



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

### **NOTICE AND AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

**MONDAY, March 27, 2023 – 1:30 PM**  
**Yuma County Department of Development Services – Aldrich Hall**  
**2351 West 26<sup>th</sup> Street -- Yuma, AZ, 85364**

Pursuant to A.R.S. § 38-431.05, notice is hereby given to the members of the Yuma County Intergovernmental Transportation Authority (YCIPTA) and to the general public that YCIPTA as part of its regular meeting will hold a meeting open to the public as noted above.

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

**Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

---

**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Eric Holland Sec/Treas– Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Ian McGaughey – Yuma County,  
Ralph Velez – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

**CALL TO PUBLIC:** The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

**CONSENT CALENDAR:** The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the March 6, 2023 regular session minutes. Action required. Pg. 4

## DISCUSSION & ACTION ITEMS:

1. Public hearing regarding YCIPTA Federal Transit Administration DBE Program FY23-25 Disadvantaged Business Enterprise Goal Proposal. No action required. Pg. 12
2. Discussion and or action regarding the increase in YCIPTA Member Entity Dues for FY2023-2024 and review of the DRAFT FY2023/24 Operating Budget. Action may be required. Pg. 20
3. Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required. Pg. 28

## PROGRESS REPORTS:

1. Operations Manager Report/Maintenance Update– Shane Bollar, General Manager – RATP Dev. *No action required.* Pg. 30
2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 31
3. Transit Ridership – Carol Perez, Transit Operations Manager. *No action required.* Pg. 53
4. Financial Report – Chona Medel, Financial Services Operations Manager. *No action is required. Provide when completed*

---

**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Eric Holland Sec/Treas– Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Ian McGaughey – Yuma County,  
Ralph Velez – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

April 24, 2023

FY2022 Audit and ACFR presentation  
MOU's for shelter advertising  
2<sup>nd</sup> Public Hearing for DBE Goal Proposal  
By-Laws Update

**ADJOURNMENT**

---

**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Eric Holland Sec/Treas– Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Ian McGaughey – Yuma County,  
Ralph Velez – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting session on Monday, March 06, 2023 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Mr. Jay Simonton called the meeting to order at 1:30 P.M.

**Members Present:**

Jay Simonton/City of Yuma /Chair  
Susanna M. Zambrano/Arizona Western College /Vice Chair- Via telephone  
Eric Holland/Cocopah Tribe/Secretary/Treasurer  
Brian Golding, Sr./Quechan Tribe  
Ralph Velez/City of San Luis  
Louie Galaviz/City of Somerton

**Members Absent:**

Richard Marsh/Town of Wellton  
Ian McGaughey/ Yuma County

**Others Present:**

Shelly Kreger/YCIPTA/Transit Director  
Carol Perez/YCIPTA/Transit Operations Manager  
Chona Medel/YCIPTA/Financial Service Operations Manager  
Lorena Sanchez/YCIPTA/Clerk II  
Shane Bollar/RATP DEV/General Manager  
Anabel Teran/RATP DEV/ Operations Manager

The Pledge of Allegiance was led by Mr. Simonton.

**CALL TO PUBLIC:**

There were no public comments made. No action required. No action taken.

**CONSENT CALENDAR:**

**No. 1: Adopt the January 23, 2023 regular session minutes. Action required.**

**Motion (Velez/ Galaviz): To approve as presented.**

**Voice Vote: Motion Carries, 6-0 with Mr. Marsh and Mr. McGaughey being excused.**

**DISCUSSION & ACTION ITEMS:**

**No. 1: Discussion and or action regarding the renewal of Ian McGaughey term for Yuma County on the YCIPTA Board of Directors. Action required.**

**Motion (Galaviz/ Golding): To approve the renewal of Ian McGaughey's term for Yuma County on the YCIPTA Board of Directors.**

**Voice Vote: Motion Carries, 6-0 with Mr. Marsh and Mr. McGaughey being excused.**

**No. 2: Discussion and or action regarding the renewal of Ralph Velez's term for the City of San Luis on the YCIPTA Board of Directors. Action required.**

**Motion (Galaviz/ Golding): To approve the renewal of Ralph Velez's term for the City of San Luis on the YCIPTA Board of Directors.**

**Voice Vote: Motion Carries, 6-0 with Mr. Marsh and Mr. McGaughey being excused.**

**No. 3: Discussion and or action regarding the mid-year YCIPTA FY2022/2023 Budget Revision. Action required.**

Ms. Kreger stated the decrease in her report was incorrect, the correct amount is \$2,566,812. She explained the report contained the explanation of the increases and decreases along with the reasoning. Ms. Kreger noted the liability to Yuma County was one of the causes for the larger decrease. She pointed out payments to Arizona State Retirement System (ASRS), and unemployment are an increase.

Mr. Velez questioned how long the employee was with YCIPTA before claiming unemployment.

Ms. Kreger stated Maritza was with YCIPTA for years.

Mr. Golding questioned what the local match contribution was in the original budget along with the difference in the revision.

Ms. Medel stated the original match amount was \$1,345,721 due to the one time contributions.

Mr. Golding questioned if it is now increased.

Ms. Medel stated no it is a decrease.

Ms. Kreger stated it is listed as one line item under local cash match.

Mr. Golding referenced the reported information, stating on page 28 second paragraph the total federal funding is stated as \$2,550,419.

Mr. Medel confirmed the amount was correct, adding the amount is totaled of all match contributions. She explains on page 29 all amounts are listed individually and the amount listed on page 28 represents the amount needed to be reached in order to use local funding.

Mr. Golding stated his question was regarding the effect to local match received from entities. Stating he believed the budget was approved at a certain amount but now with a decrease it should credit the entities. He explained his belief is with funds already collected there would be a surplus it would carry over to credit the entities for the next year.

Ms. Medel explained there can be no surplus due to the need to use in kind. She stated an explanation is in the details.

Mr. Simonton questioned if the budget revision was always done at this time of year.

Ms. Kreger stated yes as it should be.

Mr. Simonton questioned if the increase in hourly wages was due to the next agenda topic.

Ms. Kreger stated yes along with bringing Ms. Medel back to her position. She explained the amount was reduced for a previous employee hired to fill the position but is now back to the original rate Ms. Medel was at which is higher.

Mr. Simonton asked if the rise in contract rate was the renegotiated rate for labor.

Ms. Kreger confirmed.

Mr. Velez pointed out a difference in amounts stated in the report. He stated there is a 30-thousand-dollar difference from the amount on page 28 to the amount on page 32.

Ms. Medel stated the correct amount is on page 32 with a typo on page 28.

Mr. Holland questions how to differentiate the increase amounts from the decrease amounts listed.

Ms. Kreger stated the increases are positive numbers while the decreases are negative numbers shown in parenthesis.

Mr. Holland asked if there is a ledger to explain.

Ms. Kreger stated it is contained in the header at the top of the column.

Mr. Simonton asked if this was a six (6) month update.

Ms. Kreger confirmed.

**Motion (Golding/ Velez): To approve the mid-year YCIPTA FY2022/2023 Budget Revision.  
Voice Vote: Motion Carries, 6-0 with Mr. Marsh and Mr. McGaughey being excused.**

**No. 4: Discussion and or action regarding the addition of a seventh employee for YCIPTA.  
Action required.**

Ms. Kreger explained the need of a new employee as contained in the report.

Mr. Simonton explained his dislike of adding new employee positions mid-year. He stated the budget is sought out for this year but questioned what the budget would be for the coming year.

Mr. Golding expressed his understanding of Mr. Simonton's view but acknowledged the requests from YCIPTA for extra assistance over the years.

Mr. Simonton implied the recruitment process may take time.

Mr. Velez questioned if the insurance program was different for YCIPTA compared to other companies.

Mr. Kreger stated no the applicant need only be coverable by insurance.

Ms. Medel stated there have been applicants that do not qualify to be covered by insurance.

**Motion (Velez/ Golding): To approve the addition of a seventh employee for YCIPTA. Action required.**

**Voice Vote: Motion Carries, 6-0 with Mr. Marsh and Mr. McGaughey being excused.**

**No. 5: Discussion regarding upgrade options for fare collections. No action required.**

Ms. Kreger stated there are other methods being researched as well as the information contained in member's packets. She stated an attachment will be needed to upgrade the current machines to be able to process other forms of payment. Ms. Kreger informed the pricing may differ due to the information being outdated. She estimates it would be about \$17,000 to upgrade all machines. She advised a percentage would go back to Genfare.

Mr. Simonton questioned if the percentage would be for processing.

Ms. Kreger stated yes. She explained more options were being researched including Token Transit, which would allow for mobile passes.

Mr. Simonton inquired as to the other options stated on the report.

Ms. Kreger stated one option should have been removed due to already having the Printing Encoding Machine (PEM). She stated another option was a kiosk but did not seem like an interesting option at the time.

Mr. Holland questioned if the information was for research or purchase.

Ms. Kreger stated the information was solely informative.

Mr. Golding questioned if there would be further research into other systems.

Ms. Kreger stated yes.

Ms. Perez informed she had attended a South West Transit Association (SWTA) conference where she collected information from many vendors. She stated additional steps and research are still needed to determine the best option.

Mr. Simonton questioned if a presentation was to come.

Ms. Kreger confirmed.

**No actions required. No action taken.**

**No. 6: Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required.**

Ms. Kreger presented report as contained in report adding the current report would be continuously updated including shelter locations.

Ms. Kreger provided shelter advertising sizes to all board members. She stated the larger sized windows will run about \$300-\$400 also depending on locations. She added the smaller sized windows would run about \$150-\$200 depending on location. Ms. Kreger stated a list was emailed containing links to shelter pictures along with descriptions and city locations. She added if entities are interested in advertising an agreement would be made between and the service would be eligible for in-kind payments.

Ms. Zambrano stated last year a bus hit a structure at the Arizona Western College (AWC) causing a decision to be made where the buses would pick up students outside of the campus location. She requested that location be considered for a shelter.

Mr. Simonton asked which stop it is on the list.

Ms. Perez stated she does not know which listing it is but knows which stop it is.

Ms. Kreger stated once she returned to the office, she could find the information.

Mr. Velez stated there is also a bench outside the Cocopah Hotel with no coverage. He asked if coverage was a possibility.

Ms. Kreger stated it is possible, and would investigate along with the current constructions.

Mr. Simonton questioned if the entities would only need to provide the posters for advertising.

Ms. Kreger stated yes.

Mr. Simonton stated the poster could be changed out frequently and work to promote communities and local events. He stated it could be a way to raise more in-kind match.

Mr. Galaviz stated there were stops located on Main Street and the Community Center in Somerton.

Mr. Simonton asked if they were available.

Ms. Perez confirmed also stating there are also panels inside the busses available as well.

Mr. Simonton questioned if there has been any interest on the panels.

Ms. Kreger stated solely the Cocopah. She stated she would have legal create a memorandum of understanding (MOU) for advertising purposes which will be provided to each entity at the following board meeting.



Mr. Golding stated there are two (2) new shelters not included on the list.

Ms. Perez stated the stops were not included due to being unclear on the ownership and availability of advertising on those stops.

Mr. Golding informed the stops were owned by Quechan but maintained by YCIPTA and they should be listed for advertising as well. He continued by questioning if the value of cash was higher than that of in-kind for advertising. He questioned the difference between \$300 cash comparable to \$400 in-kind.

Ms. Kreger stated the \$400 in-kind would still hold more value.

**No actions required. No action taken.**

**No. 7: Discussion and or action regarding the Transit Directors Annual Review.  
Action required. Information will be provided at the meeting.**

Mr. Simonton stated several meetings have taken place over several weeks with Ms. Kreger to develop goals and timelines to ensure all goals are met. He stated the Board is recommending a four 4% cost-of-living increase as well as a two 2% merit increase due to the great work.

Ms. Zambrano added the process was taken very seriously and many discussions were made regarding measurable goals and is proud of all the work that has been done over the year.

Mr. Golding stated the updated performance standards includes additional measurable standards. He gave thanks to the subcommittee and Ms. Kreger.

Ms. Kreger thanked the Board and stated it has been helpful to discuss due dates and goals to better assist her with a timeline.

**Motion (Velez/ Holland): To approve the Transit Directors Annual Review.  
Voice Vote: Motion Carries, 6-0 with Mr. Marsh and Mr. McGaughey being excused.**

## **PROGRESS REPORTS:**

**NO. 1: Operations Manager Report/Maintenance Update– Shane Bollar, General Manager  
– RATP Dev. *No action required.***

Mr. Bollar spoke about a presentation done for a local day care facility showing children busses and safety procedures.

Ms. Kreger stated it is an annual event.

Mr. Bollar continued with his findings contained in the report.

Mr. Velez requested an example of a shift change tardy.

Mr. Bollar explained it occurs when the first driver is running behind on his route and arrives to complete a driver exchange it can cause the second driver to begin his route late.

Ms. Teran added when a driver change is initiated the driver must take time to make adjustments to the seat and mirrors also causing delays.

Mr. Bollar stated YCIPTA will be assisting with transport for the air show.

Mr. Simonton inquired as to how many busses were used for the event.

Ms. Kreger stated eight (8).

Mr. Simonton questioned if this was the main form of transportation for the event.

Ms. Kreger stated yes, smaller electric vehicles and vans were used for transportation within the event but all main transportation from parking is done by YCAT, school buses and military buses.

Mr. Bollar stated an update on the result of the service will be provided next meeting. He continued explaining there were a few projects in the works for employee morale including a weight loss challenge where most participants did lose weight and won prizes. Mr. Bollar explained a breakfast was done by Ms. Teran for the drivers as well.

Mr. Simonton inquired about vacancies.

Mr. Bollar stated there were few vacancies but there were two (2) currently. He added it has been four (4) months since there was a need to hire.

Ms. Zambrano questioned if RATP DEV has a wellness plan that prompted the weight loss challenge.

Mr. Bollar stated there is a wellness program and can provide details later but the weight loss goal was implemented separately.

**No actions required. No action taken.**

**NO. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.***

Ms. Kreger presented report as contained in member packet.

**No Action Taken. No Action Required.**

**Mr. Holland excused himself and left the remainder of the meeting at 2:17pm.**

**No. 3: Transit Ridership Report – Carol Perez, Transit Operations Manager. *No action required.***

Ms. Perez presented report as contained in member packet.

Ms. Perez explained new research showed we as a community are now a 65.5 percent Hispanic/Latino area and one step to include all communities would be updating our existing slogan to "See where it takes you, Vamos!" She added with this new slogan we would be recognizing and making all communities feel heard.

Mr. Simonton questioned if the ridership levels were back to pre-pandemic levels.

Ms. Perez recalled learning from the conference she attended that those levels are unlikely. She stated we are not there yet but getting closer.

Ms. Kreger stated the service should not be based to the quantity of ridership but more on the quality of service provided.

No Action Taken. No Action Required.

**No. 4: Financial Report – Chona Medel, Financial Services Operations Manager.  
*Will be provided at the meeting. No action is required***

Mr. Velez asked if the payroll amount was totaled for the whole year.

Ms. Medel stated it is totaled until January counting seven (7) months.

