



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

NOTICE AND AGENDA OF THE REGULAR MEETING THE BOARD OF DIRECTORS OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

MONDAY, April 23, 2018 – 1:30 PM
Yuma County Department of Development Services – Aldrich Hall
2351 West 26th Street -- Yuma, AZ, 85364

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CALL TO PUBLIC: The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,
Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe,
Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia- City of Somerton,

Shelly Kreger, Transit Director

CONSENT CALENDAR: The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the March 26, 2018 regular minutes.
2. Adopt the March 26, 2018 executive session minutes.

DISCUSSION & ACTION ITEMS:

1. Discussion and action to elect a chairperson and vice-chairperson for 2018 as per stated in the YCIPTA bylaws paragraph 4.5. Action required.
2. Discussion and action, possible executive session, to award and enter into negotiations the new Transit Operations and Maintenance Agreement, to commence no later than July 1, 2018 and end on June 30, 2021, and to authorize the Transit Director to execute the agreement contingent upon final review by legal counsel and to commence transition activities. Action required.

PROGRESS REPORTS:

1. Operations Manager Report – Boyd Reid, Interim GM – National Express. *No action is required.*
2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*
3. Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.*
4. Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.*

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting is scheduled for May 28, 2018 but due to the Memorial Day holiday landing on that day the board will need to decide what other day it can be scheduled.

ADJOURNMENT

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,
Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe,
Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia - City of Somerton,

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Session on Monday, January 22, 2018 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chairman called the meeting to order at 1:34 P.M.

Members present:

Susan Thorpe/Yuma County/Chairman
Larry Killman/Town of Wellton/Vice Chair
Susanna Zambrano/Arizona Western College/Secretary/Treasurer
Paul Soto/Cocopah Indian Tribe
Ralph Velez/City of San Luis
Greg Wilkinson/City of Yuma
Brian Golding, Sr. /Quechan Indian Tribe
Hector Tapia/City of Somerton
Michael Sabath/Northern Arizona University

Other Present:

Shelly Kreger/YCIPTA/Transit Director
Chona Medel/YCIPTA/Financial Services Operations Manager
Carol Perez/YCIPTA/ Transit Operations Manager
Maritza Hernandez/YCIPTA/Office Specialist III
Jesus Aguilar/National Express/Safety & Training Supervisor

Mr. Paul Soto led the Pledge of Allegiance.

CALL TO PUBLIC: There were no public comments made but call to the public was left open by the Chairman.

CONSENT CALENDAR:

No. 1: Adopt the January 22, 2018 regular minutes.

Motion (Velez /Wilkinson): Approved item as presented.

Voice Vote: Motion Carries, (9-0).

DISCUSSION & ACTION ITEMS:

**No. 1: Discussion and action to adopt the FY2017 Annual Performance Report.
Action required.**

Ms. Kreger stated that there was an error on page 19 of the FY 2017 Annual Performance Report. Ms. Kreger provided corrected copies.

Motion (Kilman/Golding): Approved item as amended.

Voice Vote: Motion Carries, (9-0).

No. 2: Action to adopt Resolution No. 2018-001, authorizing the Transit Director to file for FTA funding for Fiscal Year 2018-2019. Action required.

Ms. Kreger presented item as contained in the member packets.

Motion (Soto/Wilkinson): Approved item as presented.

Voice Vote: Motion Carries, (9-0)

No. 3: Discussion regarding the FTA Drug and Alcohol Compliance Audit. No action required.

Ms. Kreger provided some background information regarding the FTA Drug and Alcohol Compliance Audit. Ms. Kreger stated that the audit was based on National Express employees only since YCIPTA does not have any safety sensitive employees. Ms. Kreger stated that there were some findings and corrective action is to provided to FTA by April 9, 2018.

Ms. Kreger stated that Ms. Perez had been reviewing the Drug and Alcohol files and presented deficiencies to National Express. Mr. Aguilar has received training on policies and procedures for the Drug and Alcohol program.

Mr. Golding inquired if there had been some recent changes to the program.

Ms. Kreger stated that there had been some minor changes but that the deficiencies have been consistent.

No action taken.

No. 4: Action to authorize member agencies contributions for fiscal year 2018-2019. Action required.

Ms. Kreger presented the item as contained in the packet. Ms. Kreger stated that the contribution amount was the same as the previous four years.

Ms. Thorpe inquired if YCIPTA had a policy regarding having a fund balance at the treasurer.

Mrs. Medel stated that the reason why the negative fund balance was so high was due to delays in the concurrence letter from Yuma Metropolitan Planning Organization (YMPO). Due to this delay Mrs. Medel was unable to draw down from 5307 funding. Mrs. Medel further stated that currently YCIPTA does not have a policy regarding a high negative fund balance, however, YCIPTA is keeping Gilberto Villegas Jr., Yuma County Chief Financial Officer informed of the situation. Mrs. Medel further stated that Yuma County is charging interest for the funds.

Ms. Thorpe inquired as to what the typical fund balance was.

Mrs. Medel stated that the typical balance was about \$230,000.

Ms. Kreger inquired if the Board would like to work out a policy regarding the fund balance.

Ms. Zambrano stated that if this was not a typical occurrence there was no need for a policy.

Ms. Thorpe stated that the reason for the inquiry was to determine if the balance could offset the member contributions.

Ms. Thorpe stated that she would discuss this further with YCIPTA staff and if needed that it would be brought to the Board in a future meeting.

Motion (Velez/Tapia): Approved item as presented.

Voice Vote: Motion Carries, (9-0)

Ms. Kreger requested to move the executive session to the end of the meeting and Chairman agreed.

PROGRESS REPORTS:

No. 1: Operations Manager Report – Boyd Reid, Interim GM – National Express. No action is required.

Mr. Reid was not present to present his report. No action was taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Kreger presented the report as contained in the member packet. No action was taken.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. No action is required.

Ms. Perez presented the report as contained in the member packet. No action was taken.

Mr. Sabath inquired regarding the increase in ridership.

Ms. Kreger stated that during the Arizona Transit Association (AzTA) it was mentioned that ridership is increasing nationwide.

Ms. Perez added that YCIPTA had been marketing more aggressively and upped YCAT's Facebook presence.

Due to some errors in January's ridership report, Mr. Golding requested it be corrected and presented during the next board meeting. No action was taken.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required.

Mrs. Medel presented the report as contained in the member packet. No action was taken.

