



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

NOTICE AND AGENDA OF THE REGULAR MEETING THE BOARD OF DIRECTORS OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

MONDAY, April 1, 2019, 2019 – 1:30 PM

**Yuma County Department of Development Services – Aldrich Hall
2351 West 26th Street -- Yuma, AZ, 85364**

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CALL TO PUBLIC: The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT CALENDAR: The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College, Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

1. Adopt the January 8, 2019 special session minutes and January 28, 2019 regular and executive session minutes. Action required. Pg. 4

DISCUSSION & ACTION ITEMS:

1. Discussion and or action regarding Election of Personnel Subcommittee Action required. Pg. 11
2. Discussion and or action Yuma County Intergovernmental Transportation Authority's Updated Public Participation Plan. Action required. Pg. 13
3. Discussion and or action regarding the Sixth Amendment to Independent Contractor Agreement for Vanpool Subsidy Program with Enterprise Leasing, Company of Phoenix, LLC. Action required. Pg. 24
4. Discussion and or action to adopt Resolution No. 2019-001, authorizing the Transit Director to file for FTA funding for Fiscal Year 2019-2020. Action required. Pg. 28
5. Public hearing on the submission of the FTA Sections 5310 application to the Arizona Department of Transportation and authorize the Transit Director to submit the applications. Action required. Pg. 32
6. Discussion and or action regarding member agencies contributions for Fiscal Year 2019-2020. Action required. Pg. 34
7. Discussion and or action regarding National Express Transit mediation and litigation, and related matters. *No action required.*

PROGRESS REPORTS:

1. Operations Manager Report – Elizabeth Williams, General Manager – RATP Dev. Introduction of Matt Booterbaugh, Senior Vice President, Operations & Innovation, RATP Dev USA *No action required.* Pg. 36

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

-
2. Maintenance Manager Presentation – Jeffrey Stewart – RATP Dev Maintenance Manager. *No action is required.* Pg. 40
 3. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 47
 4. Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.* Pg. 48
 5. Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.* Pg. 54

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

EXECUTIVE SESSION:

1. Discussion and/or consultation for legal advice with YCIPTA legal counsel regarding National Express Transit mediation and litigation, and related matters pursuant to A.R.S. §§ 38-431.03(A)(3) & (4).

Chairman adjourns Executive Session and reconvenes Regular Session.

8. Discussion and or action regarding National Express Transit mediation and litigation, and related matters.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting April 22, 2019

YCIPTA's FY2019-2020 Annual Budget
FY2019-2020 Program of Projects
Annual Performance Report
FY2017-2018 CAFR & Audit

ADJOURNMENT

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Special Board Meeting Tuesday, January 8, 2019 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chairman, Susan Thorpe called the meeting to order at 1:34 P.M.

Members Present:

Susan Thorpe/Yuma County/Chairman
Larry Killman/Town of Wellton/Vice Chairman
Ralph Velez/City of San Luis
Ian McGaughey/City of Somerton
Paul Soto/Cocopah Indian Tribe
Michael Sabath/Northern Arizona University
Greg Wilkinson/City of Yuma

Members Excused:

Susanna Zambrano/Arizona Western College/Secretary/Treasurer
Brian Golding, Sr./Quechan Indian Tribe

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Minda Davy/ Benesch & Davy Law Firm

The Pledge of Allegiance was led by Mr. Ian McGaughey.

CALL TO PUBLIC: There were no public comments made but Call to Public was left open by the Chairman.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and /or action regarding National Express Transit closeout negotiations, Notice of Claim, and related matters.

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

Motion (Wilkinson/Sabath): Approved to recess Regular Session and convene Executive Session.

Voice Vote: Motion Carries, (7-0) with Mr. Golding and Ms. Zambrano being excused.

EXECUTIVE SESSION:

No. 1: Discussion and/or consultation for legal advice with YCIPTA legal counsel regarding National Express Transit closeout negotiations, Notice of Claim, and related matters pursuant to A.R.S. §§ 38-431.03(A)(3) & (4).

Chairman adjourns Executive Session and reconvenes Regular Session.

DISCUSSION & ACTION ITEMS:

No. 2: Discussion and/or action regarding National Express Transit closeout negotiations, Notice of Claim, and related matters.

Motion (Wilkinson/Sabath): Motion for YCIPTA legal counsel and Shelly Kreger, Transit Director to make a settlement offer to National Express, in the amount discussed in executive session.

Voice Vote: Motion Carries, (7-0) with Mr. Golding and Ms. Zambrano being excused.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting is scheduled for January 28, 2019

Election of Officers
Transit Director's Annual Review
Public Participation Plan
Free rides for Veterans
Automated Fare Collection/APC Proposal Recommendation

ADJOURNMENT

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:39 PM.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY
Adopted this _____ 2019, Agenda Item _____

Carol Perez, Board Secretary

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting on Tuesday, January 28, 2019 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chairman, Susan Thorpe called the meeting to order at 1:36 P.M.

Members Present:

Susan Thorpe/Yuma County/Chairman
Larry Killman/Town of Wellton/Vice Chairman
Ralph Velez/City of San Luis
Ian McGaughey/City of Somerton
Paul Soto/Cocopah Indian Tribe
Michael Sabath/Northern Arizona University
Susanna Zambrano/Arizona Western College/Secretary/Treasurer
Brian Golding, Sr./Quechan Indian Tribe

Members Excused:

Greg Wilkinson/City of Yuma

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Elizabeth Williams/RATP Dev/Operations Manager
Jeff Stewart/RATP Dev/Maintenance Manager

The Pledge of Allegiance was led by Ms. Susanna Zambrano.

CALL TO PUBLIC: There were no public comments made but Call to Public was left open by the Chairman.

CONSENT CALENDAR:

No. 1: Adopt the December 17, 2018 regular and executive session minutes.

Motion (Golding/Sabath): Approved item presented.

Voice Vote: Motion Carries, (8-0) with Mr. Wilkinson being excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding Election of Chairperson, Vice Chairperson and Secretary/Treasurer for FY2019. Action required.

Mr. Golding nominated Mr. Killman for Chairman.

Motion (Golding/Sabath): Elect Mr. Killman for Chairman of the Board.

Voice Vote: Motion Carries, (8-0) with Mr. Wilkinson being excused.

Ms. Thorpe nominated Ms. Zambrano for Vice Chair

Motion (Thorpe/Golding): Elect Ms. Zambrano for Vice Chairman of the Board.

Voice Vote: Motion Carries, (8-0) with Mr. Wilkinson being excused.

No. 2: Discussion and or action regarding Director term renewals for Dr. Michael Sabath (NAU) and Larry Killman (Town of Wellton). Action required.

Motion (Velez/Thorpe): Approve term renewals for Dr. Sabath and Mr. Killman to expire February 28, 2024.

Voice Vote: Motion Carries, (8-0) with Mr. Wilkinson being excused.

Mr. Killman presided as Chair for the remainder of the board meeting.

No. 3: Discussion and or action regarding the proposed Notice of Award for the Automated Fare Collection/APC System. Action required.

Ms. Kreger presented report as contained in the member packet.

Ms. Kreger stated that the staff recommends to approves the proposed Notice of Award for the Automated Fare Collection/APC System to GFI.

Ms. Kreger further stated that the fareboxes can be ready as early as four months from now, however, YCIPTA may delay it to six months from now due to the uncertainty regarding the government shutdown.

Ms. Thorpe inquired as to how long staff anticipated system would last.

Ms. Kreger stated that the system should last 15 years.

Dr. Sabath inquired as to what warranty is provided.

Ms. Kreger stated that the farebox had a two-year warranty and the passenger counter had a one-year warranty.

Mr. Golding inquired as to what type of system is currently in place.

Ms. Kreger stated that the current system is a drop box type system that does not recognize bills or coins, a denominator and donation box.

Ms. Kreger stated that the new system has vault referred to as a pumpkin. The advantage to the pumpkin is that no one touches the money. The new system also has a more accurate passenger counter and can print special passes.

Motion (Thorpe/Golding): Approved item presented.

Voice Vote: Motion Carries, (8-0) with Mr. Wilkinson being excused.

No. 4: Discussion and or action regarding the ongoing Government Shutdown and possible implications to Capital and Operations of YCAT. No action required.

Ms. Kreger provided an update in regards to the ongoing government shutdown. Currently there will be a 3-week opening of government but could potentially shutdown again. Ms. Kreger stated that staff is working right now to get demands and drawdowns completed as soon as possible.

Ms. Kreger stated that YCIPTA's contingency plan is to run to Saturday schedule service, but include Turquoise route 10 to El Centro, California, which would be about one-third of the service.

Mr. Golding inquired if the contingency plan to reduce service would cause contractual issues.

Ms. Williams stated that there would not be any contractual issues but would have to lay off some drivers temporarily based on seniority.

Ms. Zambrano inquired anything notification had been provided to employees to prepare for possible layoffs.

Ms. Williams stated that she would be going to a meeting with other RATP Dev General managers and there will be discussions as to how to proceed.

No. 5: Discussion and or action regarding the Transit Directors Annual Review.

No. 6: Discussion and or action regarding National Express Transit closeout negotiations, Notice of Claim, and related matters.

PROGRESS REPORTS:

No. 1: Operations Manager Report – Elizabeth Williams, General Manager – RATP Dev. *No action required.*

Ms. Williams presented the report as contained in the member packet. No action taken.

No.2: Maintenance Manager Presentation – Jeffrey Stewart – RATP Dev Maintenance Manager. *No action is required.*

Mr. Stewart presented the report as contained in the member packet.

Mr. Stewart indicated that he has very dedicated staff but they still are in need of training.

Mr. Velez inquired if RATP Dev was having a hard time finding mechanics.

Mr. Stewart stated that he was having a difficult time finding qualified mechanics and is currently searching out of town for possible candidates.

Mr. Stewart stated that Preventative Maintenance Inspections (PMIs) are being performed on time.

Mr. Golding inquired as to the significance of KPI of 80%.

Mr. Stewart stated that a KPI is a Key Performance Indicator and currently 80% of PMIs are being performed on time. Mr. Stewart stated that the goal was for 90 to 95% of all PMIs to be performed on time.

No. 3: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Ms. Kreger presented the report as contained in the member packet.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.*

Ms. Kreger presented a draft report to the board. Ms. Kreger stated that future reports will be in a similar format. Ms. Kreger stated that this new report will be more complete and will include maintenance component.

Mr. Golding inquired as to why a draft copy was provided.

Ms. Kreger stated that small corrections to the report were still pending.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.*

Mrs. Medel presented the report as contained in the member packet.

Mr. Golding inquired as to why YCIPTA had not received November and December billing.

Ms. Kreger stated that YCIPTA has just received November.

Ms. Williams stated that RATP Dev lost the staff member that used to do the Solutions entries for billing. Ms. Williams also stated that she is in the process of cross training staff to ensure this does not occur again.

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

Motion (McGaughey /Sabath): Approved to recess Regular Session and convene Executive Session.

Voice Vote: Motion Carries, (8-0) with Mr. Wilkinson being excused.

EXECUTIVE SESSION:

No. 1: Discussion and or action regarding the Transit Directors Annual Review. This matter is brought in executive session pursuant to A.R.S. § 38- 431.03(A)(1).

Chairman adjourns Executive Session and reconvenes Regular Session.

DISCUSSION & ACTION ITEMS:

No. 7: Discussion and or action regarding the Transit Directors Annual Review. Action required.

Motion (Thorpe /McGaughey): Adopt MOU, update job description and salary increase.

Voice Vote: Motion Carries, (8-0) with Mr. Wilkinson being excused.

No. 8: Discussion and or action regarding National Express Transit closeout negotiations, Notice of Claim, and related matters.

No action required at this time.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

- The next Board meeting February 25, 2019
- Subcommittee membership to include Chairperson
- Update by laws
- Public participation plan

ADJOURNMENT

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:54 PM.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY
Adopted this _____ 2019, Agenda Item _____

Carol Perez, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

April 1, 2019

Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Selection of Personnel Subcommittee Members

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors select new personnel subcommittee member/members.

