	\$8,312,793
Balance: Revenues minus Expenditures	\$2,398,840	\$3,463,069	-\$917,673	-\$1,778,989	-\$891,439	-\$1,776,094	-\$2,298,160
Balance: Revenues minus Expenditures (with carry-over)	\$2,398,840	\$5,861,909	\$4,944,236	\$3,165,247	\$2,273,808	\$497,714	-\$1,800,446

- Yellow 95 operates 30-minute headways between WYTH and San Luis via Gadsden and Somerton.
- Purple 6 operates 60-minute headways between WYTH and areas of the Cocopah Reservation East and West.
- Silver 9 operates one trip in each direction between San Luis and the AWC/NAU/UA campus. Schedules operate independently of the other

Schedules are partially coordinated through these areas and further improvements are possible to even the spacing between trips.

San Luis Local Service: YMPO sponsored the *San Luis Transit Circulation Study* in 2016 that recommended a new one-way circulator route along with a modified routing of YCAT Yellow 95. As proposed, the new shuttle would operate every 30 minutes during traditional weekday commuter periods (5:30-9:00 am; 3:00-7:30 pm); with a six-hour gap from 9:00 am until 3:00 pm, and no weekend service.

Several concerns with the proposed service design were considered during the short-range planning process. An over-arching concern is that a one-way loop shuttle overlooks a rapidly changing transportation operating environment with recent advances in communications and scheduling technologies, as well as rising consumer expectations and preferences for local mobility service quality. Similarly, new business models that are expanding institutional and service delivery choices for local transit providers were not considered or could not have been foreseen.

The one-way loop shuttle service design emphasizes area-wide coverage as the defining criterion with less concern for key service attributes that are important to users such as operating span (days/hours), schedule frequency, directness of travel, and onboard travel time. One-way operation and circuitous routing may mean that most residents live within ¼-mile of a bus stop; however, other equally important service quality criteria must be considered in service design. The long wait times and slow travel speeds that are produced by the one-way loop circulator service design typically do not compete well with other modes.

Other concerns with the proposal are relative to key findings generated during the 2016 study. For example, survey results indicate that two-thirds (67%) of respondents need or want to travel beyond San Luis; mostly to Yuma (46%), Somerton (27%), and Gadsden (25%). The remaining one-third of respondents prefer travel within San Luis.

Survey findings also revealed a transit trip purpose distribution consisting of shopping (30%), school (21%), work (19%), social/recreational (11%), and other (29%). These trip purposes reflect a more diverse ridership base than would be served by the commuter-oriented schedule proposed; circulator operating hours would leave a large percentage of these trips unserved, and for many customers round trip travel would be precluded.

The study acknowledged the relatively high incidence of taxi use in San Luis and suggests that: “Patrons could switch from taxis to the new circulator service. Taxis appear to perform a large amount of the service for medical appointments, as well as unplanned, emergency-type trips.” (p. 8). However, this approach may be contrary to Federal Transit Administration policies to

encourage private sector participation in the transportation planning process (49 U.S.C. 5315 and 20013 of MAP-21); and to limit public competition with private transportation operators without consultation.

Finally, only 26% of survey respondents indicated a willingness to pay the proposed \$2.00 fare to ride the circulator. This is understandable given that it is the regular YCAT fare for much longer trips from San Luis to Yuma.

Service Redesign

Integrate Purple 6 and Yellow 95 into a common line between WYTH and South County destinations including Cocopah Casino, Somerton, East and West Cocopah Reservations; Gadsden and San Luis. The design concept is shown in Exhibit 7.5. Proposed modifications are as follows:

1) Integrated Schedule

Initially operate 20-minute headways between WYTH and commonly served destinations; notably Cocopah Casino Resort and Main Street Somerton.

- *San Luis branch* – Two trips per hour
- Cocopah Reservation branch – One trip per hour serving Cocopah Casino Resort, East Cocopah (Cottonwood Drive), Main Street Somerton, and West Cocopah Reservation.

2) Improve Cocopah Branch Headways

Looking toward the horizon of the five-year short-range planning period and possibly beyond, the objective is to upgrade level of service in the US 95 corridor from three to four trips per hour to provide 15-minute weekday headways on the trunk line (*i.e.*, commonly served segments) and 30-minute headways on each of the two branches, Cocopah and San Luis. This frequency upgrade would facilitate seamless through-routing of all trips to the 4th Avenue transit corridor in both directions at WYTH.

3) Expand FLEX Deviation Service Availability

This proposal would scale back fixed route coverage on East and West Cocopah Reservation lands to make more time available to accommodate FLEX deviations, and to reduce unnecessary bus circulation when there is no demand. Currently Purple 6 buses will deviate up to ¾-mile from the published route to provide first-last mile service on Cocopah Reservation lands.

4) Discontinue Silver 9

Existing Silver 9 operations would be discontinued concurrently with the proposed rerouting of Orange 2 to WYTH as discussed in the foregoing section. It is noted that implementation is fully contingent on relocating the western terminus of Orange 2 to West Yuma, where a new transfer connection between Yellow 95 and Orange 2 buses would be created. This new connection forms an alignment comparable to the Silver 9, with only slightly longer end-to-end travel times than provided by Silver 9.

This proposal involves a trade-off between the direct connection offered by a limited Silver 9 schedule and the expanded service span and schedule frequency offered by a two-seat ride on Orange 2 and Yellow 95 with a timed transfer at WYTH. The proposed change would provide

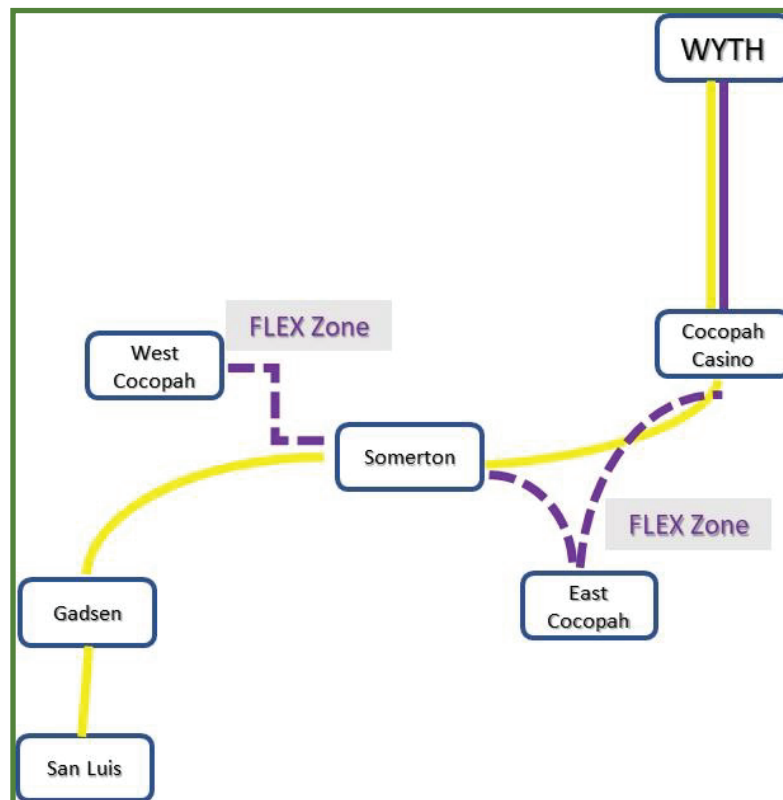
greater flexibility for current YCAT customers, and potentially would attract new riders by offering more convenient service.

The existing Silver 9 schedule, which operates Monday through Thursday when classes are in session, is limited to two morning arrivals to campus at 7:44 am and 9:15 am, and one departure from campus at 3:15 pm. Alternatively, regular hourly service to and from campus would be available using Yellow 95 and Orange 2. Although a transfer would be required, it is estimated that end-to-end transit travel time between Downtown San Luis and the AWC/NAU/UA campus would be less than 10 minutes longer than via the existing Silver 9 direct alignment.

5) San Luis Citywide FLEX PMoD Pilot

Presented for consideration is a pilot project to determine the viability of on-demand “first-last mile” feeder service within the city limits of San Luis; a 34-square mile service area. The FLEX service model assumes third-party operation by taxi and transportation network companies (TNC) operating in the region using sedans, SUVs and/or vans. On-demand vehicle hailing, and fare payment will occur primarily via a branded phone app to be developed under YCIPTA sponsorship. Customer requests for next-bus available service will be scheduled around YCAT Yellow 95 departures and arrivals at the Walmart Supercenter on County 22nd Street and Highway 95 and selected other stops along 4th Street and Main Street.

Exhibit 7.5. US 95 South Corridor Redesign Concept





Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

June 15, 2021

Discussion and Action Item 3

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the 1st One Year Extension to the Agreement for the Provision of General Fixed Route and Demand Response Services by and between YCIPTA and RATP Dev Yuma, LLC.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the 1st One Year Extension to the Agreement for the Provision of General Fixed Route and Demand Response Services by and between YCIPTA and RATP Dev Yuma, LLC.

Background and Summary: YCIPTA and RATP Dev Yuma, LLC entered into contract on May 16, 2018 for a base term of three (3) years commencing on July 1, 2018 through June 30, 2021 with options of seven (7) one year extensions.

YCIPTA, at its sole discretion, may require the contractor to continue under the terms of this agreement for additional periods of one year. Both YCIPTA and RATP Dev Yuma, LLC mutually agree to continue services for an additional year commencing on July 1, 2021 through June 30, 2022. There will be six (6) additional options after this one.

Financial Impacts: \$3,500,335 Fixed Route and Demand Response

Budgeted: Yes

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the 1st One Year Extension to the Agreement for the Provision of General Fixed Route and Demand Response Services by and between YCIPTA and RATP Dev Yuma, LLC.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

Legal Counsel Review: Yes

Attachments: Addendum to Agreement – Extension of contract term

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton,
Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian
Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County,
Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

ADDENDUM FOR EXTENSION OF CONTRACT TERM

This Addendum for Extension of Contract Term (“Addendum”), is made and entered into this ____ day of June, 2021, by and between **YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**, a political subdivision of the State of Arizona (“YCIPTA”), and **RATP DEV YUMA, LLC**, an Arizona limited liability company (“CONTRACTOR”).

WITNESSETH:

WHEREAS, YCIPTA and CONTRACTOR entered into that certain Agreement for the Provision of General Public Fixed-Route and Demand Response Services, dated May 16, 2018 (“Agreement”); and

WHEREAS, YCIPTA and CONTRACTOR desire to modify the Contract Term of the Agreement;

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and the mutual promises hereinafter given, YCIPTA and CONTRACTOR agree as follows:

1. Capitalized terms used herein and not otherwise defined in this Addendum are used with the same respective meanings attributed thereto in the Agreement.
2. The Contract Term of the Agreement under Section 4 is hereby deleted in its entirety and replaced with the following:
 - “A. Base Term: The term of this Agreement (the “Contract Term”) shall be for four (4) years commencing June 18, 2018 and ending June 30, 2022 at 11:59 p.m.
 - B. Options: YCIPTA, at its sole discretion, may elect to extend this Agreement, under the same terms, for additional periods of one year each ending June 30, 2023, June 30, 2024, June 30, 2025, June 30, 2026, June 30, 2027, and June 30, 2028.”
3. Except as specifically modified by this Addendum, the Agreement remains in full force and effect in accordance with its terms. There are no other modifications, express or implied, except as herein provided.
4. YCIPTA and CONTRACTOR each represent to the other that (i) the party signing this Addendum on behalf thereof is duly authorized to do so, and (ii) this Addendum is binding upon such party in accordance with its terms. This Addendum may be executed in multiple counterparts and by facsimile signatures with the same effect of an original.

---SIGNATURES ON THE NEXT PAGE---

IN WITNESS WHEREOF, the parties hereto have executed this Addendum for Commencement Date on the day and year first above written.

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY**

By: _____
Shelly Kreger, Transit Director

ATTEST:

By: _____
Carol Perez, Transit Operations Manager

APPROVED AS TO FORM:

By: _____
Wayne C. Benesch, YCIPTA Legal Counsel

RATP DEV YUMA, LLC

By: _____
Printed Name: _____
Its: _____



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

June 15, 2021

Discussion and Action Item 4

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the support letter for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Application submitted by the City of San Luis, Arizona.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve support letter for the Rebuilding America Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Application submitted by the City of San Luis, Arizona.

Background and Summary: The City of San Luis is requesting a support letter from YCIPTA regarding the RAISE grant that they are applying for. The RAISE grant is for the reconstruction and modernization of Cesar Chavez Boulevard.

This project will modernize Cesar Chavez Boulevard from its current 2 lanes to a 4-lane divided roadway. The modernized roadway will include a shared use path, sidewalks, signalized pedestrian crossings, street lighting, bus bays, transit stops and shelters. This project will improve mobility, reliability, and safety for all who travel in this corridor and enhance our transportation services.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve support letter for the Rebuilding America Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Application submitted by the City of San Luis, Arizona.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

Legal Counsel Review: N/A

Attachments: RAISE support letter.

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton,
Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian
Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County,
Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

July 12, 2021

Honorable Pete Buttigieg
Secretary of Transportation
U.S. Department of Transportation
1200 New Jersey Avenue, S.E.
Washington, D.C. 20590

Dear Secretary Buttigieg:

I write today to express the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) support for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant application submitted by the City of San Luis, Arizona. The funding request presented by the City of San Luis, the second largest border city in Arizona is to reconstruct and modernize Cesar Chavez Boulevard. This project first initiated in 2008 and has advanced to a project that is now deemed highly competitive and eligible for submission as a RAISE application.

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) provides public transportation through its Yuma County Area Transit (YCAT) fixed bus route services and on call demand responsive throughout Yuma County. The San Luis (yellow) route is one of our most used routes. YCIPTA has several stops along the Cesar Chavez Boulevard at different intersections. Cesar Chavez Boulevard is the only east-west arterial extending the length of the City. The existing 2-lane roadway has become a safety issue for San Luis residents and all who travel in this corridor. Today, traffic volumes on Cesar Chavez Boulevard approach 17,000 vehicles per day, nearing the capacity of a 2-lane facility.

The roadway must be modernized to improve mobility for all modes and to sustainably accommodate the City's growing population. This project will modernize Cesar Chavez Boulevard from its current 2 lanes to a 4-lane divided roadway. The modernized roadway will include a shared use path, sidewalks, signalized pedestrian crossings, street lighting, bus bays, transit stops and shelters. Safety and mobility will be improved for children walking to school, workers commuting to work, bicyclists and pedestrians moving around

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

the City, as well as freight moving along the corridor. This project will improve mobility, reliability, and safety for all who travel in this corridor and enhance our transportation services.

Thank you for your full and fair consideration of this application by the City of San Luis. The YCIPTA can provide any additional information you may need to successfully advocate and secure RAISE funding for this extremely beneficial project.

Respectfully,

Dr. Michael Sabath,

Chair

Yuma County Intergovernmental Public Transportation Authority (YCIPTA)

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Susan M. Zambrano – Chairperson - Arizona Western College, Dr. Michael Sabath – Vice Chairman - Northern Arizona University, Jerry Cabrera - City of Somerton Secretary/Treasurer, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

June 15, 2021

Discussion and Action Item 5

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the YCIPTA FY2021-2022
Operating and Capital Budget.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the YCIPTA FY2021-2022 Capital and Operating Budget.

Background and Summary: The Capital and Operating Budget presented shows the totals of what the Transportation Authority are expected to receive and expend in fiscal year FY 2021-2022. The budget provides a comprehensive review of expected revenues and proposed expenditures.

A full budget document with summaries will be prepared and submitted to all member agencies and the State as well as posted online at www.ycat.az.gov by June 30, 2021 after Board adoption.

The significant aspects of the proposed operating budget are:

Revenues

- The fully allocated YCIPTA rate is \$124.63 per revenue hour which is a decrease of \$12.73 per hour from last year. The decrease is due to reduction of the cost for sanitization of buses, communications and driver barriers that were purchased in FY20-21.
- Fares are projected to be \$300,000 system wide.
- Staff is projecting revenues/expenses of \$12,474,315 that would be required to operate the transit system, purchase eight new buses and the Hotel Del Sol project pass-through with the City of Yuma.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

- FTA Section 5311 funds for both capital and operating are projected to be \$2,423,688. FTA Section 5311 funds are to fund services outside the Yuma Urbanized Area. This funding primarily funds WelltonCAT, Blue Route 5 (within Arizona), Purple Route 6A, Gold Route 8, Silver Route 9, Turquoise Route 10 (within Arizona) and Yellow Route 95. This translates to 47.16% of YCAT service miles attributed to the rural area. 9.36% is attributed to the tribal transit grants received by the Quechan and Cocopah Indian Tribes.
- FTA Section 5307 will continue to fund transit services that are wholly within the Yuma Urbanized Area and are projected to be \$8,289,178. This primarily funds Orange Route 2/2A, Brown Route 3, Green Route 4/4A, NightCAT and YCAT OnCall for the remainder 43.48% as well as capital purchases.
- The FY21-22 budget requires match revenues of \$2,106,534.
- The budget assumes \$222,248 as in-kind match revenues Yuma County, Quechan Indian Tribe and board meeting member in-kind contributions. An Additional cash match from the City of Yuma for the Hotel Del Sol project in the amount of \$462,048.
- The budget does assume \$25,000 in FTA Section 5310 funding for the travel training program, this grant is also still under review by ADOT.
- \$6,000 of Greyhound revenues generated as commission to the Transportation Authority from ticket sales.