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

Motion (Golding/ Sabath): recesses the Regular Session and convenes Executive Session.

The Chairman recessed the Regular Session and convened Executive session at 1:56 p.m.

EXECUTIVE SESSION:

No. 1: Discussion and/or consideration regarding Transit Directors annual performance review. This matter is brought in executive session pursuant to A.R.S. §§ 38-431.03(A)(1).

The Chairman adjourned the Executive Session and reconvened Regular session at 2:06 p.m.

DISCUSSION & ACTION ITEMS Continued:

No. 4: Discussion and/or action regarding Transit Directors annual performance review.

Motion (Wilkinson/Sabath): Approved with amendment to the month at 6th whereas to be changed to January.

Voice Vote: Motion Carries, (9-0)

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting is scheduled for April 23, 2018.

ADJOURNMENT

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:09 PM

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this _____ 2018, Agenda Item _____

Carol Perez, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

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April 23, 2018

Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors

From: Shelly Kreger, Transit Director

Subject: Discussion and action to elect a chairperson and vice-chairperson for
2018 as per stated in the YCIPTA bylaws paragraph 4.5

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors to elect a chairperson and vice-chairperson for 2018 as per stated in the YCIPTA bylaws paragraph 4.5

Background and Summary: During the January 22nd board of directors meeting the election of officers was placed on the agenda inaccurate and incomplete. The item on the agenda was only the election of the Secretary/Treasurer. The correct action item should have been the election of all three positions, Chairperson, Vice Chairperson and Secretary-Treasurer. The board made a motion to elect the Secretary-Treasurer during this meeting but could not vote on the other two positions as it was not stated in the agenda to do so.

Fiscal Impacts: None

Recommended Motion: that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors to elect a chairperson and vice-chairperson for 2018 as per stated in the YCIPTA bylaws paragraph 4.5

Legal Counsel Review: None

Attachments: YCIPTA By-laws

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Shelly Kreger, Transit Director

For information regarding this staff report please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission,



Shelly Kreger
Transit Director
4/23/18

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Shelly Kreger, Transit Director

**SECOND AMENDED AND RESTATED BYLAWS
OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC
TRANSPORTATION AUTHORITY**

**ARTICLE I
PURPOSE AND CONSTRUCTION**

1.1. Coordination of public transportation services, and designing, operating and maintaining a transportation system to meet regional needs are the primary objectives of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”). The purpose of these Bylaws is to define the framework of the organization and the roles, responsibilities and expectations of its members.

1.2 YCIPTA was formed under the statutory authority defined in A.R.S. § 28-9101 et seq., and will continue to operate under, the guidelines established thereby. Any conflict between these Bylaws and the authority of A.R.S. § 28-9101 et seq. will be resolved in favor of statute.

1.3 The functions of YCIPTA include, but are not limited to, to the following:

- a. Acquire, develop, and provide for the provision of transit services in a manner that will meet the standards for maximum public use and will be most equitable, expedient, convenient and compatible with the public health, safety and well-being;
- b. Implement specific transit programs selected for implementation by the Board of Directors;
- c. Record and compute transit service use and report the same as required by local, state and federal law;
- d. Insure the cooperation, coordination and pooling of common resources, maximum efficiency and economy in governmental operations with respect to providing transit services;
- e. Inventory, classify and identify problems that may be solved with respect to transit services, though a comprehensive survey and plan involving multi-city and county cooperation;
- f. Facilitate actions and agreements among the governmental units for specific project development with respect to transit services; and
- g. Provide for the adoption of common policies with respect to problems which are common to the various member agencies of YCIPTA with respect to transit services.

**ARTICLE II
NAME AND PRINCIPAL OFFICE**

2.1 The name of the public intergovernmental transportation authority will be the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”). YCIPTA is a corporate body and political subdivision of the State of Arizona, with all of the power and privileges appurtenant thereto.

2.2 The principal office of YCIPTA shall be at Yuma County Administration, 198 S. Main St., Yuma, Arizona 85364. YCIPTA may have such other offices as the Board of Directors may designate or as the business of YCIPTA may require from time to time.

**ARTICLE III
MEMBERS**

3.1 Initial Members. The initial members of YCIPTA shall be as follows:

Yuma County

City of Yuma

City of Somerton

City of San Luis

Town of Wellton

Yuma Branch Campus of Northern Arizona University

Arizona Western College

3.2 Additional Members. Additional members, up to a maximum total of nine (9) members, may be added by a two-thirds (2/3) majority vote of all of the current Members of the Board of Directors.

3.3 The boundaries of YCIPTA include all of the area within the boundaries of the Cities of Yuma, Somerton, San Luis, and the Town of Wellton, as well as all of the unincorporated areas within Yuma County. The Board may, by a two-thirds (2/3) majority vote of all of the current Members, increase the membership of YCIPTA as provided in Sec. 3.2 to include additional municipalities or entities located in Yuma County authorized for membership in an intergovernmental public transportation authority pursuant to A.R.S. § 28-9102 (“New Member”). The vote to add a New Member shall be taken upon written application of the New Member.

3.4 Membership in YCIPTA is not transferable or assignable.

ARTICLE IV YCIPTA BOARD OF DIRECTORS

4.1 YCIPTA shall be governed by a Board of Directors consisting of nine (9) members (the “Board”). The Board shall be comprised of at least one (1) representative of each Member described in section 3.1. The remaining director positions, if any, shall be apportioned among the Member municipalities according to the population represented by each Member with priority beginning with the Member municipality representing the largest population.

For example, in the event all nine director positions have not been filled after each Member has appointed one representative, the Member municipality representing the largest population would have priority to appoint a second representative, then the Member municipality representing the second largest population would have priority to appoint a second representative, and so forth, until a total of nine director positions have been filled.

In the event that additional members join YCIPTA, the existing Member municipality representing the smallest population and having two directors shall select which one of the directors shall remain as the Member’s appointed representative and the other director position shall be apportioned to the new member entity.

4.2 The initial directors shall serve for terms of two (2), three (3), four (4) and five (5) years, to be determined by lots, with three (3) directors serving initial terms of three (3) years, three (3) directors serving initial terms of four (4) years and one (1) director serving initial terms of five (5) years. Succeeding directors shall serve full five (5) year terms in staggered rotation. Additional directors shall be allocated within this system to ensure an orderly and regular rotation of directors.