Background and Summary: YCIPTA's Personnel Subcommittee is comprised of three board members that serve as the committee that takes action regarding personnel issues such as performance measures and evaluation mechanisms for the Transit Director review as well as review of personnel policies, benefit packages and any other personnel issues that may arise.

Currently the subcommittee members listed are Greg Wilkinson, Brian Golding, Sr and Larry Killman. The personnel subcommittee suggested that going forward they include the current Chair during these meetings.

Financial Impacts: None.

Budgeted: N/A.

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors select new personnel subcommittee member/members.

Legal Counsel Review: N/A

Attachments: None

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

April 1, 2019

Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action on Yuma County Intergovernmental Public
Transportation Authority Updated Public Participation Plan

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the Updated Public Participation Plan.

Background and Summary: YCIPTA's Public Participation Plan was incorporated into the Title VI Implementation Plan and approved by the board on July 24, 2017. During the 2018 Triennial Review it was noted that the Public Participation Plan needed to be a standalone document to include our own process for involving the public in the development of the Program of Projects (POP). This document is to be provided to FTA and uploaded into TrAMS.

Financial Impacts: None.

Budgeted: N/A.

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the Updated Public Participation Plan.

Legal Counsel Review: N/A

Attachments: YCIPTA's Updated Public Participation Plan.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

*Yuma County
Intergovernmental
Public Transportation
Authority
Public Participation
Plan*



INTRODUCTION

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate and maintain public transit services throughout Yuma County, including within the political jurisdictional boundaries of the Cities of Yuma, San Luis, Somerton, Town on Wellton and the unincorporated Yuma County areas. Service is also provided on the Cocopah and Fort Yuma Indian Reservations as well as eastern Imperial County, including the unincorporated community of Winterhaven and El Centro, California. As part of this transportation planning process, YCIPTA desires and requests citizen input on the work, projects, and products proposed and created by YCIPTA.

The following groups govern the activities of YCIPTA:

Within the YCIPTA Board of Directors, there are nine Board Members that consist of City, County, Town, Indian Tribe and educational institutional administrators from the member entities that set the overall policy for the transit system. Each member entity receives one vote on the Board of Directors. When financial contributions are discussed, the Board of Directors has opted towards a weighted voting structure to ensure that members that pay more into the system have fair representation. The Board of Directors meets on the 4th Monday of each month at 1:30 pm at Yuma County Development Services Building inside Aldrich Hall.

All meetings of YCIPTA Board of Directors are open to the public. Members of the public may request time on the agenda of the YCIPTA Board of Directors to comment on specific subjects of interest to the Board Members. A minimum of two weeks advance notice should be given for requested agenda time. Additional subcommittees and working groups may be appointed at any time by YCIPTA Chair to address specific transportation- related topics or areas of interest to YCIPTA.

Definition of Public Participation

Public participation is the process through which stakeholders' concerns, desires, and values are incorporated into decision-making at YCIPTA from those processes carried out by staff or other officials that result in administrative decisions, public participation refers to processes that enable stakeholders to directly affect and/or influence a decision-making process. Although often primarily consisting of the general public, stakeholders can include a broad range of individuals and interests such as:

- Transit customers
- Individual or groups affected by a transportation project or action
- Individual or groups that believe they are affected by a transportation project or action

- Traditionally under-served and under-represented communities
- Residents of affected geographic areas
- Government agencies
- Community-based organizations (CBOs)
- Non-governmental organizations (NGOs)

Public participation is often described as a continuum with many possible combinations of activities that includes methods related to informing, listening to, and engaging stakeholders. These activities typically culminate in the development of agreements and/or expectations related to decision outcomes. Although this PPP includes methods and discussion for YCIPTA activities that are for informational/outreach purposes only, that is not the main focus of the PPP. Rather, discussion on these methods is provided in the context that they would be carried out in support of activities geared toward engaging stakeholders, which is best aligned with the purpose of the PPP.

GOALS AND OBJECTIVES

The public participation process required by 23 CFR 450 should “... provide complete information, timely public notice, full public access to key decisions, and support early and continuing participation of the public in developing plans and Transportation Improvement Programs...”

Goals

The PPP is intended to result in meaningful outreach and engagement opportunities for the public, including low-income, minority, and LEP populations. In support of this intent, the following goals have

been established as the basis for public participation at YCIPTA:

- Involve stakeholders early and throughout the process – Early engagement and regular communication has a significant impact on both the quality of input and the legitimacy of a project or proposed action outcome.
- Increase the participation of under-represented populations – YCIPTA understands that the paramount concern of the PPP is to involve participants with a range of socioeconomic, ethnic, and cultural perspectives including those that are identified as being low-income, minority, or LEP populations.
- Use public participation to improve outcomes – YCIPTA recognizes the importance of public participation as an input to successful decision making for projects and proposed actions.
- Provide continuous public education – Both to inform and engage the public in the short term, while maintaining a longer-term perspective to increase the public’s capacity to understand the transportation system and issues results in increasingly meaningful public participation.
- Make public participation accessible – YCIPTA seeks to address physical, geographical,

temporal, linguistic, and cultural barriers to the full and fair participation by all potentially affected communities in the transportation decision-making process.

- Make public participation relevant – Public participation is most effective when geared to the specific concerns, interests, and values of affected communities and stakeholders.
- Meet the requirements of federal funding and oversight agencies – In addition to supporting YCIPTA’s organizational commitment to LEP, Title VI, and Environmental Justice (EJ), properly conducted public participation is also an important mechanism for maintaining funding opportunities to advance the interests of the community YCIPTA serves.
- Maintain and create new partnerships – YCIPTA has a long-standing commitment to being a valued community partner and recognizes the value of CBOs and other NGOs in building trust with the community and reaching low-income, minority, and LEP populations.
- Function as a “living document” – The PPP is intended to continue to evolve to meet the
- changing needs of communities YCIPTA serves through regular updates and actively addressing stakeholder concerns and desires.
- Maximize input opportunities – YCIPTA seeks to maximize participation by coordinating with intra-agency departments and interagency partners to combine public participation opportunities when appropriate, avoiding conflicting public participation schedules, providing alternative methods for input, and reducing participant overload and fatigue by having continuous public participation demands focused on the same community. YCIPTA staff should consider meeting annually to discuss and collaborate on public engagement strategies that can be consolidated to avoid unnecessary duplication of effort.

Approach to Public Participation

In addition to meeting the stated goals of public participation, YCIPTA is resolved to provide an appropriate customer experience for public participation participants. Accordingly, YCIPTA seeks to create circumstances which address the following basic stakeholder needs:

- Respect – One of the most basic requirements often associated with courtesy and politeness, participants should be treated in a manner that recognizes the importance and value of their participation.
- Empathy – Participants should feel that YCIPTA appreciates their wants and circumstances.
- Fairness – YCIPTA has an obligation to provide participants with adequate attention and reasonable answers
- Control – Participants’ input should be considered during decision-making processes and the outcome explained in the context of their input.
- Informative – Participants want to know about projects and proposed actions in a pertinent and time-sensitive manner.
- Accurate – Participants should be communicated with in an honest and accurate manner.

YCIPTA is committed to the availability of timely, complete information; to the notification of and public access to the decision-making process; and to ongoing public participation throughout the transportation planning process including, but not limited to, the development of the Program of Projects (POP), the Five Year Short Range Transit Plan, the Transportation Improvement Program, review of transit services, fares and operating perimeters and Federal Transit Administration (FTA) civil rights issues such as Title VI, Disadvantage Business Enterprise (DBE), Equal Opportunity Program (EEO) and Americans With Disabilities Act (ADA) and the Public Participation Process. Through this Public Participation Process, YCIPTA aims to identify methods for obtaining public input and encouraging public participation in the transportation planning process.

STAKEHOLDERS AND PUBLIC GROUPS

YCIPTA has identified the following groups and individuals as those having potential interest in public input and participation opportunities:

- Neighborhood organizations;
- Homeowner associations;
- Chamber of Commerce and other business groups;
- Groups representing travel modes - transit, bicycle, pedestrian, freight;
- Advocacy groups for the disadvantaged and/or minority groups;
- Media – newspapers, television, radio;
- Governmental agencies;
- Educational Institutions (school districts, community colleges, private schools, State universities;
- Organizations or individuals who have been notified of public hearings for major projects, or organizations and individuals who have submitted written comments relating to public hearings for major projects, service changes and plans. These individuals and organizations would remain on the mailing list as long as the major project is under development.

INFORMATION ACCESS

All planning and programming information of YCIPTA is available for public review. The information can be viewed at the YCIPTA Bus Facility, 2715 East 14th Street, Yuma, AZ 85365. Additional information will also be posted online at www.ycipta.az.gov.

OUTREACH TECHNIQUES

Information about all YCIPTA meetings will be added to the existing Public Meeting Calendar that is produced weekly and that is distributed to local newspapers (Yuma Sun, San Luis News, El Noticia and Imperial Valley Press, as well as local radio stations in Yuma and El Centro, and is placed on YCIPTA’s website. In addition, the agenda for the meetings will be posted in YCIPTA Bus

Facility, each member agency posting boards and, on the website, www.ycipta.az.gov, a minimum of twenty-four hours prior to the meetings.

Meeting information will also be included in the YCIPTA's newsletter, *Cat Tales*, as appropriate. This newsletter is published quarterly and distributed to transit passengers. Regular meetings, as well as special activities related to transit planning, Title VI and project development would be included.

Press releases to area newspapers, television stations, and radio stations will also be used to notify citizens of upcoming activities of YCIPTA.

YCIPTA maintains an active participation in the local government access cable channel. Programs describing the activities of YCIPTA will be included in the programming.

YCIPTA's website, www.ycipta.az.gov, will be used to provide information about YCIPTA activities including information about the development of the Program of Projects, the Five-Year Short-Range Transit Plan, the Transportation Improvement Program and Federal Transit Administration (FTA) civil rights documents such as Title VI and others. YCIPTA representatives will be listed along with contact information.

Formal notices for public input meetings are published in the *Yuma Sun*.

INPUT MECHANISMS

YCIPTA accepts input and comments from the public through a variety of means:

- a) YCIPTA's website at www.ycat.az.gov or www.ycipta.az.gov.
- b) By mail to 2715 East 14th Street, Yuma, AZ 85365.
- c) By emailing to skreger@ycipta.az.gov.
- d) By faxing a request or letter to 928.783.0309.

Comment forms can also be obtained at www.ycat.az.gov or www.ycipta.az.gov, by calling 928.539.7076, ext 101 to have one mailed, by emailing a request to skreger@ycipta.az.gov or by faxing to 928.783.0309.

The public may submit comments to their respective YCIPTA Board of Directors members or direct to the Board itself. Comments on YCIPTA services, plans, reports, and programs may be made at public input meetings. YCIPTA ensures that all public input meeting locations are accessible in accordance with the Americans with Disabilities Act (ADA).

Members of the public, or a representative of a group, with expressed comments on a particular topic may request of YCIPTA Chairman an appointment to serve as a citizen representative on an

appropriate subcommittee if one is activated.

Interested members of the public will be able to offer input to the committees at a public forum element of each agenda.

YCIPTA will consider and respond to all public input received during the planning and program development processes. If significant written or oral comments are received on transit services, FTA civil rights or plans, a summary, analysis, and report on the disposition of the comments will be made a part of the conclusion of the public participation process.

SCHEDULE

Notification and announcement of all upcoming public input meetings are made approximately 30 days in advance of the scheduled meeting through the methods described in the Outreach Techniques section of this plan. Legal notice of a scheduled public input meeting is published in the Yuma Sun approximately 30 days prior to the meeting.

Regularly scheduled public input meetings occur on an as needed basis based on specific subject matter such as the development of the Program of Projects (POP), the Five Year Short Range Transit Plan, the Transportation Improvement Program, review of transit services, fares and operating perimeters and Federal Transit Administration (FTA) civil rights issues such as Title VI, Disadvantage Business Enterprise (DBE), Equal Opportunity Program (EEO) and Americans With Disabilities Act (ADA). Other public input meetings are held throughout the year, as necessary.

