



## Yuma County Intergovernmental Public Transportation Authority

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Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

### NOTICE AND AGENDA OF THE REGULAR MEETING THE BOARD OF DIRECTORS OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

**MONDAY, March 26, 2018 – 1:30 PM**  
**Yuma County Department of Development Services – Aldrich Hall**  
**2351 West 26<sup>th</sup> Street -- Yuma, AZ, 85364**

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

**Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

**CALL TO PUBLIC:** The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,  
Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe,  
Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,  
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia- City of Somerton,

Shelly Kreger, Transit Director

**CONSENT CALENDAR:** The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the January 22, 2018 regular minutes. Pg. 4

**DISCUSSION & ACTION ITEMS:**

1. Discussion and action to adopt the FY2017 Annual Performance Report. Action required. Pg. 9
2. Action to adopt Resolution No. 2018-001, authorizing the Transit Director to file for FTA funding for Fiscal Year 2018-2019. Action required. Pg. 44
3. Discussion regarding the FTA Drug and Alcohol Compliance Audit. No action required. Pg. 46
4. Action to authorize member agencies contributions for fiscal year 2018-2019. Action required. Pg. 67

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

**EXECUTIVE SESSION:**

1. Discussion and/or consideration regarding Transit Directors annual performance review. This matter is brought in executive session pursuant to A.R.S. §§ 38-431.03(A)(1).

Chairman adjourns Executive Session and reconvenes Regular Session.

5. Discussion and/or action regarding Transit Directors annual performance review.

**PROGRESS REPORTS:**

1. Operations Manager Report – Boyd Reid, Interim GM – National Express. *No action is required.* Pg. 69

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Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia - City of Somerton,

Shelly Kreger, Transit Director

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2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 70
  3. Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.* Pg. 72
  4. Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.* Pg. 75

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

The next Board meeting is scheduled for April 23, 2018.

**ADJOURNMENT**

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,  
Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe,  
Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,  
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia - City of Somerton,

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Session on Monday, January 22, 2018 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26<sup>th</sup> Street, Yuma, AZ 85364. The Chairman Susan Thorpe called the meeting to order at 1:31 P.M.

**Members present:**

Susan Thorpe/Yuma County/Chairman  
Susanna Zambrano/Arizona Western College/Secretary/Treasurer  
Paul Soto/Cocopah Indian Tribe  
Ralph Velez/City of San Luis  
Greg Wilkinson/City of Yuma  
Larry Killman/Town of Wellton  
Brian Golding, Sr. /Quechan Indian Tribe  
Hector Tapia/City of Somerton

**Members Excused:**

Michael Sabath/Northern Arizona University

**Other Present:**

Shelly Kreger/YCIPTA/Transit Director  
Chona Medel/YCIPTA/Financial Services Operations Manager  
Carol Perez/YCIPTA/ Management Analyst  
Daisy Ruiz/YCIPTA/Office Specialist I  
Peter Greenberg/National Express/Operations Manager  
Jesus Aguilar/National Express/Safety & Training Supervisor

Mr. Ralph Velez led the Pledge of Allegiance.

**Call to Public:** There were no public comments made but the Chairman left Call to the public open.

**Consent Calendar:**

**No 1: Adopt the December 11, 2017 regular minutes.**

**Motion** (Wilkinson/Velez): Approved item presented.

**Voice Vote:** Motion Carries, (8-0) with Mr.Sabath excused.

**DISCUSSION & ACTION ITEMS:**

**No 1: Discussion and or action Election of Secretary/Treasurer for FY 2018. Action required.**

Ms. Kreger stated that the bylaws states we need to nominate and elect a Secretary/ Treasurer

Mr. Velez nominated Susanna Zambrano as Secretary/Treasurer.

**Motion** (Velez/Wilkinson)

**Voice Vote:** Motion Carries, (8-0) with Mr.Sabath excused.

**No.2: Discussion and or action regarding Term Appointments for Susan Thorpe and Ralph Velez. Action required.**

Ms. Kreger stated that in the material there is a list of each board members terms. Both Susan Thorpe and Ralph Velez terms expire next month.

Mr. Golding inquired that it was staggered and after that, it would be for every five years.

Ms. Thorpe stated that it would be for five-year renewal.

**Motion** (Wilkinson/Tapia): Approved item presented.

**Voice Vote:** Motion Carries, (8-0) with Mr.Sabath excused.

**No. 3: Discussion and action to adopt the Comprehensive Annual Financial Report and Single Audit for Fiscal year 2016-2017. Action required.**

Ms. Kreger presented Casey Good, Cynthia Rojo and Jennifer Shields from Heinfield & Meech. They are here to present the audit for fiscal year 2016-2017.

Mr. Good stated that no mistakes and no disagreements made in the Comprehensive Annual Financial Report (CAFR).

Mr. Good stated that the highlights within the CAFR are on page 3.

Mr. Good stated that Yuma County Intergovernmental Public Transportation Authority (YCIPTA) finances have decreased due to late Federal Transportation Authority (FTA) reimbursements.

Mr. Good stated that there is also a decrease of \$300,000 in liability due to the purchases of the new buses did not take place.

Mr. Good stated that on page 18 you could see a breakdown on the accounts receivable is all in the timing of the grants.

Mr. Good stated that not much has changed within the liability and pension program.

Mr. Good stated that on page 32 you could find the statistical section.

Ms. Zambrano arrived.

Mr. Good stated that on page 48 you could find the breakdowns for all the grants awarded.

Ms. Rojo stated that they prepare at least two months in advance. They look into cash advancements in October.

Ms. Rojo stated that they look into payroll and test payroll transaction.

Ms. Rojo thanked YCIPTA staff for their help and cooperation.

Mr. Velez inquired on page 18 what agency is funding that amount.

Mrs. Medel stated mostly was from Quechan Indian Tribe.

**Motion** (Velez/Golding): Approved item presented.

**Voice Vote:** Motion Carries, (8-0) with Mr. Sabath excused.

**No.4: Discussion and action to adopt FY2017 Annual Performance Report. Action required.**  
(Provided at meeting)

Ms. Kreger stated she had made a mistake and thought we would be able to bring them up on the computers since they are on the website but we were unable to do so.

Ms. Kreger is requesting to hold until next meeting.

**Motion** No action required will hold until next meeting.

**No.5: Public hearing on the submission of the FTA Sections 5310 and 5311 applications to the Arizona Department of Transportation and authorize the Transit director to submit application.**

Ms. Kreger stated that applying for grant 5310 is annually and for 5311 grant is every two years.

Ms. Kreger stated that it is a requirement to have a public hearing in order to apply for the grants.

The Chairman Susan Thorpe addressed the public if they had any comments.

The public made no comments.

The Chairman Susan Thorpe closed the comments to the public.

**Motion** No action required no action taken.

**No.6: Discussion regarding the performance of National Express Transit and YCIPTA action plan. No action required.**

Ms. Kreger presented Peter Greenberg stating that he is a temporary replacement since General Manger George Rodriguez is no longer the general manager at our location.

Ms. Kreger stated that continue to close monitor National Express maintenance and operations department.

Ms. Kreger stated that they have implied deadlines and liquidated damages to the vehicles that are out of service for more than 30 days.

Ms. Kreger stated that as of the January 19 we have 11 vehicles down which makes up 40% of our fleet. That is leaving 18 vehicles for our routes and one as spare.

Ms. Kreger stated that we have six vehicles that are considered long term. Among them are three passports and three trollies.

Ms. Kreger stated that YCIPTA is responsible for the purchase of big items such as engines. National had purchased an engine for one of our trollies since they did not follow the process as stated in the contract.

Ms. Kreger stated that we have one trolley that has been out of service since June 2016. It has over \$60,000 in liquidated damages. We had the trolley sent out to Complete Coach Works to have it completely restored since the doors were been left opened. In result of that the wood had been damaged, there was also electrical damages.

Ms. Kreger stated we have made a deadline of February 16 to have this vehicle repaired or our next option is to send it to a company in Florida that specializes in these types of repairs and will bill to National Express.

Ms. Kreger stated that the trolleys we had received them from Arizona Department of Transportation (ADOT) we need to have them in good condition to be able to give them back.

Ms. Kreger stated that it is normal to have three to five vehicles down a day compared to the past several months, which have been eleven to fourteen vehicles down.

Ms. Kreger stated that we are withholding funds of approximately \$1 million until all the repairs are completed and they are in complete compliance of contract. In the case the repairs have not been made these funds will be used to repair the vehicles.

Ms. Kreger stated that she has put a request for proposal (RFP) in January 8, 2018 that way we have someone in place as of July 1, 2018 if National Express has not reached complete compliance.

Ms. Kreger stated that the proposals are due March 16 and we have an interview process with the review committee in March 19.

Ms. Kreger inquired if any of the board members would like to attend the meeting to inform her.

Mr. Wilkinson inquired into what skill set she is looking to be able to sit in the committee.

Ms. Kreger stated that in the previous year they had a variety of engineer level members. She suggested someone in the county within the financial department or maintenance department.

Mr. Wilkinson inquired if a fleet service manager would be a good fit.

Ms. Kreger agreed.

Mr. Golding inquired if it was a mistake that vehicle 126 would be back in service on 11/26/2018.

Ms. Kreger stated that it was a mistake and the correct date 1/26/2018 that it would be back in service.

Ms. Kreger stated that she would be providing a monthly report for the board.

**Motion** No action required. No action taken.

**Progress Reports:**

**No. 1: Operations Manager Report – Peter Greenberg, Director of Business Development – National Express. No action required.**

Mr. Greenberg stated that he has been on site for five days and appreciated everyone's patience.

**No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action required.**

Ms. Kreger presented item as contained in the member packet.

Ms. Kreger stated that the Federal Transit Association (FTA) would be coming and going thru all of our reports, which takes place every three years.

**No.3: Transit Ridership & Customer Comment Report – Carol Perez, YCIPTA Management Analyst/Mobility Manager. No action required.**

Ms. Perez presented item as contained in the member packet.

Mr. Golding inquired if the lower gas prices had any effect on the lower ridership.

Ms. Kreger stated that the difference is only 7,000, which is not that much of a difference from previous years.

**No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required.**

Mrs. Medel presented item as contained in the member packet. No action taken.

Mrs. Medel stated that it had to do with ADOT and the FTA going thru grant approvals.

Mrs. Medel stated that there was also a glitch in Information Technology (IT) with the e-grants. We have received the approval we are just waiting for our reimbursement.

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

The next Board meeting scheduled for Monday, February 26, 2018.

**ADJOURNMENT**

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:13 PM

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY  
Adopted this \_\_\_\_\_ 2018, Agenda Item \_\_\_\_\_

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Daisy Ruiz, Board Secretary





## Yuma County Intergovernmental Public Transportation Authority

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March 26, 2018

### Discussion and Action Agenda Item 1

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: FY2016-2017 System Performance Report

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**Requested Action:** Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the FY2012-17 System Performance Report.

**Background and Summary:** YCAT has experienced a decline in ridership in the last two years resulting in approximately 40,000 fewer riders than FY2015-2016, and a drop of 6.58% from FY2015-2016 in the fare box recovery ratio which is currently at 14.39%. YCAT fixed route ridership decreased by .98% in FY 2016-17 (421,396) from FY 2015-16 (425,575) which is showing a slow down in the decline.

During FY 2016-2017, contract operating cost *per hour* (\$67.64 system-wide) was only slightly higher than the previous year, previously at \$64.67 in FY2015-2016. The entire system has maintained an average subsidy per passenger (based on contract costs only) of about \$4.20 to 5.20 per passenger boarding between FY 2014-2015 and FY2016-2017. As expected, Yellow 95 is the champion performer with a subsidy of less than \$3.00 per boarding.

YCAT OnCall was brought back in house on July 1, 2017 and is being operated by National Express, YCAT OnCall was formally operated by Saguaro Transportation (SARA Rides).

It is anticipated that ridership will start increasing this next year. Low gas prices has played a factor in the decrease. YCAT is working on improving the safety, image and the reliability of the system as well as procurement of new replacement vehicles for the fleet as well as looking at other areas and industries where we can leverage ridership.

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Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia- City of Somerton,

Shelly Kreger, Transit Director

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Budgeted: N/A.

Recommended Motion: That the Yuma County Intergovernmental Public Transportation Authority Board of Directors approve the FY2016-2017 System Performance Report

Legal Counsel Review: N/A.

Attachments: FY2017-2018 System Performance Report

For information regarding this staff report, please contact Shelly Kreger  
skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission

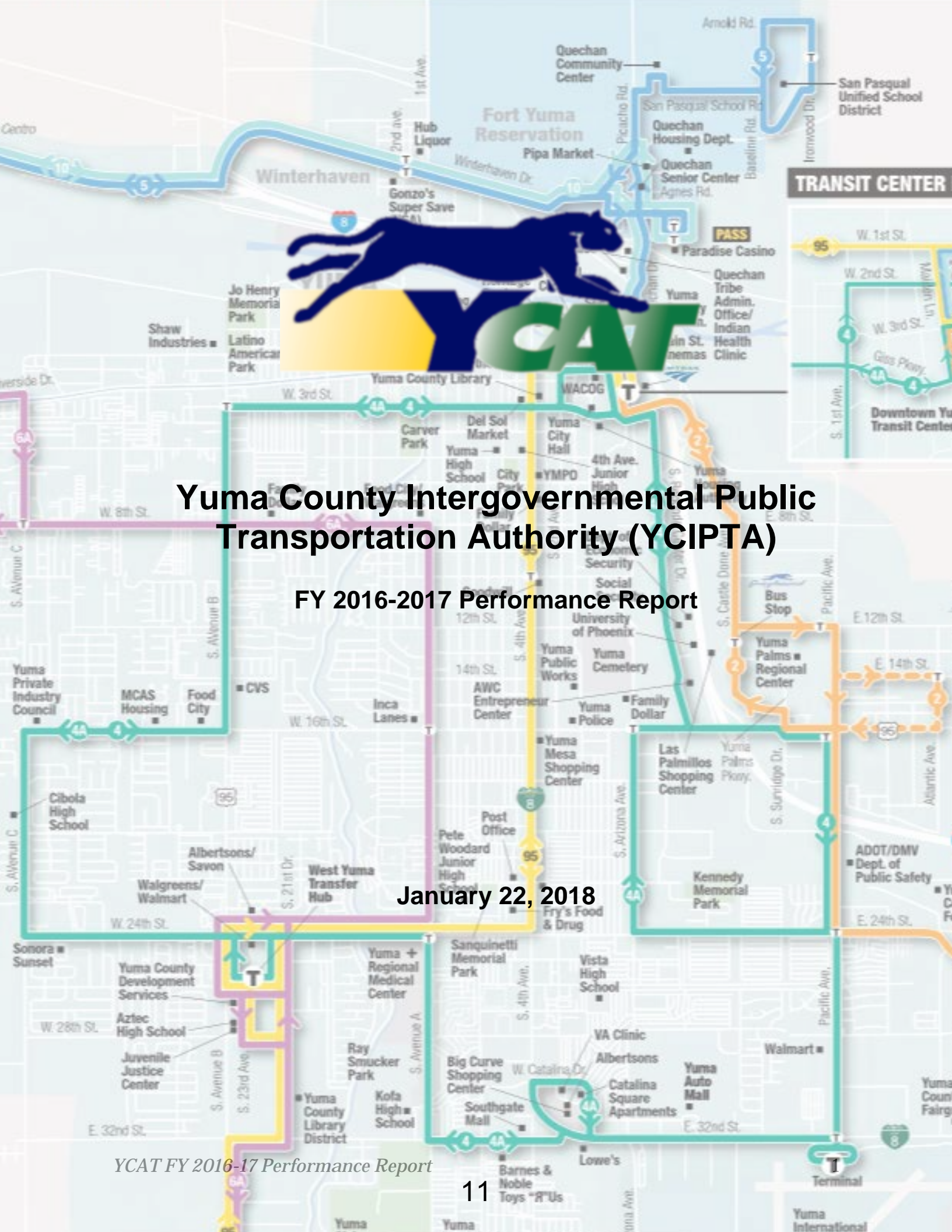


Shelly Kreger, Transit Director

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Shelly Kreger, Transit Director



# Yuma County Intergovernmental Public Transportation Authority (YCIPTA)

## FY 2016-2017 Performance Report

January 22, 2018

## **Yuma County Intergovernmental Public Transportation Authority (YCIPTA)**

### **Board of Directors**

Bill Lee, Chairman	City of Somerton
Susan Thorpe, Vice Chairman	Yuma County
Larry Killman, Secretary/Treasurer	Town of Wellton
Michael Sabath	Northern Arizona University
Dr. Glenn Mayle	Arizona Western College
Ralph Velez	City of San Luis
Paul Soto	Cocopah Indian Tribe
Greg Wilkinson, Chairman	City of Yuma
Brian Golding, Sr., Vice-Chairman	Quechan Indian Tribe

### **YCIPTA Management Staff**

Shelly Kreger, Transit Director  
Chona Medel, Financial Services Operation Manager  
Carol Perez, Management Analyst  
Wayne Benesch, Contract Legal Counsel

### **National Express (Contractor) Management Staff**

George Rodriguez, Operations Manager  
Vacant, Maintenance Manager

# FY 2016-17 Performance Report

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# 1. Introduction

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) has developed Transit Service Evaluation Guidelines to accomplish the following goals:

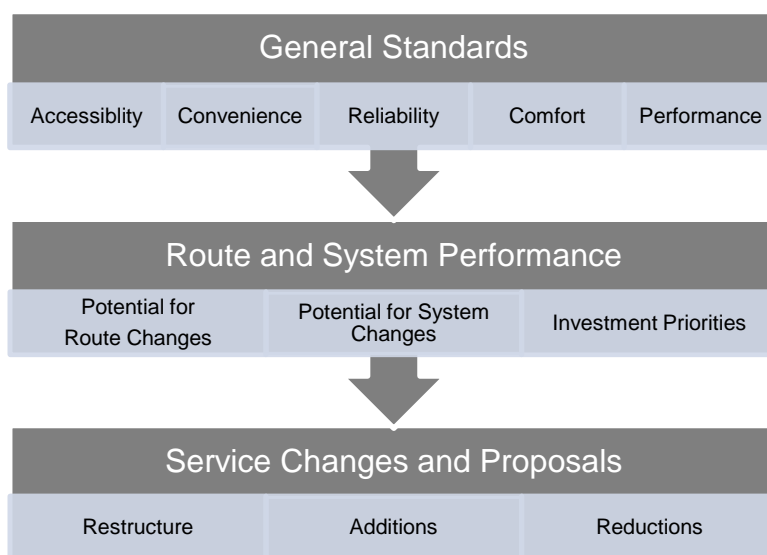
- To facilitate the use of limited resources;
- Determine the location of demand, planning, and implementation and management of Yuma County Area Transit (YCAT) service within the area.

Service guidelines help YCIPTA balance its services between productivity, social equity, geographic coverage, and investment needs. In most cases, flexible guidelines help define minimum thresholds that should be met. The performance indicators discussed and used in this report examine YCAT service at the route level for Fiscal Years 2013-14 through FY 2016-2017.

## Service Evaluation Process

While eliminating transit service is not a goal in itself, given YCIPTA's limited budget, it may be necessary to reduce service in some areas and reallocate available resources to address important needs in other areas, or in some cases reduce poorly-performing services to balance the budget. Service performing below adopted productivity thresholds are first on the list for service changes designed to increase efficiency and effectiveness. However, not all routes that operate below YCIPTA's adopted productivity thresholds have the same priority for changes. For example, the major service restructuring recommended by YCIPTA's first Short Range Transit Plan, and implemented on August 18, 2014, included major changes that combined and streamlined routes operating below productivity standards, served areas with essentially no ridership, and/or largely duplicated other routes. Most of the system remains the same today except the Turquoise Route 10 was reduced from three days a week to two days a week which began July 1, 2016. Figure 1 below illustrates the service change/planning process for making service changes:

**Figure 1. YCIPTA Service Change Analysis Process**



## 2. System & Routes Description

Since YCIPTA's inception, transit service has been identified and marketed under the "Yuma County Area Transit" (YCAT) identity.

In general, YCAT route changes and new services are evaluated after 90 days of service, with adjustments made when necessary. YCIPTA began managing YCAT operations in January 2012, when the first round of major changes were implemented. Following these changes, several additional services were incrementally added including Brown Route 3 serving the Fortuna Foothills area; Turquoise 10 providing intercity service between Yuma and El Centro, California two days per week; NightCAT service providing evening flex service for Arizona Western College, Northern Arizona University, and University of Arizona (AWC/NAU/UA) students; and WelltonCAT, which was Friday-only local demand responsive service in that community.

This section describes service changes made incrementally to each route since 2012, as well as the major YCAT system restructuring implemented on August 18, 2014 as recommended in the agency's most recent *Short Range Transit Plan*. This document also includes a series of data tables and charts documenting YCAT performance during FY 2013-14 through FY 2016-17.

YCAT provides a family of services that are designed to meet a wide array of travel needs. The four classes of the service are:

**FIXED ROUTE** services provide service on a recurring, set schedule along a fixed path with pickup and drop-off of passengers at bus stops at specific locations.

**Urban** (Orange 2, Green 4/4A, Blue 5, Turquoise 10 and Yellow 95)

**Rural and Intercity** services connect the Yuma urbanized area—"urbanized area" is defined by the U.S. Census as a built-up area of 50,000 persons or more—with "rural areas" including smaller cities and towns, e.g., such as Wellton, Somerton and San Luis. These routes include Blue 5, Gold 8, Silver 9

Additional categories include:

**FLEX** – allows for deviations from a particular route path, to provide direct pickup and drop-off of passengers, who live in the designated geographic area of the basic route.

**Urban** (Brown 3 and Purple 6A)

**Rural** (Purple 6A and Gold 8) Purple 6A serves multiple roles, providing service to West Yuma (urban), the North Cocopah, East Cocopah, and West Cocopah Reservations, plus Somerton and unincorporated rural areas in the Highway 95 corridor.

**Special Services** (NightCAT, HolidayCAT, and contract Shuttle Service) – generally provides service for a targeted group of passengers, with a unique transportation need such as students returning to Yuma from AWC/NAU/UA on Monday-Thursday evenings.

**DEMAND RESPONSIVE** services (e.g., YCAT OnCall and formerly, WelltonCAT). YCAT's "OnCall" demand responsive service provides door-to-door service for persons eligible for the service under the federal Americans with Disabilities Act (ADA) of 1990. That is, persons with disabilities who are unable to use YCAT fixed route service. Vehicles are dispatched on a strictly as-needed basis, operating only when trip reservations have been made.

During FY 2013-14, YCAT began administering **VANPOOLS** in Yuma County, an arrangement in which a group of at least 7 passengers, with a volunteer driver, share the use and cost of a van to travel between prearranged destinations and employment location. Currently, Yuma Proving Ground (YPG) employees are the largest market served by the YCAT vanpools program. To date there are 35 vans in the vanpool program.

Figure 2 on the next page illustrates YCAT services at the countywide level; Figure 3 illustrates fixed route services in the central Yuma area. Figure 4 illustrates the YCAT OnCall service area, as well as the areas within 0.75 mile of YCAT fixed route service. Figure 5 provides a capsule description of existing YCAT fixed route, flex route and demand responsive services as of June 2017.