No Action Taken. No Action Required.

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS**

March 27, 2023

- Fiscal Year 2022 audit report.
- Public hearing for DBE budget.

**ADJOURNMENT**

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:25 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this \_\_\_\_\_, 2022, Agenda Item \_\_\_\_\_.

\_\_\_\_\_  
Lorena Sanchez, Board Secretary



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076  
Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.yciptaz.gov](http://www.yciptaz.gov)

March 22, 2023

### Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Public hearing regarding Yuma County Intergovernmental Public  
Transportation Authority Federal Transit Administration DBE Program  
FFY2023-25 Triennial DBE Utilization Goal Proposal

---

Requested Action: No action required.

Background and Summary: The YCIPTA has established the triennial goal pursuant to the regulatory requirements of 49 CFR Part 26.45 and guidance provided by FTA staff. The proposed overall aspirational goal is based on demonstrable evidence of the availability of ready, willing, and able DBEs relative to all businesses recognized in the Relevant Market Area.

The YCIPTA anticipates awarding contracts for 13 projects totaling \$14,539,261 during 2023-25. Of this amount, \$7,560,416 or 52% percent of the total, will be FTA funds. The projects scheduled for award will be for transit operating and maintenance purposes, fuel, advertising, legal services and other activities. The **0.70 percent** goal represents \$101,774.83 of the total FTA funding of \$14,539,261 anticipated for award during FFY 2023-25. The prior triennial goal was .56%.

Once the 45 day comment period has ended the YCIPTA Board will approve the goal and the documents that will be sent to FTA for approval.

Financial Impacts: N/A

Budgeted: N/A

---

**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Eric Holland Sec/Treas– Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Ian McGaughey – Yuma County,  
Ralph Velez – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

Recommended Motion: N/A

Legal Counsel Review: No

Attachments: Yuma County Intergovernmental Public Transportation Authority Federal Transit Administration DBE Program FFY2023-25 Triennial DBE Utilization Goal Proposal.

For information regarding this agenda item, please contact Shelly Kreger via email to: [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger  
Transit Director

---

**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**

Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Eric Holland Sec/Treas– Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Ian McGaughey – Yuma County,  
Ralph Velez – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

**Step 1 - Determine the weight of each type of work by NAICS Code:**

\* Enter all the FTA-assisted projects below. Project amounts should be assigned relevant NAICS Code(s).

	<b>NAICS Code</b>	<b>NAICS Category</b>	<b>Amount of DOT funds on project:</b>	<b>% of total DOT funds</b>
1)	424710	Petroleum	\$2,430,000.00	0.1671
2)	441330	Automotive Parts and Accessories	\$85,519.00	0.0059
3)	485113	Bus and Other Motor Vehicle Transit System	\$10,240,662.00	0.7043
4)	485991	Special Needs Transportation	\$487,080.00	0.0335
5)	517111	Wired Telecommunications Carriers	\$24,000.00	0.0017
6)	541211	Offices of Certified Public Accountants	\$105,000.00	0.0072
7)	541512	Computer Systems Design Services	\$90,000.00	0.0062
8)	541810	Advertising Agencies	\$150,000.00	0.0103
9)	561621	Security Systems Services	\$3,000.00	0.0002
10)	541110	Office of Lawyers	\$75,000.00	0.0052
11)	424120	Stationary and Office Supply Merchant Wholesalers	\$9,000.00	0.0006
12)	541330	Engineering Services	\$750,000.00	0.0516
13)	541611	Administrative Management	\$90,000.00	0.0062
14)				0.0000
15)				0.0000
16)				0.0000
17)				0.0000
18)				0.0000
19)				0.0000
20)				0.0000
21)				0.0000
22)				0.0000
23)				0.0000
24)				0.0000
25)				0.0000
26)				0.0000

27)				0.0000
28)				0.0000
29)				0.0000
30)				0.0000
31)				0.0000
32)				0.0000
33)				0.0000
34)				0.0000
35)				0.0000
<b>Total FTA-Assisted Contract Funds</b>			<b>\$14,539,261.00</b>	<b>1</b>

**Step 2 - Determine the relative availability of DBE's by NAICS Code:**

\* Use DBE Directory, census data and/or a bidders list to enter the number of available DBE firms and the number of available firms.

	NAICS Code	NAICS Category	Number of DBEs available to perform this work	Number of all firms available	Relative Availability
1)	424710	Petroleum	0	70	0.0000
2)	441330	Automotive Parts and Accessories	1	1406	0.0007
3)	485113	Bus and Other Motor Vehicle Transit System	0	17	0.0000
4)	485991	Special Needs Transportation	0	190	0.0000
5)	517111	Wired Telecommunications Carriers	0	921	0.0000
6)	541211	Offices of Certified Public Accountants	0	2219	0.0000
7)	541512	Computer Systems Design Services	11	1970	0.0056
8)	541810	Advertising Agencies	12	696	0.0172
9)	561621	Security Systems Services	8	290	0.0276
10)	541110	Office of Lawyers	1	6174	0.0002
11)	424120	Stationary and Office Supply Merchant Wholesalers	1	114	0.0088
12)	541330	Engineering Services	64	2520	0.0254
13)	541611	Administrative Management	59	67	0.8806
14)					
15)					
16)					
17)					
18)					
19)					
20)					
21)					
22)					
23)					
24)					
25)					



26)						
27)						
28)						
29)						
30)						
31)						
32)						
33)						
34)						
35)						
	<b>Combined Totals</b>		<b>157</b>	<b>16654</b>	0.0094	<b><i>Overall availability of DBEs</i></b>

**Step 3 - (Weight) x (Availability) = Weighted Base Figure**

	<b>NAICS Code</b>	<b>NAICS Category</b>	<b>Weight</b>	<b>x</b>	<b>Availability</b>	<b>Weighted Base Figure</b>
1)	424710	Petroleum	0.16713	x		
2)	441330	Automotive Parts and Accessories	0.00588	x	0.00071	0.0000
3)	485113	Bus and Other Motor Vehicle Transit System	0.70435	x		
4)	485991	Special Needs Transportation	0.03350	x		
5)	517111	Wired Telecommunications Carriers	0.00165	x		
6)	541211	Offices of Certified Public Accountants	0.00722	x		
7)	541512	Computer Systems Design Services	0.00619	x	0.00558	0.0000
8)	541810	Advertising Agencies	0.01032	x	0.01724	0.0002
9)	561621	Security Systems Services	0.00021	x	0.02759	0.0000
10)	541110	Office of Lawyers	0.00516	x	0.00016	0.0000
11)	424120	Stationary and Office Supply Merchant Wholesalers	0.00062	x	0.00877	0.0000
12)	541330	Engineering Services	0.05158	x	0.02540	0.0013
13)	541611	Administrative Management	0.00619	x	0.88060	0.0055
14)				x		
15)				x		
16)				x		
17)				x		
18)				x		
19)				x		
20)				x		
21)				x		
22)				x		
23)				x		
24)				x		
25)				x		
26)				x		
27)				x		

28)			X		
29)			X		
30)			X		
31)			X		
32)			X		
33)			X		
34)			X		
35)			X		
				<b>Total</b>	0.0070
				<b>as a % (*100)</b>	0.70%



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076  
Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.yciptaz.gov](http://www.yciptaz.gov)

March 22, 2023

### Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Discussion and or action regarding the increase in YCIPTA Member Entity Dues for FY2023-2024 and review of the DRAFT FY2023/24 Operating Budget.

---

**Requested Action:** Staff is recommending the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the increase in Member entity dues for FY2024.

**Background and Summary:** Attach to this staff report is a DRAFT FY2023/24 Operating Budget showing the estimated expenses for and the expected revenues to operate YCIPTA and the transit system for FY2024/23. Estimated revenues are \$6,088,999 and estimated expenses are at \$6,147,824 showing a deficit of \$58,825. Within the draft budget is a increase on contractor costs of 5%, the annual increase in wages and fringe, travel and vehicle repair and maintenance.

Also included in this staff report is the Entity dues increase of 5% totaling \$50,267.81. This amount is needed in order to help balance the budget. Staff is showing an increase in shelter advertising that consists of a minimum of 25 shelter advertisements in the amount of \$185,000 as in-kind. It is staff's goal to have all 45 shelter locations to have advertisement in them whether it be in-kind or cash, but just in case that cannot be obtained staff is confident that the 25 locations can be.

Staff did discuss these items with the Financial Sustainability Committee on March 21, 2023.

**Financial Impacts:** \$58,825 deficit if dues are not increased.

---

**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Eric Holland Sec/Treas– Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Ian McGaughey – Yuma County,  
Ralph Velez – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

Budgeted: N/A

Recommended Motion: Staff is recommending the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the increase in Member entity dues for FY2024.

Legal Counsel Review: No

Attachments: Yuma County Intergovernmental Public Transportation Authority DRAFT FY2023/24 Operating Budget, match control sheet and Entity dues increase calculation sheet.

For information regarding this agenda item, please contact Shelly Kreger via email to: [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger  
Transit Director

---

**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Eric Holland Sec/Treas– Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Ian McGaughey – Yuma County,  
Ralph Velez – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

Yuma County Intergovernmental Public Transportation Authority				
DRAFT FY 2024 BUDGET				
	ACTUALS Jul 22 - Feb 23	FY 2023 Budget	FY 2024 Budget	DESCRIPTION
Ordinary Income/Expense				
Income				
40000 · Intergovernmental	0.00			
40700 · Miscellaneous Revenues	0.00			
40799-3 · Advertising Sales	1,500.00	2,700.00	34,980	Yuma Investment Group \$900 & Cocopah \$34,080
40799-4 · Greyhound Commissions - YCIPTA	4,695.05	6,000.00	4,000	
40799-5 · Interest	2,255.05	3,780.00	3,780	average is \$315 per month
40799-6 · Miscellaneous Revenues	10,752.35	11,307.00	2,500	Approximately \$200 per month
<b>Total 40700 · Miscellaneous Revenues</b>	<b>19,202.45</b>	<b>23,787.00</b>	<b>45,260</b>	
40900 · Local Funding	0.00			
40900-2 · Local Transit Dues	877,851.00	877,851.00	877,851	
40900-4 · Contributions Public Entities	581,192.23	613,358.00	138,710	MOU YUHSD Vista, YPIC, Arizona Western College
40900-5 · Tribal Route Income	0.00		580,740	Cocopah 251,180 annual & Quechan 329,560 annual
<b>Total 40900 · Local Funding</b>	<b>2,895,618.73</b>	<b>2,836,930.00</b>	<b>1,597,301</b>	
41101 · State Grants	0.00			
41101-1 · ADOT 5311	201,366.76	1,485,221.34	1,727,349	These amount were decreased in the budget due to the amount of funding needed for FY 2023 Budget
<b>Total 41101 · State Grants</b>	<b>201,366.76</b>	<b>1,485,221.34</b>	<b>1,727,349</b>	
41300 · Federal Grant Revenue	0.00			
41399-1 · FTA 5307	1,056,009.00	1,618,581.35	1,842,795	These amount were decreased in the budget due to the amount of funding needed for FY 2023 Budget
<b>Total 41300 · Federal Grant Revenue</b>	<b>1,056,009.00</b>	<b>1,618,581.35</b>	<b>1,842,795</b>	
<b>Total 40000 · Intergovernmental</b>	<b>4,172,196.94</b>	<b>5,964,519.69</b>	<b>5,212,705</b>	
41000 · Charges for Service	0.00			
40100 · Fare Revenue	0.00			
40101 · YCAT Fares	242,464.02	400,000.00	365,000	average of \$30,308 per month rounded up
40190 · On Call Fares	1,949.01	4,000.00	5,500	average \$465 per month
<b>Total 40100 · Fare Revenue</b>	<b>244,413.03</b>	<b>404,000.00</b>	<b>370,500</b>	
<b>Total 41000 · Charges for Service</b>	<b>244,413.03</b>	<b>404,000.00</b>	<b>370,500</b>	
INKIND REVENUE	0.00	661,423.18	505,794	
<b>Total Income</b>	<b>4,416,609.97</b>	<b>6,368,519.69</b>	<b>6,088,999</b>	
<b>Gross Profit</b>	<b>4,416,609.97</b>	<b>6,368,519.69</b>	<b>6,088,999</b>	
Expense				
50100 · Salaries and Wages	0.00			
50102 · Regular Salaries and Wage	197,310.54	354,869.00	426,239	

Yuma County Intergovernmental Public Transportation Authority				
DRAFT FY 2024 BUDGET				
	ACTUALS Jul 22 - Feb 23	FY 2023 Budget	FY 2024 Budget	DESCRIPTION
Total 50100 · Salaries and Wages	197,310.54	354,869.00	426,239	
50200 · Fringe Benefits	0.00			
50201 · FICA- SS & Medicare	14,930.57	39,251.00	47,360	
50202 · ASRS	23,213.20	43,188.00	52,385	
50203 · Health Insurance	26,980.00	59,640.00	78,120	
50204 · FUTA	285.44	2,940.00	2,940	
50205 · Life Insurance	521.85	675.00	675	
50207 · State Unemployment	5,306.40	10,600.00	10,600	
50208 · Workers Compensation Ins	800.00	800.00	800	
Total 50200 · Fringe Benefits	72,037.46	157,094.00	192,880	
50300 · Services	0.00			
50301-1 · ADA Paratransit	74,898.83	154,934.00	164,573	5% increase
50301-2 · Accounting & Audit	14,750.00	35,000.00	35,000	
50301-3 · Vanpool Subsidy	84,000.00	126,000.00	126,000	\$300 stipend for 35 vehicles \$10500 per month
50302 · Advertising	27,862.94	47,000.00	50,000	\$30,000 Big Cat - \$20,000 Advertising
50303-1 · Legal Services	8,725.00	25,000.00	15,000	
50303-2 · Cash Handel/Payroll Processing	1,705.42	2,460.00	2,500	ADP services only
50303-3 · IT Support/Web Development	18,394.06	27,100.00	40,000	IT RFP for next year
50305-0 · Bus Contractor	2,112,138.20	3,752,621.00	3,997,081	5% increase
50305-1 · Contract Costs	22,496.64	29,000.00	29,000	
50305-2 · Equipment Maintenance	-162.81	3,000.00	3,000	change due to expense at 6 months is only 1% of budget
50305-3 · Office Equip Repair	1,324.00	1,500.00	1,500	change due to buying annual service contract for currency and coin machines
50305-4 · Vehicle Repair & Maintance	37,214.63	55,000.00	80,000	V&M for engines, transmissions, and other large parts that are required YCIPTA to pay
50305-5 · Building Repairs & Maintance	9,707.18	5,000.00	12,000	
50305-6 · Communications/Radio Service	19,202.72	20,000.00	25,000	City of Yuma Radio Maintenance Agreement has been purchased for this Fiscal year.
50305-7 · Grounds Keeping/Pest Control	0.00	750.00	500	
50305-8 · Software Updates/Maintenance	20,045.13	45,000.00	45,000	
50307 · Security Services	275.00	1,000.00	1,000	
Total 50300 · Services	2,452,576.94	4,330,365.00	4,627,154	
50400 · Materials and Supplies	0.00			

