



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

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### NOTICE AND AGENDA OF THE REGULAR MEETING THE BOARD OF DIRECTORS OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

**MONDAY, May 21, 2018 – 1:30 PM**  
**Yuma County Department of Development Services – Aldrich Hall**  
**2351 West 26<sup>th</sup> Street -- Yuma, AZ, 85364**

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

**Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

**CALL TO PUBLIC:** The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,  
Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe,  
Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,  
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia- City of Somerton,

Shelly Kreger, Transit Director

**CONSENT CALENDAR:** The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the April 23, 2018 regular minutes. Pg. 3

**DISCUSSION & ACTION ITEMS:**

1. Welcome Ian McGaughey from the City of Somerton to the YCIPTA Board of Directors. No action required,
2. Public Hearing regarding the Fiscal Year 2018-19 Operating and Capital Budget. Action required. Pg. 8
3. Discussion and or action regarding the Fiscal Year 2018 Triennial Review Draft Report. No action required. Pg. 26
4. Introduction of RATP Dev USA - Scott Neeley, Senior VP Business Development. No action required.

**PROGRESS REPORTS:**

1. Operations Manager Report – Robert Carter, Interim GM – National Express. *No action is required.* Pg. 49
2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 50
3. Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.* Pg. 56
4. Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.* Pg. 58

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

The next Board meeting is scheduled for June 25, 2018.

**ADJOURNMENT**

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,  
Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe,  
Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,  
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton,

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Session on Monday, April 23, 2018 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26<sup>th</sup> Street, Yuma, AZ 85364. The Vice Chairman Larry Killman called the meeting to order at 1:30 P.M.

**Members Present:**

Larry Killman/Town of Wellton/Vice Chairman  
Susanna Zambrano/Arizona Western College/Secretary/Treasurer  
Paul Soto/Cocopah Indian Tribe  
Ralph Velez/City of San Luis  
Greg Wilkinson/City of Yuma  
Brian Golding, Sr. /Quechan Indian Tribe  
Hector Tapia/City of Somerton  
Michael Sabath/Northern Arizona University

**Members Excused:**

Susan Thorpe/Yuma County/Chairman

**Other Present:**

Shelly Kreger/YCIPTA/Transit Director  
Chona Medel/YCIPTA/Financial Services Operations Manager  
Maritza Hernandez/YCIPTA/Office Specialist III

The Pledge of Allegiance was led by Mr. Golding.

**Call to Public:** There were no public comments made but the Vice Chairman left Call to the public open.

**Consent Calendar:**

**No 1: Adopt the March 26, 2018 regular minutes.**

**No 2: Adopt the March 26, 2018 executive session minutes.**

Ms. Kreger suggested executive session to be moved to the following meeting due to material not available.

**Motion** (Soto/Sabath): Approved item presented.

**Voice Vote:** Motion Carries, 8-0 with Ms. Thorpe excused.

**DISCUSSION & ACTION ITEMS:**

**No 1: Discussion and action to elect a chairperson and vice-chairperson for 2018 as per stated in the YCIPTA bylaws paragraph 4.5. Action required.**

Ms. Kreger explained bylaws selection protocol, still need to elect a Chairman and Vice Chairman.

Mr. Killman requests nominations for Chair person.

Mr. Golding nominates Ms. Thorpe to full term Chairwomen.

**Motion** (Golding/Wilkinson) Approved item presented.

**Voice Vote:** Motion Carries, 8-0 with Ms. Thorpe excused.

Mr. Killman requests nominations for Vice Chairman.

Mr. Wilkinson nominates Mr. Killman for Vice Chairman.

**Motion** (Wilkinson/Golding) Approved item presented.

**Voice Vote:** Motion Carries, 8-0 with Ms. Thorpe excused

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**No. 2: Discussion and action, possible executive session, to award and enter into negotiations with the new Transit Operations and Maintenance Agreement, to commence no later than July 1, 2018 and end on June 30, 2021, and to authorize the Transit Director to execute the agreement contingent upon final review by legal counsel and to commence transition activities. Action required.**

Ms. Kreger provided a handout with the proposals to the board members. It includes the score ratings with comments, the operating budget and who the overall number one ranking firm was.

Ms. Kreger stated that as number 1 was RATPDEV, First Transit as number 2 and Hallcon as number 3.

Ms. Kreger explain a little about each company that bid, RATPDEV did the first Paris metro 120 years ago and is a global transportation company. First Transit we are familiar with, we have worked with them before and they are also First Group and Greyhound. Hallcon is new to transportation or transit arena, they are more on the rail side.

Ms. Kreger presented item as contained in the scoring ratings handout provided to the board members.

Mr. Sabath inquired if there were 4 raters.

Ms. Kreger stated it was 5 raters.

Mr. Wilkinson thought First Transit was not going to bid.

Ms. Kreger stated it was National Express who did not bid.

Ms. Kreger presented item as contained in the operating budget handout provided to the board members.

Mr. Golding inquired if a sense of our budget as it is now, part of our Request for Proposals (RFP) was provided to the prospective bidders

Ms. Kreger stated they were provided with what past National Express was currently doing.

Mr. Golding inquired if it was provided after the bid was submitted.

Ms. Kreger stated it was included as part of the Request for Proposals (RFP).

Mr. Velez inquired if a copy of the Comprehensive Annual Financial Report (CAFR) was requested by bidders.

Ms. Kreger stated that it was provided as a group where all questions were answered at one time and by a specific date and everything was posted to the website.

Mr. Sabath inquired on how the ratings were performed and if all 5 rated each one of them.

Ms. Kreger stated that it was correct.

Mr. Sabath inquired on the score for RATPDEV on item 1 from the score handout totaling a sum of 20.

Ms. Kreger clarified that there were 4 raters for the Request for Proposals (RFP) and 1 rater for the Finances.

Mr. Velez inquired on the operating budget, where RATPDEV totaled \$2.9M and First Transit \$2.8M, why was First Transit's amount lower.

Ms. Kreger explained that the financial part had 7 different areas and was scored depending on how well they did with a 1, 2, and 3 and in the end RATPDEV was more comprehensive in what they had in their budget and in how they answered their questions.

Mr. Velez inquired if in the eye of the public we were not wedded to get the lowest bidder.

Ms. Kreger stated that was correct and it was quality over all.

Mr. Wilkinson inquired if it was with First Transit who there were problems with oil changes.

Ms. Kreger stated it was, but she had an open mind as to what they had to offer since it happened years ago, and it was not the same people handling the Maintenance department.

Mr. Golding inquired if upper management still had the same people.

Ms. Kreger stated that what changed was Operations, Safety and Training and Maintenance staff. Corporate personnel stayed the same.

Mr. Golding inquired as to how was assurance was obtained regarding previous experiences with them.

Ms. Kreger explained that during the interview in depth details were provided, also increased Liquidated Damages that causes a higher financial weight on them if they don't comply. There is fine detail on the maintenance side and on the operations side as well, also having corporate visit more often.

Mr. Golding explained one of the concept of a Liquidated Damage is that the contractor is failing, and the money kept is to be used toward the repair and getting back on track.

Ms. Kreger stated that a limited time frame on repairs was added to the contract, and if it passes the time frame we would take over and send the vehicle out for repairs.

Mr. Golding inquired if a local provider has been obtained.

Ms. Kreger stated a vehicle was sent to 310 Diesel Works, LLC also met and discussed the possibility of future repairs being sent to them.

Mr. Golding stated that the idea of having tougher Liquidated Damages and more frequently is a step in the right direction but still need to develop some local back up service.

Ms. Kreger stated that as for YCIPTA staffing she will add on the upcoming budget for at least a part time person who will be on site, capable of overseeing maintenance, and conducting inspections and monitoring their files.

Mr. Killman stated it would be helpful to have someone on site.

Mr. Sabath inquired if the total operating cost proposed was set or if it was an estimate amount.

Ms. Kreger stated that part of it is set such as the fixed route and variable varies per month, after the final negotiation might obtain a better offer

Mr. Velez inquired if paratransit was provided or if it was subsidized.

Ms. Kreger stated that as of July 1, 2017, paratransit is being provided in house.

Mr. Velez inquired as to why the current paratransit variable is less compared to the proposals

Ms. Kreger explained that Hallcon's proposal was high due to their inexperience in transit or submitting a proposal and as to First Transit is a playing of number.

Ms. Medel stated it was based on positions, on First Transit allocated one position in five different areas compared to RATPDEV they did not.

Ms. Medel stated that National Express did not provide the paratransit variable details.

Mr. Golding inquired on the highlighted areas on the Operating Budget handout.

Ms. Kreger stated she is proposing on negotiating with RATPDEV on those items.

**Motion** (Wilkinson/Sabath): Approved item presented.

**Voice Vote:** Motion Carries, 8-0 with Ms. Thorpe excused

**Progress Reports:**

**No. 1: Operations Manager Report – Boyd Reid, Interim GM – National Express. No action required.**

Mr. Reid was not present to present his report. No action was taken.

**No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action required.**

Ms. Kreger presented item as contained in the member packet. No action was taken.

**No.3: Transit Ridership & Customer Comment Report – Carol Perez, YCIPTA Management Analyst/Mobility Manager. No action required.**

Ms. Perez was not present to present her report.

Ms. Kreger presented item as contained in the member packet. No action was taken.

**No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required.**

Mrs. Medel presented item as contained in the member packet. No action taken.

Ms. Zambrano inquired on what was the history between AWC and YCAT on the \$5.00 agreement for her to refer to ASU and U of A

Ms. Medel stated that an agreement was already set for U of A, every year they pay \$10.00 they have 2 staff members who buy the pass from them.

Mr. Wilkinson stated AWC has a \$5.00 activity fee that is used for the YCAT pass.

Ms. Kreger stated a sample agreement could be sent to Ms. Zambrano after it is submitted and approved by the board.

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

The next Board meeting is scheduled for May 21, 2018.

**ADJOURNMENT**

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:19 PM.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY  
Adopted this \_\_\_\_\_ 2018, Agenda Item \_\_\_\_\_

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Maritza Hernandez, Board Secretary



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May 21, 2018

### Discussion and Action Agenda Item 2

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Chona Medel, Financial Services Operations Manager  
Subject: Public Hearing regarding the Fiscal Year 2018-19 Operating and  
Capital Budget

**Requested Action:** Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors conduct a public hearing regarding the Fiscal Year 2018-19 Operating and Capital Budget.

**Background and Summary:** The Operating and Capital Budget presented shows the totals of what the Transportation Authority are expected to receive and expend in fiscal year (FY) 2018-2019. The budget provides a comprehensive review of expected revenues and proposed expenditures.

A full budget document with summaries will be prepared and submitted to all member agencies and the State as well as posted online at [www.ycat.az.gov](http://www.ycat.az.gov) by June 30, 2018 after Board adoption.

**Fiscal Impact:** The proposed FY 2018-19 operating budget will provide a framework for delivering, at the minimum, current levels of service with opportunities to improve the quality of their delivery. In addition, the proposed operating and capital budget will be financed significantly with federal grant sources using FTA Sections 5307, 5310, 5311, 5339 and STP funds.

**Recommended Motion:** That the Yuma County Intergovernmental Public Transportation Authority Board of Directors adopts the FY2018-2019 Operating and Capital budget.

**Legal Counsel Review:** None is required.

**Attachments:** Proposed Fiscal Year 2018-2019 Operating and Capital Budget.

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Susan M. Zambrano. – Sec/Treas - Arizona Western College Greg Wilkinson – City of Yuma,  
Brian Golding, Sr.-Quechan Tribe, Dr. Michael Sabath - Northern Arizona University,  
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton,

Shelly Kreger, Transit Director



For information regarding the proposed operating and capital budget, please contact Shelly Kreger, Transit Director via email at [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101 or Chona Medel, Financial Services Operations Manager via email to [cmedel@ycipta.az.gov](mailto:cmedel@ycipta.az.gov) or call 928-539-7076, extension 237.

Approved for Submission



Shelly Kreger  
Transit Director

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Shelly Kreger, Transit Director



## ***Fiscal Year 2018-2019 Operating and Capital Budget***

**Approved by the Yuma County Intergovernmental Public Transportation Authority  
Board of Directors on Monday, May 21, 2018  
Prepared by Shelly Kreger, Transit Director  
Chona Medel, Financial Services Operations Manager**



## Yuma County Intergovernmental Public Transportation Authority

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May 21, 2018

Dear Honorable Members of the Board of Directors,

This budget document is the sixth one for Yuma County Intergovernmental Public Transportation Authority (YCIPTA). The previous fiscal year had its successes and challenges as YCIPTA continues to manage the Yuma County Area Transit (YCAT) system and has seen a decrease in ridership, this trend has been seen across the nation.

This budget continues to endeavors to maintain our current operations with limited growth (based on any expansion fully funded by external parties and grants) as well as improve the efficiency of the transit system. In order to provide a total picture of YCIPTA, this budget document encompasses all of the activities under the jurisdiction of the YCIPTA Board of Directors. The budget assumes that approximately 37,000 revenue hours for fixed route and 4,000 revenue hours for demand responsive services will be provided in fiscal year 2018-2019.

The budget is based on known revenue amounts that have been committed. Revenue amounts are always subject to change and staff will keep the Board of Directors apprised on any changes based on decisions made by local, state and Federal agencies. Known revenue amounts include Federal Transit Administration (FTA), Arizona Department of Transportation (ADOT), member agency contributions from the municipalities, Greyhound revenues, miscellaneous revenues, farebox revenues and pass revenues based on memorandum of understandings exercised with various social service agencies.

There were no changes in member agency contributions this fiscal year. There will be continuing agreements with Western Arizona Council of Governments (WACOG), additional in-kind support from Greyhound Lines, Inc, Quechan Indian Tribe and Yuma County. During FY18-19 YCIPTA staff will continue to look for new ways of collecting in-kind contributions that will be used towards future capital purchases, such as new vehicles to start replacing the fleet, without needing to come back to the entities and increase their transit dues.

All of these efforts are contained within a budget that maintains a stable financial footing for this fiscal year. Given our heavy reliance upon member agency contributions, this budget assumes no-growth in member agency contributions but continues to seek additional funding from external vendors such as Greyhound, other educational institutions and employers. The system will continue to rely on Federal

operating assistance, however, since the Yuma Urbanized Area does not anticipate increasing over 200,000 in population in the next census, YCIPTA would be able to use transit funds for operating for the foreseeable future. That being said, YCIPTA continues to research other means of sustainability in the future either through restructure or a future taxation.

YCIPTA staff has changed in this last fiscal year, decreasing to six employees that include myself (Transit Director), Chona Medel (Financial Services Operations Manager), Carol Perez (Transit Operations Manager). Staff also includes Maritza Hernandez (Office Specialist III), Alma Hernandez (Office Clerk I) and Adriana Ortiz (Office Clerk I). YCIPTA staff will again increase to seven positions as we will be opening a new position in the area of maintenance quality assurance.

Being eight years old in 2018 as a government agency and the YCAT system being 18 years old, together, we will continue to experience a much smoother road and clearer skies in fiscal year 2018-2019 as we continue to See Where YCAT Can Take You!



Shelly Kreger  
Transit Director  
Yuma County Intergovernmental Public Transportation Authority

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
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Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,  
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton,

Shelly Kreger, Transit Director

## **INTRODUCTION**

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate and maintain public transit services throughout Yuma County, including within the political jurisdictional boundaries of the Cities of Yuma, San Luis, Somerton, Town of Wellton and the unincorporated Yuma County areas.

Yuma County Area Transit (YCAT) is the marketing name for the YCIPTA and the fixed route transit system. YCAT OnCall, formerly known as Greater Yuma Area Dial-A-Ride is the marketing name for the demand responsive transit system. YCAT began in 2002 as a rebranded effort from what was previously known as Valley Transit. Greater Yuma Area Dial-A-Ride began in 1998 and was the county's first public transportation service. The Yuma Metropolitan Planning Organization (YMPO) had been the administrator of public transit service in Yuma County since 1999 utilizing Federal Transit Administration (FTA) funding that has been available to the Yuma Urbanized Area since 1980 when the urbanized area exceeded 50,000 in population. As of July 2012, YCIPTA is now the administrator of YCAT.

YCAT operates eleven fixed routes and a demand response service throughout the southwestern quadrant of Yuma County and portions of eastern Imperial County with limited service to El Centro. YCAT generally operates Monday-Friday from 5:50 am to approximately 7:30 pm with headways every 45 to 60 minutes and on Saturday from 9:15 am to 6:30 pm with headways every 60 to 120 minutes. There is no service on Sundays or major holidays at this time. These services for this fiscal year are provided under an contractual arrangement with RAPT Dev USA, LLC. RAPT Dev USA, LLC will assume the YCAT and YCAT OnCall operations no later than July 1, 2018. A total of 41,000 revenue vehicle service hours are budgeted in fiscal year 2018-2019 (this consists of an allocation of 37,000 hours to YCAT and 4,000 hours to YCAT OnCall).

YCAT is currently operating 31 buses. 22 buses are powered by diesel and used on YCAT fixed routes. Six small buses and three vans are powered by gasoline and used on YCAT OnCall and neighborhood YCAT routes. All buses and vans are owned by YCIPTA and were purchased with FTA and ADOT funding. The fleet size will be decreasing to 28 revenue vehicles when three of the older buses will be decommissioned.

## **ABOUT YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**

Under Arizona Revised Statutes - Title 28 Transportation, an intergovernmental public transportation authority may be organized in any county in Arizona with a population of two hundred thousand persons or less. YCIPTA is an IPTA that was formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate and maintain public transit services throughout Yuma County, including within the political jurisdictional boundaries of the Cities of Yuma, San Luis, Somerton, Town of Wellton and the unincorporated Yuma County areas.