Expenses

- Full staffing of seven full time employees with employee benefits is anticipated.
- Pay increases are budgeted this fiscal year for a 1 step increase.
- The budget assumes a continued operation of NextBus service on all buses.
- Transit services operations contract for \$82.12 per revenue vehicle service hour for fixed route and \$34.36 for OnCall
- The marketing budget is at \$25,000 for printing and \$80,000 for advertising remains the same.
- Purchase of eight (8) new Gollig's for \$4,000,000 and \$146,000 for two (2) small buses for OnCall

Financial Impacts: \$12,474,315

Budgeted: N/A

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

Recommended Motion Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the YCIPTA FY2021-2022 Capital and Operating Budget.

Legal Counsel Review: N/A

Attachments: YCIPTA FY2021-2022 Operating and Capital Budget

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director



Fiscal Year 2021-2022 Operating and Capital Budget

**Approved by the Yuma County Intergovernmental Public Transportation Authority
Board of Directors on Monday, June 21, 2021
Prepared by Shelly Kreger, Transit Director
Chona Medel, Financial Services Operations Manager**



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web:
www.ycipta.az.gov

June 21, 2021

Dear Honorable Members of the Board of Directors,

This budget document is the seventh one for Yuma County Intergovernmental Public Transportation Authority (YCIPTA). The previous fiscal year had its challenges as YCIPTA continues to manage the Yuma County Area Transit (YCAT) system amid the current COVID-19 pandemic and has seen a decrease in ridership due to service reductions and stay at home orders. This trend has been seen across the nation. Full service has resumed as of March 2021 and ridership has been increasing since.

This budget continues to maintain our current operations with limited growth (based on any expansion fully funded by external parties and grants) as well as improve the efficiency of the transit system. In order to provide a total picture of YCIPTA, this budget document encompasses all of the activities under the jurisdiction of the YCIPTA Board of Directors. The budget assumes that approximately 38,000 revenue hours for fixed route and 4,500 revenue hours for demand responsive services will be provided in fiscal year 2021-2022.

The budget is based on known revenue amounts that have been committed. Revenue amounts are always subject to change and staff will keep the Board of Directors apprised on any changes based on decisions made by local, state and Federal agencies. Known revenue amounts include Federal Transit Administration (FTA), Arizona Department of Transportation (ADOT), member agency contributions from the municipalities, Greyhound revenues, miscellaneous revenues, farebox revenues and pass revenues based on memorandum of understandings exercised with various social service agencies.

There were no changes in member agency contributions this fiscal year. There will be continuing agreements with Western Arizona Council of Governments (WACOG), AZTEC, YPIC, Vista High School, and additional in-kind support from Greyhound Lines, Inc, Quechan Indian Tribe and Yuma County. During FY2021-2022 YCIPTA staff will continue to look for new ways of collecting cash match as well as in-kind contributions that will be used towards future capital purchases, such as new vehicles and a new maintenance and operations facility.

All of these efforts are contained within a budget that maintains a stable financial footing for this fiscal year. Given our heavy reliance upon member agency contributions, this budget assumes no-growth in member agency contributions but continues to seek additional funding from external vendors such as Greyhound, other educational institutions and employers. The system will continue to rely on Federal

operating assistance, however, depending on the 2020 census figures for the Yuma Urbanized Area increasing over 200,000 in population, YCIPTA will continue to research other means of sustainability in the future either through restructure or a future taxation.

YCIPTA staff has changed in this last fiscal year employing one more additional staff member bringing the total to seven that include myself (Transit Director), Chona Medel (Financial Services Operations Manager), Carol Perez (Transit Operations Manager), Marty Padilla (Quality Assurance Officer). Staff also includes Maritza Hernandez (Office Specialist III), Lorena Sanchez (Office Clerk I) and Adriana Ortiz (Office Clerk I).

Being eleven years old in 2021 as a government agency and the YCAT system being 21 years old, together, we will show strength and sustainability amid the current crisis while doing everything possible to keep our employees and customers safe and providing reliable transportation services. Looking towards the future we will experience a much smoother road and clearer skies in fiscal year 2021-2022 as we continue to See Where YCAT Can Take You!



Shelly Kreger
Transit Director
Yuma County Intergovernmental Public Transportation Authority

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

INTRODUCTION

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate and maintain public transit services throughout Yuma County, including within the political jurisdictional boundaries of the Cities of Yuma, San Luis, Somerton, Town of Wellton and the unincorporated Yuma County areas.

Yuma County Area Transit (YCAT) is the marketing name for the YCIPTA and the fixed route transit system. YCAT OnCall, formerly known as Greater Yuma Area Dial-A-Ride is the marketing name for the demand responsive transit system. YCAT began in 2002 as a rebranded effort from what was previously known as Valley Transit. Greater Yuma Area Dial-A-Ride began in 1998 and was the county's first public transportation service. The Yuma Metropolitan Planning Organization (YMPO) had been the administrator of public transit service in Yuma County since 1999 utilizing Federal Transit Administration (FTA) funding that has been available to the Yuma Urbanized Area since 1980 when the urbanized area exceeded 50,000 in population. As of July 2012, YCIPTA is now the administrator of YCAT.

YCAT operates eleven fixed routes and a demand response service throughout the southwestern quadrant of Yuma County and portions of eastern Imperial County with limited service to El Centro. YCAT generally operates Monday-Friday from 5:50 am to approximately 7:30 pm with headways every 45 to 60 minutes and on Saturday from 9:15 am to 6:30 pm with headways every 60 to 120 minutes. YCAT also provides a Night Cat service at 7:45 pm and 9:45 pm Monday through Friday. There is no service on Sundays or major holidays at this time. These services for this fiscal year are provided under a contractual arrangement with RAPT Dev USA, LLC. A total of 42,500 revenue vehicle service hours are budgeted in fiscal year 2021-2022 (this consists of an allocation of 38,000 hours to YCAT and 4,500 hours to YCAT OnCall).

YCAT is currently operating 28 buses. 22 buses are powered by diesel and used on YCAT fixed routes. Six small buses are powered by gasoline and used on YCAT OnCall and neighborhood YCAT routes. All buses and support vehicles are owned by YCIPTA and were purchased with FTA and ADOT funding.

ABOUT YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Under Arizona Revised Statutes - Title 28 Transportation, an intergovernmental public transportation authority may be organized in any county in Arizona with a population of two hundred thousand persons or less. YCIPTA is an IPTA that was formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate and maintain public transit services throughout Yuma County, including within the political jurisdictional boundaries of the Cities of Yuma, San Luis, Somerton, Town of Wellton and the unincorporated Yuma County areas.

On September 21, 2010, the Town of Wellton and City of Somerton passed a resolution to petition the County to form the IPTA. On October 3 and 20, 2010 respectively, the Cities of San Luis and Yuma passed a resolution to petition the County to form the IPTA. On December 6, 2010, Northern Arizona University petitioned the County to join the IPTA. On December 13, 2010, the County held a

public hearing and approved the formation of the IPTA. On January 24, 2011, the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) held its first Board of Directors meeting. Since the formation of the IPTA, Arizona Western College, Quechan Indian Tribe and Cocopah Indian Tribe have joined between September 2011 and May 2012.

Nine Board of Directors consisting of the County, City and Town Administrators, Tribal Planning Directors as well as the local college and university Presidents governs the activities of YCIPTA and set policy. A staff of six presently manages and supports the day to day operations of YCIPTA. As of July 1, 2012, the transit operation and administration transferred to YCIPTA.

ABOUT YUMA COUNTY

Yuma County has a colorful history, which lives on today in a fast-growing, vibrant community. In 1540, just 48 years after Columbus discovered the New World, 18 years after the conquest of Mexico by Cortez, and 67 years before the settlement of Jamestown, Hernando de Alarcon visited the site of what is now the current YCIPTA of Yuma. He was the first European to visit the area and to recognize the best natural crossing of the Colorado River. Much of Yuma County's later development occurred because of this strategic location.

From the 1850's through the 1870's, steamboats on the Colorado River transported passengers and goods to various mines, military outposts in the area, and served the ports of Yuma, Laguna, Castle Dome, Norton's Landing, Ehrenberg, Aubry, Ft. Mohave and Hardyville. During this time stagecoaches also carried the mail and passengers on bone-jarring rides through the area.

For many years, Yuma served as the gateway to the new western territory of California, which brought thousands from around the world in search of gold, or those who had it. In 1870, the Southern Pacific Railroad bridged the river. Yuma became a hub for the railroad and was selected as the county seat in 1864.

Yuma County is one of four original counties designated by the first Territorial Legislature. It maintained its original boundaries until 1983 when voters decided to split Yuma County into La Paz County in the north and a new "Yuma County" in the south.

The Ocean-to-Ocean Bridge (or Old Highway 80 Bridge) was the first vehicle bridge across the Colorado River. Prior to the construction of the bridge, cars were ferried across river.

Yuma County is larger than the state of Connecticut. Much of Yuma County's 5,522 square miles is desert land accented by rugged mountains. Several river valley regions, however, contain an abundance of arable land which is irrigated with water from the Colorado River.

These valley areas have some of the most fertile soils in the world, having received silt and mineral deposits from Colorado and Gila River floods until the rivers were tamed by an intricate series of dams and canals.

Farming, cattle raising, tourism, and two military bases, US Marine Corp Air Station (MCAS) and US Army Yuma Proving Ground (YPG) are Yuma County's principal industries.

Some of the major attractions in Yuma County are the historical Territorial Prison, the Quartermaster Depot and the Yuma Crossing Historic Park. Other great places to

visit are the Kofa Mountain Range and Wildlife Refuge, and Martinez and Mittry Lakes.

Hunting is a popular sport, as the county offers a variety of different types of game. Major rivers in Yuma County are the Gila and the Colorado, the two most historic rivers in the Southwest.

The Marine Corps Air Station (MCAS), shares one of the longest runways in the country with the Yuma International Airport. Yuma has some of the cleanest skies and best flying weather in the United States.

Yuma County is bordered by California on the West and Mexico on the South. Living close to the Mexican border offers a great opportunity to experience multi-cultural and international business opportunities.

Arizona Western College (AWC) is located in Yuma County. This is a two-year community college, which offers higher education to full-time and part-time on-campus and off-campus students. AWC shares its campus with a satellite campus of Northern Arizona University (NAU) and University of Arizona (UA), offering a variety of two-year, four-year and post graduate programs.

Yuma County has a year-round population of 195,751 residents. During the winter, the population increases by about 90,000 due to the sun-seeking Winter Visitors affectionately known as "Snowbirds".

Yuma County consists of three cities (Yuma, San Luis, and Somerton), one town (Wellton) and two Indian Tribes (Fort Yuma and Cocopah). Yuma County is settled along the Colorado River and it borders California (Imperial County) to the west, Mexico and its state of Sonora (San Luis Rio Colorado) to the south, La Paz County within Arizona to the north and Maricopa County within Arizona to the east. Interstate 8, US Highway 95 and State Route 195 are the primary arteries in Yuma County with railroad service provided by the Union Pacific Railroad Company.

MEMBER AGENCY CONTRIBUTIONS & HISTORICAL TRANSIT FUNDING LEVELS

Contributions FY 11-12		
Agency	Funding	%
Yuma County	\$154,960	30.30%
City of Yuma	\$200,000	39.10%
City of Somerton	\$29,919	5.85%
Town of Wellton	\$14,499	2.83%
City of San Luis	\$70,572	13.80%
Cocopah Tribe	\$41,496	8.11%
Arizona Western College	\$ -	0.00%
Northern Arizona University	\$ -	0.00%
TOTAL	\$511,446	100.00%

Contributions FY 12-13 through FY 20-22		
Agency	Funding	%
Yuma County	\$154,960	24.94%
City of Yuma	\$200,000	32.19%
City of Somerton	\$29,919	4.81%
Town of Wellton	\$14,499	2.33%
City of San Luis	\$70,573	11.36%
Northern Arizona University	\$6,800	1.09%
Arizona Western College	\$100,000	16.09%
Quechan Indian Tribe	\$5,757	0.93%
Cocopah Indian Tribe*	\$38,898	6.26%
TOTAL	\$621,406	100.00%

*The Indian tribes directly receive FTA Section 5311 (c) funding and reimburses YCIPTA at a rate of \$44.30 (FY 12-13) \$49.10 (FY 13-14) \$50.14 (FY 14-15) \$61.45 (FY15-16), \$67.69 (FY16-17), \$70.44 (FY17-18), \$74.97 (FY18-19), \$77.39 (FY19-20), \$79.72 (FY21-22) and \$82.12 (FY21-22) for fixed route.

Due to elimination of LTAF II, the municipalities are contributing to match the FTA funds received (net fares) from their general funds.

Historical LTAF and FTA Funding for Yuma County		
Year	LTAF Funding	FTA Funding
2008	\$314,600	\$1,510,438
2009	\$353,000	\$1,613,790
2010	\$285,000	\$1,467,078
2011	\$165,300	\$1,599,419
2012	\$0	\$1,467,499
2013	\$0	\$2,098,396
2014	\$0	\$2,150,474
2015	\$0	\$2,524,814
2016	\$0	\$2,365,040
2017	\$0	\$2,596,297
2018	\$0	\$2,671,708
2019	\$0	\$2,569,225
2020	\$0	\$2,898,598
2020** CARES	\$0	\$8,197,915
2021	\$0	\$2,638,575
2021*** ARPA	\$0	\$506,433

The LTAF funding went to the municipalities and then was passed though to YMPO for local match revenue towards the YCAT system. FTA funding to Yuma County is based on the Yuma Urbanized Area population, which includes the City of Yuma, surrounding unincorporated areas that are adjunct to the City and Winterhaven, California – population in the urbanized area is 135,267 (2010 Census).

*The significant increase in FTA funding in FY 2013 is due to the implementation of the new transportation law, Moving Ahead with Progress in the 21st century (MAP-21). This consolidated Job Access Reverse Commute (JARC) funds into FTA Sections 5307 and 5311 funding. The increase in 2017 is contributed to the addition of STIC (Small Transit Intensive Cities).

** On March 27, 2020, President Trump signed the [Coronavirus Aid, Relief, and Economic Security \(CARES\) Act](#) into law. The CARES Act provides emergency assistance and health care response for individuals, families and businesses affected by the [COVID-19 pandemic](#) and provide emergency appropriations to support Executive Branch agency operations during the COVID-19 pandemic.

***The American Rescue Plan Act of 2021 (ARP), which President Biden signed on March 11, 2021, includes \$30.5 billion in [federal funding](#) to support the nation's public transportation systems as they continue to respond to the COVID-19 pandemic and support the President's call to vaccinate the U.S. population.

FTA is allocating \$25 billion to [recipients of urbanized area and rural area formula funds](#), with \$22.7 billion allocated to large and small urban areas and \$2.2 billion allocated to rural areas. Funding will be provided at a 100 percent federal share, with no local match required, and will be available to support capital, operating, and other expenses generally eligible under those programs to prevent, prepare for, and respond to COVID-19.

Further, operating expenses incurred beginning on January 20, 2020 for all rural and urban recipients, even those in large urban areas, are also eligible, including operating expenses to maintain transit services as well as paying for administrative leave for transit personnel due to reduced operations during an emergency.

FISCAL YEAR 2021-2022 OPERATING AND CAPITAL BUDGET SUMMARY

The Operating and Capital Budget presented shows the totals of what the Transportation Authority are expected to receive and expend in fiscal year (FY) 2021-2022. The budget provides a comprehensive review of expected revenues and proposed expenditures.

The budget is based on known revenue amounts that have been committed. Revenue amounts are always subject to change and staff will keep the Board of Directors apprised on any changes based on decisions made by local, state and Federal

agencies. Known revenue amounts include Federal Transit Administration (FTA), member agency contributions from the municipalities, Greyhound revenues, miscellaneous revenues, farebox revenues and pass revenues based on memorandum of understandings exercised with various social service agencies.

There were no changes in member agency contributions this fiscal year. Local match contributions continue with memorandum of understanding implemented with Western Arizona Council of Governments (WACOG), PPEP Tech, AZTEC, additional in-kind support from Greyhound Lines, Inc, Quechan Indian Tribe, Yuma County as well as Imperial County Transportation Commission (TDA funds). YCIPTA is continually looking for new relationships with other organizations to support and increase our local match.