Yuma County Intergovernmental Public Transportation Authority					
DRAFT FY 2024 BUDGET					
		ACTUALS Jul 22 - Feb 23	FY 2023 Budget	FY 2024 Budget	DESCRIPTION
50401 · Fuel, Oil, Lubricants	437,513.15	700,000.00	700,000	Fuel cost is less in the first six months than budgeted. Adjusted the budget for the remaining of the year.	
50499-1 · Office Supplies	2,303.25	3,000.00	10,000	changed due to monthly average for the first 6 months is \$200 per month, expect to replenish the year end supplies for year end close out, the end of the year will be a more.	
50499-2 · Postage	686.20	1,000.00	1,000		
50499-3 · Printing	1,888.31	25,000.00	25,000		
50499-4 · Misc Materials & Supplies	231.22	3,000.00	1,500	change due to 6 months being so low	
<b>Total 50400 · Materials and Supplies</b>	<b>442,622.13</b>	<b>732,000.00</b>	<b>737,500</b>		
50500 · Utilities	0.00				
50501 · Electricity	9,639.64	15,000.00	15,000		
50502-1 · Refuse Disposal	1,918.01	3,000.00	3,000		
50502-2 · Water - Offices	1,208.69	1,500.00	1,500		
50502-3 · Water-Land	1,840.75	1,841.00	2,000	Water cost for land was not budgeted. The annual fee for this fiscal has been paid.	
<b>Total 50500 · Utilities</b>	<b>14,607.09</b>	<b>21,341.00</b>	<b>21,500</b>		
50600 · Casualty and Liability Insuranc	0.00				
50608-1 · Gen Liab Insurance	4,829.00	4,900.00	5,000	change due to the annual insurance renewal has been invoiced	
50608-2 · Prof. Liability Insurance	5,384.98	5,400.00	5,500	change due to the annual insurance renewal has been invoiced	
50608-3 · Automobile Insurance	3,807.00	3,850.00	4,000	change due to the annual insurance renewal has been invoiced	
50608-4 · Property Insurance	500.00	500.00	600		
<b>Total 50600 · Casualty and Liability Insuranc</b>	<b>14,520.98</b>	<b>14,650.00</b>	<b>15,100</b>		
50900 · Miscellaneous Expenses	0.00				
50901 · Memberships/Dues/Subscriptions	14,400.88	15,000.00	15,000		
50902 · Travel Expenses	1,788.09	5,000.00	15,000	changed due to travel was lower for this year than budgeted. YCIPTA will have some travel at the end of the fiscal year.	
50906 · Finance Charges/Penalties	68,239.24	100.00	100	change due to no FC from YC Treasurer	
50999-1 · License and Permits	98.00	300.00	300		
50999-2 · Training/Education	679.95	5,000.00	15,000	reduced training budget line item because no training was done at the beginning of the year. YCIPTA has purchased a new training for Quickbooks to better use our software and looking to purchase more training webinars for grant compliance and administration	
50999-3 · Other Misc Expense	4,400.04	2,500.00	2,500	the liability of Yuma County Treasurer has been paid and no longer is a valid expense.	
50999-5 · Telephone/Internet	4,643.73	8,000.00	12,000	Additional for Ipad service - Ipad for staff and board members	
<b>Total 50900 · Miscellaneous Expenses</b>	<b>94,249.93</b>	<b>35,900.00</b>	<b>59,900</b>		
51200 · Leases and Rentals	0.00				



<b>Yuma County Intergovernmental Public Transportation Authority</b>				
<b>DRAFT FY 2024 BUDGET</b>				
	<b>ACTUALS</b>			
	<b>Jul 22 - Feb 23</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Budget</b>	<b>DESCRIPTION</b>
<b>51212-1 · Building Lease</b>	35,200.00	52,800.00	55,200	
<b>51212-2 · Leases Rental Equipment</b>	140.80	500.00	350	Pitney Bowes Equipment Rental
<b>51212-4 · Lease</b>	16,000.00	24,000.00	12,000	change monthly lease for TAC Bus Yard 2000*6
<b>Total 51200 · Leases and Rentals</b>	51,340.80	77,300.00	67,550	
<b>Total Operating Expense</b>	0.00	5,723,519.00	6,147,824	
<b>Net Ordinary Income</b>	662,663.52		-58,825	
<b>Net Income</b>	662,663.52	0.00	-58,825	

**Total match/local funding needed for FY 2024 Budget      \$      2,579,133.83**

---

---

**Cash Match Contribution**

Local Funding Government Entities Match Contribution      877,851.00  
Local Funding Contribution of Public Entities      138,710.00

Fare Revenues      370,500.00  
misc revenues      45,260.00  
Tribal Contributions for Ops      580,740.00  
Total Cash Match Contribution      \$      2,013,061.00

**In Kind Contribution**

Greyhound In Kind Contrubution      300,000.00  
25 shelters x \$600  
per month x 12  
Inkind for Advertisment in Shelters      185,000.00 months  
Quechan Tribe Parking Lot Contribtution      22,248.00  
Total In Kind Contributions      \$      507,248.00

**Total Match Contributions      \$      2,520,309.00**

**Should be Zero/ neg is a deficit - positive is over      \$      (58,824.83)**

<b>Governmental Entity</b>	<b>Current Amount of Annual Contributions</b>		<b>5% Increase</b>	<b>New dues for FY23/24</b>
Yuma County	\$263,250.48	26.18%	\$13,162.52	\$276,413.00
City of Yuma	\$339,765.72	33.80%	\$16,988.29	\$356,754.01
Town of Wellton	\$24,631.32	2.45%	\$1,231.57	\$25,862.89
City of San Luis	\$119,891.43	11.93%	\$5,994.57	\$125,886.00
City of Somerton	\$50,827.25	5.06%	\$2,541.36	\$53,368.61
Quechan Indian Tribe	\$9,780.16	0.97%	\$489.01	\$10,269.17
Cocopah Indian Tribe	\$69,704.64	6.93%	\$3,485.23	\$73,189.87
AWC	\$127,505.28	12.68%	\$6,375.26	\$133,880.54
<b>Total</b>	<b>\$1,005,356.28</b>	100.000%	\$50,267.81	\$1,055,624.09



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

March 22, 2023

Discussion and Action Item 3

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Discussion and or action YCIPTA Shelter and Bus Stop permit status  
report

---

Requested Action: N/A

Background and Summary: Staff has been working with the City of Yuma's GIS maps in order to locate stop with sufficient ROW on 4 stops located on 4<sup>th</sup> Ave. Staff also has a meeting set up with San Luis on March 29<sup>th</sup> regarding shelter locations in San Luis with higher ridership in which the AWC location was brought up to them as one location we need to look at.

Staff has signed a contract with an advertising agency hired by Cocopah to place shelter ads in 31 shelters through out the system from 4/1/23 to 10/14/23 resulting in \$53,250 of revenue.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion: N/A

Legal Counsel Review: N/A

Attachments:

---

**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**

Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Eric Holland Sec/Treas– Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Ian McGaughey – Yuma County,  
Ralph Velez – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

For information regarding this agenda item, please contact Shelly Kreger via email to: [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger  
Transit Director

---

**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College  
Eric Holland Sec/Treas– Cocopah Tribe, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, Ian McGaughey – Yuma County,  
Ralph Velez – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

## Monthly YCIPTA Board Meeting Report RATP Dev

Shane Bollar GM RATP Dev USA

3/27/2023

This monthly report is intended to summarize any operations, maintenance, management, finance, or other actions that fall outside of normal operations for YCAT public transit.

- In February we provided a bus for “Guide God for the Blind Yuma Raises.” This event allowed individuals to train, familiarize, and socialize the puppies with transit.
- On Saturday, March 11, 2023, we participated in the Yuma Air Show. We had 8 drivers and transported over 7,000 passengers that day.



- On Friday, March 17, 2023, we celebrated “Transit Employee Appreciation.” Shane barbecued for our employees. We handed a small “Mint bag” to all employees.



- Preventative Maintenance from February 2022 – February 2023:
  - Completed PMI's 241
  - On Time: 231 = 95.9%
  - Early: 10 = 4.1%
  - Late: 0 = 0.00%



## Yuma County Intergovernmental Public Transportation Authority

---

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

### Transit Directors Report February- March 2023

- Employee performance evaluations were performed
- Onsite Audit visit February 7 -9, 2023
- RATP Dev monthly meeting
- MCAS Air show – provided over 7,000 passengers, previous air show was only slightly above 4,000
- Quechan Tribe audit virtual site visit
- Scheduled interviews with eight candidates for new position
- Issues with Vista High School students – smoking, disturbing other passengers, pretending to fall on bus faking injuries and one bus driver assault. Mr. Simonton and I will be meeting with the principal once Jay is back from vacation.
- Information billboard was placed at the DTYTC (Hotel del Sol)
- Carol Perez put together a YCIPTA Wellness Workbook for staff. She did a great job. Attached after this report.
- 

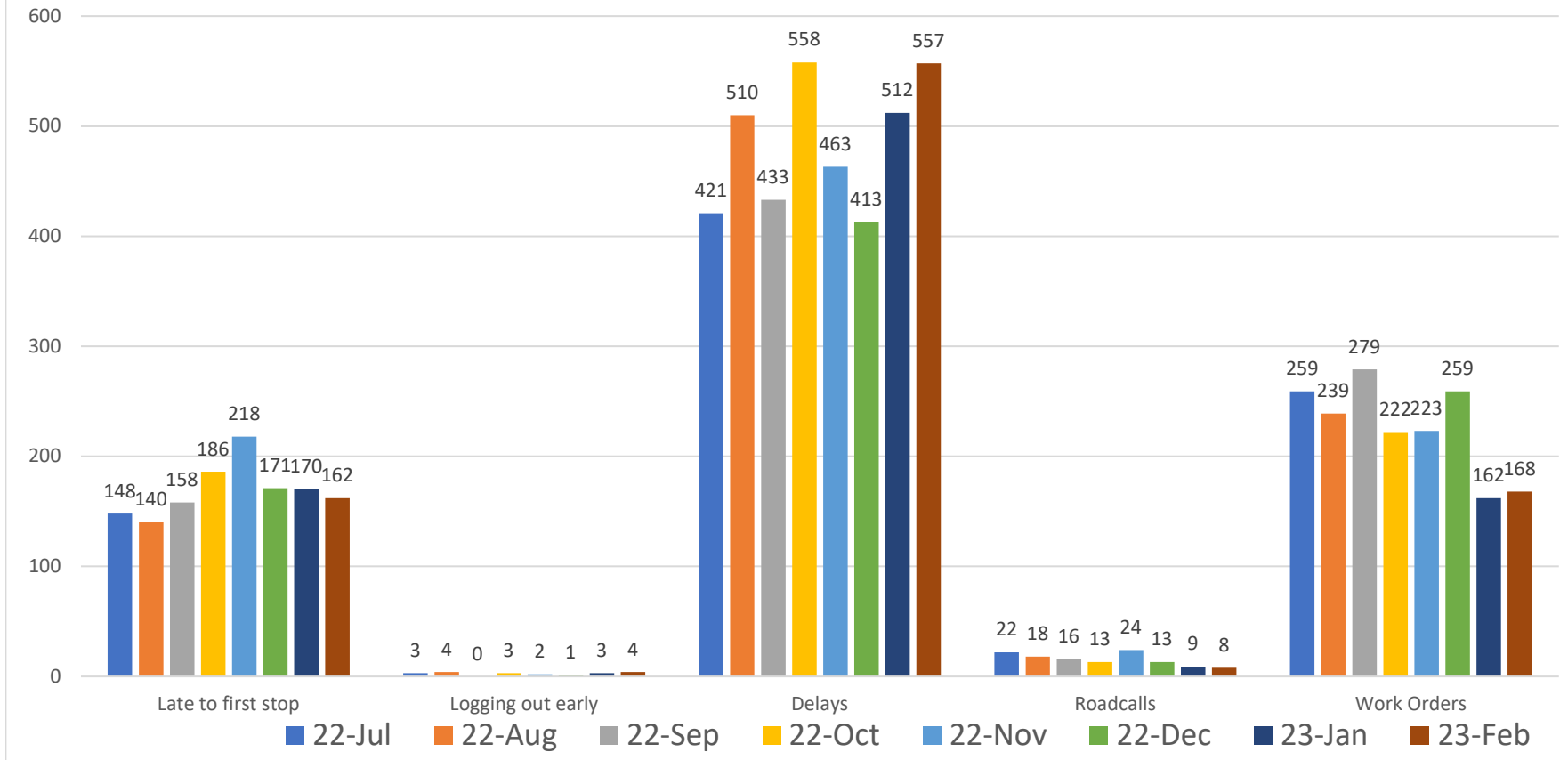
---

#### Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Carmen Juarez - Chairman - City of Somerton, Ralph Velez – Vice Chairman - City of San Luis,  
Jay Simonton Sec/Treas– City of Yuma, Richard Marsh – Town of Wellton,  
Brian Golding, Sr.-Quechan Tribe, , Eric Holland – Cocopah Tribe, Ian McGaughey – Yuma County,  
Susanna M. Zambrano - Arizona Western College

Shelly Kreger, Transit Director

## Monthly Comparison







# February 2023 - YCAT

---

The following information is based on the services and analyses performed by Solutions for Transit for YCIPTA for the month of February 2023.

Solutions for Transit completed its monthly review and sent a final review document to YCIPTA staff on March 03, 2023.

## **OPERATIONS**

### **Fixed Route**

Following are the actual miles and hours reported by the contractor vs. scheduled:

	Reported	Scheduled	Difference
Revenue Hours	<b>2,680.3</b>	<b>2,636.9</b>	<b>43.4</b>
Total Hours	<b>2,979.8</b>	<b>2,951.3</b>	<b>28.5</b>
Revenue Miles	<b>56,576</b>	<b>56,103</b>	<b>473</b>
Total Miles	<b>63,548</b>	<b>63,460</b>	<b>88</b>
Passengers per Revenue Hour		<b>10.7</b>	
Passengers per Revenue Mile		<b>0.5</b>	

Special Event "Guide dog for the Blind" ran for a total of 2.9 hours.

### **Demand Response**

Following are the actual miles and hours reported by contractor:

Revenue Hours	<b>233.5</b>
Total Hours	<b>321.4</b>
Revenue Miles	<b>3,301</b>
Total Miles	<b>5,403</b>
Average Weekday Revenue Hours	<b>11.6</b>
Passengers per Revenue Hour	<b>2.0</b>
Passengers per Revenue Mile	<b>0.1</b>

**OPERATIONS DATABASE**

**Analysis of Contractor Invoice Data for Accuracy:** Solutions for Transit reviewed the entries using a 5% tolerance to determine if the entries need to be corrected or commented. The Over/Under Report represents the **87** entries outside of the tolerance that were adequately commented to explain the difference. All others outside the tolerance were corrected.

There were **0** unreported roadcalls.