On September 21, 2010, the Town of Wellton and City of Somerton passed a resolution to petition the County to form the IPTA. On October 3 and 20, 2010 respectively, the Cities of San Luis and Yuma passed a resolution to petition the County to form the IPTA. On December 6, 2010, Northern Arizona University petitioned the County to join the IPTA. On December 13, 2010, the County held a public hearing and approved the formation of the IPTA. On January 24, 2011, the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) held its first Board of Directors meeting. Since the formation of the IPTA, Arizona Western College, Quechan Indian Tribe and Cocopah Indian Tribe have joined between September 2011 and May 2012.

Nine Board of Directors consisting of the County, City and Town Administrators, Tribal Planning Directors as well as the local college and university Presidents governs the activities of YCIPTA and set policy. A staff of six presently manages and supports the day to day operations of YCIPTA. As of July 1, 2012, the transit operation and administration transferred to YCIPTA.

### **ABOUT YUMA COUNTY**

Yuma County has a colorful history, which lives on today in a fast-growing, vibrant community. In 1540, just 48 years after Columbus discovered the New World, 18 years after the conquest of Mexico by Cortez, and 67 years before the settlement of Jamestown, Hernando de Alarcon visited the site of what is now the current YCIPTA of Yuma. He was the first European to visit the area and to recognize the best natural crossing of the Colorado River. Much of Yuma County's later development occurred because of this strategic location.

From the 1850's through the 1870's, steamboats on the Colorado River transported passengers and goods to various mines, military outposts in the area, and served the ports of Yuma, Laguna, Castle Dome, Norton's Landing, Ehrenberg, Aubry, Ft. Mohave and Hardyville. During this time stagecoaches also carried the mail and passengers on bone-jarring rides through the area.

For many years, Yuma served as the gateway to the new western territory of California, which brought thousands from around the world in search of gold, or those who had it. In 1870, the Southern Pacific Railroad bridged the river. Yuma became a hub for the railroad and was selected as the county seat in 1864.

Yuma County is one of four original counties designated by the first Territorial Legislature. It maintained its original boundaries until 1983 when voters decided to split Yuma County into La Paz County in the north and a new "Yuma County" in the south.

The Ocean-to-Ocean Bridge (or Old Highway 80 Bridge) was the first vehicle bridge across the Colorado River. Prior to the construction of the bridge, cars were ferried across river.

Yuma County is larger than the state of Connecticut. Much of Yuma County's 5,522 square miles is desert land accented by rugged mountains. Several river valley regions, however, contain an abundance of arable land which is irrigated with water from the Colorado River.

These valley areas have some of the most fertile soils in the world, having received silt and mineral deposits from Colorado and Gila River floods until the rivers were tamed by an intricate series of dams and canals.

Farming, cattle raising, tourism, and two military bases, US Marine Corp Air Station

(MCAS) and US Army Yuma Proving Ground (YPG) are Yuma County's principal industries.

Some of the major attractions in Yuma County are the historical Territorial Prison, the Quartermaster Depot and the Yuma Crossing Historic Park. Other great places to visit are the Kofa Mountain Range and Wildlife Refuge, and Martinez and Mittry Lakes.

Hunting is a popular sport, as the county offers a variety of different types of game. Major rivers in Yuma County are the Gila and the Colorado, the two most historic rivers in the Southwest.

The Marine Corps Air Station (MCAS), shares one of the longest runways in the country with the Yuma International Airport. Yuma has some of the cleanest skies and best flying weather in the United States.

Yuma County is bordered by California on the West and Mexico on the South. Living close to the Mexican border offers a great opportunity to experience multi-cultural and international business opportunities.

Arizona Western College (AWC) is located in Yuma County. This is a two-year community college, which offers higher education to full-time and part-time on-campus and off-campus students. AWC shares its campus with a satellite campus of Northern Arizona University (NAU) and University of Arizona (UA), offering a variety of two year, four year and post graduate programs.

Yuma County has a year-round population of 195,751 residents. During the winter, the population increases by about 90,000 due to the sun-seeking Winter Visitors affectionately known as "Snowbirds".

Yuma County consists of three cities (Yuma, San Luis, and Somerton), one town (Wellton) and two Indian Tribes (Fort Yuma and Cocopah). Yuma County is settled along the Colorado River and it borders California (Imperial County) to the west, Mexico and its state of Sonora (San Luis Rio Colorado) to the south, La Paz County within Arizona to the north and Maricopa County within Arizona to the east. Interstate 8, US Highway 95 and State Route 195 are the primary arteries in Yuma County with railroad service provided by the Union Pacific Railroad Company.

**MEMBER AGENCY CONTRIBUTIONS & HISTORICAL TRANSIT FUNDING LEVELS**

| <b>Contributions FY 11-12</b> |                  |                |
|-------------------------------|------------------|----------------|
| <b>Agency</b>                 | <b>Funding</b>   | <b>%</b>       |
| Yuma County                   | \$154,960        | 30.30%         |
| City of Yuma                  | \$200,000        | 39.10%         |
| City of Somerton              | \$29,919         | 5.85%          |
| Town of Wellton               | \$14,499         | 2.83%          |
| City of San Luis              | \$70,572         | 13.80%         |
| Cocopah Tribe                 | \$41,496         | 8.11%          |
| Arizona Western College       | \$ -             | 0.00%          |
| Northern Arizona University   | \$ -             | 0.00%          |
| <b>TOTAL</b>                  | <b>\$511,446</b> | <b>100.00%</b> |

| <b>Contributions FY 12-13 through FY 18-19</b> |                  |                |
|--|------------------|----------------|
| <b>Agency</b>                                  | <b>Funding</b>   | <b>%</b>       |
| Yuma County                                    | \$154,960        | 24.94%         |
| City of Yuma                                   | \$200,000        | 32.19%         |
| City of Somerton                               | \$29,919         | 4.81%          |
| Town of Wellton                                | \$14,499         | 2.33%          |
| City of San Luis                               | \$70,573         | 11.36%         |
| Northern Arizona University                    | \$6,800          | 1.09%          |
| Arizona Western College                        | \$100,000        | 16.09%         |
| Quechan Indian Tribe*                          | \$5,757          | 0.93%          |
| Cocopah Indian Tribe*                          | \$38,898         | 6.26%          |
| <b>TOTAL</b>                                   | <b>\$621,406</b> | <b>100.00%</b> |

\*The Indian tribes directly receive FTA Section 5311 (c) funding and reimburses YCIPTA at a rate of \$44.30 (FY 12-13) \$49.10 (FY 13-14) \$50.14 (FY 14-15) \$61.45 (FY15-16), \$67.69 (FY16-17), \$70.44 (FY17-18), and \$74.97 per operating hour for FY18-19.

**Due to elimination of LTAF II, the municipalities are contributing to match the FTA funds received (net fares) from their general funds. The formula was developed**

| <b>Historical LTAF and FTA Funding for Yuma County</b> |                     |                    |
|--|---------------------|--------------------|
| <b>Year</b>  | <b>LTAF Funding</b> | <b>FTA Funding</b> |
| 2008   | \$314,600           | \$1,510,438        |
| 2009   | \$353,000           | \$1,613,790        |
| 2010   | \$285,000           | \$1,467,078        |
| 2011   | \$165,300           | \$1,599,419        |
| 2012   | \$0                 | \$1,467,499        |
| 2013   | \$0                 | \$2,098,396        |
| 2014   | \$0                 | \$2,150,474        |
| 2015   | \$0                 | \$2,524,814        |
| 2016   | \$0                 | \$2,365,040        |
| 2017   | \$0                 | \$2,596,297        |
| 2018   | \$0                 | \$2,671,708        |

The LTAF funding went to the municipalities and then was passed though to YMPO for local match revenue towards the YCAT system. FTA funding to Yuma County is based on the Yuma Urbanized Area population, which includes the City of Yuma, surrounding unincorporated areas that are adjunct to the City and Winterhaven, California – population in the urbanized area is 135,267 (2010 Census).

\*The significant increase in FTA funding in FY 2013 is due to the implementation of the new transportation law, Moving Ahead with Progress in the 21<sup>st</sup> century (MAP-21). This consolidated Job Access Reverse Commute (JARC) funds into FTA Sections 5307 and 5311 funding.



**FISCAL YEAR 2018-2019 OPERATING AND CAPITAL BUDGET SUMMARY**

The Operating and Capital Budget presented shows the totals of what the Transportation Authority are expected to receive and expend in fiscal year (FY) 2018-2019. The budget provides a comprehensive review of expected revenues and proposed expenditures.

The budget is based on known revenue amounts that have been committed. Revenue amounts are always subject to change and staff will keep the Board of Directors apprised on any changes based on decisions made by local, state and Federal agencies. Known revenue amounts include Federal Transit Administration (FTA), member agency contributions from the municipalities, Greyhound revenues, miscellaneous revenues, farebox revenues and pass revenues based on memorandum of understandings exercised with various social service agencies.

There were no changes in member agency contributions this fiscal year. Local match contributions continue with memorandum of understanding implemented with Western Arizona Council of Governments (WACOG), PPEP Tech, AZTEC, additional in-kind support from Greyhound Lines, Inc, Quechan Indian Tribe, Yuma County as well as Imperial County Transportation Commission (TDA funds). YCIPTA is continually looking for new relationships with other organizations to support and increase our local match.

The budget assumes that approximately 37,000 revenue hours for fixed route and 4,000 revenue hours for demand responsive services will be provided in fiscal year 2018-2019. While there are unmet transit needs, YCIPTA does not have the resources to implement these needs at this time. The projected service hours are defined below:

| <b>Fixed Route</b>    | <b>Annualized</b> |
|-----------------------|-------------------|
| Orange 2              | 3,122.80          |
| Brown 3               | 2,379.87          |
| Green 4               | 3,455.24          |
| Green 4A              | 2,784.27          |
| Blue 5                | 3,094.71          |
| Purple 6A             | 5,799.96          |
| Gold 8                | 572.07            |
| Silver 9              | 1,029.28          |
| Turquoise 10          | 605.79            |
| Yellow 95             | 14,081.04         |
| Night CAT             | 901.12            |
| <b>Grand Total</b>    | <b>37,826.15</b>  |
|                       |                   |
| <b>Budgeted Hours</b> | <b>37,000.00</b>  |

| <b>Paratransit</b>    | <b>Annualized</b> |
|-----------------------|-------------------|
| YCATOnCall            | 4,000.00          |
| <b>Total</b>          | <b>4,000.00</b>   |
|                       |                   |
| <b>Budgeted Hours</b> | <b>4,000.00</b>   |

The proposed operations budget takes into consideration the contractual rate with RATP Dev USA, LLC, effective July 1, 2018. The resulted in a combined hourly rate of \$74.97 per revenue vehicle service hour for fixed route. Total variable cost of \$1,467,759 fixed route and fixed cost for FY18-19 is \$1,306,263 for fixed route. YCAT OnCall is \$31.30 per revenue hour for with \$98,949 for variable costs and \$26,251 fixed cost. This translates to an expected amount of \$2,899,222 for the entire fiscal year. The contract with RATP Dev USA, LLC is approximately 37,000 revenue hours for YCAT and 4,000 for YCAT OnCall .

This year the FY 2018-19 Proposed Capital and Operating Budget is presented in a format that follows the Uniform System Of Accounts (USOA). The USOA is the basic reference document for the National Transit Database. It contains the accounting structure required by Federal Transit Laws (previously section 15 of the Federal Transit Act). This accounting structure allows YCIPTA to more accurately report to the National Transit Database (NTD).

The NTD was established by Congress to be the Nation's primary source for information and statistics on the transit systems of the United States. Recipients or beneficiaries of grants from the Federal Transit Administration (FTA) under the [Urbanized Area Formula Program](#) (§5307) or [Other than Urbanized Area \(Rural\) Formula Program](#) (§5311) are required by statute to submit data to the NTD. Over 660 transit providers in urbanized areas currently report to the NTD through the Internet-based reporting system. Each year, NTD performance data are used to apportion over \$5 billion of FTA funds to transit agencies in [urbanized areas](#) (UZAs). Annual NTD reports are submitted to Congress summarizing transit service and safety data.

The legislative requirement for the NTD is found in Title 49 U.S.C. 5335(a):

#### SECTION 5335 National transit database

(a) NATIONAL TRANSIT DATABASE — To help meet the needs of individual public transportation systems, the United States Government, State and local governments, and the public for information on which to base public transportation service planning, the Secretary of Transportation shall maintain a reporting system, using uniform categories to accumulate public transportation financial and operating information and using a uniform system of accounts. The reporting and uniform systems shall contain appropriate information to help any level of government make a public sector investment decision. The Secretary may request and receive appropriate information from any source.

(b) REPORTING AND UNIFORM SYSTEMS — the Secretary may award a grant under Section 5307 or 5311 only if the applicant and any person that will receive benefits directly from the grant, are subject to the reporting and uniform systems.

The NTD reporting system evolved from the transit industry-initiated Project [FARE](#) (Uniform Financial Accounting and Reporting Elements). Both the private and public sectors have recognized the importance of timely and accurate data in assessing the continued progress of the nation's public transportation systems.

The significant aspects of the proposed operating budget are:

**Revenues**

- The fully allocated YCIPTA rate is \$123.08 per revenue hour.
- Fares are projected to be \$423,446 system wide.
- Staff is projecting revenues/expenses of \$12,193,697 that would be required to operate the transit system, purchase capital items and the Hotel Del Sol project pass-through with the City of Yuma. This is an increase of \$3,388,881 over last year’s budget. The increase is due to the purchase of new transit vehicles as well as other capital items.
- FTA Section 5311 funds for both capital and operating are projected to be \$1,643,938. FTA Section 5311 funds are to fund services outside the Yuma Urbanized Area. This funding primarily funds WelltonCAT, Blue Route 5 (within Arizona), Purple Route 6A, Gold Route 8, Silver Route 9, Turquoise Route 10 (within Arizona) and Yellow Route 95. This translates to 47.16% of YCAT service miles attributed to the rural area. 9.36% is attributed to the tribal transit grants received by the Quechan and Cocopah Indian Tribes. FTA Section 5307 will continue to fund transit services that are wholly within the Yuma Urbanized Area. This primarily funds Orange Route 2/2A, Brown Route 3, Green Route 4/4A, NightCAT and YCAT OnCall for the remainder 43.48%.
- The FY17-18 budget requires match revenues of \$4,564,365.
- The budget assumes \$1,227,574 as in-kind match revenues Yuma County, Greyhound, Quechan Indian Tribe and board meeting member in-kind contributions. An Additional cash match from the City of Yuma for the Hotel Del Sol project in the amount of \$473,586.
- The budget does assume \$25,000 in FTA Section 5310 funding for the travel training program, this grant is also still under review by ADOT.
- \$31,200 of Greyhound revenues generated as commission to the Transportation Authority from ticket sales.

**Expenses**

- Full staffing of seven full time employees with employee benefits is anticipated.
- Pay increases are budgeted this fiscal year for a 1 step increase.
- Employee benefit subsidy remains at \$604.00. Employees are required to pay a small portion for benefit costs when using Plan A or Plan B. All employees are currently on Plan B, single employees will have to pay \$93.00 towards their insurance per month.

| Plan Type B           | Total Cost of Insurance | YCIPTA Pays     | Monthly Employee Premium |
|-----------------------|-------------------------|-----------------|--------------------------|
| Employee only         | \$697.00                | \$604.00        | \$93.00                  |
| Employee & Spouse     | \$1,383.00              | \$604+90=\$694  | \$689.00                 |
| Employee & Child(ren) | \$1,303.00              | \$604+125=\$729 | \$574.00                 |
| Employee & Family     | \$1,712.00              | \$604+125=\$729 | \$983.00                 |

- The budget assumes a continued operation of NextBus service on all buses.
- Transit services operations contract increases from \$70.44 per hour to \$74.97 for YCAT transit services and \$31.30~~10~~ YCAT OnCall.

- The marketing budget has remained the same \$25,000 for printing and increased to \$80,000 for advertising.
- Purchase of five 40Ft. Gillig transit buses with build dates of January 19, 2019 two replacement paratransit vehicles and replacement shop/maintenance vehicles for \$2,567,733.
- Purchase of bus shelters for approximately \$333,646.
- Purchase of new fareboxes for \$500,000.

The FY 2018-19 Requested Capital Budget totals \$7,123,868 and is proposed to be allocated as shown below. The increase of \$2,893,968 over last year's budget in capital expenditures is due to rolling stock purchases as well as electronic fareboxes and bus shelters.

| <b>Capital Projects Using STP</b>            | <b>Category</b>  | <b>Proposed Budget</b> | <b>94.30%</b>      | <b>5.70%</b>       |
|--|------------------|------------------------|--------------------|--------------------|
| Fleet Vehicle Purchase                       | Rolling Stock    | \$397,949              | \$375,266          | \$22,683           |
| Furniture and Equipment                      | Major Components | \$42,120               | \$39,719           | \$2,401            |
| <b>TOTAL</b>                                 |                  | <b>\$440,069</b>       | <b>\$414,985</b>   | <b>\$25,084</b>    |
|  |                  |                        |                    |                    |
| <b>Capital Projects Using 5307/5311/5339</b> | <b>Category</b>  | <b>Proposed Budget</b> | <b>80%</b>         | <b>20%</b>         |
| Fleet Vehicle Purchase                       | Capital          | \$2,169,784            | \$1,735,827        | \$433,957          |
| Hotel Del Sol(COY passthrough)               | Capital          | \$2,933,711            | \$2,346,969        | \$586,742          |
| Facility Purchase                            | Capital          | \$565,781              | \$452,625          | \$113,156          |
| Furniture and Equipment                      | Capital          | \$1,014,523            | \$811,618          | \$202,905          |
|  |                  |                        |                    |                    |
| <b>TOTAL</b>                                 |                  | <b>\$6,683,799</b>     | <b>\$5,347,039</b> | <b>\$1,336,760</b> |
| <b>GRAND TOTAL</b>                           |                  | <b>\$7,123,868</b>     | <b>\$5,762,024</b> | <b>\$1,361,844</b> |

In addition, the following projects are carrying forwarded from the FY 2017-18 Capital Budget:

- Hotel Del Sol Final Design
- New facility purchase/build
- Rolling stock
- Bus shelters

The proposed FY 2018-19 operating budget will provide a framework for delivering, at the minimum, current levels of service with opportunities to improve the quality of their delivery. In addition, the proposed operating and capital budget will be financed significantly with federal grant sources using FTA Sections 5307, 5310, 5311, 5339 and STP funds with no increase in member agency contributions. As a result, the budget is balanced.