Updates and revisions to YCIPTA's Public Participation Plan require a 45-day comment period. YCIPTA Board of Directors will approve this document following the completion of the public comment period.

EVALUATION

YCIPTA will review this Public Participation Plan periodically in order to monitor the effectiveness of the procedures outlined in this document. Following evaluation of the outputs and outcomes of the Public Participation Plan, YCIPTA may revise these methods to incorporate new and innovative ways to involve the public in the transportation decision-making process.

PROGRAM OF PROJECTS PUBLIC PARTICIPATION REQUIREMENTS

Both planning and FTA regulations require public participation. The YCIPTA's public participation process has been developed to satisfy FTA grantee's public participation process for the Program of Projects (POP). FTA grants include Section 5307, 5311 AND 5339. The planning regulations require that the metropolitan transportation planning process include a proactive participation plan that provides complete information, timely public notice, and reasonable public access to

key decision, and supports early and continuing involvement of the public in developing plans and TIPs. FTA projects must be programmed in the TIP to be eligible for funding.

FTA grantees also have specific requirements for public participation related to the Program of Projects (POP). FTA allows grantees to rely on the locally adopted public participation requirements for the TIP in lieu of the process required in the development of the POP if the grantee has coordinated with the MPO and ensures that the public is aware that the TIP development process is being used to satisfy the POP public participation requirements.

The YCIPTA Public Participation Plan process will ensure that the proposed POP provides for the coordination of FTA-funded public transportation projects with transportation projects assisted with other federal sources. Coordination may include information sharing, consolidation of services, and participation in the public transportation human services planning process. The following actions will be undertaken, at a minimum:

- YCIPTA will make available to the public information concerning the amount of funds available with FTA-funded (i.e., Section 5307) projects and the POP that the recipient proposes to undertake with such funds;
- Publish the proposed POP in sufficient detail and in such a manner to afford affected citizens, private transportation providers, and, as appropriate, local elected officials, reasonable and adequate opportunity to examine the proposed program and to submit comments on it;
- Publish the public notice in the general circulation newspaper in the service area of the grantee indicating where citizens can examine the proposed program and budget and submit comments; and ensure that the public notice is distributed to persons with limited English proficiency, as warranted;
- Provide an opportunity for a public hearing to receive comments from citizens on the proposed POP; and consider all comments and views received in preparing the final POP; and
- Make the final POP available to the public; and if not amended, include a statement that the proposed program will be the final program, unless amended, and satisfies the requirements regarding the final POP.

CONTACT INFORMATION

YCIPTA believes firmly in the essential role of the public in the transportation planning process, welcoming any and all comments from citizens or groups concerning transportation issues.

YCIPTA may be contacted at the following:

Yuma County Intergovernmental Public Transportation Authority
2715 East 14th Street

Yuma, AZ 85365
Phone: (928) 539-7076
Fax: (928) 783-0309
Website: <http://www.ycipta.az.gov>

Yuma County Intergovernmental Public Transportation Authority is engaging the public in its planning and decision-making processes, as well as its marketing and outreach activities. The public will be invited to participate in the process whether through public meetings or surveys. As an agency receiving federal financial assistance, Yuma County Intergovernmental Public Transportation Authority made the following community outreach efforts:

- YCIPTA Executive Board Meeting – 4th Thursday of each month.
- Public Hearings held during board meeting regarding annual budget – yearly
- Public Hearings held during board meetings regarding grant applications – yearly
- Public Hearing notices in the Yuma Sun as needed as well as community outreach through interviews and PSA. – as needed.
- Chamber of Commerce transportation committee meeting on a monthly basis
- Public Hearings regarding Fare or Route changes as needed.
- Work with Chambers of Commerce, Catholic Charities, Goodwill, DES and others to provide transit passes for special events such as Job Fairs, employment events, job interviews, job training, and educational events.
- Attendance at quarterly Mobility management meetings
- City council meeting when transit issues are being discussed as part of the agenda.
- Attend Yuma Metropolitan Planning Organization meetings

In the upcoming year Yuma County Intergovernmental Public Transportation Authority will make the following community outreach efforts:

- YCIPTA Executive Board Meeting – 4th Thursday of each month.
- Public Hearings held during board meeting regarding annual budget – yearly
- Public Hearings held during board meetings regarding grant applications – yearly
- Public Hearing notices in the Yuma Sun as needed as well as community outreach through interviews and PSA – as needed
- Chamber of Commerce transportation committee meeting on a monthly basis
- Public Hearings regarding Fare or Route changes as needed.
- Work with Chambers of Commerce, Catholic Charities, Goodwill, DES and others to provide transit passes for special events such as Job Fairs, employment events, job interviews, job training, and educational events.
- Attendance at quarterly Mobility management meetings
- City council meeting when transit issues are being discussed as part of the agenda.
- Attend Yuma Metropolitan Planning Organization meetings



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

April 1, 2019

Discussion and Action Item 3

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Action to renew Sixth Amendment to Enterprise Holdings, LLC
vanpool agreement for FY19-20

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors take action to renew Enterprise Holdings, LLC agreement for FY19-20.

Background and Summary: On July 23, 2018 the YCIPTA Board approved the Fifth amendment under this contract.

Staff will be preparing to issue an RFP this next year for vanpool service program to comply with procurement regulations.

Recommended Motion: That the Yuma County Intergovernmental Public Transportation Authority Board of Directors take action to renew Enterprise Holdings, LLC agreement for FY19-20.

Fiscal Impact: This expense will be included in the new FY19-20 budget at next months meeting.

Legal Counsel Review: Yes

Attachments: Sixth Amendment of Enterprise Holdings, LLC agreement.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

For information on this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

**SIXTH AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT
FOR VANPOOL SUBSIDY PROGRAM**

The Independent Contractor Agreement entered into by and between the YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY, a political subdivision of the State of Arizona (“YCIPTA”) and ENTERPRISE LEASING COMPANY OF PHOENIX, LLC, a Delaware limited liability company (“Contractor”), as successor in interest to vRide, Inc., a Delaware corporation, dated July 1, 2013, and subsequently amended on August 20, 2014, August 25, 2015, July 6, 2016, July 19, 2017, and July 25, 2018 (collectively, the “Agreement”), is hereby amended as follows:

WITNESSETH:

WHEREAS, YCIPTA and Contractor entered into the Agreement to implement a vanpool subsidy program in Yuma County with a base term of one (1) year, and up to four (4), one (1) year extensions mutually agreed between the parties;

WHEREAS, the parties have exercised all four (4) extensions by amendment and Contractor has been operating the vanpool subsidy program;

WHEREAS, YCIPTA has determined that the vanpool subsidy program may continue based upon the availability of funding, and as such, YCIPTA’s Board of Directors authorized the an additional sixth (6th) extension of the Agreement on the ___ day of _____, 2019; and

WHEREAS, YCIPTA and Contractor have mutually agreed to exercise the sixth (6th) extension to extend the term of the Agreement by entering into this Sixth Amendment (“Amendment”).

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. **Amendment.** The following Sections are amended and/or supplemented to read as follows:

SECTION FIVE - TERM

The Term of this Agreement shall begin July 1, 2019, and end one (1) year later on June 30, 2020. There shall be no further extensions available.

2. **Other Terms and Conditions.**

A. This Amendment supersedes all oral negotiations and prior and contemporaneous writings with respect to the subject matter hereof and is intended by the parties as the final expression of the Agreement with respect to the terms and conditions set forth herein and as the complete and exclusive statement of the terms agreed to by the parties. If there is any conflict between the terms, conditions and provisions of this

amendment and those of any other agreement or instrument, the terms, conditions and provisions of this amendment shall prevail.

- B.** Except as expressly modified, amended or supplemented herein, all other terms and covenants set forth in the Agreement, shall remain the same, shall be in full force and effect, and are hereby reaffirmed and ratified by the parties in their entirety.

IN WITNESS WHEREOF, the parties hereto have caused this Sixth Amendment to Independent Contractor Agreement for Vanpool Subsidy Program to be executed through the parties' representatives as of the dates indicated below.

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY**

By: Shelly Kreger
Its: Transit Director

Date

**ENTERPRISE LEASING COMPANY
OF PHOENIX, LLC**

By: _____
Its: _____

Date



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

April 1, 2019

Discussion and Action Item 4

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action to adopt Resolution 2019-001, authorizing the Transit Director to file for FTA funding for Fiscal Year 2019-2020.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors adopt Resolution 2019-001, authorizing the Transit Director to file for FTA funding for Fiscal Year 2019-2020.

Background and Summary: Each year the board is to adopt a resolution authorizing the Transit Director to apply for FTA funding. This resolution is required to be uploaded into FTA's TrAMS when applying for grants.

Financial Impacts: None.

Budgeted: N/A.

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors adopt Resolution 2019-001, authorizing the Transit Director to file for FTA funding for Fiscal Year 2019-2020

Legal Counsel Review: N/A

Attachments: Resolution 2019-001

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY

RESOLUTION NO. 2019-001



**RESOLUTION OF THE YUMA COUNTY
INTERGOVERNMENTAL PUBLIC TRANSPORTATION
AUTHORITY BOARD OF DIRECTORS AUTHORIZING
THE FILING OF APPLICATIONS WITH THE FEDERAL
TRANSIT ADMINISTRATION, AN OPERATING
ADMINISTRATION FOR THE UNITED STATES
DEPARTMENT OF TRANSPORTATION, FOR
FEDERAL TRANSPORTATION ASSISTANCE
AUTHORIZED BY 49 U.S.C. CHAPTER 53; TITLE 23.
UNITED STATES CODE, OR OTHER FEDERAL
STATUTES ADMINISTERED BY THE FEDERAL
TRANSIT ADMINISTRATION**

WHEREAS: The Yuma County Intergovernmental Public Transportation Authority was created to assume the administration, operations and maintenance of Yuma County Area Transit (YCAT) system which provides for the safe, economical and efficient transportation of local residents; and

WHEREAS: The Federal Transit Administration (FTA) has been delegated authority to award Federal financial assistance for a transportation project; and

WHEREAS: The grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost; and

WHEREAS: The Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project; and

WHEREAS: It is required by the U.S. Department of Transportation in accordance with the provisions of the Title VI of the Civil Rights Act of 1964, as amended, that Applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS: It is the goal of the applicant that minority business be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum opportunity

to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED THAT the Yuma County Intergovernmental Public Transportation Authority Board of Directors, authorizes

1. That the Transit Director is authorized to execute and file an application for Federal assistance on behalf of YCIPTA with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. Chapter 53, title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration.
2. That the Transit Director is authorized to execute and file an application on behalf of YCIPTA with the U.S. Department of Transportation, to aid in the financing of planning, capital and operating projects pursuant to Section 5208(f), 5303, 5304, 5305, 5307, 5310, 5311, 5311(f), 5313, 5320, 5339 and 5340 of the Urban Mass Transportation Act of 1964, as amended.
3. That the Transit Director is authorized to execute grant and cooperative agreements and file with its applications the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a Federal assistance grant or cooperative agreement.
4. That the Transit Director is authorized to set forth and execute affirmative minority business policies in connection with the program of projects and budget procurement needs.
5. That the Transit Director is authorized to execute and file with such application an assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
6. That the Transit Director is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application for the program of projects and budget.

Adopted this ___ day of _____ 2019

Larry Killman, Chairman

ATTEST:

Shelly Kreger, Transit Director



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

April 1, 2019

Discussion and Action Agenda Item 5

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors

From: Shelly Kreger, Transit Director

Subject: Public hearing on the submission of the FTA Sections 5310 application to the Arizona Department of Transportation and authorize the Transit Director to submit the applications.

Requested Board Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors hold a public hearing regarding the submission of an application for FTA Section 5310 funding to the Arizona Department of Transportation and authorize the Transit Director to submit the applications.