Figure 2. YCAT Map & Service Area, Regional View

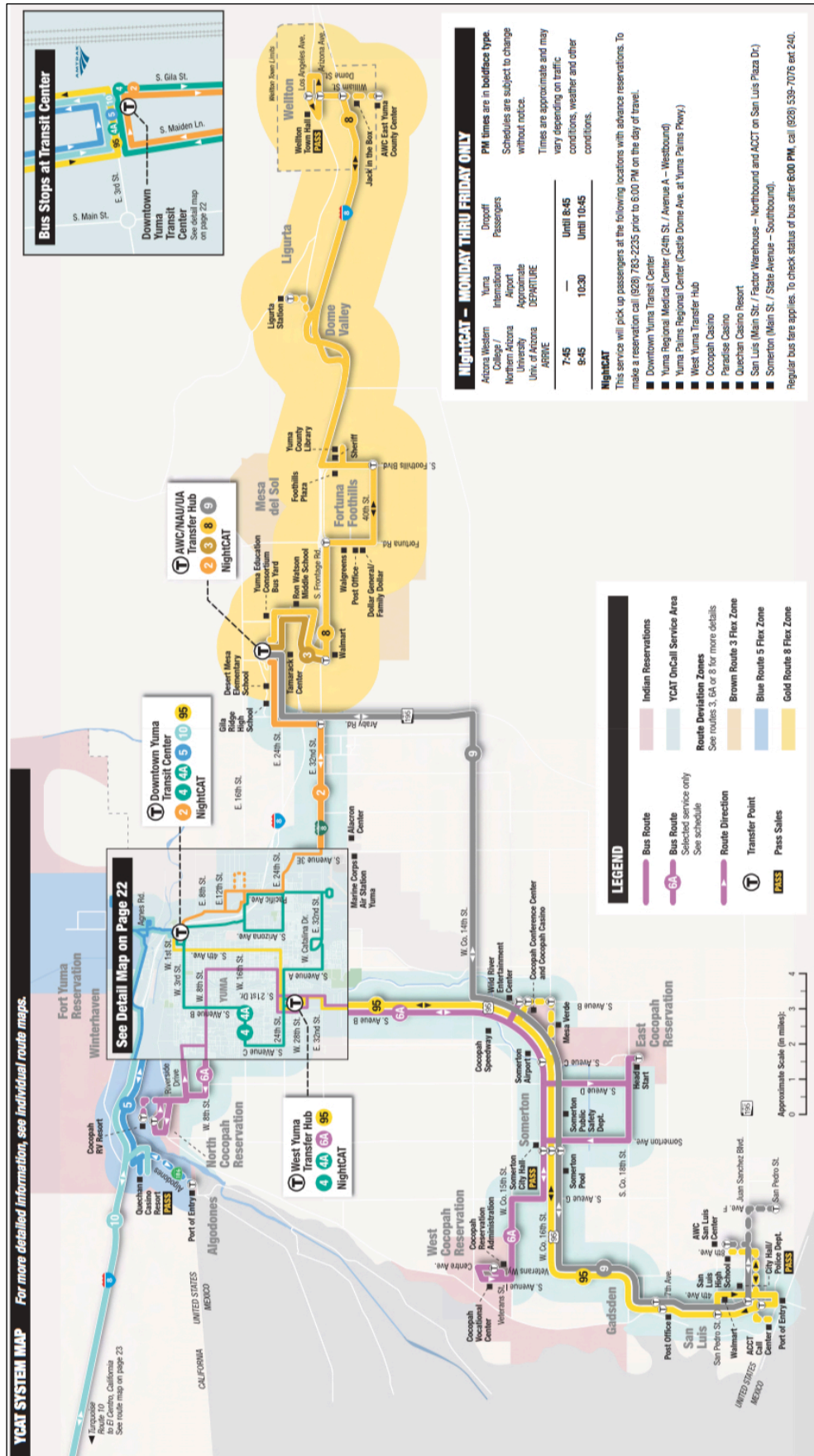


Figure 3. YCAT Fixed Route Map & Service Area, Central Yuma

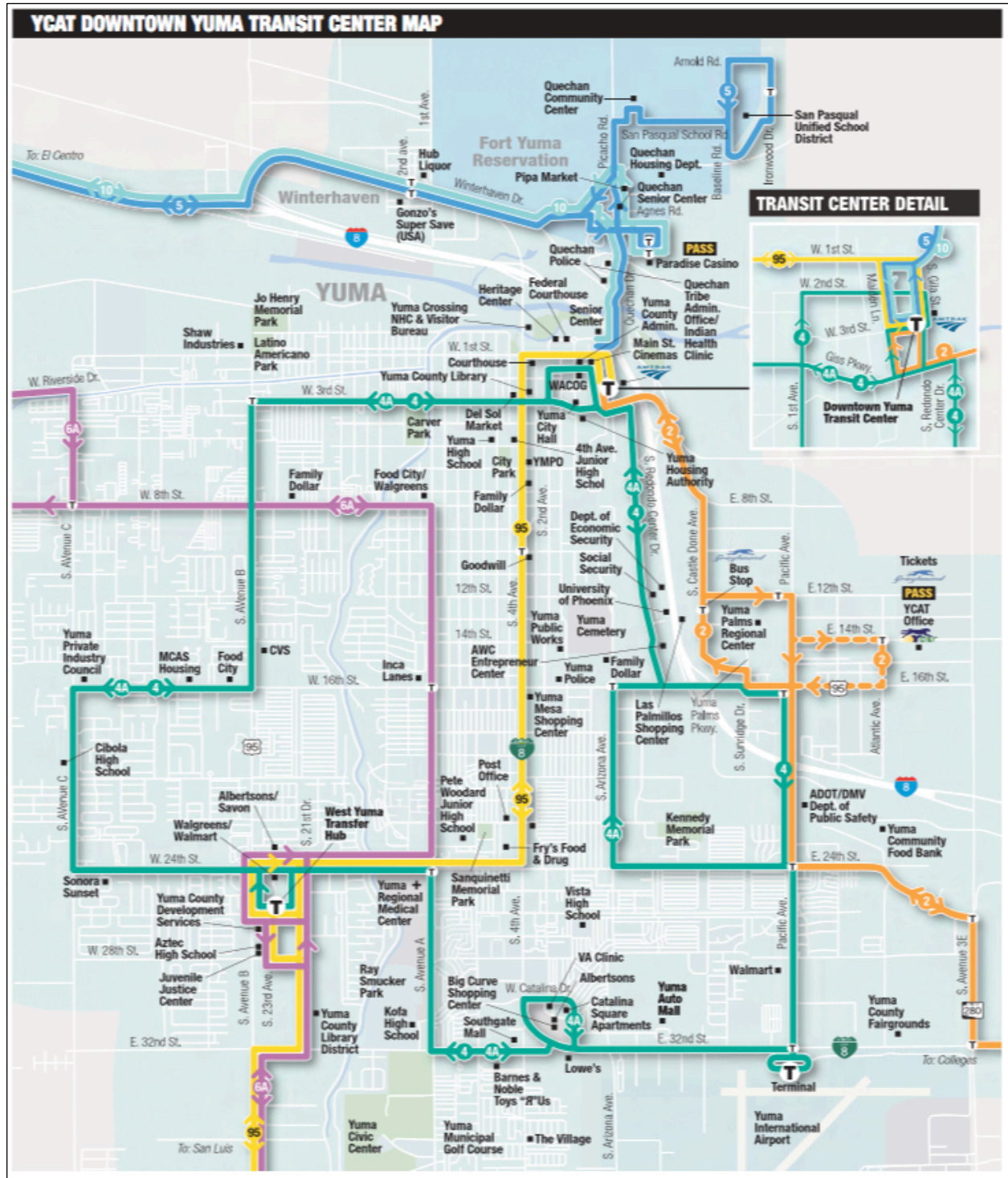
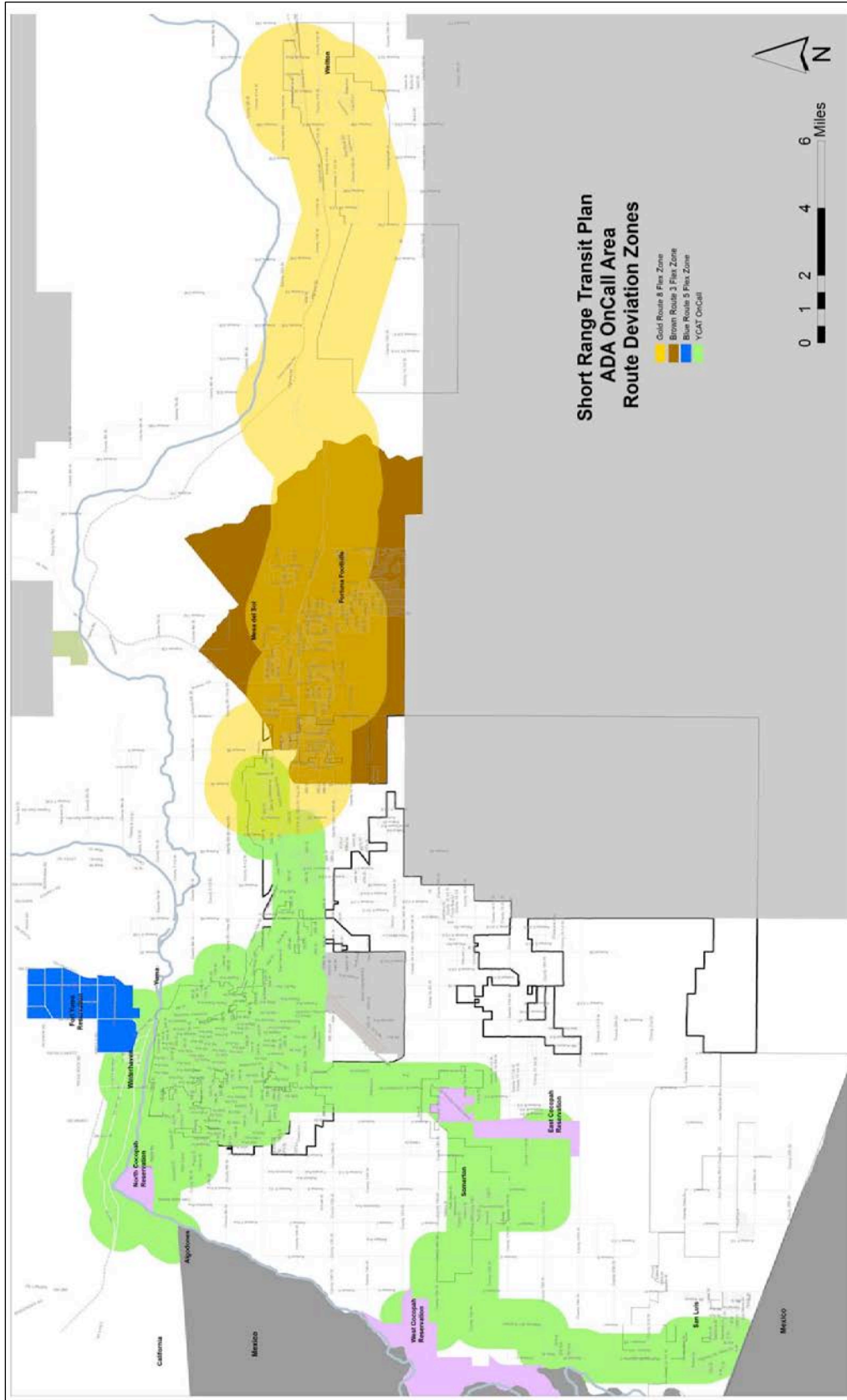


Figure 4. 0.75 Mile Coverage, YCAT Fixed Route & Demand Responsive Service





**Figure 5. YCAT Service Profile, Effective Monday, August 18, 2014\***

Route Number/Name	Type of Route	Headway	Peak Buses	Service Hours	Where Does Route Go?
Red Route1 Central Yuma Circulator via 4th Ave (Counter Clockwise)	Urban Fixed Route	60 min	1	6:30 am to 5:30 pm Monday-Friday 9:30 am to 4:30 pm Saturday <b>DISCONTINUED Aug 2014</b>	Service from Downtown Yuma Transit Center in a counter-clockwise direction in the City of Yuma serving 1st St, Paradise Casino, 4th Ave, West Yuma Transfer Hub at Walmart on 26th St at Ave B, E 32nd Street, Yuma Airport, S Pacific Ave, Yuma Palms Regional Ctr and Redondo Center Dr.
Orange Rte 2 East Yuma/Colleges (Clockwise)	Urban Fixed Route	60 min	1	6:20 am to 8:15 pm Monday-Friday 10:20 am to 6:21 pm - Saturday	Service from Downtown Yuma Transit Center via East 8th St, S. Castle Dome Pkwy (Yuma Palms), S. Pacific Ave, E. 24th St, S Ave 3E, E 32nd St, Araby Rd, E. 24th St to/from Arizona Western College (AWC)/Northern Arizona University (NAU)/University of Arizona (UA)
Brown Route 3 Fortuna Foothills Shuttle	Urban Flex Route	60 min	1	7:57 am to 6:24 pm Monday-Friday. Some trips via Route 8 NO Saturday service	Service from Arizona Western College (AWC)/Northern Arizona University (NAU), University of Arizona (UA) to the Fortuna Foothills in a point deviation checkpoint type of service.
Green Route 4/A Central Yuma Circulator via Pacific Avenue (Two way loop)	Urban Fixed Route	60 mi.	1	Route 4 - 6:53 am to 6:48 pm and Route 4A - 6:58 am to 5:53 pm Monday-Friday Route 4 - 9:53 am to 3:48 pm Saturday	Route 4 service clockwise within Yuma from Downtown Yuma Transit Center via S. Redondo Center Pkwy, E. 16th St, S. Pacific Ave, Yuma Airport, W. 32nd St, S Ave A, West Yuma Transfer Hub at Walmart on 26th St at Ave B, W. 24th Street, S Ave C, W. W 16th St, S Avenue B, W. 3rd St back to downtown Yuma. Route 4A service counterclockwise on same route, except via S. Arizona Ave and E 24th St rather than S. Pacific Ave, and eastbound deviation via Catalina Drive eastbound off W 32nd St.
Blue Route 5 Quechan Shuttle	Rural Fixed Route	60 min	1	7:19 am to 6:11 pm Monday-Friday 10:19 am to 4:11 pm Saturday	Two-way service within the Fort Yuma Indian Reservation and Winterhaven, from Paradise Casino via Picacho Road and I-8 to Andrade Port of Entry, Downtown Yuma Transit Center, Quechan Resort Casino. 5 trips serve Andrade weekdays, 3 trip Saturdays.
Purple Route 6/6A Avenues A & C Cocopah Shuttle	Rural Fixed Route	60 min Mon-Fri 3 round trips Saturdays	2	6:57 am to 6:30 pm Monday-Friday 3 round trips Saturdays from 10:57 am to 4:02 pm	From North Cocopah Reservation via Riverside Drive, Ave C, 8th St, Ave A, 24th St to West Yuma Transfer Hub at Walmart on 26th St/Ave B, Cocopah Casino, Somerton, East and West Cocopah Reservations. Two way service.
Violet Route 7 Cocopah Shuttle	Rural Flex Route	60 min.	1	7:45 am to 6:45 pm Monday-Friday <b>DISCONTINUED Aug 2014</b>	Deviated fixed route service between Cocopah West Reservation, Cocopah East Reservation (westbound only), Mesa Verde/Orange Grove, Cocopah Casino.
Gold Route 8 Interstate 8/Wellton	Rural Flex Route	2 round trips	1	6:55 am to 7:52 am; 2:57 pm- 4:52 pm Monday-Friday	Deviated fixed route service from AWC/NAU/UA, Fortuna Foothills and on request to Ligurta Station.
Silver Route 9 San Luis-AWC Connector	Rural Fixed Route	3 am and 2 pm trips	2	5:46 am to 9:15 am/3:15 pm- 6:16 pm Monday- Thursday	Two Way Service from AWC/NAU/UA to Somerton and San Luis via AWC San Luis Center State Route 95, and E County 14th St. (Service via Arizona 195 discontinued August 2014).
Turquoise Route 10 Interstate 8/El Centro	Urban Fixed Route	2 round trips 2 days/week 7/1/16 changed to 2 days/week	1	7:30 am-10:17 am/ 1:30 pm- 4:17 pm Mon	Fixed route service from Quechan Paradise Casino, Downtown Yuma Transit Center, Yuma Palms, and Winterhaven to/from El Centro, California. Service to Imperial Valley Mall upon request. Note: Winter Schedule operates an hour later on all trips.
Yellow Route 95 S. 4th Ave, Highway 95 South (Yuma-Somerton- Gadsden-San Luis)	Urban/ Rural Fixed Route	30 min Peak (Mon-Fri); 60 min Midday & Saturday	4	5:35 am to 8:07 pm Monday- Friday 9:32 am to 6:43 pm Saturday	Service from Yuma Palms Regional Center, Downtown Yuma Transit Center to San Luis via West Yuma Transfer Hub, Somerton and Gadsden via US Highway 95 and Yuma Palms. Note: This route replaced former Red 1 on S 4th Ave in Yuma.
NightCAT	Shuttle	3 night trips	1	7:15 pm to 11:15 pm Monday-Friday.	Service from AWC/NAU/UA to requested bus stops in Winterhaven, Yuma, San Luis, Somerton, Cocopah & Fort Yuma Reservations, Winterhaven, and Fortuna Foothills and within ¼ mile radius of existing YCAT routes only.
YCAT OnCall	Urban and Rural Dial-A- Ride	Reservation s next day in advance; u to 7 days in advance	2	5:50 am to 8:07 pm Monday-Friday 9:15 am to 6:43 pm Saturdays	Door to door service in compliance with ADA, providing complementary paratransit within ¼ mile of YCAT fixed routes. Services provided in southwestern Yuma County, portions of Imperial County, CA and Winterhaven, CA, excluding Wellton, El Centro, Tacna and Fortuna Foothills (covered by other services).
WelltonCAT	Shuttle	Fridays	-	3:00 pm to 7:00pm Fridays <b>DISCONTINUED Aug 2014</b>	General public demand response service within Wellton and surrounding areas.
YCAT Vanpool	Vanpool	n/a	35 vans	24 hours	Commute-oriented point to point service initiated by passengers using contracted vans with YCIPTA subsidy of up to \$300/month.

\* Routes marked yellow discontinued on August 16, 2014, but shown in table due to data for 7/1/14-8/16/14.

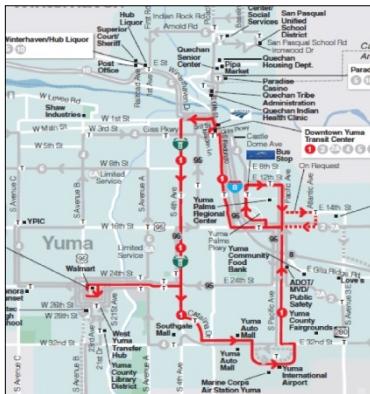
### 3. Service Change History, 2013-2017

#### Red 1 – Central Yuma (Counterclockwise)

Route 1 was discontinued prior to 2012 for budgetary reasons, but the route was restored in January 2012. This route served major destinations in central Yuma including downtown, Yuma Palms Regional Center, Yuma International Airport, Yuma Regional Medical Center, and the West Yuma transfer center, as well as S. Pacific Avenue, S. 4th Street, Redondo Center Drive and other major streets. From January 2012 through January 2013, Route 1 also provided service across the Colorado River into California to serve Winterhaven and the Quechan Paradise Casino. From January 2013 to October 2013, Blue Route 5 replaced California service. Effective August 18, 2014, Red 1 was discontinued, various segments replaced by several routes.

The figures below show changes to Red 1 prior to its August 2014 discontinuance.

Post January 2013



Post October 2013

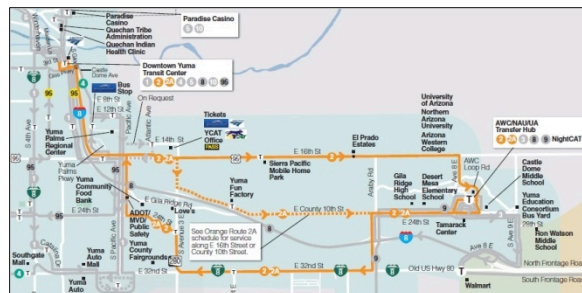


#### Orange 2 – Central Yuma – East Yuma – AWC/NAU/UA

Orange Route 2 underwent a number of incremental changes prior to its modification as part of YCAT’s major restructuring implemented in August 2014. These included variations in the routing between downtown Yuma and AWC/NAU/UA, and changes in the route’s late afternoon ending times due to low student ridership after 3:00 p.m.

The figures below show changes to Orange prior to the August 2014 changes.

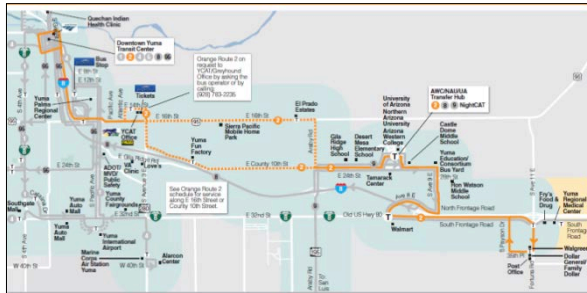
Post January 2013



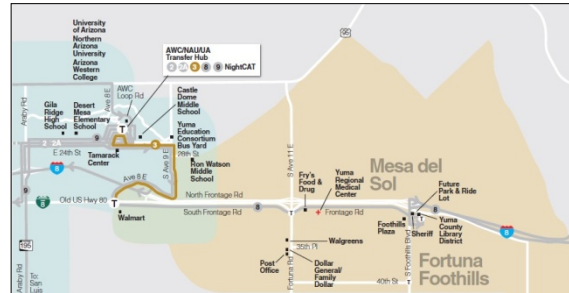
## Brown 3 – Fortuna Foothills Flex Route

Brown Route 3 began service in Spring 2012 to serve the Fortuna Foothills area generally located east of the AWC/NAU/UA campus, straddling I-8. Service was modified in January 2013 to replace limited fixed route service previously provided by an Orange 2/2A service variation.

Post October 2013 (Orange 2/2A)



Post January 2013



## Green 4 – Central Yuma (clockwise)

Green Route 4 was operated prior to the January 2012 changes, and survived earlier cuts that temporarily eliminated Red 1 for budgetary reasons. Modifications were made in January 2013 in order to improve on-time performance and eliminate a non-productive segment serving an industrial area east of MCAS-Yuma. Incremental changes were also made to made

Post January 2013

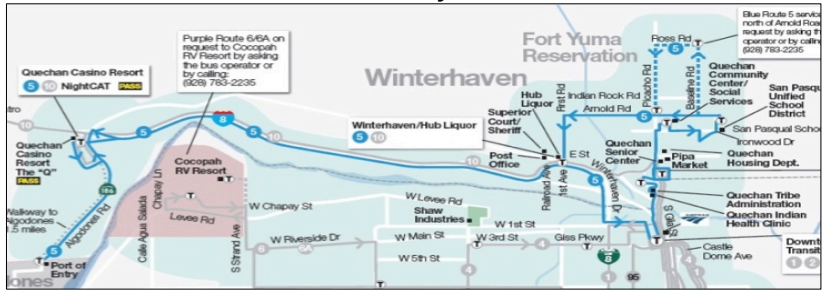


## Blue 5 – Yuma-Paradise Casino-Winterhaven-Quechan Reservation

Blue Route 5 began operation in January 2012 to accommodate trips crossing the Colorado River between Arizona and California, including to the Quechan Casino & Resort, Quechan Paradise Casino, Fort Yuma “Indian Hill,” Winterhaven and the Quechan Indian Reservation in general. Later, a connection to the border crossing at Algodones was added due to numerous requests. Blue 5 schedule changes were made often to improve on-time performance, plus changes to afternoon service ending times.



Post January 2013



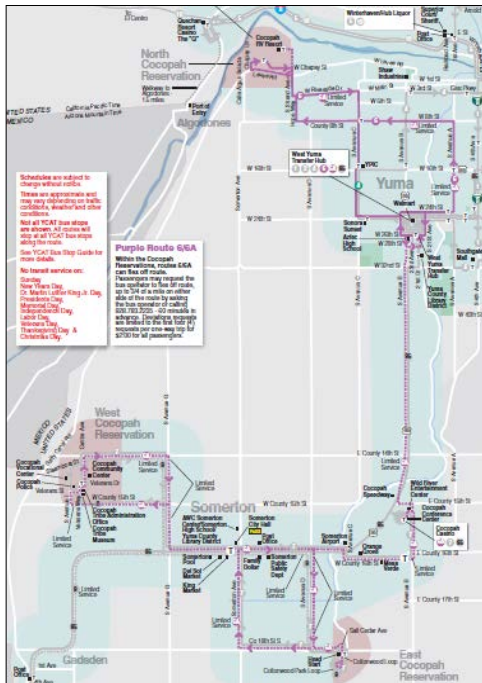
Post October 2013



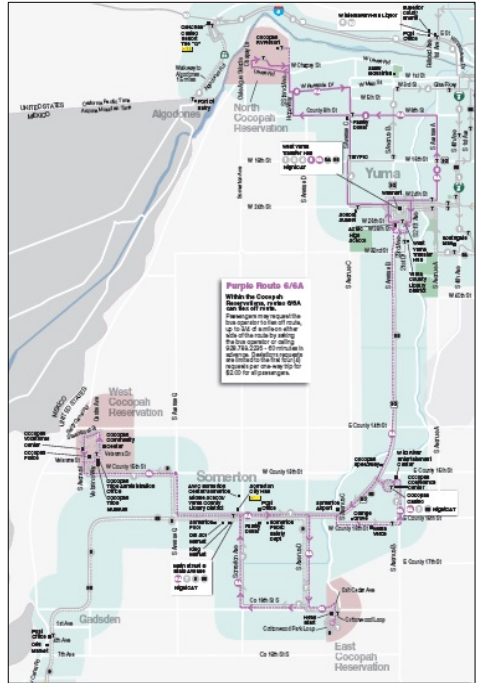
**Purple 6/6A – Cocopah North, East, West, South-Yuma-Somerton**

Purple Route 6/6A has undergone a series of changes designed to improve productivity and on-time performance. The current configuration of Purple 6A combined previous Purple 6, Purple 6A, and Violet 7 in October 2013. This combination occurred so the North, West and East Cocopah Reservation would be served by one route, rather than forcing tribal members to transfer at the West Yuma transit center or Cocopah Casino.

Post January 2013



Post October 2013



## Violet 7 – West Cocopah-Somerton-East Cocopah-Cocopah Casino

This route was discontinued in early 2014, with service combined with Purple 6A. See maps above.

## Gold 8/8A – (Yuma)-AWC/NAU/UA-Fortuna Foothills-Wellton

In January 2012, Gold 8 originally served the entire Yuma-AWC/NAU/UA-Fortuna Foothills-Wellton corridor. In late 2013, the route was changed to serve only the AWC/NAU/UA-Fortuna Foothills-Wellton segment, with connections through to Yuma provided by Orange 2 at AWC/NAU/UA. Gold 8 also covers the Fortuna Foothills area served by Brown 3, reducing expenses in that relatively low productivity area.

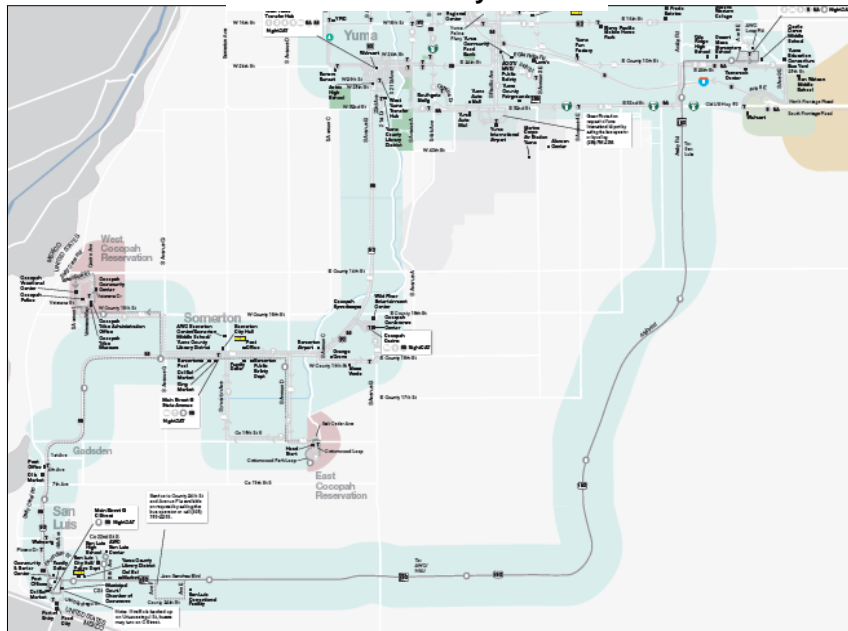
Post January 2012



## Silver 9 – San Luis-AWC/NAU/UA

Silver Route 9 began operation in January 2012 to serve the need to connect students living in San Luis to AWC/NAU/UA. This route was modified to provide flex service on school nights, including drop-offs in Somerton and the Cocopah Reservations. This route was modified in August 2014 to provide direct services in the Highway 95 corridor to supplement Yellow 95, and to provide direct service between Somerton and AWC/NAU/UA, in addition to San Luis.