The budget assumes that approximately 38,000 revenue hours for fixed route and 4,500 revenue hours for demand responsive services will be provided in fiscal year 2020-2021. While there are unmet transit needs, YCIPTA does not have the resources to implement these needs at this time. The projected service hours are defined below:

Fixed Route	Annualized
Orange 2	4,273.6
Brown 3	2,140.3
Green 4	3,261.9
Green 4A	2,930.9
Blue 5	3,062.1
Purple 6A	5,706.7
Gold 8	747.8
Silver 9	965.4
Turquoise 10	906.25
Yellow 95	12,785.2
Night CAT	832.2
Other	134.2
Grand Total	37,746.55
Budgeted Hours	38,000.00

Paratransit	Annualized
YCATOnCall	4,500.00
Total	4,500.00
Budgeted Hours	4,500.00

The proposed operations budget takes into consideration the contractual rate with RATP Dev USA, LLC, effective July 1, 2021. The resulted in a combined hourly rate of \$82.12 per revenue vehicle service hour for fixed route and \$34.36 for OnCall. This translates to an expected amount of \$3,556,911 for the entire fiscal year. The contract with RATP Dev USA, LLC is approximately 38,000 revenue hours for YCAT and 4,500 for YCAT OnCall .

This year the FY 2021-22 Proposed Capital and Operating Budget is presented in a format that follows the Uniform System Of Accounts (USOA). The USOA is the basic reference document for the National Transit Database. It contains the accounting structure required by Federal Transit Laws (previously section 15 of the Federal Transit Act). This accounting structure allows YCIPTA to more accurately report to the National Transit Database (NTD).

The NTD was established by Congress to be the Nation's primary source for information and statistics on the transit systems of the United States. Recipients or beneficiaries of grants from the Federal Transit Administration (FTA) under the [Urbanized Area Formula Program](#) (§5307) or [Other than Urbanized Area \(Rural\) Formula Program](#) (§5311) are required by statute to submit data to the NTD. Over 660 transit providers in urbanized areas currently report to the NTD through the Internet-based reporting system. Each year, NTD performance data are used to apportion over \$5 billion of FTA funds to transit agencies in [urbanized areas](#) (UZAs). Annual NTD reports are submitted to Congress summarizing transit service and safety data.

The legislative requirement for the NTD is found in Title 49 U.S.C. 5335(a):

SECTION 5335 National transit database

(a) NATIONAL TRANSIT DATABASE — To help meet the needs of individual public transportation systems, the United States Government, State and local governments, and the public for information on which to base public transportation service planning, the Secretary of Transportation shall maintain a reporting system, using uniform categories to accumulate public transportation financial and operating information and using a uniform system of accounts. The reporting and uniform systems shall contain appropriate information to help any level of government make a public sector investment decision. The Secretary may request and receive appropriate information from any source.

(b) REPORTING AND UNIFORM SYSTEMS — the Secretary may award a grant under Section 5307 or 5311 only if the applicant and any person that will receive benefits directly from the grant, are subject to the reporting and uniform systems.

The NTD reporting system evolved from the transit industry-initiated Project [FARE](#) (Uniform Financial Accounting and Reporting Elements). Both the private and public sectors have recognized the importance of timely and accurate data in assessing the continued progress of the nation's public transportation systems.

The significant aspects of the proposed operating budget are:

Revenues

- The fully allocated YCIPTA rate is \$124.63 per revenue hour which is a decrease of \$12.73 per hour from last year. The decrease is due to reduction of the cost for sanitization of buses, communications and driver barriers that were purchased in FY20-21.
- Fares are projected to be \$300,000 system wide.
- Staff is projecting revenues/expenses of \$12,474,315 that would be required to operate the transit system, purchase eight new buses and the Hotel Del Sol project pass-through with the City of Yuma.
- FTA Section 5311 funds for both capital and operating are projected to be \$2,423,688. FTA Section 5311 funds are to fund services outside the Yuma Urbanized Area. This funding primarily funds WelltonCAT, Blue Route 5 (within Arizona), Purple Route 6A, Gold Route 8, Silver Route 9, Turquoise Route 10 (within Arizona) and Yellow Route 95. This translates to 47.16% of YCAT service miles attributed to the rural area. 9.36% is attributed to the tribal transit grants received by the Quechan and ~~42~~ Copah Indian Tribes.

- FTA Section 5307 will continue to fund transit services that are wholly within the Yuma Urbanized Area and are projected to be \$8,289,178. This primarily funds Orange Route 2/2A, Brown Route 3, Green Route 4/4A, NightCAT and YCAT OnCall for the remainder 43.48% as well as capital purchases.
- The FY21-22 budget requires match revenues of \$2,106,534.
- The budget assumes \$222,248 as in-kind match revenues Yuma County, Quechan Indian Tribe and board meeting member in-kind contributions. An Additional cash match from the City of Yuma for the Hotel Del Sol project in the amount of \$462,048.
- The budget does assume \$25,000 in FTA Section 5310 funding for the travel training program, this grant is also still under review by ADOT.
- \$6,000 of Greyhound revenues generated as commission to the Transportation Authority from ticket sales.

Expenses

- Full staffing of seven full time employees with employee benefits is anticipated.
- Pay increases are budgeted this fiscal year for a 1 step increase.
- The budget assumes a continued operation of NextBus service on all buses.
- Transit services operations contract for \$82.12 per revenue vehicle service hour for fixed route and \$34.36 for OnCall
- The marketing budget is at \$25,000 for printing and \$80,000 for advertising remains the same.
- Purchase of eight (8) new Gollig's for \$4,000,000 and \$146,000 for two (2) small buses for OnCall

The FY 2021-22 Requested Capital Budget totals \$6,365,979 and is proposed to be allocated as shown below.

Capital Projects Using STP	Category	Proposed Budget	94.30%	5.70%
Furniture and Equipment	Major Components	\$267,947	\$252,674	\$15,273
TOTAL		\$267,947	\$252,674	\$15,273
Capital Projects Using 5307/5311/5339	Category	Proposed Budget	80%	20%
Hotel Del Sol(COY passthrough)	Capital	\$1,952,032	\$1,561,626	\$390,406
Vehicle Purchase	Capital	\$4,000,000	\$4,000,000	\$0
Vehicle Purchase	Capital	\$146,000	\$116,800	\$29,200
TOTAL		\$6,098,032	\$5,678,426	\$419,606
GRAND TOTAL		\$6,365,979	\$5,931,100	\$434,879

In addition, the following project are carrying forwarded from the FY 2020-21 Capital Budget:

- Hotel Del Sol Final Design

The proposed FY 2021-22 operating budget will provide a framework for delivering, at the minimum, current levels of service with opportunities to improve the quality of their delivery. In addition, the proposed operating and capital budget will be financed significantly with federal grant sources using FTA Sections 5307, 5310, 5311, 5339 and STP funds with no increase in member agency contributions. As a result, the budget is balanced.

For information regarding the proposed operating and capital budget, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101 or Chona Medel, Financial Services Operations Manager via email to cmedel@ycipta.az.gov or call 928-539-7076, extension 237.



Yuma County Intergovernmental Public Transportation Authority
2715 East 14th Street
Yuma, AZ 85365
Telephone: 928.539.7076
Fax: 928.783.0309
Email: info@ycipta.az.gov
Website: www.ycipta.az.gov

Board Members

Michael Sabath – Chair - Northern Arizona University
Jerry Cabrera – Vice Chair - City of Somerton
Ralph Velez – Sec/Treas - City of San Luis
Philip Rodriguez, City of Yuma
Fernando Mezquita – Cocopah Indian Tribe
Brian Golding, Sr. – Quechan Indian Tribe
Susan Thorpe – Yuma County
Larry Killman – Town of Wellton
Susan Zambrano – Arizona Western College

Staff

Shelly Kreger, Transit Director
Chona Medel, Financial Services Operations Manager
Carol Perez, Transit Operations Manager
Maritza Hernandez, Office Specialist III
Lorena Sanchez, Office Clerk I
Adriana Ortiz, Office Clerk I

Yuma County Intergovernmental Public Transportation Auth.

FY 2022 Budget
July 2021 through June 2022

	FY 2022 Budget	Detail/Explanation
Ordinary Income/Expense		
Income		
40799-3 · Advertising Sales	0	no anticipated advertising income
40799-4 · Greyhound Commissions - YCIPTA	6,000	Average \$500 per month
40799-5 · Interest	700	Mininual Average
40799-6 · Miscellaneous Revenues	1,200	Fees for replacement cards and other small fees
Total 40700 · Miscellaneous Revenues	7,900	
40900 · Local Funding		
40900-2 · Local Transit Dues	516,739	YC \$154,960;COY \$200,000;Somerton \$29,919; Wellton \$14,499;San Luis \$70,573; QT \$5,757; Cocopah \$41031
40900-4 · Contributions Public Entities	604,300	NAU \$6,800; AWC \$100,000; AZTEC \$7,800;YPIC \$1,800; Vista High School \$14,900, Cocopah Approx \$208,000, QIT Approx \$265,0000
Total 40900 · Local Funding	1,121,039	
41101 · State Grants		
41101-1 · ADOT 5311	2,423,688	This amount includes Prelim Award Amount
41101-2 · ADOT 5310	18,851	
Total 41101 · State Grants	2,442,539	
41300 · Federal Grant Revenue		
41399-1 · FTA 5307	8,289,178	This amount includes ARP funding no yet awarded
41399-4 · STP Capital Grant	312,459	This amount includes FY2019&FY2020 Apportionment that has not yet been applied for
Total 41300 · Federal Grant Revenue	8,601,638	
Total 40000 · Intergovernmental	12,173,115	
41000 · Charges for Service		
40100 · Fare Revenue		
40101 · YCAT Fares	300,000	based on a average of \$25,000 per month (due to Covid)
40190 · On Call Fares	1,200	based on a average of \$100 per month(dued to Covid)
Total 40100 · Fare Revenue	301,200	
Total 41000 · Charges for Service	301,200	
Total Income	12,474,315	
Expense		
50100 · Salaries and Wages		
50102 · Regular Salaries and Wage	391,315	YCIPTA Staff (7)
Total 50100 · Salaries and Wages	391,315	
50200 · Fringe Benefits		
50201 · FICA- SS & Medicare	42,565	
50202 · ASRS/LTD	48,562	
50203 · Health Insurance	59,640	Employer portion of Health Insurance

Yuma County Intergovernmental Public Transportation Auth.

FY 2022 Budget

July 2021 through June 2022

	FY 2022 Budget	Detail/Explanation
50204 · FUTA	600	
50205 · Life Insurance	840	Employer portion of Life Insurance
50207 · State Unemployment	1,500	
50208 · Workers Compensation Ins	3,000	
Total 50200 · Fringe Benefits	156,707	
50300 · Services		
		Based on Year 4 of RATPDEV Contract based on 4500 hours at \$27.19 plus Fixed cost \$2321*12
50301-1 · ADA Paratransit	150,207	
50301-2 · Accounting & Audit	35,000	
50301-3 · Vanpool Subsidy	126,000	\$300 subsidy at 35 vehicles
50302 · Advertising	80,000	
50303-1 · Legal Services	18,000	\$1000 retainer per month plus \$500 month misc
50303-2 · Cash Handel/Payroll Processing	12,960	Approximate for Both: Loomis \$1000 monthly ADP \$80 monthly
50303-3 · IT Support/Web Development	30,000	\$2500 per month
50305-0 · Bus Contractor	3,406,704	Based on 4th Year Contract Fixed Cost \$146,047*12 \$43.53*38000
50305-1 · Contract Costs	41,000	Solutions for Transit \$2084*12; Dahl Robbins \$1000*12; Core Enginng \$4000 annually
50305-2 · Equipment Maintenance	10,000	misc equipment repair
50305-3 · Office Equip Repair	500	repairs on office equipment
50305-4 · Vehicle Repair & Maintance	100,000	repairs on vehicles not part of service contractor contract
50305-5 · Building Repairs & Maintance	8,000	YCIPTA building repairs
50305-6 · Communications/Radio Service	25,000	Annual City of Yuma Maintenance Agreement for Radios
50305-7 · Grounds Keeping/Pest Control	1,000	pest control & grounds service
50305-8 · Software Updates/Maintenance	45,000	Next Bus Maintenance Contract, Quickbooks Renewal, Altura Phone System Maintenance Contract, Software Annual Updates
50306-1 · Bus Cleaning Services	36,000	Sanitation of Buses \$3000 per month
50307 · Security Services	1,000	Office Alarm
Total 50300 · Services	4,126,371	
50400 · Materials and Supplies		
50401 · Fuel, Oil, Lubricants	276,000	Average 23,000 per month
50499-1 · Office Supplies	10,000	
50499-2 · Postage	1,500	UPSP & Fed Ez
50499-3 · Printing	25,000	to include Legal Notices/public notices/brochures/hoppstetters maintenance contract
50499-4 · Misc Materials & Supplies	30,000	replacement of flags, miscellaneous supplies
Total 50400 · Materials and Supplies	342,500	
50500 · Utilities		

Yuma County Intergovernmental Public Transportation Auth.

FY 2022 Budget

July 2021 through June 2022

	FY 2022 Budget	Detail/Explanation
50501 · Electricity	15,000	
50502-1 · Refuse Disposal	3,000	
50502-2 · Water - Offices	2,000	
Total 50500 · Utilities	20,000	
50600 · Casualty and Liability Insuranc		
50608-1 · Gen Liab Insurance	3,000	
50608-2 · Prof. Liability Insurance	5,500	
50608-3 · Automobile Insurance	4,000	
Total 50600 · Casualty and Liability Insuranc	12,500	
50900 · Miscellaneous Expenses		
50901 · Memberships/Dues/Subscriptions	15,000	
50902 · Travel Expenses	10,000	
50906 · Finance Charges/Penalties	100,000	
50999-1 · License and Permits	300	
50999-2 · Training/Education	59,445	Training Line Item in 5307 Awards
50999-3 · Other Misc Expense	808,000	This includes Payable to the YC Treasurer Account
50999-5 · Telephone/Internet	10,000	
Total 50900 · Miscellaneous Expenses	1,002,745	
51200 · Leases and Rentals		
51212-1 · Building Lease	52,800	4400 per month per lease agreement
Total 51200 · Leases and Rentals	52,800	
51600 · Capital Outlay		
51600-3 · Buildings/Mutli Modal Center	1,952,032	Multimodel Center
51600-5 · Automobiles	4,146,000	Buses \$4,000,000 5307 Cares Funding 5311 Buses \$146,000
51600-6 · Furniture and Equipment	267,947	Grant Items for Furniture & Equipment including bus stop sign, signs on buses, bus shelters Upgrade Next Bus Equipment
Total 51600 · Capital Outlay	6,365,979	
Total Expense	12,470,917	
Net Ordinary Income	3,397	



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

June 15, 2021

Discussion and Action Item 6

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the YCIPTA Title VI Plan Update

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the YCIPTA Title VI Plan Update.

Background and Summary: Title VI prohibits discrimination on the basis of race, color, sex or national origin in programs or activities receiving federal financial assistance. Once an agency accepts federal funds, all of its programs and activities are covered, regardless of their funding source. Related statutes and presidential executive orders under the umbrella of Title VI address environmental justice (EJ) in minority and low-income populations and services to those individuals with limited English proficiency (LEP), women and the disabled.

The Title VI plan is required to be updated at least every three years. The updates to YCIPTA's Title VI Plan were very minimal. The only changes within the plan are staff changes since the original plan's adoption on July 24, 2017.

Once approved the Title VI Plan will be uploaded into FTA's Trams and also sent to ADOT as well as posted on the YCIPTA website.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the YCIPTA Title VI Plan Update.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

Legal Counsel Review: N/A

Attachments: YCIPTA Title VI Plan Update

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton, Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton, Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County, Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

Yuma County Intergovernmental Public Transportation Authority

Title VI Implementation Plan



YCIPTA Executive Board
Approved July, 24, 2017 and
June 21, 2021

Updated May 28, 2021

Contents

Executive Summary	3
Title VI Policy Statement	4
Title VI Notice to the Public.....	5
Title VI Notice to the Public -Spanish	6
Discrimination ADA/Title VI Complaint Procedures	7
Discrimination ADA/Title VI Complaint Form.....	10
Discrimination ADA/Title VI Investigations, Complaints, and Lawsuits.....	12
Public Participation Plan.....	13
Limited English Proficiency Plan	15
Non-elected Committees Membership Table	18
Monitoring for Subrecipient Title VI Compliance.....	19
Title VI Training.....	20
Title VI Equity Analysis.....	21
Fixed Route Transit Provider Analysis	23
Board Approval for the Title VI Program.....	26
Organizational Chart.....	27

Executive Summary

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate and maintain public transit services throughout Yuma County, including within the political jurisdictional boundaries of the Cities of Yuma, San Luis, Somerton, Town of Wellton and the unincorporated Yuma County areas.