Background and Summary: ADOT's Multimodal Planning Division (MPD) administers the FTA Section 5310 grant program, also known as the ADOT Coordinated Mobility Program, which is designed to financially support transit services to enhance mobility for seniors and individuals with disabilities in Arizona. FTA Section 5310 funding is available to fund costs for the purchase of capital (e.g., vehicles, dispatch software, preventive maintenance), operations and mobility management activities.

The 5310 program is moving to a two-year application cycle beginning in 2019. Applicants will need to apply for both years in the same application. Applicants that do not apply in 2019 will not have an opportunity to apply until 2021. Successful applicants will be awarded funding for Federal Fiscal Year 2020 (October 2019 through September 2020) and will receive a preliminary award notice for funding for Federal Fiscal Year 2021 (October 2020 through September 2021).

Applications for regional mobility management will be submitted for one year for FFY2019. Regional mobility management will migrate to a two-year application cycle for FFY2020 and FFY2021 funding.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College, Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

It is YCIPTA's desires to apply again for FTA Section 5310 funding to fund an enhanced travel training program to continue to train seniors and persons with disabilities on how to use YCAT fixed and flex route services and reduce the dependency on YCAT OnCall services. This program would fund a portion of the current Management Analyst position to perform travel training, community outreach activities, travel training materials and free bus passes for those successfully going through the travel training program. Costs are covered at a 80% federal and 20% local ratio.

Staff will submit the following application to ADOT after YCIPTA Board of Directors approval:

FTA Section 5310

- Funding for mobility management activities

The Board of Directors will also need to make a determination that there is no non-profit transportation provider that is readily available and/or willing to provide the project as proposed by YCIPTA within Yuma County in order for YCIPTA to be deemed eligible for FTA Section 5310 funding. Staff has made contact to surrounding non-profit providers to establish interest and none provides the proposed transit services.

Recommended Motion: That the Yuma County Intergovernmental Public Transportation Authority Board of Directors hold a public hearing regarding the submission of an application for FTA Sections 5310 funding to the Arizona Department of Transportation and authorize the Transit Director to submit the applications.

Fiscal Impact: N/A.

Legal Counsel Review Minda Davy, Esq. has reviewed the grant agreement prior to its submission to ADOT.

Attachments: None.

For information regarding this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

April 1, 2019

Discussion and Actions Agenda Item 6

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Action to authorize member agencies contributions for fiscal year
2019-2020

Requested Board Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors authorize the request for member agency contributions in fiscal year 2019-2020.

Background and Summary: Last fiscal year during the budget process, the Board of Directors approved the member agency contributions and a process for determining contributions based on population and service miles of routes in a particular jurisdiction. At the Board of Directors request, the member agency contributions will remain the same as defined in the attachment.

The contributions made by the member agencies will support the Federal funding that YCIPTA receives from Yuma Urbanized Area and Arizona Department of Transportation (ADOT) as local match revenue. This request does not reflect in-kind member contributions from the City of Yuma and Yuma County. Cash match is important for YCIPTA to pay its expenses and the contributions from the member agencies are critical. Staff will continue to use other creative strategies necessary such as entering into more social service agreements with social service agencies or generating more advertising sales necessary with the goal of reducing member agency contributions in the future, until a more stable, permanent matching source is identified.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director

A summary of the local match requests from the member agencies are below:

Agency	Annual Funding	%
Yuma County	\$ 154,960	25.01%
City of Yuma	\$ 200,000	32.28%
City of Somerton	\$ 29,919	4.83%
Town of Wellton	\$ 14,499	2.34%
City of San Luis	\$ 70,573	11.39%
Cocopah Tribe	\$ 38,898	6.28%
Quechan Tribe	\$ 5,757	0.93%
Northern Arizona University	\$ 5,000	0.81%
Arizona Western College	\$ 100,000	16.14%
TOTAL	\$ 619,606	100.00%

The Board of Directors actions today would authorize staff to submit letter invoices to each of the member agencies for the requested amounts. Cocopah Indian Tribe, Quechan Indian Tribe, Arizona Western College and Northern Arizona University funding is based off memorandum of understandings that are updated each year based off their respective needs.

Recommended Motion: That the Yuma County Intergovernmental Public Transportation Authority Board of Directors authorize the request for member agency contributions for in fiscal year 2019-2020.

Fiscal Impact: Yes, the revenues collected would be deposited in the public transportation fund being held by the Yuma County Treasurer's Office.

Legal Counsel Review: None.

Attachments: None.

For information regarding this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
 Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College,
 Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma,
 Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe,
 Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director



Ratp Dev General Manager update.

Driver Appreciation Day

- We celebrate National Transit Operators day in conjunction with YCIPTA thanking drivers for there hard work and dedication.
- We provided lunch including desert, and all drivers were presented with a certificate, and pin.

MARCH 18

**TRANSIT DRIVER
APPRECIATION DAY**

transitdriverday.org



SAFETY MANAGER

Safety Manager Vacancy.

We are currently looking for a qualified candidate to fill our vacancy of Safety Manager.



Annual Airshow

With the assistance and guidance of YCIPTA we were able assist in a successful event.



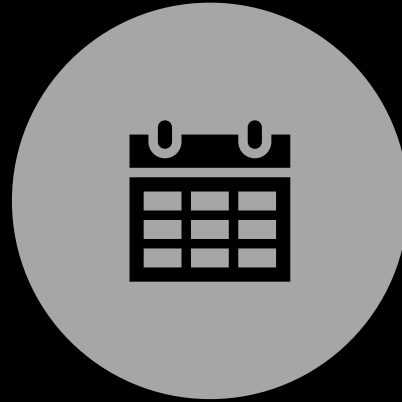
YCAT Fleet Maintenance Update

Jeff Stewart RATP DEV USA

Current Plan



INDIVIDUAL UNIT
INSPECTIONS.



PM CAMPAIGN



PREVENTATIVE
MAINTENANCE

DO IT SAFE
OR DON'T DO
IT.



Continue working with drivers to ensure issues are reported immediately.



Completing annual assessment of all vehicles.



Establishing solid maintenance practices.

DAILY PRE AND POST TRIP MAINTENANCE CHECKLIST

Site: _____ Name: _____ Date: _____

Beginning Mileage: _____ Ending Mileage: _____ Vehicle#: _____ Model/Make: _____

Legend (✓) Item OK and (X) For Needed Repairs

Approach the vehicle	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Observe general condition of vehicle																				
Look for damage, including vandalism																				
Check under the bus for fresh oil, coolant, or fuel leaks																				
Check for safety hazards, including icy conditions, and objects in the way, etc.																				

Engine Compartment Check	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Check the oil level (do not overfill)																				
Check the radiator and condition of hoses																				
Coolant level																				
Check all belts – Visually inspect the belts for cracking, or looseness or breakage (with the engine off)																				
Check power steering fluid (do not overfill and check for damaged or cracked lines)																				
Check windshield washer fluid																				
Check the automatic transmission fluid according to the recommendations for the individual bus																				
Check the batteries for placement or corrosion																				

Bus Interior Check	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Start bus																				
Check Gauges																				
Oil pressure																				
Temperature																				
Ammeter																				
Voltmeter																				
Fuel gauge																				
Brakes																				
Check brakes																				

- Current K.P.I is at 90%

- Current mileage between break downs is 3400

KPI



A/C Campaign was completed
in February as planned.

- The campaign that was carried out the month of February was a success. Some major finds were damaged evaporator coils, a/c lines, Orpheus tubes, faulty compressors.



PM CYCLES

- Currently working on performing on time.
- Monthly Review of fleet.

Closing.



Maintenance Practices.



Contact information.



Jeffrey.stewart@ratpdev.com Office 928-539-7076 Cell 928-287-1677



Questions?????



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

Transit Directors Report February – March 2019

- **New Gillig buses:** The five new 40ft. Gillig buses have all arrived and are in revenue service and one is outside for you to view. This makes a total of 7 in our fleet.
- **Audit Site visit:** Site visit was completed in February 19-21, 2019.
- **Midnight at the Oasis:** Another successful annual event transported 664 riders.
- **MCAS Airshow:** Saturday ridership for the airshow was 4,726.
- **Fareboxes:** Fareboxes and all other components have arrived and installation should begin April-May timeframe.
- **City of Yuma IT Services:** City of Yuma will no longer be supporting YCIPTA's IT services as of June 30, 2019. Staff is currently looking for replacement. Staff also reached out to the County to see if they would be interested in providing this service again but they have many upcoming projects but they said they would assist us in vetting a new company.
- **Short Range Transit Plan:** YCIPTA and YMPO are in the process of issuing an RFP for the Short-Range Transit Plan. YMPO will be funding the project through 5305 funding \$95,000. The RFP will be brought to the YCIPTA board at the April 22nd meeting and a notice to proceed by mid July. The project is expected to take approximately one year to complete.
- **Upcoming Projects:**
 - Bus Shelter procurement
 - YCIPTA support vehicle procurement
 - STP Grant Application
 - 5307 Grant Application (FY19/20 Cap & Ops)
- **Upcoming Events/Conferences/Meetings:**
 - YMPO/FTA Unified Work Program and Budget meeting April 3, @ YMPO
 - FTA Program Manager visit to YCIPTA – April 3
 - Arizona Transit Association Annual Conference – Mesa, AZ – April 7-9
 - APTA Transit CEO's Seminar – Chicago, IL – April 13-16

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Larry Killman – Chairperson – Town of Wellton, Susan M. Zambrano – Vice Chairperson - Arizona Western College, Dr. Michael Sabath – Secretary/Treasurer. - Northern Arizona University, Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Ian McGaughey - City of Somerton, Susan Thorpe – Yuma County

Shelly Kreger, Transit Director



RIDERSHIP AND FARES

Period: 12/1/2018 to 12/31/2018

Route	Cash Fares			Pass Media				Miscellaneous		Special Revenues					Statistics		Other Items	Total Pax
	Basic Cash	Deviations	Disc Cash	Day Pass	Disc Day	Passes Accepted	Smart Cards	Xfers	Free	Aztec	YPIC	Colleges	Coco-pah	Vista	WC	Bikes		
Orange 2	520	0	285	51	38	750	0	0	0	35	6	1,130	32	79	12	66	6	2,926
Brown 3	82	27	205	44	62	307	0	0	0	2	1	122	12	12	6	14	2	849
Green 4	437	0	454	146	117	1,033	0	0	0	175	267	193	145	690	17	64	13	3,657
Green 4A	202	0	155	33	7	347	0	0	0	84	132	91	64	116	4	21	4	1,231
Blue 5	338	4	213	102	52	678	0	0	0	5	3	27	157	7	5	25	13	1,582
Purple 6	370	0	332	126	44	441	0	0	0	112	20	108	2,569	40	58	65	2	4,162
Gold 8	52	6	30	18	34	98	0	0	0	0	1	103	2	25	0	6	0	363
Silver 9	71	0	14	6	0	157	0	0	0	1	0	930	79	0	0	1	0	1,258
Turquoise 10	152	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	152
Night Cat 11	96	0	8	2	0	88	0	0	1	3	1	57	123	1	6	0	0	380
Yellow 95	6,807	0	5,426	1,031	424	4,978	0	0	0	607	148	1,028	734	638	82	348	34	21,821
Specials	453	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	453
Totals	9,580	37	7,122	1,559	778	8,877	0	0	1	1,024	579	3,789	3,917	1,608	190	614	74	38,834

Estimated Revenue Collected

Revenue Type: Each	Total
Basic Cash Fare: \$2.00	\$19,160.00
Deviations: \$2.00	\$74.00
Discount Cash Fare: \$1.00	\$7,122.00
Day Pass: \$5.00	\$7,795.00
Discount Day Pass: \$2.50	\$1,945.00
Newspapers/Guide: \$0.50-\$1.50	\$37.00
	\$36,133.00



