



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

AMMENDED – MEETING DATE CHANGE ADDITIONAL ACTION ITEM AND FINACIALS

NOTICE AND AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

MONDAY, March 6, 2023 – 1:30 PM

**Yuma County Department of Development Services – Aldrich Hall
2351 West 26th Street -- Yuma, AZ, 85364**

Pursuant to A.R.S. § 38-431.05, notice is hereby given to the members of the Yuma County Intergovernmental Transportation Authority (YCIPTA) and to the general public that YCIPTA as part of its regular meeting will hold a meeting open to the public as noted above.

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CALL TO PUBLIC: The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT CALENDAR: The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the January 23, 2022 regular session minutes. Action required. **Pg. 4**

DISCUSSION & ACTION ITEMS:

1. Discussion and or action regarding the renewal of Ian McGaughey term for Yuma County on the YCIPTA Board of Directors. Action required. **Pg 12**
2. Discussion and or action regarding the renewal of Ralph Velez term for the City of San Luis on the YCIPTA Board of Directors. Action required. **Pg. 15**
3. Discussion and or action regarding the mid-year YCIPTA FY2022/2023 Budget Revision. Action required. **UPDATED 2.27.23 Pg. 18**
4. Discussion and or action regarding the addition of a seventh employee for YCIPTA. Action required. **Pg. 33**
5. Discussion regarding upgrade options for fare collections. No action required. **Pg. 38**
6. Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required. **Pg. 43**
7. **Discussion and or action regarding the Transit Directors Annual Review. Action required. Information will be provided at the meeting.**

PROGRESS REPORTS:

1. Operations Manager Report/Maintenance Update– Shane Bollar, General Manager – RATP Dev. *No action required.* **Pg. 45**

2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* **Pg. 46**
3. Transit Ridership Report – Carol Perez, Transit Operations Manager. *No action required.* **Pg. 54**
4. Financial Report – Chona Medel, Financial Services Operations Manager. *No action is required.* **ADDED 2.27.23** **Pg. 56**

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

March 27, 2023

ADJOURNMENT

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting session on Monday, January 23, 2023 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Mr. Louie Galaviz called the meeting to order at 1:31 P.M.

Members Present:

Louie Galaviz/City of Somerton/Chair
Ralph Velez/City of San Luis/Vice Chair
Jay Simonton/City of Yuma/Secretary/Treasurer
Brian Golding, Sr./Quechan Tribe
Eric Holland/Cocopah Tribe
Ian McGaughey/Yuma County
Susanna M. Zambrano/Arizona Western College

Members Absent:

Richard Marsh/Town of Wellton

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Chona Medel/YCIPTA/Financial Service Operations Manager
Lorena Sanchez/YCIPTA/Clerk II
Anabel Teran/RATP DEV/ Operations Manager

The Pledge of Allegiance was led by Mr. Galaviz

CALL TO PUBLIC:

No comment

CONSENT CALENDAR:

No. 1: Adopt the November 14, 2022 regular session minutes. Action required.

Motion (McGaughey/Velez): To approve as presented.

Voice Vote: Motion Carries, 7-0, with Mr. Marsh being excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding the Election of Chairperson, Vice- Chairperson and Secretary/Treasurer. Action required.

Ms. Kreger stated that according to the bylaws each January a chair, vice chair and secretary and treasurer be elected. Ms. Kreger requested that since the current Vice Chair, Mr. Velez will only continue for a short time this year, that Mr. Simonton be elected as Chairman to provide continuity throughout the year.

Mr. Simonton clarified he is only the Interim City Administrator and has not been made permanent for the City of Yuma and hopes to become permanent by February.

Mr. McGaughey nominated Mr. Simonton for Chairman.

**Motion (McGaughey/Zambrano): Elect Mr. Simonton for Chairman of the Board.
Voice Vote: Motion Carries, 7-0 with Mr. Marsh being excused.**

Ms. Zambrano volunteered for the Vice Chair.

Mr. Galaviz questioned if volunteering for the position was allowed.

Ms. Kreger stated no.

Mr. Simonton nominated Ms. Zambrano for Vice Chair.

**Motion (Simonton/Golding): Elect Ms. Zambrano for Vice Chairman of the Board.
Voice Vote: Motion Carries, 7-0 with Mr. Marsh being excused.**

Mr. Velez nominated Mr. Holland for Secretary.

**Motion (Velez/Golding): Elect Mr. Holland as Secretary of the Board.
Voice Vote: Motion Carries 7-0 with Mr. Marsh being excused.**

No. 2: Discussion and or action regarding the Third Amendment to Grant Pass Through Intergovernmental Agreement between YCIPTA and the City of Yuma for Federal Transit Grant Funding. Action required.

Ms. Kreger presented as contained in member's packets.