Yuma County Area Transit (YCAT) is the marketing name for the YCIPTA and the fixed route transit system. YCAT OnCall, formerly known as Greater Yuma Area Dial-A-Ride is the marketing name for the demand responsive transit system. YCAT began in 2002 as a rebranded effort from what was previously known as Valley Transit. Greater Yuma Area Dial-A-Ride began in 1998 and was the county’s first public transportation service.

The Yuma Metropolitan Planning Organization (YMPO) had been the administrator of public transit service in Yuma County since 1999 utilizing Federal Transit Administration (FTA) funding that has been available to the Yuma Urbanized Area since 1980 when the urbanized area exceeded 50,000 in population. As of July 2012, YCIPTA is now the administrator of YCAT.

YCAT operates eleven fixed routes, a vanpool program and a demand response service throughout the southwestern quadrant of Yuma County and portions of eastern Imperial County with limited service to El Centro. YCAT generally operates Monday-Friday from 5:50 am to approximately 7:30 pm with headways every 45 to 60 minutes and on Saturday from 9:15 am to 6:30 pm with headways every 60 to 120 minutes. There is no service on Sundays or major holidays at this time. These services are provided under an contractual arrangement with RATP Dev, USA.

National Express is also the contractor for YCAT OnCall beginning July 1, 2017 and Enterprise operating YCAT Vanpool. A total of 38,208 revenue vehicles service hours are operated, this consists of an allocation of 36,000 hours to YCAT and 2,208 hours to YCAT OnCall. YCIPTA is projecting 35 vanpools will operate in FY 2017-2018.

YCAT operates 28 buses. 18 buses are powered by diesel and used on YCAT fixed routes. Ten small buses are powered by gasoline and used on YCAT OnCall and neighborhood YCAT routes. All buses are owned by YCIPTA and were purchased with FTA funding.

What type of program fund(s) did you apply for?

- 5310
- 5311
- Other (please explain)_____

Type of Funding Requests? (Select all that apply)

- Vehicle Funds
- Operating Funds
- Other (please explain)_____

Non Discrimination Policy Statement

The Yuma County Intergovernmental Public Transportation Authority policy assures full compliance with Title VI of the Civil Rights act of 1964, the Restoration Act of 1987, section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), and related statutes and regulations in all programs and activities. Title VI states that “no person shall on the grounds of race, color, national origin, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination” under any Yuma County Intergovernmental Public Transportation Authority sponsored program or activity. There is no distinction between the sources of funding.

Yuma County Intergovernmental Public Transportation Authority also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies and activities on minority and low-income populations. Furthermore, Yuma County Intergovernmental Public Transportation Authority will take reasonable steps to provide meaningful access to services for persons with limited English proficiency.

When Yuma County Intergovernmental Public Transportation Authority distributes Federal-aid funds to another entity/person, Yuma County Intergovernmental Public Transportation Authority will ensure all subrecipients fully comply Yuma County Intergovernmental Public Transportation Authority Title VI Nondiscrimination Program requirements. The YCIPTA Transit Director, Title VI Program Coordinator, will oversee and implement FTA Title VI requirements.



Shelly Kreger, Transit Director

Non Discrimination Notice to the Public

Notifying the Public of Rights Under Title VI and ADA Yuma County Intergovernmental Public Transportation Authority

The Yuma County Intergovernmental Public Transportation Authority operates its programs and services without regard to race, color, national origin or disability in accordance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 (ADA). Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the Yuma County Intergovernmental Public Transportation Authority.

For more information on the Yuma County Intergovernmental Public Transportation Authority's civil rights program, and the procedures to file a complaint, contact Shelly Kreger, Transit Director at (928)539-7076 ext 101, email: or visit our administrative office at 2715 E. 14th St, Yuma, AZ 85365. For more information, visit www.yciptat.org.

A complainant may file a complaint directly with the Arizona Department of Transportation (ADOT) or the Federal Transit Administration (FTA) by filing a complaint directly with the corresponding offices of Civil Rights: **ADOT**: ATTN: Title VI Program Manager 206 S. 17th Ave MD 155A RM: 183 Phoenix AZ, 85007 **FTA**: ATTN: Title VI Program Coordinator, East Building, 5th Floor-TCR 1200 New Jersey Ave., SE Washington DC 20590

If information is needed in another language, contact YCAT (928)539-7076. Para información en Español llame: YCAT (928)539-7076

Non Discrimination Notice to the Public - Spanish

Aviso Público Sobre los Derechos Bajo el Título VI Y ADA Yuma County Intergovernmental Public Transportation Authority

Yuma County Intergovernmental Public Transportation Authority (y sus subcontratistas, si cualquiera) asegura cumplir con el Título VI de la Ley de los Derechos Civiles de 1964, Sección 504 de la Ley de Rehabilitación de 1973 y La Ley de ciudadanos Americanos con Discapacidades de 1990 (ADA). El nivel y la calidad de servicios de transporte serán provehidos sin consideración a su raza, color, o país de origen.

Para obtener más información sobre la Yuma County Intergovernmental Public Transportation Authority programa de derechos civiles, y los procedimientos para presentar una queja, contacte **Shelly Kreger, Transit Director at (928)539-7076 ext 101, (TTY 771)**; o visite nuestra oficina administrativa en 2715 E. 14th St, Yuma, AZ 85365. Para obtener más información, visite www.yciptatransit.org.

El puede presentar una queja directamente con Arizona Department of Transportation (ADOT) o Federal Transit Administration (FTA) mediante la presentación de una queja directamente con las oficinas correspondientes de Civil Rights: ADOT: ATTN Title VI Program Manager 206 S. 17th Ave MD 155A Phoenix AZ, 85007 FTA: ATTN Title VI Program Coordinator, East Building, 5th Floor –TCR 1200 New Jersey Ave., SE Washington DC 20590

The above notice is posted in the following locations:

YCAT Office, 2715 E. 14th St., Yuma, AZ, 85365

All vehicles in fleet

YCAT/YCIPTA website www.yciptatransit.org or www.ycat.org.

At a minimum it must be posted online and in the public areas of the agency's/transit provider's office(s). This notice should also be posted at stations, stops, and on transit vehicles

This notice is posted online at www.yciptatransit.org or www.ycat.org.

Non Discrimination Complaint Procedures

These procedures provide guidance for all complaints filed under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 (ADA) as they relate to any program or activity that is administered by Yuma County Intergovernmental Public Transportation Authority, including consultants, contractors and vendors. Intimidation or retaliation as a result of a complaint is prohibited by law. In addition to these procedures, complainants reserve the right to file a formal complaint with other State or Federal agencies or to seek private counsel for complaints alleging discrimination. Every effort will be made to resolve complaints at the lowest possible level.

- (1) Any person who believes he and/or she has been discriminated against on the basis of race, color, national origin, or disability may file a Discrimination complaint by completing and submitting the agency's Title VI Complaint Form.
- (2) Formal complaints must be filed within 180 calendar days of the last date of the alleged act of discrimination or the date when the alleged discrimination became known to the complainant(s), or where there has been a continuing course of conduct, the date on which the conduct was discontinued or the latest instance of the conduct.
- (3) Complaints must be in writing and signed by the complainant(s) and must include the complainant(s) name, address and phone number. The ADA/Title VI contact person will assist the complainant with documenting the issues if necessary.
- (4) Allegations received by fax or e-mail will be acknowledged and processed, once the identity of the complainant(s) and the intent to proceed with the complaint have been established. For this, the complainant is required to mail a signed, original copy of the fax or email transmittal for the complaint to be processed.
- (5) Allegations received by telephone will be reduced to writing and provided to the complainant for confirmation or revision before processing. A complaint form will be forwarded to the complainant for him/her to complete, sign and return for processing.
- (6) Once submitted Yuma County Intergovernmental Public Transportation Authority will review the complaint form to determine jurisdiction. All complaints will receive an acknowledgement letter informing her/him whether the complaint will be investigated by the Yuma County Intergovernmental Public Transportation Authority or submitted to the State or Federal authority for guidance.

- (7) Yuma County Intergovernmental Public Transportation Authority will notify the ADOT Civil Rights Office of ALL Discrimination complaints within 72 hours via telephone at 602-712-8946; or email at civilrightsoffice@azdot.gov.
- (8) Yuma County Intergovernmental Public Transportation Authority has 10 days to investigate the complaint. If more information is needed to resolve the case, the Authority may contact the complainant. The complainant has 10 business days from the date of the letter to send requested information to the investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within 10 business days, the Authority can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.
- (9) After the investigator reviews the complaint, she/he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Discrimination violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member or other action will occur.
- (10) A copy of either the closure letter or LOF must be also be submitted to ADOT within 72 hours of that decision. Letters may be submitted by hardcopy or email.
- (11) A complainant dissatisfied with Yuma County Intergovernmental Public Transportation Authority decision may file a complaint with the Arizona Department of Transportation (ADOT) or the Federal Transit Administration (FTA) offices of Civil Rights: **ADOT:** ATTN ADA/Title VI Program Coordinator 206 S. 17TH Ave MD 155A RM: 183 Phoenix AZ, 85007 **FTA:** Attention Title VI Program Coordinator, East Building, 5th Floor-TCR 1200 New Jersey Ave., SE Washington DC 20590
- (12) A copy of these procedures can be found online at: www.ycipta.org or www.ycat.org.

If information is needed in another language, contact YCAT office at (928)539-7076. Para información en Español llame: YCAT office at (928)539-7076

Discrimination Complaint Form

Section I:		
Name:		
Address:		
Telephone (Home):	Telephone (Work):	
Electronic Mail Address:		
Accessible Format Requirements?	<input type="checkbox"/> Large Print	<input type="checkbox"/> Audio Tape
	<input type="checkbox"/> TDD	<input type="checkbox"/> Other
Section II:		
Are you filing this complaint on your own behalf?	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
<i>*If you answered "yes" to this question, go to Section III.</i>		
If not, please supply the name and relationship of the person for whom you are complaining.		
Please explain why you have filed for a third party:		
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Section III:		
I believe the discrimination I experienced was based on (check all that apply):		
<input type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> National Origin
<input type="checkbox"/> Disability		
Date of Alleged Discrimination (Month, Day, Year): _____		
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.		

Section VI:		
Have you previously filed a Discrimination complaint with this agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If yes, please provide any reference information regarding your previous complaint.

Section V:

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?

Yes No

If yes, check all that apply:

Federal Agency: _____
 Federal Court: _____ State Agency: _____
 State Court : _____ Local Agency: _____

Please provide information about a contact person at the agency/court where the complaint was filed.

Name:

Title:

Agency:

Address:

Telephone:

Section VI:

Name of agency complaint is against:

Name of person complaint is against:

Title:

Location:

Telephone Number (if available):

You may attach any written materials or other information that you think is relevant to your complaint. Your signature and date are required below

Signature

Date

Please submit this form in person at the address below, or mail this form to:

Shelly Kreger, Transit Director (Title VI Coordinator)
Yuma County Intergovernmental Public Transportation Authority
2715 E. 14th St.
Yuma, AZ 85365
(928)539-7076 Ext. 101
skreger@ycipta.az.gov

A copy of this form can be found online at www.ycipt.org or www.ycat.org.

Discrimination Investigations, Complaints, and Lawsuits

This form will be submitted annually. If no investigations, lawsuits, or complaints were filed, a blank form will be submitted.

Description/Name	Date (Month, Day, Year)	Summary (include basis of complaint: race, color, national origin or disability)	Status	Action(s) Taken (Final findings?)
Investigations				
1)				
2)				
Lawsuits				
1)				
2)				
Complaints				
1)				
2)				

Yuma County Intergovernmental Public Transportation Authority has not had any ADA nor Title VI Discrimination complaints, investigations, or lawsuits in 2016.

*Yuma County
Intergovernmental
Public Transportation
Authority
Public Participation
Plan*



INTRODUCTION

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate and maintain public transit services throughout Yuma County, including within the political jurisdictional boundaries of the Cities of Yuma, San Luis, Somerton, Town on Wellton and the unincorporated Yuma County areas. Service is also provided on the Cocopah and Fort Yuma Indian Reservations as well as eastern Imperial County, including the unincorporated community of Winterhaven and El Centro, California. As part of this transportation planning process, YCIPTA desires and requests citizen input on the work, projects, and products proposed and created by YCIPTA.

YCIPTA recognizes the importance and necessity of the public participation process.

The following groups govern the activities of YCIPTA:

Within the YCIPTA Board of Directors, there are nine Board Members that consist of City, County, Town, Indian Tribe and educational institutional administrators from the member entities that set the overall policy for the transit system. Each member entity receives one vote on the Board of Directors. When financial contributions are discussed, the Board of Directors has opted towards a weighted voting structure to ensure that members that pay more into the system have fair representation. The Board of Directors meets on the 4th Monday of each month at 1:30 pm at Yuma County Development Services Building inside Aldrich Hall.

All meetings of YCIPTA Board of Directors are open to the public. Members of the public may request time on the agenda of the YCIPTA Board of Directors to comment on specific subjects of interest to the Board Members. A minimum of two weeks advance notice should be given for requested agenda time. Additional subcommittees and working groups may be appointed at any time by YCIPTA Chair to address specific transportation- related topics or areas of interest to YCIPTA.

GOALS AND OBJECTIVES

The public participation process required by 23 CFR 450 should "... provide complete information, timely public notice, full public access to key decisions, and support early and continuing participation of the public in developing plans and Transportation Improvement Programs..."

YCIPTA is committed to the availability of timely, complete information; to the notification of and public access to the decision-making process; and to ongoing public participation throughout the transportation planning process including, but not limited to, the development of the Program of Projects, the Five Year Short Range Transit Plan, the Transportation Improvement Program, review of transit services, fares and operating perimeters and Federal Transit Administration (FTA) civil rights issues such as Title VI, Disadvantage Business Enterprise (DBE), Equal

Opportunity Program (EEO) and Americans With Disabilities Act (ADA) and the Public Participation Process. Through this Public Participation Process, YCIPTA aims to identify methods for obtaining public input and encouraging public participation in the transportation planning process.

STAKEHOLDERS AND PUBLIC GROUPS

YCIPTA has identified the following groups and individuals as those having potential interest in public input and participation opportunities:

- ☐ Neighborhood organizations;
- ☐ Homeowner associations;
- ☐ Chamber of Commerce and other business groups;
- ☐ Groups representing travel modes - transit, bicycle, pedestrian, freight;
- ☐ Advocacy groups for the disadvantaged and/or minority groups;
- ☐ Media – newspapers, television, radio;
- ☐ Governmental agencies;
- ☐ Educational Institutions (school districts, community colleges, private schools, State universities);
- ☐ Organizations or individuals who have been notified of public hearings for major projects, or organizations and individuals who have submitted written comments relating to public hearings for major projects, service changes and plans. These individuals and organizations would remain on the mailing list as long as the major project is under development.

INFORMATION ACCESS

All planning and programming information of YCIPTA is available for public review. The information can be viewed at the YCIPTA Bus Facility, 2715 East 14th Street, Yuma, AZ 85365. Additional information will also be posted online at www.yciptaz.gov.

OUTREACH TECHNIQUES

Information about all YCIPTA meetings will be added to the existing Public Meeting Calendar that is produced weekly and that is distributed to local newspapers (Yuma Sun, San Luis News, El Noticia and Imperial Valley Press, as well as local radio stations in Yuma and El Centro, and is placed on YCIPTA's website. In addition, the agenda for the meetings will be posted in YCIPTA Bus Facility, each member agency posting boards and on the website, www.yciptaz.gov, a minimum of twenty-four hours prior to the meetings.

Meeting information will also be included in the YCIPTA's newsletter, Cat Tales, as appropriate. This newsletter is published quarterly and distributed to transit passengers. Regular meetings, as well as special activities related to transit planning, Title VI and project development would be included.

Press releases to area newspapers, television stations, and radio stations will also be used to notify citizens of upcoming activities of YCIPTA.

YCIPTA maintains an active participation in the local government access cable channel. Programs describing the activities of YCIPTA will be included in the programming.

YCIPTA's website, www.ycipta.az.gov, will be used to provide information about YCIPTA activities including information about the development of the Program of Projects, the Five Year Short Range Transit Plan, the Transportation Improvement Program and Federal Transit Administration (FTA) civil rights documents such as Title VI and others. YCIPTA representatives will be listed along with contact information.

Formal notices for public input meetings are published in the Yuma Sun.

INPUT MECHANISMS

YCIPTA accepts input and comments from the public through a variety of means:

- a) YCIPTA's website at www.ycat.az.gov or www.ycipta.az.gov.
- b) By mail to 2715 East 14th Street, Yuma, AZ 85365.
- c) By emailing to skreger@ycipta.az.gov.
- d) By faxing a request or letter to 928.783.0309.

Comment forms can also be obtained at www.ycat.az.gov or www.ycipta.az.gov, by calling 928.539.7076, ext 101 to have one mailed, by emailing a request to skreger@ycipta.az.gov or by faxing to 928.783.0309.