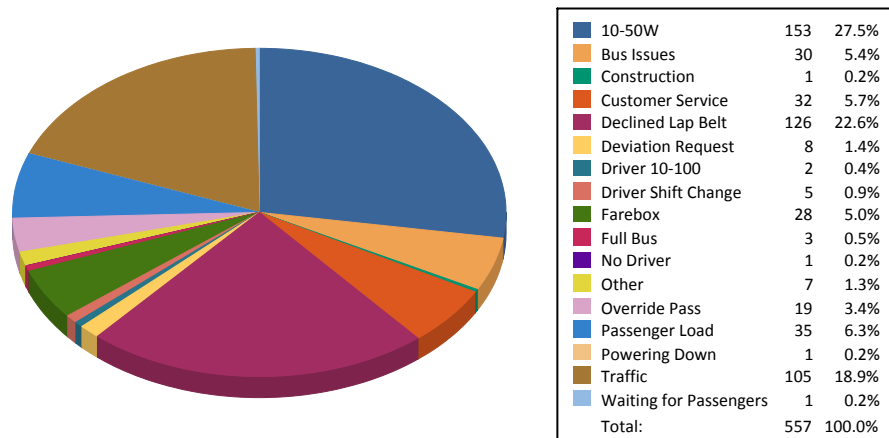
These errors were corrected before we submitted a final review to YCIPTA for billing authorization purposes.

**Late to First Stop:** There were **162** occurrences where the operator was late to the first stop by 5 minutes or more, resulting in **26 hours and 53 minutes** of delayed service.

**Logging Out Early:** There were **4** occurrences where the operator logged off before the end of revenue service totaling **1 hour and 16 minutes** of unaccounted revenue time.

**Delays:** During the month of February, **557** delays were reported by the contractor. The average delay was **5** minutes. The delays are broken down as follows:

**Delays by Category**



**Customer Comments:** During the month of February, **8** complaints were called in. Of these the contractor followed up on **5**. In addition, **0** commendations were called in.

**MAINTENANCE**

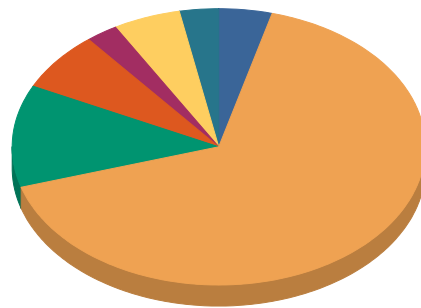
**PMIs Completed:** There were **20** PMIs completed during the month of February. Of these, **0** were completed late based on the information entered into The Reporting Solution.

**Roadcalls:** There were 16 roadcalls/bus exchanges for the month of February.

- o **8** of these are roadcalls as defined by NTD (the bus did not complete its scheduled service)
- o **8,739** miles between roadcalls as defined by NTD
- o The industry standard for miles between roadcalls is 6,000 miles

**Work Orders Created:**

**Work Orders by Type**



Bus Exchange	7	4.2%
DVIR Defect	111	66.1%
PMI	20	11.9%
PMI Defect	12	7.1%
Pullout Complaint	4	2.4%
Roadcall	9	5.4%
Safety Inspection	5	3.0%
Total:	168	100.0%

**Open Work Orders:**

There were **0** open work orders.

**REPORTS**

**Monthly Reports:** The following Monthly Reports are attached:

- o Fixed Route Operating Summary - Systemwide
- o Ridership and Fares
- o Miles and Hours by Route
- o On Call Operating Summary
- o PMIs Completed

**IT SUPPORT**

Back-up: Solutions for Transit is backing up the data entered into The Reporting Solution daily. It is being placed on the Solutions for Transit home server in Lodi.



## OPERATING SUMMARY - Systemwide Fiscal Year 2023

### Systemwide

	Quarter				Quarter				Quarter			YTD
	Jul-22	Aug-22	Sep-22	Qtr Total	Oct-22	Nov-22	Dec-22	Qtr Total	Jan-23	Feb-23	Qtr Total	
Weekday Ridership	16,767	25,939	27,895	70,601	28,982	27,927	25,442	82,351	26,186	26,663	52,849	205,802
Saturday Ridership	1,754	1,502	1,615	4,871	2,326	1,981	2,390	6,697	2,063	2,053	4,116	15,684
<b>Total Ridership</b>	<b>18,521</b>	<b>27,441</b>	<b>29,510</b>	<b>75,472</b>	<b>31,308</b>	<b>29,908</b>	<b>27,832</b>	<b>89,048</b>	<b>28,249</b>	<b>28,716</b>	<b>56,965</b>	<b>221,486</b>
Weekday Revenue Hours	2,642.7	2,879.5	2,702.6	8,224.9	2,719.7	2,532.4	2,697.0	7,949.2	2,585.0	2,470.2	5,055.2	21,229.3
Saturday Revenue Hours	259.1	206.5	206.6	672.2	260.1	199.9	257.0	717.1	207.4	212.2	419.6	1,808.9
<b>Total Revenue Hours</b>	<b>2,901.8</b>	<b>3,086.1</b>	<b>2,909.2</b>	<b>8,897.1</b>	<b>2,979.9</b>	<b>2,732.3</b>	<b>2,954.0</b>	<b>8,666.3</b>	<b>2,792.4</b>	<b>2,682.5</b>	<b>5,474.9</b>	<b>23,038.2</b>
Weekday Total Hours	2,875.2	3,181.3	3,010.4	9,067.0	3,033.1	2,824.4	2,990.9	8,848.4	2,877.3	2,745.5	5,622.9	23,538.2
Saturday Total Hours	289.4	230.1	231.3	750.8	293.4	223.3	286.8	803.4	231.8	237.2	469.0	2,023.2
<b>Total Hours</b>	<b>3,164.6</b>	<b>3,411.4</b>	<b>3,241.8</b>	<b>9,817.8</b>	<b>3,326.5</b>	<b>3,047.7</b>	<b>3,277.7</b>	<b>9,651.8</b>	<b>3,109.2</b>	<b>2,982.7</b>	<b>6,091.9</b>	<b>25,561.5</b>
Weekday Revenue Miles	56,765	62,039	57,760	176,564	58,095	53,861	57,100	169,056	54,923	52,372	107,295	452,915
Saturday Revenue Miles	5,323	4,258	4,193	13,774	5,330	4,032	5,225	14,587	4,211	4,213	8,424	36,785
<b>Total Revenue Miles</b>	<b>62,088</b>	<b>66,297</b>	<b>61,953</b>	<b>190,338</b>	<b>63,425</b>	<b>57,893</b>	<b>62,325</b>	<b>183,643</b>	<b>59,134</b>	<b>56,585</b>	<b>115,719</b>	<b>489,700</b>
Weekday Total Miles	62,094	68,623	64,872	195,589	65,442	60,835	63,663	189,940	61,596	58,777	120,373	505,902
Saturday Total Miles	6,040	4,849	4,789	15,678	6,097	4,598	5,918	16,613	4,781	4,790	9,571	41,862
<b>Total Miles</b>	<b>68,134</b>	<b>73,472</b>	<b>69,661</b>	<b>211,267</b>	<b>71,539</b>	<b>65,433</b>	<b>69,581</b>	<b>206,553</b>	<b>66,377</b>	<b>63,567</b>	<b>129,944</b>	<b>547,764</b>
# Operating Weekdays	20	23	21	64	21	20	21	62	20	19	39	165
# Operating Saturdays	5	4	4	13	5	4	5	14	4	4	8	35
<b># Total Operating Days</b>	<b>25</b>	<b>27</b>	<b>25</b>	<b>77</b>	<b>26</b>	<b>24</b>	<b>26</b>	<b>76</b>	<b>24</b>	<b>23</b>	<b>47</b>	<b>200</b>
Avg Weekday Ridership	838.3	1,127.8	1,328.3	1,103.1	1,380.1	1,396.4	1,211.5	1,328.2	1,309.3	1,403.3	1,355.1	1,247.3
Avg Saturday Ridership	350.8	375.5	403.8	374.7	465.2	495.3	478.0	478.4	515.8	513.3	514.5	448.1
<b>Avg Daily Ridership</b>	<b>740.8</b>	<b>1,016.3</b>	<b>1,180.4</b>	<b>980.2</b>	<b>1,204.2</b>	<b>1,246.2</b>	<b>1,070.5</b>	<b>1,171.7</b>	<b>1,177.0</b>	<b>1,248.5</b>	<b>1,212.0</b>	<b>1,107.4</b>
Wkday Ridership/Rev Hr	6.3	9.0	10.3	8.6	10.7	11.0	9.4	10.4	10.1	10.8	10.5	9.7
Sat Ridership/Rev Hr	6.8	7.3	7.8	7.2	8.9	9.9	9.3	9.3	9.9	9.7	9.8	8.7
Avg Weekday Rev Hours	132.1	125.2	128.7	128.5	129.5	126.6	128.4	128.2	129.2	130.0	129.6	128.7
Avg Saturday Rev Hours	51.8	51.6	51.7	51.7	52.0	50.0	51.4	51.2	51.8	53.1	52.5	51.7
Avg Weekday Rev Miles	2,838	2,697	2,750	2,759	2,766	2,693	2,719	2,727	2,746	2,756	2,751	2,745
Avg Saturday Rev Miles	1,065	1,065	1,048	1,060	1,066	1,008	1,045	1,042	1,053	1,053	1,053	1,051



# RIDERSHIP AND FARES

Period: 2/1/2023 to 2/28/2023

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	851	405	0	59	6	261	161	7	0	17	0	3	15	1	3	972	30	108	6	69	0	2,899
Green 4	368	251	0	53	67	387	294	32	0	9	0	0	36	0	158	142	50	921	7	61	0	2,768
Green 4A	199	247	0	52	32	274	122	15	0	45	0	0	22	4	10	128	22	728	20	39	0	1,900
Blue 5	244	105	0	55	64	249	159	0	0	28	0	0	35	2	1	18	20	0	14	96	0	980
Purple 6	310	187	0	66	36	160	49	10	0	24	0	0	41	4	14	11	720	74	20	30	0	1,706
Gold 8	45	27	26	10	5	12	16	0	0	2	0	0	2	0	5	80	0	16	5	1	0	220
Silver 9	36	10	0	1	0	4	62	0	0	0	0	0	0	0	3	881	0	0	0	28	0	997
Turquoise 10	99	1	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	5	0	102
Yellow 95	6,732	4,360	1	495	189	1,241	1,768	121	0	134	2	12	94	9	87	933	167	751	66	301	0	17,095
Specials	0	0	0	0	0	0	0	0	0	0	0	48	0	0	0	0	0	0	0	0	0	48
<b>Grand Total:</b>	<b>8,885</b>	<b>5,593</b>	<b>27</b>	<b>791</b>	<b>399</b>	<b>2,589</b>	<b>2,631</b>	<b>186</b>	<b>0</b>	<b>259</b>	<b>2</b>	<b>63</b>	<b>245</b>	<b>20</b>	<b>281</b>	<b>3,165</b>	<b>1,009</b>	<b>2,598</b>	<b>138</b>	<b>630</b>	<b>0</b>	<b>28,716</b>

## REVENUE:

Total Revenue: \$27,879.77  
 Unclassified Revenue: \$522.27  
 As a % of Total: 1.87%



## TOTAL MILES AND HOURS BY ROUTE February 2023

Route	Revenue Hours	Non-Rev Hours	Total Hours	Revenue Miles	Non-Rev Miles	Total Miles
Orange Route 2	322.7	38.0	360.7	6,074	276	6,350
Brown Route 3						
Green Route 4	261.5	12.0	273.6	4,306	199	4,505
Green Route 4A	212.9	15.2	228.1	3,640	175	3,815
Blue Route 5	241.0	9.6	250.5	5,718	170	5,888
Purple Route 6	448.7	32.3	481.1	9,833	668	10,501
Gold Route 8	59.5	31.9	91.4	1,760	855	2,615
Silver Route 9	94.3	76.0	170.4	2,902	1,932	4,834
Turquoise Route 10	62.9	9.6	72.4	2,767	135	2,902
Yellow Route 95	976.7	74.8	1,051.5	19,576	2,562	22,138
Specials	2.2	0.7	2.9	9	10	19

Totals for February 2023			
<b>Total Hours</b>	<b>2,982.70</b>	<b>Total Miles</b>	<b>63,567</b>
<b>Revenue Hours</b>	<b>2,682.50</b>	<b>Revenue Miles</b>	<b>56,585</b>
<b>Non-Revenue Hours</b>	<b>300.20</b>	<b>Non-Revenue Miles</b>	<b>6,982</b>



## OPERATING SUMMARY - On-Call Fiscal Year 2023

	Quarter				Quarter				Quarter			YTD
	Jul-22	Aug-22	Sep-22	Qtr	Oct-22	Nov-22	Dec-22	Qtr	Jan-23	Feb-23	Qtr	
Weekday Ridership	486	657	591	1,734	603	520	488	1,611	431	445	876	4,221
Saturday Ridership	10	19	27	56	39	19	24	82	24	19	43	181
<b>Total Ridership</b>	<b>496</b>	<b>676</b>	<b>618</b>	<b>1,790</b>	<b>642</b>	<b>539</b>	<b>512</b>	<b>1,693</b>	<b>455</b>	<b>464</b>	<b>919</b>	<b>4,402</b>
Weekday Revenue Hours	228.0	334.1	289.7	851.8	282.8	251.3	232.2	766.4	225.2	219.5	444.7	2,062.8
Saturday Revenue Hours	4.6	10.3	12.3	27.3	16.7	13.6	19.0	49.3	19.6	14.0	33.7	110.2
<b>Total Revenue Hours</b>	<b>232.7</b>	<b>344.4</b>	<b>302.0</b>	<b>879.1</b>	<b>299.5</b>	<b>264.9</b>	<b>251.2</b>	<b>815.6</b>	<b>244.8</b>	<b>233.5</b>	<b>478.3</b>	<b>2,173.0</b>
Weekday Total Hours	303.3	411.9	367.3	1,082.5	344.8	319.4	304.8	969.0	288.7	299.5	588.2	2,639.7
Saturday Total Hours	7.6	15.8	17.2	40.6	20.6	17.8	24.2	62.6	28.6	22.0	50.6	153.7
<b>Total Hours</b>	<b>310.9</b>	<b>427.7</b>	<b>384.5</b>	<b>1,123.1</b>	<b>365.3</b>	<b>337.2</b>	<b>329.1</b>	<b>1,031.6</b>	<b>317.3</b>	<b>321.4</b>	<b>638.8</b>	<b>2,793.4</b>
Weekday Revenue Miles	3,798	5,061	4,186	13,045	4,059	3,369	3,106	10,534	3,369	2,929	6,298	29,877
Saturday Revenue Miles	70	132	186	388	281	287	374	942	508	372	880	2,210
<b>Total Revenue Miles</b>	<b>3,868</b>	<b>5,193</b>	<b>4,372</b>	<b>13,433</b>	<b>4,340</b>	<b>3,656</b>	<b>3,480</b>	<b>11,476</b>	<b>3,877</b>	<b>3,301</b>	<b>7,178</b>	<b>32,087</b>
Weekday Total Miles	5,391	7,162	6,419	18,972	5,766	4,919	4,943	15,628	5,156	4,810	9,966	44,566
Saturday Total Miles	202	242	326	770	462	493	575	1,530	786	593	1,379	3,679
<b>Total Miles</b>	<b>5,593</b>	<b>7,404</b>	<b>6,745</b>	<b>19,742</b>	<b>6,228</b>	<b>5,412</b>	<b>5,518</b>	<b>17,158</b>	<b>5,942</b>	<b>5,403</b>	<b>11,345</b>	<b>48,245</b>
# Operating Weekdays	20	23	22	65	22	20	21	63	20	19	39	167
# Operating Saturdays	4	4	3	11	5	4	5	14	4	4	8	33
<b># Total Operating Days</b>	<b>24</b>	<b>27</b>	<b>25</b>	<b>76</b>	<b>27</b>	<b>24</b>	<b>26</b>	<b>77</b>	<b>24</b>	<b>23</b>	<b>47</b>	<b>200</b>
Avg Weekday Ridership	24.3	28.6	26.9	26.7	27.4	26.0	23.2	25.6	21.6	23.4	22.5	25.3
Avg Saturday Ridership	2.5	4.8	9.0	5.1	7.8	4.8	4.8	5.9	6.0	4.8	5.4	5.5
<b>Avg Daily Ridership</b>	<b>20.7</b>	<b>25.0</b>	<b>24.7</b>	<b>23.6</b>	<b>23.8</b>	<b>22.5</b>	<b>19.7</b>	<b>22.0</b>	<b>19.0</b>	<b>20.2</b>	<b>19.6</b>	<b>22.0</b>
Wkday Ridership/Rev Hr	2.1	2.0	2.0	2.0	2.1	2.1	2.1	2.1	1.9	2.0	2.0	2.0
Sat Ridership/Rev Hr	2.2	1.8	2.2	2.1	2.3	1.4	1.3	1.7	1.2	1.4	1.3	1.6
Avg Weekday Rev Hours	11.4	14.5	13.2	13.1	12.9	12.6	11.1	12.2	11.3	11.6	11.4	12.4
Avg Saturday Rev Hours	1.2	2.6	4.1	2.5	3.3	3.4	3.8	3.5	4.9	3.5	4.2	3.3
Avg Weekday Rev Miles	190	220	190	201	185	168	148	167	168	154	161	179
Avg Saturday Rev Miles	18	33	62	35	56	72	75	67	127	93	110	67