For information regarding the proposed operating and capital budget, please contact Shelly Kreger, Transit Director via email at [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101 or Chona Medel, Financial Services Operations Manager via email to [cmedel@ycipta.az.gov](mailto:cmedel@ycipta.az.gov) or call 928-539-7076, extension 237.



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**Board Members**

Susan Thorpe, Chairman – Yuma County  
Larry Killman – Vice Chariman - Town of Wellton  
Susan Zambrano – Sec/Treas – Arizona Western College  
Michael Sabath - Northern Arizona University  
Greg Wilkinson, City of Yuma  
Paul Soto – Cocopah Indian Tribe  
Ralph Velez - City of San Luis  
Brian Golding, Sr. – Quechan Indian Tribe  
Ian McGaughey – City of Somerton

**Staff**

Shelly Kreger, Transit Director  
Chona Medel, Financial Services Operations Manager  
Carol Perez, Transit Operations Manager  
Maritza Hernandez, Office Specialist III  
Alma Hernandez, Office Clerk I  
Adriana Ortiz, Office Clerk I

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY  
FY 2019 OPERATING CAPITAL BUDGET**

|                                |   |  |                   | <b>FY 2019 Budget</b> | <b>Detail/Explanation</b>  |
|--------------------------------|---|--|-------------------|-----------------------|--|
| <b>Ordinary Income/Expense</b> |   |  |                   |                       |  |
|                                | <b>Income</b>                               |  |                   |                       |  |
|                                | <b>40000 · Intergovernmental</b>            |  |                   |                       |  |
|                                | <b>40700 · Miscellaneous Revenues</b>       |  |                   |                       |  |
|                                | 40799-3 · Advertising Sales                 |  | 16,000            |                       |  |
|                                | 40799-4 · Greyhound Commissions - YCIPTA    |  | 31,200            |                       | Average \$2600 per month   |
|                                | 40799-5 · Interest                          |  | 1,200             |                       | Average \$100 per month  |
|                                | 40799-6 · Miscellaneous Revenues            |  | 2,000             |                       | Fees for replacement cards and other small fees.   |
|                                | <b>Total 40700 · Miscellaneous Revenues</b> |  | <b>50,400</b>     |                       |  |
|                                | <b>40900 · Local Funding</b>                |  |                   |                       |  |
|                                | 40900-2 · Local Transit Dues                |  | 516,739           |                       | YC \$154,960;COY \$200,000;Somerton \$29,919; Wellton \$14,499;San Luis \$70,573; QT \$5,757; Cocopah \$41031  |
|                                | 40900-4 · Contributions Public Entities     |  | 494,023           |                       | NAU \$6,800; AWC \$100,000; AZTEC \$10,500;YPIC \$3,600; Vista High School \$15,400;Cocopah Purple Route \$144,716.67;ICTC \$138,708;Quechan Turquoise/Blue Route \$70,194 |
|                                | <b>Total 40900 · Local Funding</b>          |  | <b>1,010,762</b>  |                       |  |
|                                | <b>41101 · State Grants</b>                 |  |                   |                       |  |
|                                | 41101-1 · ADOT 5311                         |  | 1,643,938         |                       |  |
|                                | 41101-2 · ADOT 5310                         |  | 25,000            |                       |  |
|                                | <b>Total 41101 · State Grants</b>           |  | <b>1,668,938</b>  |                       |  |
|                                | <b>41300 · Federal Grant Revenue</b>        |  |                   |                       |  |
|                                | 41399-1 · FTA 5307/5339                     |  | 8,618,502         |                       | 5307 FY 2018 Allocation, 5307 Apportionment roll over  |
|                                | 41399-4 · STP Capital Grant                 |  | 414,985           |                       | STP FFY 2015 & FFY 2016 & FFY2017  |
|                                | <b>Total 41300 · Federal Grant Revenue</b>  |  | <b>9,033,487</b>  |                       |  |
|                                | <b>Total 40000 · Intergovernmental</b>      |  | <b>11,763,588</b> |                       |  |
|                                | <b>41000 · Charges for Service</b>          |  |                   |                       |  |
|                                | <b>40100 · Fare Revenue</b>                 |  |                   |                       |  |
|                                | 40101 · YCAT Fares                          |  | 423,446           |                       | Current budget is using average amount collected to date 10 months   |
|                                | 40190 · On Call Fares                       |  | 6,663             |                       | Current budget is using average amount collected to date 10 months   |
|                                | <b>Total 40100 · Fare Revenue</b>           |  | <b>430,109</b>    |                       |  |
|                                | <b>Total 41000 · Charges for Service</b>    |  | <b>430,109</b>    |                       |  |
| <b>Total Income</b>            |   |  |                   | <b>\$ 12,193,697</b>  |  |

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY  
FY 2019 OPERATING CAPITAL BUDGET**

|   |  |  |  | <b>FY 2019 Budget</b> | <b>Detail/Explanation</b>   |
|---|--|--|--|-----------------------|---|
| <b>Expense</b>                          |  |  |  |                       |   |
| <b>50100 · Salaries and Wages</b>       |  |  |  |                       |   |
|   |  |  | 50102 · Regular Salaries and Wage        | 359,677               | Regular Status Employees  |
| <b>Total 50100 · Salaries and Wages</b> |  |  |  | <b>359,677</b>        |   |
| <b>50200 · Fringe Benefits</b>          |  |  |  |                       |   |
|   |  |  | 50201 · FICA- SS & Medicare              | 72,691                |   |
|   |  |  | 50202 · ASRS                             | 42,442                |   |
|   |  |  | 50203 · Health Insurance                 | 43,488                |   |
|   |  |  | 50204 · FUTA                             | 500                   |   |
|   |  |  | 50205 · Life Insurance                   | 768                   |   |
|   |  |  | 50207 · State Unemployment               | 3,000                 |   |
|   |  |  | 50208 · Workers Compensation Ins         | 2,500                 |   |
| <b>Total 50200 · Fringe Benefits</b>    |  |  |  | <b>165,389</b>        |   |
| <b>50300 · Services</b>                 |  |  |  |                       |   |
|   |  |  | 50301-1 · ADA Paratransit                | 126,000               | Approx 4000 hours \$24.74per hour   |
|   |  |  | 50301-2 · Accounting & Audit             | 28,000                | Heinfeld, Meech   |
|   |  |  | 50301-3 · Vanpool Subsidy                | 0                     | not renewing contract   |
|   |  |  | 50302 · Advertising                      | 80,000                |   |
|   |  |  | 50303-1 · Legal Services                 | 45,000                |   |
|   |  |  | 50303-2 · Cash Handel/Payroll Processing | 6,500                 | ADP/LOOMIS  |
|   |  |  | 50303-3 · IT Support/Web Development     | 15,000                | City of Yuma/MGM  |
|   |  |  | 50304 · Temporary Help                   | 3,000                 | Acme Services   |
|   |  |  | 50305-0 · Bus Contractor                 | 2,892,863             | approx 37000*39.67 per hour variable fixed 108855 incl \$118,841 start up costs |
|   |  |  | 50305-1 · Contract Costs                 | 100,000               | Dorn Policy, Maintenance consulting services                                    |
|   |  |  | 50305-2 · Equipment Maintenance          | 40,000                | misc. equip repair  |
|   |  |  | 50305-3 · Office Equip Repair            | 3,000                 | repairs on cash machines and office equipment                                   |
|   |  |  | 50305-4 · Vehicle Repair & Maintance     | 280,000               | YCIPTA Vehicle Repairs not included in bus contractor's contract                |
|   |  |  | 50305-5 · Building Repairs & Maintance   | 12,000                | YCIPTA building repairs   |
|   |  |  | 50305-6 · Communications/Radio Service   | 20,000                | Annual City of Yuma Radio Communication and other radio services                |
|   |  |  | 50305-7 · Grounds Keeping/Pest Control   | 2,500                 | pest control & grounds  |
|   |  |  | 50305-8 · Software Updates/Maintenance   | 55,000                | Annual service for Nextbus, solutions for transit                               |
|   |  |  | 50306-1 · Bus Cleaning Services          |                       | This line item expense is part of Bus Contractor Line Item                      |
|   |  |  | 50306 · Janitorial Service               |                       | This line item expense is part of Bus Contractor Line Item                      |
|   |  |  | 50307 · Security Services                | 500                   | Security Alarm System   |
| <b>Total 50300 · Services</b>           |  |  |  | <b>3,709,363</b>      |   |
| <b>50400 · Materials and Supplies</b>   |  |  |  |                       |   |
|   |  |  | 50401 · Fuel, Oil, Lubricants            | 400,000               |   |
|   |  |  | 50499-1 · Office Supplies                | 3,000                 | General Office Supplies   |
|   |  |  | 50499-2 · Postage                        | 3,000                 | UPSP & Fed EX   |

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY  
FY 2019 OPERATING CAPITAL BUDGET**

|  |  |  |   | <b>FY 2019 Budget</b> | <b>Detail/Explanation</b>  |
|--|--|--|---|-----------------------|--|
|  |  |  | 50499-3 · Printing                                    | 25,000                | Include Legal Notices/Public Notices/Brochures/Hoppstetter's Maintenance Contract including newspaper expense                                |
|  |  |  | 50499-4 · Misc Materials & Supplies                   | 35,400                | Replacement of flags, other misc supplies, bus stop signs (30,400)   |
|  |  |  | <b>Total 50400 · Materials and Supplies</b>           | <b>466,400</b>        |  |
|  |  |  | <b>50500 · Utilities</b>                              |                       |  |
|  |  |  | 50501 · Electricity                                   | 17,000                |  |
|  |  |  | 50502-1 · Refuse Disposal                             | 1,500                 |  |
|  |  |  | 50502-2 · Water - Offices                             | 1,500                 |  |
|  |  |  | <b>Total 50500 · Utilities</b>                        | <b>20,000</b>         |  |
|  |  |  | <b>50600 · Casualty and Liability Insurance</b>       |                       |  |
|  |  |  | 50608-1 · Gen Liab Insurance                          | 3,900                 | added for increased premiums   |
|  |  |  | 50608-2 · Prof. Liability Insurance                   | 3,500                 | added for increased premiums   |
|  |  |  | 50608-3 · Automobile Insurance                        | 3,900                 | added for increased premiums-3 YCAT cars   |
|  |  |  | <b>Total 50600 · Casualty and Liability Insurance</b> | <b>11,300</b>         |  |
|  |  |  | <b>50900 · Miscellaneous Expenses</b>                 |                       |  |
|  |  |  | 50901 · Memberships/Dues/Subscriptions                | 18,000                |  |
|  |  |  | 50902 · Travel Expenses                               | 30,000                |  |
|  |  |  | 50906 · Finance Charges/Penalties                     | 5,000                 |  |
|  |  |  | 50999-1 · License and Permits                         | 300                   |  |
|  |  |  | 50999-2 · Training/Education                          | 25,000                |  |
|  |  |  | 50999-3 · Other Misc Expense                          | 200,000               | includes moving expenses   |
|  |  |  | 50999-5 · Telephone/Internet                          | 8,000                 |  |
|  |  |  | <b>Total 50900 · Miscellaneous Expenses</b>           | <b>286,300</b>        |  |
|  |  |  | <b>51200 · Leases and Rentals</b>                     |                       |  |
|  |  |  | 51212-1 · Building Lease                              | 50,400                | 4200*12  |
|  |  |  | 51212-2 · Leases Rental Equipment                     | 1,000                 |  |
|  |  |  | 51212-3 · Bus Lease                                   | 0                     |  |
|  |  |  | <b>Total 51200 · Leases and Rentals</b>               | <b>51,400</b>         |  |
|  |  |  | <b>51600 · Capital Outlay</b>                         |                       |  |
|  |  |  | 51600-3 · Buildings/Multi-Modal Center                | 3,499,492             | Hotel Del Sol or Facility Purchase \$2,933,711, Facility ACQ \$565,781   |
|  |  |  | 51600-5 · Automobiles                                 | 2,567,733             | Fleet Purchase 5-Gilligs(2,329,615), 2-Replace Paratransit Veh (124,118),2-Replace Maintenance Trucks and 1-additional Maint Truck (114,000) |



**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY  
FY 2019 OPERATING CAPITAL BUDGET**

|  |  |  |  |  |  |  |  |  |  | FY 2019 Budget | Detail/Explanation   |
|--|--|--|--|--|--|--|--|--|--|----------------|--|
|  |  |  |  |  |  |  |  |  |  |                |  |
|  |  |  |  |  |  |  |  |  |  | 1,056,643      | \$37,859 bike racks,\$500,000 fare boxes, \$185,138 security/camera equipment on buses, \$333,646 bus shelters |
|  |  |  |  |  |  |  |  |  |  | 7,123,868      |  |
|  |  |  |  |  |  |  |  |  |  |                |  |
|  |  |  |  |  |  |  |  |  |  | 1,227,574      | Inkind Sources: Yuma County, Greyhound, Board Members Time, Quechan Parking Lot                                |
|  |  |  |  |  |  |  |  |  |  | 1,227,574      |  |
|  |  |  |  |  |  |  |  |  |  | 0              |  |
|  |  |  |  |  |  |  |  |  |  | 12,193,697     |  |
|  |  |  |  |  |  |  |  |  |  | -0             |  |



## Yuma County Intergovernmental Public Transportation Authority

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May 21, 2018

### Discussion and Action Agenda Item 3

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Discussion and or action regarding the Fiscal Year 2018 Triennial  
Review Draft Report

Requested Action: None.

Background and Summary: This report documents the Federal Transit Administration's (FTA) Triennial Review of the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) of Yuma, Arizona. The review was performed by Qi Tech, LLC. During the site visit, administrative and statutory requirements were discussed, and documents were reviewed. YCIPTA's transit facilities were toured to provide an overview of activities related to FTA-funded projects.

The Triennial Review focused on YCIPTA's compliance in 20 areas. Deficiencies were found in the areas listed below.

| Review Area                             | Deficiencies |  |
|---|--------------|--|
|   | Code         | Description  |
| Financial Management and Capacity       | F1-1         | Missing, insufficient, or out of date financial operating procedures   |
| Technical Capacity - Award Management   | TC-AM1-1     | Late MPRs/FFRs   |
|   | TC-AM3-1     | MPRs lack required information   |
| Disadvantaged Business Enterprise (DBE) | DBE4-1*      | Semi-annual DBE reports not submitted or not submitted timely          |
|   | DBE6-1       | DBE goal achievement analysis and corrective action plan not completed |
|   | DBE8-2       | Small business element not implemented                                 |

**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
 Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,  
 Susan M. Zambrano. – Sec/Treas - Arizona Western College Greg Wilkinson – City of Yuma,  
 Brian Golding, Sr.-Quechan Tribe, Dr. Michael Sabath - Northern Arizona University,  
 Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton,

Shelly Kreger, Transit Director

|  |          |  |
|--|----------|--|
| Title VI                                       | TVI4-1   | Title VI complaint process not implemented in accordance with Title VI Program |
| American With Disabilities Act (ADA) - General | ADA1-1   | Insufficient complaint process   |
| Section 5307 Program Requirements              | 5307:2-1 | No MPO public participation plan that describes the minimum elements           |

Fiscal Impact: None.

Recommended Motion: None

Legal Counsel Review: None is required.

Attachments: Fiscal Year 2018 Triennial Review Draft Report and transmittal letter.

For information regarding this staff report, please contact Shelly Kreger, Transit Director via email at [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger  
Transit Director

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Shelly Kreger, Transit Director



U.S. Department  
of Transportation  
**Federal Transit  
Administration**

REGION IX  
Arizona, California,  
Hawaii, Nevada, Guam,  
American Samoa,  
Northern Mariana Islands

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**APR 30 2018**

Ms. Shelly Kreger  
Transit Manager  
Yuma County Intergovernmental Public Transportation Authority  
2715 E. 14<sup>th</sup> Street  
Yuma, AZ 85365

RE: Federal Transit Administration (FTA)  
Fiscal Year 2018 Triennial Review –  
Draft Report

Dear Ms. Kreger:

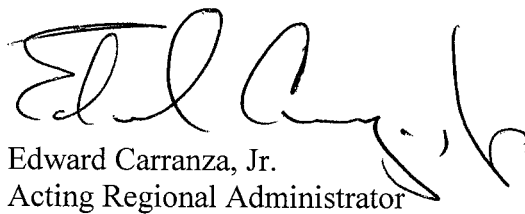
The enclosed report documents the Federal Transit Administration's (FTA) Triennial Review of Yuma County Intergovernmental Public Transportation Authority (YCIPTA). This review is required by Chapter 53 of Title 49, United States Code, Section 5307. Although not an audit, the Triennial Review is the FTA's assessment of YCIPTA's compliance with federal requirements, determined by examining a sample of award management and program implementation practices. As such, the Triennial Review is not intended as, nor does it constitute, a comprehensive and final review of compliance with award requirements.

The Triennial Review focused on YCIPTA's compliance in 20 areas. No deficiencies were found with the FTA requirements in 14 areas. Deficiencies were found in six areas: Financial Management and Capacity, Technical Capacity-Award Management, Disadvantaged Business Enterprise (DBE), Title VI, Americans With Disabilities Act (ADA)-General, and Section 5307 Program Requirements. YCIPTA had one repeat deficiency from the 2015 Triennial Review in the area of DBE.