The public may submit comments to their respective YCIPTA Board of Directors members or direct to the Board itself. Comments on YCIPTA services, plans, reports, and programs may be made at public input meetings. YCIPTA ensures that all public input meeting locations are accessible in accordance with the Americans with Disabilities Act (ADA).

Members of the public, or a representative of a group, with expressed comments on a particular topic may request of YCIPTA Chairman an appointment to serve as a citizen representative on an appropriate subcommittee if one is activated.

Interested members of the public will be able to offer input to the committees at a public forum element of each agenda.

YCIPTA will consider and respond to all public input received during the planning and program development processes. If significant written or oral comments are received on transit services, FTA civil rights or plans, a summary, analysis, and report on the disposition of the comments will be made a part of the conclusion of the public participation process.

SCHEDULE

Notification and announcement of all upcoming public input meetings are made approximately 30 days in advance of the scheduled meeting through the methods described in the Outreach Techniques section of this plan. Legal notice of a scheduled public input meeting is published in the Yuma Sun approximately 30 days prior to the meeting.

Regularly scheduled public input meetings occur on an as needed basis based on specific subject matter such as the development of the Program of Projects, the Five Year Short Range Transit Plan, the Transportation Improvement Program, review of transit services, fares and operating perimeters and Federal Transit Administration (FTA) civil rights issues such as Title VI, Disadvantage Business Enterprise (DBE), Equal Opportunity Program (EEO) and Americans With Disabilities Act (ADA). Other public input meetings are held throughout the year, as necessary.

Updates and revisions to YCIPTA's Public Participation Plan require a 45-day comment period. YCIPTA Board of Directors will approve this document following the completion of the public comment period.

EVALUATION

YCIPTA will review this Public Participation Plan periodically in order to monitor the effectiveness of the procedures outlined in this document. Following evaluation of the outputs and outcomes of the Public Participation Plan, YCIPTA may revise these methods to incorporate new and innovative ways to involve the public in the transportation decision-making process.

CONTACT INFORMATION

YCIPTA believes firmly in the essential role of the public in the transportation planning process, welcoming any and all comments from citizens or groups concerning transportation issues.

YCIPTA may be contacted at the following:

Yuma County Intergovernmental Public Transportation Authority
2715 East 14th Street

Yuma, AZ 85365

Phone: (928) 539-7076

Fax: (928) 783-0309

Website: <http://www.ycipta.az.gov>

Yuma County Intergovernmental Public Transportation Authority is engaging the public in its planning and decision-making processes, as well as its marketing and outreach activities. The public will be invited to participate in the process whether through public meetings or surveys. As an agency receiving federal financial assistance, Yuma County Intergovernmental Public Transportation Authority made the following community outreach efforts:

- YCIPTA Executive Board Meeting – 4th Thursday of each month.
- Public Hearings held during board meeting regarding annual budget – yearly
- Public Hearings held during board meetings regarding grant applications – yearly
- Public Hearing notices in the Yuma Sun as needed as well as community outreach through interviews and PSA. – as needed.
- Chamber of Commerce transportation committee meeting on a monthly basis
- Public Hearings regarding Fare or Route changes as needed.
- Work with Chambers of Commerce, Catholic Charities, Goodwill, DES and others to provide transit passes for special events such as Job Fairs, employment events, job interviews, job training, and educational events.
- Attendance at quarterly Mobility management meetings
- City council meeting when transit issues are being discussed as part of the agenda.
- Attend Yuma Metropolitan Planning Organization meetings

In the upcoming year Yuma County Intergovernmental Public Transportation Authority will make the following community outreach efforts:

- YCIPTA Executive Board Meeting – 4th Thursday of each month.
- Public Hearings held during board meeting regarding annual budget – yearly
- Public Hearings held during board meetings regarding grant applications – yearly
- Public Hearing notices in the Yuma Sun as needed as well as community outreach through interviews and PSA – as needed
- Chamber of Commerce transportation committee meeting on a monthly basis
- Public Hearings regarding Fare or Route changes as needed.
- Work with Chambers of Commerce, Catholic Charities, Goodwill, DES and others to provide transit passes for special events such as Job Fairs, employment events, job interviews, job training, and educational events.
- Attendance at quarterly Mobility management meetings
- City council meeting when transit issues are being discussed as part of the agenda.
- Attend Yuma Metropolitan Planning Organization meetings

Yuma County Intergovernmental Public Transportation Authority

Limited English Proficiency Plan

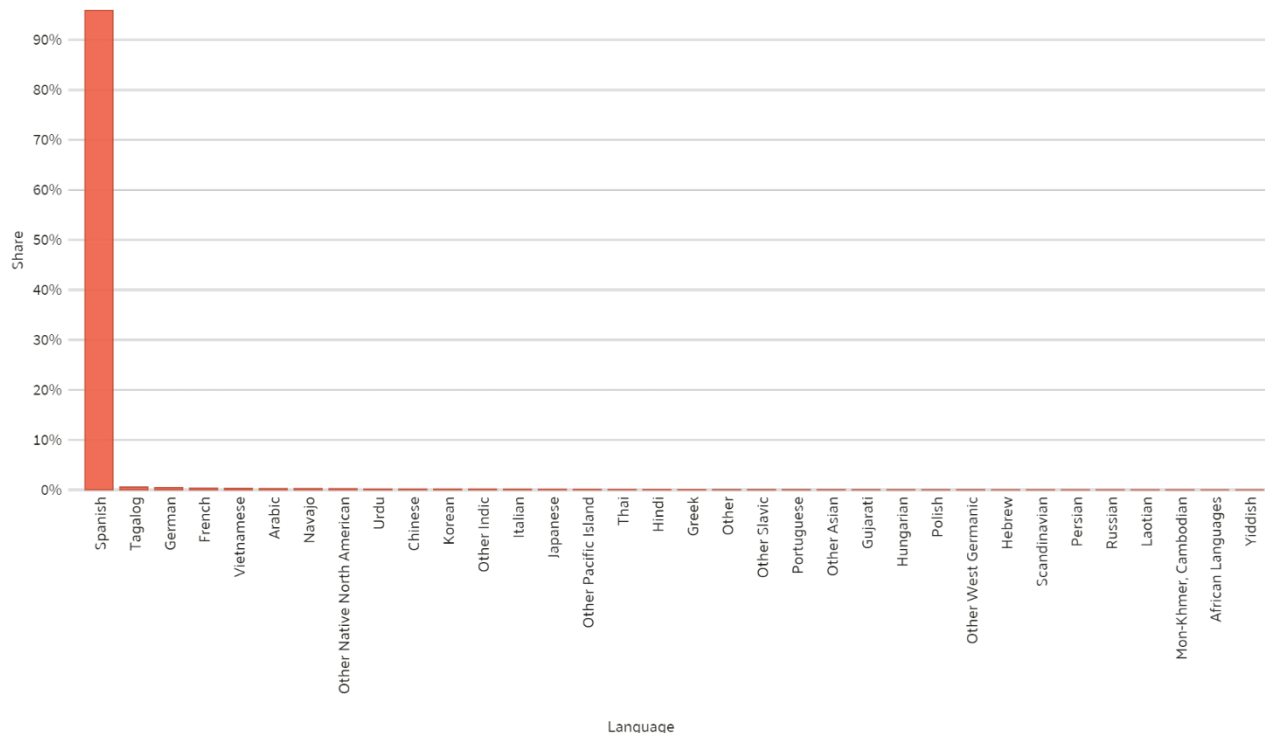


Yuma County Intergovernmental Public Transportation Authority has developed the following Limited English Proficiency Plan (LEP) to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to Yuma County Intergovernmental Public Transportation Authority services as required by Executive Order 13166. A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English.

This plan details procedures on how to identify a person who may need language assistance, the ways in which assistance may be provided, training to staff, notification to LEP persons that assistance is available, and information for future plan updates. In developing the plan while determining the Yuma County Intergovernmental Public Transportation Authority’s extent of obligation to provide LEP services, the Yuma County Intergovernmental Public Transportation Authority undertook a U.S. Department of Transportation four-factor LEP analysis which considers the following:

- 1) The number or proportion of LEP persons eligible in the Yuma County Intergovernmental Public Transportation Authority service area who may be served or likely to encounter by Yuma County Intergovernmental Public Transportation Authority program, activities, or services;

Non-English Speakers in Yuma County, Az



Dataset: ACS 5-year Estimate
Source: Census Bureau

DATAUSA:

- 2) The frequency with which LEP individuals come in contact with a Yuma County Intergovernmental Public Transportation Authority services;

Ridership statistics across all Yuma County Area Transit services from July 1, 2016 – June 30, 2017 indicated a monthly average ridership of 35,243, Saturday average of 2,962.

- 3) The nature and importance of the program, activities or services provided by the Yuma County Intergovernmental Public Transportation Authority to the LEP population; and

As an agency providing public transportation for the City of Yuma, Somerton, San Luis, Ton of Wellton, Cocopah Indian Tribe, Quechan Indian Tribe, Yuma County, and El Centro, CA , Yuma County Intergovernmental Public Transportation Authority participates heavily in public community outreach and strives to meet the needs of its client base to make sure that all segments of the population, including LEP persons, have the opportunity to be provided public transit.

Transit-related information is available in Spanish and posted on all buses. This information includes fares and policies and where to obtain YCAT passes, Smartcards, and YCAT schedules if drivers do not have any, and courtesy rules for riding the bus.

Denial or delay of access to services or information provided by YCAT would not have life-threatening implications for a LEP individual. It is also believed that denial or delay of access to services or information provided by YCAT would not have serious implications on an LEP individual, in comparison to services such as health, emergency transportation, water, sewer, fire protection, police protection and other emergency services provided by other local governments or organizations.

- 4) The resources available to Yuma County Intergovernmental Public Transportation Authority and overall costs to provide LEP assistance. A brief description of these considerations is provided in the following section.

U.S. Department of Transportation Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons published in the Federal Register: December 14, 2005 (Volume 70, Number 239) states
Certain DOT recipients, such as those serving very few LEP persons or those with very limited resources may choose not to develop a written LEP plan.

A statement in Spanish will be included in all public outreach notices. Every effort will be made to provide vital information to LEP individuals in the language requested.

Safe Harbor Provision

Yuma County Intergovernmental Public Transportation Authority complies with the Safe Harbor Provision, as evidenced by the number of documents available in the Spanish language. With respect to Title VI information, the following shall be made available in Spanish:

- (1) Title VI Notice
- (2) Complaint Procedures
- (3) Complaint Form

In addition, we will conduct our marketing (including using translated materials) in a manner that reaches each LEP group. Vital Documents include the following:

- (1) Notices of free language assistance for persons with LEP
- (2) Notice of Non-Discrimination and Reasonable Accommodation
- (3) Outreach Materials
- (4) Bus Schedules
- (5) Route Changes
- (6) Public Hearings**

Non-elected Committees Membership Table

A subrecipient who selects the membership of transit-related, non-elected planning boards, advisory councils, or committees must provide a table depicting the membership of those organizations broken down by race. Subrecipients also must include a description of the efforts made to encourage participation of minorities on these boards, councils, and committees.

Table Depicting Membership of Committees, Councils, Broken Down by Race

Body	Caucasian	Latino	African American	Asian American	Native American
Population	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%
TYPE THE NAME OF THE COMMITTEE HERE	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%
TYPE THE NAME OF THE COMMITTEE HERE	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%
TYPE THE NAME OF THE COMMITTEE HERE	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%

- X Yuma County Intergovernmental Public Transportation Authority does NOT select the membership of any transit-related committees, planning boards, or advisory councils.

Monitoring for Subrecipient Title VI Compliance

X Yuma County Intergovernmental Public Transportation Authority does NOT monitor subrecipients for Title VI compliance.

Title VI Training

LEP Training and Implementation by YCIPTA Staff

When a new hire starts employment with YCIPTA or its contractor, the LEP policy adopted by the YCIPTA Board of Directors will be provided to the new employee to help understand of the importance to outreach to and communication with limited-English speaking persons.

As new policies/procedures are developed, or existing policies/procedures are amended, these new documents are distributed to affected employees through various methods, including but not limited to paper distribution, electronic documents, postings in employee break rooms, and scheduled group or individual training sessions.

Vehicle operators, who are the most direct point of contact for LEP persons, have several methods to respond to an LEP individual. In many instances, LEP individuals are accompanied by a companion who speaks English and can translate for the customer. In addition, some vehicle operators are bilingual. If vehicle operators are not bilingual, they are instructed to ask for assistance from a bilingual passenger. In the few cases where there is no one on the bus who can offer language assistance, the vehicle operator contacts a dispatcher. Most of YCIPTA dispatchers speak Spanish, and they are available to assist vehicle operators in translating for their customers

Title VI training has been done in several ways. The most common way is through ADOT sponsored training sessions that are given in conjunction with state conferences, such as AzTA Annual conference, or scheduled training that takes place in the various regions that have transit operations as subrecipients to FTA funds through ADOT. Additionally, the various COGs or MPO's will provide training, with ADOT, in their regions that complements the training provided by ADOT.

The most recent training was in February, 2017, in Phoenix, Arizona. Attending were the assistant to the Title VI coordinator and the Title VI coordinator. As a subrecipient of FTA 5311, this session was required for us to continue to receive those funds. During the session, the new template was introduced and new staff at the Civil Rights office for ADOT were also introduced.

All required training for Title VI and 5311 Grants will be attended by the following:

- 1) Title VI Coordinator or the Assistant to the Title VI Coordinator
- 2) Operations Manager
- 3) Additional staff as required.

Currently, we are not aware of any additional training that is upcoming. We will attend any training that is scheduled by ADOT or YMPO (Our regional planning organization) in regard to Title VI or 5311 Grant processes and procedures.

Title VI Equity Analysis

A subrecipient planning to acquire land to construct certain types of facilities must not discriminate on the basis of race, color, or national origin, against persons who may, as a result of the construction, be displaced from their homes or businesses. “Facilities” in this context does not include transit stations or bus shelters, but instead refers to storage facilities, maintenance facilities, and operation centers.

There are many steps involved in the planning process prior to the actual construction of a facility. It is during these planning phases that attention needs to be paid to equity and non-discrimination through equity analysis. The Title VI Equity Analysis must be done before the selection of the preferred site.

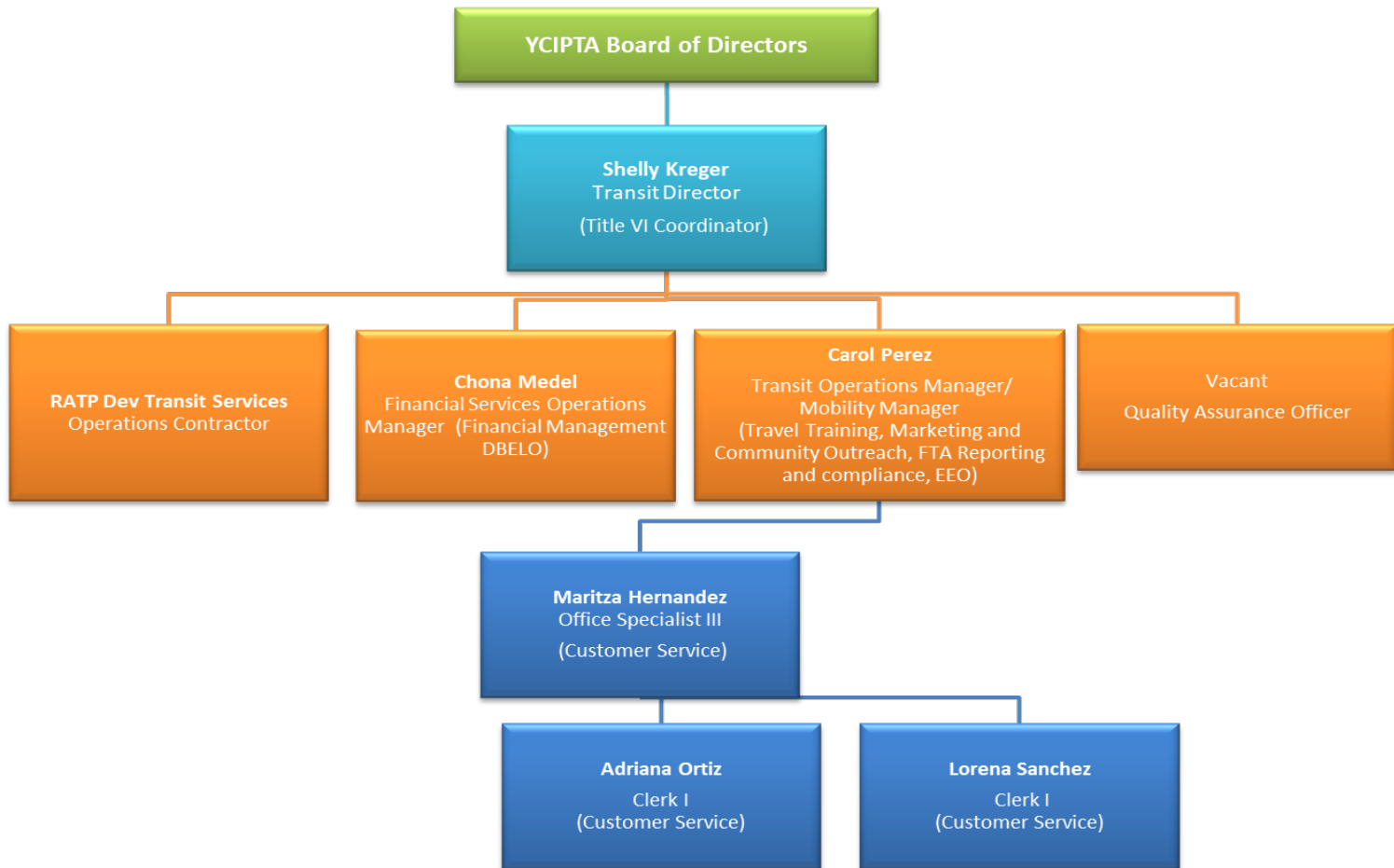
Note: Even if facility construction is financed with non-FTA funds, if the subrecipient organization receives any FTA dollars, it must comply with this requirement.