RIDERSHIP AND FARES

Period: 12/1/2017 to 12/31/2017

Route	Cash Fares			Pass Media				Miscellaneous		Special Revenues					Statistics		Other Items	Total Pax
	Basic Cash	Deviations	Disc Cash	Day Pass	Disc Day	Passes Accepted	Smart Cards	Xfers	Free	Aztec	YPIC	Colleges	Coco-pah	Vista	WC	Bikes		
Orange 2	362	0	191	36	24	747	0	0	342	7	12	1,084	21	15	1	64	0	2,841
Brown 3	44	22	45	38	48	184	0	0	105	6	4	65	4	0	3	34	6	543
Green 4	324	0	233	68	40	727	0	0	636	107	146	167	159	22	10	54	12	2,629
Green 4A	169	0	135	49	40	401	0	0	387	57	159	131	56	34	16	46	5	1,618
Blue 5	215	0	159	83	67	478	0	0	582	1	0	22	135	1	27	23	8	1,743
Purple 6	548	0	255	47	42	282	0	0	664	144	14	91	2,151	16	75	80	14	4,254
Gold 8	35	2	5	14	11	30	0	0	42	14	12	60	3	4	0	1	1	230
Silver 9	32	0	12	2	0	44	0	0	27	0	0	525	8	0	16	0	2	650
Turquoise 10	119	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	119
Night Cat 11	24	0	24	0	0	41	0	0	82	0	0	46	65	0	3	19	0	282
Yellow 95	5,037	0	4,215	782	250	5,119	0	0	4,355	805	264	1,324	845	505	109	582	58	23,501
Special 96	621	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	621
Totals	7,530	24	5,274	1,119	522	8,053	0	0	7,222	1,141	611	3,515	3,447	597	260	903	106	39,031

Estimated Revenue Collected

Revenue Type: Each	Total
Basic Cash Fare: \$2.00	\$15,060.00
Deviations: \$2.00	\$48.00
Discount Cash Fare: \$1.00	\$5,274.00
Day Pass: \$5.00	\$5,595.00
Discount Day Pass: \$2.50	\$1,305.00
Newspapers/Guide: \$0.50-\$1.50	\$53.00
	\$27,335.00



RIDERSHIP AND FARES

Period: 1/1/2019 to 1/31/2019

Route	Cash Fares			Pass Media				Miscellaneous		Special Revenues					Statistics		Other Items	Total Pax
	Basic Cash	Deviations	Disc Cash	Day Pass	Disc Day	Passes Accepted	Smart Cards	Xfers	Free	Aztec	YPIC	Colleges	Coco-pah	Vista	WC	Bikes		
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Orange 2	441	0	226	63	29	756	0	0	0	22	2	1,388	54	18	11	89	2	2,999
Brown 3	96	47	165	58	80	306	0	0	0	0	2	145	12	8	10	21	7	872
Green 4	399	0	376	136	132	926	0	0	0	145	239	262	213	496	22	51	15	3,324
Green 4A	249	0	203	30	6	464	0	0	0	96	161	110	140	180	10	13	5	1,639
Blue 5	322	0	166	119	74	733	0	0	0	12	0	19	90	5	6	32	7	1,540
Purple 6	449	0	423	180	53	505	0	0	0	180	34	133	2,563	38	63	74	9	4,558
Gold 8	25	3	20	21	28	80	0	0	0	2	0	100	3	8	2	3	0	287
Silver 9	212	0	60	11	4	270	0	0	0	28	1	1,719	29	6	4	2	2	2,340
Turquoise 10	179	0	0	0	0	0	0	0	0	0	0	0	0	0	2	8	0	179
Night Cat 11	88	0	5	2	0	52	0	0	0	5	0	90	76	1	5	0	0	319
Yellow 95	6,406	0	5,699	995	287	5,311	0	0	0	879	213	1,076	647	538	61	335	37	22,051
Specials	180	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	180
Totals	9,046	50	7,343	1,615	693	9,403	0	0	0	1,369	652	5,042	3,827	1,298	196	628	84	40,288

Estimated Revenue Collected

Revenue Type: Each	Total
Basic Cash Fare: \$2.00	\$18,092.00
Deviations: \$2.00	\$100.00
Discount Cash Fare: \$1.00	\$7,343.00
Day Pass: \$5.00	\$8,075.00
Discount Day Pass: \$2.50	\$1,732.50
Newspapers/Guide: \$0.50-\$1.50	\$42.00
	\$35,384.50



RIDERSHIP AND FARES

Period: 1/1/2018 to 1/31/2018

Route	Cash Fares			Pass Media				Miscellaneous		Special Revenues					Statistics		Other Items	Total Pax
	Basic Cash	Deviations	Disc Cash	Day Pass	Disc Day	Passes Accepted	Smart Cards	Xfers	Free	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes		
Orange 2	592	0	282	52	29	781	0	0	0	20	5	1,483	23	8	3	41	0	3,275
Brown 3	56	46	86	33	37	226	0	0	0	10	1	76	1	0	10	13	0	526
Green 4	396	0	324	106	81	881	0	0	0	158	168	172	100	2	14	47	0	2,388
Green 4A	297	0	214	70	70	575	0	0	0	106	229	177	75	25	10	29	0	1,838
Blue 5	286	0	287	117	80	667	0	0	0	3	5	28	121	0	12	20	0	1,594
Purple 6	441	0	337	106	59	370	0	0	0	214	13	74	2,192	11	37	41	0	3,817
Gold 8	32	3	15	34	17	62	0	0	0	1	16	97	1	1	1	4	0	276
Silver 9	55	0	18	4	0	33	0	0	0	5	0	873	4	0	0	0	0	992
Turquoise 10	143	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	143
Night Cat 11	47	0	30	1	0	50	0	0	0	1	0	70	59	0	0	0	0	258
Yellow 95	6,978	0	5,707	1,033	307	6,368	0	0	0	1,056	252	1,258	743	512	60	520	0	24,214
Totals	9,323	49	7,300	1,556	680	10,013	0	0	0	1,574	689	4,308	3,319	559	147	715	104	39,321

Estimated Revenue Collected

Revenue Type: Each	Total
Basic Cash Fare: \$2.00	\$18,646.00
Deviations: \$2.00	\$98.00
Discount Cash Fare: \$1.00	\$7,300.00
Day Pass: \$5.00	\$7,780.00
Discount Day Pass: \$2.50	\$1,700.00
Newspapers/Guide: \$0.50-\$1.50	\$52.00
	\$35,576.00



RIDERSHIP AND FARES

Period: 2/1/2019 to 2/28/2019

Route	Cash Fares			Pass Media				Miscellaneous		Special Revenues					Statistics		Other Items	Total Pax
	Basic Cash	Deviations	Disc Cash	Day Pass	Disc Day	Passes Accepted	Smart Cards	Xfers	Free	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes		
Orange 2	385	0	207	105	34	591	0	0	0	81	12	1,790	30	52	9	75	4	3,287
Brown 3	68	34	118	28	44	261	0	0	75	25	4	125	5	24	5	8	1	777
Green 4	363	0	428	111	72	815	0	0	15	147	101	213	118	686	9	25	3	3,069
Green 4A	201	0	290	47	88	567	0	0	48	100	177	189	87	258	9	34	0	2,052
Blue 5	320	0	175	78	87	590	0	0	82	4	0	20	82	2	11	25	10	1,440
Purple 6	460	0	394	122	54	440	0	0	123	175	38	110	1,531	46	86	52	4	3,493
Gold 8	27	1	10	9	29	54	0	0	0	0	0	116	2	30	0	7	3	277
Silver 9	68	0	36	2	4	149	0	0	0	3	0	1,290	0	21	0	0	0	1,573
Turquoise 10	155	0	0	0	0	0	0	0	0	0	0	0	0	0	2	5	0	155
Night Cat 11	64	0	12	2	0	21	0	0	16	0	0	72	40	3	9	2	0	230
Yellow 95	5,614	0	5,219	1,198	246	4,644	0	0	555	838	176	1,278	538	691	75	284	22	20,997
Specials	141	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	141
Totals	7,866	35	6,889	1,702	658	8,132	0	0	914	1,373	508	5,203	2,433	1,813	215	517	47	37,491

Estimated Revenue Collected

Revenue Type: Each	Total
Basic Cash Fare: \$2.00	\$15,732.00
Deviations: \$2.00	\$70.00
Discount Cash Fare: \$1.00	\$6,889.00
Day Pass: \$5.00	\$8,510.00
Discount Day Pass: \$2.50	\$1,645.00
Newspapers/Guide: \$0.50-\$1.50	\$23.50
	\$32,869.50



RIDERSHIP AND FARES

Period: 2/1/2018 to 2/28/2018

Route	Cash Fares			Pass Media				Miscellaneous		Special Revenues					Statistics		Other Items	Total Pax
	Basic Cash	Deviations	Disc Cash	Day Pass	Disc Day	Passes Accepted	Smart Cards	Xfers	Free	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes		
Orange 2	455	0	245	54	30	787	0	0	0	26	17	1,996	14	12	6	72	0	3,636
Brown 3	75	32	69	36	42	240	0	0	0	11	3	94	0	0	5	13	0	570
Green 4	322	0	282	114	69	815	0	0	0	171	133	260	70	19	14	65	0	2,255
Green 4A	257	0	183	84	64	584	0	0	0	134	241	190	35	37	24	28	0	1,809
Blue 5	287	0	274	127	75	678	0	0	0	0	1	60	76	1	11	7	0	1,579
Purple 6	414	0	302	76	51	362	0	0	0	183	10	70	1,658	20	45	65	0	3,146
Gold 8	24	0	9	22	22	65	0	0	0	2	15	105	0	0	1	4	0	264
Silver 9	39	0	27	9	0	96	0	0	0	0	0	1,119	0	0	0	0	0	1,290
Turquoise 10	146	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	146
Night Cat 11	38	0	37	0	0	87	0	0	0	0	0	63	21	0	2	5	0	246
Yellow 95	6,253	0	5,503	926	311	6,413	0	0	0	1,131	272	1,627	534	638	91	534	0	23,608
Totals	8,310	32	6,931	1,448	664	10,127	0	0	0	1,658	692	5,584	2,408	727	201	793	120	38,549

Estimated Revenue Collected

Revenue Type: Each	Total
Basic Cash Fare: \$2.00	\$16,620.00
Deviations: \$2.00	\$64.00
Discount Cash Fare: \$1.00	\$6,931.00
Day Pass: \$5.00	\$7,240.00
Discount Day Pass: \$2.50	\$1,660.00
Newspapers/Guide: \$0.50-\$1.50	\$60.00
	\$32,575.00



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

Summary Financial Report for January and February 2019

This report is a summary for the period January and February 2019. The attached monthly profit and loss statements are unaudited figures.

Reconciled account balances for YCIPTA checking accounts held at 1st Bank Yuma for the following months are as follows:

February 28, 2019

Greyhound	\$19,741.69
General	\$51,457.20
Payroll	\$24,001.26
Fare Revenue	\$32,792.37

February 28, 2019

YC Treasurer	\$1,904,825.29
--------------	----------------

Greyhound sales by Month

January	\$10,923.95
February	\$8,007.65

Fare Revenue by Month

January 2019

YCAT	\$30,729.20
On Call	\$208.00

February 2019

YCAT	\$31,678.32
On Call	\$281.75

Accounts payable as of February 28, 2019 was \$2,385,764.36

Accounts receivable as of February 28, 2019 was \$1,234,326.75

Accounts payable includes November 2017- June 2018 invoice in the amount of \$1,828,75.47 for National Express. These payments are on hold pending contractual disputes and to date are still posted as an account payable.

FY 2018 Audit was placed on hold to until outcome of the mediation. It will resume when a decision is made on mediation offer. FY 2018 will not be eligible for the GFOA Certificate of Excellence Award this year due to a late submittal. We are in hopes to resume this award after everything is settled with the legal issues.

FY 2018 Annual NTD Report has been delayed due to information needed from the FY 2018 financial statements. YCIPTA did ask for an extension but unfortunately, they were not able to grant any further extensions. We will be trying to submit first draft by the first part of April 2019. NTD contractor is fully aware of the situation and has be updated continuously of our situation.