4.3 A member agency may remove its appointed director for cause, as determined by the governing body of such member agency. In the event a director is removed by a Member, or by YCIPTA, the Member shall promptly appoint a successor director.

4.4 YCIPTA may remove any director for cause. Cause shall include: (a) Conviction of a felony or misdemeanor involving moral turpitude; (b) Death; (c) Permanent disability (unable to perform duties for 180 consecutive days); or (d) Failure to attend three (3) or more consecutive board meetings within a running year.

4.5 At the first meeting of each calendar year, the Board shall elect a chairperson, a vice chairperson and a secretary-treasurer, who shall serve as the officers of YCIPTA. The chairperson shall be responsible for approving the development of meeting agendas and the conduct of each meeting of the Board. The chairperson shall have such powers, and be subject to such duties as are provided by the law of Arizona, by these Bylaws, or as may be conferred upon him or her by vote or resolution of the Board of Directors. In the absence or disability of the chairperson, the vice-chairperson shall have all the powers, and be subject to all the duties of the chairperson, so long as such absence or disability continues. The vice-chairperson shall have such powers and duties as may from time to time be conferred upon him or her by the Board. In the absence of the chairperson and vice-chairperson, the secretary-treasurer shall assume the responsibilities and duties of the chairperson. The secretary-treasurer shall be responsible for

reviewing YCIPTA's finances and maintaining YCIPTA's minutes and records, as is required by A.R.S. § 38-431, et. seq., and may delegate the day to day provision of these functions to the YCIPTA Transit Director.

4.6 The Board shall have all of the powers set forth in A.R.S. § 28-9122 (the “Statutory Powers”), and those powers necessary to implement the Statutory Powers.

4.7 Voting rights. Each member of the Board will have one equally weighted vote on any decision that is not concerned with program funding. For votes on funding matters, each member of YCIPTA will have one vote, regardless of the respective financial contributions of any individual entity toward program funding. Additional votes on program funding matters will be granted only to those member entities making financial contributions to the particular program being voted upon. In those instances, any entity contributing no less than 35% of funding for a specific program will be entitled to four (4) additional votes, for a total of five (5) votes.

4.8 The Board shall adopt rules (the “Rules and Regulations”) that are proper and necessary to the use, operation and maintenance of its Regional Transportation System, property, facilities and service. The Board shall hold one public hearing within the boundaries of YCIPTA prior to adopting Rules and Regulations and any amendments or additions to such Rules and Regulations.

4.9 The Board will conduct a periodic survey of public transportation needs in YCIPTA’s jurisdiction, and may adopt, with such additions and updates as it deems appropriate, a survey which has been conducted within the last two (2) years for all or part of the area included in YCIPTA (the “Transit Study”).

4.10 Each year, on or before the 31st day of March, the Board will produce and adopt a five-year public transportation program (the “Transportation Program”) that is consistent with the regional transportation plan approved by the Yuma Metropolitan Planning Organization (“YMPO”).

4.11 Directors shall receive no compensation for services as directors but may be reimbursed for any reasonable expenses approved by the Board.

4.12 The powers of the Board shall include, but are not limited to, the following:

- a. Make decisions as to the selection of the transit service contractor, if any, and provide for the maintenance and operation of equipment, facilities and the cost thereof; set fees to be charged for transit services; adopt the annual budget; and determine the ultimate use and disposal of equipment and facilities.
- b. Make decisions on transit service issues which shall be binding on all members.
- c. Approve or deny projects recommended to the Board for appropriate action.
- d. Either directly or indirectly through the transit service contractor, contract for and acquire real or personal property, employ agents and employees; develop, maintain

- and operate site and facilities; and acquire, hold, or dispose of property and incur debts, liabilities or obligations.
- e. Appoint committees composed of public officials, employees and private citizens to proffer non-binding advice to the Board.

ARTICLE V MEETINGS

5.1 All meetings of the Board and all committee meetings shall be open to the public and subject to the Arizona Open Meeting Law defined in A.R.S. § 38-431 et seq. Written notice and a complete meeting packet of each Board meeting shall be mailed or delivered electronically or in person to each director at least five (5) working days prior to the date fixed for such meeting, unless prevented by emergency circumstances.

5.2 Meetings of the Board shall be at least quarterly and held at any place and at such times as designated by the Board. In the absence of any such designation, meetings shall be held at YCIPTA's principal office.

5.3 Meetings shall, to the extent practicable, be governed by Robert's Rules of Order, and any other procedures and limitations as deemed necessary by the Chairperson of the Board.

5.4 A simple majority of the Board in office shall constitute a quorum for the transaction of business. A vote of a majority of the directors present at any meeting in which a quorum is present shall constitute action by the Board, unless a different vote is required by the these Bylaws or Arizona statute.

5.5 Any or all directors may participate in a regular or special meeting by, or conduct the meeting through the use of, any means of communication by which all directors participating may simultaneously hear one another during the meeting. A director participating in a meeting by this means is deemed to be present in person at the meeting.

ARTICLE VI DISSOLUTION AND RESIGNATION

6.1 By an absolute majority vote of all of the directors, the Board may propose at any Public Board meeting that YCIPTA be dissolved, provided that all contractual obligations and debts of YCIPTA are satisfied or transferred to another governmental entity or entities, and provided further that such governmental entity or entities will accept dedication of all the YCIPTA property and assume all of YCIPTA's obligations. A public hearing on the proposed dissolution shall be held not less than fifteen (15) nor more than thirty (30) days after the proposal is made.

6.2 Following the public hearing held pursuant to Section 6.1, the Board shall adopt by resolution a plan of termination to be executed within a stated period of time after it is

adopted. The plan of termination shall include a schedule for transferring the assets and obligations of YCIPTA to a governmental entity or entities named in the Plan.

6.3 The growth of Yuma County's population to more than two hundred thousand persons shall not cause the dissolution of YCIPTA pursuant to A.R.S. § 28-9104(C).

6.4 A member may resign from YCIPTA upon consultation with the Board, in which case the boundaries shall be amended pursuant to section 3.3. Prior to the Resignation of a member pursuant to this Section, the Board must determine how the resignation will impact the Regional Transportation System or the services provided to the remaining Members.

6.5 Resignation shall not relieve the member so resigning of the obligation to pay any dues, assessments or other charges theretofore accrued and unpaid.