Yuma County Intergovernmental Public Transportation Authority is anticipating plans to develop new transit facility covered by these requirements.

Board Approval for the Title VI Program

ATTACH A COPY OF THE BOARD MEETING MINUTES HERE

Organizational Chart





Monthly YCIPTA board meeting report RatpDev

Oliver Cromwell GM

6/21/2021

This monthly report is intended to summarize any route operations, maintenance, management or finance operations or actions that fall outside of normal operations for YCAT public transit.

- Full scheduled service has been in effect 3/22/2021.
- All vehicles have open seating.
- Passenger entry through the front door is permitted.
- Fare collection began on June 1st, 2021.
- Driver partitions have been installed on all (Gillig buses)
- Other vehicle models are in the process of being installed currently.
- Nightly vehicle sanitizing and enroute wipe down are still in effect.



April 2021 - YCAT

The following information is based on the services and analyses performed by Solutions for Transit for YCIPTA for the month of April 2021.

Solutions for Transit completed its monthly review and sent a final review document to YCIPTA staff on May 31, 2021.

OPERATIONS

Fixed Route

Following are the actual miles and hours reported by the contractor vs. scheduled:

	Reported	Scheduled	Difference
Revenue Hours	3,091.3	3,104.8	(13.6)
Total Hours	3,522.3	3,565.9	(43.6)
Revenue Miles	66,605	65,668	937
Total Miles	75,383	74,446	937
Passengers per Revenue Hour		8.3	
Passengers per Revenue Mile		0.4	

Demand Response

Following are the actual miles and hours:

Revenue Hours	321.1
Total Hours	438.6
Revenue Miles	5,737
Total Miles	8,789
Average Weekday Revenue Hours	14.1
Passengers per Revenue Hour	0.1
Passengers per Revenue Mile	0.0

OPERATIONS DATABASE

Analysis of Contractor Invoice Data for Accuracy: Solutions for Transit reviewed the Total Miles and Hours by Day and Miles and Hours Reports to determine if there are entries that seemed high or low. We are using a 5% tolerance to determine if the entries need to be corrected or commented.

There were **633** entry errors, **17** GFI errors (information classified incorrectly in GFI), **63** time overlaps, **196** fixed route vs. GFI errors, and **9** unreported roadcalls.

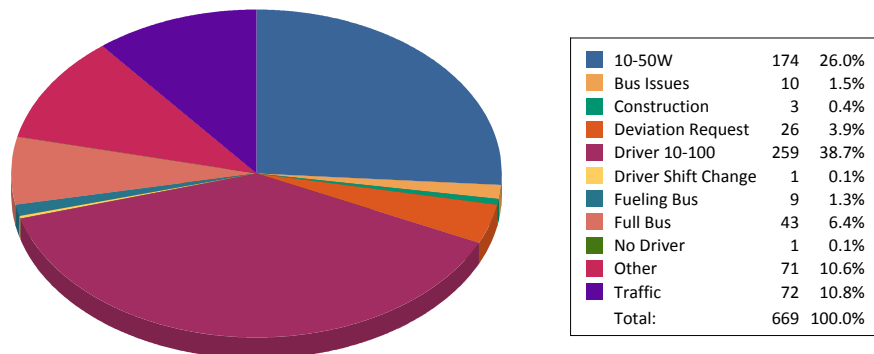
These errors were corrected before we submitted a final review to YCIPTA for billing authorization purposes.

Late to First Stop: There were **216** occurrences where the operator was late to the first stop by 5 minutes or more, resulting in **30 hours and 34 minutes** of delayed service.

Logging Out Early: There were **47** occurrences where the operator logged off before the end of revenue service totaling **12 hours 47 minutes** of unaccounted revenue time.

Delays: During the month of April, **669** delays were reported by the contractor. The average delay was **5** minutes. The delays are broken down as follows:

Delays by Category



Customer Comments: During the month of April, **7** complaints were called in. Of these the contractor followed up on **7**. In addition, **1** commendation was called in.

MAINTENANCE

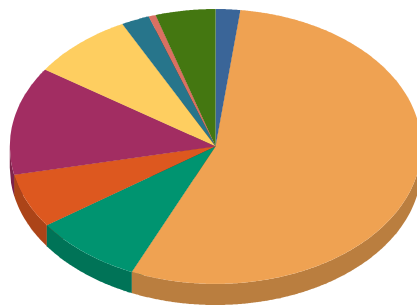
PMIs Completed: There were **23** PMIs completed during the month of April. Of these, **0** were completed late based on the information entered into The Reporting Solution.

Roadcalls: There were 22 roadcalls/bus exchanges for the month of April.

- o **18** of these are roadcalls as defined by NTD (the bus did not complete its scheduled service)
- o **4,808** miles between roadcalls as defined by NTD
- o The industry standard for miles between roadcalls is 6,000 miles

Work Orders Created:

Work Orders by Type



Campaign	5	1.9%
DVI Defect	147	54.9%
PMI	23	8.6%
PMI Defect	17	6.3%
Pullout Complaint	34	12.7%
Roadcall	22	8.2%
Safety Inspection	6	2.2%
Safety Inspection Defect	1	0.4%
Warranty	13	4.9%
Total:	268	100.0%

Open Work Orders:

There were **909** open work orders.

REPORTS

Monthly Reports: The following Monthly Reports are attached:

- o Fixed Route Operating Summary - Systemwide
- o Ridership and Fares
- o Miles and Hours by Route
- o On Call Operating Summary
- o PMIs Completed

IT SUPPORT

Back-up: Solutions for Transit is backing up the data entered into The Reporting Solution daily. It is being placed on the Solutions for Transit home server in Lodi.



OPERATING SUMMARY - Systemwide Fiscal Year 2021

Systemwide

	Quarter				Quarter				Quarter				Quarter		YTD
	Jul-20	Aug-20	Sep-20	Qtr Total	Oct-20	Nov-20	Dec-20	Qtr Total	Jan-21	Feb-21	Mar-21	Qtr Total	Apr-21	Qtr Total	
Weekday Ridership	10,540	12,034	16,177	38,751	19,567	17,932	20,508	58,007	13,517	14,758	19,076	47,351	22,875	22,875	166,984
Saturday Ridership	921	1,721	1,726	4,368	2,406	2,210	2,236	6,852	2,710	2,195	2,215	7,120	2,042	2,042	20,382
Total Ridership	11,461	13,755	17,903	43,119	21,973	20,142	22,744	64,859	16,227	16,953	21,291	54,471	24,917	24,917	187,366
Weekday Revenue Hours	1,493.5	1,836.8	2,283.2	5,613.5	2,394.4	2,105.8	2,337.8	6,838.1	1,233.3	1,260.8	2,043.4	4,537.5	2,885.3	2,885.3	19,874.4
Saturday Revenue Hours	150.0	250.8	205.2	606.1	277.3	222.9	220.3	720.6	276.9	221.9	221.0	719.8	206.5	206.5	2,252.9
Total Revenue Hours	1,643.5	2,087.7	2,488.4	6,219.6	2,671.8	2,328.7	2,558.1	7,558.7	1,510.3	1,482.6	2,264.4	5,257.3	3,091.8	3,091.8	22,127.4
Weekday Total Hours	1,710.0	2,116.1	2,646.5	6,472.6	2,764.2	2,434.9	2,676.2	7,875.3	1,526.1	1,621.1	2,445.9	5,593.1	3,288.7	3,288.7	23,229.6
Saturday Total Hours	169.4	284.8	233.7	687.9	317.6	256.8	258.9	833.3	324.3	254.8	255.7	834.8	234.2	234.2	2,590.3
Total Hours	1,879.3	2,400.8	2,880.3	7,160.5	3,081.8	2,691.7	2,935.1	8,708.7	1,850.4	1,875.9	2,701.5	6,427.9	3,522.9	3,522.9	25,819.9
Weekday Revenue Miles	33,238	40,125	49,211	122,574	51,395	45,394	50,681	147,470	27,944	29,120	45,398	102,462	62,363	62,363	434,869
Saturday Revenue Miles	3,025	5,063	4,125	12,213	5,599	4,551	4,510	14,660	5,686	4,516	4,490	14,692	4,258	4,258	45,823
Total Revenue Miles	36,263	45,188	53,336	134,787	56,994	49,945	55,191	162,130	33,630	33,636	49,888	117,154	66,621	66,621	480,692
Weekday Total Miles	38,426	46,403	56,947	141,776	59,303	52,410	57,278	168,991	33,923	36,310	53,714	123,947	70,551	70,551	505,265
Saturday Total Miles	3,484	5,851	4,757	14,092	6,437	5,204	5,190	16,831	6,498	5,187	5,170	16,855	4,849	4,849	52,627
Total Miles	41,910	52,254	61,704	155,868	65,740	57,614	62,468	185,822	40,421	41,497	58,884	140,802	75,400	75,400	557,892
# Operating Weekdays	22	21	21	64	22	19	22	63	19	19	23	61	22	22	210
# Operating Saturdays	4	5	4	13	5	4	4	13	5	4	4	13	4	4	43
# Total Operating Days	26	26	25	77	27	23	26	76	24	23	27	74	26	26	253
Avg Weekday Ridership	479.1	573.0	770.3	605.5	889.4	943.8	932.2	920.7	711.4	776.7	829.4	776.2	1,039.8	1,039.8	795.2
Avg Saturday Ridership	230.3	344.2	431.5	336.0	481.2	552.5	559.0	527.1	542.0	548.8	553.8	547.7	510.5	510.5	474.0
Avg Daily Ridership	440.8	529.0	716.1	560.0	813.8	875.7	874.8	853.4	676.1	737.1	788.6	736.1	958.3	958.3	740.6
Wkday Ridership/Rev Hr	7.1	6.6	7.1	6.9	8.2	8.5	8.8	8.5	11.0	11.7	9.3	10.4	7.9	7.9	8.4
Sat Ridership/Rev Hr	6.1	6.9	8.4	7.2	8.7	9.9	10.1	9.5	9.8	9.9	10.0	9.9	9.9	9.9	9.0
Avg Weekday Rev Hours	67.9	87.5	108.7	87.7	108.8	110.8	106.3	108.5	64.9	66.4	88.8	74.4	131.1	131.1	94.6
Avg Saturday Rev Hours	37.5	50.2	51.3	46.6	55.5	55.7	55.1	55.4	55.4	55.5	55.2	55.4	51.6	51.6	52.4
Avg Weekday Rev Miles	1,511	1,911	2,343	1,915	2,336	2,389	2,304	2,341	1,471	1,533	1,974	1,680	2,835	2,835	2,071
Avg Saturday Rev Miles	756	1,013	1,031	939	1,120	1,138	1,128	1,128	1,137	1,129	1,123	1,130	1,065	1,065	1,066



RIDERSHIP AND FARES

Period: 4/1/2021 to 4/30/2021

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free			Special Revenues					Statistics			Total Pax	
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	1& 10 Ride	Paper Passes	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes		Guides
Orange 2	0	0	0	0	0	0	0	0	0	2,026	0	3	0	0	1	0	0	0	14	74	0	2,030
Brown 3	0	0	0	0	0	0	0	0	0	662	0	0	0	0	0	0	1	0	17	19	0	663
Green 4	1	0	0	0	0	0	0	0	0	2,167	0	0	0	2	3	1	1	0	5	79	0	2,175
Green 4A	0	0	0	0	0	0	0	0	0	1,239	0	4	0	0	3	0	0	0	16	39	0	1,246
Blue 5	0	0	0	0	0	0	0	0	0	1,611	0	0	1	0	1	1	1	0	29	110	0	1,615
Purple 6	1	0	0	0	0	0	0	0	0	1,659	0	0	0	0	0	0	0	0	55	92	0	1,660
Gold 8	0	0	0	0	0	0	0	0	0	159	0	0	0	0	0	0	0	0	4	4	0	159
Silver 9	0	0	0	0	0	0	0	0	0	142	0	0	0	0	0	0	0	0	1	3	0	142
Turquoise 10	0	0	0	0	0	0	0	0	0	227	0	0	0	0	0	1	0	0	4	6	0	228
Yellow 95	0	0	0	0	0	0	0	0	0	14,974	1	20	1	0	3	0	0	0	93	439	0	14,999
Grand Total:	2	0	0	0	0	0	0	0	0	24,866	1	27	2	2	11	3	3	0	238	865	0	24,917

REVENUE:

Total Revenue: \$0.00
 Unclassified Revenue: \$0.00
 As a % of Total: 0.00%



TOTAL MILES AND HOURS BY ROUTE April 2021

Route	Revenue Hours	Non-Rev Hours	Total Hours	Revenue Miles	Non-Rev Miles	Total Miles
Orange Route 2	369.8	44.0	413.8	6,956	312	7,268
Brown Route 3	176.6	8.7	185.3	3,692	183	3,875
Green Route 4	296.6	21.9	318.5	4,811	262	5,073
Green Route 4A	241.7	22.1	263.9	4,042	232	4,274
Blue Route 5	258.3	12.4	270.7	6,248	298	6,546
Purple Route 6	502.8	43.6	546.4	11,247	840	12,087
Gold Route 8	64.2	19.2	83.4	1,968	615	2,583
Silver Route 9	85.4	120.0	205.4	2,974	2,791	5,765
Turquoise Route 10	73.8	16.5	90.2	3,250	215	3,465
Yellow Route 95	1,022.6	122.6	1,145.1	21,433	3,031	24,464

Totals for April 2021			
Total Hours	3,522.90	Total Miles	75,400
Revenue Hours	3,091.82	Revenue Miles	66,621
Non-Revenue Hours	431.08	Non-Revenue Miles	8,779