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
January 2019

2019

	Jan 19	Jul '18 - Jan 19	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	0.00	793.75	16,000.00	-15,206.25	4.96%
40799-4 - Greyhound Commisions - YCIPTA	406.18	10,678.86	31,200.00	-20,521.14	34.23%
40799-5 - Interest	9.76	1,054.46	1,200.00	-145.54	87.87%
40799-6 - Miscellaneous Revenues	169.12	1,308.71	2,000.00	-691.29	65.44%
Total 40700 - Miscellaneous Revenues	585.06	13,835.78	50,400.00	-36,564.22	27.45%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	510,982.00	516,739.00	-5,757.00	98.89%
40900-4 - Contributions Public Entities	27,936.56	481,090.48	494,023.00	-12,932.52	97.38%
Total 40900 - Local Funding	27,936.56	992,072.48	1,010,762.00	-18,689.52	98.15%
41101 - State Grants					
41101-1 - ADOT 5311	0.00	505,351.33	1,643,938.00	-1,138,586.67	30.74%
41101-2 - ADOT 5310	0.00	0.00	25,000.00	-25,000.00	0.0%
Total 41101 - State Grants	0.00	505,351.33	1,668,938.00	-1,163,586.67	30.28%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	0.00	549,330.00	8,618,502.00	-8,069,172.00	6.37%
41399-4 - STP Capital Grant	0.00	95,592.00	414,985.00	-319,393.00	23.04%
Total 41300 - Federal Grant Revenue	0.00	644,922.00	9,033,487.00	-8,388,565.00	7.14%
Total 40000 - Intergovernmental	28,521.62	2,156,181.59	11,763,587.00	-9,607,405.41	18.33%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	30,729.20	235,831.95	423,447.00	-187,615.05	55.69%
40190 - On Call Fares	208.00	1,819.57	6,663.00	-4,843.43	27.31%
Total 40100 - Fare Revenue	30,937.20	237,651.52	430,110.00	-192,458.48	55.25%
Total 41000 - Charges for Service	30,937.20	237,651.52	430,110.00	-192,458.48	55.25%
Total Income	59,458.82	2,393,833.11	12,193,697.00	-9,799,863.89	19.63%

2018

	Jan 18	Jul '17 - Jan 18	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	288.00	1,965.50	16,000.00	-14,034.50	12.28%
40799-4 - Greyhound Commisions - YCIPTA	2,883.28	12,048.92	31,200.00	-19,151.08	38.62%
40799-5 - Interest	269.78	1,309.96	1,400.00	-90.04	93.57%
40799-6 - Miscellaneous Revenues	9.00	251.50	1,400.00	-1,148.50	17.96%
Total 40700 - Miscellaneous Revenues	3,450.06	15,575.88	50,000.00	-34,424.12	31.15%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.0%
40900-4 - Contributions Public Entities	72,265.00	216,032.40	494,023.00	-277,990.60	43.73%
Total 40900 - Local Funding	72,265.00	732,771.40	1,010,762.00	-277,990.60	72.5%
41101 - State Grants					
41101-1 - ADOT 5311	80,763.58	707,124.76	2,402,432.00	-1,695,307.24	29.43%
41101-2 - ADOT 5310	0.00	14,268.50	50,000.00	-35,731.50	28.54%
Total 41101 - State Grants	80,763.58	721,393.26	2,452,432.00	-1,731,038.74	29.42%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	99,782.00	781,521.00	8,645,290.00	-7,863,769.00	9.04%
41399-4 - STP Capital Grant	0.00	0.00	272,810.00	-272,810.00	0.0%
Total 41300 - Federal Grant Revenue	99,782.00	781,521.00	8,918,100.00	-8,136,579.00	8.76%
Total 40000 - Intergovernmental	256,260.64	2,251,261.54	12,431,294.00	-10,180,032.46	18.11%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	45,009.26	251,140.69	412,638.00	-161,497.31	60.86%
40190 - On Call Fares	777.50	3,850.15	9,784.00	-5,933.85	39.35%
Total 40100 - Fare Revenue	45,786.76	254,990.84	422,422.00	-167,431.16	60.36%
Total 41000 - Charges for Service	45,786.76	254,990.84	422,422.00	-167,431.16	60.36%
Total Income	302,047.40	2,506,252.38	12,853,716.00	-10,347,463.62	19.5%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
January 2019

2019

	Jan 19	Jul '18 - Jan 19	YTD Budget	\$ Over Budget	% of Budget
Gross Profit	59,458.82	2,393,833.11	12,193,697.00	-9,799,863.89	19.63%
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	24,814.65	165,890.43	359,677.00	-193,786.57	46.12%
Total 50100 - Salaries and Wages	24,814.65	165,890.43	359,677.00	-193,786.57	46.12%
50200 - Fringe Benefits					
50201 - FICA- SS & Medicare	1,898.34	13,547.09	72,691.00	-59,143.91	18.64%
50202 - ASRS	2,644.00	19,688.63	42,442.00	-22,753.37	46.39%
50203 - Health Insurance	4,532.96	23,561.92	43,488.00	-19,926.08	54.18%
50204 - FUTA	138.48	173.76	500.00	-326.24	34.75%
50205 - Life Insurance	121.10	381.25	768.00	-386.75	49.64%
50207 - State Unemployment	0.00	5,520.00	3,000.00	2,520.00	184.0%
50208 - Workers Compensation Ins	0.00	1,127.30	2,500.00	-1,372.70	45.09%
Total 50200 - Fringe Benefits	9,334.88	63,999.95	165,389.00	-101,389.05	38.7%
50300 - Services					
50301-1 - ADA Paratransit	11,597.65	68,229.96	126,000.00	-57,770.04	54.15%
50301-2 - Accounting & Audit	0.00	0.00	28,000.00	-28,000.00	0.0%
50301-3 - Vanpool Subsidy	9,300.00	68,580.00			
50302 - Advertising	5,639.72	27,240.50	80,000.00	-52,759.50	34.05%
50303-1 - Legal Services	2,940.00	21,740.25	45,000.00	-23,259.75	48.31%
50303-2 - Cash Handel/Payroll Processing	684.73	4,836.42	6,500.00	-1,663.58	74.41%
50303-3 - IT Support/Web Development	1,245.00	6,630.76	15,000.00	-8,369.24	44.21%
50304 - Temporary Help	0.00	2,664.68	3,000.00	-335.32	88.82%
50305-0 - Bus Contractor	219,971.42	1,383,284.10	2,892,863.00	-1,509,578.90	47.82%
50305-1 - Contract Costs	10,510.95	70,293.49	100,000.00	-29,706.51	70.29%
50305-2 - Equipment Maintenance	172.95	5,194.39	40,000.00	-34,805.61	12.99%
50305-3 - Office Equip Repair	0.00	1,222.42	3,000.00	-1,777.58	40.75%
50305-4 - Vehicle Repair & Maintance	0.00	155,958.99	280,000.00	-124,041.01	55.7%

2018

	Jan 18	Jul '17 - Jan 18	YTD Budget	\$ Over Budget	% of Budget
Gross Profit	302,047.40	2,506,252.38	12,853,716.00	-10,347,463.62	19.5%
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	23,572.63	174,594.00	310,607.00	-136,013.00	56.21%
50103 - Temporary Employee Salaries	0.00	800.00	5,000.00	-4,200.00	16.0%
Total 50100 - Salaries and Wages	23,572.63	175,394.00	315,607.00	-140,213.00	55.57%
50200 - Fringe Benefits					
50201 - FICA- SS & Medicare	1,803.31	13,417.63	26,122.00	-12,704.37	51.37%
50202 - ASRS	2,672.41	19,512.97	35,720.00	-16,207.03	54.63%
50203 - Health Insurance	4,033.00	26,770.00	50,736.00	-23,966.00	52.76%
50204 - FUTA	141.43	168.28	500.00	-331.72	33.66%
50205 - Life Insurance	134.30	509.90	3,969.00	-3,459.10	12.85%
50207 - State Unemployment	0.00	0.00	3,000.00	-3,000.00	0.0%
50208 - Workers Compensation Ins	96.01	876.32	2,500.00	-1,623.68	35.05%
Total 50200 - Fringe Benefits	8,880.46	61,255.10	122,547.00	-61,291.90	49.99%
50300 - Services					
50301-1 - ADA Paratransit	15,755.53	99,624.50	320,000.00	-220,375.50	31.13%
50301-2 - Accounting & Audit	0.00	24,475.00	25,000.00	-525.00	97.9%
50301-3 - Vanpool Subsidy	0.00	44,400.00	126,000.00	-81,600.00	35.24%
50302 - Advertising	3,907.28	34,134.30	80,000.00	-45,865.70	42.67%
50303-1 - Legal Services	2,257.25	13,105.38	15,000.00	-1,894.62	87.37%
50303-2 - Cash Handel/Payroll Processing	542.48	4,148.08	6,300.00	-2,151.92	65.84%
50303-3 - IT Support/Web Development	1,010.00	6,200.00	15,000.00	-8,800.00	41.33%
50304 - Temporary Help	414.46	3,058.87	3,000.00	58.87	101.96%
50305-0 - Bus Contractor	210,650.74	1,436,918.97	2,393,562.00	-956,643.03	60.03%
50305-1 - Contract Costs	8,644.28	61,970.88	69,600.00	-7,629.12	89.04%
50305-2 - Equipment Maintenance	285.41	599.61	40,000.00	-39,400.39	1.5%
50305-3 - Office Equip Repair	0.00	770.00	3,000.00	-2,230.00	25.67%
50305-4 - Vehicle Repair & Maintance	0.00	0.00	280,000.00	-280,000.00	0.0%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
January 2019

2019

	Jan 19	Jul '18 - Jan 19	YTD Budget	\$ Over Budget	% of Budget
50305-5 · Building Repairs & Maintance	180.00	6,718.94	12,000.00	-5,281.06	55.99%
50305-6 · Communications/Radio Service	0.00	14,930.09	20,000.00	-5,069.91	74.65%
50305-7 · Grounds Keeping/Pest Control	39.00	273.00	2,500.00	-2,227.00	10.92%
50305-8 · Software Updates/Maintenance	0.00	2,699.81	55,000.00	-52,300.19	4.91%
50306-1 · Bus Cleaning Services	0.00	5,740.20			
50307 · Security Services	0.00	0.00	500.00	-500.00	0.0%
Total 50300 · Services	262,281.42	1,846,238.00	3,709,363.00	-1,863,125.00	49.77%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	28,454.66	242,650.68	400,000.00	-157,349.32	60.66%
50499-1 · Office Supplies	234.72	2,529.61	3,000.00	-470.39	84.32%
50499-2 · Postage	82.00	639.15	3,000.00	-2,360.85	21.31%
50499-3 · Printing	485.11	12,797.27	25,000.00	-12,202.73	51.19%
50499-4 · Misc Materials & Supplies	14.29	823.74	35,400.00	-34,576.26	2.33%
Total 50400 · Materials and Supplies	29,270.78	259,440.45	466,400.00	-206,959.55	55.63%
50500 · Utilities					
50501 · Electricy	999.08	9,530.45	17,000.00	-7,469.55	56.06%
50502-1 · Refuse Disposal	168.33	1,104.42	1,500.00	-395.58	73.63%
50502-2 · Water - Offices	78.15	727.92	1,500.00	-772.08	48.53%
Total 50500 · Utilities	1,245.56	11,362.79	20,000.00	-8,637.21	56.81%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	0.00	4,961.65	3,900.00	1,061.65	127.22%
50608-2 · Prof. Liability Insurance	0.00	0.00	3,500.00	-3,500.00	0.0%
50608-3 · Automobile Insurance	0.00	3,984.00	3,900.00	84.00	102.15%
Total 50600 · Casualty and Liability Insuranc	0.00	8,945.65	11,300.00	-2,354.35	79.17%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	150.00	9,509.80	18,000.00	-8,490.20	52.83%
50902 · Travel Expenses	383.93	17,442.28	30,000.00	-12,557.72	58.14%
50906 · Finance Charges/Penalties	320.80	2,597.20	5,000.00	-2,402.80	51.94%
50999-1 · License and Permits	0.00	98.00	300.00	-202.00	32.67%