Post January 2013

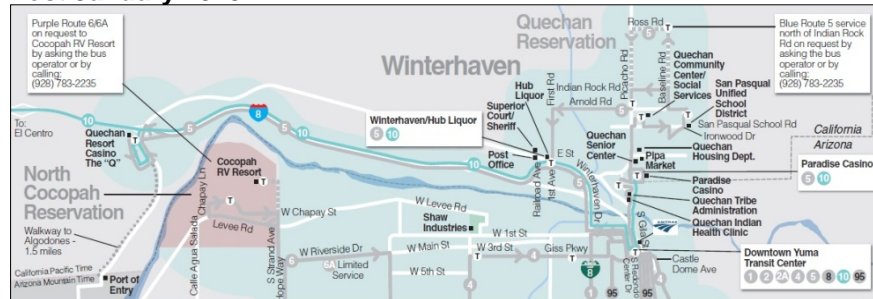




## Tuquoise 10 – Yuma-Quechan Reservation-EI Centro

Turquoise Route 10 began operation in FY 2012-13 in order to provide a 3-day-per-week connection between Yuma, the Cocopah Indian Reservation and El Centro, California. This route specifically was designed to meet the needs of Eastern Imperial County, California residents who needed access to various county or state functions, such as courts, Department of Motor Vehicles, and social and medical services only available in El Centro or other major Imperial County communities, not Winterhaven or on the Quechan Indian Reservation. On July 1, 2016 this route was reduced to two days per week due to not meeting the fare box ratio recovery as per Transportation Development Act (TDA) funding requirements.

### Post January 2013



### Post October 2013

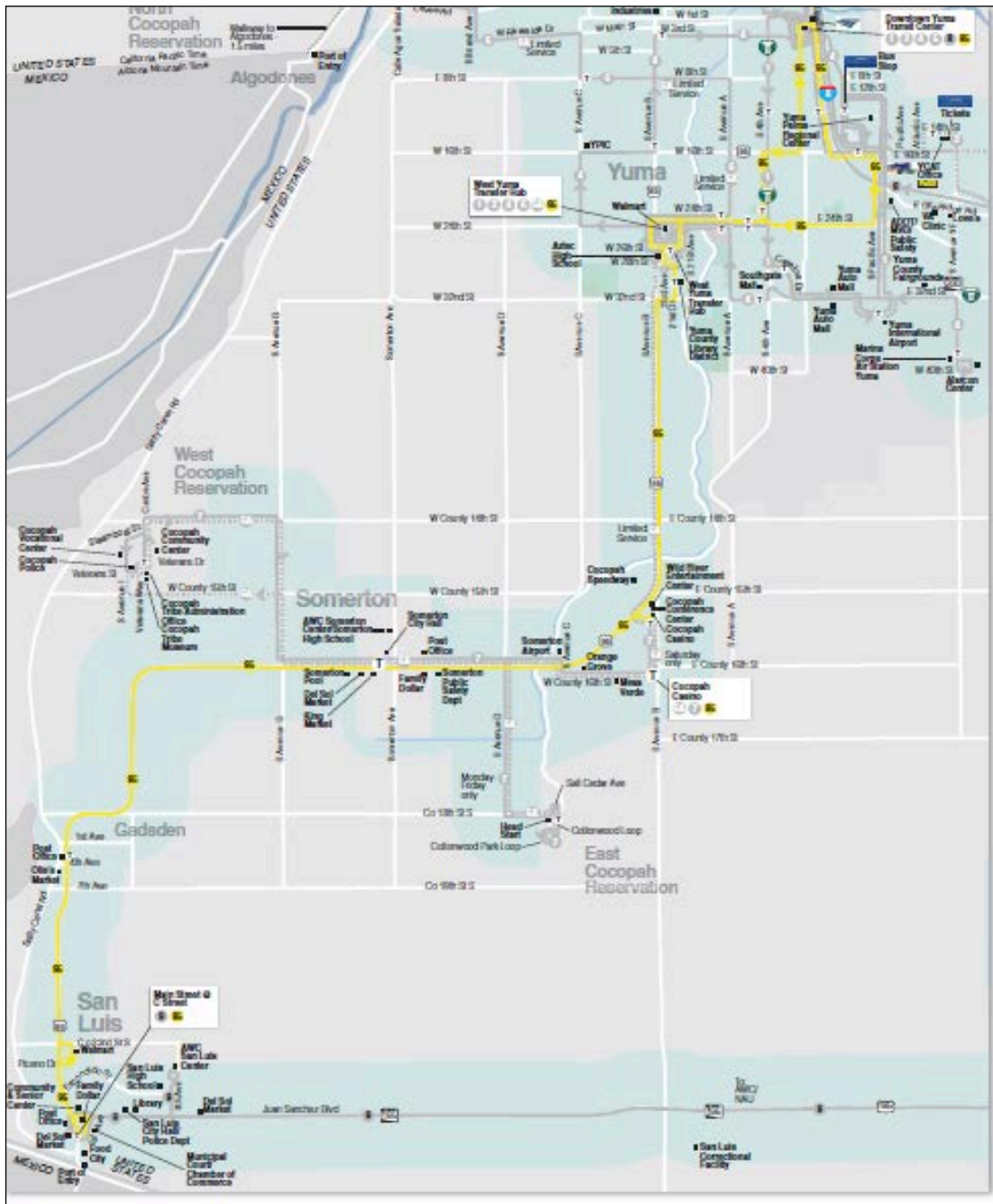


## Yellow 95 – Yuma-East Cocopah-Somerton-Gadsden-San Luis

Yellow Route 95 provides intercity semi-express bus service between Yuma, the East Cocopah/Cocopah Casino, Somerton, Gadsden, and San Luis, ending within a block of the Mexican border. Service frequencies have varied over the years, with service every 45 minutes over most of the span of service. Various combinations of entry into and leaving Central Yuma were also tried. Changes in Yellow 95 service ending times have also been made incrementally, plus an extension of selected trips to the ACCT Call Center in San Luis.

In August 2014, Yellow 95 was restructured to cover S. 4<sup>th</sup> Avenue in Central Yuma in both directions, replacing discontinued Red 1 on this segment. In addition, Yellow 95 buses are now through-routed with Orange 2 to/from AWC/NAU/UA.

## Post January 2013



## Service Coverage & Service to “Transit Dependent” Persons

In a highly auto-oriented area like Yuma County, the primary role of transit has evolved to provide access and mobility for those, who for whatever reason, do not have access to a motor vehicle so that can access work, shopping, medical and other daily activities.

“Accessibility” means that access to desired activities and destinations is readily available. In contrast, “mobility” refers to the physical movement needed to achieve access, regardless of mode.

In urbanized areas, the YCAT standard is at least 75% of the population shall have access to a fixed route bus stop within 0.5 mile, or a 10-minute walk. Since the primary role of YCAT is to serve those without access to a vehicle, the system should be readily available where “transit dependent” persons reside. Figure 4 illustrates the reach of transit effective with the August 2014 changes, compared to population within a 0.75 mile of a route, which is also the coverage area of ADA-required OnCall service. A majority of Yuma urbanized area and incorporated city residents live near a bus route.

In the route coverage analysis based on an evaluation of 2010 U.S. Census data completed for the *YCAT Transportation Development Plan* completed in 2011 and detailed in YCAT’s *FY 2013-2014 Performance Report*, about 77% of the population has a bus route within a half mile reach within the urbanized area.

The figure on page 14 of YCAT’s *FY 2016-2017 Performance Report* illustrates duplicate coverage areas; within half a mile in several parts of central Yuma, primarily occurring between Ave A and Pacific Avenue. “Duplicate coverage” means an area that has more than one route within walking distance. This is typical of areas with major activity centers or that are densely populated (the population density of several areas of Central Yuma exceed 8,000 persons per square mile).

Prior to the August 2014 service changes, three routes (Red 1, Green 4, and Yellow 95) convolutedly traverse nearly the same geographic area in one-way directional loops. Along Avenue A, route Purple 6 overlaps with Red 1, Green 4, and Yellow 95 along 4<sup>th</sup> Ave. One-way loops usually are less legible (*simplicity makes it easier to remember the transit system layout*), and increase travel time since one-way loops require much out-of-direction travel. A rider must typically return to their origin differently than to the destination, thus diminishing legibility and convenience.

Low-income status is also a key indicator of transit dependency. The Federal Transit Administration (FTA) defines a “low-income” person as someone whose median household income is at or below 150% of the U.S. Department of Health and Human Services (HHS) poverty guidelines. Pages 15 and 16 of YCAT’s *FY 2016-2017 Performance Report* illustrate low-income areas in the YCAT service area, based on American Community Survey median income data, as well as the following 2016 HHS thresholds at 150%: \$18,090 (1 per household); \$24,360 (2 per household); \$30,630 (3 per household); and \$36,900 (4 per household).

### 3. YCAT System & Route Performance

During FY 2016-2017, YCAT carried 430,092 passengers including YCAT OnCall demand responsive service, a .98% decrease from the prior fiscal year. Additionally, a systemwide farebox recovery ratio of 14.39% farebox recovery ratio (*proportion of transit operating expenses covered by passenger fares*) was achieved.

In addition, prepaid pass programs were continued during FY 2016-17 for Arizona Western Collage, Northern Arizona University, University of Arizona, Aztec High School, and Yuma Private Industry Council Charter High School students, employees, and facility. This program allows students and employees with valid IDs to ride YCAT fixed route buses for free. Since in effect these programs are prepaid fares, they increase the achieved YCAT farebox recovery ratio still further

Figure 6 below provides performance measures used for system productivity analysis for FY 2016-17. Figure 7 summarizes key operating data by route. Subsequent figures illustrate the comparative performance of each route compared to one another and from one year to the next.

As a general rule, new transit service should fully meet established performance standards by the end of the second full year of operation. Expansion of existing service should be meeting at least 50% of the established performance standards during the first year of operations.

**Figure 6. YCAT Performance Objectives, FY 2016-17**

Service Categories	Performance Measures			
	Operating Cost per Hour Not Exceed	Passengers per Revenue Hour Not to Fall Below	Subsidy per Passenger Not to Exceed	Farebox Recovery Not to Fall Below
Urban Fixed (Routes , 2, 4, 4A, and 95)	\$90.00	10	\$10.00	20%
Rural Fixed (Routes 5, 8A, 9, 10)		5		
Urban Flex (Routes 3 and 6A)		4		
Rural Flex (Routes 6A and 8)		3		
Special Service (NightCAT and HolidayCAT)		3		
Shuttles (no current)		20		
Demand Response (YCAT OnCall) <sup>1</sup>		2.5	\$25.00	5%
Systemwide	\$90.00	15	\$17.50	20%

<sup>1</sup> Fully replacing previous Dial-A-Ride, YCAT OnCall is available to ADA customers only.

**Figure 7. YCAT Performance Analysis Summary Statistics**

ROUTE		FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
Red 1	Boardings	16,107	37,339	42,581	4,026		
	Revenue Hours	1,784.0	3,568.0	3,145.0	419.6		
	Operating Cost	\$ 84,679	\$ 158,054	\$ 154,423	\$ 24,672		
Orange 2	Boardings	28,036	47,909	54,418	44,655	44,306	36,763
	Revenue Hours	3,235.0	3,634.0	3,061.0	4,120.1	3,004.3	3,122.8
	Operating Cost	\$ 165,922	\$ 160,989	\$ 150,308	\$ 242,262	\$ 194,288	\$ 211,226
Brown 3	Boardings	-	5,293	11,494	9,066	9,395	8,500
	Revenue Hours	-	1,396.0	2,848.0	2,434.4	2,285.4	2,379.9
	Operating Cost	\$ -	\$ 61,849	\$ 139,847	\$ 143,143	\$ 147,797	\$ 160,974
Green 4/Green 4A	Boardings	45,767	43,165	54,010	64,267	58,649	51,122
	Revenue Hours	3,537.0	3,645.0	3,440.0	5,823.9	6,141.9	6,239.5
	Operating Cost	\$ 165,922	\$ 161,489	\$ 168,923	\$ 342,445	\$ 397,197	\$ 422,040
Blue 5	Boardings	664	11,597	15,532	16,793	17,062	17,134
	Revenue Hours	289.0	3,405.0	3,544.0	3,112.3	3,059.6	3,094.7
	Operating Cost	\$ 13,664	\$ 150,828	\$ 174,024	\$ 183,003	\$ 197,864	\$ 209,326
Purple 6 (6A FY15)	Boardings	23,493	12,517	8,643	46,107	44,680	46,414
	Revenue Hours	3,098.0	2,486.0	1,434.0	5,907	5,697	5,800
	Operating Cost	\$ 161,536	\$ 110,117	\$ 70,606	\$ 347,302	\$ 368,438	\$ 392,309
Purple 6A	Boardings	742	4,700	14,246	-		
	Revenue Hours	309.0	854.0	2,100.0	-		
	Operating Cost	\$ 14,629	\$ 37,810	\$ 103,123	\$ -		
Violet 7	Boardings	7,282	19,866	20,621	-		
	Revenue Hours	1,283.0	2,774.0	2,048.0	-		
	Operating Cost	\$ 63,540	\$ 122,889	\$ 100,557	\$ -		
Gold 8	Boardings	953	1,831	1,832	7,353	3,696	3,251
	Revenue Hours	294.0	581.0	851.0	612.4	593.0	572.1
	Operating Cost	\$ 13,955	\$ 25,717	\$ 41,784	\$ 36,009	\$ 38,349	\$ 38,695
Silver 9	Boardings	2,281	10,892	14,035	16,248	15,589	13,072
	Revenue Hours	547.0	1,130.0	1,007.0	1,054.2	1,096.2	1,029.3
	Operating Cost	\$ 25,977	\$ 50,047	\$ 49,444	\$ 61,987	\$ 70,891	\$ 69,620
Turquoise 10	Boardings	-	1,027	2,651	5,597	3,079	1,748
	Revenue Hours	-	343.0	907.0	911.4	866.8	605.8
	Operating Cost	\$ -	\$ 16,178	\$ 44,522	\$ 53,590	\$ 70,891	\$ 40,976
Peach 13	Boardings	-	-	4,621	202		
	Revenue Hours	-	-	1,053.0	84.0		
	Operating Cost	\$ -	\$ -	\$ 51,702	\$ 4,939		
Yellow 95	Boardings	155,962	176,214	214,031	241,263	225,405	239,812
	Revenue Hours	7,620.0	8,688.0	9,786.0	12,390.9	13,898.0	14,081.0
	Operating Cost	\$ 397,306	\$ 384,865	\$ 480,515	\$ 728,585	\$ 898,784	\$ 952,442
NightCAT	Boardings	814	2,639	3,163	3,848	3,157	3,186
	Revenue Hours	185.0	388.0	587.0	727.5	846.6	901.1
	Operating Cost	\$ 8,762	\$ 17,180	\$ 28,822	\$ 42,777	\$ 54,750	\$ 952,442
HolidayCAT/Other	Boardings	-	1,358	1,334	1,619	557	394
	Revenue Hours	-	155.0	90.0	179.6	102.8	-
	Operating Cost	\$ -	\$ 3,588	\$ 4,419	\$ 10,560	\$ 6,648	\$ -
GRAND TOTAL	Boardings	296,240	349,511	463,326	461,044	425,575	421,396
	Revenue Hours	22,223.0	32,892.0	36,939.0	37,777	37,592	37,826
	Operating Cost	\$ 1,189,267	\$ 1,570,215	\$ 1,764,596	\$ 2,221,276	\$ 2,445,897	\$ 3,450,051

## Fixed Route Operating Statistics & Performance Measure Trends

Figures 8 through Figure 16 summarize changes in performance indicators for each individual route and the YCAT fixed route network as a whole, by Fiscal Year. These indicators are as follows:

Figure 8. Boarding Passengers by Route

Figure 9. Boarding Passengers Change from Prior Year

Figure 10. Revenue Vehicle Hours by Route

Figure 11. Boarding Passengers per Revenue Vehicle Hour

Figure 12. Contract Operating Expense by Route

Figure 13. Contract Operating Expense per Revenue Vehicle Hour

Figure 14. Contract Expense Per Boarding Passenger

Figure 15. Estimated Subsidy Per Boarding Passenger (contract expense only)

Figure 16. Estimated Farebox Cost Recovery by Route (contract expense only)

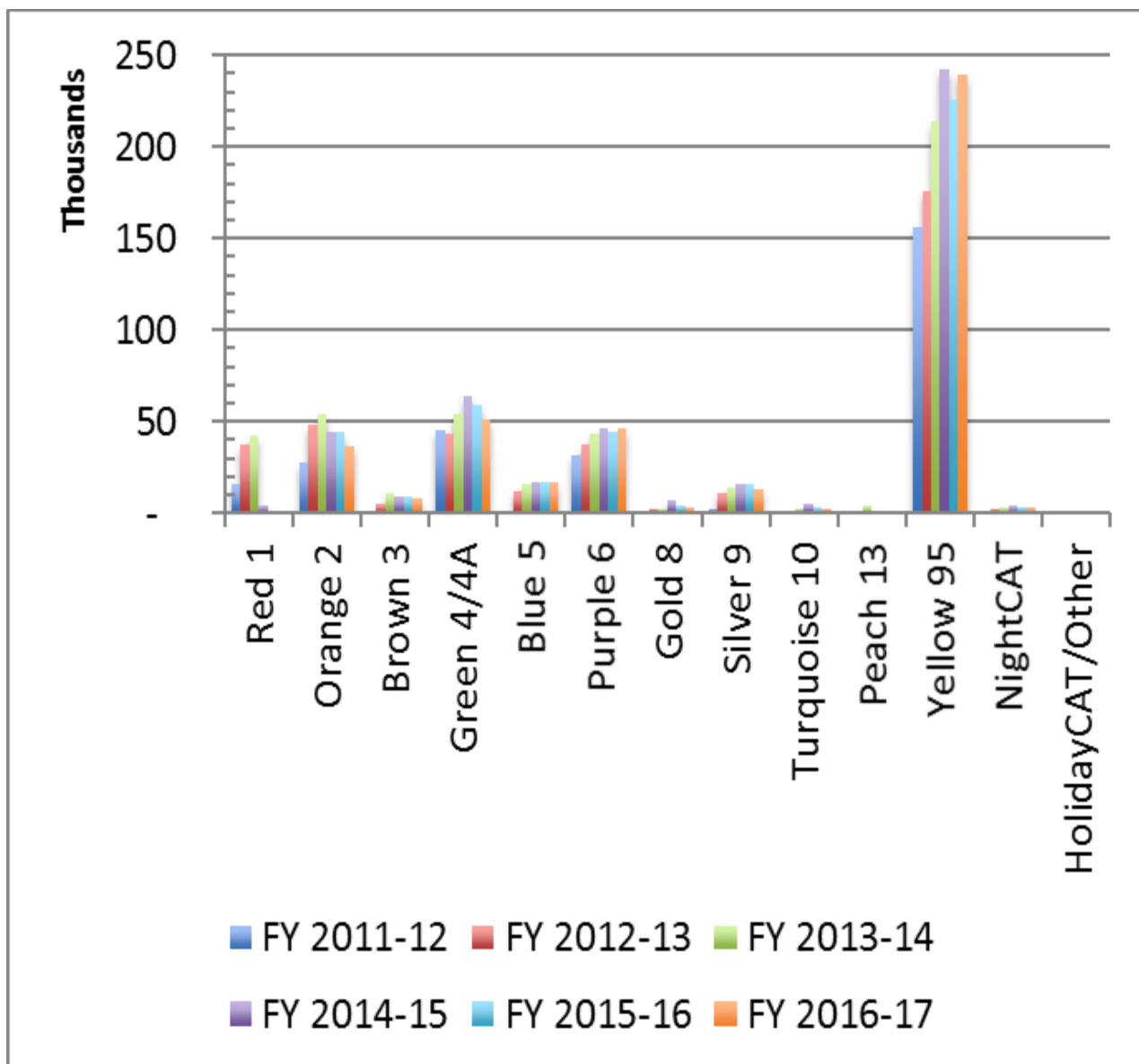
**Definitions.** A “boarding passenger” is one person boarding a bus one time, regardless of how many times an individual boards a bus in a given day (This is **not** the same as a “linked trip,” which is one individual traveling from one origin to one destination regardless of how many boardings and transfers are made in one trip. Estimating linked trips is an analytical challenge beyond the scope of the current analysis).

A “revenue vehicle hour” is a bus operating over a period of one hour, when transit service is available for use by passengers. Revenue vehicle hours specifically exclude the time required for a bus to travel to/from the bus garage and its service originating or ending point, e.g., when a bus is not available for passengers to use.

“Contract operating expense” is the cost to YCIPTA for bus service that is contracted out to the private sector for operations, including wages and benefits for drivers, dispatchers, contractor’s management and maintenance personnel. This expense specifically **does not** include YCIPTA’s direct expenses for non-contractor (e.g., public sector) wages and benefits, office expenses including rent, materials expense such as fuel and other supplies, insurance, administrative and other overhead costs.

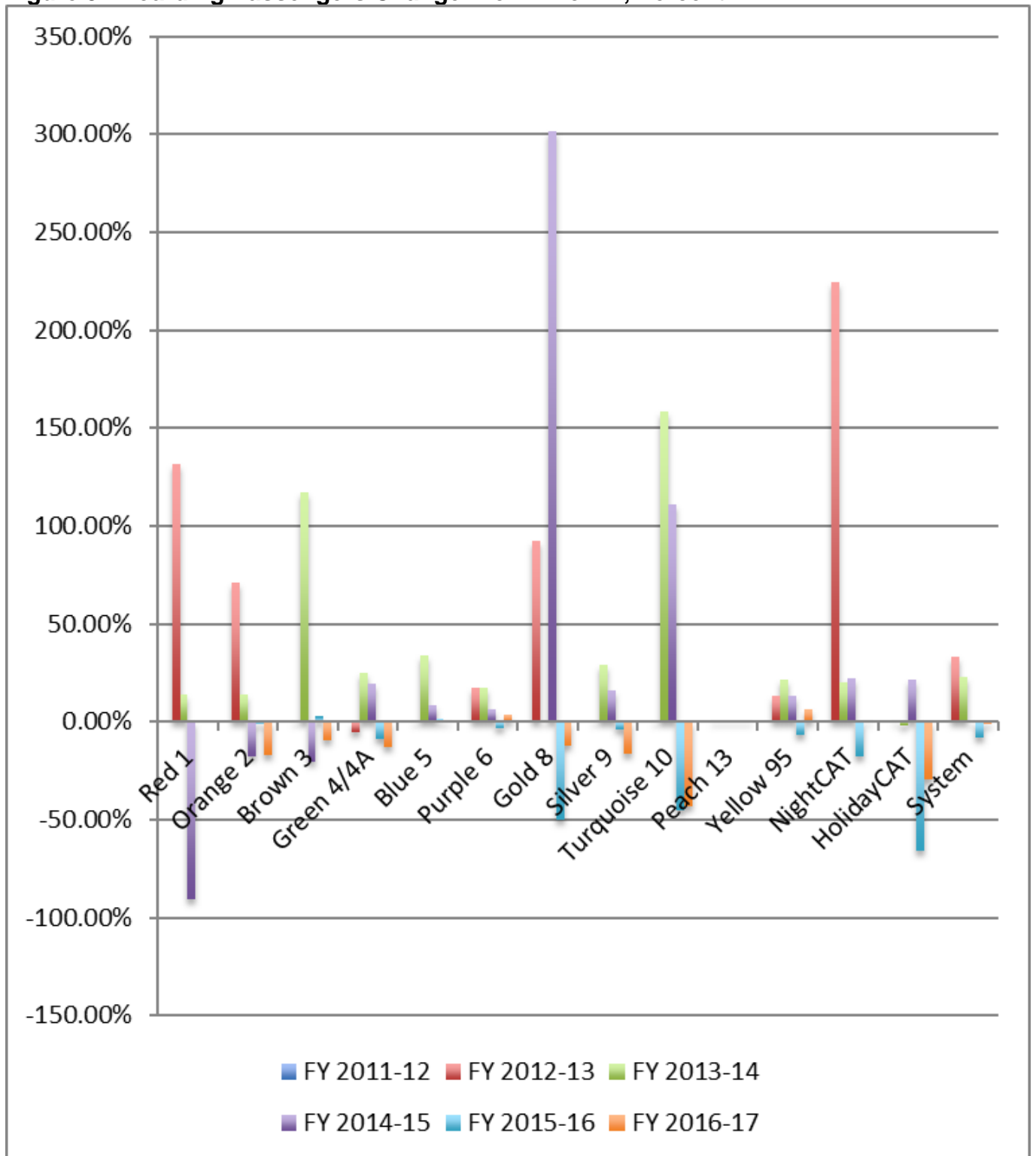
“Cash fares” also do not include contractual prepaid fare programs for AWC/NAU/UA and other students, employees and Cocopah tribal members that allow cash-free boarding with only a valid ID. The “farebox cost recovery” for YCAT routes is calculated dividing cash fares by contract operating expenses. Though this farebox cost recovery calculation is overstated since direct, non-operating contract expenses are not included, it is approximately representative for the entire system, since prepaid fare revenues can legitimately be calculated as fares. An outcome unique to YCAT is that the Orange 2 and Silver 9 farebox recovery (and to an extent, that of Yellow 95) calculated here is low due to large numbers of AWC/NAU/UA students. This is also the case for Purple 6A, due to heavy usage by Cocopah tribal members who may board with a valid tribal ID.