## PMIs COMPLETED

Period: 2/1/2023 - 2/28/2023

Bus #	Interval	Mileage at Previous PMI	Mileage at PMI	Miles Since Last PMI	On-Time	PMI
146	4000 miles	70,328	73,957	3,629	On Time	A-6
147	4000 miles	90,286	93,902	3,616	On Time	A-9
201	6000 miles	311,240	316,695	5,455	On Time	A-5
202	6000 miles	203,169	208,709	5,540	On Time	A-5
204	6000 miles	218,012	223,636	5,624	On Time	A-3
206	6000 miles	187,156	192,869	5,713	On Time	A-6
207	6000 miles	46,163	51,751	5,588	On Time	A-2
208	6000 miles	28,316	33,733	5,417	On Time	A-6
209	6000 miles	40,161	45,810	5,649	On Time	A-1
210	6000 miles	28,992	34,395	5,403	On Time	A-6
211	6000 miles	34,570	40,089	5,519	On Time	C
212	6000 miles	28,517	34,022	5,505	On Time	A-6
250	6000 miles	39,654	45,337	5,683	On Time	A-1
300	4000 miles	173,655	177,666	4,011	On Time	A-5
301	4000 miles	179,851	183,456	3,605	On Time	B-2
302	4000 miles	124,518	128,183	3,665	On Time	B-2
303	4000 miles	66,222	69,833	3,611	On Time	A-6
350	4000 miles	121,430	125,216	3,786	On Time	A-8
351	4000 miles	150,334	154,068	3,734	On Time	A-8
1102	4000 miles	91,952	95,585	3,633	On Time	C

**PMIs Completed: 20**

<b>On Time: 20</b>	<b>100.0%</b>
<b>Early: 0</b>	<b>0.0%</b>
<b>Late: 0</b>	<b>0.0%</b>

Note: "On Time" is based on mileage not days.





928-783-2235 [www.ycat.az.gov](http://www.ycat.az.gov)

# SELF-CARE WORKBOOK



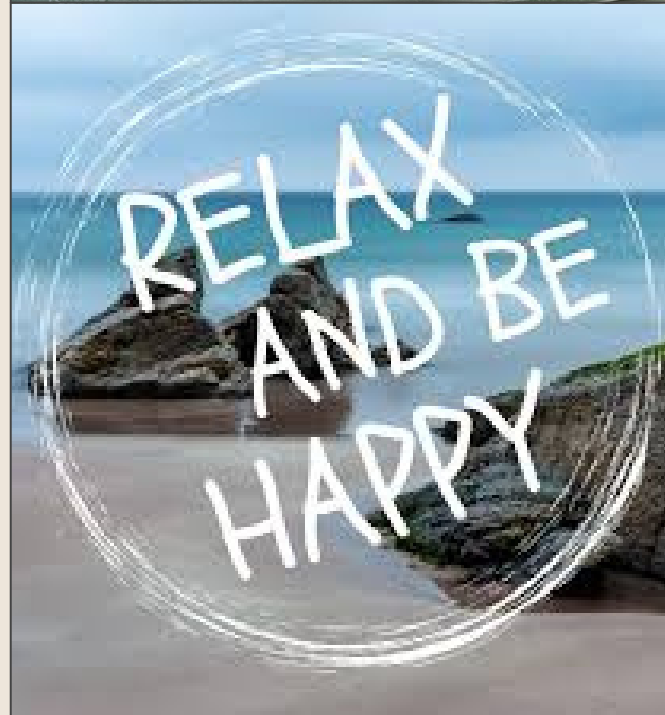


WELLNESS

# HEALTH

**TO EDUCATE, SUPPORT, AND  
EMPOWER EMPLOYEES TO  
IMPROVE AND MAINTAIN THEIR  
OVERALL HEALTH AND WELL-  
BEING THROUGH HEALTHY  
LIFESTYLE CHOICES AND TO  
CREATE A CULTURE OF  
WELLNESS WITHIN YCIPTA**

**EAP Employee Assistance Program  
Confidential information, support &  
referral to help YCIPTA employees  
888-238-6232**



**SELF-CARE**

# INTENSIONS

DAILY AFFIRMATIONS

---

---

---

TODAY I AM GRATEFUL FOR

---

---

---

TODAY'S TOP GOALS

01

02

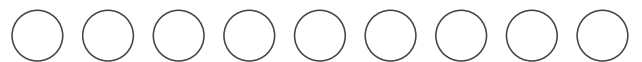
03

SCHEDULE


WATER



SLEEP



MOOD



NOTES

---

---

---

*FILLABLE*

# CHECKLIST

FILL IN THE CHECKLIST SPACES BELOW WITH SELF-CARE ACTIVITIES THAT YOU CAN DO IN THE MORNING AND AT NIGHT.

## MORNING SELF-CARE

<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____

## NIGHT SELF-CARE

<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____

# MULTIPLE SECTION

# CHECKLIST

MAKE YOUR WAY THROUGH EACH SECTION, AND TICK THE CHECKBOX FOR EACH STATEMENT ONCE THE TASK HAS BEEN COMPLETED.

## SECTION ONE

- 
- 
- 
- 
- 

## SECTION TWO

- 
- 
- 
- 
- 

## SECTION THREE

- 
- 
- 
- 
- 

## SECTION FOUR

- 
- 
- 
- 
-

# *SMART* GOALS

WHEN SETTING GOALS, MAKE SURE IT FOLLOWS THE SMART STRUCTURE. USE THE QUESTIONS BELOW TO CREATE YOUR GOALS.

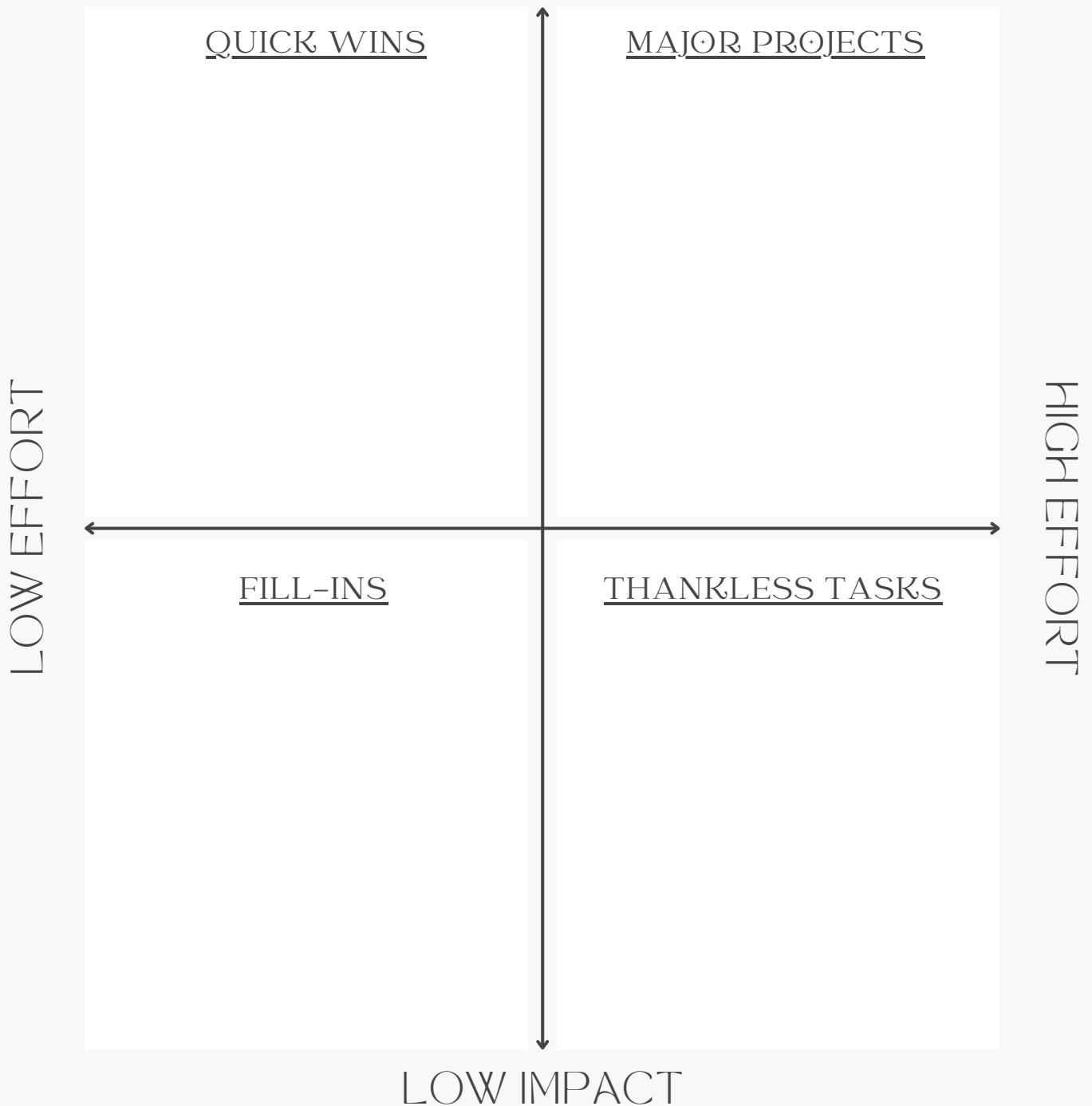
S	<u>SPECIFIC</u> WHAT DO I WANT TO ACCOMPLISH?	
M	<u>MEASURABLE</u> HOW WILL I KNOW WHEN IT IS ACCOMPLISHED?	
A	<u>ACHIEVABLE</u> HOW CAN THE GOAL BE ACCOMPLISHED?	
R	<u>RELEVANT</u> DOES THIS SEEM WORTHWHILE?	
T	<u>TIME BOUND</u> WHEN CAN I ACCOMPLISH THIS GOAL?	

# *ACTION PRIORITY*

# MATRIX

THE ACTION PRIORITY MATRIX IS A GREAT WAY TO VISUALISE WHAT TASKS TAKE PRIORITY OVER OTHERS, AND HOW TO BEST ALLOCATE YOUR TIME TOWARDS THEM.

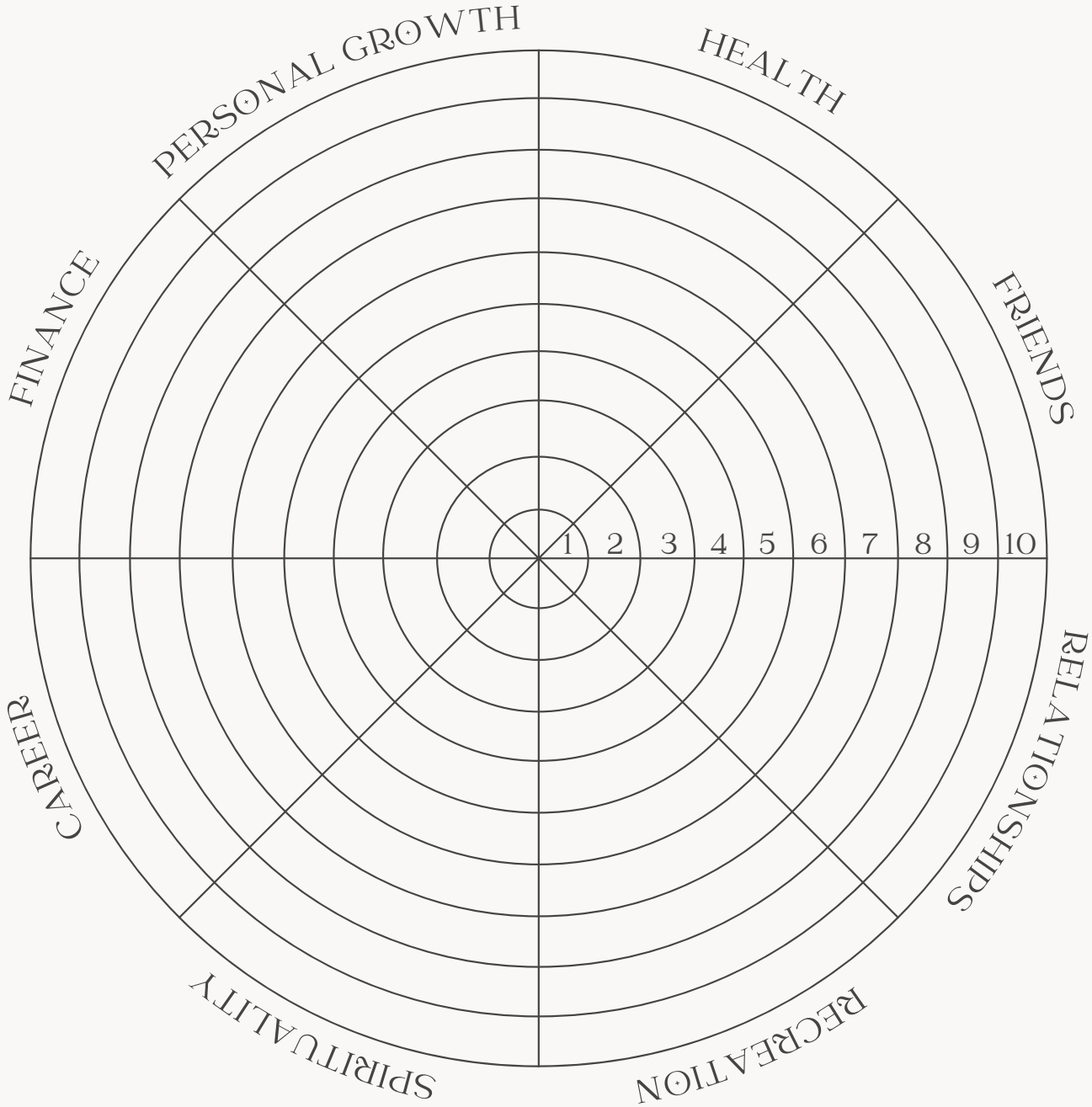
HIGH IMPACT



# WHEEL OF

# LIFE

THE WHEEL OF LIFE IS A GREAT TOOL THAT HELPS YOU BETTER UNDERSTAND WHAT YOU CAN DO TO MAKE YOUR LIFE MORE BALANCED. THINK ABOUT THE 8 LIFE CATEGORIES BELOW, AND RATE THEM FROM 1 - 10.