Please review this draft report for accuracy and provide your comments to both the reviewer and Ms. Audrey Bredehoft **within ten business days from the date of this letter**. A final report that incorporates your comments to the draft report will be provided to you within 14 business days of your response.

Thank you for your cooperation and assistance during this Triennial Review. If you need any technical assistance or have any questions, please do not hesitate to contact Ms. Audrey Bredehoft, Director, Office of Financial Management and Program Oversight at (415) 734-9453 or by email at [audrey.bredehoft@dot.gov](mailto:audrey.bredehoft@dot.gov); or your reviewer, Ms. Sherre Ritenour at (719) 577-4253 or by email at [sherre\\_ritenour@qitechllc.com](mailto:sherre_ritenour@qitechllc.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Carranza, Jr.", written in a cursive style.

Edward Carranza, Jr.  
Acting Regional Administrator

Enclosure

**DRAFT REPORT**

**FISCAL YEAR 2018  
TRIENNIAL REVIEW**

of

**Yuma County Intergovernmental Transportation Authority  
YCIPTA  
Yuma, AZ  
Recipient ID: 7102**

*Performed for:*

**U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION  
REGION IX**

*Prepared By:*

**Qi Tech, LLC**

**Scoping Meeting Date: March 5, 2018  
Site Visit Date: April 2-3, 2018  
Draft Report Date: April 30, 2018**

## Table of Contents

|      |  |    |
|------|--|----|
| I.   | Executive Summary.....   | 1  |
| II.  | Review Process and Background.....                                       | 2  |
| 1.   | Background.....  | 2  |
| 2.   | Process.....   | 2  |
| 3.   | Metrics.....   | 3  |
| III. | Recipient Description.....   | 4  |
| 1.   | Organization and Services.....   | 4  |
| 2.   | Award and Project Activity.....  | 5  |
| IV   | Results of the Review .....  | 6  |
| 1.   | Legal .....  | 6  |
| 2.   | Financial Management and Capacity .....                                  | 6  |
| 3.   | Technical Capacity – Award Management.....                               | 6  |
| 4.   | Technical Capacity – Program Management and Subrecipients Oversight..... | 7  |
| 5.   | Technical Capacity – Project Management.....                             | 7  |
| 6.   | Satisfactory Continuing Control.....                                     | 8  |
| 7.   | Maintenance.....   | 8  |
| 8.   | Procurement .....  | 8  |
| 9.   | Disadvantaged Business Enterprise.....                                   | 8  |
| 10.  | Title VI .....   | 9  |
| 11.  | Americans With Disabilities Act – General.....                           | 10 |
| 12.  | Americans With Disabilities Act – Complementary Paratransit.....         | 11 |
| 13.  | Equal Employment Opportunity.....  | 11 |
| 14.  | School Bus .....   | 11 |
| 15.  | Charter Bus.....   | 11 |
| 16.  | Drug-Free Workplace Act.....   | 12 |
| 17.  | Drug and Alcohol Program.....  | 12 |
| 18.  | Section 5307 Program Requirements .....                                  | 12 |
| 19.  | Section 5310 Program Requirements .....                                  | 13 |
| 20.  | Section 5311 Program Requirements .....                                  | 13 |
| V.   | Summary of Findings.....   | 14 |
| VI.  | Attendees .....  | 16 |
| VII. | Appendices .....   | 17 |

## I. Executive Summary

This report documents the Federal Transit Administration’s (FTA) Triennial Review of the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) of Yuma, Arizona. The review was performed by Qi Tech, LLC. During the site visit, administrative and statutory requirements were discussed, and documents were reviewed. YCIPTA’s transit facilities were toured to provide an overview of activities related to FTA-funded projects.

The Triennial Review focused on YCIPTA’s compliance in 20 areas. Deficiencies were found in the areas listed below.

| Review Area                                    | Deficiencies |  |
|--|--------------|--|
|  | Code         | Description  |
| Financial Management and Capacity              | F1-1         | Missing, insufficient, or out of date financial operating procedures           |
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| American With Disabilities Act (ADA) - General | ADA1-1       | Insufficient complaint process   |
| Section 5307 Program Requirements              | 5307:2-1     | No MPO public participation plan that describes the minimum elements           |

\* Denotes repeat deficiency



## **II. Review Process and Background**

### **1. Background**

The United States Code, Chapter 53 of Title 49 (49 U.S.C. 5307(f) (2)) requires that “At least once every three years, the Secretary shall review and evaluate completely the performance of a grantee in carrying out its program, specifically referring to compliance with statutory and administrative requirements.”

The Triennial Review includes a review of the recipient’s compliance in 20 areas. The basic requirements for each of these areas are summarized in Section IV.

This report presents the findings from the Triennial Review of YCIPTA. The review concentrated on procedures and practices employed during the past three years; however, coverage was extended to earlier periods as needed to assess the policies in place and the management of grants. The specific documents reviewed and referenced in this report are available at FTA’s regional office or the recipient’s office.

### **2. Process**

The Triennial Review process includes a pre-review assessment, a review scoping meeting with the FTA regional office, and an on site visit to the recipient’s location. A Recipient Information Request (RIR) package was sent to YCIPTA advising it of the review and site visit and containing a list of items and questions that the recipient was required to submit to the reviewer. The review scoping meeting was conducted with the Region IX Office on March 5, 2018. Additional files retained by the regional office were sent to the reviewer electronically. A Site Visit Agenda package was sent to YCIPTA advising it of the site visit date and indicating information that would be needed and issues that would be discussed. The site visit to YCIPTA occurred on April 2-3, 2018.

The on site portion of the review began with an entrance conference, at which the purpose of the Triennial Review and the review process were discussed. The remaining time was spent discussing administrative and statutory requirements and reviewing documents. The reviewer visited YCIPTA’s FTA-funded, leased transit/maintenance facility to provide an overview of activities related to FTA-funded projects.

The reviewers examined a sample of maintenance records for FTA-funded vehicles and equipment. Upon completion of the review, FTA and the reviewers provided a summary of preliminary findings to YCIPTA at an exit conference. Section VI of this report lists the individuals participating in the review.

### 3. Metrics

The metrics used to evaluate whether a recipient is meeting the requirements for each of the areas reviewed are:

- *Not Deficient*: An area is considered not deficient if, during the review, no findings were noted with the grantee's implementation of the requirements.
- *Deficient*: An area is considered deficient if any of the requirements within the area reviewed were not met.
- *Not Applicable*: An area can be deemed not applicable if, after an initial assessment, the grantee does not conduct activities for which the requirements of the respective area would be applicable.

### III. Recipient Description

#### 1. Organization and Services

The Yuma County Intergovernmental Public Transportation Authority, (YCIPTA) was formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate, and maintain public transit services throughout Yuma County. YCIPTA's membership is comprised of Yuma County; the Cities of Yuma, Somerton, and San Luis; the Town of Wellton; Northern Arizona University Yuma; Arizona Western College; and the Quechan and Cocopah Indian Tribes. YCIPTA is governed by a nine-member Board of Directors, consisting of administrative professionals from each of the member entities.

In 2001, the Yuma Metropolitan Planning Organization (YMPO) began funding public transportation to the southern portion of Yuma County, in the southwest corner of the state. The name of the transit system was adopted in 2002 as Yuma County Area Transit (YCAT). YCIPTA assumed operation of YCAT on July 1, 2012. The service area is bounded on the north by the State of California and on the south and west by Mexico. The population of the service area is approximately 202,987 persons.

YCIPTA operates 11 bus routes with 28 FTA-funded vehicles, the majority of the vehicles were funded through Arizona Department of Transportation's (ADOT) Section 5311 program. Fixed-route service is provided Monday – Friday, 5:20 a.m. to 8:30 p.m., and Saturday from 9:30 a.m. to 6:30 p.m. Limited evening service is provided from Arizona Western College, Northern Arizona University, and the University of Arizona; and other specific Yuma County and eastern Imperial County destinations until 11:00 p.m. on weekdays. There is no service on Sunday.

Bus service is oriented around several transfer centers including the Downtown Yuma Transit Center at 3<sup>rd</sup> Street and Gila Street, Cocopah Casino Resort, El Centro Regional Bus Transfer Terminal, Arizona Western College, and the West Yuma Transfer Hub. YCIPTA contracts with National Express Group, PLC to provide operations and maintenance services.

ADA complementary paratransit service, known as YCAT OnCall, is provided during the same days and hours as the fixed-route service. During this Triennial Review period, YCIPTA entered into a contract with the Saguaro Foundation, a local non-profit agency, to operate three FTA-funded passenger vans and body-on-chassis vehicles for the provision of demand response service. In July 2017, YCIPTA cancelled the service for cause, and an emergency contract was issued to National Express Group, PLC. A new Request for Proposals (RFP) was released in January 2018 and will be awarded by May 1, 2018.

YCIPTA sponsors a Section 5311-funded vanpool program. YCAT Vanpool provides clearly marked vans to qualifying groups of 7-15 commuters, driven by a vanpool member. YCIPTA provides a \$300 subsidy to vans on a first come, first served basis through Enterprise Leasing Company of Phoenix, LLC (previously named vRide). The van must originate, terminate, or travel through Yuma County to be eligible for the subsidy and be branded as YCAT Vanpool through YCIPTA's contractors. Currently there are 35 vans being utilized. The contract with Enterprise expires on June 30, 2018.

The basic YCIPTA fare is \$2.00. A reduced fare of \$1.00 is offered to seniors 65 years or older, students ages 5 to 18, persons with disabilities, and Medicare cardholders during all hours of operation. YCIPTA also offers daily, 10-day, and 31-day unlimited ride passes. The base one-way fare for the YCAT OnCall ADA service is \$4.00.

YCIPTA’s administrative offices are located at 2715 East 14th Street in Yuma. Fixed-route and ADA paratransit services are operated from the same administrative office/bus facility. FTA participates in the lease agreement for this private facility with Section 5307 operating assistance.

## 2 Award and Project Activity

Below is a list of YCIPTA’s open awards at the time of the review.

| Award Number  | Award Amount | Award Date | Description                             |
|---------------|--------------|------------|---|
| AZ-90-X132-00 | \$3,075,962  | 8/18/2014  | FFY 2014 Operating & Capital Assistance |
| AZ-95-X028-02 | \$144,301    | 9/23/2014  | 2014 Transit Capital Improvements       |
| AZ-90-X143-00 | \$1,751,683  | 9/24/2015  | FFY 2015 Operating & Capital Assistance |
| AZ-90-X127-02 | \$3,075,962  | 8/13/2015  | 2013 Operating & Capital Assistance     |

### Projects Completed

During the review period, significant projects completed by YCIPTA include:

- Purchased and installed new bus shelters.

### Ongoing Projects

YCIPTA is currently in the process of implementing the following noteworthy projects:

- Procure/purchased five more additional 40-foot replacement Gillig buses
- Purchase and install bus shelters
- Award a new fixed-route operations and maintenance contract.

### Future Projects

In the next three to five years, YCIPTA plans to pursue the following major projects:

- Purchase replacement fixed-route and paratransit vehicles
- Purchase/build new maintenance and operations facility.

## IV Results of the Review

### 1. Legal

Basic Requirement: The recipient must promptly notify the Federal Transit Administration (FTA) of legal matters and additionally notify the U.S. Department of Transportation (US DOT) Office of Inspector General (OIG) of any instances relating to false claims under the False Claims Act or fraud. Recipients must comply with restrictions on lobbying requirements.

Finding: During this Triennial Review of YCIPTA, no deficiencies were found with the FTA requirements for Legal.

### 2. Financial Management and Capacity

Basic Requirement: The recipient must have financial policies and procedures; an organizational structure that defines, assigns and delegates authority; and financial management systems in place to match, manage, and charge only allowable cost to the award. The recipient must conduct required single audits and provide financial oversight of subrecipients.

Finding: During this Triennial Review of YCIPTA, deficiencies were found with the FTA requirements for Financial Management and Capacity.

Recipients are required to have detailed policies and procedures for managing FTA funds in accordance with 2 CFR Part 200 Subpart E. YCIPTA has an “Accounting Procedures” document that was last updated August 31, 2013; however, it is missing the required elements and does not include the latest information from the Uniform Guidance. In addition, YCIPTA had significant deficiencies and material weaknesses in its FY16 single audit, which were corrected and closed prior to the site visit. The financial policies and procedures document needs to be updated to reflect the process changes required in the single audit.

Corrective Actions and Schedule: By October 15, 2018, YCIPTA must develop and submit to the FTA regional office updated financial operating procedures for managing FTA award funds in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. This must include procedures for determining allowability of cost and timely distribution of funds and reflect recommendations from audit findings or significant changes in the organization. YCIPTA must submit documentation that it has trained appropriate staff on the new policies and procedures.

### 3. Technical Capacity – Award Management

Basic Requirement: The recipient must report progress of projects in awards to the FTA timely.

Finding: During this Triennial Review of YCIPTA, deficiencies were found with the FTA requirements for Technical Capacity – Award Management.

Recipients are required to submit timely updates on its federal awards in accordance with 2 CFR 200.327. YCIPTA's FY 2016 and FY 2017 quarterly MPR and FFR reports were submitted late. Management reported the agency is short-staffed, workload has increased, and qualified employees are hard to find and even harder to retain. Technical assistance was provided on the need to complete/update the MPRs with all the required dates and the information needed to keep the FTA informed of the status of each project in the awards.

Corrective Actions and Schedule: By October 15, 2018, YCIPTA must submit the delinquent report(s) for the most recent reporting period and submit to the FTA regional office procedures for submitting future reports on time. YCIPTA must also email the FTA regional office when the next two quarterly reports are submitted, or the next annual report is submitted in TrAMS.

Milestone progress reports are the recipient's primary way of communicating the status of its open awards. Progress reports must include, at a minimum, the requirement detailed in 2 CFR Part 200, Subpart D and FTA C. 5010.1E. Awards AZ-90-X127-02, AZ-90-X143-00, AZ-90-X132-00, and AZ-95-X028-02 have not been updated for missed completion dates, and no information has been provided on the status of ALIs that are still in process. YCIPTA staffing levels and lack of training were identified as the reasons the updates had not occurred.

Corrective Actions and Schedule: By October 15, 2018, YCIPTA must submit revised reports that include the missing information and YCIPTA must submit to the FTA regional office procedures for ensuring all required information is included in future reports.

#### **4. Technical Capacity – Program Management and Subrecipients Oversight**

Basic Requirement: The recipient must follow the public involvement process for transportation plans; develop and submit a State Management Plan to the FTA for approval; report in the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS) on subawards; and ensure subrecipients comply with the terms of the award.

This review area only applies to recipients that are designated recipients of Section 5310 or 5311 funds or that have subrecipients; therefore, the requirements of this review area are not applicable to the review of YCIPTA.

#### **5. Technical Capacity – Project Management**

Basic Requirement: The recipient must be able to implement FTA-funded projects in accordance with the award application, FTA Master Agreement, and all applicable laws and regulations, using sound management practices; and prepare force account plans.

Finding: During this Triennial Review of YCIPTA, no deficiencies were found with the FTA requirements for Technical Capacity – Project Management.

## 6. Satisfactory Continuing Control

Basic Requirement: The recipient must ensure that FTA-funded property will remain available to be used for its originally authorized purpose throughout its useful life until disposition.

Finding: During this Triennial Review of YCIPTA, no deficiencies were found with the FTA requirements for Satisfactory Continuing Control.

## 7. Maintenance

Basic Requirement: Recipients must keep federally funded vehicles, equipment, and facilities in good operating condition. Recipients must keep Americans With Disabilities Act (ADA) accessibility features on all vehicles, equipment, and facilities in good operating order.

Finding: During this Triennial Review of YCIPTA, no deficiencies were found with the FTA requirements for Maintenance.

## 8. Procurement

Basic Requirement:

**States:** When procuring property and services under a Federal award, a state must follow the same policies and procedures it uses for procurements from its non-Federal funds. The state will comply with 2 CFR §200.322 (*Procurement of Recovered Materials*) and ensure that every purchase order or other contract includes any clauses required by section 2 CFR §200.326 (*Contract Provisions*). All other non-Federal entities, including subrecipients of a state, will follow 2 CFR §§200.318 (*General Procurement Standards*) through 200.326 (*Contract Provisions*).

**Non-state Recipients:** The non-federal entity must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, and conform to applicable Federal law and the standards identified in 2 CFR Part 200.

Finding: During this Triennial Review of YCIPTA, no deficiencies were found with the FTA requirements for Procurement.

## 9. Disadvantaged Business Enterprise

Basic Requirement: Recipients must comply with 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. Recipients also must create a level playing field on which Disadvantaged Business Enterprises (DBEs) can compete fairly for US DOT-assisted contracts.

Finding: During this Triennial Review of YCIPTA, deficiencies were found with the U.S. Department of Transportation (US DOT) requirements for DBE.

It is the requirement of 49 CFR 26.11(a) that recipients submit semi-annual Uniform Report of DBE Awards or Commitments and Payments. During the reporting period, YCIPTA failed to submit the June 2017 and June 2016 semi-annual reports on time. The missing December 2015 semi-annual report was a TEAM/TrAMS conversion problem. YCIPTA states the reports were submitted late due to insufficient trained staff and competing priorities.

Corrective Action and Schedule: By October 15, 2018, YCIPTA must submit to the FTA Regional Civil Rights Officer (RCRO) any late reports and an implemented procedure to ensure that future reports are submitted on time.