2018

	Jan 18	Jul '17 - Jan 18	YTD Budget	\$ Over Budget	% of Budget
50305-5 · Building Repairs & Maintance	1,771.21	4,941.50	12,000.00	-7,058.50	41.18%
50305-6 · Communications/Radio Service	0.00	13,650.00	4,000.00	9,650.00	341.25%
50305-7 · Grounds Keeping/Pest Control	39.00	1,691.00	500.00	1,191.00	338.2%
50305-8 · Software Updates/Maintenance	0.00	4,711.62	50,400.00	-45,688.38	9.35%
50306 · Janitorial Service	973.71	2,921.13			
50307 · Security Services	0.00	0.00	500.00	-500.00	0.0%
Total 50300 · Services	246,251.35	1,757,320.84	3,443,862.00	-1,686,541.16	51.03%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	30,421.62	213,532.96	400,000.00	-186,467.04	53.38%
50499-1 · Office Supplies	223.89	1,628.89	7,000.00	-5,371.11	23.27%
50499-2 · Postage	84.04	344.07	1,700.00	-1,355.93	20.24%
50499-3 · Printing	543.68	11,490.78	25,000.00	-13,509.22	45.96%
50499-4 · Misc Materials & Supplies	1,118.89	2,347.30	25,000.00	-22,652.70	9.39%
Total 50400 · Materials and Supplies	32,392.12	229,344.00	458,700.00	-229,356.00	50.0%
50500 · Utilities					
50501 · Electricy	1,068.64	8,690.68	17,000.00	-8,309.32	51.12%
50502-1 · Refuse Disposal	132.62	913.24	1,200.00	-286.76	76.1%
50502-2 · Water - Offices	121.68	738.83	1,000.00	-261.17	73.88%
Total 50500 · Utilities	1,322.94	10,342.75	19,200.00	-8,857.25	53.87%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	161.06	1,230.64	3,500.00	-2,269.36	35.16%
50608-2 · Prof. Liability Insurance	334.71	2,908.26	4,500.00	-1,591.74	64.63%
50608-3 · Automobile Insurance	524.11	3,133.73	9,500.00	-6,366.27	32.99%
Total 50600 · Casualty and Liability Insuranc	1,019.88	7,272.63	17,500.00	-10,227.37	41.56%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	710.00	13,636.00	18,000.00	-4,364.00	75.76%
50902 · Travel Expenses	0.00	18,378.71	25,000.00	-6,621.29	73.52%
50906 · Finance Charges/Penalties	119.85	4,027.99	13,000.00	-8,972.01	30.99%
50999-1 · License and Permits	0.00	98.00	300.00	-202.00	32.67%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
January 2019

2019

	Jan 19	Jul '18 - Jan 19	YTD Budget	\$ Over Budget	% of Budget
50999-2 · Training/Education	1,670.00	2,369.00	25,000.00	-22,631.00	9.48%
50999-3 · Other Misc Expense	168.72	6,092.76	200,000.00	-193,907.24	3.05%
50999-5 · Telephone/Internet	595.01	4,541.86	8,000.00	-3,458.14	56.77%
Total 50900 · Miscellaneous Expenses	3,288.46	42,650.90	286,300.00	-243,649.10	14.9%
51200 · Leases and Rentals					
51212-1 · Building Lease	4,200.00	29,400.00	50,400.00	-21,000.00	58.33%
51212-2 · Leases Rental Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
Total 51200 · Leases and Rentals	4,200.00	29,400.00	51,400.00	-22,000.00	57.2%
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center	0.00	0.00	3,499,492.00	-3,499,492.00	0.0%
51600-5 · Automobiles	0.00	101,370.29	2,567,733.00	-2,466,362.71	3.95%
51600-6 · Furniture and Equipment	0.00	16,089.71	1,056,643.00	-1,040,553.29	1.52%
Total 51600 · Capital Outlay	0.00	117,460.00	7,123,868.00	-7,006,408.00	1.65%
Total Expense	334,435.75	2,545,388.17	12,193,697.00	-9,648,308.83	20.88%
Net Ordinary Income	-274,976.93	-151,555.06	0.00	-151,555.06	100.0%
Net Income	-274,976.93	-151,555.06	0.00	-151,555.06	100.0%

2018

	Jan 18	Jul '17 - Jan 18	YTD Budget	\$ Over Budget	% of Budget
50999-2 · Training/Education	398.00	946.00	25,000.00	-24,054.00	3.78%
50999-3 · Other Misc Expense	33.66	4,119.77	156,800.00	-152,680.23	2.63%
50999-5 · Telephone/Internet	661.62	4,510.78	8,000.00	-3,489.22	56.39%
Total 50900 · Miscellaneous Expenses	1,923.13	45,717.25	246,100.00	-200,382.75	18.58%
51200 · Leases and Rentals					
51212-1 · Building Lease	4,200.00	29,400.00	50,400.00	-21,000.00	58.33%
51212-2 · Leases Rental Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
51212-3 · Bus Lease	16,290.00	102,621.17	90,000.00	12,621.17	114.02%
Total 51200 · Leases and Rentals	20,490.00	132,021.17	141,400.00	-9,378.83	93.37%
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center	0.00	1,200.00	3,787,500.00	-3,786,300.00	0.03%
51600-5 · Automobiles	0.00	8,000.00	3,272,000.00	-3,264,000.00	0.24%
51600-6 · Furniture and Equipment	0.00	6,585.46	1,029,300.00	-1,022,714.54	0.64%
Total 51600 · Capital Outlay	0.00	15,785.46	8,088,800.00	-8,073,014.54	0.2%
Total Expense	335,852.51	2,434,453.20	12,853,716.00	-10,419,262.80	18.94%
Net Ordinary Income	-33,805.11	71,799.18	0.00	71,799.18	100.0%
Net Income	-33,805.11	71,799.18	0.00	71,799.18	100.0%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
February 2019

2019

	Feb 19	Jul '18 - Feb 19	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	0.00	793.75	16,000.00	-15,206.25	4.96%
40799-4 - Greyhound Commissions - YCIPTA	1,145.81	11,824.67	31,200.00	-19,375.33	37.9%
40799-5 - Interest	101.87	1,156.33	1,200.00	-43.67	96.36%
40799-6 - Miscellaneous Revenues	14.00	1,322.71	2,000.00	-677.29	66.14%
Total 40700 - Miscellaneous Revenues	1,261.68	15,097.46	50,400.00	-35,302.54	29.96%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	510,982.00	516,739.00	-5,757.00	98.89%
40900-4 - Contributions Public Entities	0.00	481,090.48	494,023.00	-12,932.52	97.38%
Total 40900 - Local Funding	0.00	992,072.48	1,010,762.00	-18,689.52	98.15%
41101 - State Grants					
41101-1 - ADOT 5311	0.00	505,351.33	1,643,938.00	-1,138,586.67	30.74%
41101-2 - ADOT 5310	3,719.13	3,719.13	25,000.00	-21,280.87	14.88%
Total 41101 - State Grants	3,719.13	509,070.46	1,668,938.00	-1,159,867.54	30.5%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	1,840,238.00	2,389,568.00	8,618,502.00	-6,228,934.00	27.73%
41399-4 - STP Capital Grant	0.00	95,592.00	414,985.00	-319,393.00	23.04%
Total 41300 - Federal Grant Revenue	1,840,238.00	2,485,160.00	9,033,487.00	-6,548,327.00	27.51%
Total 40000 - Intergovernmental	1,845,218.81	4,001,400.40	11,763,587.00	-7,762,186.60	34.02%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	31,678.32	267,510.27	423,447.00	-155,936.73	63.17%
40190 - On Call Fares	281.75	2,101.32	6,663.00	-4,561.68	31.54%
Total 40100 - Fare Revenue	31,960.07	269,611.59	430,110.00	-160,498.41	62.68%
Total 41000 - Charges for Service	31,960.07	269,611.59	430,110.00	-160,498.41	62.68%
Total Income	1,877,178.88	4,271,011.99	12,193,697.00	-7,922,685.01	35.03%

2018

	Feb 18	Jul '17 - Feb 18	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 - Intergovernmental					
40700 - Miscellaneous Revenues					
40799-3 - Advertising Sales	0.00	1,965.50	16,000.00	-14,034.50	12.28%
40799-4 - Greyhound Commissions - YCIPTA	5,657.06	17,705.98	31,200.00	-13,494.02	56.75%
40799-5 - Interest	244.08	1,554.04	1,400.00	154.04	111.0%
40799-6 - Miscellaneous Revenues	26.00	277.50	1,400.00	-1,122.50	19.82%
Total 40700 - Miscellaneous Revenues	5,927.14	21,503.02	50,000.00	-28,496.98	43.01%
40900 - Local Funding					
40900-2 - Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.0%
40900-4 - Contributions Public Entities	140,201.57	356,233.97	494,023.00	-137,789.03	72.11%
Total 40900 - Local Funding	140,201.57	872,972.97	1,010,762.00	-137,789.03	86.37%
41101 - State Grants					
41101-1 - ADOT 5311	78,132.69	785,257.45	2,402,432.00	-1,617,174.55	32.69%
41101-2 - ADOT 5310	0.00	14,268.50	50,000.00	-35,731.50	28.54%
Total 41101 - State Grants	78,132.69	799,525.95	2,452,432.00	-1,652,906.05	32.6%
41300 - Federal Grant Revenue					
41399-1 - FTA 5307	90,724.00	872,245.00	8,645,290.00	-7,773,045.00	10.09%
41399-4 - STP Capital Grant	0.00	0.00	272,810.00	-272,810.00	0.0%
Total 41300 - Federal Grant Revenue	90,724.00	872,245.00	8,918,100.00	-8,045,855.00	9.78%
Total 40000 - Intergovernmental	314,985.40	2,566,246.94	12,431,294.00	-9,865,047.06	20.64%
41000 - Charges for Service					
40100 - Fare Revenue					
40101 - YCAT Fares	34,632.30	285,772.99	412,638.00	-126,865.01	69.26%
40190 - On Call Fares	634.00	4,484.15	9,784.00	-5,299.85	45.83%
Total 40100 - Fare Revenue	35,266.30	290,257.14	422,422.00	-132,164.86	68.71%
Total 41000 - Charges for Service	35,266.30	290,257.14	422,422.00	-132,164.86	68.71%
Total Income	350,251.70	2,856,504.08	12,853,716.00	-9,997,211.92	22.22%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
February 2019

2019

	Feb 19	Jul '18 - Feb 19	YTD Budget	\$ Over Budget	% of Budget
Gross Profit	1,877,178.88	4,271,011.99	12,193,697.00	-7,922,685.01	35.03%
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	23,959.39	189,849.82	359,677.00	-169,827.18	52.78%
Total 50100 - Salaries and Wages	23,959.39	189,849.82	359,677.00	-169,827.18	52.78%
50200 - Fringe Benefits					
50201 - FICA- SS & Medicare	1,832.89	15,379.98	72,691.00	-57,311.02	21.16%
50202 - ASRS	1,337.82	21,026.45	42,442.00	-21,415.55	49.54%
50203 - Health Insurance	3,324.96	26,886.88	43,488.00	-16,601.12	61.83%
50204 - FUTA	61.21	234.97	500.00	-265.03	46.99%
50205 - Life Insurance	60.55	441.80	768.00	-326.20	57.53%
50207 - State Unemployment	0.00	5,520.00	3,000.00	2,520.00	184.0%
50208 - Workers Compensation Ins	0.00	1,127.30	2,500.00	-1,372.70	45.09%
Total 50200 - Fringe Benefits	6,617.43	70,617.38	165,389.00	-94,771.62	42.7%
50300 - Services					
50301-1 - ADA Paratransit	0.00	68,229.96	126,000.00	-57,770.04	54.15%
50301-2 - Accounting & Audit	0.00	0.00	28,000.00	-28,000.00	0.0%
50301-3 - Vanpool Subsidy	9,900.00	78,480.00			
50302 - Advertising	5,047.41	32,287.91	80,000.00	-47,712.09	40.36%
50303-1 - Legal Services	2,103.75	23,844.00	45,000.00	-21,156.00	52.99%
50303-2 - Cash Handel/Payroll Processing	638.65	5,475.07	6,500.00	-1,024.93	84.23%
50303-3 - IT Support/Web Development	1,005.00	7,635.76	15,000.00	-7,364.24	50.91%
50304 - Temporary Help	0.00	2,664.68	3,000.00	-335.32	88.82%
50305-0 - Bus Contractor	245,600.71	1,628,884.81	2,892,863.00	-1,263,978.19	56.31%
50305-1 - Contract Costs	3,172.83	73,466.32	100,000.00	-26,533.68	73.47%
50305-2 - Equipment Maintenance	0.00	5,194.39	40,000.00	-34,805.61	12.99%
50305-3 - Office Equip Repair	0.00	1,222.42	3,000.00	-1,777.58	40.75%
50305-4 - Vehicle Repair & Maintance	31,882.05	187,841.04	280,000.00	-92,158.96	67.09%