7 DAY

# HABIT TRACKER

KEEPING TRACK OF YOUR HABITS CAN HELP YOU STAY ON TRACK AND ACHIEVE YOUR GOALS. FILL OUT YOUR TOP 12 GOALS AND MARK THEM OFF EACH DAY YOU SUCCESSFULLY COMPLETE THEM.

WEEK OF: \_\_\_\_\_

HABIT / SELF-CARE STEP

	(S)	(M)	(T)	(W)	(T)	(F)	(S)
01	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
02	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REFLECTION NOTES

---

---

# *LIFE* GOALS

FOR EACH OF THE CATEGORIES BELOW, WRITE DOWN THINGS YOU ARE DOING WELL AND WHERE YOU NEED IMPROVEMENT. TAKE THE TIME TO REFLECT ON THESE, AND WRITE A GOAL FOR EACH CATEGORY.

CATEGORY	WHAT I'M DOING WELL	WHERE I NEED IMPROVEMENT	MY GOALS
<i>FAMILY</i>			
<i>FRIENDS</i>			
<i>WORK/ SCHOOL</i>			
<i>BODY</i>			
<i>MENTAL HEALTH</i>			
<i>SPIRITUALITY</i>			

# *WEEKLY GOALS* TRACKER

WEEK OF: \_\_\_\_\_

	MY GOALS	MY FEELINGS	DONE
MON			<input type="radio"/>
TUE			<input type="radio"/>
WED			<input type="radio"/>
THU			<input type="radio"/>
FRI			<input type="radio"/>
SAT			<input type="radio"/>
SUN			<input type="radio"/>

# *UNDERSTANDING*

# GOALS

ACHIEVING OUR GOALS IS DEPENDENT ON WHETHER WE TAKE ACTION.  
USE THE TABLE BELOW TO UNDERSTAND THE "WHY" OF YOUR GOALS.

GOAL:

WHAT WILL THIS GIVE YOU?



AND WHAT WILL THIS GIVE YOU?



AND WHAT WILL THIS GIVE YOU?



AND WHAT WILL THIS GIVE YOU?



SO, WHY IS THIS GOAL IMPORTANT?



# RIDERSHIP AND FARES

Period: 2/1/2022 to 2/28/2022

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	601	260	0	89	16	274	122	6	0	18	0	0	18	3	7	572	31	13	9	35	0	2,030
Brown 3	66	76	37	24	13	99	42	0	0	8	0	0	1	1	2	99	0	1	0	4	0	432
Green 4	250	237	0	56	77	351	280	13	0	36	0	0	37	39	40	117	51	791	2	47	0	2,375
Green 4A	132	114	0	31	53	214	57	8	0	9	0	0	12	23	34	66	15	267	3	18	0	1,035
Blue 5	194	133	0	72	51	256	112	1	0	27	0	0	54	1	0	6	26	1	12	52	0	934
Purple 6	225	176	0	46	37	160	41	1	0	44	0	0	35	9	3	24	875	8	36	40	1	1,684
Gold 8	55	46	19	31	15	49	40	0	0	3	0	0	1	0	2	89	1	7	1	6	0	339
Silver 9	35	9	0	1	1	4	103	0	0	2	1	0	0	11	6	562	18	26	0	0	0	779
Turquoise 10	91	0	0	1	0	2	1	0	0	1	0	0	0	0	0	0	0	0	1	1	0	96
Yellow 95	6,282	3,800	1	411	198	1,138	1,128	71	0	184	1	0	110	167	122	928	209	223	45	241	0	14,972
<b>Grand Total:</b>	<b>7,931</b>	<b>4,851</b>	<b>57</b>	<b>762</b>	<b>461</b>	<b>2,547</b>	<b>1,926</b>	<b>100</b>	<b>0</b>	<b>332</b>	<b>2</b>	<b>0</b>	<b>268</b>	<b>254</b>	<b>216</b>	<b>2,463</b>	<b>1,226</b>	<b>1,337</b>	<b>109</b>	<b>444</b>	<b>1</b>	<b>24,676</b>

## REVENUE:

Total Revenue: \$25,363.49  
 Unclassified Revenue: \$849.54  
 As a % of Total: 3.35%



# RIDERSHIP AND FARES

Period: 2/1/2023 to 2/28/2023

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	851	405	0	59	6	261	161	7	0	17	0	3	15	1	3	972	30	108	6	69	0	2,899
Green 4	368	251	0	53	67	387	294	32	0	9	0	0	36	0	158	142	50	921	7	61	0	2,768
Green 4A	199	247	0	52	32	274	122	15	0	45	0	0	22	4	10	128	22	728	20	39	0	1,900
Blue 5	244	105	0	55	64	249	159	0	0	28	0	0	35	2	1	18	20	0	14	96	0	980
Purple 6	310	187	0	66	36	160	49	10	0	24	0	0	41	4	14	11	720	74	20	30	0	1,706
Gold 8	45	27	26	10	5	12	16	0	0	2	0	0	2	0	5	80	0	16	5	1	0	220
Silver 9	36	10	0	1	0	4	62	0	0	0	0	0	0	0	3	881	0	0	0	28	0	997
Turquoise 10	99	1	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	5	0	102
Yellow 95	6,732	4,360	1	495	189	1,241	1,768	121	0	134	2	12	94	9	87	933	167	751	66	301	0	17,095
Specials	0	0	0	0	0	0	0	0	0	0	0	48	0	0	0	0	0	0	0	0	0	48
<b>Grand Total:</b>	<b>8,885</b>	<b>5,593</b>	<b>27</b>	<b>791</b>	<b>399</b>	<b>2,589</b>	<b>2,631</b>	<b>186</b>	<b>0</b>	<b>259</b>	<b>2</b>	<b>63</b>	<b>245</b>	<b>20</b>	<b>281</b>	<b>3,165</b>	<b>1,009</b>	<b>2,598</b>	<b>138</b>	<b>630</b>	<b>0</b>	<b>28,716</b>

## REVENUE:

Total Revenue: \$27,879.77  
 Unclassified Revenue: \$522.27  
 As a % of Total: 1.87%



## Yuma County Intergovernmental Public Transportation Authority

---

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.yciptaz.gov](http://www.yciptaz.gov)

### **Summary Financial Report for February 2023**

This report is a summary for the February 2023. The attached are the monthly financial statements unaudited figures.

#### **February 2023 - 1<sup>st</sup> Bank Yuma Reconciled Account Balances**

Greyhound	\$12,409.41
General	\$376,740.88
Payroll	\$1,600.22
Fare Revenue	\$28,734.40

#### **February 2022 - Treasurer Account Balances**

YC Treasurer (88808)	\$228,144.96
----------------------	--------------

#### **Greyhound Commissions by Month**

February 2023	\$366.00
---------------	----------

#### **February 2023 - Fare Revenue by Month**

YCAT	\$28,762.91
On Call	\$305.00

Accounts payable as of February 28, 2023 was \$1,474,277.15. Accounts payable includes November, December, January, February RATPDEV invoices.

Accounts receivable as of February 28, 2023 was \$300,521.38 which does not include ADOT 5311 November, December, January, and FTA 5307 January or February. FTA 5307 drawdowns for the new grant funding award have been started, November and December FTA 5307 drawdowns are still pending due to payment of RATPDEV. ADOT 5311 E-grants system opened on 03/17/2023. October reimbursement has been submitted 3/20/2023. ADOT E-grants system delay of opening reimbursements was the issue of not all reimbursement being submitted. Process has been started to get all reimbursements completed by April 30, 2023.

---

#### **Yuma County Intergovernmental Public Transportation Authority Board Of Directors**

Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College

Eric Holland Sec/Treas– Cocopah Tribe, Richard Marsh – Town of Wellton,

Brian Golding, Sr.-Quechan Tribe, Ian McGaughey – Yuma County,

Ralph Velez – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**  
**STATEMENT OF NET POSITION**  
**January 31, 2023**  
 UNAUDITED

**ASSETS**

Current Assets:	
Cash and investments	\$ 336,855
Accounts Receivable	414,072
Total Current Assets	750,927
Other Assets	
Noncurrent Asset	500
Total Noncurrent Assets	500
Property and Equipment:	
Land	363,879
Leasehold improvements	75,512
Infrastructure	621,553
Vehicles	8,887,246
Furniture and equipment	1,077,388
Total property and equipment	11,025,579
Less: accumulated depreciation	2,987,386
Total Property and Equipment - Net	8,038,193
<b>TOTAL ASSETS</b>	<b>8,789,620</b>

**DEFERRED OUTFLOWS OF RESOURCES**

Pension plan items	112,306
--------------------	---------

**LIABILITIES**

Current Liabilities	
Accounts payable	1,475,027
Accrued payroll and related expenses	6,863
Registered Warrants Payable	
Other liabilities	
Due to other Governments	
Compensated absences payable	22,441
Total Current Liabilities	1,504,331
Non Current Liabilities:	
Net pension liability	399,443
Compensated absences payable	-
<b>TOTAL LIABILITIES</b>	<b>1,903,775</b>

**DEFERRED INFLOWS OF RESOURCES**

Pension plan items	126,632
--------------------	---------

**NET POSITION**

Investments in capital assets	8,038,193
Unrestricted	(1,166,674)
<b>TOTAL NET POSITION</b>	<b>\$ 6,871,519</b>



**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**  
**STATEMENT OF REVENUES, EXPENSES,**  
**AND CHANGES IN NET POSITION**  
**JANUARY 31, 2023**  
UNAUDITED

**OPERATING REVENUE**

Charges for services:	
Farebox revenues	\$ 244,413
Turquoise Route 10 Advertising revenues	1,500
Total Operating Revenue	245,913

**OPERATING EXPENSES**

Contracted operating services	2,561,290
Turquoise Route 10	
Non-vehicle repairs	30,914
Vehicles parts and maintenance	37,215
Occupancy	35,200
Other Transit Services	84,000
Administrative and general	428,162
Depreciation	-
Fuel costs	437,513
Other operating expenses	447,213
Total Operating Expenses	4,061,506
Operating Income/(Loss)	(3,815,593)

**NON-OPERATING REVENUES (EXPENSES)**

Grant revenue	
Federal Transit Administration	1,370,963
Member fees	877,851
Contributions From Public Entities	581,192
Investment income	2,257
Greyhound Commissions	2,761
Other revenues	1,447,328
Pension expense	-
In-kind revenue	34,198
In-kind expense	(34,198)
Total non-operating revenues (expenses)	4,282,352

Income (loss) before contributions and transfers	466,759
--	---------

Transfers in	-
--------------	---

Change in net position	466,759
------------------------	---------

Net position - beginning	6,404,760
--------------------------	-----------

Net position - ending	\$ 6,871,519
-----------------------	--------------

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**  
**STATEMENT OF CASH FLOWS**  
**JANUARY 31, 2023**  
UNAUDITED

**CASH FLOWS FROM OPERATING ACTIVITIES**

Receipts from customers and users	\$ 711,101
Payments to vendors, contractors and suppliers	(2,953,448)
Payments to employees	<u>(266,403)</u>

**NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES** (2,508,751)

**CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES**

Public support funds received	<u>2,479,938</u>
-------------------------------	------------------

**NET CASH PROVIDED/(USED) BY NONCAPITAL FINANCING ACTIVITIES** 2,479,938

**CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES**

Acquisitions of property and equipment and other capital expenses	<u>(0)</u>
---	------------

**NET CASH PROVIDED/(USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES** (0)

**CASH FLOWS FROM INVESTING ACTIVITIES**

Interest received on investments	<u>2,257</u>
----------------------------------	--------------

**NET CASH PROVIDED/(USED) BY INVESTING ACTIVITIES** 2,257

**Net increase in cash and cash equivalents** (26,555)

**Cash and cash equivalents at beginning of year** 363,411

**Cash and cash equivalents at end of year** \$ 336,856

**RECONCILIATION OF OPERATING INCOME (LOSS) TO  
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES**

Operating income (loss)	\$ (3,815,593)
Adjustments to reconcile operating income (loss) to net cash provided/(used) by operating activities	
Depreciation	-
(Increase)/Decrease in:	
Accounts receivable	465,188
Increase/(Decrease) in:	
Accounts payable	844,516
Accrued payroll	(2,362)
Compensated absences	<u>-</u>

**NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES** \$ (2,508,251)

Yuma County Intergovernmental Public Transportation Auth.  
Executive Board P&L  
February 2023