6.6 No Member shall have any right to the return or withdrawal of such Member's capital contributions until termination of YCIPTA, unless such withdrawal is consented to by all other Members or otherwise provided for herein. No interest shall be paid on capital contributions made to YCIPTA or returned to its Members.

6.7 No Member shall be individually liable for the obligations of YCIPTA. Except as otherwise provided in these Bylaws, a Member's liability for the obligations of YCIPTA shall be limited to the aggregate amount of the Member's agreed upon contribution to YCIPTA.

ARTICLE VII INSURANCE AND INDEMNIFICATION

7.1 Any member of the Board and any officer of YCIPTA, as a condition of accepting said office, shall be indemnified by YCIPTA against expenses actually and necessarily incurred by him or her in connection with the defense of any action, suit, or proceedings in which he or she is made a party by reason of having been or being a member of the Board or officer of YCIPTA, except for acts or omissions not in good faith or which involve intentional misconduct or knowing violation of law, or for a transaction from which the person derives an improper personal benefit. Such right of indemnification is not to be deemed exclusive and shall not affect any right to which an officer or director may be entitled under the laws of the State of Arizona, these Bylaws, agreements, vote of Members, or otherwise.

7.2 To the extent permitted by law, each Member shall hold harmless and indemnify each other Member from any claim, liability or loss related to any funding, capital contribution, or in any manner whatsoever with regard to the individual participation by that Member to the fullest extent allowed by law, except for that caused by the intentional misconduct or sole negligence of a Member.

7.3 YCIPTA shall have the right to purchase and maintain insurance on behalf of its officers, directors, employees, and other agents, against any liability asserted against or incurred

by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's, or agents status as such.

**ARTICLE VIII
AMENDMENT**

8.1 Amendments to these Bylaws may be adopted by the Board at any regular or special meeting by a majority vote of the Board, subject to the quorum requirement of section 5.4. Notice of any proposed amendments shall be included in a notice to the Members of the meeting at which the proposed amendment(s) is/are to be considered.

**ARTICLE IX
MISCELLANEOUS**

9.1 This Agreement is subject to termination for conflict of interest, pursuant to the provisions of A.R.S. § 38-511.

9.2 All checks, drafts, notes, bonds, bills of exchange, or other orders, instruments, or obligations for the payment of money shall be in accordance with guidelines established by Yuma County government.

9.3 The fiscal year shall commence on July 1 and end on June 30 and the Board shall adopt a budget prior to June 30.


9.4 The Board shall have the power to receive bequests, donations, grants, and gifts of all kinds of property, in fee simple, and to do all acts necessary to carry out the purposes of such in accordance with the terms of the bequests, donations, grants, or gifts.

9.5 By December 31, an annual report shall be prepared and presented to the Board, Members and interested parties.

9.6 The Transit Director, or his or her designee, shall assist the secretary-treasurer for YCIPTA, and shall cause notice of all meetings of the Board to be given as described in these Bylaws.

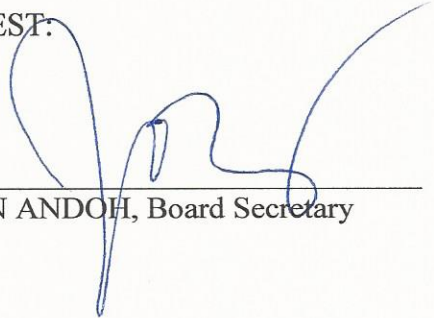
**ARTICLE X
ADOPTION AND CERTIFICATION**

10.1 These Bylaws were duly adopted by the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority at a regular meeting originally held on August 22, 2011, amended on May 29, 2012, and the Second Amended and Restated Bylaws are hereby adopted this 23rd day of June, 2014.



ROBERT L. PICKELS, JR., Chairman

ATTEST:



JOHN ANDOH, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

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April 23, 2018

Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority Board of Directors

From: Shelly Kreger, Transit Director

Subject: Discussion and action to award and enter into negotiations the new Transit Operations and Maintenance Agreement, to commence no later than July 1, 2018 and end on June 30, 2021, and to authorize the Transit Director to execute the agreement contingent upon final review by legal counsel and to commence transition activities.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors authorize to award and enter into negotiations the new Transit Operations and Maintenance Agreement, to commence no later than July 1, 2018 and end on June 30, 2021, and to authorize the Transit Director to execute the agreement contingent upon final review by legal counsel and to commence transition activities.

Background and Summary: Additional details will be provided at the meeting.

Fiscal Impacts: Yes – depending on the outcome of the negotiations with the proposed contractor, the total cost should not exceed \$2,900,000 which would be included in the proposed FY 2018-2019 Operating and Capital Budget. This amount would fund up to 37,000 fixed route and 4,000 demand response revenue vehicle service hours. This is approximately 3.5%% increase is over what is paid to National Express today.

Based on the independent cost estimate performed, it is recommended that YCIPTA negotiate specific line items to bring the negotiated price under the not to exceed threshold.

Recommended Motion: To be determined.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
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Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia- City of Somerton,

Shelly Kreger, Transit Director

Legal Counsel Review: Byrne and Benesch, P.C. will review the draft agreement upon finalization by both YCIPTA and the proposed contractor.

Attachments: None at this time.

For information regarding the award for the Transit Operations and Maintenance Agreement, please contact Shelly Kreger, Transit Director via email skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission,



Shelly Kreger
Transit Director
04/23/18

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,
Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe,
Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia - City of Somerton,

Shelly Kreger, Transit Director



Yuma County Intergovernmental Public Transportation Authority

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Transit Director Report – March-April 2018

- **FTA Triennial Review:** The triennial review took place April 2-3 with a rep from ADOT also in attendance. There were nine minor findings in six of the twenty areas reviewed. One in Financial, two in Technical, three in DBE, one in ADA, one in Public Participation. The final report with the corrected actions will be provided to the board when received from FTA.
- **Legislative Report:** SB 1147 (county excise tax for transportation), introduced by Sen. Bob Worsley (R-Mesa), Chair of the Senate Transportation and Technology Committee, states that the board of supervisors of any county would be permitted to submit to the voters a transportation plan funded by an excise tax. SB 1147 passed the full Senate in late February with a strong vote of 24-6. The House Transportation and Infrastructure committee approved the bill on a unanimous 7-0 vote, and the House Ways and Means Committee approved the bill on a 5-4 vote, with numerous amendments. In addition, a strike everything amendment to HB 2162 on the same subject was approved by the Senate Transportation and Technology Committee. Both bills now move to the respective Rules Committees. SB 1147 still seems poised to move through the House Rules Committee and onto the House floor, with additional amendments a strong possibility
- **Yuma Region Transportation Conference:** Attended the first session of the Yuma Region Transportation Conference that YMPO sponsored. Attendance was small, out of 30 invitees 10 attended. The main aim of this session was to establish whether the current funding sources for transportation within Yuma County and the Yuma metropolitan area are sufficient to support the anticipated needs for the next twenty-plus years. Discussion regarding HURF and SB1147 were discussed as well as a presentation on current transportation funding challenges. Future session will be planned.