Figure 8. Boarding Passengers by Route





**Figure 9. Boarding Passengers Change From Prior Yr, Percent #**





As shown in Figure 8, most YCAT routes have experienced a slight drop since prior year.

Red 1 was discontinued with a 90% drop in ridership reflecting operation only between July 1 and August 16, 2014. Peach 13, a temporary shuttle for YRMC employees while a parking garage was under construction, was also discontinued.

As in the past Yellow 95 dominates its share of total YCAT patronage, constituting 56.9% in FY 2016-17 .

Effective on Monday, August 18, 2015, Yellow 95 and Orange 2 were restructured to “interline,” e.g., eastbound Yellow 95 buses become Orange 2 buses at the downtown Yuma transit center, and westbound Orange 2 buses transition to southbound/westbound Route 95. Yellow 95 also was restructured to incorporate the South 4<sup>th</sup> Avenue segment of previous Red 1 in both directions, and Orange 2 was rerouted in both directions via East 32<sup>nd</sup> Avenue and other connecting segments.

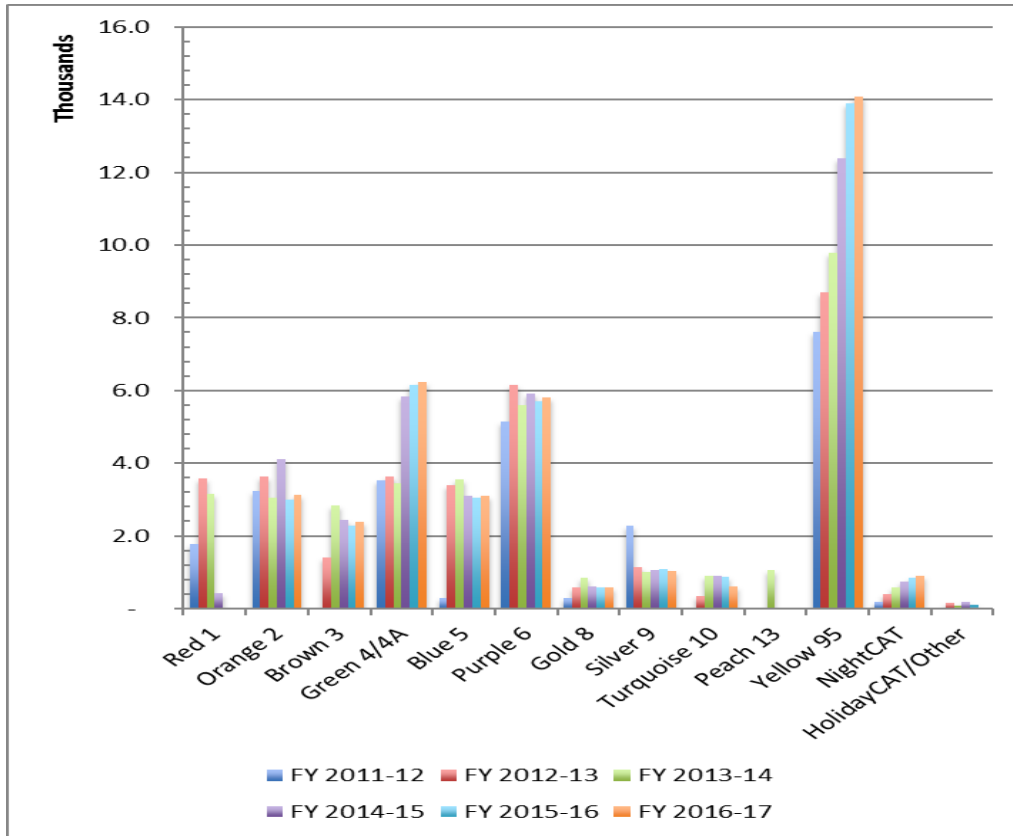
In FY 2016-2017 boardings for Orange 2 showed a slight decline from FY 2014-2015. However, since Yellow 95 and Orange 2 are now interlined, the combined share of both routes of all YCAT boardings at 56.9% in FY 2016-2017

Green Route 4/4A boardings has shown a slight decrease from FY2015-2016 of 7,527. Green 4A provides counter clockwise service to Green 4’s clockwise operations, also replacing portions of discontinued Red 1.

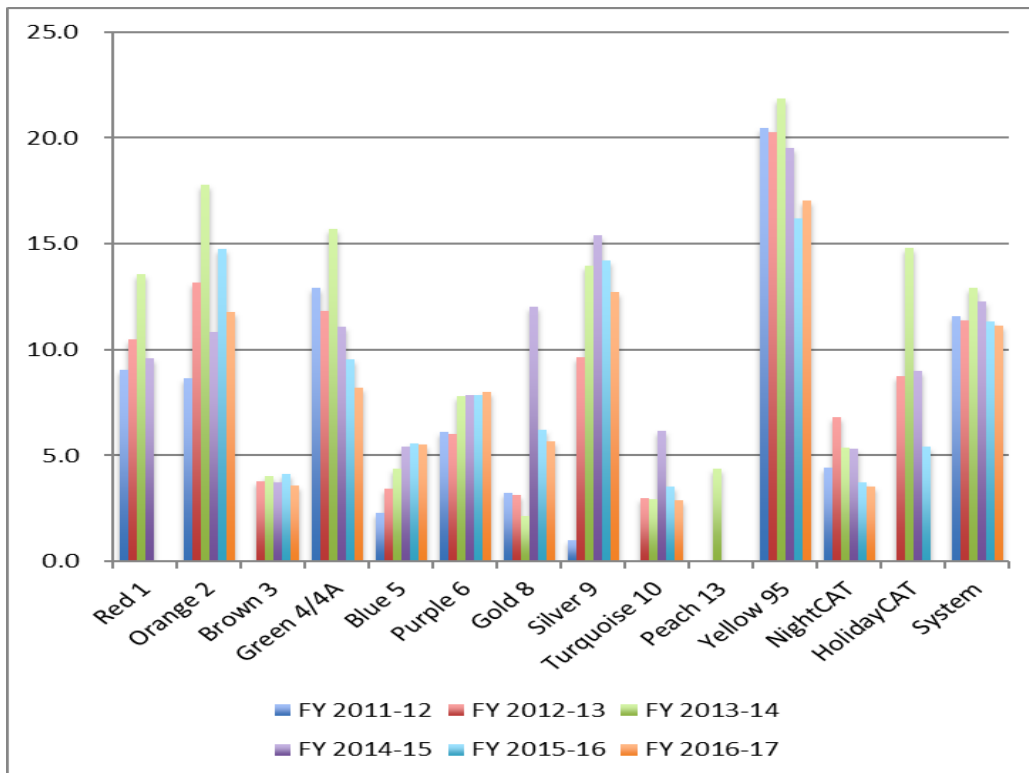
Restructuring of Purple 6, Purple 6A, and Violet 7 into one continuous route, the current Purple 6A, has been successful in attracting strong ridership growth. In FY 2011-12, the former three routes collectively served 31,517 boardings. In FY 2016-2017 boarding consisted of 46,414 an increase of 47.2%.

In terms of ridership, in their configurations effective August 18, 2014, Orange 2, Green 4 Green 4A, Purple 6, Silver 9 and Yellow 95 constitute YCAT’s “core” routes. These six routes serve about 88%-90% of YCAT boardings, while constituting about 75% of YCAT revenue vehicle hours. Collectively these routes served about 15 passengers per revenue vehicle hour. This measure is discussed in more detail below.

**Figure 10. Revenue Vehicle Hours by Route**

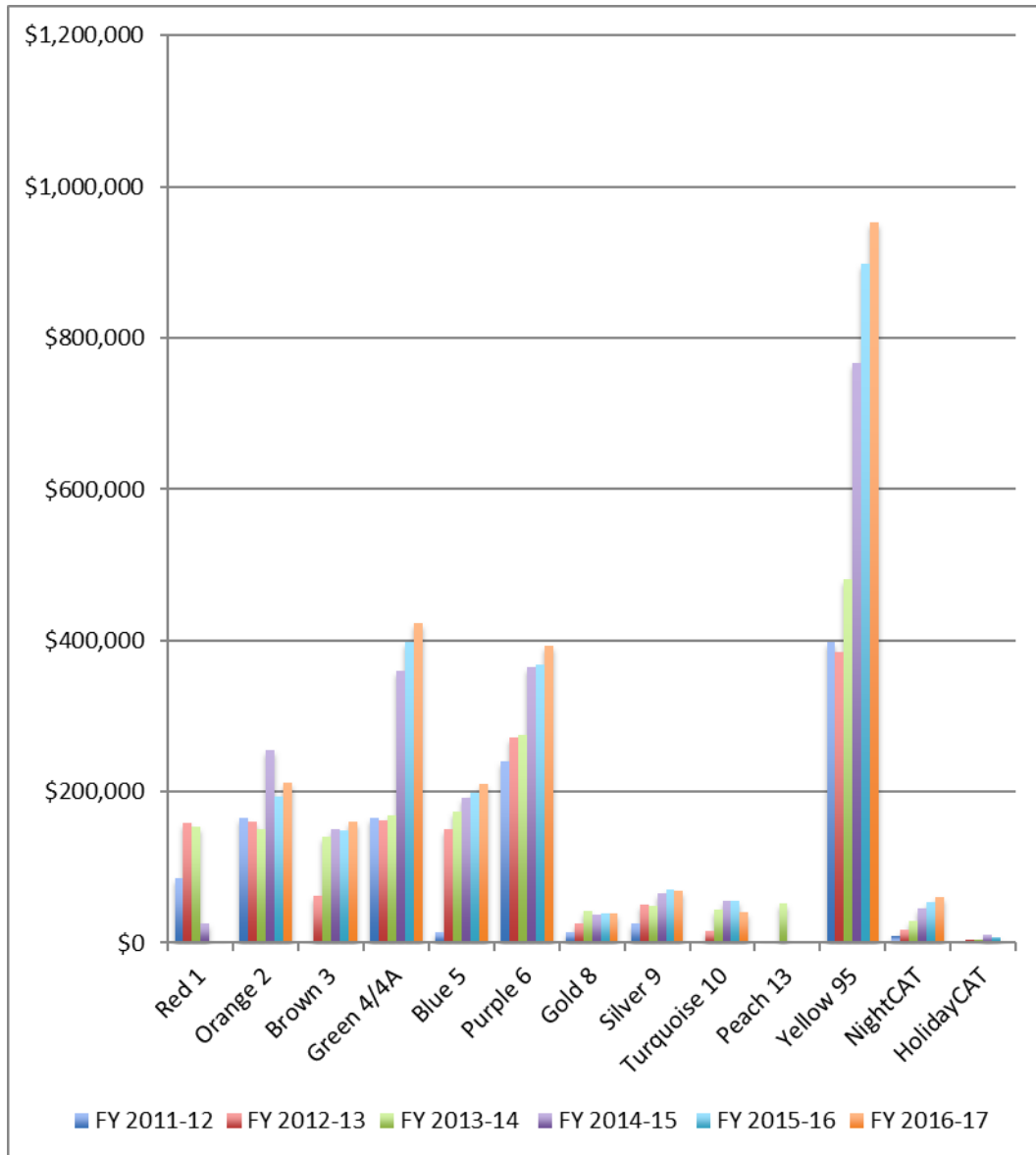


**Figure 11. Boarding Passengers Per Revenue Vehicle Hour**

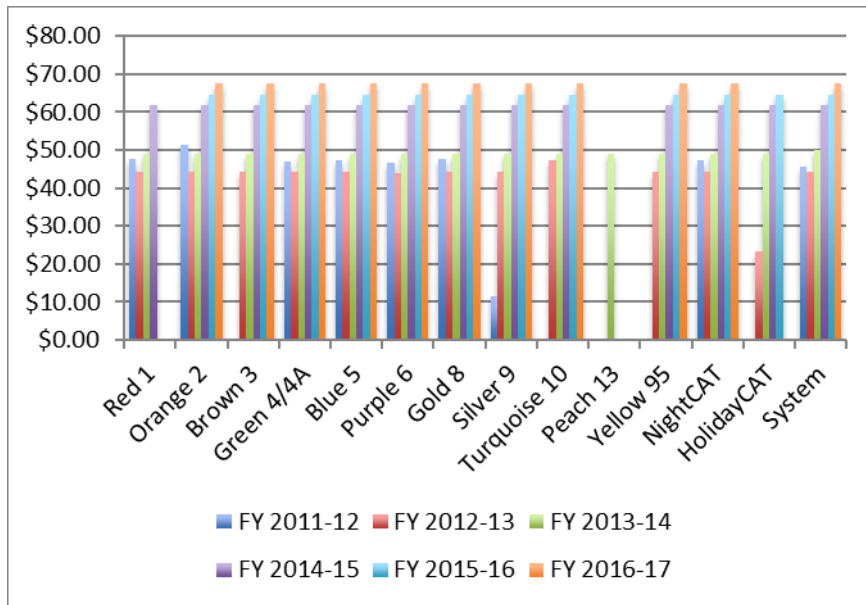


**Important Note:** Figures 12, 13, 14, 15 and 16 are based on contract expenses only.

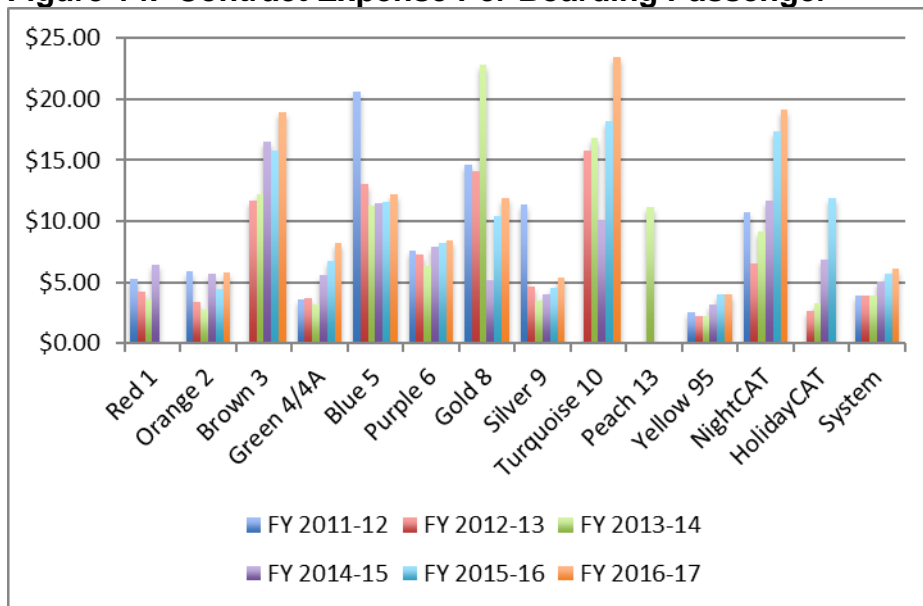
**Figure 12. Contract Operating Expense By Route**



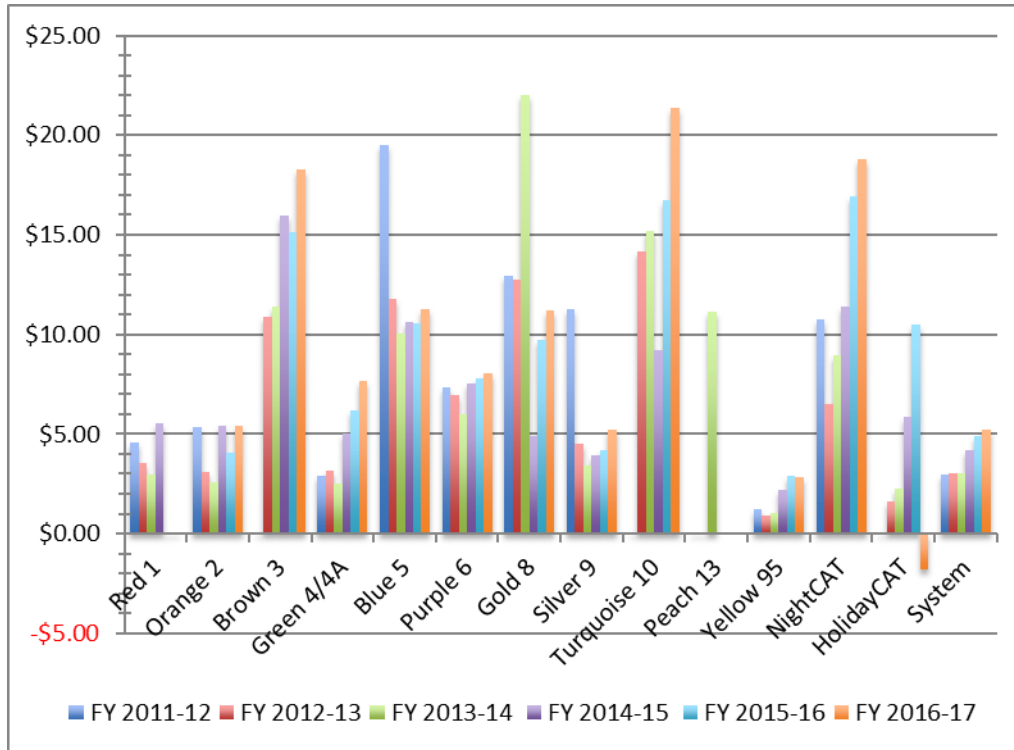
**Figure 13. Contract Operating Expense Per Revenue Vehicle Hour**



**Figure 14. Contract Expense Per Boarding Passenger**



**Figure 15. Estimated Subsidy Per Boarding Passenger (Contract Expense Only)**



The results for Figures 12 through 16 generally closely follow the allocation of operating resources to a given route, e.g., primarily revenue vehicle hours. Miles operated have an influence on total costs, particularly for fuel and bus maintenance. However, the average speeds vary so much on different YCAT routes that revenue vehicle hours was considered to be a more influential on a route's operating expense.

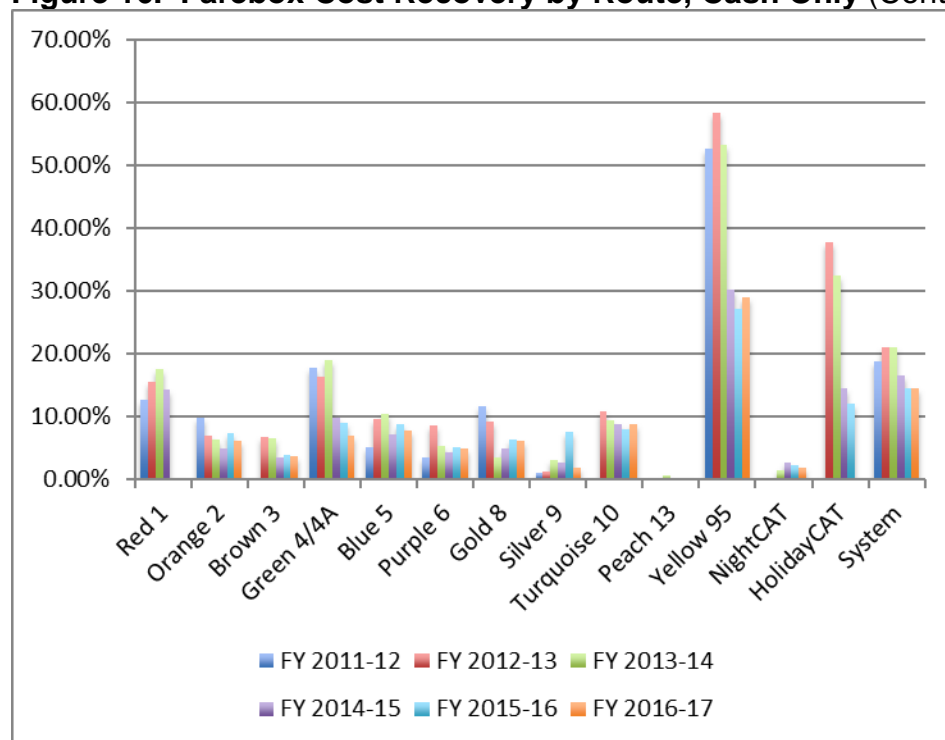
Net operating subsidy per boarding for the entire YCAT fixed route system has increased by \$2.15 and is at \$5.20 for FY2016-2017 based on contract costs but still remains below established standards.

As shown in Figure 15, YCAT's estimated subsidy per passenger (based on contract operating expenses only) has increased on most routes. And as expected, the most cost-effective route continues to be Yellow 95 at \$2.82 per boarding, followed by Silver 9 at \$5.

In contrast and also as expected, lifeline routes have much higher subsidies per passenger. For example, Brown 3 subsidies have consistently been above \$10.00 per boarding based on contract expenses. Blue 5 subsidies have plummeted since FY 2011-12, but are still about \$11.00 per boarding. Turquoise 10 subsidy per passenger boarding has increased to \$21.39, e.g., an order of magnitude more than Yellow 95.

To some extent, the overall subsidy per boarding on a given route is probably less than it may appear, since the calculations on which Figures 12-16 are based do not include prepaid fare arrangements, such as that for AWC/NAU/UA and other students, as well as employees of AWC/NAU/UA and YRMC. This issue is discussed further below after Figure 16.

**Figure 16. Farebox Cost Recovery by Route, Cash Only (Contract Expense Only)**



According to Figure 16, YCAT’s fixed route farebox cost recovery is about 14.39%, which has remained steady over the three fiscal years evaluated. This figure is probably an accurate approximation of YCAT’s total overall farebox cost recovery, e.g., once other YCAT operating expenses are added to its contract expenses, and revenues obtained from prepaid fare programs including AWC/NAU/UA students and employees, Cocopah tribal members, other students and YRMC employees are added to cash fares.

The prepaid fare programs for students add what is properly classified as fare revenues to all YCAT routes. As shown in Figure 17 below, prepaid fares accounted for 47.4% of all YCAT fixed route boardings in FY 2016-17, but 94.8% on Silver 9, 79% on Orange 2, 74.3% on Purple 6A, 64.8% on Gold 8, 54.3% on Green 4/4A, 62.7% on Brown 3, and 32.8% on Yellow 95. In absolute numbers, prepaid fares on Yellow 95 are similar to total boardings using prepaid fares on Orange 2.

If transferring is estimated to be 25% of total ridership, then prepaid fares may account for closer to half of total “linked trips” made on YCAT fixed route service. As previously mentioned, calculated linked trips is a complex exercise beyond the scope of this analysis. One method is to conduct onboard surveys and estimate how many transfers are made based on survey answers. It would also be possible to ascertain growth in total trip-making by comparing growth in passenger miles in a given fiscal year with prior years, based on on-board sampling conducted for YCAT’s annual report to the National Transit Database (NTD).

**Figure 17. YCAT Total Boardings vs. Prepaid Fare Boardings, 7/1/2016 – 6/30/2017**

Route	Total Boardings	Prepaid Fare Boarding	Prepaid Fare Boarding Percent
Orange 2	35,059	27,688	79.0%
Brown 3	8,185	5,130	62.7%
Green 4/4A	49,041	26,608	54.3%
Blue 5	16,609	7,379	44.4%
Purple 6A	44,652	33,167	74.3%
Gold 8	3,115	2,018	64.8%
Silver 9	12,487	11,832	94.8%
Turquoise 10	1,793		0.0%
Yellow 95	230,642	75,721	32.8%
Night CAT	3,023	2,330	77.1%
<b>System Total</b>	<b>404,606</b>	<b>191,873</b>	<b>47.4%</b>

## Demand Responsive Operating Statistics & Performance Measures

Figure 18 summarizes operating statistics and performance measures for YCAT's demand responsive service, YCAT OnCall.

**Figure 18. YCAT Demand Responsive Operating Trends**

SERVICE		FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
YCAT	Boardings	14,307	3,568	7,209	6,585	7,522	8,696
OnCall	Revenue Hours	9,399.0	2,897.0	3,630.0	2,820.9	4,039.0	4,181.0
	Cash Fares	\$30,053	\$4,556	\$3,923	\$8,155	\$7,949	\$9,638
	Operating Cost	\$ 416,723	\$ 113,205	\$ 155,488	\$ 160,313	\$ 111,572	\$ 111,420
YCAT	Boardings/RVH	1.5	1.2	2.0	2.3	1.9	2.1
OnCall	Expense/Boarding	\$29.13	\$31.73	\$21.57	\$24.35	\$14.83	\$12.81
	Net Subsidy/Boarding	\$27.03	\$30.45	\$21.02	\$23.11	\$13.78	\$11.70
	Farebox Recovery %	7.2%	4.0%	2.5%	5.1%	7.1%	8.6%

As noted in the YCAT *Short Range Transit Plan* and elsewhere, YCAT-funded demand responsive service was reduced at the end of FY 2011-12 to provide service only as needed to persons with disabilities who are unable to use regular fixed route service, pursuant to the mandates of 1990's American with Disabilities Act (ADA).

### On-Time Performance

On time performance monitoring during FY2016 – 2017 was not monitored as it should have been. The GPS system that is used for tracking the buses was not utilized as it should have been by the contractor. The drivers were not logging in as directed and if there not logging in, performance is not being tracked.