Ms. Kerger stated that by approving this third amendment serves two purposes. The first is to extend both grants to September 30, 2024. This extension will allow the City to hopefully fully expend all funds in these two grants by that time. Secondly, this will also close out one of the Triennial Review findings. FTA stated that there needed to be several items incorporated in to this agreement; the City's Unique Entity Identifier (UIE), Federal award dates and agency, and closeout conditions.

**Motion (Golding/McGaughey): To approve the Third Amendment to Grant Pass Through Intergovernmental Agreement between YCIPTA and the City of Yuma for Federal Transit Grant Funding.
Voice Vote: Motion Carries, 7-0 with Mr. Marsh being excused.**

**No. 3: Discussion regarding updates of the Triennial Review Findings closeout status.
No action required.**

Ms. Kreger stated she is working on letters and communications with other departments to discuss important information. She added independent cost analysis will be done on the Gillig, farebox, and land purchases. Once all is discussed and settled results will be sent to the Federal Transit Authority (FTA) and then the findings will be closed out.

Mr. Holland pointed out on page 57-58 it states the discussion item is labeled as number four (4) but is item three (3).

Ms. Kreger agreed.

No action required. No action taken.

No. 4: Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required

Ms. Kreger stated that she along with Ms. Perez met with Mr. Joel Olea and Mr. David Wostenberg regarding City of Yuma right of way that could accommodate shelter placements along 4th Ave. YCIPTA now has access to the City's right away maps off of their website and there were discussions of having an overlay on the City's map to include bus stops. Using this map YCIPTA is now able to look into these ourselves as well. Yuma Metropolitan Planning Organization (YMPO) has also reached out to us in regards to the "Carbon Reduction" funding that could be used for shelters and bus pullouts.

Mr. Simonton inquired if the south county shelters were still being pursued.

Ms. Kreger answered not at the moment.

Mr. Galaviz stated there has been discussion with YMPO about possible bus shelter grant funding.

Mr. McGaughey thanked Ms. Kreger for taking time to meet with city representatives to plan placement. He also asked how many bus shelters were left to be placed.

Ms. Kreger stated three (3) have been placed and seven (7) remain.

Mr. Galaviz inquired as to where the bus shelters can be placed.

Ms. Kreger stated they can be placed anywhere.

Ms. Zambrano questions if the shelter could be placed by end of year.

Ms. Kreger stated she hopes so. She explained they are using Quail Construction now, so it is coming at half previous the cost.

Mr. Velez asked if the plan was based on a fiscal or calendar year.

Ms. Kreger stated it is a calendar year.

Mr. Holland asked what the price for shelter placement was.

Ms. Kreger stated it is 15,000 dollars which includes shelter, garbage can, and bench placement.

Mr. Holland requested the information be provided to all members of the board incase anyone has extra funding that could be provided to assist in placement of the bus shelters.

Ms. Kreger said okay.

Mr. Golding asked if there is a priority list for shelter placement locations.

Ms. Kreger explained shelters are placed at busy location that provide high ridership. She added a list will be compiled and presented to the board possibly next meeting.

Mr. Golding inquired if YMPO reached out to assist if needed and would write a grant or if they reached out for assistance in writing the grant proposal.

Ms. Kreger stated she had a short conversation with YMPO informing her about the available funding.

Mr. Golding stated if the grant writing will be done by YMPO then it should be used once made available.

No actions required. No action taken.

No. 5: Discussion and or Action regarding the timeline for new Operations and Maintenance Facility. No action required. NO UPDATES

Ms. Kreger stated that due to a City ordinance against squatting the home located on the property had to be clear boarded. Ms. Kreger stated that the clear boarding would be occurring next week.

Mr. Simonton asked if demolition of the existing building has been considered.

Ms. Kreger explained it is not a simple task due to FTA requirements.

Mr. Velez interjected stating it is due to federal funding.

Mr. Simonton stated removing the building would help prevent further problems of squatting and littering. He asked if there were ever plans of keeping the building for a specific purpose.

Ms. Kreger explained the house could possible be used as a break room or a training room but no plans have been made thus far.

No actions required. No action taken.

PROGRESS REPORTS:

NO. 1: Operations Manager Report/Maintenance Update– Shane Bollar, General Manager – RATP Dev. No action required.

Ms. Anabel Teran presented the report as contained in member’s packet on behalf of Mr. Shane Bollar.

Ms. Zambrano inquired if Board Members would be invited to upcoming safety banquets.

Ms. Teran stated it would be a good idea.

Mr. Simonton requested save the dates be sent out to Board Members.

No actions required. No action taken.

NO. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Zambrano questioned the reporting period and inquired if there was an increase or decrease.

Ms. Kreger stated the report is for the months of November and December. Ms. Kreger stated she had not investigated the differences yet.