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Shelly Kreger, Transit Director

January 2018 - Ridership and Fares

Monthly Total	CASH FARES			PASS MEDIA			MISC REV		SPECIALTY REVENUE					STATISTICS		RIDER'S GUIDE	Total
	BASIC \$2	DEVIATION \$2	DISCOUNT \$1	DAY PASS \$5	PASS ACCEPTED	DISCOUNT PASS \$2.50	TRFRER	FREE RIDER	AZTEC	YPIC	AWC	COCOPAH	Vista	W/C	BIKE		
Brown 3	56	46	86	33	226	37	-	-	10	1	76	1	-	10	13	3	572
Gold 8	32						-	-	1	16	97	1	1	1	4	-	148
Green 4	396		324	106	881	81	-	-	158	168	172	100	2	14	47	18	2,388
Green 4A	297		214	70	575	70	-	-	106	229	177	75	25	10	29	7	1,838
Blue 5	286	-	287	117	667	80	-	-	3	5	28	121	-	12	20	10	1,594
Purple 6	441		337	106	370	59	-	-	214	13	74	2,192	11	37	41	3	3,817
Silver 9	55	-	18	4	33	-	-	-	5	-	873	4	-	-	-	2	992
Turquoise 10	143	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	143
NightCAT	47		30	1	50	-	-	-	1	-	70	59	-	-	-	-	258
Orange 2	592	-	282	52	781	29	-	-	20	5	1,483	23	8	3	41	6	3,275
Yellow 95	6,978	-	5,707	1,033	6,368	307	-	-	1,056	252	1,258	743	512	60	520	55	24,214
Total	9,323	46	7,285	1,522	9,951	663			1,574	689	4,308	3,319	559	147	715	104	39,239

Cash Fares Collected - All	
Basic \$2	\$18,646.00
Deviation \$2	\$92.00
Discount \$1.00	\$7,285.00
Day Pass \$5	\$7,610.00
Discount Pass \$2.50	\$1,657.50
Ride Guides \$0.50	\$52.00
Grand Total	\$35,342.50

Total Wheelchairs	147
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RIDERSHIP AND FARES

Period: 3/1/2018 to 3/31/2018

Route	Cash Fares			Pass Media			Miscellaneous		Special Revenues					Statistics		Other Items	Total Pax
	Basic Cash	Deviations	Disc Cash	Day Pass	Disc Day	Passes Accepted	Xfers	Free	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes		
Brown 3	56	41	55	51	51	301	0	27	9	3	96	0	2	1	7	1	651
Green 4	574	0	554	150	176	1,538	1	245	297	375	594	153	57	37	93	14	4,714
Blue 5	335	0	256	139	76	761	0	66	14	4	75	105	2	9	13	16	1,833
Purple 6	475	0	345	84	54	402	0	102	209	9	121	1,168	19	41	48	4	2,988
Gold 8	7	3	4	17	26	48	0	5	4	12	115	0	4	2	0	2	242
Silver 9	62	1	28	7	0	84	0	0	10	0	1,506	0	0	0	0	0	1,697
Turquoise 10	169	0	1	1	0	0	0	0	0	0	0	5	0	13	0	2	176
Night Cat 11	71	1	77	3	0	86	0	14	18	0	72	19	5	0	10	0	365
Yellow 95	7,334	0	6,255	990	398	7,338	1	1,103	1,174	325	3,931	511	654	118	681	35	30,014
Specials	0	0	0	0	0	4,108	0	0	0	0	0	0	0	57	0	0	4,108
Totals	9,083	46	7,575	1,442	781	14,666	2	1,562	1,735	728	6,510	1,961	743	278	852	76	46,788

Estimated Revenue Collected

Revenue Type: Each	Total
Basic Cash Fare: \$2.00	\$18,166.00
Deviations: \$2.00	\$92.00
Discount Cash Fare: \$1.00	\$7,575.00
Day Pass: \$5.00	\$7,210.00
Discount Day Pass: \$2.50	\$1,952.50
Newspapers/Guide: \$0.50-\$1.50	\$38.00
	\$35,033.50



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Summary Financial Report for March 2018

This report is a summary for the period March 2018. The attached monthly profit and loss statements are unaudited figures.

Reconciled account balances for YCIPTA checking accounts held at 1st Bank Yuma for the following months are as follows:

March 31, 2018

Greyhound	\$8,754.16
General	\$126,987.75
Payroll	\$17,198.23
Fare Revenue	\$3,281.71

March 31, 2018

YC Treasurer	\$369,271.80
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Greyhound sales by Month

March 2018	\$13,368.60
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Fare Revenue by Month

March 2018

YCAT	\$46,452.75
On Call	\$1,201.23

Accounts payable as of March 31, 2018, was \$1,185,673.35

Accounts receivable as of March 31, 2018 was \$561,387.71

Accounts payable includes August 2017-January 2018 invoice for National Express. These payments are on hold per Transit Director due to contractual issues. Allocation for FTA 5307 have been submitted and we are anticipating reimbursements will open up by the end of April 2018. 5311-year two grant has opened up as of January 16, 2018 and is being billed up until December. Reimbursement payments are being made timely. Triennial Review site visit scheduled for April 2-3, 2018 went well and there are a few financial items that were addressed in our review. We have established corrective action plans and the final report is anticipated to be completed by June 2018.