## 5. Conclusions and Recommendations

YCAT has experienced a decline in ridership in the last two years resulting in approximately 40,000 fewer riders than FY2015-2016, and a drop of 6.58% from FY2015-2016 in the fare box recovery ratio which is currently at 14.39%. YCAT fixed route ridership decreased by .98% in FY 2016-17 (421,396) from FY 2015-16 (425,575) which is showing a slow down in the decline.

Though the August 18, 2015 restructuring made some changes in YCAT fixed route coverage, even with these changes it is estimated that at least 75% of the urbanized population has a bus route within a half mile reach, based on an evaluation of 2010 U.S. Census data for the 2011 YCAT Transportation Development Plan, which was for a less extensive fixed route network. This report has identified YCAT routes and network functionality for continued improvements in convenience, productivity, and reliability.

During FY 2016-2017, contract operating cost *per* hour (\$67.64 system-wide) was only slightly higher than the previous year, previously at \$64.67 in FY2015-2016. The entire system has maintained an average subsidy per passenger (based on contract costs only) of about \$4.20 to 5.20 per passenger boarding between FY 2014-2015 and FY2016-2017. As expected, Yellow 95 is the champion performer with a subsidy of less than \$3.00 per boarding.

YCAT OnCall was brought back in house on July 1, 2017 and is being operated by National Express, YCAT OnCall was formally operated by Saguaro Transportation (SARA Rides).

It is anticipated that ridership will start increasing this next year. Low gas prices has played a factor in the decrease. YCAT is working on improving the safety, image and the reliability of the system as well as procurement of new replacement vehicles for the fleet.

## APPENDIX

**APPENDIX A. YCAT Performance Source Data (Source: YCAT Statistical & Financial Reports)**

Boaring Passengers by Route														
	Red 1	Orange 2	Brown 3	Green 4/4A	Blue 5	Purple 6	Gold 8	Silver 9	Turquoise 10	Peach 13	Yellow 95	NightCAT	HolidayCAT/ Other	System
FY 2011-12	16,107	28,036	-	45,767	664	31,517	953	2,281	-	-	155,962	814	-	282,101
FY 2012-13	37,339	47,909	5,293	43,165	11,597	37,083	1,831	10,892	1,027	-	176,214	2,639	1,358	376,347
FY 2013-14	42,581	54,418	11,494	54,010	15,532	43,510	1,832	14,035	2,651	4,621	214,031	3,163	1,334	463,212
FY 2014-15	4,026	44,721	9,103	64,393	16,842	46,320	7,358	16,248	5,597	135	242,043	3,854	1,619	462,259
FY 2015-16	-	44,306	9,395	58,649	17,062	44,680	3,696	15,589	3,079	-	225,405	3,157	557	425,575
FY 2016-17	-	36,763	8,500	51,122	17,134	46,414	3,251	13,072	1,748	-	239,812	3,186	394	421,396
Revenue Hours														
	Red 1	Orange 2	Brown 3	Green 4/4A	Blue 5	Purple 6	Gold 8	Silver 9	Turquoise 10	Peach 13	Yellow 95	NightCAT	HolidayCAT/ Other	System
FY 2011-12	1,784.0	3,235.0	-	3,537.0	289.0	5,153.0	294.0	2,281.0	-	-	7,620.0	185.0	-	24,378.0
FY 2012-13	3,568.0	3,634.0	1,396.0	3,645.0	3,405.0	6,144.0	581.0	1,130.0	343.0	-	8,688.0	388.0	155.0	33,077.0
FY 2013-14	3,145.0	3,061.0	2,848.0	3,440.0	3,544.0	5,582.0	851.0	1,007.0	907.0	1,053.0	9,786.0	587.0	90.0	35,901.0
FY 2014-15	419.6	4,120.1	2,434.4	5,823.9	3,112.3	5,906.5	612.4	1,054.2	911.4	-	12,391.8	727.5	179.6	37,693.7
FY 2015-16	-	3,004.3	2,285.4	6,141.9	3,059.6	5,697.2	593.0	1,096.2	866.8	-	13,898.0	846.6	102.8	37,591.8
FY 2016-17	-	3,122.8	2,379.9	6,239.5	3,094.7	5,800.0	572.1	1,029.3	605.8	-	14,081.0	901.1	-	37,826.2
Contract Operating Expense by Route														
	Red 1	Orange 2	Brown 3	Green 4/4A	Blue 5	Purple 6	Gold 8	Silver 9	Turquoise 10	Peach 13	Yellow 95	NightCAT	HolidayCAT	System
FY 2011-12	\$84,679	\$165,922	\$0	\$165,922	\$13,664	\$239,705	\$13,955	\$25,977	\$0	\$0	\$397,306	\$8,762	\$0	\$1,115,892
FY 2012-13	\$158,054	\$160,989	\$61,849	\$161,489	\$150,828	\$270,816	\$25,717	\$50,047	\$16,178	\$0	\$384,865	\$17,180	\$3,588	\$1,461,600
FY 2013-14	\$154,423	\$150,308	\$139,847	\$168,923	\$174,024	\$274,286	\$41,784	\$49,444	\$44,522	\$51,702	\$480,515	\$28,822	\$4,419	\$1,789,502
FY 2014-15	\$25,956	\$254,869	\$150,592	\$360,266	\$192,527	\$365,376	\$37,883	\$65,213	\$56,379	\$0	\$766,557	\$45,003	\$11,110	\$2,331,732
FY 2015-16	\$0	\$194,288	\$147,797	\$397,197	\$197,864	\$368,438	\$38,349	\$70,891	\$56,056	\$0	\$898,784	\$54,750	\$6,648	\$2,431,062
FY 2016-17	\$0	\$211,226	\$160,974	\$422,040	\$209,326	\$392,309	\$38,695	\$69,620	\$40,976	\$0	\$952,442	\$60,952	\$0	\$2,558,561
Boarding Passengers/Revenue Vehicle Hour														
	Red 1	Orange 2	Brown 3	Green 4/4A	Blue 5	Purple 6	Gold 8	Silver 9	Turquoise 10	Peach 13	Yellow 95	NightCAT	HolidayCAT	System
FY 2011-12	9.0	8.7	0.0	12.9	2.3	6.1	3.2	1.0	0.0	0.0	20.5	4.4	0.0	11.6
FY 2012-13	10.5	13.2	3.8	11.8	3.4	6.0	3.2	9.6	3.0	0.0	20.3	6.8	8.8	11.4
FY 2013-14	13.5	17.8	4.0	15.7	4.4	7.8	2.2	13.9	2.9	4.4	21.9	5.4	14.8	12.9
FY 2014-15	9.6	10.9	3.7	11.1	5.4	7.8	12.0	15.4	6.1	0.0	19.5	5.3	9.0	12.3
FY 2015-16	0.0	14.7	4.1	9.5	5.6	7.8	6.2	14.2	3.6	0.0	16.2	3.7	5.4	11.3
FY 2016-17	0.0	11.8	3.6	8.2	5.5	8.0	5.7	12.7	2.9	0.0	17.0	3.5	0.0	11.1
Contract Expense/Revenue Vehicle Hour														
	Red 1	Orange 2	Brown 3	Green 4/4A	Blue 5	Purple 6	Gold 8	Silver 9	Turquoise 10	Peach 13	Yellow 95	NightCAT	HolidayCAT	System
FY 2011-12	\$47.47	\$51.29	\$0.00	\$46.91	\$47.28	\$46.52	\$47.47	\$11.39	\$0.00	\$0.00	\$0.00	\$47.36	\$0.00	\$45.77
FY 2012-13	\$44.30	\$44.30	\$44.30	\$44.30	\$44.30	\$44.08	\$44.26	\$44.29	\$47.17	\$0.00	\$44.30	\$44.28	\$23.15	\$44.19
FY 2013-14	\$49.10	\$49.10	\$49.10	\$49.11	\$49.10	\$49.14	\$49.10	\$49.09	\$49.10	\$49.10	\$49.10	\$49.10	\$49.10	\$49.85
FY 2014-15	\$61.86	\$61.86	\$61.86	\$61.86	\$61.86	\$61.86	\$61.86	\$61.86	\$61.86	\$0.00	\$61.86	\$61.86	\$61.86	\$61.86
FY 2015-16	\$0.00	\$64.67	\$64.67	\$64.67	\$64.67	\$64.67	\$64.67	\$64.67	\$64.67	\$0.00	\$64.67	\$64.67	\$64.67	\$64.67
FY 2016-17	\$0.00	\$67.64	\$67.64	\$67.64	\$67.64	\$67.64	\$67.64	\$67.64	\$67.64	\$0.00	\$67.64	\$67.64	\$0.00	\$67.64
Contract Expense/Boarding Passenger														
	Red 1	Orange 2	Brown 3	Green 4/4A	Blue 5	Purple 6	Gold 8	Silver 9	Turquoise 10	Peach 13	Yellow 95	NightCAT	HolidayCAT	System
FY 2011-12	\$5.26	\$5.92	\$0.00	\$3.63	\$20.58	\$7.61	\$14.64	\$11.39	\$0.00	\$0.00	\$2.55	\$10.76	\$0.00	\$3.96
FY 2012-13	\$4.23	\$3.36	\$11.69	\$3.74	\$13.01	\$7.30	\$14.05	\$4.59	\$15.75	\$0.00	\$2.18	\$6.51	\$2.64	\$3.88
FY 2013-14	\$3.63	\$2.76	\$12.17	\$3.13	\$11.20	\$6.30	\$22.81	\$3.52	\$16.79	\$11.19	\$2.25	\$9.11	\$3.31	\$3.86
FY 2014-15	\$6.45	\$5.70	\$16.54	\$5.59	\$11.43	\$7.89	\$5.15	\$4.01	\$10.07	\$0.00	\$3.17	\$11.68	\$6.86	\$5.04
FY 2015-16	\$0.00	\$4.39	\$15.73	\$6.77	\$11.60	\$8.25	\$10.38	\$4.55	\$18.21	\$0.00	\$3.99	\$17.34	\$11.94	\$5.71
FY 2016-17	\$0.00	\$5.75	\$18.94	\$8.26	\$12.22	\$8.45	\$11.90	\$5.33	\$23.44	\$0.00	\$3.97	\$19.13	\$0.00	\$6.07
Cash Fares (excluding fare agreements)														
	Red 1	Orange 2	Brown 3	Green 4/4A	Blue 5	Purple 6	Gold 8	Silver 9	Turquoise 10	Peach 13	Yellow 95	NightCAT	HolidayCAT	System
FY 2011-12	\$ 10,697	\$ 16,836	\$ -	\$ 32,481	\$ 709	\$ 8,284	\$ 1,628	\$ 272	\$ -	\$ -	\$ 209,531	\$ -	\$ 21	\$ 280,459
FY 2012-13	\$ 25,977	\$ 11,237	\$ 4,088	\$ 26,222	\$ 14,435	\$ 13,380	\$ 2,362	\$ 639	\$ 1,645	\$ -	\$ 223,643	\$ 34	\$ 1,409	\$ 325,071
FY 2013-14	\$ 27,063	\$ 9,612	\$ 9,104	\$ 31,945	\$ 18,046	\$ 14,296	\$ 1,450	\$ 1,539	\$ 4,205	\$ 326	\$ 255,898	\$ 423	\$ 1,435	\$ 375,339
FY 2014-15	\$ 3,692	\$ 12,661	\$ 5,236	\$ 35,634	\$ 13,587	\$ 15,922	\$ 1,858	\$ 1,698	\$ 4,959	\$ -	\$ 230,786	\$ 1,205	\$ 1,619	\$ 385,904
FY 2015-16	\$ -	\$ 14,293	\$ 5,687	\$ 35,296	\$ 17,407	\$ 18,832	\$ 2,389	\$ 5,351	\$ 4,469	\$ -	\$ 244,242	\$ 1,276	\$ 797	\$ 350,037
FY 2016-17	\$ -	\$ 13,009	\$ 5,837	\$ 29,185	\$ 16,224	\$ 19,137	\$ 2,370	\$ 1,295	\$ 3,588	\$ -	\$ 276,273	\$ 1,150	\$ 702	\$ 368,067
Farebox Cost Recovery By Route (Contract Expense Only)														
	Red 1	Orange 2	Brown 3	Green 4/4A	Blue 5	Purple 6	Gold 8	Silver 9	Turquoise 10	Peach 13	Yellow 95	NightCAT	HolidayCAT	System
FY 2011-12	12.59%	9.74%	0.00%	17.69%	5.08%	3.50%	11.62%	1.04%	0.00%	0.00%	52.65%	0.00%	0.00%	18.85%
FY 2012-13	15.50%	7.00%	6.67%	16.30%	9.61%	8.50%	9.22%	1.28%	10.83%	0.00%	58.30%	0.20%	37.80%	20.99%
FY 2013-14	17.52%	6.39%	6.51%	18.91%	10.37%	5.21%	3.47%	3.11%	9.44%	0.63%	53.25%	1.47%	32.47%	20.97%
FY 2014-15	14.22%	4.97%	3.48%	9.89%	7.06%	4.36%	4.90%	2.60%	8.79%	0.00%	30.11%	2.68%	14.57%	16.55%
FY 2015-16	0.00%	7.36%	3.85%	8.89%	8.80%	5.11%	6.23%	7.55%	7.97%	0.00%	27.17%	2.33%	11.99%	14.40%
FY 2016-17	0.00%	6.16%	3.63%	6.92%	7.75%	4.88%	6.12%	1.86%	8.76%	0.00%	29.01%	1.89%	0.00%	14.39%
Boarding Passengers Change, From Prior Year (%) (FY 2010-11 not calculated)														
	Red 1	Orange 2	Brown 3	Green 4/4A	Blue 5	Purple 6	Gold 8	Silver 9	Turquoise 10	Peach 13	Yellow 95	NightCAT	HolidayCAT	System
FY 2011-12														
FY 2012-13	131.82%	70.88%	0.00%	-5.69%	0.00%	17.66%	92.13%	0.00%	0.00%	0.00%	12.99%	224.20%	0.00%	33.41%
FY 2013-14	14.04%	13.59%	117.15%	25.12%	33.93%	17.33%	0.05%	28.86%	158.13%	0.00%	21.46%	19.86%	-1.77%	23.08%
FY 2014-15	-90.55%	-17.82%	-20.80%	19.22%	8.43%	6.46%	301.64%	15.77%	111.13%	0.00%	13.09%	21.85%	21.36%	-0.21%
FY 2015-16	-	-0.93%	3.21%	-8.92%	1.31%	-3.54%	-49.77%	-4.06%	-44.99%	0.00%	-6.87%	-18.09%	-65.60%	-7.94%
FY 2016-17	-	-17.02%	-9.53%	-12.83%	0.42%	3.88%	-12.04%	-16.15%	-43.23%	0.00%	6.39%	0.92%	-29.26%	-0.98%
Subsidy Per Boarding Passenger (Contract Expenses Only)														
	Red 1	Orange 2	Brown 3	Green 4/4A	Blue 5	Purple 6	Gold 8	Silver 9	Turquoise 10	Peach 13	Yellow 95	NightCAT	HolidayCAT	System
FY 2011-12	\$4.59	\$5.32	\$0.00	\$2.92	\$19.51	\$7.34	\$12.93	\$11.27	\$0.00	\$0.00	\$1.20	\$10.76	\$0.00	\$2.96
FY 2012-13	\$3.54	\$3.13	\$10.91	\$3.13	\$11.76	\$6.94	\$12.76	\$4.54	\$14.15	\$0.00	\$0.91	\$6.50	\$1.60	\$3.02
FY 2013-14	\$2.99	\$2.59	\$11.37	\$2.54	\$10.04	\$5.98	\$22.02	\$3.41	\$15.21	\$11.12	\$1.05	\$8.98	\$2.24	\$3.05
FY 2014-15	\$5.53	\$5.42	\$15.97	\$5.04	\$10.62	\$7.54	\$4.90	\$3.91	\$9.19	\$0.00	\$2.21	\$11.36	\$5.86	\$4.21
FY 2015-16	#DIV/0!	\$4.06	\$15.13	\$6.17	\$10.58	\$7.82	\$9.73	\$4.20	\$16.75	\$0.00	\$2.90	\$16.94	\$10.50	\$4.89
FY 2016-17	#DIV/0!	\$5.39	\$18.25	\$7.68	\$11.27	\$8.04	\$11.17	\$5.23	\$21.39	\$0.00	\$2.82	\$18.77	-\$1.78	\$5.20

YUMA COUNTY INTERGOVERNMENTAL  
PUBLIC TRANSPORTATION AUTHORITY

RESOLUTION NO. 2018-001



**RESOLUTION OF THE YUMA COUNTY  
INTERGOVERNMENTAL PUBLIC TRANSPORTATION  
AUTHORITY BOARD OF DIRECTORS AUTHORIZING  
THE FILING OF APPLICATIONS WITH THE FEDERAL  
TRANSIT ADMINISTRATION, AN OPERATING  
ADMINISTRATION FOR THE UNITED STATES  
DEPARTMENT OF TRANSPORTATION, FOR  
FEDERAL TRANSPORTATION ASSISTANCE  
AUTHORIZED BY 49 U.S.C. CHAPTER 53; TITLE 23.  
UNITED STATES CODE, OR OTHER FEDERAL  
STATUTES ADMINISTERED BY THE FEDERAL  
TRANSIT ADMINISTRATION**

**WHEREAS:** The Yuma County Intergovernmental Public Transportation Authority was created to assume the administration, operations and maintenance of Yuma County Area Transit (YCAT) system which provides for the safe, economical and efficient transportation of local residents; and

**WHEREAS:** The Federal Transit Administration (FTA) has been delegated authority to award Federal financial assistance for a transportation project; and

**WHEREAS:** The grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost; and

**WHEREAS:** The Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project; and

**WHEREAS:** It is required by the U.S. Department of Transportation in accordance with the provisions of the Title VI of the Civil Rights Act of 1964, as amended, that Applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

**WHEREAS:** It is the goal of the applicant that minority business be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum opportunity

to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Yuma County Intergovernmental Public Transportation Authority Board of Directors, authorizes

1. That the Transit Director is authorized to execute and file an application for Federal assistance on behalf of YCIPTA with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. Chapter 53, title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration.
2. That the Transit Director is authorized to execute and file an application on behalf of YCIPTA with the U.S. Department of Transportation, to aid in the financing of planning, capital and operating projects pursuant to Section 5208(f), 5303, 5304, 5305, 5307, 5310, 5311, 5311(f), 5313, 5320, 5339 and 5340 of the Urban Mass Transportation Act of 1964, as amended.
3. That the Transit Director is authorized to execute grant and cooperative agreements and file with its applications the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a Federal assistance grant or cooperative agreement.
4. That the Transit Director is authorized to set forth and execute affirmative minority business policies in connection with the program of projects and budget procurement needs.
5. That the Transit Director is authorized to execute and file with such application an assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
6. That the Transit Director is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application for the program of projects and budget.

Adopted this \_\_\_ day of \_\_\_\_\_ 2018

\_\_\_\_\_  
Susan Thorpe, Chairman

ATTEST:

\_\_\_\_\_  
Shelly Kreger, Transit Director



## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076  
Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

**March 26, 2018**

### **Consent Calendar Agenda Item 3**

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Discussion regarding the FTA Drug and Alcohol Compliance Audit

**Requested Board Action:** None

**Background and Summary:** In 1991, the Omnibus Transportation Employee Testing Act directed the Federal Transit Administration (FTA) to issue drug and alcohol testing regulations. These regulations are applicable to recipients of funding from 49 U.S.C. sections 5307, 5309, and 5311. The Act provides statutory authority for FTA to require drug and alcohol testing of its grantees' safety-sensitive employees as a condition of funding.

In order to assess compliance with these requirements, FTA conducts audits through site visits to transit grantees, state DOTs and 5311 sub-recipients across the country. The audit included visits to the following contractor: National Express Transit. The audit team members were from DOT and contractor staff. The Medical Review Officer and Substance Abuse Professional interviews were conducted by telephone during the weeks preceding the audit.

The audit took place Monday January 8, 2018 and was completed by the close of business on Tuesday, January 9, 2018

There were three areas during the NEXT Drug and Alcohol Program Manager interview that need to be addressed and six areas of the Records Management Interview. Please refer to the audit report for more details.

The responses to the audit are due by April 9, 2018. National Express is currently completing their responses and corrective actions.

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,  
Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe,  
Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,  
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia- City of Somerton,

Shelly Kreger, Transit Director

---

**Recommended Motion:** None

**Fiscal Impact:** None

**Legal Counsel Review:** None.

**Attachments:** FTA Drug and Alcohol Compliance Audit

For information regarding this staff report, please contact Shelly Kreger, Transit Director via email at [skreger@ycipta.az.gov](mailto:skreger@ycipta.az.gov) or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger  
Transit Director



Federal Transit  
Administration

## **FINAL AUDIT REPORT**

### **FTA Drug and Alcohol Compliance Auditing Program**

FTA Grantee

Yuma County Intergovernmental Public Transportation Authority (YCIPTA)

Contractor(s)/Sub-recipient(s)

National Express



IYON ROSARIO  
DRUG AND ALCOHOL PROGRAM MANAGER  
OFFICE OF TRANSIT SAFETY AND OVERSIGHT





U.S. Department  
of Transportation

Federal Transit  
Administration

Headquarters

1200 New Jersey Ave., S.E.  
Washington, D.C. 20590

1/9/2018  
Provided Electronically

Ms. Shelly Kreger  
Director of Transportation  
Yuma County Intergovernmental Public Transportation Authority (YCIPTA)  
2715 East 14th Street  
Yuma, AZ 85365

RE: FTA Drug and Alcohol Compliance Auditing Program

Dear Ms. Kreger,

As you know, during the period 1/8/2018 to 1/9/2018, the Federal Transit Administration (FTA) conducted an audit of the FTA-mandated drug and alcohol testing programs of the Yuma County Intergovernmental Public Transportation Authority (YCIPTA).

Several items associated with Yuma County Intergovernmental Public Transportation Authority (YCIPTA)'s program were found that require attention. The attached Final Audit Report summarizes the findings of the audit team. This report is provided today so that you and your staff can take immediate steps to bring the identified areas into compliance.

A 90-day period for corrective action commences as of the date of this letter. Therefore, the completion date for responses needed to bring your transit system, your vendors, and your contractors into compliance is 4/9/2018. Failure to fully resolve these items within 90 days may result in a formal finding of non-compliance by the FTA.

On or before that date, please respond with a report of the corrective actions that have been taken for each audit finding. I have provided your staff with login information for our audit response website. Within this website, you will find a download link for the software program you must use to respond to each audit finding, as well as a user manual for that software.

You must reply to each item in the Final Audit Report by using the software to describe the corrective actions taken and the date the corrective actions were completed. When necessary, provide all supporting documentation that confirms the corrective actions taken.



After the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) has completed the corrective actions for each audit finding in the audit response software, print or save one copy of the completed audit response with corrective actions for your records.

For receipt on 4/9/2018, please submit to FTA’s audit response website an electronic copy of the completed audit response, a copy of the electronic response file created by the software, and all supplemental materials. For the submission of any required drug/alcohol testing data, please ensure that each file or set of files is protected for secure transmission (you may continue to use the securement method established with the audit team leader during the pre-audit phase for this purpose).

If you require assistance to resolve any of the deficiencies, please do not hesitate to contact Ms. Lori DeCoste or Ms. Toni Clay, whose contact information is provided below. If you have more general questions about the FTA’s Drug and Alcohol Compliance Auditing Program or regulatory questions, please contact me, Lyon Rosario, FTA Drug and Alcohol Program Manager, at (202) 366-2010, or via e-mail at [iyon.rosario@dot.gov](mailto:iyon.rosario@dot.gov), or the FTA’s Drug and Alcohol Program Hotline at (617) 494-6336 or email [fta.damis@dot.gov](mailto:fta.damis@dot.gov).

<b>Audit Program Coordinator</b>	<b>Audit Team Leader</b>
<p data-bbox="313 1150 732 1220">Ms. Lori DeCoste Operations Research Analyst</p> <p data-bbox="344 1262 699 1402">US DOT Volpe Center Cambridge, MA 02142 (617) 494-2379 <a href="mailto:lori.decoste@dot.gov">lori.decoste@dot.gov</a></p>	<p data-bbox="992 1150 1268 1220">Ms. Toni Clay Audit Team Leader</p> <p data-bbox="976 1262 1284 1402">Cahill Swift, LLC Boston, MA 02109 (617) 314-9208 <a href="mailto:tclay@cahillswift.com">tclay@cahillswift.com</a></p>

We understand that our audit has placed upon all involved an additional management effort that entailed a great deal of time and planning on your part. We greatly appreciate your cooperation, patience and hospitality during this review. Your staff went to great lengths to ensure the success of the audit; they are to be commended for their hard work and expertise in implementing such a complex program. Because of your efforts, we believe that the goal of improved safety for patrons and employees of the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) will be more easily achieved.



U.S. Department  
of Transportation

Headquarters

1200 New Jersey Ave., S.E.  
Washington, D.C. 20590

Federal Transit  
Administration

It is important for you to understand that failure to fully implement FTA's drug and alcohol testing regulations may jeopardize the Yuma County Intergovernmental Public Transportation Authority (YCIPTA)'s future funding from the FTA.

Once again, thank you for your assistance. We look forward to working with you in the future.

Sincerely,

Lyon Rosario  
Drug and Alcohol Program Manager  
FTA Office of Transit Safety and Oversight

Electronic cc:

George Rodriguez, National Express  
Jesus Aguilar, National Express  
Leslie Rogers, FTA Region IX Administrator  
Bernard Bustamante, FTA Region IX Oversight Contact  
Jeffrey Davis, FTA Region IX  
Lori DeCoste, U.S. DOT / Volpe Center  
Joseph Lofgren, Cahill Swift, LLC



U.S. Department  
of Transportation

Federal Transit  
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Washington, D.C. 20590

FTA's tools and publications may be useful to you and your staff as you prepare your audit response, and in the ongoing maintenance of your testing programs. The following resources, and many others, are available at the FTA Drug and Alcohol Program website at <http://transit-safety.fta.dot.gov/drugandalcohol>.