When awards and commitments shown in the Uniform Report of Awards and Commitments and Payments at the end of any fiscal year fall short of the overall goal, a shortfall analysis and corrective action plan must be developed in accordance with 49 CFR 26.47(c). YCIPTA did not meet the overall DBE goal in FY 2015, FY 2016, and FY 2017; and therefore, was required to submit a shortfall analysis for each of those years. No shortfall analyses were completed. YCIPTA has less than a 1% DBE goal; however, staff stated the DBE firms available for the type of work they solicit for are non-existent, or not available. YCIPTA acknowledges the DBE area is a challenge for the agency and at the recommendation of the FTA, will seek assistance from an expert in the field, and then look to add qualified staff to the agency as needed.

Corrective Actions and Schedule: By October 15, 2018, YCIPTA must submit to the FTA RCRO the required analyses and corrective action plans for the missing years, along with a written process to ensure future shortfall analyses are completed.

In accordance with 49 CFR 26.39 (c), recipients must foster small business participation as described in its DBE program. YCIPTA has not implemented its program for fostering small business participation as described in its plan. Staff stated they were unsure how to proceed in fostering small businesses. The State of Arizona is the certifying agency for DBEs and YCIPTA has used the state's list for qualified agencies. YCIPTA has not conducted any outreach efforts.

Corrective Action and Schedule: By October 15, 2018, YCIPTA must submit to the FTA RCRO evidence of implementing its small business participation strategies.

## 10. Title VI

Basic Requirement: The recipient must ensure that no person shall, on the grounds of race, color, or national origin, be excluded from participating in, or be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance without regard to whether specific projects or services are federally funded. The recipient must ensure that all transit services and related benefits are distributed in an equitable manner.

Finding: During this Triennial Review of YCIPTA, deficiencies were found with the FTA requirements for Title VI.

In accordance with FTA C. 4702.1B Chapter III 6, recipients must develop a Title VI complaint form and procedures on how to file the complaint. YCIPTA's Title VI plan includes a "Discrimination Complaint" form, which is also used to file an ADA complaint. The Title VI plan



includes instructions on how to complete the form and the investigative procedures to handle a Title VI complaint. The website has a “Civil Rights Complaint Form,” which directs the public to click a link to obtain the Title VI Complaint Form. The link redirects the public to the FTA website and the “FTA Civil Rights Complaint Form,” not the agency’s complaint form. YCIPTA is required to use its own complaint process, not the FTA’s.

YCIPTA’s Title VI plan indicates an annual investigations lawsuit or complaints report will be submitted. The plan does not indicate who receives the annual report. As a subrecipient of Section 5311 funds, YCIPTA used the required Arizona Department of Transportation’s (ADOT) Title VI template and did not notice the requirement. YCIPTA tracks complaints but does not produce an annual report.

Corrective Actions and Schedule: By October 15, 2018, YCIPTA must prepare and submit to the FTA RCRO evidence that it is using a complaint form that has been approved by FTA, disseminates complaint information, provides translation of the complaint form and instructions, and/or processes complaints as detailed in its Title VI Program. YCIPTA must also provide evidence of staff training to ensure that the process continues to be implemented in accordance with the Title VI Program.

## **11. Americans With Disabilities Act – General**

Basic Requirement: Titles II and III of the Americans with Disabilities Act of 1990 provide that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility and the provision of service, including complementary paratransit service.

Finding: During this Triennial Review of YCIPTA, deficiencies were found with the US DOT requirements for Americans With Disabilities Act (ADA) – General.

Recipients must provide information to the public on how to file an ADA complaint that assures due process, and in accessible formats in accordance with 49 CFR 37.17. YCIPTA’s website does not advertise to the public how or where to file an ADA complaint. The website information posted is for a Title VI complaint. The Title VI information includes a “Discrimination Complaint” form, which has a box to mark for “Disability”; however, the form does not distinguish between ADA and Title VI complaints. There is no information on how ADA complaints are handled in a prompt and equitable manner.

Corrective Actions and Schedule: By October 15, 2018, YCIPTA must submit to the FTA RCRO:

- Information for the public on filing an ADA complaint and documentation that the information has been made available to the public.
- The accessible formats provided to the public in making the ADA complaint procedures accessible to and usable by individuals with disabilities.
- ADA complaint procedures that provide for due process.

## 12. Americans With Disabilities Act – Complementary Paratransit

Basic Requirement: Titles II and III of the Americans with Disabilities Act of 1990 provide that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility and the provision of service, including complementary paratransit service.

Finding: During this Triennial Review of YCIPTA, no deficiencies were found with the US DOT requirements for ADA – Complementary Paratransit.

## 13. Equal Employment Opportunity

Basic Requirement: The recipient must ensure that no person in the United States shall on the grounds of race, color, religion, national origin, sex, age, or disability, be excluded from participating in, or denied the benefits of, or be subject to discrimination in employment under any project, program, or activity receiving Federal financial assistance under the Federal transit laws. (Note: Equal Employment Opportunity Commission’s regulation only identifies/recognizes religion and not creed as one of the protected groups.)

Finding: During this Triennial Review of YCIPTA, no deficiencies were found with the FTA requirements for Equal Employment Opportunity (EEO).

## 14. School Bus

Basic Requirement: Recipients are prohibited from providing school bus service in competition with private school bus operators unless the service qualifies and is approved by the FTA Administrator under an allowable exemption. Federally funded equipment or facilities cannot be used to provide exclusive school bus service.

Finding: During this Triennial Review of YCIPTA, no deficiencies were found with the FTA requirements for School Bus.

## 15. Charter Bus

Basic Requirement: Recipients are prohibited from using federally funded equipment and facilities to provide charter service if a registered private charter operator expresses interest in providing the service. Recipients are allowed to operate community-based charter services excepted under the regulations.

Finding: During this Triennial Review of YCIPTA, no deficiencies were found with the FTA requirements for Charter Bus.

## 16. Drug-Free Workplace Act

Basic Requirement: Recipients are required to maintain a drug-free workplace for all award-related employees; report any convictions occurring in the workplace timely; and have an ongoing drug-free awareness program.

Finding: During this Triennial Review of YCIPTA, no deficiencies were found with the FTA requirements for Drug-Free Workplace Act.

## 17. Drug and Alcohol Program

Basic Requirement: Recipients receiving Section 5307, 5309, 5311, or 5339 funds that have safety-sensitive employees must have a drug and alcohol testing program in place for such employees.

Finding: During this Triennial Review of YCIPTA, no deficiencies were found with the FTA requirements for Drug and Alcohol Program.

## 18. Section 5307 Program Requirements

Basic Requirements: For fixed-route service supported with Section 5307 assistance, fares charged seniors, persons with disabilities or an individual presenting a Medicare card during off peak hours will not be more than one half the peak hour fares.

Recipients are expected to have a written, locally developed process for soliciting and considering public comment before raising a fare or carrying out a major transportation service reduction.

Recipients shall develop, publish, afford an opportunity for a public hearing on, and submit for approval, a program of projects (POP).

Recipients must annually certify that they are spending at least one percent of such funds for transit security projects or that such expenditures for security systems are not necessary.

Recipients must ensure that least one percent of such funds are expended on associated transit enhancement projects.

Finding: During this Triennial Review of YCIPTA, deficiencies were found with the FTA requirements for Section 5307 Program Requirements.

Recipients that rely on the MPO's public participation process to satisfy POP public participation requirements must ensure the MPO's plan is compliant with 23 CFR 450.316. The Yuma Metropolitan Planning Organization (YMPO) has a public participation plan that addresses the TIP process for the area's program of projects (POP). However, the plan does not reference YCIPTA, YCAT, FTA, or transit-related public processes; the plan has a FHWA focus. ADOT is currently developing a public participation plan program template that includes all the FTA required elements and will distribute it to all MPOs to use for transit-related projects. Rather than develop a plan on its own, YCIPTA intends to use the template, which is anticipated to be complete in the June/July 2018 timeframe.

Corrective Action and Schedule: By October 15, 2018, YCIPTA must submit to the FTA regional office its own process for involving the public in the development of the POP.

NOTE: If YCIPTA chooses to continue using the MPO's public participation process, it must submit documentation that the process meets the requirements.

## **19. Section 5310 Program Requirements**

Basic Requirement: Recipients must expend funds on eligible projects that meet the specific needs of seniors and individuals with disabilities. Projects selected for funding under the Section 5310 program must be included in a locally developed, coordinated public transit-human services transportation plan. Recipients must approve all leases of Section 5310-funded vehicles and ensure that leases include required terms and conditions. Either YCIPTA or subrecipients must hold title to the leased vehicles.

This review area only applies to recipients that designated recipients of Section 5310 funds; therefore, the requirements of this review area are not applicable to the review of YCIPTA.

## **20. Section 5311 Program Requirements**

Basic Requirement: Recipients must expend funds on eligible projects to support rural public transportation services and intercity bus transportation.

This review area only applies to recipients that are designated recipients of Section 5311 funds; therefore, the requirements of this review area are not applicable to the review of YCIPTA.

## V. Summary of Findings

| Review Area   | Deficiencies |  | Corrective Action  | Response Due Date | Date Closed |
|---|--------------|--|--|-------------------|-------------|
|   | Code         | Description  |  |                   |             |
| 1. Legal  | ND           |  |  |                   |             |
| 2. Financial Management and Capacity                                  | F1-1         | Missing, insufficient, or out of date financial operating procedures   | YCIPTA must develop and submit to the FTA regional office updated financial operating procedures for managing FTA award funds in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. This must include procedures for determining allowability of cost and timely distribution of funds and reflect recommendations from audit findings or significant changes in the organization. YCIPTA must submit documentation that it has trained appropriate staff on the new policies and procedures. | 10/15/2018        |             |
| 3. Technical Capacity – Award Management                              | TC-AM1-1     | Late MPRs/FFRs   | YCIPTA must submit the delinquent report(s) for the most recent reporting period and submit to the FTA regional office procedures for submitting future reports on time. YCIPTA must also email the FTA regional office when the next two quarterly reports are submitted, or the next annual report is submitted in TrAMS.  | 10/15/2018        |             |
|   | TC-AM3-1     | MPRs lack required information.  | YCIPTA must submit revised reports that include the missing information, and YCIPTA must submit to the FTA regional office procedures for ensuring all required information is included in future reports.   | 10/15/2018        |             |
| 4. Technical Capacity – Program Management and Subrecipient Oversight | NA           |  |  |                   |             |
| 5. Technical Capacity – Project Management                            | ND           |  |  |                   |             |
| 6. Satisfactory Continuing Control                                    | ND           |  |  |                   |             |
| 7. Maintenance  | ND           |  |  |                   |             |
| 8. Procurement  | ND           |  |  |                   |             |
| 9. Disadvantaged Business Enterprise (DBE)                            | DBE4-1*      | Semi-annual DBE reports not submitted or not submitted timely          | YCIPTA must submit to the FTA Regional Civil Rights Officer (RCRO) any late reports and an implemented procedure to ensure that future reports are submitted on time.  | 10/15/2018        |             |
|   | DBE6-1       | DBE goal achievement analysis and corrective action plan not completed | YCIPTA must submit to the FTA RCRO the required analyses and corrective action plans for the missing years, along with a written process to ensure future shortfall analyses are completed.  | 10/15/2018        |             |
|   | DBE8-2       | Small business element not implemented                                 | YCIPTA must submit to the FTA RCRO evidence of implementing its small business participation strategies.   | 10/15/2018        |             |

| Review Area   | Deficiencies |  | Corrective Action  | Response Due Date | Date Closed |
|---|--------------|--|--|-------------------|-------------|
|   | Code         | Description  |  |                   |             |
| 10. Title VI  | TVI4-1       | Title VI complaint process not implemented in accordance with Title VI Program | YCIPTA must prepare and submit to the FTA RCRO evidence that it is using a complaint form that has been approved by FTA, disseminates complaint information, provides translation of the complaint form and instructions, and/or processes complaints as detailed in its Title VI Program. YCIPTA must also provide evidence of staff training to ensure that the process continues to be implemented in accordance with the Title VI Program.     | 10/15/2018        |             |
| 11. Americans With Disabilities Act (ADA) - General                   | ADA1-1       | Insufficient ADA complaint process   | YCIPTA must submit to the FTA RCRO: <ul style="list-style-type: none"> <li>Information for the public on filing an ADA complaint and documentation that the information has been made available to the public.</li> <li>The accessible formats provided to the public in making the ADA complaint procedures accessible to and usable by individuals with disabilities.</li> <li>ADA complaint procedures that provide for due process.</li> </ul> | 10/15/2018        |             |
| 12. Americans With Disabilities Act (ADA) – Complementary Paratransit | ND           |  |  |                   |             |
| 13. Equal Employment Opportunity (EEO)                                | ND           |  |  |                   |             |
| 14. School Bus  | ND           |  |  |                   |             |
| 15. Charter Bus   | ND           |  |  |                   |             |
| 16. Drug-Free Workplace Act   | ND           |  |  |                   |             |
| 17. Drug and Alcohol Policy   | ND           |  |  |                   |             |
| 18. Section 5307 Program Requirements                                 | 5307:2-1     | No MPO public participation plan that describes the minimum elements           | YCIPTA must submit to the FTA regional office its own process for involving the public in the development of the POP. <b>NOTE:</b> If YCIPTA chooses to continue using the MPO’s public participation process, it must submit documentation that the process meets the requirements.   | 10/15/2018        |             |
| 19. Section 5310 Program Requirements                                 | NA           |  |  |                   |             |
| 20. Section 5311 Program Requirements                                 | NA           |  |  |                   |             |

\* Denotes repeat deficiency

## VI. Attendees

| Name   | Title  | Phone Number             | E-mail Address                |
|--|--|--------------------------|-------------------------------|
| <b><i>Yuma County Intergovernmental Public Transportation Authority (YCIPTA)</i></b> |  |                          |                               |
| Shelly Kreger  | Transit Director   | 928-539-7016<br>ext. 101 | skreger@ycipta.az.gov         |
| Chona Medel  | Financial Services Operations Manager                          | 928-539-7076<br>ext. 237 | cmedel@ycipta.az.gov          |
| Carol Perez  | Transit Operations Manager                                     | 928-539-7076<br>ext. 106 | cperez@ycipta.az.gov          |
| Gregg Harrington   | Maintenance Quality Assurance                                  | 480-302-0429             | gregg.harrington@gmail.com    |
| <b><i>State of Arizona</i></b>   |  |                          |                               |
| Sarah Fitzgerald   | 5311 Program Manager   | 602-712-7106             | sfitzgerald@azdot.gov         |
| <b><i>FTA (via Telephone Conference Call)</i></b>                                    |  |                          |                               |
| Audrey Bredehoft   | Director, Office of Financial Management and Program Oversight | 415-734-9453             | audrey.bredehoft@dot.gov      |
| Marisa Appleton  | Civil Rights Officer for Oversight                             | 312-705-1270             | marisa.appleton@dot.gov       |
| Philoki Barros   | Transportation Program Specialist                              | 415-734-9452             | philoki.barros@dot.gov        |
| Lynette Little   | Regional Civil Rights Officer                                  | 415-734-9464             | lynette.little@dot.gov        |
| <b><i>Qi Tech, LLC</i></b>   |  |                          |                               |
| Sherre Ritenour  | Reviewer   | 719-577-4253             | sherre_ritenour@qitechllc.com |

## VII. Appendices

No appendices included in this report.



## Operations Summary

May 2018

Board;

National Express is committed to executing a smooth transition to the successor contractor on July 1<sup>st</sup> and will work with YCAT management and RATPDev to transition current employees in a cooperative and successful manner.

In April, National Express General Manager, Boyd Reid, resigned and was replaced by a transit management veteran, Robert Carter. Mr. Carter has been working closely with YCAT management to stabilize operational performance and to resolve maintenance issues prior to contract turnover. Mr. Carter is also assisting with the contract transition by facilitating the exchange of information between National Express, labor, RATPDev and YCAT. He will continue to communicate important transition information to our local National Express employees.

In an effort to improve maintenance performance, National Express has engaged a third-party vehicle maintenance firm VTC, to supply an additional, contracted maintenance technician to support the existing maintenance staff, effective 5/15/18. We will seek to contract additional technicians based on availability from VTC through the remainder of the contract transition. We will also supply temporary National Express technicians to Yuma over the next few weeks to assist with our maintenance efforts. These additional resources will assist with preparation of the YCAT maintenance audit, scheduled for the weekend of 6/1/18.

National Express has also committed an additional corporate resource, Reno Navarette, based out of Phoenix Arizona, to assist with the contract transition. Mr. Navarette will provide frequent, on-site support.

National Express has also contracted with the same YCAT third-party maintenance inspection auditing firm, VTC, to conduct a final, close-out inspection on the weekend of 6/22. National Express will incur the cost of this close-out inspection.

The remaining 2-months will see National Express continue a working relationship with YCIPTA until contract fulfillment. If anything is needed or if there are items that are required, National Express will assist in any way possible.

Best Regards

Matthew S. Wood  
Chief Operating Officer - Transit  
National Express, Inc.



## Yuma County Intergovernmental Public Transportation Authority

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2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

### Transit Director Report – May 2018

- **Transition Activities:** Participated in meetings with both NEXT and RATP Dev USA regarding the transition that will take place no later than July 1, 2018. A third-party fleet inspection will be taking place on June 1-3, 2018 and will be conducted by Vehicle Technical Consultants. An RFQ was issued and YCIPTA received two quotes and after review chose VTC as the auditor. YCIPTA has invited both NEXT and RATP Dev USA to be in attendance for the entire inspection, and both will be participating. Many other activities in the transition are currently taking place with RATP Dev USA as listed in their transition plan. The RATP Dev USA local management team will begin arriving in the next few days and weeks.
- **APTA Bus & Paratransit Conference:** I attended the APTA Bus & Paratransit conference in Tampa, FL on May 7<sup>th</sup> through the 9<sup>th</sup>.
- **Gillig bus update:** Staff was notified that the scheduled build date for the buses have been moved up from April 19<sup>th</sup>, 2019 to January 19<sup>th</sup>, 2019.
- **Shop and Utility Vehicles:** Three shop/utility trucks have been ordered with an expected delivery in approximately 16 weeks.
- **Paratransit Vehicles:** Two replacement paratransit vehicles will be ordered in the next couple of weeks. I do not have a delivery date yet.
- **Audit RFP:** Staff will be issuing an RFP for audit services for the FY ending June 30, 2018 through June 30, 2021. Expected release date of RFP will be no later than June 1, 2018.
- **Advertising RFP:** Staff will be issuing an advertising RFP for bus and shelter advertising for the period of July 1, 2018 through June 30, 2021.
- **Farebox RFP:** Staff will be issuing and RFP for new fareboxes/vault to update the antiquated fareboxes being used in the fleet currently. The issuing of this RFP will be sometime in July 2018.

