

The Yuma County Intergovernmental Transportation Authority (YCIPTA) met in Regular Session on Monday, April 18, 2016 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ, 85364. The Chairman called the meeting to order at 1:30 p.m.

Members present:

Greg Wilkinson/City of Yuma
Brian Golding, Sr./Quechan Indian Tribe
Glenn Mayle/Arizona Western College
Paul Soto/Cocopah Indian Tribe
Bill Lee/City of Somerton/Secretary/Treasurer

Members Excused:

Larry Killman/ Town of Wellton
Susan Thorpe/Yuma County
Michael Sabath/Northern Arizona University

Other Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Management Analyst
Tiffany Turner/National Express/Operations Manager
Sergio Ortiz/National Express/Maintenance Manager

The Pledge of Allegiance was led by Dr. Mayle

CALL TO PUBLIC: There were no public comments made but was left open by the Chairman.

CONSENT CALENDAR:

No. 1: Adopt the February 22, 2016 regular minutes.

No. 2: Action to authorize member agencies contributions for FY16-17

MOTION (Wilkinson/Soto): Approve with corrections for scrivener's error

VOICE VOTE: Motion Carries, 5-0 with Mr. Killman, Mr. Sabath and Ms. Thorpe excused.

DISCUSSION & ACTION ITEMS:

No. 1: Public Hearing regarding FTA Section Status of efforts regarding 5310 and 5311 grant applications to the Arizona Department of Transportation

Mrs. Kreger stated that the grants are due this Friday, April 22, 2016 and Tuesday, April 26, 2016. Mrs. Kreger also stated that YCIPTA will have legal review the grants before submittal.

Mr. Lee inquired as to what would legal review

Mrs. Kreger stated that legal review is required for the grant. Mrs. Kreger also stated that the 5311 grant will be going to a two-year cycle and that YCIPTA will be requesting two to four buses.

Mr. Wilkinson inquired if an evaluation had been performed for the Arboc bus.

Mrs. Kreger stated that an evaluation had been performed and results were positive. YCIPTA has ordered a bus with two doors.

MOTION (Wilkinson/Mayle): Close hearing

VOICE VOTE: Motion Carries, 5-0 with Mr. Killman, Mr. Sabath and Ms. Thorpe excused.

No. 2: Action to adopt the FY 2016 Employee Benefit Plan

Mrs. Kerger stated that the prices are rising for the Yuma Area Benefits Consortium (YABC) and the City of Yuma has increased what they pay out of pocket. Mrs. Kreger stated that staff recommends an increase of the employee benefit subsidy.

Dr. Mayle stated that AWC would be doing the same increase.

MOTION (Wilkinson/Lee): Approve as presented

VOICE VOTE: Motion Carries, 5-0 with Mr. Killman, Mr. Sabath and Ms. Thorpe excused.

No. 3: Renewal of vRide contract for FY16-17

Mrs. Kreger stated that this is the third renewal option. Mrs. Kerger stated that vRide sees a growth of five to six more vans, however, YCIPTA we have capped it at 35 vans. Possibly increase to 40 vans next year.

Mr. Wilkinson inquired regarding who is using the vanpool service.

Mrs. Medel stated that there are riders from the Gold mines, commuters from San Luis to Yuma but most are employees from Yuma Proving Grounds (YPG).

MOTION (Mayle/Wilkinson): Approve as presented

VOICE VOTE: Motion Carries, 5-0 with Mr. Killman, Mr. Sabath and Ms. Thorpe excused.

No. 4: Support letter for the Hotel Del Sol – City of Yuma TIGER Grant

Mrs. Kreger provided background information as contained in the member packet.

MOTION (Lee/Mayle): Approve as presented

Mr. Wilkinson stated that last year City of Yuma did really well, top 75. Senator McCain could possibly assist with this grant; City of Yuma is pretty hopeful.

Mr. Lee inquired as to how many awarded.

Mr. Wilkinson stated that it's a dollar amount about 400 million and grants get approved until funds run out.

VOICE VOTE: Motion Carries, 5-0 with Mr. Killman, Mr. Sabath and Ms. Thorpe excused.

No. 5: Discussion/Action regarding approval of the FY16-17 Capital and Operating Budget

MOTION (Mayle/Lee): Open public hearing

VOICE VOTE: Motion Carries, 5-0 with Mr. Killman, Mr. Sabath and Ms. Thorpe excused.

Mrs. Kreger stated that the budget increased \$300,000 from last fiscal year and that the cost is still average for a system of this size. Mrs. Kreger stated that there weren't many significant increases except for the operating cost and a little in consideration of the possible San Luis circular.

MOTION (Wilkinson/Mayle): Close public hearing and approve item as presented.

VOICE VOTE: Motion Carries, 5-0 with Mr. Killman, Mr. Sabath and Ms. Thorpe excused.

No. 6: Discussion/Action regarding renewal of Transit Director MOU

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

MOTION (Wilkinson/Mayle): Recess Regular Session

VOICE VOTE: Motion Carries, 5-0 with Mr. Killman, Mr. Sabath and Ms. Thorpe excused.

EXECUTIVE SESSION:

No. 1: Discussion and/or consideration regarding renewal of Transit Directors MOU. This matter is brought in executive session pursuant to A.R.S. §§ 38- 431.03(A)(1).

Chairman adjourns Executive Session and reconvenes Regular Session.

No. 1: Discussion and/or action regarding renewal of Transit Directors MOU.

MOTION (Wilkinson/Lee): To renew the Transit Director's MOU

VOICE VOTE: Motion Carries, 5-0 with Mr. Killman, Mr. Sabath and Ms. Thorpe excused.

Mr. Golding and Dr. Mayle thanked Mrs. Kreger for her excellent work. Mr. Lee thanked Mrs. Kreger and her staff.

PROGRESS REPORTS:

No. 1: Operations Manager Report – Tiffany Turner, National Express Operations Manager. *No action is required.*

Ms. Turner presented the report as contained in the member packet. Ms. Turner also stated that the maintenance team was almost done with performing an air conditioning campaign. No action was taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Mrs. Kreger presented the report as contained in the member packet. Mrs. Kreger also mentioned that YCAT won the Arizona Transit Association (AzTA) "Award of Excellence", beating out the City of Phoenix for. No action taken.

No. 3: Transit Ridership & Customer Comment Report – Carol Perez, Administrative Assistant
No action is required.

Mrs. Perez presented the report as contained in the member packet. No action was taken.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required.

Mrs. Medel stated that the reconciled account balances for YCIPTA checking accounts held at 1st Bank Yuma for the following months are as follows:

Greyhound \$14,971.08
General \$116,776.72
Payroll \$35,152.30
Fare Revenue \$67,623.30

YC Treasurer balance: \$39,114.75

Greyhound sales for February 2016: \$12,603.50
Fare Revenue for YCAT: \$32,233.65
Fare Revenue for YCAT On Call: \$623.50

Accounts payable as of February 29, 2016 was \$274,601.86
Accounts Payable includes January National Express billing which was paid in March 2016.
Accounts receivable as of February 29, 2016 was \$164,467.90

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting is Monday, May 23, 2016 and will be held at Aldrich Hall, Yuma County Department of Development Services, 2351 West 26th Street -- Yuma, AZ, 85364. Agenda items to discuss are to be determined. The public is invited to attend.

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:00 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY
Adopted this 23rd Day of May, 2016, Agenda Item CC-1



CAROL PEREZ, Board Secretary