2023

	Feb 23	Jul '22 - Feb 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>40000 · Intergovernmental</b>						
<b>40700 · Miscellaneous Revenues</b>						
40799-3 · Advertising Sales	300.00	1,500.00	1,800.00	-300.00	83.33%	2,700.00
40799-4 · Greyhound Commissions - YCIPTA	-366.00	2,761.05	4,000.00	-1,238.95	69.03%	6,000.00
40799-5 · Interest	189.34	2,257.29	2,520.00	-262.71	89.58%	3,780.00
40799-6 · Miscellaneous Revenues	20.00	10,752.35	10,775.00	-22.65	99.79%	11,307.00
<b>Total 40700 · Miscellaneous Revenues</b>	<b>143.34</b>	<b>17,270.69</b>	<b>19,095.00</b>	<b>-1,824.31</b>	<b>90.45%</b>	<b>23,787.00</b>
<b>40900 · Local Funding</b>						
<b>40900-1 · Local Cash Match</b>						
40900-1 · Local Cash Match	0.00	1,436,575.50	0.00	1,436,575.50	100.0%	0.00
40900-2 · Local Transit Dues	0.00	877,851.00	877,851.00	0.00	100.0%	877,851.00
40900-4 · Contributions Public Entities	90.00	581,192.23	613,358.00	-32,165.77	94.76%	613,358.00
<b>Total 40900 · Local Funding</b>	<b>90.00</b>	<b>2,895,618.73</b>	<b>1,491,209.00</b>	<b>1,404,409.73</b>	<b>194.18%</b>	<b>1,491,209.00</b>
<b>41101 · State Grants</b>						
<b>41101-1 · ADOT 5311</b>						
41101-1 · ADOT 5311	0.00	314,953.61	990,147.54	-675,193.93	31.81%	1,485,221.34
<b>Total 41101 · State Grants</b>	<b>0.00</b>	<b>314,953.61</b>	<b>990,147.54</b>	<b>-675,193.93</b>	<b>31.81%</b>	<b>1,485,221.34</b>
<b>41300 · Federal Grant Revenue</b>						
<b>41399-1 · FTA 5307</b>						
41399-1 · FTA 5307	0.00	1,056,009.00	1,535,252.76	-479,243.76	68.78%	2,302,879.16
41399-4 · STP Capital Grant	0.00	0.00	0.00	0.00	0.0%	0.00
<b>Total 41300 · Federal Grant Revenue</b>	<b>0.00</b>	<b>1,056,009.00</b>	<b>1,535,252.76</b>	<b>-479,243.76</b>	<b>68.78%</b>	<b>2,302,879.16</b>
<b>Total 40000 · Intergovernmental</b>	<b>233.34</b>	<b>4,283,852.03</b>	<b>4,035,704.30</b>	<b>248,147.73</b>	<b>106.15%</b>	<b>5,303,096.50</b>
<b>41000 · Charges for Service</b>						
<b>41000 · Fare Revenue</b>						
<b>41010 · YCAT Fares</b>						
41010 · YCAT Fares	28,762.91	242,464.02	266,666.68	-24,202.66	90.92%	400,000.00
41010 · On Call Fares	70.00	1,949.01	2,666.68	-717.67	73.09%	4,000.00
<b>Total 41010 · Fare Revenue</b>	<b>28,832.91</b>	<b>244,413.03</b>	<b>269,333.36</b>	<b>-24,920.33</b>	<b>90.75%</b>	<b>404,000.00</b>
<b>41020 · Charges for Service</b>						
41020 · Charges for Service	28,832.91	244,413.03	269,333.36	-24,920.33	90.75%	404,000.00
<b>Total Income</b>	<b>29,066.25</b>	<b>4,528,265.06</b>	<b>4,305,037.66</b>	<b>223,227.40</b>	<b>105.19%</b>	<b>5,707,096.50</b>
<b>Gross Profit</b>	<b>29,066.25</b>	<b>4,528,265.06</b>	<b>4,305,037.66</b>	<b>223,227.40</b>	<b>105.19%</b>	<b>5,707,096.50</b>
<b>Expense</b>						
<b>50100 · Salaries and Wages</b>						
<b>50102 · Regular Salaries and Wage</b>						
50102 · Regular Salaries and Wage	24,061.65	165,138.32	215,939.80	-50,801.48	76.47%	354,869.00
50104 · Regular Salaries Paid Leave	1,883.31	32,172.22	0.00	32,172.22	100.0%	0.00
<b>Total 50100 · Salaries and Wages</b>	<b>25,944.96</b>	<b>197,310.54</b>	<b>215,939.80</b>	<b>-18,629.26</b>	<b>91.37%</b>	<b>354,869.00</b>
<b>50200 · Fringe Benefits</b>						
<b>50201 · FICA- SS &amp; Medicare</b>						
50201 · FICA- SS & Medicare	1,957.29	14,930.57	26,167.32	-11,236.75	57.06%	39,251.00
50202 · ASRS	4,756.40	23,213.20	28,792.00	-5,578.80	80.62%	43,188.00
50203 · Health Insurance	3,550.00	26,980.00	39,760.00	-12,780.00	67.86%	59,640.00
50204 · FUTA	62.33	285.44	1,960.00	-1,674.56	14.56%	2,940.00
50205 · Life Insurance	68.85	521.85	450.00	71.85	115.97%	675.00
50207 · State Unemployment	0.00	5,306.40	7,068.00	-1,761.60	75.08%	10,600.00
50208 · Workers Compensation Ins	0.00	800.00	533.32	266.68	150.0%	800.00
<b>Total 50200 · Fringe Benefits</b>	<b>10,394.87</b>	<b>72,037.46</b>	<b>104,730.64</b>	<b>-32,693.18</b>	<b>68.78%</b>	<b>157,094.00</b>
<b>50300 · Services</b>						
<b>50301-1 · ADA Paratransit</b>						
50301-1 · ADA Paratransit	9,936.92	84,835.75	103,289.32	-18,453.57	82.13%	154,934.00
50301-2 · Accounting & Audit	0.00	14,750.00	23,332.00	-8,582.00	63.22%	35,000.00
50301-3 · Vanpool Subsidy	10,500.00	84,000.00	84,000.00	0.00	100.0%	126,000.00
50302 · Advertising	2,893.76	29,893.95	31,332.00	-1,438.05	95.41%	47,000.00
50303-1 · Legal Services	1,075.00	8,725.00	16,668.00	-7,943.00	52.35%	25,000.00
50303-2 · Cash Handel/Payroll Processing	522.04	2,055.42	1,640.00	415.42	125.33%	2,460.00
50303-3 · IT Support/Web Development	2,719.06	18,394.06	18,068.00	326.06	101.81%	27,100.00
50305-0 · Bus Contractor	297,175.13	2,409,313.33	2,501,749.00	-92,435.67	96.31%	3,752,621.00

2022

	Feb 22	Jul '21 - Feb 22	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>40000 · Intergovernmental</b>						
<b>40700 · Miscellaneous Revenues</b>						
40799-3 · Advertising Sales	243.69	0.00	0.00	0.00	0.0%	0.00
40799-4 · Greyhound Commissions - YCIPTA	-7,887.55	1,237.54	6,000.00	-4,762.46	20.63%	6,000.00
40799-5 · Interest	11.83	345.48	700.00	-354.52	49.35%	700.00
40799-6 · Miscellaneous Revenues	1,269.01	1,583.34	1,200.00	383.34	131.95%	1,200.00
<b>Total 40700 · Miscellaneous Revenues</b>	<b>-6,363.02</b>	<b>3,166.36</b>	<b>7,900.00</b>	<b>-4,733.64</b>	<b>40.08%</b>	<b>7,900.00</b>
<b>40900 · Local Funding</b>						
<b>40900-1 · Local Cash Match</b>						
40900-1 · Local Cash Match	0.00	53,705.54	0.00	53,705.54	100.0%	0.00
40900-2 · Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.0%	516,739.00
40900-4 · Contributions Public Entities	16,982.46	537,599.41	604,300.00	-66,700.59	88.96%	604,300.00
<b>Total 40900 · Local Funding</b>	<b>16,982.46</b>	<b>1,108,043.95</b>	<b>1,121,039.00</b>	<b>-12,995.05</b>	<b>98.84%</b>	<b>1,121,039.00</b>
<b>41101 · State Grants</b>						
<b>41101-1 · ADOT 5311</b>						
41101-1 · ADOT 5311	102,276.66	975,465.97	2,423,688.00	-1,448,222.03	40.25%	2,423,688.00
41101-2 · ADOT 5310	0.00	3,316.39	18,851.00	-15,534.61	17.59%	18,851.00
<b>Total 41101 · State Grants</b>	<b>102,276.66</b>	<b>978,782.36</b>	<b>2,442,539.00</b>	<b>-1,463,756.64</b>	<b>40.07%</b>	<b>2,442,539.00</b>
<b>41300 · Federal Grant Revenue</b>						
<b>41399-1 · FTA 5307</b>						
41399-1 · FTA 5307	3,796,633.00	5,245,847.00	8,289,178.00	-3,043,331.00	63.29%	8,289,178.00
41399-4 · STP Capital Grant	0.00	0.00	312,459.00	-312,459.00	0.0%	312,459.00
<b>Total 41300 · Federal Grant Revenue</b>	<b>3,796,633.00</b>	<b>5,245,847.00</b>	<b>8,601,637.00</b>	<b>-3,355,790.00</b>	<b>60.99%</b>	<b>8,601,637.00</b>
<b>Total 40000 · Intergovernmental</b>	<b>3,909,529.10</b>	<b>7,335,839.67</b>	<b>12,173,115.00</b>	<b>-4,837,275.33</b>	<b>60.26%</b>	<b>12,173,115.00</b>
<b>41000 · Charges for Service</b>						
<b>41000 · Fare Revenue</b>						
<b>41010 · YCAT Fares</b>						
41010 · YCAT Fares	36,891.62	218,633.91	300,000.00	-81,366.09	72.88%	300,000.00
41010 · On Call Fares	403.56	2,532.58	1,200.00	1,332.58	211.05%	1,200.00
<b>Total 41010 · Fare Revenue</b>	<b>37,295.18</b>	<b>221,166.49</b>	<b>301,200.00</b>	<b>-80,033.51</b>	<b>73.43%</b>	<b>301,200.00</b>
<b>41020 · Charges for Service</b>						
41020 · Charges for Service	37,295.18	221,166.49	301,200.00	-80,033.51	73.43%	301,200.00
<b>Total Income</b>	<b>3,946,824.28</b>	<b>7,557,006.16</b>	<b>12,474,315.00</b>	<b>-4,917,308.84</b>	<b>60.58%</b>	<b>12,474,315.00</b>
<b>Gross Profit</b>	<b>3,946,824.28</b>	<b>7,557,006.16</b>	<b>12,474,315.00</b>	<b>-4,917,308.84</b>	<b>60.58%</b>	<b>12,474,315.00</b>
<b>Expense</b>						
<b>50100 · Salaries and Wages</b>						
<b>50102 · Regular Salaries and Wage</b>						
50102 · Regular Salaries and Wage	23,803.24	186,253.82	391,315.00	-205,061.18	47.6%	391,315.00
50104 · Regular Salaries Paid Leave	1,298.12	33,514.62	0.00	33,514.62	100.0%	0.00
<b>Total 50100 · Salaries and Wages</b>	<b>25,101.36</b>	<b>219,768.44</b>	<b>391,315.00</b>	<b>-171,546.56</b>	<b>56.16%</b>	<b>391,315.00</b>
<b>50200 · Fringe Benefits</b>						
<b>50201 · FICA- SS &amp; Medicare</b>						
50201 · FICA- SS & Medicare	1,899.06	17,876.16	42,565.00	-24,688.84	42.0%	42,565.00
50202 · ASRS	3,115.10	27,269.46	48,562.00	-21,292.54	56.15%	48,562.00
50203 · Health Insurance	4,260.00	35,500.00	59,640.00	-24,140.00	59.52%	59,640.00
50204 · FUTA	53.48	245.29	600.00	-354.71	40.88%	600.00
50205 · Life Insurance	89.55	681.75	840.00	-158.25	81.16%	840.00
50207 · State Unemployment	0.00	0.00	1,500.00	-1,500.00	0.0%	1,500.00
50208 · Workers Compensation Ins	0.00	713.00	3,000.00	-2,287.00	23.77%	3,000.00
<b>Total 50200 · Fringe Benefits</b>	<b>9,417.19</b>	<b>82,285.66</b>	<b>156,707.00</b>	<b>-74,421.34</b>	<b>52.51%</b>	<b>156,707.00</b>
<b>50300 · Services</b>						
<b>50301-1 · ADA Paratransit</b>						
50301-1 · ADA Paratransit	8,014.59	64,931.30	150,207.00	-85,275.70	43.23%	150,207.00
50301-2 · Accounting & Audit	0.00	12,250.00	35,000.00	-22,750.00	35.0%	35,000.00
50301-3 · Vanpool Subsidy	9,909.68	75,212.91	126,000.00	-50,787.09	59.69%	126,000.00
50302 · Advertising	3,848.07	28,445.19	80,000.00	-51,554.81	35.56%	80,000.00
50303-1 · Legal Services	4,390.00	15,455.00	18,000.00	-2,545.00	85.86%	18,000.00
50303-2 · Cash Handel/Payroll Processing	3,271.10	25,476.38	12,960.00	12,516.38	196.58%	12,960.00
50303-3 · IT Support/Web Development	2,565.05	21,842.95	30,000.00	-8,157.05	72.81%	30,000.00
50305-0 · Bus Contractor	269,280.43	2,246,622.98	3,406,704.00	-1,160,081.02	65.95%	3,406,704.00

Yuma County Intergovernmental Public Transportation Auth.  
Executive Board P&L  
February 2023