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,  
Susan M. Zambrano. – Sec/Treas - Arizona Western College Greg Wilkinson – City of Yuma,  
Brian Golding, Sr.-Quechan Tribe, Dr. Michael Sabath - Northern Arizona University,  
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Shelly Kreger, Transit Director

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May 16, 2018

### **House Committee Action on Transportation Appropriations Bill**

Tonight (May 16), the Subcommittee on Transportation, Housing and Urban Development, and Related Agencies (THUD) of the House Committee on Appropriations marked up the [fiscal year \(FY\) 2019 THUD Appropriations bill](#).

The House THUD Appropriations bill builds on the historic public transportation and passenger rail investments made in the Transportation, Housing and Urban Development, and Related Agencies Appropriations Act, 2018 (“2018 THUD Appropriations Act”) (P.L. 115-141, Division L). The bill provides **\$16.5 billion** for public transportation and intercity passenger rail, including **\$13.6 billion** for public transportation and **\$2.9 billion** for intercity passenger rail. The total FY 2019 public transportation and intercity passenger rail funding levels are **\$203 million** more than the historic investments provided earlier this year and **\$2.5 billion** more than provided in FY 2017.

The Full Committee on Appropriations is likely to consider this bill next week. In addition, the Senate Committee on Appropriations is expected to begin the process of considering its THUD Appropriations bill in early June.

### **CALL TO ACTION**

*We strongly encourage you to contact Members of the House Committee on Appropriations and other Members of Congress and urge them to support the increased funding levels provided in the House THUD bill for public transportation and intercity passenger rail. In addition, we urge Congress to identify additional resources to further increase funding for these critical infrastructure investments in our Nation’s bus and rail systems.*

### **Public Transportation**

The House THUD Appropriations bill provides **\$13.6 billion** for public transportation, including both formula and competitive grants administered by the Federal Transit Administration (FTA). This funding level is **\$141 million** more

than FY 2018 funding levels and **\$1.1 billion** more than authorized by the Fixing America's Surface Transportation Act (FAST Act) (P.L. 114-94) for FY 2019.

Similar to the 2018 THUD Appropriations Act, the bill provides **additional funding above the FAST Act's FY 2019 authorized levels** for several APTA priorities, including:

- Bus and Bus Facilities Competitive Grants (\$350 million)  
(including \$50 million for No and Low Emission Bus Competitive Grants);
- State of Good Repair Grants (\$200 million);
- Urbanized Area Formula Grants (\$150 million);
- Rural Area Formula Grants (\$50 million); and
- Capital Investment Grants (CIG) (\$312 million).

The THUD Appropriations bill provides **\$2.6 billion** for CIG projects, **\$1.6 billion** more than the Administration's request (which proposed no funding for new CIG projects). In addition, the bill includes a provision requiring FTA to obligate 85 percent of the CIG funds by December 31, 2020, and instructs the agency to use almost 60 percent of CIG funds on new projects that do not have existing full funding grant agreements.

Finally, the bill includes a provision (sec. 165) that prohibits any transit funding to be used to procure any transit, passenger rail, or freight rail asset from an entity that is owned, directed, or subsidized by a country identified as a priority watch list country by the United States Trade Representative and is subject to monitoring under section 306 of the Trade Act of 1974 (19 U.S.C. 2416) (i.e., China). APTA staff is reviewing the effect of this provision.

### **Intercity Passenger Rail**

The House THUD Appropriations bill provides **\$2.9 billion** for intercity passenger rail grants administered by the Federal Railroad Administration (FRA). This funding level is **\$62 million** more than FY 2018 funding levels and **\$617 million** more than authorized by the FAST Act for FY 2019.

The bill provides \$1.94 billion for Amtrak for FY 2019, including \$1.3 billion for the National Network and \$650 million for the Northeast Corridor. The bill also provides \$300 million for the Consolidated Rail Infrastructure and Safety Improvements (CRISI) grants, and sets aside one-half of this amount (\$150 million) for implementation of positive train control (PTC). Commuter railroads are specifically eligible for these CRISI PTC grants. In addition, the bill provides \$500 million for the Federal-State Partnership for State of Good Repair grants.

Finally, the THUD Appropriations bill includes a provision (sec. 152) that prohibits any THUD funding to be used for California high-speed rail. It also prohibits any funding to administer the tapered match agreement between FRA and the California High Speed Rail Authority.

### **TIGER/BUILD**

The THUD Appropriations bill provides **\$750 million** for TIGER/BUILD grants, including \$250 million that is specifically provided for large, metropolitan communities (urbanized areas with a population of more than 200,000). Although \$750 million funding level is only one-half of the amount provided in FY 2018 for TIGER/BUILD grants, historically, the House has not provided any funding for the TIGER program during its consideration of the THUD Appropriations bill. The Senate is the primary advocate for funding TIGER/BUILD grants in the bill.

The following [table](#) provides specific information on the public transportation and intercity passenger rail funding provided in the House THUD Appropriations bill.

| Programs   | FY 2018 THUD Appropriations Enacted (P.L. 115-141) | FY 2019 President's Budget Request | FY 2019 FAST Act Authorized (P.L. 114-94) | FY 2019 House THUD Appropriations (H.R. ____) | H.R. ____ Increase/(Decrease) from FY 2018 THUD Appropriations Enacted |
|--|--|------------------------------------|---|---|--|
| <b>Public Transportation</b>                             |  |                                    |   |   |  |
| <b>Formula Programs</b>                                  |  |                                    |   |   |  |
| Urbanized Area Formula Grants                            | \$4,726,907,174                                    | \$4,827,117,606                    | \$4,827,117,606                           | \$4,977,117,606                               | \$250,210,432  |
| State of Good Repair Formula Grants                      | 2,993,703,558                                      | 2,638,366,859                      | 2,638,366,859                             | 2,838,366,859                                 | (155,336,699)  |
| Rural Area Formula Grants                                | 645,634,578  | 659,322,031                        | 659,322,031                               | 709,322,031                                   | 63,687,453   |
| Growing States/High-Density States Formula Grants        | 582,783,547  | 561,315,120                        | 561,315,120                               | 611,315,120                                   | 28,531,573   |
| <i>Growing State Apportionments</i>                      | <i>286,132,747</i>                                 | <i>293,311,066</i>                 | <i>293,311,066</i>                        | <i>293,311,066</i>                            | <i>7,178,319</i>   |
| <i>High-Density State Apportionments</i>                 | <i>296,650,800</i>                                 | <i>268,004,054</i>                 | <i>268,004,054</i>                        | <i>318,004,054</i>                            | <i>21,353,254</i>  |
| Bus and Bus Facilities Formula Grants                    | 654,623,476  | 454,964,489                        | 454,964,489                               | 454,964,489                                   | (199,658,987)  |
| Seniors and Individuals with Disabilities Formula Grants | 273,840,764  | 279,646,188                        | 279,646,188                               | 279,646,188                                   | 5,805,424  |
| Planning Formula Grants                                  | 136,200,310  | 139,087,757                        | 139,087,757                               | 139,087,757                                   | 2,887,447  |
| <b>Competitive Programs</b>                              |  |                                    |   |   |  |
| Capital Investment Grants                                | \$2,644,960,000                                    | \$1,000,000,000                    | \$2,301,785,760                           | \$2,613,650,000                               | (\$31,310,000)   |
| Bus and Bus Facilities Competitive Grants                | 492,410,000  | 322,059,980                        | 322,059,980                               | 672,059,980                                   | 179,649,980  |
| <i>No and Low Emission Bus Competitive Grant Program</i> | <i>84,450,000</i>                                  | <i>55,000,000</i>                  | <i>55,000,000</i>                         | <i>105,000,000</i>                            | <i>20,550,000</i>  |
| Transit-Oriented Development Pilot Program               | 10,000,000   | 10,000,000                         | 10,000,000                                | 10,000,000                                    | 0  |
| Technical Assistance and Workforce Development           | 14,000,000   | 9,000,000                          | 14,000,000                                | 14,000,000                                    | 0  |

|   |                         |                         |                         |                         |                      |
|---|-------------------------|-------------------------|-------------------------|-------------------------|----------------------|
| Washington Metropolitan Area Transit Authority                        | 150,000,000             | 120,000,000             | 150,000,000             | 150,000,000             | 0                    |
| Administrative Expenses and Other Programs                            | 155,415,000             | 150,242,260             | 173,516,543             | 151,665,000             | (3,750,000)          |
| <b>Public Transportation Total</b>                                    | <b>\$13,480,478,407</b> | <b>\$11,171,122,290</b> | <b>\$12,531,182,333</b> | <b>\$13,621,195,030</b> | <b>\$140,716,623</b> |
| <b>Intercity Passenger Rail</b>                                       |                         |                         |                         |                         |                      |
| <b>Amtrak Grants</b>  | \$1,941,600,000         | \$737,897,000           | \$1,700,000,000         | \$1,941,600,000         | \$0                  |
| <i>Northeast Corridor Amtrak Grants</i>                               | <i>650,000,000</i>      | <i>200,000,000</i>      | <i>557,000,000</i>      | <i>650,000,000</i>      | <i>0</i>             |
| <i>National Network Amtrak Grants</i>                                 | <i>1,291,600,000</i>    | <i>537,897,000</i>      | <i>1,143,000,000</i>    | <i>1,291,600,000</i>    | <i>0</i>             |
| <b>CRISI Grants</b>   | 592,547,000             | 0                       | 255,000,000             | 300,000,000             | (292,547,000)        |
| <i>Positive Train Control CRISI Grants (including Commuter Rail)</i>  | <i>250,000,000</i>      | <i>0</i>                | <i>0</i>                | <i>150,000,000</i>      | <i>(100,000,000)</i> |
| <b>Federal-State Partnership for State of Good Repair</b>             | 250,000,000             | 0                       | 300,000,000             | 500,000,000             | 250,000,000          |
| <b>Restoration and Enhancement Grants</b>                             | 20,000,000              | 0                       | 20,000,000              | 0                       | (20,000,000)         |
| <b>RRIF Credit Subsidy</b>  | 25,000,000              | 0                       | 0                       | 0                       | (25,000,000)         |
| <b>Maglev Technology Deployment Program</b>                           | 0                       | 0                       | 0                       | 150,000,000             | 150,000,000          |
| <b>Intercity Passenger Rail Total</b>                                 | <b>\$2,829,147,000</b>  | <b>\$737,897,000</b>    | <b>\$2,275,000,000</b>  | <b>\$2,891,600,000</b>  | <b>\$62,453,000</b>  |
| <b>Public Transportation and Intercity Passenger Rail Grand Total</b> | <b>\$16,309,625,407</b> | <b>\$11,909,019,290</b> | <b>\$14,806,182,333</b> | <b>\$16,512,795,030</b> | <b>\$203,169,623</b> |

### **FRA Positive Train Control Grant Notice of Funding Opportunity**

On May 15, the FRA issued a Notice of Funding Opportunity (NOFO) for \$250 million in PTC grants made available under the CRISI program, in accordance with the 2018 THUD Appropriations Act. Commuter railroads are specifically eligible to apply for these CRISI PTC grants. During the FY 2018 appropriations process, APTA worked extensively to secure PTC-specific funding and expand the eligibility of the CRISI grant program to include commuter railroads. Applications for PTC grants are due no later than 45 days after the date of publication in the Federal Register (anticipated to be May 18). The NOFO, as submitted to the Federal Register, can be found [here](#).

**Senate Banking Committee Action on Nomination of the Honorable Thelma Drake as Administrator of the Federal Transit Administration**

On May 15, the Senate Committee on Banking, Housing, and Urban Affairs approved President Trump's nominee to be FTA Administrator, the Honorable Thelma Drake, by a vote of 24-1. Senator Robert Menendez opposed her nomination. Her nomination will now proceed to consideration by the full Senate. Before becoming the City of Norfolk's Assistant Director of Transportation, Ms. Drake represented the Norfolk area in both the U.S. House of Representatives and the Virginia House of Delegates. President Trump nominated Ms. Drake on February 13, 2018.



**RIDERSHIP AND FARES**

Period: 4/1/2018 to 4/30/2018

| Route         | Cash Fares   |            |              | Pass Media   |            |                 |             | Miscellaneous |           | Special Revenues |            |              |              |            | Statistics |            | Other Items | Total Pax     |
|---------------|--------------|------------|--------------|--------------|------------|-----------------|-------------|---------------|-----------|------------------|------------|--------------|--------------|------------|------------|------------|-------------|---------------|
|               | Basic Cash   | Deviations | Disc Cash    | Day Pass     | Disc Day   | Passes Accepted | Smart Cards | Xfers         | Free      | Aztec            | YPIC       | Colleges     | Cocopah      | Vista      | WC         | Bikes      |             |               |
| Orange 2      | 0            | 0          | 1            | 0            | 0          | 3               | 0           | 0             | 0         | 0                | 0          | 49           | 0            | 0          | 0          | 0          | 0           | 53            |
| Brown 3       | 53           | 17         | 40           | 45           | 30         | 258             | 0           | 1             | 0         | 8                | 1          | 88           | 1            | 0          | 8          | 6          | 3           | 525           |
| Green 4       | 332          | 0          | 259          | 77           | 86         | 715             | 0           | 0             | 0         | 84               | 142        | 272          | 73           | 18         | 34         | 87         | 12          | 2,058         |
| Green 4A      | 219          | 2          | 276          | 73           | 98         | 635             | 0           | 0             | 0         | 104              | 145        | 239          | 70           | 24         | 55         | 52         | 3           | 1,883         |
| Blue 5        | 306          | 0          | 195          | 118          | 85         | 793             | 0           | 0             | 0         | 0                | 0          | 48           | 92           | 0          | 21         | 29         | 16          | 1,637         |
| Purple 6      | 432          | 0          | 322          | 69           | 61         | 383             | 0           | 0             | 0         | 199              | 6          | 126          | 1,226        | 16         | 57         | 59         | 1           | 2,840         |
| Gold 8        | 22           | 5          | 7            | 13           | 27         | 43              | 0           | 0             | 0         | 0                | 9          | 106          | 1            | 1          | 2          | 2          | 1           | 229           |
| Silver 9      | 39           | 0          | 17           | 2            | 1          | 68              | 0           | 0             | 0         | 8                | 0          | 1,024        | 0            | 0          | 0          | 0          | 0           | 1,159         |
| Turquoise 10  | 152          | 0          | 0            | 0            | 0          | 0               | 0           | 0             | 0         | 0                | 0          | 0            | 0            | 0          | 1          | 2          | 0           | 152           |
| Night Cat 11  | 42           | 0          | 58           | 0            | 0          | 65              | 0           | 0             | 0         | 6                | 0          | 44           | 21           | 0          | 2          | 5          | 0           | 236           |
| Yellow 95     | 6,464        | 0          | 5,571        | 886          | 434        | 6,231           | 0           | 0             | 1         | 865              | 132        | 3,130        | 404          | 451        | 183        | 625        | 40          | 24,569        |
| Specials      | 0            | 0          | 0            | 0            | 0          | 30              | 0           | 0             | 63        | 0                | 0          | 0            | 0            | 0          | 0          | 0          | 0           | 93            |
| <b>Totals</b> | <b>8,061</b> | <b>24</b>  | <b>6,746</b> | <b>1,283</b> | <b>822</b> | <b>9,224</b>    | <b>0</b>    | <b>1</b>      | <b>64</b> | <b>1,274</b>     | <b>435</b> | <b>5,126</b> | <b>1,888</b> | <b>510</b> | <b>363</b> | <b>867</b> | <b>76</b>   | <b>35,434</b> |

**Estimated Revenue Collected**

| Revenue Type: Each              | Total              |
|---------------------------------|--------------------|
| Basic Cash Fare: \$2.00         | \$16,122.00        |
| Deviations: \$2.00              | \$48.00            |
| Discount Cash Fare: \$1.00      | \$6,746.00         |
| Day Pass: \$5.00                | \$6,415.00         |
| Discount Day Pass: \$2.50       | \$2,055.00         |
| Newspapers/Guide: \$0.50-\$1.50 | \$38.00            |
|                                 | <b>\$31,424.00</b> |