OPERATING SUMMARY - On-Call Fiscal Year 2021

	Quarter				Quarter				Quarter				Quarter		YTD
	Jul-20	Aug-20	Sep-20	Qtr Total	Oct-20	Nov-20	Dec-20	Qtr Total	Jan-21	Feb-21	Mar-21	Qtr Total	Apr-21	Qtr Total	
Weekday Ridership	452	427	486	1,365	557	443	411	1,411	432	582	605	1,619	679	679	5,074
Saturday Ridership	25	35	42	102	60	31	36	127	43	39	53	135	39	39	403
Total Ridership	477	462	528	1,467	617	474	447	1,538	475	621	658	1,754	718	718	5,477
Weekday Revenue Hours	216.8	208.7	243.3	668.8	258.3	210.1	218.2	686.6	201.3	227.7	259.7	688.7	309.9	309.9	2,353.9
Saturday Revenue Hours	14.3	15.1	18.1	47.5	25.2	15.0	20.2	60.4	15.4	13.4	22.2	51.0	11.3	11.3	170.2
Total Revenue Hours	231.1	223.8	261.4	716.3	283.5	225.1	238.4	747.0	216.8	241.1	281.9	739.7	321.1	321.1	2,524.1
Weekday Total Hours	316.5	283.9	328.6	929.0	348.1	282.6	308.8	939.4	296.5	323.1	360.9	980.5	423.4	423.4	3,272.3
Saturday Total Hours	25.4	22.3	27.0	74.7	35.2	20.3	24.9	80.4	21.4	16.2	30.2	67.8	15.2	15.2	238.1
Total Hours	341.9	306.2	355.6	1,003.6	383.2	302.9	333.7	1,019.8	317.9	339.3	391.1	1,048.3	438.6	438.6	3,510.3
Weekday Revenue Miles	4,267	3,730	4,169	12,166	4,191	3,346	3,764	11,301	3,933	3,861	4,375	12,169	5,572	5,572	41,208
Saturday Revenue Miles	298	203	211	712	314	192	295	801	206	185	334	725	165	165	2,403
Total Revenue Miles	4,565	3,933	4,380	12,878	4,505	3,538	4,059	12,102	4,139	4,046	4,709	12,894	5,737	5,737	43,611
Weekday Total Miles	6,993	5,807	6,225	19,025	6,423	5,015	5,791	17,229	6,158	6,228	6,951	19,337	8,518	8,518	64,109
Saturday Total Miles	490	350	369	1,209	547	333	433	1,313	399	342	549	1,290	271	271	4,083
Total Miles	7,483	6,157	6,594	20,234	6,970	5,348	6,224	18,542	6,557	6,570	7,500	20,627	8,789	8,789	68,192
# Operating Weekdays	23	21	21	65	22	19	22	63	19	19	23	61	22	22	211
# Operating Saturdays	3	5	4	12	5	4	4	13	5	4	4	13	4	4	42
# Total Operating Days	26	26	25	77	27	23	26	76	24	23	27	74	26	26	253
Avg Weekday Ridership	19.7	20.3	23.1	21.0	25.3	23.3	18.7	22.4	22.7	30.6	26.3	26.5	30.9	30.9	24.0
Avg Saturday Ridership	8.3	7.0	10.5	8.5	12.0	7.8	9.0	9.8	8.6	9.8	13.3	10.4	9.8	9.8	9.6
Avg Daily Ridership	18.3	17.8	21.1	19.1	22.9	20.6	17.2	20.2	19.8	27.0	24.4	23.7	27.6	27.6	21.6
Wkday Ridership/Rev Hr	2.1	2.0	2.0	2.0	2.2	2.1	1.9	2.1	2.1	2.6	2.3	2.4	2.2	2.2	2.2
Sat Ridership/Rev Hr	1.7	2.3	2.3	2.1	2.4	2.1	1.8	2.1	2.8	2.9	2.4	2.6	3.5	3.5	2.4
Avg Weekday Rev Hours	9.4	9.9	11.6	10.3	11.7	11.1	9.9	10.9	10.6	12.0	11.3	11.3	14.1	14.1	11.2
Avg Saturday Rev Hours	4.8	3.0	4.5	4.0	5.0	3.8	5.0	4.6	3.1	3.3	5.6	3.9	2.8	2.8	4.1
Avg Weekday Rev Miles	186	178	199	187	191	176	171	179	207	203	190	199	253	253	195
Avg Saturday Rev Miles	99	41	53	59	63	48	74	62	41	46	84	56	41	41	57



PMIs COMPLETED

Period: 4/1/2021 - 4/30/2021

Bus #	Interval	Mileage at Previous PMI	Mileage at PMI	Miles Since Last PMI	On-Time	PMI
122	4000 miles	276,431	280,186	3,755	On Time	A-7
123	4000 miles	309,471	313,122	3,651	On Time	A-4
126	5000 miles	525,182	530,046	4,864	On Time	A-2
133	4000 miles	66,669	70,192	3,523	Early	C
148	4000 miles	36,802	40,338	3,536	Early	B-1
150	5000 miles	99,202	104,011	4,809	On Time	A-2
152	5000 miles	134,923	139,703	4,780	On Time	A-2
153	5000 miles	102,995	107,682	4,687	On Time	A-4
200	6000 miles	265,073	270,725	5,652	On Time	C
201	6000 miles	242,689	248,248	5,559	On Time	B
203	6000 miles	138,879	144,321	5,442	On Time	B
204	6000 miles	115,708	121,446	5,738	On Time	A-1
205	6000 miles	111,188	117,274	6,086	On Time	A-6
206	6000 miles	96,295	101,720	5,425	On Time	A-6
300	4000 miles	121,101	124,621	3,520	Early	A-2
301	4000 miles	101,663	105,567	3,904	On Time	C
302	4000 miles	56,836	60,800	3,964	On Time	A-4
302	4000 miles	60,800	64,533	3,733	On Time	B-1
303	4000 miles	10,251	13,997	3,746	On Time	A-4
350	4000 miles	9,557	13,808	4,251	On Time	A-4
351	4000 miles	13,769	18,103	4,334	On Time	B-1
351	4000 miles	18,103	22,090	3,987	On Time	A-5
1102	4000 miles	43,707	47,435	3,728	On Time	C

PMIs Completed: 23

On Time: 20	87.0%
Early: 3	13.0%
Late: 0	0.0%

Note: "On Time" is based on mileage not days.



Oliver Cromwell GM YCAT

06/17/2021

Re: Late to first stop by (5) minutes standards.

**Attached is an excerpt from the TCRP 88 Report (TRANSIT COOPERATIVE RESEARCH PROGRAM)
Sponsored by FTA.**

**The public industry standard varies from location to location. YCAT uses a (1) minute early (5) minute
late to the first stop standard.**

◆ On-Time Performance (Fixed-Route)

The percentage of transit vehicles departing or arriving at a location on time

Focus:	reliability
Other Uses:	service contracting
Modes:	any fixed-route service operating on a fixed schedule (as opposed to fixed headways)
Scope:	stop, route, system
System Size:	any
Audience:	public, decision-makers, transit management

Description: A transit vehicle is considered "on time" if it departs a location within a certain number of minutes after and/or before the scheduled time. Many agencies consider an early departure not to be on time, to discourage operators from leaving a stop "hot." From a passenger point of view, an early departure means a wait of one headway for the next vehicle.

The window of time considered to be on time varies considerably from one agency to another; *TCRP Synthesis of Transit Practice 10 (48)* reported most agencies were in the range of 1 minute early to 5 minutes late, but 42% of agencies used a value greater than 5 minutes late for on time, and 8% used a value greater than 5 minutes early for on time. The most common definition, and the one used in the *TCQSM (2)*, is 0 minutes early to 5 minutes late.

On-time performance is usually measured only for specific locations (timepoints) for which a schedule is published. However, ideally, it could include all en route stops, for regular bus and subway service. If most passengers board at the terminal and alight at the end of the line (as with some commuter or light rail services), then terminal on-time performance would be important. Some agencies measure on-time performance at one or two intermediate timepoints (for example, the third and fourth out of five), in cases where most passengers would have alighted before the end of the line. The causes of early or late vehicles can also be categorized and reported, as MTA-NYCT does.

Performance may be weighted by stop according to ridership, as proposed by *Henderson, Adkins, and Kwong*; *passenger-weighted on-time performance* measures the percent of passengers on time instead of the percent of transit vehicles on time. Henderson, Adkins, and Kwong tested the concept with subways and gave the heaviest weights to train stations that had the highest number of riders. They concluded that the results were no different from the standard method.

Example target values: *TCRP Synthesis of Transit Practice 10* reports on-time performance standards for 83 agencies. The first edition of the *TCQSM* applied a curve to these standards to develop the following on-time thresholds: "A" = >97.5%, "B" = 95.0-97.4%, "C" = 90.0-94.9%, "D" = 85.0-89.9%, "E" = 80.0-84.9%, "F" = <80%. Higher on-time performance values are easier to meet with a more lenient definition of on time. From a passenger point of view, the standards are reasonable (e.g., a passenger making a round-trip commute by transit every weekday would be more than 5 minutes late twice a week). From an agency point of view, the *TCRP A-15A* project found that the LOS thresholds were consistent with adopted agency on-time standards, but also found through test cases that when the measures were applied system-wide, agencies had difficulty achieving non-LOS "F" service. However, in many of these cases, the reason for the poor on-time performance was either due to (1) significant amounts of early running or (2) a failure to adjust scheduled running time from off-peak to peak conditions. If these factors, under the control of an agency, were corrected, then the on-time performance LOS thresholds would be achievable.

Major factors: Traffic congestion, number of stops, passenger volumes, schedule accuracy, operator diligence, operator availability, driver motivation, supervision, degree of right-of-way control, length of

route, maintenance practices, and mechanical problems. Henderson and Darapaneni write that the number of route merges, whether public schools are in session, scheduled headway, distance traveled, stops, crowding, and overnight construction are factors that influence subway on-time performance.

Data requirements: Field surveys (e.g., by traffic checkers performing point checks or ride checks) or automatic vehicle location (AVL) data. The measure requires a relatively large number of observations to draw meaningful conclusions, especially if route-level or stop-level results are desired. Usually, a 95% confidence level and a margin of error of $\pm 5\%$ would be desired. Drawing a distinction between the current TCQSM "A" and "B" levels of service would require a minimum of 40 observations to achieve the 2.5% resolution.

Assessment: This measure can be used both diagnostically and as a tool to assess the experience of customers. Since substantial data collection efforts are necessary, manual data collection can become quite expensive as well as error-prone. If data collection is automated, route-level and even operator-level performance can be determined. Note that precision (e.g., accuracy of checker watches) is important since even one minute early is considered by some agencies as not on time.

On-time performance is often measured only on routes with longer headways (e.g., longer than 10 minutes), while *headway regularity* is often measured for routes with shorter headways. At shorter headways, customers do not have to rely on schedules, as the wait time for the next vehicle should be short; so the actual time that a vehicle arrives at a passenger's origin is less important to customers. At the same time, a longer-than-expected interval between vehicles leads to longer waits for customers, a more crowded vehicle when it does show up, and, potentially, a slower trip. Even when *headway regularity* is measured, on-time performance still provides a useful indication of whether passengers get to their destination on time, which is reflective of in-vehicle *travel time*.

Total trip on-time performance, proposed by Henderson, Adkins, and Kwong, combines travel times and wait times. A transit vehicle is late if actual travel time plus actual wait (which is half the headway) exceeds the scheduled travel time plus scheduled wait by more than 5 minutes. Passengers are late if $(ATR + AW) - (STR + SW) > 5$ minutes where ATR = actual travel time; AW = average actual wait or one-half the actual headway; STR = scheduled travel time; and SW = average scheduled wait, or one-half the scheduled headway. Automated data from AVL or automated train control system and related APTS software would be of great help in collecting data to calculate this measure. Henderson, Adkins, and Kwong develop this concept further by assuming that trains with longer headways will be more crowded and will affect a greater number of passengers. On-time performance is, therefore, the total number of passengers on time divided by the total number of passengers late and on time. Results of the weighted total trip method were lower than results of the total trip method. Henderson, Adkins, and Kwong also propose the calculation of average delay by imputing delay times to cancelled trains.

Comments: The TCQSM Second Edition is expected to adjust the LOS thresholds so that each LOS covers a 5% range (i.e., the "A"/"B" threshold would be at 95% and the "E"/"F" threshold would be at 75%). This change reduces the amount of data collection needed to distinguish between two levels of service.

References: Henderson, Adkins, and Kwong (49); Henderson and Darapaneni (50)



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

Transit Directors Report June 2021

- Bi-weekly meetings regarding the Hotel Del Sol project with the City of Yuma, SPS+ Architects and other stakeholders.
- Participated in the pre-production meeting with Gillig, estimated build start date is January 3, 2022.
- Participated in semi annual review of TD performance and goals with the personnel subcommittee.
- June 17th Annual Dump the Pump Day.
- CARES Grant amendment for the Gillig purchase was approved and awarded.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton,
Ralph Velez – Sec/Treas - City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton,
Brian Golding, Sr.-Quechan Tribe, , Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County,
Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director



RIDERSHIP AND FARES

Period: 4/1/2020 to 4/30/2020

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	1& 10 Ride	Paper Passes	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes	Guides	
Orange 2	0	0	0	0	0	0	0	0	0	632	0	0	1	0	0	0	1	0	1	32	0	634
Brown 3	0	0	0	0	0	0	0	0	0	228	0	0	0	0	0	1	0	0	0	7	0	229
Green 4	0	0	0	0	0	0	0	0	0	902	0	0	0	0	0	0	0	0	1	54	0	902
Blue 5	0	1	0	0	0	0	0	0	0	676	0	0	0	0	0	0	0	0	7	27	0	677
Purple 6	0	0	0	0	0	0	0	0	0	823	0	0	0	0	0	1	0	0	7	27	0	824
Gold 8	0	0	0	0	0	0	0	0	0	88	0	1	0	0	0	0	0	0	0	2	0	89
Silver 9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Turquoise 10	0	0	0	0	0	0	0	0	0	80	0	0	0	0	1	0	0	0	1	18	0	81
Yellow 95	0	0	0	0	0	0	0	0	0	6,987	0	31	0	0	3	1	0	0	59	314	0	7,022
Grand Total:	0	1	0	0	0	0	0	0	0	10,416	0	32	1	0	4	3	1	0	76	481	0	10,458

REVENUE:

Total Revenue: \$1.00
 Unclassified Revenue: \$0.00
 As a % of Total: 0.00%



RIDERSHIP AND FARES

Period: 4/1/2021 to 4/30/2021

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	1& 10 Ride	Paper Passes	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes	Guides	
Orange 2	0	0	0	0	0	0	0	0	0	2,026	0	3	0	0	1	0	0	0	14	74	0	2,030
Brown 3	0	0	0	0	0	0	0	0	0	662	0	0	0	0	0	0	1	0	17	19	0	663
Green 4	1	0	0	0	0	0	0	0	0	2,167	0	0	0	2	3	1	1	0	5	79	0	2,175
Green 4A	0	0	0	0	0	0	0	0	0	1,239	0	4	0	0	3	0	0	0	16	39	0	1,246
Blue 5	0	0	0	0	0	0	0	0	0	1,611	0	0	1	0	1	1	1	0	29	110	0	1,615
Purple 6	1	0	0	0	0	0	0	0	0	1,659	0	0	0	0	0	0	0	0	55	92	0	1,660
Gold 8	0	0	0	0	0	0	0	0	0	159	0	0	0	0	0	0	0	0	4	4	0	159
Silver 9	0	0	0	0	0	0	0	0	0	142	0	0	0	0	0	0	0	0	1	3	0	142
Turquoise 10	0	0	0	0	0	0	0	0	0	227	0	0	0	0	0	1	0	0	4	6	0	228
Yellow 95	0	0	0	0	0	0	0	0	0	14,974	1	20	1	0	3	0	0	0	93	439	0	14,999
Grand Total:	2	0	0	0	0	0	0	0	0	24,866	1	27	2	2	11	3	3	0	238	865	0	24,917

REVENUE:

Total Revenue: \$0.00
 Unclassified Revenue: \$0.00
 As a % of Total: 0.00%



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

Summary Financial Report for May 2021

This report is a summary for the period May 2021. The attached monthly profit and loss statements are unaudited figures.

Reconciled account balances for YCIPTA checking accounts held at 1st Bank Yuma for the following months are as follows:

May 2021

Greyhound	\$4,378.15
General	\$315,220.06
Payroll	\$271.54
Fare Revenue	\$1,324.63

May 2021

YC Treasurer	0.00
--------------	------

Greyhound sales by Month

May 2021	\$4,435.48
----------	------------

Fare Revenue by Month

May 2021

YCAT	\$0.00
On Call	\$0.00

Accounts payable as of May 31, 2021 was \$344,583.18

Accounts receivable as of March 31, 2021 was \$518,851.62

Treasurer's Account payable as of March 31, 2021 was \$1,537,191.77

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Dr. Michael Sabath – Chairman - Northern Arizona University, Jerry Cabrera – Vice Chairman - City of Somerton,
Ralph Velez –Sec/Treasurer- City of San Luis, Philip Rodriguez – City of Yuma, Larry Killman – Town of Wellton,
Brian Golding, Sr.-Quechan Tribe, Paul Soto – Cocopah Tribe, Susan Thorpe – Yuma County,
Susan M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 May 2021