2023

	Feb 23	Jul '22 - Feb 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
50305-1 · Contract Costs	2,083.33	22,496.64	19,332.00	3,164.64	116.37%	29,000.00
50305-2 · Equipment Maintenance	0.00	-162.81	2,000.00	-2,162.81	-8.14%	3,000.00
50305-3 · Office Equip Repair	0.00	1,324.00	1,000.00	324.00	132.4%	1,500.00
50305-4 · Vehicle Repair & Maintenance	0.00	37,214.63	36,668.00	546.63	101.49%	55,000.00
50305-5 · Building Repairs & Maintenance	2,900.78	9,707.18	3,332.00	6,375.18	291.33%	5,000.00
50305-6 · Communications/Radio Service	0.00	19,202.72	13,332.00	5,870.72	144.04%	20,000.00
50305-7 · Grounds Keeping/Pest Control	0.00	0.00	0.00	0.00	0.0%	750.00
50305-8 · Software Updates/Maintenance	0.00	20,045.13	30,000.00	-9,954.87	66.82%	45,000.00
50307 · Security Services	0.00	275.00	664.00	-389.00	41.42%	1,000.00
<b>Total 50300 · Services</b>	<b>329,806.02</b>	<b>2,762,070.00</b>	<b>2,886,406.32</b>	<b>-124,336.32</b>	<b>95.69%</b>	<b>4,330,365.00</b>
50400 · Materials and Supplies						
50401 · Fuel, Oil, Lubricants	44,453.17	437,513.15	466,664.00	-29,150.85	93.75%	700,000.00
50499-1 · Office Supplies	193.53	2,303.25	2,000.00	303.25	115.16%	3,000.00
50499-2 · Postage	46.25	686.20	664.00	22.20	103.34%	1,000.00
50499-3 · Printing	89.76	1,888.31	16,664.00	-14,775.69	11.33%	25,000.00
50499-4 · Misc Materials & Supplies	0.00	231.22	2,000.00	-1,768.78	11.56%	3,000.00
<b>Total 50400 · Materials and Supplies</b>	<b>44,782.71</b>	<b>442,622.13</b>	<b>487,992.00</b>	<b>-45,369.87</b>	<b>90.7%</b>	<b>732,000.00</b>
50500 · Utilities						
50501 · Electricity	1,036.45	9,639.64	10,000.00	-360.36	96.4%	15,000.00
50502-1 · Refuse Disposal	247.33	1,918.01	2,000.00	-81.99	95.9%	3,000.00
50502-2 · Water - Offices	130.57	1,208.69	1,000.00	208.69	120.87%	1,500.00
50502-3 · Water-Land	0.00	1,840.75	1,841.00	-0.25	99.99%	1,841.00
<b>Total 50500 · Utilities</b>	<b>1,414.35</b>	<b>14,607.09</b>	<b>14,841.00</b>	<b>-233.91</b>	<b>98.42%</b>	<b>21,341.00</b>
50600 · Casualty and Liability Insuranc						
50608-1 · Gen Liab Insurance	0.00	4,829.00	4,900.00	-71.00	98.55%	4,900.00
50608-2 · Prof. Liability Insurance	0.00	5,384.98	5,400.00	-15.02	99.72%	5,400.00
50608-3 · Automobile Insurance	0.00	3,807.00	3,850.00	-43.00	98.88%	3,850.00
50608-4 · Property Insurance	0.00	500.00	500.00	0.00	100.0%	500.00
<b>Total 50600 · Casualty and Liability Insuranc</b>	<b>0.00</b>	<b>14,520.98</b>	<b>14,650.00</b>	<b>-129.02</b>	<b>99.12%</b>	<b>14,650.00</b>
50900 · Miscellaneous Expenses						
50901 · Memberships/Dues/Subscriptions	0.00	14,400.88	10,000.00	4,400.88	144.01%	15,000.00
50902 · Travel Expenses	1,734.79	1,788.09	0.00	1,788.09	100.0%	5,000.00
50906 · Finance Charges/Penalties	0.13	68,239.24	5.00	68,234.24	1,364,784.8%	100.00
50999-1 · License and Permits	0.00	98.00	300.00	-202.00	32.67%	300.00
50999-2 · Training/Education	0.00	679.95	700.00	-20.05	97.14%	5,000.00
50999-3 · Other Misc Expense	0.00	2,466.04	2,380.00	86.04	103.62%	2,500.00
50999-5 · Telephone/Internet	416.15	4,644.12	5,332.00	-687.88	87.1%	8,000.00
<b>Total 50900 · Miscellaneous Expenses</b>	<b>2,151.07</b>	<b>92,316.32</b>	<b>18,717.00</b>	<b>73,599.32</b>	<b>493.22%</b>	<b>35,900.00</b>
51200 · Leases and Rentals						
51212-1 · Building Lease	4,400.00	35,200.00	35,200.00	0.00	100.0%	52,800.00
51212-2 · Leases Rental Equipment	0.00	140.80	332.00	-191.20	42.41%	500.00
51212-4 · Lease	2,000.00	16,000.00	16,000.00	0.00	100.0%	24,000.00
<b>Total 51200 · Leases and Rentals</b>	<b>6,400.00</b>	<b>51,340.80</b>	<b>51,532.00</b>	<b>-191.20</b>	<b>99.63%</b>	<b>77,300.00</b>
51600 · Capital Outlay						
51600-3 · Buildings/Mutli Modal Center	0.00	404,831.68	375,000.00	29,831.68	107.96%	500,000.00
51600-5 · Automobiles	0.00	0.00	0.00	0.00	0.0%	125,000.00
51600-6 · Furniture and Equipment	144.91	9,848.90	8,750.00	1,098.90	112.56%	20,000.00
<b>Total 51600 · Capital Outlay</b>	<b>144.91</b>	<b>414,680.58</b>	<b>383,750.00</b>	<b>30,930.58</b>	<b>108.06%</b>	<b>645,000.00</b>
<b>Total Expense</b>	<b>421,038.89</b>	<b>4,061,505.90</b>	<b>4,178,558.76</b>	<b>-117,052.86</b>	<b>97.2%</b>	<b>6,368,519.00</b>
<b>Net Ordinary Income</b>	<b>-391,972.64</b>	<b>466,759.16</b>	<b>126,478.90</b>	<b>340,280.26</b>	<b>369.04%</b>	<b>-661,422.50</b>

2022

	Feb 22	Jul '21 - Feb 22	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
50305-1 · Contract Costs	2,083.33	16,666.31	41,000.00	-24,333.69	40.65%	41,000.00
50305-2 · Equipment Maintenance	0.00	0.00	10,000.00	-10,000.00	0.0%	10,000.00
50305-3 · Office Equip Repair	0.00	0.00	500.00	-500.00	0.0%	500.00
50305-4 · Vehicle Repair & Maintenance	0.00	12,647.24	100,000.00	-87,352.76	12.65%	100,000.00
50305-5 · Building Repairs & Maintenance	500.00	3,424.27	8,000.00	-4,575.73	42.8%	8,000.00
50305-6 · Communications/Radio Service	0.00	19,059.50	25,000.00	-5,940.50	76.24%	25,000.00
50305-7 · Grounds Keeping/Pest Control	444.60	444.60	1,000.00	-555.40	44.46%	1,000.00
50305-8 · Software Updates/Maintenance	0.00	52,305.83	45,000.00	7,305.83	116.24%	45,000.00
50306-1 · Bus Cleaning Services	2,141.10	48,680.10	36,000.00	12,680.10	135.22%	36,000.00
50307 · Security Services	0.00	698.52	1,000.00	-301.48	69.85%	1,000.00
<b>Total 50300 · Services</b>	<b>306,447.95</b>	<b>2,644,163.08</b>	<b>4,126,371.00</b>	<b>-1,482,207.92</b>	<b>64.08%</b>	<b>4,126,371.00</b>
50400 · Materials and Supplies						
50401 · Fuel, Oil, Lubricants	40,503.11	318,941.86	276,000.00	42,941.86	115.56%	276,000.00
50499-1 · Office Supplies	924.68	6,233.29	10,000.00	-3,766.71	62.33%	10,000.00
50499-2 · Postage	150.03	675.04	1,500.00	-824.96	45.0%	1,500.00
50499-3 · Printing	239.20	1,087.99	25,000.00	-23,912.01	4.35%	25,000.00
50499-4 · Misc Materials & Supplies	117.06	483.11	30,000.00	-29,516.89	1.61%	30,000.00
<b>Total 50400 · Materials and Supplies</b>	<b>41,934.08</b>	<b>327,421.29</b>	<b>342,500.00</b>	<b>-15,078.71</b>	<b>95.6%</b>	<b>342,500.00</b>
50500 · Utilities						
50501 · Electricity	931.94	10,476.46	15,000.00	-4,523.54	69.84%	15,000.00
50502-1 · Refuse Disposal	226.82	1,676.04	3,000.00	-1,323.96	55.87%	3,000.00
50502-2 · Water - Offices	93.85	973.64	2,000.00	-1,026.36	48.68%	2,000.00
50502-3 · Water-Land	0.00	0.00	0.00	0.00	0.0%	0.00
<b>Total 50500 · Utilities</b>	<b>1,252.61</b>	<b>13,126.14</b>	<b>20,000.00</b>	<b>-6,873.86</b>	<b>65.63%</b>	<b>20,000.00</b>
50600 · Casualty and Liability Insuranc						
50608-1 · Gen Liab Insurance	96.00	973.36	3,000.00	-2,026.64	32.45%	3,000.00
50608-2 · Prof. Liability Insurance	0.00	4,622.33	5,500.00	-877.67	84.04%	5,500.00
50608-3 · Automobile Insurance	0.00	3,269.09	4,000.00	-730.91	81.73%	4,000.00
50608-4 · Property Insurance	0.00	454.55	0.00	454.55	100.0%	0.00
<b>Total 50600 · Casualty and Liability Insuranc</b>	<b>96.00</b>	<b>9,319.33</b>	<b>12,500.00</b>	<b>-3,180.67</b>	<b>74.56%</b>	<b>12,500.00</b>
50900 · Miscellaneous Expenses						
50901 · Memberships/Dues/Subscriptions	0.00	15,341.02	15,000.00	341.02	102.27%	15,000.00
50902 · Travel Expenses	0.00	3,002.70	10,000.00	-6,997.30	30.03%	10,000.00
50906 · Finance Charges/Penalties	0.00	25,684.41	100,000.00	-74,315.59	25.68%	100,000.00
50999-1 · License and Permits	16.00	114.00	300.00	-186.00	38.0%	300.00
50999-2 · Training/Education	0.00	0.00	59,445.00	-59,445.00	0.0%	59,445.00
50999-3 · Other Misc Expense	36.66	2,326.88	808,000.00	-805,673.12	0.29%	808,000.00
50999-5 · Telephone/Internet	634.92	5,373.38	10,000.00	-4,626.62	53.73%	10,000.00
<b>Total 50900 · Miscellaneous Expenses - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>
<b>Total 50900 · Miscellaneous Expenses</b>	<b>687.58</b>	<b>51,842.39</b>	<b>1,002,745.00</b>	<b>-950,902.61</b>	<b>5.17%</b>	<b>1,002,745.00</b>
51200 · Leases and Rentals						
51212-1 · Building Lease	4,400.00	35,200.00	52,800.00	-17,600.00	66.67%	52,800.00
51212-2 · Leases Rental Equipment	70.40	224.84	0.00	224.84	100.0%	0.00
51212-4 · Lease	1,500.00	1,500.00	0.00	1,500.00	100.0%	0.00
<b>Total 51200 · Leases and Rentals</b>	<b>5,970.40</b>	<b>36,924.84</b>	<b>52,800.00</b>	<b>-15,875.16</b>	<b>69.93%</b>	<b>52,800.00</b>
51600 · Capital Outlay						
51600-2 · Infrastructure	0.00	10,085.49	0.00	10,085.49	100.0%	0.00
51600-3 · Buildings/Mutli Modal Center	0.00	268,527.70	1,952,032.00	-1,683,504.30	13.76%	1,952,032.00
51600-5 · Automobiles	3,686,988.00	3,686,988.00	4,146,000.00	-459,012.00	88.93%	4,146,000.00
51600-6 · Furniture and Equipment	926.02	16,200.47	267,947.00	-251,746.53	6.05%	267,947.00
<b>Total 51600 · Capital Outlay</b>	<b>3,687,914.02</b>	<b>3,981,801.66</b>	<b>6,365,979.00</b>	<b>-2,384,177.34</b>	<b>62.55%</b>	<b>6,365,979.00</b>
51700 · Property Taxes	0.00	20,325.91	0.00	20,325.91	100.0%	0.00
<b>Total Expense</b>	<b>4,078,821.19</b>	<b>7,386,978.74</b>	<b>12,470,917.00</b>	<b>-5,083,938.26</b>	<b>59.23%</b>	<b>12,470,917.00</b>
<b>Net Ordinary Income</b>	<b>-131,996.91</b>	<b>170,027.42</b>	<b>3,398.00</b>	<b>166,629.42</b>	<b>5,003.75%</b>	<b>3,398.00</b>

**Yuma County Intergovernmental Public Transportation Auth.  
Executive Board P&L  
February 2023**

**2023**

	Feb 23	Jul '22 - Feb 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Other Income/Expense</b>						
<b>Other Income</b>						
<b>70000 - In Kind Contributions</b>	0.00	34,197.82	440,947.00	-406,749.18	7.76%	661,423.00
<b>Total Other Income</b>	0.00	34,197.82	440,947.00	-406,749.18	7.76%	661,423.00
<b>Net Other Income</b>	0.00	34,197.82	440,947.00	-406,749.18	7.76%	661,423.00
<b>Net Income</b>	<b>-391,972.64</b>	<b>500,956.98</b>	<b>567,425.90</b>	<b>-66,468.92</b>	<b>88.29%</b>	<b>0.50</b>

**2022**

	Feb 22	Jul '21 - Feb 22	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Net Income</b>	<b>-131,996.91</b>	<b>170,027.42</b>	<b>3,398.00</b>	<b>166,629.42</b>	<b>5,003.75%</b>	<b>3,398.00</b>

**Yuma County Intergovernmental Public Transportation Auth.**  
**A/R Aging Summary**  
 As of February 28, 2023

4:24 PM  
 03/23/2023

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
ADOT 5311	113,586.85	0.00	0.00	0.00	0.00	113,586.85
Cocopah Tribe (c)	0.00	19,121.30	0.00	0.00	0.00	19,121.30
Creative Bus Sales, Inc-A/R	0.00	0.00	0.00	0.00	0.00	0.00
FTA	0.00	0.00	153,505.00	127,904.00	0.00	281,409.00
Genral Journal Entry	0.00	0.00	0.00	0.00	0.00	0.00
Quechan Indian Tribe (c)	0.00	-8.92	0.00	0.00	0.00	-8.92
Town of Wellton (c)	0.00	0.00	0.00	0.00	-35.99	-35.99
<b>TOTAL</b>	<b>113,586.85</b>	<b>19,112.38</b>	<b>153,505.00</b>	<b>127,904.00</b>	<b>-35.99</b>	<b>414,072.24</b>

**Yuma County Intergovernmental Public Transportation Auth.**  
**A/P Aging Summary**  
 As of February 28, 2023

10:16 AM  
 03/23/2023

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
ADP	86.02	0.00	0.00	0.00	0.00	86.02
APS	1,036.45	0.00	0.00	0.00	0.00	1,036.45
Big Cat Advertising	2,031.01	0.00	0.00	0.00	0.00	2,031.01
Century Link Business Servi	2.63	0.00	0.00	0.00	0.00	2.63
Century Link.	246.23	0.00	0.00	0.00	0.00	246.23
City of Yuma	125,227.42	0.00	0.00	0.00	0.00	125,227.42
City of Yuma Utility Services	130.57	0.00	0.00	0.00	0.00	130.57
Commute with Enterprise	10,500.00	0.00	0.00	0.00	0.00	10,500.00
Core Engineering Group PLL	540.00	0.00	0.00	0.00	0.00	540.00
Corporate Payment Systems-	0.00	-303.30	0.00	0.00	0.00	-303.30
Corporate Payment Systems	2,038.09	0.00	0.00	0.00	0.00	2,038.09
FedEx	16.07	0.00	0.00	0.00	0.00	16.07
Hoppstetter's Office Product:	89.76	0.00	0.00	0.00	0.00	89.76
Maya's Construction	2,400.00	0.00	0.00	0.00	0.00	2,400.00
RATP DEV	620,274.80	312,934.74	346,375.92	0.00	0.00	1,279,585.46
Republic Services	247.33	0.00	0.00	0.00	0.00	247.33
Russell's Guides, Inc.	419.90	0.00	0.00	0.00	0.00	419.90
San Luis News	442.85	0.00	0.00	0.00	0.00	442.85
Sellers Petroleum	44,453.17	0.00	0.00	0.00	0.00	44,453.17
Solutions for Transit	2,083.33	0.00	0.00	0.00	0.00	2,083.33
Staples	134.88	0.00	0.00	0.00	0.00	134.88
Time Warner Cable	129.98	0.00	0.00	0.00	0.00	129.98
U.S. Bank Corporate Paymen	2,738.91	0.00	0.00	0.00	0.00	2,738.91
Verizon Wireless	0.39	0.00	0.00	0.00	0.00	0.39
<b>TOTAL</b>	<b>815,269.79</b>	<b>312,631.44</b>	<b>346,375.92</b>	<b>0.00</b>	<b>0.00</b>	<b>1,474,277.15</b>