Ms. Zambrano requested a comparison report be provided.

Mr. Golding questioned what the new plan for the Hotel Del Sol renovation project is.

Ms. Kreger stated the plan is to keep the facades.

Mr. Simonton explained the north and east facades would be kept to keep the architectural character, and the rest would be demolished and rebuilt within the facades.

Ms. Kreger added they are working with the State Historic Preservation Office (SHPO) and the FTA, waiting on the SHPO's concurrence on the design.

Mr. Simonton explained the original plans were to keep the original building but unfortunately the structural rehabilitation was too extensive and expensive, not much of the original building would be left anyways. He added the current plan is the best approach they have agreed upon.

Mr. Velez asked if the FTA has a centralized buying agency or co-op similar to the state.

Ms. Kreger stated no.

Mr. Golding inquired if the training Ms. Kreger attended provided anything to assist with repairing the findings.

Ms. Kreger stated yes, the manual itself contains many useful topics regarding the most common mistakes found.

No Action Taken. No Action Required.

No. 3: Transit Ridership Report – Carol Perez, Transit Operations Manager. *No action required.*

Ms. Perez presented report as contained in member's packet.

Mr. Galaviz questioned the service area of the route with the highest ridership.

Ms. Perez stated the area covers from Downtown Yuma to San Luis.

Mr. McGaughey gave praise for the rise in ridership totaled an 11 percent increase.

Ms. Perez stated the NextBus tracking system is no longer useful due to inaccuracy and has advised the vendor of possibly cutting the service to which the vendor then offered to turn the system around and offered to better their service.

Mr. Galaviz asked if there were other companies that provided similar products and services.

Ms. Perez advised that all the equipment is already purchased and installed so finding a new provider was not ideal but looking into it could be a possibility.

Ms. Zambrano recommended looking into other companies to bring some competitive motivation in.

Mr. Galaviz agreed with Ms. Zambrano with stating it is a good idea to see what other companies could offer.

Mr. Golding questioned how did the inaccuracy of the service go unnoticed. He explained how important the service can be in proving customer service and accurate information to passengers enticing them to use the service more. Mr. Golding stated he used the tracking system very often and at times demonstrated to riders how to use it, until it was no longer accurate.

Ms. Kreger stated Ms. Perez has been in constant contact for months with the vendor.

Mr. Simonton asked if the issues were with software or equipment.

Ms. Perez stated there were several issues. She explained at one time the service needed to be upgraded due to a cancellation in 3G service. Once the upgrade was completed it did not provide strong reception in rural areas. She continued another issue was during installation, when she was advised several devices did not need to be updated, but were told later that the devices did in fact need to be updating.

Mr. Galaviz thanked Ms. Perez and requested regular updates on the status.

Mr. McGaughey asked if there was a possibility of no cash payments for riders.

Ms. Perez answered the current forms of payment are cash and physical pass.

Mr. McGaughey asked if those options were being explored.

Ms. Kreger explained she does believe Genfare may have the option to upgrade the system to receive different fare media but has not investigated the matter.

Ms. Zambrano requested the service be investigated further.

Mr. Galaviz agreed adding people do not carry cash like before and technology aids in this matter.

Mr. Golding shared a situation he experienced in Los Angeles when he attended a conference. He stated he purposefully stayed at a distant location so he could use the public transportation solely for the experience and comparison. Mr. Golding stated in larger areas they do offer the option to pay with your phone, although the function did not work for him it was good to have the option.

Mr. Galaviz asked if other payment options have been considered or investigated.

Ms. Kreger stated in the past there was a smart card option but it was very antiquated.

Mr. Galaviz stated everyone uses apps.

Mr. Golding questioned if passes were available for purchase on our website.

Ms. Perez stated yes.

Mr. Golding asked if an account was needed.

Ms. Perez stated no

Ms. Medel added the passes purchased were not instant passes they are mailed out.

Ms. Zambrano asked what was needed to make the passes instant.

Mr. Galaviz stated it could be like concert tickets on your phone if passes could be the same.

Ms. Kreger stated there is no way to scan them.

Ms. Medel stated the fare box does not allow that function.

Mr. Golding implied only with an update.

Mr. Galaviz stated those could be things to research and consider as different options.

No Action Taken. No Action Required.

**No. 4: Financial Report – Chona Medel, Financial Services Operations Manager.
*Will be provided at the meeting. No action is required***

Ms. Medel presented report as contained in member's packet.

Ms. Medel stated she hopes to move to actual financial statements including cash flow, and balance sheet statements to provide more transparency.

Mr. Velez questions if the number of OnCall ridership effects the OnCall revenue.

Ms. Medel explained OnCall passes are sometimes purchased by agencies so those amounts are added in the financials but not in ridership reports.

Ms. Kreger clarified the OnCall ridership number contained in the report is not actually OnCall ridership.

