

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting on Monday, April 27, 2020 virtual meeting via Global GoToMeeting. The Chair, Ms. Zambrano called the meeting to order at 1:41 p.m.

Members Present:

Susanna Zambrano/Arizona Western College/Chair
Michael Sabath/Northern Arizona University/Vice Chair
Ian McGaughey/City of Somerton/Secretary/Treasurer
Ralph Velez/City of San Luis
Philip Rodriguez/City of Yuma
Brian Golding, Sr./Quechan Indian Tribe
Larry Killman/Town of Wellton
Susan Thorpe/Yuma County

Members Excused:

Paul Soto/Cocopah Indian Tribe

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Operations Manager
Chona Medel/YCIPTA/Financial Services Operations
Marty Padilla/YCIPTA/Quality Assurance Officer
Oliver Cromwell/RATP Dev /General Manager
Mike Birch/RATP Dev/Regional Vice President - West

The Pledge of Allegiance was led by Mr. Velez

CALL TO THE PUBLIC:

No comments were made.

CONSENT CALENDAR:

No.1: Adopt the January 27, 2020 regular session minutes.

Mr. Rodriguez stated that he had not received the minutes. Ms. Kreger apologized for the inconvenience and stated that she would email them shortly.

Motion (Thorpe/Golding): Approved pending correction to Scrivener's error regarding the election of Mr. Ian McGaughey to Secretary and Treasurer.

Voice Vote: Motion Carries, (7-0) Mr. Rodriguez, abstaining and Mr. Soto being excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding the Community Transportation Committee (CTC). Action required.

Ms. Kreger presented the item as contained in the member packet.

Ms. Zambrano requested that each Member attempt to find two people to join committee.

Mr. Sabath inquired as to what type of participants were needed to join the committee.

Ms. Kreger stated that riders or advocates would be ideal but more information was available on the application.

Mr. Sabath stated that perhaps members of the Chamber might want to participate.

Ms. Thorpe stated that it was good to try something different since what was being done was not working.

Motion (Sabath/Thorpe): To have board members support the effort to identify members for the Community Transportation Committee (CTC).

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

No. 2: Discussion and or action regarding Health Insurance Premium increase for FY2021 and YCIPTA's contribution. Action required.

Ms. Kreger presented the item as contained in the member packet. Ms. Kreger stated that YCIPTA's has not increased since 2015. The increase would present a hardship to employees.

Mr. Rodriguez inquired where the funding would come from.

Ms. Kreger stated that the increase would come from 5307 grant funding.

Mr. Rodriguez inquired if there was a backup plan if the grant funding was denied.

Ms. Kreger stated that the funding was guaranteed it was just a matter of applying for it.

Mr. Velez inquired as what the rational for the increase.

Ms. Zambrano stated she did not know why it had increased but also but AWC was also alarmed at rate.

Ms. Thorpe inquired as to why the lower the rate instead of making the employee whole.

Ms. Kreger stated that it would be an extra incentive for employee but could keep it same rate for employee.

Mr. Rodriguez stated that it was only an increase of 13.1% increase for Yuma County and inquired why YCIPTA's increase was 35%.

Ms. Medel stated that the 35% was a budgetary increase.

Ms. Kreger requested that Ms. Medel provide YCIPTA's rate increase.

Mr. McGaughey suggested that this item be tabled to the end of the meeting.

Motion (Rodriguez/McGaughey): To table the item until the end of the meeting

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

No. 6: Discussion and or action regarding the CARES Act Apportionment for transit (5307 & 5311) funding. Possible action required.

Ms. Kreger provided some background information as contained in the member packet and stated that perhaps no action would be necessary.

Ms. Kreger further stated that YCIPTA had received 8,136,964 in CARES funding. The funds do not expire but FTA has encouraged to use as soon as possible. There is no local match needed and can be used for operating, capital and other expenses.

Ms. Kreger stated that YCAT is losing fare revenue but with the grant funds received would assist. This funding is keeping our drivers and staff employed. This funding also guarantees that pay will be received even if drivers are out sick; this has been kept under the radar.

Mr. Sabath inquired as to COVID's impact on revenue.

Ms. Kreger stated that YCAT has gone over a month without collecting fare.

Ms. Kreger stated that the grant funds could carry us for several years, depending on capital expenses.

Ms. Zambrano inquired if employees could take time off if they had the virus, even if they didn't have any paid time off.

Ms. Kreger confirmed and stated that it also applied if an employee needed to take time off to provide care of someone that had COVID.

PROGRESS REPORTS:

No.1: Operations Manager Report – Oliver Cromwell, General Manager – RATP Dev. *No action required.*

Mr. Cromwell presented the item as contained in the member packet.

Mr. Sabath requested more information on the reduction of routes.

Mr. Cromwell stated that most routes were running on a Saturday schedule.

Ms. Zambrano inquired if there were any highlights.

Mr. Cromwell stated that one of the biggest things is the progress to date. Mr. Cromwell stated that he was very proud of the staff and everything was moving exactly as it should.

No.2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Ms. Kreger presented the item as contained in the member packet.

Mr. Rodriguez stated that there were some questions regarding permits for placing the shelters.

Ms. Kreger stated that issue was with engineering company and not the City. Ms. Kreger further stated that YCIPTA needed more data from our automatic passenger counters (APC's) to determine where to place the shelters. Ms. Kreger also stated that currently we do not want to order the shelters since there is no place to store them.

Mr. Rodriguez stated that perhaps the City could help with storage, if YCIPTA would be interested in that. Mr. Rodriguez suggested YCIPTA provide square footage needed offline.

Ms. Kreger stated that she would provide the square footage need and that it was a fantastic idea.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.*

Ms. Perez presented the item as contained in the member packet.

Ms. Zambrano inquired if the ridership for March included ridership for silver route 9.

Ms. Perez stated that it did include ridership for silver route 9, however, only from March 1st to March 19th.

Mr. Rodriguez inquired regarding the current ridership.

Ms. Kreger stated that for the month of April she estimates the ridership would be about 10,800.

No.4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.*

Ms. Medel presented the item as contained in the member packet.

Continued discussion of discussion and action item:

No. 2: Discussion and or action regarding Health Insurance Premium increase for FY2021 and YCIPTA's contribution. Action required.

Ms. Medel stated that the YABC increase was 13% and the 36% was a budgetary increase. There would be a decrease of \$14,892 to leave the employee contribution the same.

Mr. McGaughey stated that he was comfortable keeping employee contribution the same.

Ms. Thorpe agreed to keeping the employee whole.

Mr. Rodriguez stated that he was in agreeance to net neutral like Ms. Thorpe and Mr. McGaughey had stated.

Motion (Thorpe/McGaughey): To keep current contributions the same and YCIPTA making up the balance.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

May 25, 2020 – is Memorial Day. Suggest we schedule for the following Monday, May 30, 2020

Audit
FY19/20 Budget Amendment FY
20/21 Budget
ADA Policy

Members agreed to schedule the next meeting on June 1st.

Mr. McGaughey requested to add the Director's use of vehicle.

Motion (Velez/McGaughey): Adjournment.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at
2:53 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this June 22nd, 2020, Agenda Item CC1.



Carol Perez, Board Secretary