## April 2017 - Ridership and Fares

| Routes       | CASH FARES   |               |              | PASS MEDIA   |               |                  | MISC. REV |            | SPECIALTY REVENUE |      |              |              |            | STATISTICS |            | Riders Guide/<br>News Paper | Total         |
|--------------|--------------|---------------|--------------|--------------|---------------|------------------|-----------|------------|-------------------|------|--------------|--------------|------------|------------|------------|-----------------------------|---------------|
|              | Basic \$2    | Deviation \$2 | Disc \$1     | Day Pass \$5 | Pass Accepted | Disc Pass \$2.50 | Tranfr    | Free Rider | AZTEC             | YPIC | AWC          | Cocopah      | Vista      | W/C        | Bike       |                             |               |
| Orange 2     | 362          | -             | 175          | 37           | 582           | 30               | -         | -          | 44                |      | 1,864        | 6            | 39         | 2          | 70         | 26                          | 3,139         |
| Brown 3      | 87           | 46            | 64           | 29           | 257           | 54               | -         | -          | 21                |      | 154          | 1            | 13         | 8          | 41         | 59                          | 726           |
| Green 4      | 333          | -             | 300          | 82           | 756           | 87               | -         | -          | 197               |      | 444          | 71           | 22         | 6          | 90         | 10                          | 2,292         |
| Blue 5       | 308          | -             | 209          | 88           | 511           | 63               | -         | -          | 3                 |      | 117          | 51           | -          | 9          | 74         | 9                           | 1,350         |
| Purple 6     | 384          | -             | 333          | 118          | 323           | 59               | -         | -          | 138               |      | 77           | 1,477        | 3          | 39         | 112        | 2                           | 2,912         |
| Green 4A     | 228          | -             | 197          | 52           | 605           | 105              | -         | -          | 144               |      | 287          | 49           | 70         | 23         | 58         | 4                           | 1,737         |
| Gold 8       | 28           | 1             | 18           | 10           | 64            | 30               | -         | -          | 6                 |      | 101          | -            | 4          | 1          | 4          | 9                           | 262           |
| Silver 9     | 31           | -             | 7            | 9            | 31            | -                | -         | -          | -                 |      | 1,056        | -            | -          | -          | 3          | -                           | 1,134         |
| Turquoise 10 | 123          | -             | -            | -            | -             | -                | -         | -          | -                 |      | -            | -            | -          | 2          | -          | 1                           | 123           |
| Yellow 95    | 6,895        | -             | 4,893        | 1,161        | 3,608         | 345              | -         | -          | 720               |      | 1,369        | 437          | 285        | 61         | 500        | 120                         | 19,713        |
| NightCAT     | 34           | -             | 3            | -            | 45            | 1                | -         | -          | -                 |      | 121          | 23           | -          | -          | 10         | -                           | 227           |
| <b>Total</b> | <b>8,813</b> | <b>47</b>     | <b>6,199</b> | <b>1,586</b> | <b>6,782</b>  | <b>774</b>       | <b>-</b>  | <b>-</b>   | <b>1,273</b>      |      | <b>5,590</b> | <b>2,115</b> | <b>436</b> | <b>151</b> | <b>962</b> | <b>240</b>                  | <b>33,615</b> |

| Cash Fares Collected - All |             |
|----------------------------|-------------|
| Basic \$2                  | \$17,626.00 |
| Deviation \$2              | \$94.00     |
| Day Pass \$5               | \$7,930.00  |
| Discount Pass \$2.50       | \$1,935.00  |
| Ride Guides \$0.50         | \$113.50    |
| Newspapers \$0.50          | \$6.50      |
| Grand Total                | \$27,705.00 |
|                            |             |
| Total Wheelchairs          |             |



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076  
Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

### Summary Financial Report for April 2018

This report is a summary for the period April 2018. The attached monthly profit and loss statements are unaudited figures.

Reconciled account balances for YCIPTA checking accounts held at 1<sup>st</sup> Bank Yuma for the following months are as follows:

#### **April 30, 2018**

|              |             |
|--------------|-------------|
| Greyhound    | \$9,893.59  |
| General      | \$28,246.76 |
| Payroll      | \$1,962.57  |
| Fare Revenue | \$5,059.70  |

#### **April 30, 2018**

|              |              |
|--------------|--------------|
| YC Treasurer | \$138,179.92 |
|--------------|--------------|

#### **Greyhound sales by Month**

|            |             |
|------------|-------------|
| April 2018 | \$14,362.20 |
|------------|-------------|

#### **Fare Revenue by Month**

##### **April 2018**

|         |             |
|---------|-------------|
| YCAT    | \$32,428.13 |
| On Call | \$361.75    |

*Accounts payable* as of April 30, 2018, was \$846,457.97

*Accounts receivable* as of April 30, 2018 was \$1,840,548.89

Accounts payable includes August 2017-March 2018 invoice for National Express. These payments are on hold per Transit Director due to contractual issues. FTA 5307 has been approved and made active as of May 11, 2018 reimbursement request have begun on these funds.

**Yuma County Intergovernmental Public Transportation Auth.**  
**Executive Board P&L**  
April 2018

**2018**

|   | Apr 18           | Jul '17 - Apr 18    | YTD Budget           | \$ Over Budget        | % of Budget   |
|---|------------------|---------------------|----------------------|-----------------------|---------------|
| <b>Ordinary Income/Expense</b>              |                  |                     |                      |                       |               |
| <b>Income</b>                               |                  |                     |                      |                       |               |
| <b>40000 · Intergovernmental</b>            |                  |                     |                      |                       |               |
| <b>40700 · Miscellaneous Revenues</b>       |                  |                     |                      |                       |               |
| 40799-3 · Advertising Sales                 | 1,607.00         | 3,860.50            | 16,000.00            | -12,139.50            | 24.13%        |
| 40799-4 · Greyhound Commisions - YCIPTA     | 833.55           | 17,242.50           | 31,200.00            | -13,957.50            | 55.26%        |
| 40799-5 · Interest                          | 1.32             | 1,630.20            | 1,400.00             | 230.20                | 116.44%       |
| 40799-6 · Miscellaneous Revenues            | 1,537.15         | 1,906.47            | 1,400.00             | 506.47                | 136.18%       |
| <b>Total 40700 · Miscellaneous Revenues</b> | <b>3,979.02</b>  | <b>24,639.67</b>    | <b>50,000.00</b>     | <b>-25,360.33</b>     | <b>49.28%</b> |
| <b>40900 · Local Funding</b>                |                  |                     |                      |                       |               |
| 40900-2 · Local Transit Dues                | 0.00             | 516,739.00          | 516,739.00           | 0.00                  | 100.0%        |
| 40900-4 · Contributions Public Entities     | 37,437.46        | 461,587.82          | 494,023.00           | -32,435.18            | 93.43%        |
| <b>Total 40900 · Local Funding</b>          | <b>37,437.46</b> | <b>978,326.82</b>   | <b>1,010,762.00</b>  | <b>-32,435.18</b>     | <b>96.79%</b> |
| <b>41101 · State Grants</b>                 |                  |                     |                      |                       |               |
| 41101-1 · ADOT 5311                         | 0.00             | 889,806.97          | 2,402,432.00         | -1,512,625.03         | 37.04%        |
| 41101-2 · ADOT 5310                         | 0.00             | 14,268.51           | 50,000.00            | -35,731.49            | 28.54%        |
| <b>Total 41101 · State Grants</b>           | <b>0.00</b>      | <b>904,075.48</b>   | <b>2,452,432.00</b>  | <b>-1,548,356.52</b>  | <b>36.86%</b> |
| <b>41300 · Federal Grant Revenue</b>        |                  |                     |                      |                       |               |
| 41399-1 · FTA 5307                          | 0.00             | 0.00                | 8,645,290.00         | -8,645,290.00         | 0.0%          |
| 41399-4 · STP Capital Grant                 | 0.00             | 0.00                | 272,810.00           | -272,810.00           | 0.0%          |
| <b>Total 41300 · Federal Grant Revenue</b>  | <b>0.00</b>      | <b>0.00</b>         | <b>8,918,100.00</b>  | <b>-8,918,100.00</b>  | <b>0.0%</b>   |
| <b>Total 40000 · Intergovernmental</b>      | <b>41,416.48</b> | <b>1,907,041.97</b> | <b>12,431,294.00</b> | <b>-10,524,252.03</b> | <b>15.34%</b> |
| <b>41000 · Charges for Service</b>          |                  |                     |                      |                       |               |
| <b>40100 · Fare Revenue</b>                 |                  |                     |                      |                       |               |
| 40101 · YCAT Fares                          | 32,428.13        | 352,872.10          | 412,638.00           | -59,765.90            | 85.52%        |
| 40190 · On Call Fares                       | 361.75           | 5,552.90            | 9,784.00             | -4,231.10             | 56.76%        |
| <b>Total 40100 · Fare Revenue</b>           | <b>32,789.88</b> | <b>358,425.00</b>   | <b>422,422.00</b>    | <b>-63,997.00</b>     | <b>84.85%</b> |
| <b>Total 41000 · Charges for Service</b>    | <b>32,789.88</b> | <b>358,425.00</b>   | <b>422,422.00</b>    | <b>-63,997.00</b>     | <b>84.85%</b> |
| <b>Total Income</b>                         | <b>74,206.36</b> | <b>2,265,466.97</b> | <b>12,853,716.00</b> | <b>-10,588,249.03</b> | <b>17.63%</b> |
| <b>Gross Profit</b>                         | <b>74,206.36</b> | <b>2,265,466.97</b> | <b>12,853,716.00</b> | <b>-10,588,249.03</b> | <b>17.63%</b> |

**2017**

|   | Apr 17           | Jul '16 - Apr 17    | YTD Budget          | \$ Over Budget       | % of Budget    |
|---|------------------|---------------------|---------------------|----------------------|----------------|
| <b>Ordinary Income/Expense</b>              |                  |                     |                     |                      |                |
| <b>Income</b>                               |                  |                     |                     |                      |                |
| <b>40000 · Intergovernmental</b>            |                  |                     |                     |                      |                |
| <b>40700 · Miscellaneous Revenues</b>       |                  |                     |                     |                      |                |
| 40799-3 · Advertising Sales                 | 3,592.50         | 17,022.50           | 16,000.00           | 1,022.50             | 106.39%        |
| 40799-4 · Greyhound Commisions - YCIPTA     | 2,043.96         | 26,544.68           | 30,000.00           | -3,455.32            | 88.48%         |
| 40799-5 · Interest                          | 1.73             | 1,170.81            | 0.00                | 1,170.81             | 100.0%         |
| 40799-6 · Miscellaneous Revenues            | 18.10            | 11,329.42           | 0.00                | 11,329.42            | 100.0%         |
| <b>Total 40700 · Miscellaneous Revenues</b> | <b>5,656.29</b>  | <b>56,067.41</b>    | <b>46,000.00</b>    | <b>10,067.41</b>     | <b>121.89%</b> |
| <b>40900 · Local Funding</b>                |                  |                     |                     |                      |                |
| 40900-2 · Local Transit Dues                | 0.00             | 516,739.00          | 516,739.00          | 0.00                 | 100.0%         |
| 40900-4 · Contributions Public Entities     | 31,682.79        | 474,059.42          | 367,686.00          | 106,373.42           | 128.93%        |
| <b>Total 40900 · Local Funding</b>          | <b>31,682.79</b> | <b>990,798.42</b>   | <b>884,425.00</b>   | <b>106,373.42</b>    | <b>112.03%</b> |
| <b>41101 · State Grants</b>                 |                  |                     |                     |                      |                |
| 41101-1 · ADOT 5311                         | 0.00             | 582,510.86          | 1,099,107.00        | -516,596.14          | 53.0%          |
| 41101-2 · ADOT 5310                         | 0.00             | 17,859.34           | 25,000.00           | -7,140.66            | 71.44%         |
| 41101-5 · RTAP Reimbursement                | 1,421.39         | 2,144.89            |                     |                      |                |
| <b>Total 41101 · State Grants</b>           | <b>1,421.39</b>  | <b>602,515.09</b>   | <b>1,124,107.00</b> | <b>-521,591.91</b>   | <b>53.6%</b>   |
| <b>41300 · Federal Grant Revenue</b>        |                  |                     |                     |                      |                |
| 41399-1 · FTA 5307                          | 0.00             | 808,083.00          | 5,173,174.00        | -4,365,091.00        | 15.62%         |
| 41399-4 · STP Capital Grant                 | 0.00             | 0.00                | 145,792.00          | -145,792.00          | 0.0%           |
| <b>Total 41300 · Federal Grant Revenue</b>  | <b>0.00</b>      | <b>808,083.00</b>   | <b>5,318,966.00</b> | <b>-4,510,883.00</b> | <b>15.19%</b>  |
| <b>Total 40000 · Intergovernmental</b>      | <b>38,760.47</b> | <b>2,457,463.92</b> | <b>7,373,498.00</b> | <b>-4,916,034.08</b> | <b>33.33%</b>  |
| <b>41000 · Charges for Service</b>          |                  |                     |                     |                      |                |
| <b>40100 · Fare Revenue</b>                 |                  |                     |                     |                      |                |
| 40101 · YCAT Fares                          | 36,791.27        | 343,864.78          | 360,001.00          | -16,136.22           | 95.52%         |
| 40190 · On Call Fares                       | 816.00           | 8,153.73            | 8,400.00            | -246.27              | 97.07%         |
| <b>Total 40100 · Fare Revenue</b>           | <b>37,607.27</b> | <b>352,018.51</b>   | <b>368,401.00</b>   | <b>-16,382.49</b>    | <b>95.55%</b>  |
| <b>Total 41000 · Charges for Service</b>    | <b>37,607.27</b> | <b>352,018.51</b>   | <b>368,401.00</b>   | <b>-16,382.49</b>    | <b>95.55%</b>  |
| <b>Total Income</b>                         | <b>76,367.74</b> | <b>2,809,482.43</b> | <b>7,741,899.00</b> | <b>-4,932,416.57</b> | <b>36.29%</b>  |
| <b>Gross Profit</b>                         | <b>76,367.74</b> | <b>2,809,482.43</b> | <b>7,741,899.00</b> | <b>-4,932,416.57</b> | <b>36.29%</b>  |

**Yuma County Intergovernmental Public Transportation Auth.**  
**Executive Board P&L**  
April 2018

**2018**

|  | Apr 18           | Jul '17 - Apr 18  | YTD Budget        | \$ Over Budget    | % of Budget   |
|--|------------------|-------------------|-------------------|-------------------|---------------|
| <b>Expense</b>                           |                  |                   |                   |                   |               |
| <b>50100 · Salaries and Wages</b>        |                  |                   |                   |                   |               |
| 50102 · Regular Salaries and Wage        | 27,086.75        | 260,856.08        | 310,607.00        | -49,750.92        | 83.98%        |
| 50103 · Temporary Employee Salaries      | 0.00             | 800.00            | 5,000.00          | -4,200.00         | 16.0%         |
| <b>Total 50100 · Salaries and Wages</b>  | <b>27,086.75</b> | <b>261,656.08</b> | <b>315,607.00</b> | <b>-53,950.92</b> | <b>82.91%</b> |
| <b>50200 · Fringe Benefits</b>           |                  |                   |                   |                   |               |
| 50201 · FICA- SS & Medicare              | 2,072.15         | 20,016.71         | 26,122.00         | -6,105.29         | 76.63%        |
| 50202 · ASRS                             | 3,847.14         | 28,742.56         | 35,720.00         | -6,977.44         | 80.47%        |
| 50203 · Health Insurance                 | 2,747.00         | 37,583.00         | 50,736.00         | -13,153.00        | 74.08%        |
| 50204 · FUTA                             | 13.44            | 306.97            | 500.00            | -193.03           | 61.39%        |
| 50205 · Life Insurance                   | 67.15            | 644.20            | 3,969.00          | -3,324.80         | 16.23%        |
| 50207 · State Unemployment               | 480.00           | 480.00            | 3,000.00          | -2,520.00         | 16.0%         |
| 50208 · Workers Compensation Ins         | 96.01            | 1,164.35          | 2,500.00          | -1,335.65         | 46.57%        |
| <b>Total 50200 · Fringe Benefits</b>     | <b>9,322.89</b>  | <b>88,937.79</b>  | <b>122,547.00</b> | <b>-33,609.21</b> | <b>72.57%</b> |
| <b>50300 · Services</b>                  |                  |                   |                   |                   |               |
| 50301-1 · ADA Paratransit                | 0.00             | 128,415.93        | 320,000.00        | -191,584.07       | 40.13%        |
| 50301-2 · Accounting & Audit             | 0.00             | 27,360.60         | 25,000.00         | 2,360.60          | 109.44%       |
| 50301-3 · Vanpool Subsidy                | 9,600.00         | 63,000.00         | 126,000.00        | -63,000.00        | 50.0%         |
| 50302 · Advertising                      | 864.90           | 44,574.05         | 80,000.00         | -35,425.95        | 55.72%        |
| 50303-1 · Legal Services                 | 1,407.75         | 17,260.88         | 15,000.00         | 2,260.88          | 115.07%       |
| 50303-2 · Cash Handel/Payroll Processing | 133.52           | 5,456.95          | 6,300.00          | -843.05           | 86.62%        |
| 50303-3 · IT Support/Web Development     | 845.00           | 8,735.00          | 15,000.00         | -6,265.00         | 58.23%        |
| 50304 · Temporary Help                   | 825.81           | 5,344.69          | 3,000.00          | 2,344.69          | 178.16%       |
| 50305-0 · Bus Contractor                 | 0.00             | 1,858,249.31      | 2,393,562.00      | -535,312.69       | 77.64%        |
| 50305-1 · Contract Costs                 | 2,083.33         | 83,910.57         | 69,600.00         | 14,310.57         | 120.56%       |
| 50305-2 · Equipment Maintenance          | 1,200.83         | 1,800.44          | 40,000.00         | -38,199.56        | 4.5%          |
| 50305-3 · Office Equip Repair            | 0.00             | 770.00            | 3,000.00          | -2,230.00         | 25.67%        |
| 50305-4 · Vehicle Repair & Maintance     | 0.00             | 0.00              | 280,000.00        | -280,000.00       | 0.0%          |
| 50305-5 · Building Repairs & Maintance   | 95.00            | 5,036.50          | 12,000.00         | -6,963.50         | 41.97%        |
| 50305-6 · Communications/Radio Service   | 0.00             | 13,650.00         | 4,000.00          | 9,650.00          | 341.25%       |
| 50305-7 · Grounds Keeping/Pest Control   | 39.00            | 1,808.00          | 500.00            | 1,308.00          | 361.6%        |