*FTA Drug and Alcohol Regulation Updates (published quarterly since the autumn of 1995)*

*Presentations from the Annual FTA D&A Program National Conference*

*FTA Drug and Alcohol Policy Builder*

*FTA Prescription and Over-the-Counter Toolkit (updated February, 2012)*

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# Yuma County Intergovernmental Public Transportation Authority (YCIPTA)

## National Express

### Drug and Alcohol Program Manager Interview

National Express

Interview Date: 1/8/2018

#### National Express - Drug and Alcohol Program Manager Interview

Item	Action Date:	4/9/2018	Question #:	25
<b>1</b>	Question:	When a safety-sensitive employee is to be on extended leave (90 or more consecutive days) and will not be performing safety-sensitive functions, how do you handle their placement in the DOT random testing pool and do you do anything upon their return and prior to their performance of safety-sensitive function?		
	Answer:	Other. Employees are removed from the testing pool after an absence of 30 or more days, and pre-employment tests are conducted upon return.		
	Supplemental Answer:	In response to this audit finding, submit to FTA a statement affirming an understanding of the requirements of section 655.41(d). Should National Express continue its practice of conducting pre-employment tests after an absence of fewer than 90 days, affirm that such tests will be conducted under company authority, using non-DOT testing forms.		
	FTA Rule Requirement:	Section 655.41(d) states: "When a covered employee or applicant has not performed a safety-sensitive function for 90 consecutive calendar days regardless of the reason, and the employee has not been in the employers random selection pool during that time, the employer shall ensure that the employee takes a pre-employment drug test with a verified negative result."		

#### National Express - Drug and Alcohol Program Manager Interview

Item	Action Date:	4/9/2018	Question #:	26
<b>2</b>	Question:	At what point in the hiring process do you ask the applicant or transferee whether or not they have failed or refused a DOT pre-employment test in the previous two years?		
	Answer:	We do not currently ask that question.		
	Supplemental Answer:	In response to this audit finding, submit to FTA a description of the procedure that has been implemented to ensure compliance with section 40.25(j). If this procedure includes the use of a new or updated form, provide a copy with your response.		
	FTA Rule Requirement:	Section 40.25(j) states: "As the employer, you must also ask the employee whether he or she has tested positive, or refused to test, on any pre-employment drug or alcohol test administered by an employer to which the employee applied for, but did not obtain, safety-sensitive transportation work covered by DOT agency drug and alcohol testing rules during the past two years. If the employee admits that he or she had a positive test or a refusal to test, you must not use the employee to perform safety-sensitive functions for you, until and unless the employee documents successful completion of the return-to-duty process (see paragraphs (b)(5) and (e) of this section)."		

#### National Express - Drug and Alcohol Program Manager Interview

Item	Action Date:	4/9/2018	Question #:	67
------	--------------	----------	-------------	----

**Date:**

**3**

**Question:** What action would you take upon verbal notification that an employee had an alcohol test result  $\geq 0.04$ ?  
What about 0.02?

**Answer:** Other. An employee who had an alcohol test result of 0.02 would be removed from safety-sensitive functions and referred to a Substance Abuse Professional.

**Supplemental Answer:** In response to this audit finding, submit a statement affirming an understanding of section 40.23. Also affirm an understanding that an employee who has an alcohol test result greater than 0.02, but less than 0.04, must not be provided with a SAP referral.

**FTA Rule Requirement:** Section 40.23 states "As an employer who receives an alcohol test result of 0.04 or higher, you must immediately remove the employee involved from performing safety-sensitive functions. If you receive an alcohol test result of 0.020 to .039, you must temporarily remove the employee involved from performing safety-sensitive functions, as provided in applicable DOT agency regulations. Do not wait to receive the written report of the result of the test"





Answer: No.

Supplemental Answer: The post-accident test that was reviewed showed that although required, a DOT test was not conducted until two days later.

In response to this audit finding, submit to FTA a statement signed by all pertinent staff (i.e., those employees at National Express who may make a post-accident determination), certifying an understanding of the requirement of section 655.44(b).

FTA Rule Requirement: Section 655.44(b) states: "An employer shall ensure that a covered employee required to be drug tested under this section is tested as soon as practicable but within 32 hours of the accident."

**National Express - Records Management Interview**

Item **Action Date:** 4/9/2018 **Question #:** 41

**4**

Question: Are random drug and alcohol tests unpredictable - e. g. , the dates for administering random tests are spread reasonably throughout the calendar year?

Answer: No.

Supplemental Answer: As shown in the attached charts, the one year review period shows that random testing is not reasonably spread throughout the selection period and therefore, the calendar year.

In response to this audit finding, submit to FTA a statement signed by all pertinent staff at National Express (i.e., those employees who may determine when covered employees are to submit to random tests) and YCIPTA (i.e., those employees involved in oversight of the contractor) certifying an understanding of the requirement in section 655.45(g).

FTA Rule Requirement: Section 655.45(g) states: "Each employer shall ensure that random drug and alcohol tests conducted under this part are unannounced and unpredictable, and that the dates for administering random tests are spread reasonably throughout the calendar year. Random testing must be conducted at all times of day when safety-sensitive functions are performed."

**National Express - Records Management Interview**

Item **Action Date:** 4/9/2018 **Question #:** 43

**5**

Question: Are random drug and alcohol tests unpredictable - e. g. , the tests are conducted at all times of the day when safety sensitive functions are performed?

Answer: No.

Supplemental Answer: As shown in the attached chart, random testing at National Express is not performed in the early-morning or late evening hours of covered duty.

In response to this audit finding, submit to FTA legible copies of the notification forms, ATFs/CCFs, and verified results for at least one (1) random test conducted during the 90-day audit response period for which the testing notification took place before 7:00 AM and one (1) random test where the notification took place after 10:00 PM. If no employees who work these shifts are selected during the audit response period, submit documentation of that fact (e.g., selection lists, employee schedules).

FTA Rule Requirement: Section 655.45(g) states: "Each employer shall ensure that random drug and alcohol tests conducted under this part are unannounced and unpredictable, and that the dates for administering random tests are spread reasonably throughout the calendar year. Random testing must be conducted at all times of day when safety-sensitive functions are performed."

**National Express - Records Management Interview**

**Item**                      **Action Date:**                      **4/9/2018**                      **Question #:**                      **50**

**6**

**Question:** Does the employer provide each employee who violates a DOT drug and/or alcohol regulation (including applicants or new employees) a list of SAPs readily available to the employee and acceptable to the employer, including names, addresses, and telephone numbers?

**Answer:** Other. One applicant who had a positive pre-employment test was not provided with this information.

**Supplemental Answer:** The applicant was instead given a list of online resources for information about substance abuse.

In response to this audit finding, submit to FTA documentation that this applicant has been provided with the information required by section 40.287.

FTA Rule Requirement: Section 40.287 states: "As an employer, you must provide to each employee (including an applicant or new employee) who violates a DOT drug and alcohol regulation a listing of SAPs readily available to the employee and acceptable to you, with names, addresses, and telephone numbers. You cannot charge the employee any fee for compiling or providing this list. You may provide this list yourself or through a C/TPA or other service agent."

## Breath Alcohol Technician Interview

Pinnacle Healthcare

Interview Date: 01/08/2018

**Finding:** Not deficient with FTA requirements.

## Urine Collections Interview

Pinnacle Healthcare

Interview Date: 01/08/2018

**Finding:** Not deficient with FTA requirements.

## Medical Review Officer Interview

Beacon

Interview Date: 12/28/2017

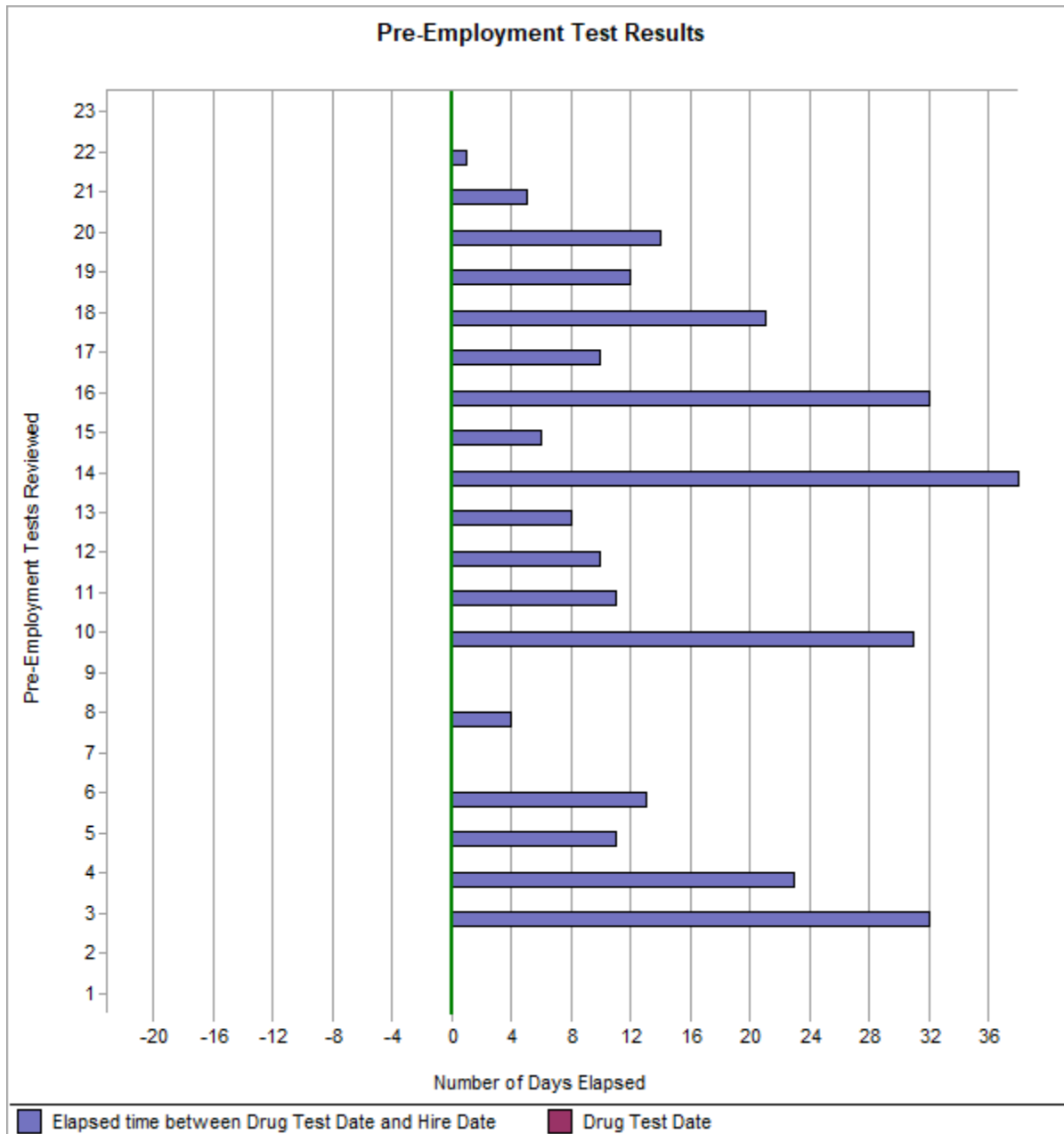
**Finding:** Not deficient with FTA requirements.

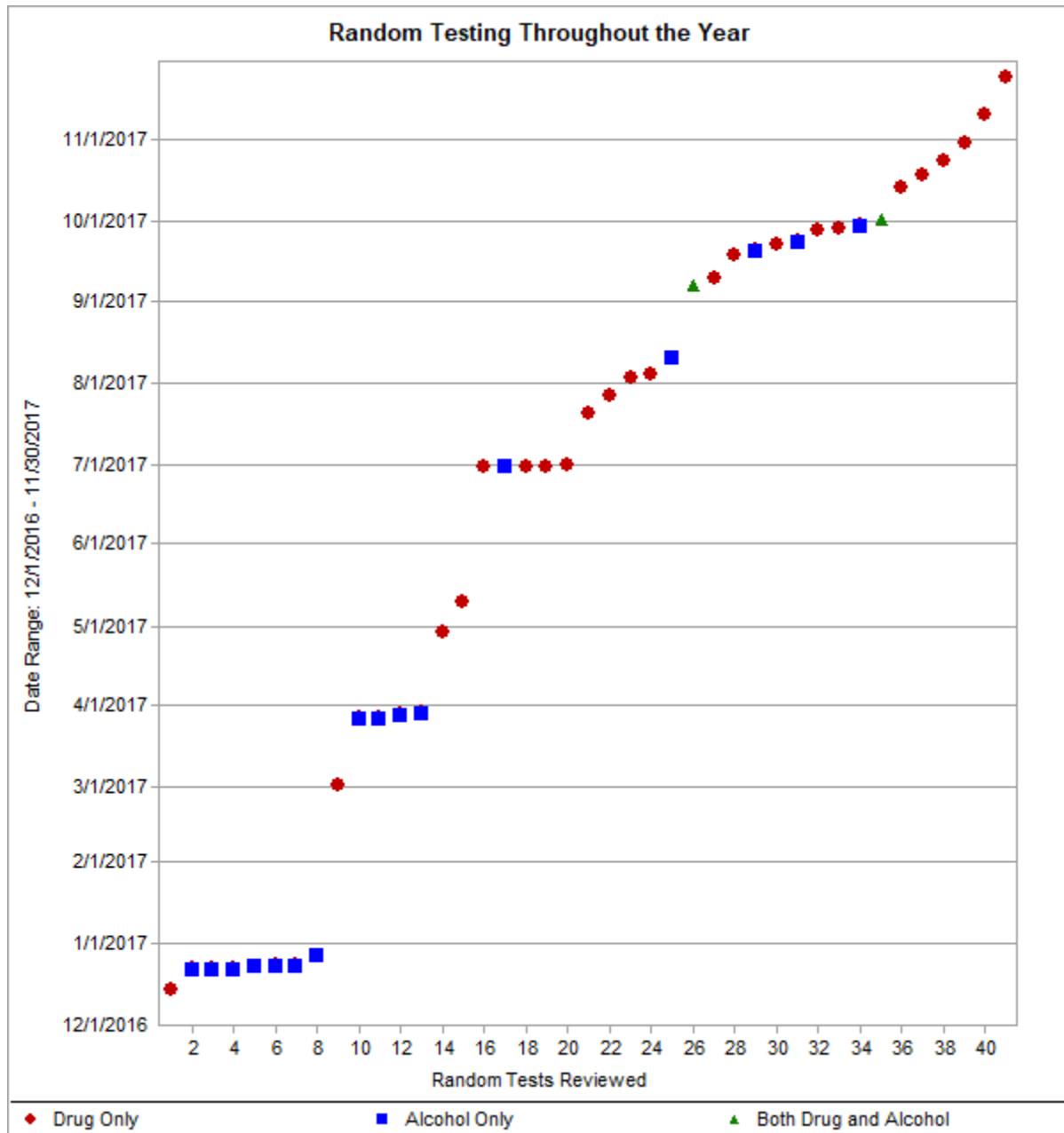
## Substance Abuse Professional Interview

SAP McIntyre - Think Positive Friends

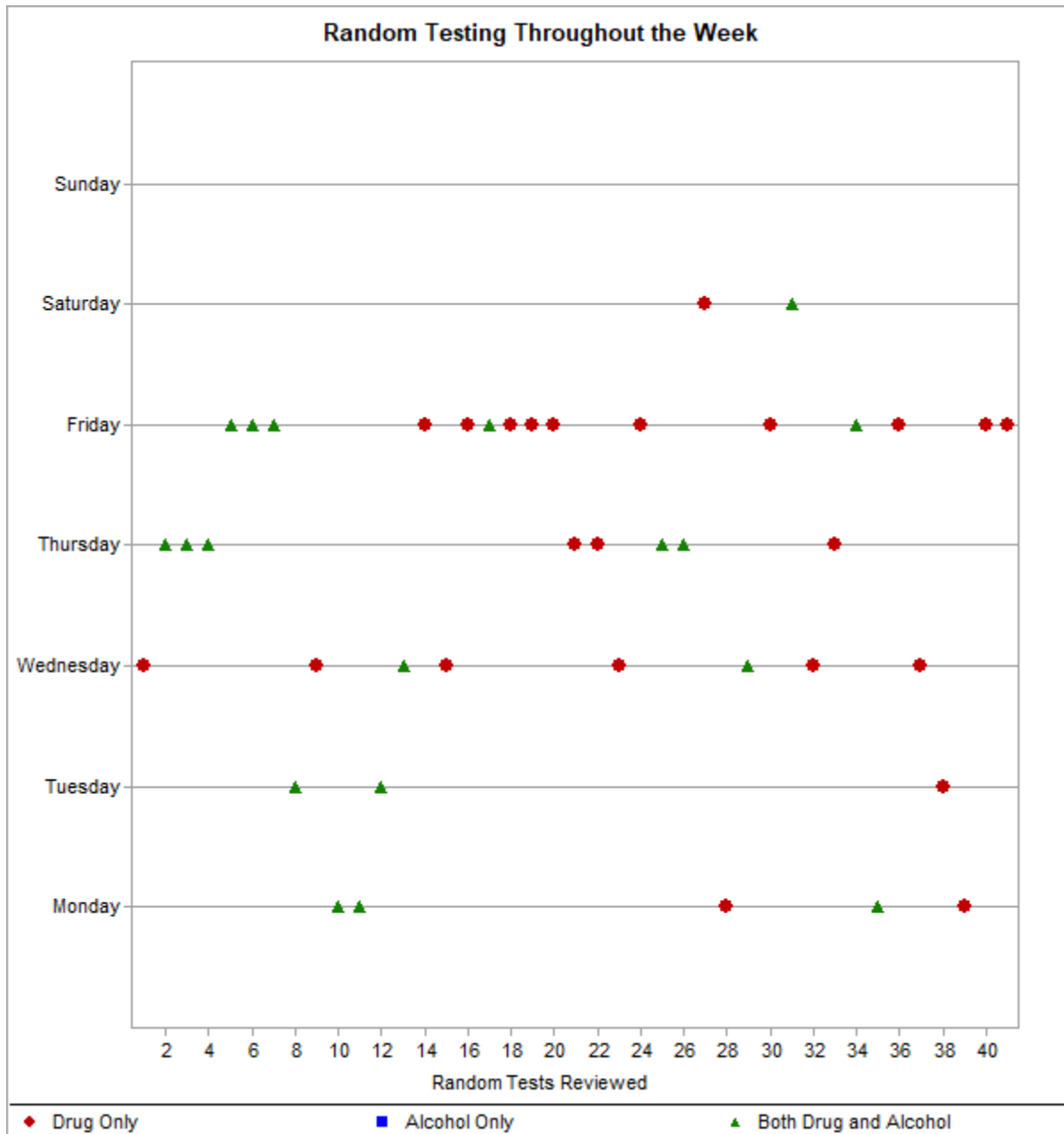
Interview Date: 12/28/2017

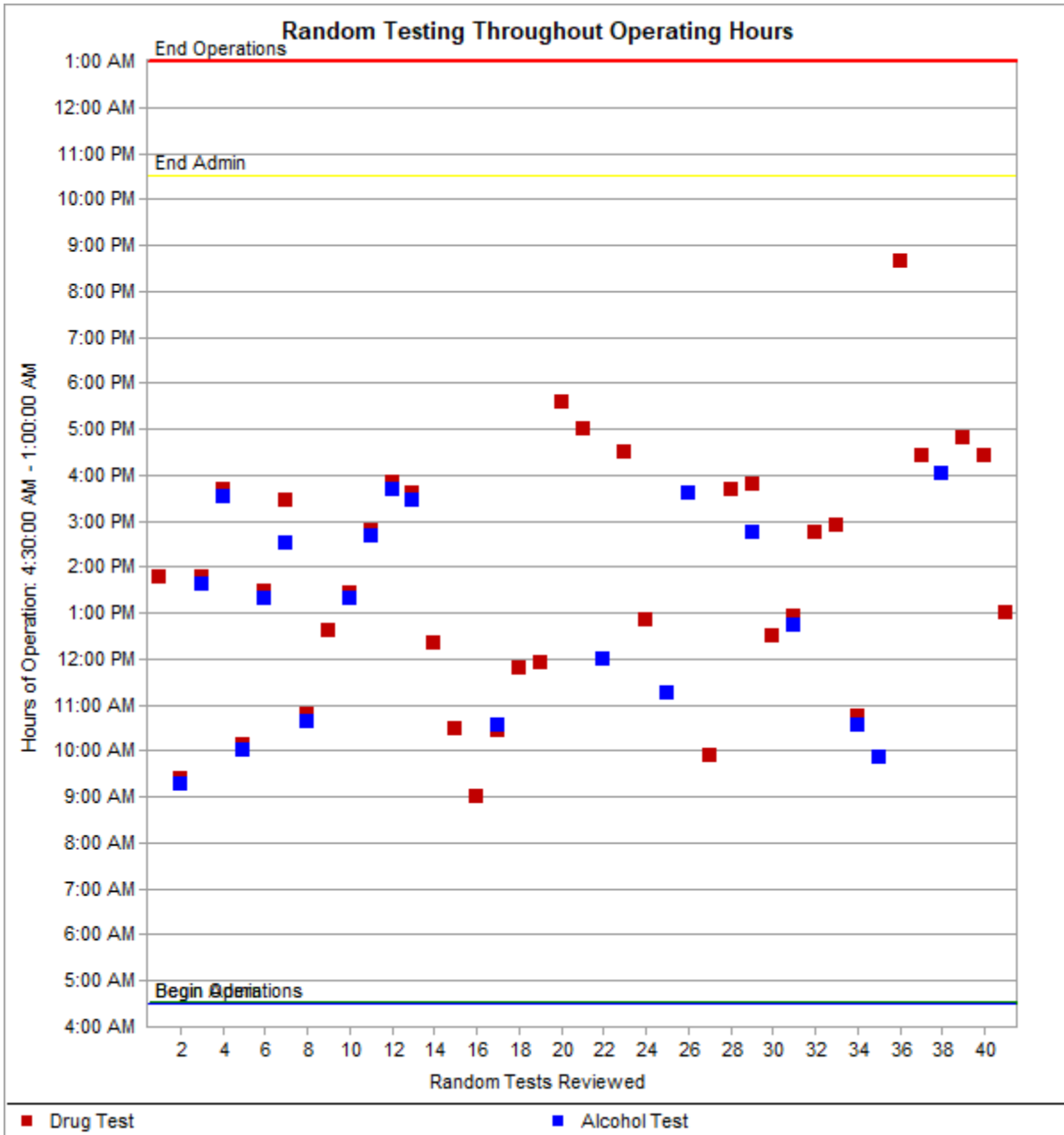
**Finding:** Not deficient with FTA requirements.













## Yuma County Intergovernmental Public Transportation Authority

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2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

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**March 26, 2018**

### **Discussion and Actions Agenda Item 4**

To: Yuma County Intergovernmental Public Transportation Authority  
Board of Directors  
From: Shelly Kreger, Transit Director  
Subject: Action to authorize member agencies contributions for fiscal year  
2018-2019

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**Requested Board Action:** Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors authorize the request for member agency contributions in fiscal year 2018-2019.

**Background and Summary:** Last fiscal year during the budget process, the Board of Directors approved the member agency contributions and a process for determining contributions based on population and service miles of routes in a particular jurisdiction. At the Board of Directors request, the member agency contributions will remain the same as defined in the attachment.

The contributions made by the member agencies will support the Federal funding that YCIPTA receives from Yuma Urbanized Area and Arizona Department of Transportation (ADOT) as local match revenue. This request does not reflect in-kind member contributions from the City of Yuma and Yuma County. Cash match is important for YCIPTA to pay its expenses and the contributions from the member agencies are critical. Staff will continue to use other creative strategies necessary such as entering into more social service agreements with social service agencies or generating more advertising sales necessary with the goal of reducing member agency contributions in the future, until a more stable, permanent matching source is identified.

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
Susan Thorpe, Chairman – Yuma County, Larry Killman – Vice Chairman – Town of Wellton,  
Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe,  
Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,  
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia- City of Somerton,

Shelly Kreger, Transit Director

A summary of the local match requests from the member agencies are below:

Agency	Annual Funding	%
Yuma County	\$ 154,960	25.01%
City of Yuma	\$ 200,000	32.28%
City of Somerton	\$ 29,919	4.83%
Town of Wellton	\$ 14,499	2.34%
City of San Luis	\$ 70,573	11.39%
Cocopah Tribe	\$ 38,898	6.28%
Quechan Tribe	\$ 5,757	0.93%
Northern Arizona University	\$ 5,000	0.81%
Arizona Western College	\$ 100,000	16.14%
<b>TOTAL</b>	<b>\$ 619,606</b>	<b>100.00%</b>

The Board of Directors actions today would authorize staff to submit letter invoices to each of the member agencies for the requested amounts. Cocopah Indian Tribe, Quechan Indian Tribe, Arizona Western College and Northern Arizona University funding is based off memorandum of understandings that are updated each year based off their respective needs.

**Recommended Motion:** That the Yuma County Intergovernmental Public Transportation Authority Board of Directors authorize the request for member agency contributions for in fiscal year 2018-2019.

**Fiscal Impact:** Yes, the revenues collected would be deposited in the public transportation fund being held by the Yuma County Treasurer's Office.

**Legal Counsel Review:** None.

**Attachments:** None.

For information regarding this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger  
Transit Director

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**  
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Shelly Kreger, Transit Director

## National Express Transit Operations Summary

Board;

The first quarter of 2018 has seen a number of minor improvements to the Operational and Maintenance aspects of YCAT.

In January, YCAT saw the removal of the General Manager (George Rodriguez) by National Express for performance issues. A replacement GM (Boyd Reid) was installed in late January and will continue with the contract until its fulfillment.