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
March 2018

MARCH 2018

	Mar 18	Jul '17 - Mar 18	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	288.00	2,253.50	16,000.00	-13,746.50	14.08%
40799-4 - Greyhound Commissions - YCIPTA	-1,297.03	16,408.95	31,200.00	-14,791.05	52.59%
40799-5 - Interest	0.00	1,554.04	1,400.00	154.04	111.0%
40799-6 - Miscellaneous Revenues	91.82	369.32	1,400.00	-1,030.68	26.38%
Total 40700 - Miscellaneous Revenues	-917.21	20,585.81	50,000.00	-29,414.19	41.17%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.0%
40900-4 - Contributions Public Entities	0.00	356,233.97	494,023.00	-137,789.03	72.11%
Total 40900 - Local Funding	0.00	872,972.97	1,010,762.00	-137,789.03	86.37%
41101 - State Grants					
41101-1 - ADOT 5311	0.00	446,128.67	2,402,432.00	-1,956,303.33	18.57%
41101-2 - ADOT 5310	0.00	14,268.51	50,000.00	-35,731.49	28.54%
Total 41101 - State Grants	0.00	460,397.18	2,452,432.00	-1,992,034.82	18.77%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	0.00	0.00	8,645,290.00	-8,645,290.00	0.0%
41399-4 - STP Capital Grant	0.00	0.00	272,810.00	-272,810.00	0.0%
Total 41300 - Federal Grant Revenue	0.00	0.00	8,918,100.00	-8,918,100.00	0.0%
Total 40000 - Intergovernmental	-917.21	1,353,955.96	12,431,294.00	-11,077,338.04	10.89%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	34,633.48	320,406.47	412,638.00	-92,231.53	77.65%
40190 - On Call Fares	707.00	5,191.15	9,784.00	-4,592.85	53.06%
Total 40100 - Fare Revenue	35,340.48	325,597.62	422,422.00	-96,824.38	77.08%
Total 41000 - Charges for Service	35,340.48	325,597.62	422,422.00	-96,824.38	77.08%
Total Income	34,423.27	1,679,553.58	12,853,716.00	-11,174,162.42	13.07%
Gross Profit	34,423.27	1,679,553.58	12,853,716.00	-11,174,162.42	13.07%
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	35,486.37	233,769.33	310,607.00	-76,837.67	75.26%

MARCH 2017

	Mar 17	Jul 16 - Mar 17	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	0.00	13,430.00	16,000.00	-2,570.00	83.94%
40799-4 - Greyhound Commissions - YCIPTA	3,117.13	24,500.72	30,000.00	-5,499.28	81.67%
40799-5 - Interest	100.36	1,169.08	0.00	1,169.08	100.0%
40799-6 - Miscellaneous Revenues	454.06	11,311.32	0.00	11,311.32	100.0%
Total 40700 - Miscellaneous Revenues	3,671.55	50,411.12	46,000.00	4,411.12	109.59%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.0%
40900-4 - Contributions Public Entities	36,166.15	442,376.63	367,686.00	74,690.63	120.31%
Total 40900 - Local Funding	36,166.15	959,115.63	884,425.00	74,690.63	108.45%
41101 - State Grants					
41101-1 - ADOT 5311	335,116.14	582,510.86	1,099,107.00	-516,596.14	53.0%
41101-2 - ADOT 5310	0.00	17,859.34	25,000.00	-7,140.66	71.44%
41101-5 - RTAP Reimbursement	0.00	723.50			
Total 41101 - State Grants	335,116.14	601,093.70	1,124,107.00	-523,013.30	53.47%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	0.00	808,083.00	5,173,174.00	-4,365,091.00	15.62%
41399-4 - STP Capital Grant	0.00	0.00	145,792.00	-145,792.00	0.0%
Total 41300 - Federal Grant Revenue	0.00	808,083.00	5,318,966.00	-4,510,883.00	15.19%
Total 40000 - Intergovernmental	374,953.84	2,418,703.45	7,373,498.00	-4,954,794.55	32.8%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	46,452.75	307,073.51	360,001.00	-52,927.49	85.3%
40190 - On Call Fares	1,201.23	7,337.73	8,400.00	-1,062.27	87.35%
Total 40100 - Fare Revenue	47,653.98	314,411.24	368,401.00	-53,989.76	85.35%
Total 41000 - Charges for Service	47,653.98	314,411.24	368,401.00	-53,989.76	85.35%
Total Income	422,607.82	2,733,114.69	7,741,899.00	-5,008,784.31	35.3%
Gross Profit	422,607.82	2,733,114.69	7,741,899.00	-5,008,784.31	35.3%
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	30,881.19	189,679.99	260,190.00	-70,510.01	72.9%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
March 2018

MARCH 2018

	Mar 18	Jul '17 - Mar 18	YTD Budget	\$ Over Budget	% of Budget
50103 - Temporary Employee Salaries	0.00	800.00	5,000.00	-4,200.00	16.0%
Total 50100 - Salaries and Wages	35,486.37	234,569.33	315,607.00	-81,037.67	74.32%
50200 - Fringe Benefits					
50201 - FICA- SS & Medicare	2,714.72	17,944.56	26,122.00	-8,177.44	68.7%
50202 - ASRS	5,382.45	24,895.42	35,720.00	-10,824.58	69.7%
50203 - Health Insurance	4,033.00	34,836.00	50,736.00	-15,900.00	68.66%
50204 - FUTA	49.99	293.53	500.00	-206.47	58.71%
50205 - Life Insurance	67.15	577.05	3,969.00	-3,391.95	14.54%
50207 - State Unemployment	0.00	0.00	3,000.00	-3,000.00	0.0%
50208 - Workers Compensation Ins	96.01	876.32	2,500.00	-1,623.68	35.05%
Total 50200 - Fringe Benefits	12,343.32	79,422.88	122,547.00	-43,124.12	64.81%
50300 - Services					
50301-1 - ADA Paratransit	0.00	88,429.74	320,000.00	-231,570.26	27.63%
50301-2 - Accounting & Audit	0.00	27,360.60	25,000.00	2,360.60	109.44%
50301-3 - Vanpool Subsidy	0.00	44,400.00	126,000.00	-81,600.00	35.24%
50302 - Advertising	409.90	37,883.07	80,000.00	-42,116.93	47.35%
50303-1 - Legal Services	1,017.00	15,853.13	15,000.00	853.13	105.69%
50303-2 - Cash Handel/Payroll Processing	710.86	5,323.43	6,300.00	-976.57	84.5%
50303-3 - IT Support/Web Development	845.00	7,890.00	15,000.00	-7,110.00	52.6%
50304 - Temporary Help	1,140.63	4,518.88	3,000.00	1,518.88	150.63%
50305-0 - Bus Contractor	-249.00	1,236,623.99	2,393,562.00	-1,156,938.01	51.67%
50305-1 - Contract Costs	2,083.33	66,137.54	69,600.00	-3,462.46	95.03%
50305-2 - Equipment Maintenance	0.00	599.61	40,000.00	-39,400.39	1.5%
50305-3 - Office Equip Repair	0.00	770.00	3,000.00	-2,230.00	25.67%
50305-4 - Vehicle Repair & Maintance	0.00	0.00	280,000.00	-280,000.00	0.0%
50305-5 - Building Repairs & Maintance	0.00	4,941.50	12,000.00	-7,058.50	41.18%
50305-6 - Communications/Radio Service	0.00	13,650.00	4,000.00	9,650.00	341.25%
50305-7 - Grounds Keeping/Pest Control	39.00	1,769.00	500.00	1,269.00	353.8%
50305-8 - Software Updates/Maintenance	31,721.33	36,432.95	50,400.00	-13,967.05	72.29%
50306 - Janitorial Service	0.00	2,921.13			
50307 - Security Services	275.00	275.00	500.00	-225.00	55.0%
Total 50300 - Services	37,993.05	1,595,779.57	3,443,862.00	-1,848,082.43	46.34%