**2017**

|  | Apr 17           | Jul '16 - Apr 17  | YTD Budget        | \$ Over Budget    | % of Budget   |
|--|------------------|-------------------|-------------------|-------------------|---------------|
| <b>Expense</b>                           |                  |                   |                   |                   |               |
| <b>50100 · Salaries and Wages</b>        |                  |                   |                   |                   |               |
| 50102 · Regular Salaries and Wage        | 19,544.05        | 209,224.04        | 260,190.00        | -50,965.96        | 80.41%        |
| 50103 · Temporary Employee Salaries      | 2,315.04         | 3,469.54          | 8,000.00          | -4,530.46         | 43.37%        |
| <b>Total 50100 · Salaries and Wages</b>  | <b>21,859.09</b> | <b>212,693.58</b> | <b>268,190.00</b> | <b>-55,496.42</b> | <b>79.31%</b> |
| <b>50200 · Fringe Benefits</b>           |                  |                   |                   |                   |               |
| 50201 · FICA- SS & Medicare              | 1,672.22         | 16,883.12         | 21,882.00         | -4,998.88         | 77.16%        |
| 50202 · ASRS                             | 2,208.45         | 22,500.14         | 29,870.00         | -7,369.86         | 75.33%        |
| 50203 · Health Insurance                 | 2,914.00         | 29,140.00         | 43,488.00         | -14,348.00        | 67.01%        |
| 50204 · FUTA                             | 20.10            | 250.90            | 300.00            | -49.10            | 83.63%        |
| 50205 · Life Insurance                   | 51.70            | 523.60            | 1,500.00          | -976.40           | 34.91%        |
| 50207 · State Unemployment               | 0.00             | 1,678.41          | 9,100.00          | -7,421.59         | 18.44%        |
| 50208 · Workers Compensation Ins         | 127.91           | 1,177.60          | 2,300.00          | -1,122.40         | 51.2%         |
| <b>Total 50200 · Fringe Benefits</b>     | <b>6,994.38</b>  | <b>72,153.77</b>  | <b>108,440.00</b> | <b>-36,286.23</b> | <b>66.54%</b> |
| <b>50300 · Services</b>                  |                  |                   |                   |                   |               |
| 50301-1 · ADA Paratransit                | 9,571.55         | 99,104.91         | 112,000.00        | -12,895.09        | 88.49%        |
| 50301-2 · Accounting & Audit             | 0.00             | 21,754.00         | 24,070.00         | -2,316.00         | 90.38%        |
| 50301-3 · Vanpool Subsidy                | 10,500.00        | 115,500.00        | 126,000.00        | -10,500.00        | 91.67%        |
| 50302 · Advertising                      | 6,307.53         | 44,920.74         | 55,000.00         | -10,079.26        | 81.67%        |
| 50303-1 · Legal Services                 | 900.00           | 10,121.25         | 15,000.00         | -4,878.75         | 67.48%        |
| 50303-2 · Cash Handel/Payroll Processing | 550.23           | 5,215.42          | 6,000.00          | -784.58           | 86.92%        |
| 50303-3 · IT Support/Web Development     | 2,163.82         | 10,386.32         | 19,000.00         | -8,613.68         | 54.67%        |
| 50304 · Temporary Help                   | 0.00             | 18,397.71         | 18,400.00         | -2.29             | 99.99%        |
| 50305-0 · Bus Contractor                 | 204,802.71       | 2,182,217.23      | 2,646,355.00      | -464,137.77       | 82.46%        |
| 50305-1 · Contract Costs                 | 0.00             | 26,783.50         | 52,833.00         | -26,049.50        | 50.7%         |
| 50305-2 · Equipment Maintenance          | 0.00             | 22,594.20         | 127,195.00        | -104,600.80       | 17.76%        |
| 50305-3 · Office Equip Repair            | 0.00             | 930.00            | 3,000.00          | -2,070.00         | 31.0%         |
| 50305-4 · Vehicle Repair & Maintance     | 0.00             | 26,820.16         | 528,666.00        | -501,845.84       | 5.07%         |
| 50305-5 · Building Repairs & Maintance   | 2,175.62         | 10,205.48         | 12,000.00         | -1,794.52         | 85.05%        |
| 50305-6 · Communications/Radio Service   | 0.00             | 357.53            | 15,000.00         | -14,642.47        | 2.38%         |
| 50305-7 · Grounds Keeping/Pest Control   | 1,500.00         | 1,899.00          | 2,500.00          | -601.00           | 75.96%        |

**Yuma County Intergovernmental Public Transportation Auth.  
Executive Board P&L  
April 2018**

**2018**

|  | Apr 18    | Jul '17 - Apr 18 | YTD Budget   | \$ Over Budget | % of Budget |
|--|-----------|------------------|--------------|----------------|-------------|
| <b>50305-8 · Software Updates/Maintenance</b>        | 705.00    | 37,137.95        | 50,400.00    | -13,262.05     | 73.69%      |
| <b>50306 · Janitorial Service</b>                    | 1,582.28  | 7,059.41         |              |                |             |
| <b>50307 · Security Services</b>                     | 0.00      | 275.00           | 500.00       | -225.00        | 55.0%       |
| <b>Total 50300 · Services</b>                        | 19,382.42 | 2,309,845.28     | 3,443,862.00 | -1,134,016.72  | 67.07%      |
| <b>50400 · Materials and Supplies</b>                |           |                  |              |                |             |
| <b>50401 · Fuel, Oil, Lubricants</b>                 | 33,495.82 | 307,547.03       | 400,000.00   | -92,452.97     | 76.89%      |
| <b>50499-1 · Office Supplies</b>                     | 0.00      | 2,252.29         | 7,000.00     | -4,747.71      | 32.18%      |
| <b>50499-2 · Postage</b>                             | 60.00     | -2,266.89        | 1,700.00     | -3,966.89      | -133.35%    |
| <b>50499-3 · Printing</b>                            | 643.17    | 14,585.78        | 25,000.00    | -10,414.22     | 58.34%      |
| <b>50499-4 · Misc Materials &amp; Supplies</b>       | 176.12    | 3,380.85         | 25,000.00    | -21,619.15     | 13.52%      |
| <b>Total 50400 · Materials and Supplies</b>          | 34,375.11 | 325,499.06       | 458,700.00   | -133,200.94    | 70.96%      |
| <b>50500 · Utilities</b>                             |           |                  |              |                |             |
| <b>50501 · Electricity</b>                           | 1,282.88  | 12,273.86        | 17,000.00    | -4,726.14      | 72.2%       |
| <b>50502-1 · Refuse Disposal</b>                     | 132.62    | 1,311.10         | 1,200.00     | 111.10         | 109.26%     |
| <b>50502-2 · Water - Offices</b>                     | 101.51    | 1,041.33         | 1,000.00     | 41.33          | 104.13%     |
| <b>Total 50500 · Utilities</b>                       | 1,517.01  | 14,626.29        | 19,200.00    | -4,573.71      | 76.18%      |
| <b>50600 · Casualty and Liability Insuranc</b>       |           |                  |              |                |             |
| <b>50608-1 · Gen Liab Insurance</b>                  | 161.06    | 1,713.82         | 3,500.00     | -1,786.18      | 48.97%      |
| <b>50608-2 · Prof. Liability Insurance</b>           | 334.71    | 3,912.39         | 4,500.00     | -587.61        | 86.94%      |
| <b>50608-3 · Automobile Insurance</b>                | 524.11    | 4,706.06         | 9,500.00     | -4,793.94      | 49.54%      |
| <b>Total 50600 · Casualty and Liability Insuranc</b> | 1,019.88  | 10,332.27        | 17,500.00    | -7,167.73      | 59.04%      |
| <b>50900 · Miscellaneous Expenses</b>                |           |                  |              |                |             |
| <b>50901 · Memberships/Dues/Subscriptions</b>        | 0.00      | 16,091.95        | 18,000.00    | -1,908.05      | 89.4%       |
| <b>50902 · Travel Expenses</b>                       | 2,166.02  | 23,501.16        | 25,000.00    | -1,498.84      | 94.01%      |
| <b>50906 · Finance Charges/Penalties</b>             | 26.00     | 19,493.43        | 13,000.00    | 6,493.43       | 149.95%     |
| <b>50999-1 · License and Permits</b>                 | 0.00      | 98.00            | 300.00       | -202.00        | 32.67%      |
| <b>50999-2 · Training/Education</b>                  | 925.00    | 2,971.00         | 25,000.00    | -22,029.00     | 11.88%      |
| <b>50999-3 · Other Misc Expense</b>                  | 109.25    | 4,397.95         | 156,800.00   | -152,402.05    | 2.81%       |
| <b>50999-5 · Telephone/Internet</b>                  | 650.67    | 6,520.50         | 8,000.00     | -1,479.50      | 81.51%      |
| <b>50900 · Miscellaneous Expenses - Other</b>        | 0.00      | 0.00             |              |                |             |

**2017**

|  | Apr 17     | Jul '16 - Apr 17 | YTD Budget   | \$ Over Budget | % of Budget |
|--|------------|------------------|--------------|----------------|-------------|
| <b>50305-8 · Software Updates/Maintenance</b>        | 1,582.09   | 15,043.12        | 33,000.00    | -17,956.88     | 45.59%      |
| <b>50306-1 · Bus Cleaning Services</b>               | 0.00       | 0.00             | 0.00         | 0.00           | 0.0%        |
| <b>50306 · Janitorial Service</b>                    | 0.00       | 0.00             | 0.00         | 0.00           | 0.0%        |
| <b>50307 · Security Services</b>                     | 0.00       | 275.00           | 1,500.00     | -1,225.00      | 18.33%      |
| <b>Total 50300 · Services</b>                        | 240,053.55 | 2,612,525.57     | 3,797,519.00 | -1,184,993.43  | 68.8%       |
| <b>50400 · Materials and Supplies</b>                |            |                  |              |                |             |
| <b>50401 · Fuel, Oil, Lubricants</b>                 | 14,291.58  | 264,931.61       | 470,000.00   | -205,068.39    | 56.37%      |
| <b>50499-1 · Office Supplies</b>                     | 466.26     | 4,341.47         | 7,000.00     | -2,658.53      | 62.02%      |
| <b>50499-2 · Postage</b>                             | 0.00       | 904.26           | 1,700.00     | -795.74        | 53.19%      |
| <b>50499-3 · Printing</b>                            | 599.54     | 19,251.61        | 25,000.00    | -5,748.39      | 77.01%      |
| <b>50499-4 · Misc Materials &amp; Supplies</b>       | 31.50      | 5,817.13         | 25,000.00    | -19,182.87     | 23.27%      |
| <b>Total 50400 · Materials and Supplies</b>          | 15,388.88  | 295,246.08       | 528,700.00   | -233,453.92    | 55.84%      |
| <b>50500 · Utilities</b>                             |            |                  |              |                |             |
| <b>50501 · Electricity</b>                           | 1,254.39   | 13,748.53        | 18,000.00    | -4,251.47      | 76.38%      |
| <b>50502-1 · Refuse Disposal</b>                     | 123.20     | 1,008.99         | 1,200.00     | -191.01        | 84.08%      |
| <b>50502-2 · Water - Offices</b>                     | 66.06      | 773.56           | 1,600.00     | -826.44        | 48.35%      |
| <b>Total 50500 · Utilities</b>                       | 1,443.65   | 15,531.08        | 20,800.00    | -5,268.92      | 74.67%      |
| <b>50600 · Casualty and Liability Insuranc</b>       |            |                  |              |                |             |
| <b>50608-1 · Gen Liab Insurance</b>                  | 157.57     | 1,864.64         | 3,000.00     | -1,135.36      | 62.16%      |
| <b>50608-2 · Prof. Liability Insurance</b>           | 368.89     | 4,110.46         | 4,200.00     | -89.54         | 97.87%      |
| <b>50608-3 · Automobile Insurance</b>                | 570.45     | 5,728.32         | 9,000.00     | -3,271.68      | 63.65%      |
| <b>Total 50600 · Casualty and Liability Insuranc</b> | 1,096.91   | 11,703.42        | 16,200.00    | -4,496.58      | 72.24%      |
| <b>50900 · Miscellaneous Expenses</b>                |            |                  |              |                |             |
| <b>50901 · Memberships/Dues/Subscriptions</b>        | 295.00     | 17,660.63        | 18,000.00    | -339.37        | 98.12%      |
| <b>50902 · Travel Expenses</b>                       | 3,040.18   | 16,672.14        | 25,000.00    | -8,327.86      | 66.69%      |
| <b>50906 · Finance Charges/Penalties</b>             | 10,053.69  | 17,933.10        | 15,100.00    | 2,833.10       | 118.76%     |
| <b>50999-1 · License and Permits</b>                 | 0.00       | 92.00            | 300.00       | -208.00        | 30.67%      |
| <b>50999-2 · Training/Education</b>                  | 0.00       | 3,473.00         | 10,000.00    | -6,527.00      | 34.73%      |
| <b>50999-3 · Other Misc Expense</b>                  | 154.51     | 2,939.72         | 6,800.00     | -3,860.28      | 43.23%      |
| <b>50999-4 · Miscellaneous Consumables</b>           | 0.00       | 0.00             | 0.00         | 0.00           | 0.0%        |
| <b>50999-5 · Telephone/Internet</b>                  | 575.94     | 6,378.04         | 8,000.00     | -1,621.96      | 79.73%      |

**Yuma County Intergovernmental Public Transportation Auth.**  
**Executive Board P&L**  
April 2018

**2018**

|   | Apr 18            | Jul '17 - Apr 18     | YTD Budget    | \$ Over Budget       | % of Budget   |
|---|-------------------|----------------------|---------------|----------------------|---------------|
| <b>Total 50900 · Miscellaneous Expenses</b> | 3,876.94          | 73,073.99            | 246,100.00    | -173,026.01          | 29.69%        |
| <b>51200 · Leases and Rentals</b>           |                   |                      |               |                      |               |
| 51212-1 · Building Lease                    | 4,200.00          | 42,000.00            | 50,400.00     | -8,400.00            | 83.33%        |
| 51212-2 · Leases Rental Equipment           | 0.00              | 0.00                 | 1,000.00      | -1,000.00            | 0.0%          |
| 51212-3 · Bus Lease                         | 0.00              | 102,621.17           | 90,000.00     | 12,621.17            | 114.02%       |
| <b>Total 51200 · Leases and Rentals</b>     | 4,200.00          | 144,621.17           | 141,400.00    | 3,221.17             | 102.28%       |
| <b>51600 · Capital Outlay</b>               |                   |                      |               |                      |               |
| 51600-3 · Buildings/Mutli Modal Center      | 0.00              | 1,200.00             | 3,787,500.00  | -3,786,300.00        | 0.03%         |
| 51600-5 · Automobiles                       | 0.00              | 131,111.09           | 3,272,000.00  | -3,140,888.91        | 4.01%         |
| 51600-6 · Furniture and Equipment           | 0.00              | 14,585.46            | 1,029,300.00  | -1,014,714.54        | 1.42%         |
| <b>Total 51600 · Capital Outlay</b>         | 0.00              | 146,896.55           | 8,088,800.00  | -7,941,903.45        | 1.82%         |
| <b>Total Expense</b>                        | 100,781.00        | 3,375,488.48         | 12,853,716.00 | -9,478,227.52        | 26.26%        |
| <b>Net Ordinary Income</b>                  | -26,574.64        | -1,110,021.51        | 0.00          | -1,110,021.51        | 100.0%        |
| <b>Net Income</b>                           | <b>-26,574.64</b> | <b>-1,110,021.51</b> | <b>0.00</b>   | <b>-1,110,021.51</b> | <b>100.0%</b> |

**2017**

|   | Apr 17             | Jul '16 - Apr 17   | YTD Budget   | \$ Over Budget     | % of Budget   |
|---|--------------------|--------------------|--------------|--------------------|---------------|
| <b>Total 50900 · Miscellaneous Expenses</b> | 14,119.32          | 65,148.63          | 83,200.00    | -18,051.37         | 78.3%         |
| <b>51200 · Leases and Rentals</b>           |                    |                    |              |                    |               |
| 51212-1 · Building Lease                    | 4,200.00           | 42,000.00          | 50,400.00    | -8,400.00          | 83.33%        |
| 51212-2 · Leases Rental Equipment           | 0.00               | 156.53             | 1,000.00     | -843.47            | 15.65%        |
| 51212-3 · Bus Lease                         | 0.00               | 0.00               | 0.00         | 0.00               | 0.0%          |
| <b>Total 51200 · Leases and Rentals</b>     | 4,200.00           | 42,156.53          | 51,400.00    | -9,243.47          | 82.02%        |
| <b>51600 · Capital Outlay</b>               |                    |                    |              |                    |               |
| 51600-1 · Capital Outlay - less than \$5k   | 0.00               | 6,978.22           | 20,000.00    | -13,021.78         | 34.89%        |
| 51600-3 · Buildings/Mutli Modal Center      | 0.00               | 0.00               | 2,687,450.00 | -2,687,450.00      | 0.0%          |
| 51600-5 · Automobiles                       | 0.00               | 0.00               | 0.00         | 0.00               | 0.0%          |
| 51600-6 · Furniture and Equipment           | 309.98             | 58,561.36          | 160,000.00   | -101,438.64        | 36.6%         |
| <b>Total 51600 · Capital Outlay</b>         | 309.98             | 65,539.58          | 2,867,450.00 | -2,801,910.42      | 2.29%         |
| <b>Total Expense</b>                        | 305,465.76         | 3,392,698.24       | 7,741,899.00 | -4,349,200.76      | 43.82%        |
| <b>Net Ordinary Income</b>                  | -229,098.02        | -583,215.81        | 0.00         | -583,215.81        | 100.0%        |
| <b>Net Income</b>                           | <b>-229,098.02</b> | <b>-583,215.81</b> | <b>0.00</b>  | <b>-583,215.81</b> | <b>100.0%</b> |