4:24 PM
 06/17/2021
 Accrual Basis

	May 21	Jul '20 - May 21	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 · Intergovernmental					
40700 · Miscellaneous Revenues					
40799-3 · Advertising Sales	0.00	0.00	16,000.00	-16,000.00	0.0%
40799-4 · Greyhound Commissions - YCIPTA	1,498.31	3,849.34	26,400.00	-22,550.66	14.58%
40799-5 · Interest	31.89	752.59	1,200.00	-447.41	62.72%
40799-6 · Miscellaneous Revenues	11.25	1,001.97	2,000.00	-998.03	50.1%
40700 · Miscellaneous Revenues - Other	0.00	15.00			
Total 40700 · Miscellaneous Revenues	1,541.45	5,618.90	45,600.00	-39,981.10	12.32%
40900 · Local Funding					
40900-2 · Local Transit Dues					
40900-4 · Contributions Public Entities	29,500.00	474,985.05	702,757.00	-227,771.95	67.59%
Total 40900 · Local Funding	29,500.00	991,724.05	1,219,496.00	-227,771.95	81.32%
41101 · State Grants					
41101-1 · ADOT 5311					
41101-2 · ADOT 5310	0.00	10,783.32	35,384.00	-24,600.68	30.48%
Total 41101 · State Grants	0.00	1,283,892.73	3,334,626.00	-2,050,733.27	38.5%
41300 · Federal Grant Revenue					
41399-1 · FTA 5307					
41399-4 · STP Capital Grant	0.00	0.00	277,974.00	-277,974.00	0.0%
Total 41300 · Federal Grant Revenue	0.00	2,751,327.00	11,641,522.00	-8,890,195.00	23.63%
Total 40000 · Intergovernmental	31,041.45	5,032,562.68	16,241,244.00	-11,208,681.32	30.99%
41000 · Charges for Service					
40100 · Fare Revenue					
40101 · YCAT Fares	1,075.00	1,075.00	341,810.00	-340,735.00	0.32%
40190 · On Call Fares	0.00	0.00	2,700.00	-2,700.00	0.0%
Total 40100 · Fare Revenue	1,075.00	1,075.00	344,510.00	-343,435.00	0.31%
Total 41000 · Charges for Service	1,075.00	1,075.00	344,510.00	-343,435.00	0.31%
Total Income	32,116.45	5,033,637.68	16,585,754.00	-11,552,116.32	30.35%
Gross Profit	32,116.45	5,033,637.68	16,585,754.00	-11,552,116.32	30.35%
Expense					
50100 · Salaries and Wages					
50102 · Regular Salaries and Wage	21,792.79	243,213.53	380,780.00	-137,566.47	63.87%
50104 · Regular Salaries Paid Leave	3,674.97	70,895.31			
Total 50100 · Salaries and Wages	25,467.76	314,108.84	380,780.00	-66,671.16	82.49%
50200 · Fringe Benefits					
50201 · FICA- SS & Medicare	1,933.44	25,130.83	32,024.00	-6,893.17	78.48%
50202 · ASRS	3,112.14	38,717.05	46,531.00	-7,813.95	83.21%
50203 · Health Insurance	4,179.30	49,245.10	59,640.00	-10,394.90	82.57%
50204 · FUTA	0.00	251.98	600.00	-348.02	42.0%
50205 · Life Insurance	65.05	782.30	840.00	-57.70	93.13%
50207 · State Unemployment	0.00	0.00	1,500.00	-1,500.00	0.0%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 May 2020

4:34 PM
 06/16/2021
 Accrual Basis

	May 20	Jul '19 - May 20	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 · Intergovernmental					
40700 · Miscellaneous Revenues					
40799-3 · Advertising Sales	0.00	189.00	16,000.00	-15,811.00	1.18%
40799-4 · Greyhound Commissions - YCIPTA	0.00	6,822.65	26,400.00	-19,577.35	25.84%
40799-5 · Interest	88.62	3,230.50	1,200.00	2,030.50	269.21%
40799-6 · Miscellaneous Revenues	212.65	2,407.79	2,000.00	407.79	120.39%
40700 · Miscellaneous Revenues - Other	0.00	0.00			
Total 40700 · Miscellaneous Revenues	301.27	12,649.94	45,600.00	-32,950.06	27.74%
40900 · Local Funding					
40900-2 · Local Transit Dues					
40900-4 · Contributions Public Entities	0.00	529,793.61	557,628.00	-27,834.39	95.01%
Total 40900 · Local Funding	0.00	1,046,532.61	1,074,367.00	-27,834.39	97.41%
41101 · State Grants					
41101-1 · ADOT 5311					
41101-2 · ADOT 5310	0.00	17,793.54	25,000.00	-7,206.46	71.17%
Total 41101 · State Grants	145,620.32	1,379,850.94	1,157,552.00	222,298.94	119.2%
41300 · Federal Grant Revenue					
41399-1 · FTA 5307					
41399-4 · STP Capital Grant	0.00	173,247.00	301,240.00	-127,993.00	57.51%
Total 41300 · Federal Grant Revenue	179,976.00	1,223,475.00	6,347,873.00	-5,124,398.00	19.27%
Total 40000 · Intergovernmental	325,897.59	3,680,302.03	8,650,392.00	-4,970,089.97	42.55%
41000 · Charges for Service					
40100 · Fare Revenue					
40101 · YCAT Fares	0.00	325,093.89	455,748.00	-130,654.11	71.33%
40190 · On Call Fares	0.00	1,093.54	3,600.00	-2,506.46	30.38%
Total 40100 · Fare Revenue	0.00	326,187.43	459,348.00	-133,160.57	71.01%
Total 41000 · Charges for Service	0.00	326,187.43	459,348.00	-133,160.57	71.01%
Total Income	325,897.59	4,006,489.46	9,109,740.00	-5,103,250.54	43.98%
Gross Profit	325,897.59	4,006,489.46	9,109,740.00	-5,103,250.54	43.98%
Expense					
50100 · Salaries and Wages					
50102 · Regular Salaries and Wage	25,414.80	295,475.02	368,376.00	-72,900.98	80.21%
50104 · Regular Salaries Paid Leave	2,481.58	4,152.87			
Total 50100 · Salaries and Wages	27,896.38	299,627.89	368,376.00	-68,748.11	81.34%
50200 · Fringe Benefits					
50201 · FICA- SS & Medicare	2,077.64	23,757.27	75,591.00	-51,833.73	31.43%
50202 · ASRS	3,378.24	37,930.89	44,610.00	-6,679.11	85.03%
50203 · Health Insurance	3,593.34	36,261.65	44,988.00	-8,726.35	80.6%
50204 · FUTA	0.00	32.65	500.00	-467.35	6.53%
50205 · Life Insurance	78.40	685.55	768.00	-82.45	89.26%
50207 · State Unemployment	0.00	0.00	3,000.00	-3,000.00	0.0%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 May 2021

4:24 PM
 06/17/2021
 Accrual Basis

	May 21	Jul '20 - May 21	YTD Budget	\$ Over Budget	% of Budget
50208 · Workers Compensation Ins	0.00	1,690.00	3,000.00	-1,310.00	56.33%
Total 50200 · Fringe Benefits	9,289.93	115,817.26	144,135.00	-28,317.74	80.35%
50300 · Services					
50301-1 · ADA Paratransit	0.00	71,730.37	145,836.00	-74,105.63	49.19%
50301-2 · Accounting & Audit	0.00	16,872.50	38,000.00	-21,127.50	44.4%
50301-3 · Vanpool Subsidy	9,900.00	111,770.72	126,000.00	-14,229.28	88.71%
50302 · Advertising	1,386.40	42,491.05	80,000.00	-37,508.95	53.11%
50303-1 · Legal Services	1,000.00	13,297.50	36,000.00	-22,702.50	36.94%
50303-2 · Cash Handel/Payroll Processing	154.56	1,979.52	24,000.00	-22,020.48	8.25%
50303-3 · IT Support/Web Development	3,736.44	24,966.44	36,000.00	-11,033.56	69.35%
50304 · Temporary Help	0.00	0.00	3,000.00	-3,000.00	0.0%
50305-0 · Bus Contractor	0.00	2,692,247.19	3,307,396.00	-615,148.81	81.4%
50305-1 · Contract Costs	2,083.33	89,024.80	100,000.00	-10,975.20	89.03%
50305-2 · Equipment Maintenance	0.00	9,062.48	20,000.00	-10,937.52	45.31%
50305-3 · Office Equip Repair	0.00	4,246.34	3,000.00	1,246.34	141.55%
50305-4 · Vehicle Repair & Maintance	0.00	36,245.46	231,747.00	-195,501.54	15.64%
50305-5 · Building Repairs & Maintance	0.00	5,040.62	12,000.00	-6,959.38	42.01%
50305-6 · Communications/Radio Service	0.00	21,522.02	130,000.00	-108,477.98	16.56%
50305-7 · Grounds Keeping/Pest Control	0.00	639.51	1,500.00	-860.49	42.63%
50305-8 · Software Updates/Maintenance	618.00	9,769.21	55,000.00	-45,230.79	17.76%
50306-1 · Bus Cleaning Services	10,262.00	108,101.00	72,000.00	36,101.00	150.14%
50307 · Security Services	0.00	568.33	1,000.00	-431.67	56.83%
Total 50300 · Services	29,140.73	3,259,575.06	4,422,479.00	-1,162,903.94	73.71%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	34,283.96	244,912.57	460,000.00	-215,087.43	53.24%
50499-1 · Office Supplies	68.00	3,236.16	20,000.00	-16,763.84	16.18%
50499-2 · Postage	115.13	1,067.07	1,500.00	-432.93	71.14%
50499-3 · Printing	3,495.87	7,484.18	30,000.00	-22,515.82	24.95%
50499-4 · Misc Materials & Supplies	0.00	11,970.62	130,000.00	-118,029.38	9.21%
Total 50400 · Materials and Supplies	37,962.96	268,670.60	641,500.00	-372,829.40	41.88%
50500 · Utilities					
50501 · Electricity	1,248.82	12,484.53	20,000.00	-7,515.47	62.42%
50502-1 · Refuse Disposal	299.89	2,872.00	4,000.00	-1,128.00	71.8%
50502-2 · Water - Offices	137.92	1,781.62	2,500.00	-718.38	71.27%
Total 50500 · Utilities	1,686.63	17,138.15	26,500.00	-9,361.85	64.67%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	0.00	1,836.00	4,000.00	-2,164.00	45.9%
50608-2 · Prof. Liability Insurance	0.00	4,596.53	3,500.00	1,096.53	131.33%
50608-3 · Automobile Insurance	0.00	3,256.00	4,500.00	-1,244.00	72.36%
Total 50600 · Casualty and Liability Insuranc	0.00	9,688.53	12,000.00	-2,311.47	80.74%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subcriptions	0.00	6,473.79	20,000.00	-13,526.21	32.37%
50902 · Travel Expenses	183.51	6,183.51	30,000.00	-23,816.49	20.61%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 May 2020

4:34 PM
 06/16/2021
 Accrual Basis

	May 20	Jul '19 - May 20	YTD Budget	\$ Over Budget	% of Budget
50208 · Workers Compensation Ins	0.00	2,755.00	2,500.00	255.00	110.2%
Total 50200 · Fringe Benefits	9,127.62	101,423.01	171,957.00	-70,533.99	58.98%
50300 · Services					
50301-1 · ADA Paratransit	5,947.92	109,971.85	129,324.00	-19,352.15	85.04%
50301-2 · Accounting & Audit	0.00	0.00	38,000.00	-38,000.00	0.0%
50301-3 · Vanpool Subsidy	21,009.68	114,793.55	126,000.00	-11,206.45	91.11%
50302 · Advertising	6,428.86	50,038.17	80,000.00	-29,961.83	62.55%
50303-1 · Legal Services	960.00	18,283.50	25,800.00	-7,516.50	70.87%
50303-2 · Cash Handel/Payroll Processing	151.82	11,884.74	15,000.00	-3,115.26	79.23%
50303-3 · IT Support/Web Development	2,070.00	45,543.56	20,800.00	24,743.56	218.96%
50304 · Temporary Help	0.00	2,441.12	3,000.00	-558.88	81.37%
50305-0 · Bus Contractor	231,356.02	2,837,708.61	3,209,107.00	-371,398.39	88.43%
50305-1 · Contract Costs	2,083.33	30,538.09	100,000.00	-69,461.91	30.54%
50305-2 · Equipment Maintenance	0.00	3,035.33	20,000.00	-16,964.67	15.18%
50305-3 · Office Equip Repair	0.00	844.87	3,000.00	-2,155.13	28.16%
50305-4 · Vehicle Repair & Maintance	2,691.90	57,220.23	231,747.00	-174,526.77	24.69%
50305-5 · Building Repairs & Maintance	2,509.38	19,368.42	12,000.00	7,368.42	161.4%
50305-6 · Communications/Radio Service	0.00	8,856.71	20,000.00	-11,143.29	44.28%
50305-7 · Grounds Keeping/Pest Control	0.00	717.60	1,500.00	-782.40	47.84%
50305-8 · Software Updates/Maintenance	0.00	33,183.83	55,000.00	-21,816.17	60.33%
50306-1 · Bus Cleaning Services	0.00	0.00	0.00	0.00	0.0%
50307 · Security Services	0.00	385.00	500.00	-115.00	77.0%
Total 50300 · Services	275,208.91	3,344,815.18	4,090,778.00	-745,962.82	81.77%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	10,194.36	325,085.11	458,700.00	-133,614.89	70.87%
50499-1 · Office Supplies	0.00	8,871.01	3,000.00	5,871.01	295.7%
50499-2 · Postage	10.81	1,041.57	1,500.00	-458.43	69.44%
50499-3 · Printing	412.85	19,124.37	20,000.00	-875.63	95.62%
50499-4 · Misc Materials & Supplies	1,205.24	12,134.64	35,400.00	-23,265.36	34.28%
Total 50400 · Materials and Supplies	11,823.26	366,256.70	518,600.00	-152,343.30	70.62%
50500 · Utilities					
50501 · Electricity	1,241.34	13,164.51	17,000.00	-3,835.49	77.44%
50502-1 · Refuse Disposal	208.34	2,347.91	2,000.00	347.91	117.4%
50502-2 · Water - Offices	179.55	1,433.66	1,500.00	-66.34	95.58%
Total 50500 · Utilities	1,629.23	16,946.08	20,500.00	-3,553.92	82.66%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	0.00	7,473.53	4,000.00	3,473.53	186.84%
50608-2 · Prof. Liability Insurance	0.00	2,196.67	3,500.00	-1,303.33	62.76%
50608-3 · Automobile Insurance	0.00	0.00	4,500.00	-4,500.00	0.0%
Total 50600 · Casualty and Liability Insuranc	0.00	9,670.20	12,000.00	-2,329.80	80.59%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subcriptions	160.00	12,813.70	15,000.00	-2,186.30	85.43%
50902 · Travel Expenses	-230.98	20,810.25	30,000.00	-9,189.75	69.37%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 May 2021

4:24 PM
 06/17/2021
 Accrual Basis

	May 21	Jul '20 - May 21	YTD Budget	\$ Over Budget	% of Budget
50906 · Finance Charges/Penalties	4,097.15	126,410.16	20,000.00	106,410.16	632.05%
50999-1 · License and Permits	0.00	203.00	300.00	-97.00	67.67%
50999-2 · Training/Education	0.00	-1,386.00	71,797.00	-73,183.00	-1.93%
50999-3 · Other Misc Expense	0.00	2,923.11	8,000.00	-5,076.89	36.54%
50999-5 · Telephone/Internet	663.59	7,386.87	10,000.00	-2,613.13	73.87%
Total 50900 · Miscellaneous Expenses	4,944.25	148,194.44	160,097.00	-11,902.56	92.57%
51200 · Leases and Rentals					
51212-1 · Building Lease	4,400.00	47,800.00	50,400.00	-2,600.00	94.84%
Total 51200 · Leases and Rentals	4,400.00	47,800.00	50,400.00	-2,600.00	94.84%
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center	0.00	55,049.25	2,896,632.00	-2,841,582.75	1.9%
51600-4 · Land	0.00	363,879.47			100.0%
51600-5 · Automobiles	0.00	239,194.00			100.0%
51600-6 · Furniture and Equipment	0.00	265,115.82	677,652.00	-412,536.18	39.12%
Total 51600 · Capital Outlay	0.00	923,238.54	3,574,284.00	-2,651,045.46	25.83%
Total Expense	112,892.26	5,104,231.42	9,412,175.00	-4,307,943.58	54.23%
Net Ordinary Income	-80,775.81	-70,593.74	7,173,579.00	-7,244,172.74	-0.98%
Net Income	-80,775.81	-70,593.74	7,173,579.00	-7,244,172.74	-0.98%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 May 2020

4:34 PM
 06/16/2021
 Accrual Basis

	May 20	Jul '19 - May 20	YTD Budget	\$ Over Budget	% of Budget
50906 · Finance Charges/Penalties	17,264.84	56,109.54	5,000.00	51,109.54	1,122.19%
50999-1 · License and Permits	0.00	128.00	300.00	-172.00	42.67%
50999-2 · Training/Education	0.00	3,180.00	75,044.00	-71,864.00	4.24%
50999-3 · Other Misc Expense	84.01	14,038.62	0.00	14,038.62	100.0%
50999-5 · Telephone/Internet	678.34	7,661.58	8,000.00	-338.42	95.77%
Total 50900 · Miscellaneous Expenses	17,956.21	114,741.69	133,344.00	-18,602.31	86.05%
51200 · Leases and Rentals					
51212-1 · Building Lease	4,200.00	46,200.00	50,400.00	-4,200.00	91.67%
Total 51200 · Leases and Rentals	4,200.00	46,200.00	50,400.00	-4,200.00	91.67%
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center	1,665.00	1,665.00	2,933,711.00	-2,932,046.00	0.06%
51600-4 · Land	0.00	10,000.00			
51600-5 · Automobiles	0.00	113,878.40	163,224.00	-49,345.60	69.77%
51600-6 · Furniture and Equipment	0.00	106,180.00	646,850.00	-540,670.00	16.42%
Total 51600 · Capital Outlay	1,665.00	231,723.40	3,743,785.00	-3,512,061.60	6.19%
Total Expense	349,506.61	4,531,404.15	9,109,740.00	-4,578,335.85	49.74%
Net Ordinary Income	-23,609.02	-524,914.69	0.00	-524,914.69	100.0%
Net Income	-23,609.02	-524,914.69	0.00	-524,914.69	100.0%