MARCH 2017

	Mar 17	Jul 16 - Mar 17	YTD Budget	\$ Over Budget	% of Budget
50103 - Temporary Employee Salaries	1,154.50	1,154.50	8,000.00	-6,845.50	14.43%
Total 50100 - Salaries and Wages	32,035.69	190,834.49	268,190.00	-77,355.51	71.16%
50200 - Fringe Benefits					
50201 - FICA- SS & Medicare	2,450.73	15,210.90	21,882.00	-6,671.10	69.51%
50202 - ASRS	2,173.24	20,291.69	29,870.00	-9,578.31	67.93%
50203 - Health Insurance	2,914.00	26,226.00	43,488.00	-17,262.00	60.31%
50204 - FUTA	33.55	230.80	300.00	-69.20	76.93%
50205 - Life Insurance	51.70	471.90	1,500.00	-1,028.10	31.46%
50207 - State Unemployment	0.00	1,678.41	9,100.00	-7,421.59	18.44%
50208 - Workers Compensation Ins	127.91	1,049.69	2,300.00	-1,250.31	45.64%
Total 50200 - Fringe Benefits	7,751.13	65,159.39	108,440.00	-43,280.61	60.09%
50300 - Services					
50301-1 - ADA Paratransit	10,620.05	89,533.36	112,000.00	-22,466.64	79.94%
50301-2 - Accounting & Audit	8,701.60	21,754.00	24,070.00	-2,316.00	90.38%
50301-3 - Vanpool Subsidy	10,500.00	105,000.00	126,000.00	-21,000.00	83.33%
50302 - Advertising	1,659.90	38,613.21	55,000.00	-16,386.79	70.21%
50303-1 - Legal Services	900.00	9,221.25	15,000.00	-5,778.75	61.48%
50303-2 - Cash Handel/Payroll Processing	524.94	4,665.19	6,000.00	-1,334.81	77.75%
50303-3 - IT Support/Web Development	900.00	8,222.50	19,000.00	-10,777.50	43.28%
50304 - Temporary Help	1,037.31	18,397.71	18,400.00	-2.29	99.99%
50305-0 - Bus Contractor	223,919.35	1,977,414.52	2,646,355.00	-668,940.48	74.72%
50305-1 - Contract Costs	4,025.00	26,783.50	52,833.00	-26,049.50	50.7%
50305-2 - Equipment Maintenance	475.34	22,594.20	127,195.00	-104,600.80	17.76%
50305-3 - Office Equip Repair	0.00	930.00	3,000.00	-2,070.00	31.0%
50305-4 - Vehicle Repair & Maintance	0.00	26,820.16	528,666.00	-501,845.84	5.07%
50305-5 - Building Repairs & Maintance	662.37	8,029.86	12,000.00	-3,970.14	66.92%
50305-6 - Communications/Radio Service	0.00	357.53	15,000.00	-14,642.47	2.38%
50305-7 - Grounds Keeping/Pest Control	0.00	399.00	2,500.00	-2,101.00	15.96%
50305-8 - Software Updates/Maintenance	0.00	13,461.03	33,000.00	-19,538.97	40.79%
50306-1 - Bus Cleaning Services	0.00	0.00	0.00	0.00	0.0%
50306 - Janitorial Service	0.00	0.00	0.00	0.00	0.0%
50307 - Security Services	275.00	275.00	1,500.00	-1,225.00	18.33%
Total 50300 - Services	264,200.86	2,372,472.02	3,797,519.00	-1,425,046.98	62.47%

Yuma County Intergovernmental Public Transportation Auth.
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	Mar 18	Jul '17 - Mar 18	YTD Budget	\$ Over Budget	% of Budget
50400 - Materials and Supplies					
50401 - Fuel, Oil, Lubricants	32,775.31	274,051.21	400,000.00	-125,948.79	68.51%
50499-1 - Office Supplies	24.48	1,802.12	7,000.00	-5,197.88	25.75%
50499-2 - Postage	146.19	-2,326.89	1,700.00	-4,026.89	-136.88%
50499-3 - Printing	397.29	13,942.61	25,000.00	-11,057.39	55.77%
50499-4 - Misc Materials & Supplies	30.34	3,067.30	25,000.00	-21,932.70	12.27%
Total 50400 - Materials and Supplies	33,373.61	290,536.35	458,700.00	-168,163.65	63.34%
50500 - Utilities					
50501 - Electricity	1,141.57	10,990.98	17,000.00	-6,009.02	64.65%
50502-1 - Refuse Disposal	132.62	1,178.48	1,200.00	-21.52	98.21%
50502-2 - Water - Offices	100.75	939.82	1,000.00	-60.18	93.98%
Total 50500 - Utilities	1,374.94	13,109.28	19,200.00	-6,090.72	68.28%
50600 - Casualty and Liability Insuranc					
50608-1 - Gen Liab Insurance	161.06	3,518.21	3,500.00	18.21	100.52%
50608-2 - Prof. Liability Insurance	334.71	2,908.26	4,500.00	-1,591.74	64.63%
50608-3 - Automobile Insurance	524.11	3,133.73	9,500.00	-6,366.27	32.99%
Total 50600 - Casualty and Liability Insuranc	1,019.88	9,560.20	17,500.00	-7,939.80	54.63%
50900 - Miscellaneous Expenses					
50901 - Memberships/Dues/Subscriptions	933.80	14,939.80	18,000.00	-3,060.20	83.0%
50902 - Travel Expenses	0.00	21,103.49	25,000.00	-3,896.51	84.41%
50906 - Finance Charges/Penalties	103.66	19,389.64	13,000.00	6,389.64	149.15%
50999-1 - License and Permits	0.00	98.00	300.00	-202.00	32.67%
50999-2 - Training/Education	0.00	946.00	25,000.00	-24,054.00	3.78%
50999-3 - Other Misc Expense	0.00	4,241.77	156,800.00	-152,558.23	2.71%
50999-5 - Telephone/Internet	689.84	5,869.83	8,000.00	-2,130.17	73.37%
Total 50900 - Miscellaneous Expenses	1,727.30	66,588.53	246,100.00	-179,511.47	27.06%
51200 - Leases and Rentals					
51212-1 - Building Lease	4,200.00	37,800.00	50,400.00	-12,600.00	75.0%
51212-2 - Leases Rental Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
51212-3 - Bus Lease	0.00	102,621.17	90,000.00	12,621.17	114.02%
Total 51200 - Leases and Rentals	4,200.00	140,421.17	141,400.00	-978.83	99.31%
51600 - Capital Outlay					