YCAT has struggled in the past and currently with timely and effective repairing of fleet vehicles. To help rectify this, an outside vendor was brought in to assist with repairs on 4 older outstanding long-term out of service vehicles. This allowed for the local maintenance team to focus on the current fleet in the daily repairs and maintenance. The outside vendor has since completed their contractual obligations. These vehicles remain out of service at the moment awaiting minor parts install and inspection before returning to daily service.

Daily operations have seen minor changes since the beginning of the year. OnCall has struggled with service consistency due to on demand requests. Because of this, YCAT expects to increase the number of daily Operators from 3 OnCall vehicles to 5 during peak times when needed. Current fleet vehicle availability hampers its immediate implementation at the moment but should find resolution in the very near future. Increasing the number of available vehicles at peak times will allow YCAT to better serve the needs of those with medical appointments and provide a better ride experience for the customer. This is expected to see implementation in the second quarter with the return to service of 3 trolley vehicles.

YCAT has also recently installed a new software suite (Solutions) aimed at creating a direct link between the maintenance department and operations to better control the repair and availability of revenue vehicles for service. This direct link allows Dispatchers to know immediately when vehicles become ready for service, allows management to monitor work done on vehicles and maintenance to accurately track the repair cycle and timing.

Staff is currently in the training cycle for the program but should see full implementation at the end of the first quarter.

Boyd Reid, General Manager



## Yuma County Intergovernmental Public Transportation Authority

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Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.yciptaz.gov](http://www.yciptaz.gov)

### Transit Director Report – February 2018 – March 2018

- **FTA Triennial Review:** The FTA will be onsite April 2-4, 2018 to conduct the Triennial Review.
- **YPG 75<sup>th</sup> Anniversary:** YCAT assisted YPG with transportation from Yuma and the Foothills out to the Proving Grounds. Total passenger count for this event was 1,014.
- **Yuma Airshow:** YCAT assisted with transportation at the Yuma Airshow on March 17, 2018. Total passenger count was 3,421
- **RFP 2018-01 Fixed Route/Paratransit Services:** Review is currently underway. Staff will be meeting with the prospective teams in the next couple of weeks. There were three proposers that submitted bids.
- **San Luis Bus pullout:**



The bus pullout is finished and one shelter is already installed. We will be relocating another shelter that is never used located in Somerton and have it placed here also since this is a heavy traffic stop.

---

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Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe,  
Dr. Michael Sabath - Northern Arizona University, Susan M. Zambrano. - Arizona Western College,  
Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe, Hector Tapia- City of Somerton,

Shelly Kreger, Transit Director

- **Turquoise Route 10:** After discussions with Quechan Indian Tribe and Imperial County Transportation Commission it has been decided to bring back the third day on this route. This route used to run Monday, Wednesday and Saturdays. Saturday service was removed last July in an effort to bring the farebox ratio into compliance with TDA requirements. SB508 allows for “local funds” to be used to supplement fare revenues bringing the ratio into compliance. With this it was decided that the third day would come back but instead of Saturday it will be Friday, keeping with the original purpose of this route assisting people to get to social services, medical and other needed services during the week. This will begin July 2, 2018.

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**Yuma County Intergovernmental Public Transportation Authority Board Of Directors**

Bill Lee, Chairman - City of Somerton, Susan Thorpe, Vice Chairman – Yuma County, Larry Killman – Sec/Treasurer – Town of Wellton, Greg Wilkinson – City of Yuma, Brian Golding, Sr.-Quechan Tribe, Dr. Michael Sabath - Northern Arizona University, Dr. Daniel Corr - Arizona Western College, Ralph Velez - City of San Luis, Paul Soto – Cocopah Tribe

Shelly Kreger, Transit Director



## December 2017 - Ridership and Fares

Monthly Total	CASH FARES			PASS MEDIA			MISC REV		SPECIALTY REVENUE					STATISTICS		RIDER'S GUIDE	Total
	BASIC \$2	DEVIATION \$2	DISCOUNT \$1	DAY PASS \$5	PASS ACCEPTED	DISCOUNT PASS \$2.50	TRFER	FREE RIDER	AZTEC	YPIC	AWC	COCOPAH	Vista	W/C	BIKE		
Orange 2	362		191	36	747	24		342	7	12	1,084	21	15	1	64		2,841
Brown 3	44	22	45	38	184	48		105	6	4	65	4		3	34	6	565
Green 4	324		233	68	727	40		636	107	146	167	159	22	10	54	12	2,629
Blue 5	215		159	83	478	67		582	1		22	135	1	27	23	8	1,743
Purple 6	237		255	47	282	42		664	144	14	91	2,462	16	75	80	14	4,254
Green 4A	169		135	49	401	40		387	57	159	131	56	34	16	46	5	1,618
Gold 8	16	2	5	14	49	11		42	14	12	60	3	4		1	1	232
Silver 9	32		12	2	44			27			525	8		1		2	650
Turquoise 10	119																119
Yellow 95	5,037		4,215	782	5,119	250		4,355	805	264	1,324	845	505	109	582	58	23,501
NightCAT	24		24		41			82			46	65		3	19		282
HolidayCAT	621																621
<b>Total</b>	<b>7,200</b>	<b>24</b>	<b>5,274</b>	<b>1,119</b>	<b>8,072</b>	<b>522</b>		<b>7,222</b>	<b>1,141</b>	<b>611</b>	<b>3,515</b>	<b>3,758</b>	<b>597</b>	<b>245</b>	<b>903</b>	<b>106</b>	<b>39,055</b>

Cash Fares Collected - All	
Basic \$2	\$14,400.00
Deviation \$2	\$48.00
Discount \$1.00	\$5,274.00
Day Pass \$5	\$5,595.00
Discount Pass \$2.50	\$1,305.00
Ride Guides \$0.50	\$53.00
<b>Grand Total</b>	<b>\$26,675.00</b>

Total Wheelchairs	245
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## January 2018 - Ridership and Fares

Monthly Total	CASH FARES			PASS MEDIA			MISC REV		SPECIALTY REVENUE					STATISTICS		RIDER'S GUIDE	Total
	BASIC \$2	DEVIATION \$2	DISCOUNT \$1	DAY PASS \$5	PASS ACCEPTED	DISCOUNT PASS \$2.50	TRFER	FREE RIDER	AZTEC	YPIC	AWC	COCOPAH	Vista	W/C	BIKE		
Orange 2	56	46	86	33	226	37	-	-	10	1	76	1	-	10	13	3	572
Brown 3	32						-	-	1	16	97	1	1	1	4	-	148
Green 4	396		324	106	881	81	-	-	158	168	172	100	2	14	47	18	2,388
Blue 5	297		214	70	575	70	-	-	106	229	177	75	25	10	29	7	1,838
Purple 6	286	-	287	117	667	80	-	-	3	5	28	121	-	12	20	10	1,594
Green 4A	441		337	106	370	59	-	-	214	13	74	2,192	11	37	41	3	3,817
Gold 8	55	-	18	4	33	-	-	-	5	-	873	4	-	-	-	2	992
Silver 9	143	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	143
Turquoise 10	47		30	1	50	-	-	-	1	-	70	59	-	-	-	-	258
Yellow 95	592	-	282	52	781	29	-	-	20	5	1,483	23	8	3	41	6	3,275
NightCAT	6,978	-	5,707	1,033	6,368	307	-	-	1,056	252	1,258	743	512	60	520	55	24,214
<b>Total</b>	<b>9,323</b>	<b>46</b>	<b>7,285</b>	<b>1,522</b>	<b>9,951</b>	<b>663</b>			<b>1,574</b>	<b>689</b>	<b>4,308</b>	<b>3,319</b>	<b>559</b>	<b>147</b>	<b>715</b>	<b>104</b>	<b>39,239</b>

Cash Fares Collected - All	
Basic \$2	\$18,646.00
Deviation \$2	\$92.00
Discount \$1.00	\$7,285.00
Day Pass \$5	\$7,610.00
Discount Pass \$2.50	\$1,657.50
Ride Guides \$0.50	\$52.00
<b>Grand Total</b>	<b>\$35,342.50</b>

Total Wheelchairs	147
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## February 2018 - Ridership and Fares

Monthly Total	CASH FARES			PASS MEDIA			MISC REV		SPECIALTY REVENUE					STATISTICS		RIDER'S GUIDE	Total
	BASIC \$2	DEVIATION \$2	DISCOUNT \$1	DAY PASS \$5	PASS ACCEPTED	DISCOUNT PASS \$2.50	TRFER	FREE RIDER	AZTEC	YPIC	AWC	COCOPAH	Vista	W/C	BIKE		
Brown 3	75	32	69	36	240	42			11	3	94			5	13	6	602
Gold 8	24								2	15	105			1	4		146
Green 4	322		282	114	815	69			171	133	260	70	19	14	65	25	2,255
Green 4A	257		183	84	584	64			134	241	190	35	37	24	28	7	1,809
Blue 5	287		274	127	678	75				1	60	76	1	11	7	7	1,579
Purple 6	414		302	76	362	51			183	10	70	1,658	20	45	65	9	3,146
Silver 9	39		27	9	96						1,119						1,290
Turquoise 10	146													2			146
NightCAT	38		37		87						63	21		2	5		246
Yellow 95	6,253		5,503	926	6,413	311			1,131	272	1,627	534	638	91	534	62	23,608
Orange 2	453		244	54	783	30			26	17	1,981	14	12	6	70	4	3,614
<b>Total</b>	<b>8,308</b>	<b>32</b>	<b>6,921</b>	<b>1,426</b>	<b>10,058</b>	<b>642</b>			<b>1,658</b>	<b>692</b>	<b>5,569</b>	<b>2,408</b>	<b>727</b>	<b>201</b>	<b>791</b>	<b>120</b>	<b>38,441</b>

Cash Fares Collected - All	
Basic \$2	\$16,616.00
Deviation \$2	\$64.00
Discount \$1.00	\$6,921.00
Day Pass \$5	\$7,130.00
Discount Pass \$2.50	\$1,605.00
Ride Guides \$0.50	\$60.00
<b>Grand Total</b>	<b>\$32,396.00</b>

Total Wheelchairs	201
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## Yuma County Intergovernmental Public Transportation Authority

2715 East 14<sup>th</sup> Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076  
Fax: 928-783-0309, email: [info@ycipta.az.gov](mailto:info@ycipta.az.gov), Web: [www.ycipta.az.gov](http://www.ycipta.az.gov)

### Summary Financial Report for January and February 2018

This report is a summary for the period January and February 2018. The attached monthly profit and loss statements are unaudited figures.

Reconciled account balances for YCIPTA checking accounts held at 1<sup>st</sup> Bank Yuma for the following months are as follows:

#### **February 28, 2018**

Greyhound	\$9,816.34
General	\$98,674.94
Payroll	\$8,992.76
Fare Revenue	\$7,114.29

#### **February 28, 2018**

YC Treasurer	\$210,882.13
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#### **Greyhound sales by Month**

January 2018	\$10,543.35
February 2018	\$13,168.55

#### **Fare Revenue by Month**

<b>January 2018</b>	
YCAT	\$45,009.26
On Call	\$777.50
<b>February 2018</b>	
YCAT	\$37,651.54
On Call	\$634.00

*Accounts payable* as of February 28, 2018, was \$1,385,483.57  
*Accounts receivable* as of February 28, 2018 was \$1,139,037.01

Accounts payable includes August 2017-January 2018 invoice for National Express. These payments are on hold per Transit Director due to contractual issues. Accounts receivables are high due to reallocation of FTA grants and allocating 5311-year two funding. Allocation for FTA 5307 have been submitted and we are anticipating reimbursements will open up by the end of April 2018. 5311-year two grant has opened up as of January 16, 2018 and is being billed. Triennial Review site visit is scheduled for April 2-3, 2018.

**Yuma County Intergovernmental Public Transportation Auth.**  
**Executive Board P&L**  
January 2018

**January 2018**

	Jan 18	Jul '17 - Jan 18	YTD Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>40000 - Intergovernmental</b>				
<b>40700 - Miscellaneous Revenues</b>				
40799-3 - Advertising Sales	288.00	1,965.50	16,000.00	12.28%
40799-4 - Greyhound Commissions - YCIPTA	2,883.28	12,048.92	31,200.00	38.62%
40799-5 - Interest	269.78	1,309.96	1,400.00	93.57%
40799-6 - Miscellaneous Revenues	9.00	251.50	1,400.00	17.96%
<b>Total 40700 - Miscellaneous Revenues</b>	<b>3,450.06</b>	<b>15,575.88</b>	<b>50,000.00</b>	<b>31.15%</b>
<b>40900 - Local Funding</b>				
<b>40900-2 - Local Transit Dues</b>				
40900-4 - Contributions Public Entities	72,265.00	216,032.40	494,023.00	43.73%
<b>Total 40900 - Local Funding</b>	<b>72,265.00</b>	<b>732,771.40</b>	<b>1,010,762.00</b>	<b>72.5%</b>
<b>41101 - State Grants</b>				
<b>41101-1 - ADOT 5311</b>				
41101-2 - ADOT 5310	0.00	82,720.36	2,402,432.00	3.44%
	0.00	14,268.51	50,000.00	28.54%
<b>Total 41101 - State Grants</b>	<b>0.00</b>	<b>96,988.87</b>	<b>2,452,432.00</b>	<b>3.96%</b>
<b>41300 - Federal Grant Revenue</b>				
<b>41399-1 - FTA 5307</b>				
41399-4 - STP Capital Grant	0.00	0.00	8,645,290.00	0.0%
	0.00	0.00	272,810.00	0.0%
<b>Total 41300 - Federal Grant Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>8,918,100.00</b>	<b>0.0%</b>
<b>Total 40000 - Intergovernmental</b>	<b>75,715.06</b>	<b>845,336.15</b>	<b>12,431,294.00</b>	<b>6.8%</b>
<b>41000 - Charges for Service</b>				
<b>40100 - Fare Revenue</b>				
40101 - YCAT Fares	45,009.26	251,140.69	412,638.00	60.86%
40190 - On Call Fares	777.50	3,850.15	9,784.00	39.35%
<b>Total 40100 - Fare Revenue</b>	<b>45,786.76</b>	<b>254,990.84</b>	<b>422,422.00</b>	<b>60.36%</b>
<b>Total 41000 - Charges for Service</b>	<b>45,786.76</b>	<b>254,990.84</b>	<b>422,422.00</b>	<b>60.36%</b>
<b>Total Income</b>	<b>121,501.82</b>	<b>1,100,326.99</b>	<b>12,853,716.00</b>	<b>8.56%</b>
<b>Gross Profit</b>	<b>121,501.82</b>	<b>1,100,326.99</b>	<b>12,853,716.00</b>	<b>8.56%</b>
<b>Expense</b>				
<b>50100 - Salaries and Wages</b>				
<b>50102 - Regular Salaries and Wage</b>				
50103 - Temporary Employee Salaries	23,572.63	174,594.00	310,607.00	56.21%
	0.00	800.00	5,000.00	16.0%
<b>Total 50100 - Salaries and Wages</b>	<b>23,572.63</b>	<b>175,394.00</b>	<b>315,607.00</b>	<b>55.57%</b>
<b>50200 - Fringe Benefits</b>				
<b>50201 - FICA- SS &amp; Medicare</b>				
50202 - ASRS	1,803.31	13,417.63	26,122.00	51.37%
50203 - Health Insurance	2,672.41	19,512.97	35,720.00	54.63%
50204 - FUTA	4,033.00	26,770.00	50,736.00	52.76%
50205 - Life Insurance	141.43	168.28	500.00	33.66%
50207 - State Unemployment	134.30	509.90	3,969.00	12.85%
50208 - Workers Compensation Ins	0.00	0.00	3,000.00	0.0%
	0.00	780.31	2,500.00	31.21%
<b>Total 50200 - Fringe Benefits</b>	<b>8,784.45</b>	<b>61,159.09</b>	<b>122,547.00</b>	<b>49.91%</b>
<b>50300 - Services</b>				
<b>50301-1 - ADA Paratransit</b>				
50301-2 - Accounting & Audit	15,755.53	88,429.74	320,000.00	27.63%
50301-3 - Vanpool Subsidy	0.00	24,475.00	25,000.00	97.9%
50302 - Advertising	0.00	44,400.00	126,000.00	35.24%
50303 - Legal Services	3,907.28	34,134.30	80,000.00	42.67%
50303-1 - Legal Services	2,257.25	13,105.38	15,000.00	87.37%
50303-2 - Cash Handel/Payroll Processing	542.48	4,148.08	6,300.00	65.84%
50303-3 - IT Support/Web Development	1,010.00	6,200.00	15,000.00	41.33%
50304 - Temporary Help	414.46	3,058.87	3,000.00	101.96%
50305-0 - Bus Contractor	-320.00	1,237,142.99	2,393,562.00	51.69%
50305-1 - Contract Costs	8,644.28	61,970.88	69,600.00	89.04%
50305-2 - Equipment Maintenance	285.41	599.61	40,000.00	1.5%
50305-3 - Office Equip Repair	0.00	770.00	3,000.00	25.67%
50305-4 - Vehicle Repair & Maintance	0.00	0.00	280,000.00	0.0%
50305-5 - Building Repairs & Maintance	1,771.21	4,941.50	12,000.00	41.18%
50305-6 - Communications/Radio Service	0.00	13,650.00	4,000.00	341.25%
50305-7 - Grounds Keeping/Pest Control	39.00	1,691.00	500.00	338.2%

**Janauary 2017**

	Jan 17	Jul '16 - Jan 17	YTD Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>40000 - Intergovernmental</b>				
<b>40700 - Miscellaneous Revenues</b>				
40799-3 - Advertising Sales	0.00	13,430.00	16,000.00	83.94%
40799-4 - Greyhound Commissions - YCIPTA	2,826.23	15,986.53	30,000.00	53.29%
40799-5 - Interest	32.15	1,030.83	0.00	100.0%
40799-6 - Miscellaneous Revenues	7.00	10,836.26	0.00	100.0%
<b>Total 40700 - Miscellaneous Revenues</b>	<b>2,865.38</b>	<b>41,283.62</b>	<b>46,000.00</b>	<b>89.75%</b>
<b>40900 - Local Funding</b>				
<b>40900-2 - Local Transit Dues</b>				
40900-4 - Contributions Public Entities	0.00	516,739.00	516,739.00	100.0%
<b>Total 40900 - Local Funding</b>	<b>95,881.12</b>	<b>376,115.16</b>	<b>367,686.00</b>	<b>102.29%</b>
<b>41101 - State Grants</b>				
<b>41101-1 - ADOT 5311</b>				
41101-2 - ADOT 5310	0.00	247,394.72	1,099,107.00	22.51%
	0.00	0.00	25,000.00	0.0%
41101-5 - RTAP Reimbursement	0.00	723.50		
<b>Total 41101 - State Grants</b>	<b>0.00</b>	<b>248,118.22</b>	<b>1,124,107.00</b>	<b>22.07%</b>
<b>41300 - Federal Grant Revenue</b>				
<b>41399-1 - FTA 5307</b>				
41399-4 - STP Capital Grant	92,766.00	808,083.00	5,173,174.00	15.62%
	0.00	0.00	145,792.00	0.0%
<b>Total 41300 - Federal Grant Revenue</b>	<b>92,766.00</b>	<b>808,083.00</b>	<b>5,318,966.00</b>	<b>15.19%</b>
<b>Total 40000 - Intergovernmental</b>	<b>191,512.50</b>	<b>1,990,339.00</b>	<b>7,373,498.00</b>	<b>26.99%</b>
<b>41000 - Charges for Service</b>				
<b>40100 - Fare Revenue</b>				
40101 - YCAT Fares	34,913.50	227,127.60	360,001.00	63.09%
40190 - On Call Fares	821.00	5,153.50	8,400.00	61.35%
<b>Total 40100 - Fare Revenue</b>	<b>35,734.50</b>	<b>232,281.10</b>	<b>368,401.00</b>	<b>63.05%</b>
<b>Total 41000 - Charges for Service</b>	<b>35,734.50</b>	<b>232,281.10</b>	<b>368,401.00</b>	<b>63.05%</b>
<b>Total Income</b>	<b>227,247.00</b>	<b>2,222,620.10</b>	<b>7,741,899.00</b>	<b>28.71%</b>
<b>Gross Profit</b>	<b>227,247.00</b>	<b>2,222,620.10</b>	<b>7,741,899.00</b>	<b>28.71%</b>
<b>Expense</b>				
<b>50100 - Salaries and Wages</b>				
<b>50102 - Regular Salaries and Wage</b>				
50103 - Temporary Employee Salaries	20,906.89	133,862.30	260,190.00	51.45%
	0.00	0.00	8,000.00	0.0%
<b>Total 50100 - Salaries and Wages</b>	<b>20,906.89</b>	<b>133,862.30</b>	<b>268,190.00</b>	<b>49.91%</b>
<b>50200 - Fringe Benefits</b>				
<b>50201 - FICA- SS &amp; Medicare</b>				
50202 - ASRS	1,599.38	10,852.52	21,882.00	49.6%
50203 - Health Insurance	2,106.26	15,993.16	29,870.00	53.54%
50204 - FUTA	2,914.00	20,398.00	43,488.00	46.91%
50205 - Life Insurance	125.46	145.53	300.00	48.51%
50207 - State Unemployment	0.00	265.10	1,500.00	17.67%
50208 - Workers Compensation Ins	0.00	1,678.41	9,100.00	18.44%
	127.91	793.87	2,300.00	34.52%
<b>Total 50200 - Fringe Benefits</b>	<b>6,873.01</b>	<b>50,126.59</b>	<b>108,440.00</b>	<b>46.23%</b>
<b>50300 - Services</b>				
<b>50301-1 - ADA Paratransit</b>				
50301-2 - Accounting & Audit	0.00	60,450.76	112,000.00	53.97%
50301-3 - Vanpool Subsidy	0.00	13,052.40	24,070.00	54.23%
50302 - Advertising	10,500.00	84,000.00	126,000.00	66.67%
50303 - Legal Services	2,482.73	34,159.81	55,000.00	62.11%
50303-1 - Legal Services	900.00	7,421.25	15,000.00	49.48%
50303-2 - Cash Handel/Payroll Processing	542.43	3,564.51	6,000.00	59.41%
50303-3 - IT Support/Web Development	845.00	6,477.50	19,000.00	34.09%
50304 - Temporary Help	2,432.61	15,084.89	18,400.00	81.98%
50305-0 - Bus Contractor	208,657.59	1,551,581.12	2,646,355.00	58.63%
50305-1 - Contract Costs	4,000.00	17,828.00	52,833.00	33.74%
50305-2 - Equipment Maintenance	0.00	21,603.13	127,195.00	16.98%
50305-3 - Office Equip Repair	160.00	930.00	3,000.00	31.0%
50305-4 - Vehicle Repair & Maintance	0.00	26,820.16	528,666.00	5.07%
50305-5 - Building Repairs & Maintance	2,305.44	6,688.27	12,000.00	55.74%
50305-6 - Communications/Radio Service	0.00	357.53	15,000.00	2.38%
50305-7 - Grounds Keeping/Pest Control	0.00	399.00	2,500.00	15.96%

**Yuma County Intergovernmental Public Transportation Auth.**  
**Executive Board P&L**  
January 2018

**January 2018**

	Jan 18	Jul '17 - Jan 18	YTD Budget	% of Budget
50305-8 · Software Updates/Maintenance	0.00	4,711.62	50,400.00	9.35%
50306 · Janitorial Service	973.71	2,921.13		
50307 · Security Services	0.00	0.00	500.00	0.0%
<b>Total 50300 · Services</b>	<b>35,280.61</b>	<b>1,546,350.10</b>	<b>3,443,862.00</b>	<b>44.9%</b>
50400 · Materials and Supplies				
50401 · Fuel, Oil, Lubricants	30,421.62	213,532.96	400,000.00	53.38%
50499-1 · Office Supplies	190.35	1,595.35	7,000.00	22.79%
50499-2 · Postage	84.04	344.07	1,700.00	20.24%
50499-3 · Printing	543.68	11,490.78	25,000.00	45.96%
50499-4 · Misc Materials & Supplies	1,118.89	2,347.30	25,000.00	9.39%
<b>Total 50400 · Materials and Supplies</b>	<b>32,358.58</b>	<b>229,310.46</b>	<b>458,700.00</b>	<b>49.99%</b>
50500 · Utilities				
50501 · Electricity	1,068.64	8,690.68	17,000.00	51.12%
50502-1 · Refuse Disposal	132.62	913.24	1,200.00	76.1%
50502-2 · Water - Offices	121.68	738.83	1,000.00	73.88%
<b>Total 50500 · Utilities</b>	<b>1,322.94</b>	<b>10,342.75</b>	<b>19,200.00</b>	<b>53.87%</b>
50600 · Casualty and Liability Insuranc				
50608-1 · Gen Liab Insurance	1,171.68	2,241.26	3,500.00	64.04%
50608-2 · Prof. Liability Insurance	0.00	2,573.55	4,500.00	57.19%
50608-3 · Automobile Insurance	0.00	2,609.62	9,500.00	27.47%
<b>Total 50600 · Casualty and Liability Insuranc</b>	<b>1,171.68</b>	<b>7,424.43</b>	<b>17,500.00</b>	<b>42.43%</b>
50900 · Miscellaneous Expenses				
50901 · Memberships/Dues/Subscriptions	710.00	13,636.00	18,000.00	75.76%
50902 · Travel Expenses	0.00	18,353.84	25,000.00	73.42%
50906 · Finance Charges/Penalties	64.06	3,972.20	13,000.00	30.56%
50999-1 · License and Permits	0.00	98.00	300.00	32.67%
50999-2 · Training/Education	398.00	946.00	25,000.00	3.78%
50999-3 · Other Misc Expense	0.00	4,068.11	156,800.00	2.59%
50999-5 · Telephone/Internet	661.62	4,510.78	8,000.00	56.39%
50900 · Miscellaneous Expenses - Other	0.00	0.00		
<b>Total 50900 · Miscellaneous Expenses</b>	<b>1,833.68</b>	<b>45,584.93</b>	<b>246,100.00</b>	<b>18.52%</b>
51200 · Leases and Rentals				
51212-1 · Building Lease	4,200.00	29,400.00	50,400.00	58.33%
51212-2 · Leases Rental Equipment	0.00	0.00	1,000.00	0.0%
51212-3 · Bus Lease	16,290.00	102,621.17	90,000.00	114.02%
<b>Total 51200 · Leases and Rentals</b>	<b>20,490.00</b>	<b>132,021.17</b>	<b>141,400.00</b>	<b>93.37%</b>
51600 · Capital Outlay				
51600-3 · Buildings/Mutli Modal Center	0.00	1,200.00	3,787,500.00	0.03%
51600-5 · Automobiles	0.00	0.00	3,272,000.00	0.0%
51600-6 · Furniture and Equipment	0.00	14,585.46	1,029,300.00	1.42%
<b>Total 51600 · Capital Outlay</b>	<b>0.00</b>	<b>15,785.46</b>	<b>8,088,800.00</b>	<b>0.2%</b>
<b>Total Expense</b>	<b>124,814.57</b>	<b>2,223,372.39</b>	<b>12,853,716.00</b>	<b>17.3%</b>
<b>Net Ordinary Income</b>	<b>-3,312.75</b>	<b>-1,123,045.40</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-3,312.75</b>	<b>-1,123,045.40</b>	<b>0.00</b>	<b>100.0%</b>