2018

	Feb 18	Jul '17 - Feb 18	YTD Budget	\$ Over Budget	% of Budget
Gross Profit	350,251.70	2,856,504.08	12,853,716.00	-9,997,211.92	22.22%
Expense					
50100 - Salaries and Wages					
50102 - Regular Salaries and Wage	23,688.96	198,282.96	310,607.00	-112,324.04	63.84%
50103 - Temporary Employee Salaries	0.00	800.00	5,000.00	-4,200.00	16.0%
Total 50100 - Salaries and Wages	23,688.96	199,082.96	315,607.00	-116,524.04	63.08%
50200 - Fringe Benefits					
50201 - FICA- SS & Medicare	1,812.21	15,229.84	26,122.00	-10,892.16	58.3%
50202 - ASRS	0.00	19,512.97	35,720.00	-16,207.03	54.63%
50203 - Health Insurance	4,033.00	30,803.00	50,736.00	-19,933.00	60.71%
50204 - FUTA	75.26	243.54	500.00	-256.46	48.71%
50205 - Life Insurance	0.00	509.90	3,969.00	-3,459.10	12.85%
50207 - State Unemployment	0.00	0.00	3,000.00	-3,000.00	0.0%
50208 - Workers Compensation Ins	96.01	972.33	2,500.00	-1,527.67	38.89%
Total 50200 - Fringe Benefits	6,016.48	67,271.58	122,547.00	-55,275.42	54.9%
50300 - Services					
50301-1 - ADA Paratransit	12,814.46	112,438.96	320,000.00	-207,561.04	35.14%
50301-2 - Accounting & Audit	0.00	24,475.00	25,000.00	-525.00	97.9%
50301-3 - Vanpool Subsidy	9,000.00	53,400.00	126,000.00	-72,600.00	42.38%
50302 - Advertising	3,338.87	37,473.17	80,000.00	-42,526.83	46.84%
50303-1 - Legal Services	1,730.75	14,836.13	15,000.00	-163.87	98.91%
50303-2 - Cash Handel/Payroll Processing	464.49	4,612.57	6,300.00	-1,687.43	73.22%
50303-3 - IT Support/Web Development	845.00	7,045.00	15,000.00	-7,955.00	46.97%
50304 - Temporary Help	319.38	3,378.25	3,000.00	378.25	112.61%
50305-0 - Bus Contractor	202,332.75	1,639,251.72	2,393,562.00	-754,310.28	68.49%
50305-1 - Contract Costs	2,083.33	64,054.21	69,600.00	-5,545.79	92.03%
50305-2 - Equipment Maintenance	0.00	599.61	40,000.00	-39,400.39	1.5%
50305-3 - Office Equip Repair	0.00	770.00	3,000.00	-2,230.00	25.67%
50305-4 - Vehicle Repair & Maintance	0.00	0.00	280,000.00	-280,000.00	0.0%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
February 2019

2019

	Feb 19	Jul '18 - Feb 19	YTD Budget	\$ Over Budget	% of Budget
50305-5 · Building Repairs & Maintance	1,495.16	8,214.10	12,000.00	-3,785.90	68.45%
50305-6 · Communications/Radio Service	0.00	14,930.09	20,000.00	-5,069.91	74.65%
50305-7 · Grounds Keeping/Pest Control	39.00	312.00	2,500.00	-2,188.00	12.48%
50305-8 · Software Updates/Maintenance	0.00	2,699.81	55,000.00	-52,300.19	4.91%
50306-1 · Bus Cleaning Services	0.00	5,740.20			
50307 · Security Services	0.00	0.00	500.00	-500.00	0.0%
Total 50300 · Services	300,884.56	2,147,122.56	3,709,363.00	-1,562,240.44	57.88%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	26,388.65	269,039.33	400,000.00	-130,960.67	67.26%
50499-1 · Office Supplies	229.07	2,758.68	3,000.00	-241.32	91.96%
50499-2 · Postage	92.05	731.20	3,000.00	-2,268.80	24.37%
50499-3 · Printing	426.37	13,223.64	25,000.00	-11,776.36	52.9%
50499-4 · Misc Materials & Supplies	206.65	1,030.39	35,400.00	-34,369.61	2.91%
Total 50400 · Materials and Supplies	27,342.79	286,783.24	466,400.00	-179,616.76	61.49%
50500 · Utilities					
50501 · Electricy	1,037.58	10,568.03	17,000.00	-6,431.97	62.17%
50502-1 · Refuse Disposal	168.33	1,272.75	1,500.00	-227.25	84.85%
50502-2 · Water - Offices	71.45	799.37	1,500.00	-700.63	53.29%
Total 50500 · Utilities	1,277.36	12,640.15	20,000.00	-7,359.85	63.2%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	0.00	4,961.65	3,900.00	1,061.65	127.22%
50608-2 · Prof. Liability Insurance	0.00	0.00	3,500.00	-3,500.00	0.0%
50608-3 · Automobile Insurance	0.00	3,984.00	3,900.00	84.00	102.15%
Total 50600 · Casualty and Liability Insuranc	0.00	8,945.65	11,300.00	-2,354.35	79.17%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	486.45	9,996.25	18,000.00	-8,003.75	55.54%
50902 · Travel Expenses	329.17	17,771.45	30,000.00	-12,228.55	59.24%
50906 · Finance Charges/Penalties	11.24	2,608.44	5,000.00	-2,391.56	52.17%
50999-1 · License and Permits	0.00	98.00	300.00	-202.00	32.67%

2018

	Feb 18	Jul '17 - Feb 18	YTD Budget	\$ Over Budget	% of Budget
50305-5 · Building Repairs & Maintance	0.00	4,941.50	12,000.00	-7,058.50	41.18%
50305-6 · Communications/Radio Service	0.00	13,650.00	4,000.00	9,650.00	341.25%
50305-7 · Grounds Keeping/Pest Control	39.00	1,730.00	500.00	1,230.00	346.0%
50305-8 · Software Updates/Maintenance	0.00	4,711.62	50,400.00	-45,688.38	9.35%
50306 · Janitorial Service	1,278.00	4,199.13			
50307 · Security Services	0.00	0.00	500.00	-500.00	0.0%
Total 50300 · Services	234,246.03	1,991,566.87	3,443,862.00	-1,452,295.13	57.83%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	27,742.94	241,275.90	400,000.00	-158,724.10	60.32%
50499-1 · Office Supplies	148.75	1,777.64	7,000.00	-5,222.36	25.4%
50499-2 · Postage	68.45	412.52	1,700.00	-1,287.48	24.27%
50499-3 · Printing	2,054.54	13,545.32	25,000.00	-11,454.68	54.18%
50499-4 · Misc Materials & Supplies	689.66	3,036.96	25,000.00	-21,963.04	12.15%
Total 50400 · Materials and Supplies	30,704.34	260,048.34	458,700.00	-198,651.66	56.69%
50500 · Utilities					
50501 · Electricy	1,158.73	9,849.41	17,000.00	-7,150.59	57.94%
50502-1 · Refuse Disposal	132.62	1,045.86	1,200.00	-154.14	87.16%
50502-2 · Water - Offices	100.24	839.07	1,000.00	-160.93	83.91%
Total 50500 · Utilities	1,391.59	11,734.34	19,200.00	-7,465.66	61.12%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	161.06	1,391.70	3,500.00	-2,108.30	39.76%
50608-2 · Prof. Liability Insurance	334.71	3,242.97	4,500.00	-1,257.03	72.07%
50608-3 · Automobile Insurance	524.11	3,657.84	9,500.00	-5,842.16	38.5%
Total 50600 · Casualty and Liability Insuranc	1,019.88	8,292.51	17,500.00	-9,207.49	47.39%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	370.00	14,006.00	18,000.00	-3,994.00	77.81%
50902 · Travel Expenses	2,724.78	21,103.49	25,000.00	-3,896.51	84.41%
50906 · Finance Charges/Penalties	15,313.78	19,341.77	13,000.00	6,341.77	148.78%
50999-1 · License and Permits	0.00	98.00	300.00	-202.00	32.67%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
February 2019

2019

	Feb 19	Jul '18 - Feb 19	YTD Budget	\$ Over Budget	% of Budget
50999-2 · Training/Education	0.00	2,369.00	25,000.00	-22,631.00	9.48%
50999-3 · Other Misc Expense	466.00	6,558.76	200,000.00	-193,441.24	3.28%
50999-5 · Telephone/Internet	599.46	5,141.32	8,000.00	-2,858.68	64.27%
Total 50900 · Miscellaneous Expenses	1,892.32	44,543.22	286,300.00	-241,756.78	15.56%
51200 · Leases and Rentals					
51212-1 · Building Lease	4,200.00	33,600.00	50,400.00	-16,800.00	66.67%
51212-2 · Leases Rental Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
Total 51200 · Leases and Rentals	4,200.00	33,600.00	51,400.00	-17,800.00	65.37%
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center	0.00	0.00	3,499,492.00	-3,499,492.00	0.0%
51600-5 · Automobiles	2,117,675.00	2,219,045.29	2,567,733.00	-348,687.71	86.42%
51600-6 · Furniture and Equipment	0.00	16,089.71	1,056,643.00	-1,040,553.29	1.52%
Total 51600 · Capital Outlay	2,117,675.00	2,235,135.00	7,123,868.00	-4,888,733.00	31.38%
Total Expense	2,483,848.85	5,029,237.02	12,193,697.00	-7,164,459.98	41.25%
Net Ordinary Income	-606,669.97	-758,225.03	0.00	-758,225.03	100.0%
Net Income	-606,669.97	-758,225.03	0.00	-758,225.03	100.0%

2018

	Feb 18	Jul '17 - Feb 18	YTD Budget	\$ Over Budget	% of Budget
50999-2 · Training/Education	0.00	946.00	25,000.00	-24,054.00	3.78%
50999-3 · Other Misc Expense	140.00	4,259.77	156,800.00	-152,540.23	2.72%
50999-5 · Telephone/Internet	669.21	5,179.99	8,000.00	-2,820.01	64.75%
Total 50900 · Miscellaneous Expenses	19,217.77	64,935.02	246,100.00	-181,164.98	26.39%
51200 · Leases and Rentals					
51212-1 · Building Lease	4,200.00	33,600.00	50,400.00	-16,800.00	66.67%
51212-2 · Leases Rental Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
51212-3 · Bus Lease	0.00	102,621.17	90,000.00	12,621.17	114.02%
Total 51200 · Leases and Rentals	4,200.00	136,221.17	141,400.00	-5,178.83	96.34%
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center	0.00	1,200.00	3,787,500.00	-3,786,300.00	0.03%
51600-5 · Automobiles	131,111.09	139,111.09	3,272,000.00	-3,132,888.91	4.25%
51600-6 · Furniture and Equipment	0.00	6,585.46	1,029,300.00	-1,022,714.54	0.64%
Total 51600 · Capital Outlay	131,111.09	146,896.55	8,088,800.00	-7,941,903.45	1.82%
Total Expense	451,596.14	2,886,049.34	12,853,716.00	-9,967,666.66	22.45%
Net Ordinary Income	-101,344.44	-29,545.26	0.00	-29,545.26	100.0%
Net Income	-101,344.44	-29,545.26	0.00	-29,545.26	100.0%