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	Mar 17	Jul 16 - Mar 17	YTD Budget	\$ Over Budget	% of Budget
50400 - Materials and Supplies					
50401 - Fuel, Oil, Lubricants	31,967.59	250,640.03	470,000.00	-219,359.97	53.33%
50499-1 - Office Supplies	722.50	3,875.21	7,000.00	-3,124.79	55.36%
50499-2 - Postage	158.39	904.26	1,700.00	-795.74	53.19%
50499-3 - Printing	780.69	18,652.07	25,000.00	-6,347.93	74.61%
50499-4 - Misc Materials & Supplies	961.11	5,785.63	25,000.00	-19,214.37	23.14%
Total 50400 - Materials and Supplies	34,590.28	279,857.20	528,700.00	-248,842.80	52.93%
50500 - Utilities					
50501 - Electricity	1,229.86	12,494.14	18,000.00	-5,505.86	69.41%
50502-1 - Refuse Disposal	123.20	885.79	1,200.00	-314.21	73.82%
50502-2 - Water - Offices	98.09	707.50	1,600.00	-892.50	44.22%
Total 50500 - Utilities	1,451.15	14,087.43	20,800.00	-6,712.57	67.73%
50600 - Casualty and Liability Insuranc					
50608-1 - Gen Liab Insurance	157.57	1,707.07	3,000.00	-1,292.93	56.9%
50608-2 - Prof. Liability Insurance	368.89	3,741.57	4,200.00	-458.43	89.09%
50608-3 - Automobile Insurance	570.45	5,157.87	9,000.00	-3,842.13	57.31%
Total 50600 - Casualty and Liability Insuranc	1,096.91	10,606.51	16,200.00	-5,593.49	65.47%
50900 - Miscellaneous Expenses					
50901 - Memberships/Dues/Subscriptions	97.57	17,365.63	18,000.00	-634.37	96.48%
50902 - Travel Expenses	714.00	13,631.96	25,000.00	-11,368.04	54.53%
50906 - Finance Charges/Penalties	10.00	7,879.41	15,100.00	-7,220.59	52.18%
50999-1 - License and Permits	12.00	92.00	300.00	-208.00	30.67%
50999-2 - Training/Education	0.00	3,473.00	10,000.00	-6,527.00	34.73%
50999-3 - Other Misc Expense	124.27	2,785.21	6,800.00	-4,014.79	40.96%
50999-4 - Miscellaneous Consumables	0.00	0.00	0.00	0.00	0.0%
50999-5 - Telephone/Internet	1,049.89	5,802.10	8,000.00	-2,197.90	72.53%
Total 50900 - Miscellaneous Expenses	2,007.73	51,029.31	83,200.00	-32,170.69	61.33%
51200 - Leases and Rentals					
51212-1 - Building Lease	4,200.00	37,800.00	50,400.00	-12,600.00	75.0%
51212-2 - Leases Rental Equipment	0.00	156.53	1,000.00	-843.47	15.65%
51212-3 - Bus Lease	0.00	0.00	0.00	0.00	0.0%
Total 51200 - Leases and Rentals	4,200.00	37,956.53	51,400.00	-13,443.47	73.85%
51600 - Capital Outlay					

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	Mar 18	Jul '17 - Mar 18	YTD Budget	\$ Over Budget	% of Budget
51600-3 - Buildings/Mutli Modal Center	0.00	1,200.00	3,787,500.00	-3,786,300.00	0.03%
51600-5 - Automobiles	0.00	131,111.09	3,272,000.00	-3,140,888.91	4.01%
51600-6 - Furniture and Equipment	0.00	14,585.46	1,029,300.00	-1,014,714.54	1.42%
Total 51600 - Capital Outlay	0.00	146,896.55	8,088,800.00	-7,941,903.45	1.82%
Total Expense	127,518.47	2,576,883.86	12,853,716.00	-10,276,832.14	20.05%
Net Ordinary Income	-93,095.20	-897,330.28	0.00	-897,330.28	100.0%
Net Income	-93,095.20	-897,330.28	0.00	-897,330.28	100.0%

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	Mar 17	Jul 16 - Mar 17	YTD Budget	\$ Over Budget	% of Budget
51600-1 - Capital Outlay - less than \$5k	0.00	6,978.22	20,000.00	-13,021.78	34.89%
51600-3 - Buildings/Mutli Modal Center	0.00	0.00	2,687,450.00	-2,687,450.00	0.0%
51600-5 - Automobiles	0.00	0.00	0.00	0.00	0.0%
51600-6 - Furniture and Equipment	13,308.55	58,251.38	160,000.00	-101,748.62	36.41%
Total 51600 - Capital Outlay	13,308.55	65,229.60	2,867,450.00	-2,802,220.40	2.28%
Total Expense	360,642.30	3,087,232.48	7,741,899.00	-4,654,666.52	39.88%
Net Ordinary Income	61,965.52	-354,117.79	0.00	-354,117.79	100.0%
Net Income	61,965.52	-354,117.79	0.00	-354,117.79	100.0%