**Janauary 2017**

	Jan 17	Jul '16 - Jan 17	YTD Budget	% of Budget
50305-8 · Software Updates/Maintenance	10,000.00	12,451.40	33,000.00	37.73%
50306-1 · Bus Cleaning Services	0.00	0.00	0.00	0.0%
50306 · Janitorial Service	0.00	0.00	0.00	0.0%
50307 · Security Services	0.00	0.00	1,500.00	0.0%
<b>Total 50300 · Services</b>	<b>242,825.80</b>	<b>1,862,869.73</b>	<b>3,797,519.00</b>	<b>49.06%</b>
50400 · Materials and Supplies				
50401 · Fuel, Oil, Lubricants	26,041.26	192,878.72	470,000.00	41.04%
50499-1 · Office Supplies	652.01	3,046.00	7,000.00	43.51%
50499-2 · Postage	140.03	745.87	1,700.00	43.88%
50499-3 · Printing	610.25	17,132.80	25,000.00	68.53%
50499-4 · Misc Materials & Supplies	1,313.20	4,220.21	25,000.00	16.88%
<b>Total 50400 · Materials and Supplies</b>	<b>28,756.75</b>	<b>218,023.60</b>	<b>528,700.00</b>	<b>41.24%</b>
50500 · Utilities				
50501 · Electricity	1,029.40	10,164.67	18,000.00	56.47%
50502-1 · Refuse Disposal	105.38	639.39	1,200.00	53.28%
50502-2 · Water - Offices	85.01	505.40	1,600.00	31.59%
<b>Total 50500 · Utilities</b>	<b>1,219.79</b>	<b>11,309.46</b>	<b>20,800.00</b>	<b>54.37%</b>
50600 · Casualty and Liability Insuranc				
50608-1 · Gen Liab Insurance	157.57	1,391.93	3,000.00	46.4%
50608-2 · Prof. Liability Insurance	368.89	3,003.79	4,200.00	71.52%
50608-3 · Automobile Insurance	570.45	4,016.97	9,000.00	44.63%
<b>Total 50600 · Casualty and Liability Insuranc</b>	<b>1,096.91</b>	<b>8,412.69</b>	<b>16,200.00</b>	<b>51.93%</b>
50900 · Miscellaneous Expenses				
50901 · Memberships/Dues/Subscriptions	0.00	15,118.06	18,000.00	83.99%
50902 · Travel Expenses	4,202.43	12,625.27	25,000.00	50.5%
50906 · Finance Charges/Penalties	0.00	7,859.41	15,100.00	52.05%
50999-1 · License and Permits	0.00	80.00	300.00	26.67%
50999-2 · Training/Education	0.00	128.00	10,000.00	1.28%
50999-3 · Other Misc Expense	-35.00	2,660.94	6,800.00	39.13%
50999-4 · Miscellaneous Consumables	0.00	0.00	0.00	0.0%
50999-5 · Telephone/Internet	670.40	4,123.26	8,000.00	51.54%
<b>Total 50900 · Miscellaneous Expenses</b>	<b>4,837.83</b>	<b>42,594.94</b>	<b>83,200.00</b>	<b>51.2%</b>
51200 · Leases and Rentals				
51212-1 · Building Lease	4,200.00	29,400.00	50,400.00	58.33%
51212-2 · Leases Rental Equipment	0.00	156.53	1,000.00	15.65%
51212-3 · Bus Lease	0.00	0.00	0.00	0.0%
<b>Total 51200 · Leases and Rentals</b>	<b>4,200.00</b>	<b>29,556.53</b>	<b>51,400.00</b>	<b>57.5%</b>
51600 · Capital Outlay				
51600-1 · Capital Outlay - less than \$5k	0.00	0.00	20,000.00	0.0%
51600-3 · Buildings/Mutli Modal Center	0.00	0.00	2,687,450.00	0.0%
51600-5 · Automobiles	0.00	0.00	0.00	0.0%
51600-6 · Furniture and Equipment	634.23	40,383.99	160,000.00	25.24%
<b>Total 51600 · Capital Outlay</b>	<b>634.23</b>	<b>40,383.99</b>	<b>2,867,450.00</b>	<b>1.41%</b>
<b>Total Expense</b>	<b>311,351.21</b>	<b>2,397,139.83</b>	<b>7,741,899.00</b>	<b>30.96%</b>
<b>Net Ordinary Income</b>	<b>-84,104.21</b>	<b>-174,519.73</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-84,104.21</b>	<b>-174,519.73</b>	<b>0.00</b>	<b>100.0%</b>

**Yuma County Intergovernmental Public Transportation Auth.**  
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	Feb 18	Jul '17 - Feb 18	YTD Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>40000 - Intergovernmental</b>				
<b>40700 - Miscellaneous Revenues</b>				
40799-3 - Advertising Sales	0.00	1,965.50	16,000.00	12.28%
40799-4 - Greyhound Commissions - YCIPTA	5,657.06	17,705.98	31,200.00	56.75%
40799-5 - Interest	243.85	1,553.81	1,400.00	110.99%
40799-6 - Miscellaneous Revenues	26.00	277.50	1,400.00	19.82%
<b>Total 40700 - Miscellaneous Revenues</b>	<b>5,926.91</b>	<b>21,502.79</b>	<b>50,000.00</b>	<b>43.01%</b>
<b>40900 - Local Funding</b>				
40900-2 - Local Transit Dues	0.00	516,739.00	516,739.00	100.0%
40900-4 - Contributions Public Entities	140,201.57	356,233.97	494,023.00	72.11%
<b>Total 40900 - Local Funding</b>	<b>140,201.57</b>	<b>872,972.97</b>	<b>1,010,762.00</b>	<b>86.37%</b>
<b>41101 - State Grants</b>				
41101-1 - ADOT 5311	0.00	82,720.36	2,402,432.00	3.44%
41101-2 - ADOT 5310	0.00	14,268.51	50,000.00	28.54%
<b>Total 41101 - State Grants</b>	<b>0.00</b>	<b>96,988.87</b>	<b>2,452,432.00</b>	<b>3.96%</b>
<b>41300 - Federal Grant Revenue</b>				
41399-1 - FTA 5307	0.00	0.00	8,645,290.00	0.0%
41399-4 - STP Capital Grant	0.00	0.00	272,810.00	0.0%
<b>Total 41300 - Federal Grant Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>8,918,100.00</b>	<b>0.0%</b>
<b>Total 40000 - Intergovernmental</b>	<b>146,128.48</b>	<b>991,464.63</b>	<b>12,431,294.00</b>	<b>7.98%</b>
<b>41000 - Charges for Service</b>				
<b>40100 - Fare Revenue</b>				
40101 - YCAT Fares	34,632.30	285,772.99	412,638.00	69.26%
40190 - On Call Fares	634.00	4,484.15	9,784.00	45.83%
<b>Total 40100 - Fare Revenue</b>	<b>35,266.30</b>	<b>290,257.14</b>	<b>422,422.00</b>	<b>68.71%</b>
<b>Total 41000 - Charges for Service</b>	<b>35,266.30</b>	<b>290,257.14</b>	<b>422,422.00</b>	<b>68.71%</b>
<b>Total Income</b>	<b>181,394.78</b>	<b>1,281,721.77</b>	<b>12,853,716.00</b>	<b>9.97%</b>
<b>Gross Profit</b>	<b>181,394.78</b>	<b>1,281,721.77</b>	<b>12,853,716.00</b>	<b>9.97%</b>
<b>Expense</b>				
<b>50100 - Salaries and Wages</b>				
50102 - Regular Salaries and Wage	23,688.96	198,282.96	310,607.00	63.84%
50103 - Temporary Employee Salaries	0.00	800.00	5,000.00	16.0%
<b>Total 50100 - Salaries and Wages</b>	<b>23,688.96</b>	<b>199,082.96</b>	<b>315,607.00</b>	<b>63.08%</b>
<b>50200 - Fringe Benefits</b>				
50201 - FICA- SS & Medicare	1,812.21	15,229.84	26,122.00	58.3%
50202 - ASRS	0.00	19,512.97	35,720.00	54.63%
50203 - Health Insurance	4,033.00	30,803.00	50,736.00	60.71%
50204 - FUTA	75.26	243.54	500.00	48.71%
50205 - Life Insurance	0.00	509.90	3,969.00	12.85%
50207 - State Unemployment	0.00	0.00	3,000.00	0.0%
50208 - Workers Compensation Ins	0.00	780.31	2,500.00	31.21%
<b>Total 50200 - Fringe Benefits</b>	<b>5,920.47</b>	<b>67,079.56</b>	<b>122,547.00</b>	<b>54.74%</b>
<b>50300 - Services</b>				
50301-1 - ADA Paratransit	0.00	88,429.74	320,000.00	27.63%
50301-2 - Accounting & Audit	0.00	24,475.00	25,000.00	97.9%
50301-3 - Vanpool Subsidy	0.00	44,400.00	126,000.00	35.24%
50302 - Advertising	825.90	34,960.20	80,000.00	43.7%
50303-1 - Legal Services	1,730.75	14,836.13	15,000.00	98.91%
50303-2 - Cash Handel/Payroll Processing	464.49	4,612.57	6,300.00	73.22%
50303-3 - IT Support/Web Development	845.00	7,045.00	15,000.00	46.97%
50304 - Temporary Help	319.38	3,378.25	3,000.00	112.61%
50305-0 - Bus Contractor	-270.00	1,236,872.99	2,393,562.00	51.68%
50305-1 - Contract Costs	2,083.33	64,054.21	69,600.00	92.03%
50305-2 - Equipment Maintenance	0.00	599.61	40,000.00	1.5%
50305-3 - Office Equip Repair	0.00	770.00	3,000.00	25.67%
50305-4 - Vehicle Repair & Maintance	0.00	0.00	280,000.00	0.0%
50305-5 - Building Repairs & Maintance	0.00	4,941.50	12,000.00	41.18%
50305-6 - Communications/Radio Service	0.00	13,650.00	4,000.00	341.25%
50305-7 - Grounds Keeping/Pest Control	39.00	1,730.00	500.00	346.0%

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	Feb 17	Jul '16 - Feb 17	YTD Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>40000 - Intergovernmental</b>				
<b>40700 - Miscellaneous Revenues</b>				
40799-3 - Advertising Sales	0.00	13,430.00	16,000.00	83.94%
40799-4 - Greyhound Commissions - YCIPTA	5,397.06	21,383.59	30,000.00	71.28%
40799-5 - Interest	37.89	1,068.72	0.00	100.0%
40799-6 - Miscellaneous Revenues	21.00	10,857.26	0.00	100.0%
<b>Total 40700 - Miscellaneous Revenues</b>	<b>5,455.95</b>	<b>46,739.57</b>	<b>46,000.00</b>	<b>101.61%</b>
<b>40900 - Local Funding</b>				
40900-2 - Local Transit Dues	0.00	516,739.00	516,739.00	100.0%
40900-4 - Contributions Public Entities	30,095.32	406,210.48	367,686.00	110.48%
<b>Total 40900 - Local Funding</b>	<b>30,095.32</b>	<b>922,949.48</b>	<b>884,425.00</b>	<b>104.36%</b>
<b>41101 - State Grants</b>				
41101-1 - ADOT 5311	0.00	247,394.72	1,099,107.00	22.51%
41101-2 - ADOT 5310	17,859.34	17,859.34	25,000.00	71.44%
41101-5 - RTAP Reimbursement	0.00	723.50		
<b>Total 41101 - State Grants</b>	<b>17,859.34</b>	<b>265,977.56</b>	<b>1,124,107.00</b>	<b>23.66%</b>
<b>41300 - Federal Grant Revenue</b>				
41399-1 - FTA 5307	0.00	808,083.00	5,173,174.00	15.62%
41399-4 - STP Capital Grant	0.00	0.00	145,792.00	0.0%
<b>Total 41300 - Federal Grant Revenue</b>	<b>0.00</b>	<b>808,083.00</b>	<b>5,318,966.00</b>	<b>15.19%</b>
<b>Total 40000 - Intergovernmental</b>	<b>53,410.61</b>	<b>2,043,749.61</b>	<b>7,373,498.00</b>	<b>27.72%</b>
<b>41000 - Charges for Service</b>				
<b>40100 - Fare Revenue</b>				
40101 - YCAT Fares	33,493.16	260,620.76	360,001.00	72.39%
40190 - On Call Fares	983.00	6,136.50	8,400.00	73.05%
<b>Total 40100 - Fare Revenue</b>	<b>34,476.16</b>	<b>266,757.26</b>	<b>368,401.00</b>	<b>72.41%</b>
<b>Total 41000 - Charges for Service</b>	<b>34,476.16</b>	<b>266,757.26</b>	<b>368,401.00</b>	<b>72.41%</b>
<b>Total Income</b>	<b>87,886.77</b>	<b>2,310,506.87</b>	<b>7,741,899.00</b>	<b>29.84%</b>
<b>Gross Profit</b>	<b>87,886.77</b>	<b>2,310,506.87</b>	<b>7,741,899.00</b>	<b>29.84%</b>
<b>Expense</b>				
<b>50100 - Salaries and Wages</b>				
50102 - Regular Salaries and Wage	24,936.50	158,798.80	260,190.00	61.03%
50103 - Temporary Employee Salaries	0.00	0.00	8,000.00	0.0%
<b>Total 50100 - Salaries and Wages</b>	<b>24,936.50</b>	<b>158,798.80</b>	<b>268,190.00</b>	<b>59.21%</b>
<b>50200 - Fringe Benefits</b>				
50201 - FICA- SS & Medicare	1,907.65	12,760.17	21,882.00	58.31%
50202 - ASRS	2,125.29	18,118.45	29,870.00	60.66%
50203 - Health Insurance	2,914.00	23,312.00	43,488.00	53.61%
50204 - FUTA	51.72	197.25	300.00	65.75%
50205 - Life Insurance	155.10	420.20	1,500.00	28.01%
50207 - State Unemployment	0.00	1,678.41	9,100.00	18.44%
50208 - Workers Compensation Ins	127.91	921.78	2,300.00	40.8%
<b>Total 50200 - Fringe Benefits</b>	<b>7,281.67</b>	<b>57,408.26</b>	<b>108,440.00</b>	<b>52.94%</b>
<b>50300 - Services</b>				
50301-1 - ADA Paratransit	18,462.55	78,913.31	112,000.00	70.46%
50301-2 - Accounting & Audit	0.00	13,052.40	24,070.00	54.23%
50301-3 - Vanpool Subsidy	10,500.00	94,500.00	126,000.00	75.0%
50302 - Advertising	2,793.50	36,953.31	55,000.00	67.19%
50303-1 - Legal Services	900.00	8,321.25	15,000.00	55.48%
50303-2 - Cash Handel/Payroll Processing	575.74	4,140.25	6,000.00	69.0%
50303-3 - IT Support/Web Development	845.00	7,322.50	19,000.00	38.54%
50304 - Temporary Help	2,275.51	17,360.40	18,400.00	94.35%
50305-0 - Bus Contractor	201,914.05	1,753,495.17	2,646,355.00	66.26%
50305-1 - Contract Costs	4,930.50	22,758.50	52,833.00	43.08%
50305-2 - Equipment Maintenance	515.73	22,118.86	127,195.00	17.39%
50305-3 - Office Equip Repair	0.00	930.00	3,000.00	31.0%
50305-4 - Vehicle Repair & Maintance	0.00	26,820.16	528,666.00	5.07%
50305-5 - Building Repairs & Maintance	679.22	7,367.49	12,000.00	61.4%
50305-6 - Communications/Radio Service	0.00	357.53	15,000.00	2.38%
50305-7 - Grounds Keeping/Pest Control	0.00	399.00	2,500.00	15.96%

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	Feb 18	Jul '17 - Feb 18	YTD Budget	% of Budget
50305-8 · Software Updates/Maintenance	0.00	4,711.62	50,400.00	9.35%
50306 · Janitorial Service	0.00	2,921.13		
50307 · Security Services	0.00	0.00	500.00	0.0%
<b>Total 50300 · Services</b>	<b>6,037.85</b>	<b>1,552,387.95</b>	<b>3,443,862.00</b>	<b>45.08%</b>
50400 · Materials and Supplies				
50401 · Fuel, Oil, Lubricants	27,742.94	241,275.90	400,000.00	60.32%
50499-1 · Office Supplies	0.00	1,595.35	7,000.00	22.79%
50499-2 · Postage	60.00	404.07	1,700.00	23.77%
50499-3 · Printing	786.39	12,277.17	25,000.00	49.11%
50499-4 · Misc Materials & Supplies	427.82	2,775.12	25,000.00	11.1%
<b>Total 50400 · Materials and Supplies</b>	<b>29,017.15</b>	<b>258,327.61</b>	<b>458,700.00</b>	<b>56.32%</b>
50500 · Utilities				
50501 · Electricity	1,158.73	9,849.41	17,000.00	57.94%
50502-1 · Refuse Disposal	132.62	1,045.86	1,200.00	87.16%
50502-2 · Water - Offices	100.24	839.07	1,000.00	83.91%
<b>Total 50500 · Utilities</b>	<b>1,391.59</b>	<b>11,734.34</b>	<b>19,200.00</b>	<b>61.12%</b>
50600 · Casualty and Liability Insuranc				
50608-1 · Gen Liab Insurance	1,115.89	3,357.15	3,500.00	95.92%
50608-2 · Prof. Liability Insurance	0.00	2,573.55	4,500.00	57.19%
50608-3 · Automobile Insurance	0.00	2,609.62	9,500.00	27.47%
<b>Total 50600 · Casualty and Liability Insuranc</b>	<b>1,115.89</b>	<b>8,540.32</b>	<b>17,500.00</b>	<b>48.8%</b>
50900 · Miscellaneous Expenses				
50901 · Memberships/Dues/Subscriptions	0.00	13,636.00	18,000.00	75.76%
50902 · Travel Expenses	0.00	18,353.84	25,000.00	73.42%
50906 · Finance Charges/Penalties	15,301.78	19,273.98	13,000.00	148.26%
50999-1 · License and Permits	0.00	98.00	300.00	32.67%
50999-2 · Training/Education	0.00	946.00	25,000.00	3.78%
50999-3 · Other Misc Expense	140.00	4,208.11	156,800.00	2.68%
50999-5 · Telephone/Internet	669.21	5,179.99	8,000.00	64.75%
50900 · Miscellaneous Expenses - Other	0.00	0.00		
<b>Total 50900 · Miscellaneous Expenses</b>	<b>16,110.99</b>	<b>61,695.92</b>	<b>246,100.00</b>	<b>25.07%</b>
51200 · Leases and Rentals				
51212-1 · Building Lease	4,200.00	33,600.00	50,400.00	66.67%
51212-2 · Leases Rental Equipment	0.00	0.00	1,000.00	0.0%
51212-3 · Bus Lease	0.00	102,621.17	90,000.00	114.02%
<b>Total 51200 · Leases and Rentals</b>	<b>4,200.00</b>	<b>136,221.17</b>	<b>141,400.00</b>	<b>96.34%</b>
51600 · Capital Outlay				
51600-3 · Buildings/Mutli Modal Center	0.00	1,200.00	3,787,500.00	0.03%
51600-5 · Automobiles	131,111.09	131,111.09	3,272,000.00	4.01%
51600-6 · Furniture and Equipment	0.00	14,585.46	1,029,300.00	1.42%
<b>Total 51600 · Capital Outlay</b>	<b>131,111.09</b>	<b>146,896.55</b>	<b>8,088,800.00</b>	<b>1.82%</b>
<b>Total Expense</b>	<b>218,593.99</b>	<b>2,441,966.38</b>	<b>12,853,716.00</b>	<b>19.0%</b>
<b>Net Ordinary Income</b>	<b>-37,199.21</b>	<b>-1,160,244.61</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-37,199.21</b>	<b>-1,160,244.61</b>	<b>0.00</b>	<b>100.0%</b>

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	Feb 17	Jul '16 - Feb 17	YTD Budget	% of Budget
50305-8 · Software Updates/Maintenance	1,009.63	13,461.03	33,000.00	40.79%
50306-1 · Bus Cleaning Services	0.00	0.00	0.00	0.0%
50306 · Janitorial Service	0.00	0.00	0.00	0.0%
50307 · Security Services	0.00	0.00	1,500.00	0.0%
<b>Total 50300 · Services</b>	<b>245,401.43</b>	<b>2,108,271.16</b>	<b>3,797,519.00</b>	<b>55.52%</b>
50400 · Materials and Supplies				
50401 · Fuel, Oil, Lubricants	25,793.72	218,672.44	470,000.00	46.53%
50499-1 · Office Supplies	106.71	3,152.71	7,000.00	45.04%
50499-2 · Postage	0.00	745.87	1,700.00	43.88%
50499-3 · Printing	738.58	17,871.38	25,000.00	71.49%
50499-4 · Misc Materials & Supplies	604.31	4,824.52	25,000.00	19.3%
<b>Total 50400 · Materials and Supplies</b>	<b>27,243.32</b>	<b>245,266.92</b>	<b>528,700.00</b>	<b>46.39%</b>
50500 · Utilities				
50501 · Electricity	1,099.61	11,264.28	18,000.00	62.58%
50502-1 · Refuse Disposal	123.20	762.59	1,200.00	63.55%
50502-2 · Water - Offices	104.01	609.41	1,600.00	38.09%
<b>Total 50500 · Utilities</b>	<b>1,326.82</b>	<b>12,636.28</b>	<b>20,800.00</b>	<b>60.75%</b>
50600 · Casualty and Liability Insuranc				
50608-1 · Gen Liab Insurance	157.57	1,549.50	3,000.00	51.65%
50608-2 · Prof. Liability Insurance	368.89	3,372.68	4,200.00	80.3%
50608-3 · Automobile Insurance	570.45	4,587.42	9,000.00	50.97%
<b>Total 50600 · Casualty and Liability Insuranc</b>	<b>1,096.91</b>	<b>9,509.60</b>	<b>16,200.00</b>	<b>58.7%</b>
50900 · Miscellaneous Expenses				
50901 · Memberships/Dues/Subscriptions	2,150.00	17,268.06	18,000.00	95.93%
50902 · Travel Expenses	292.69	12,917.96	25,000.00	51.67%
50906 · Finance Charges/Penalties	10.00	7,869.41	15,100.00	52.12%
50999-1 · License and Permits	0.00	80.00	300.00	26.67%
50999-2 · Training/Education	3,345.00	3,473.00	10,000.00	34.73%
50999-3 · Other Misc Expense	0.00	2,660.94	6,800.00	39.13%
50999-4 · Miscellaneous Consumables	0.00	0.00	0.00	0.0%
50999-5 · Telephone/Internet	628.95	4,752.21	8,000.00	59.4%
<b>Total 50900 · Miscellaneous Expenses</b>	<b>6,426.64</b>	<b>49,021.58</b>	<b>83,200.00</b>	<b>58.92%</b>
51200 · Leases and Rentals				
51212-1 · Building Lease	4,200.00	33,600.00	50,400.00	66.67%
51212-2 · Leases Rental Equipment	0.00	156.53	1,000.00	15.65%
51212-3 · Bus Lease	0.00	0.00	0.00	0.0%
<b>Total 51200 · Leases and Rentals</b>	<b>4,200.00</b>	<b>33,756.53</b>	<b>51,400.00</b>	<b>65.67%</b>
51600 · Capital Outlay				
51600-1 · Capital Outlay - less than \$5k	6,978.22	6,978.22	20,000.00	34.89%
51600-3 · Buildings/Mutli Modal Center	0.00	0.00	2,687,450.00	0.0%
51600-5 · Automobiles	0.00	0.00	0.00	0.0%
51600-6 · Furniture and Equipment	4,558.84	44,942.83	160,000.00	28.09%
<b>Total 51600 · Capital Outlay</b>	<b>11,537.06</b>	<b>51,921.05</b>	<b>2,867,450.00</b>	<b>1.81%</b>
<b>Total Expense</b>	<b>329,450.35</b>	<b>2,726,590.18</b>	<b>7,741,899.00</b>	<b>35.22%</b>
<b>Net Ordinary Income</b>	<b>-241,563.58</b>	<b>-416,083.31</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-241,563.58</b>	<b>-416,083.31</b>	<b>0.00</b>	<b>100.0%</b>