Ms. Perez explained the OnCall ridership in the report represents people that qualify for the disabled service but use the fixed routes.

Mr. Holland inquired if the Yuma Air Show has been contacted to offer services.

Ms. Kreger stated eight (8) busses are provided every year in exchange for in-kind contributions.

Mr. Holland expressed gratitude. He proceeded to inquire if an additional bus was needed to cover the area from Yuma Palms mall to the air base. He stated a transit plan could be developed to allow for people to park in the mall area and be taken to the marine base.

Ms. Kreger stated the marine base has adequate parking space but she could mention the idea when time comes. She added that regular service still had to continue Saturday and buses are limited.

No Action Taken. No Action Required.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

Mr. Golding requested an annual review for the transit director be added to the agenda.

Ms. Zambrano stated herself and Mr. McGaughey rode a bus and observed the areas and bus stops noting some areas had been cleaned and improved. She stated they did get confused with the route but overall, the trip was fun.

February 27, 2023

ADJOURNMENT

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:15 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this _____, 2022, Agenda Item _____.

Lorena Sanchez, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

February 19, 2023

Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the renewal of Ian McGaughey
term for Yuma County on the YCIPTA Board of Directors

Requested Action: Staff recommends that the YCIPTA Board of Directors approve the renewal of Ian McGaughey term for Yuma County on the YCIPTA Board of Directors.

Background and Summary: The representative for Yuma County's seat on the YCIPTA Board of Directors is Ian McGaughey. Mr. McGaughey's term ends February 28, 2023. Staff is recommending that Mr. McGaughey's term be renewed for an additional five years, ending on February 28, 2028. Each Board member is on a five-year renewal.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion: Staff recommends that the YCIPTA Board of Director approve the renewal of Ian McGaughey term for Yuma County on the YCIPTA Board of Directors.

Legal Counsel Review: N/A

Attachments: YCIPTA Board of Directors Term List for 2023

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director

2022/2023 Yuma County Intergovernmental Public Transportation Authority Board of Directors:

Jay Simonton - City of Yuma, term ending 02/28/26 (Chair)

Brian Golding, Sr. - Quechan Indian Tribe, term ending 02/28/27

Louie Galaviz - City of Somerton, term ending 02/28/25

Ian McGaughey - Yuma County, term ending 02/28/23

Susan M. Zambrano – Arizona Western College, term ending 02/28/26 (Vice Chair)

Ralph Velez - City of San Luis, term ending 02/28/23

Richard Marsh – Town of Wellton, term ending 02/28/24

Eric Holland - Cocopah Indian Tribe, term ending 02/28/26 (Sec/Tres)

ALL TERM RENEWALS ARE NOW AT 5 YEARS AS PER YCIPTA BY-LAWS



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

February 19, 2023

Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the renewal of Ralph Velez term
for the City of San Luis on the YCIPTA Board Of Directors

Requested Action: Staff recommends that the YCIPTA Board of Directors approve the renewal of Ian Ralph Velez term for the City of San Luis on the YCIPTA Board of Directors.

Background and Summary: The representative for the City of San Luis's seat on the YCIPTA Board of Directors is Ralph Velez. Mr. Velez's term ends February 28, 2023. Staff is recommending that Mr. Velez's term be renewed for an additional five years, ending on February 28, 2028. Each Board member is on a five-year renewal.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion: Staff recommends that the YCIPTA Board of Director approve the renewal of Ralph Velez term for the City of San Luis on the YCIPTA Board of Directors.

Legal Counsel Review: N/A

Attachments: YCIPTA Board of Directors Term List for 2023

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director

2022/2023 Yuma County Intergovernmental Public Transportation Authority Board of Directors:

Jay Simonton - City of Yuma, term ending 02/28/26 (Chair)

Brian Golding, Sr. - Quechan Indian Tribe, term ending 02/28/27

Louie Galaviz - City of Somerton, term ending 02/28/25

Ian McGaughey - Yuma County, term ending 02/28/23

Susan M. Zambrano – Arizona Western College, term ending 02/28/26 (Vice Chair)

Ralph Velez - City of San Luis, term ending 02/28/23

Richard Marsh – Town of Wellton, term ending 02/28/24

Eric Holland - Cocopah Indian Tribe, term ending 02/28/26 (Sec/Tres)

ALL TERM RENEWALS ARE NOW AT 5 YEARS AS PER YCIPTA BY-LAWS



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

February 19, 2023

Discussion and Action Item 3

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the mid-year YCIPTA
FY2022/2023 Capital and Operating Budget Revision

Requested Action: Staff recommends that the YCIPTA Board of Directors approve the mid-year YCIPTA FY2022/2023 Capital and Operating Budget Revision.

Background and Summary: During the June 2022 YCIPTA Board meeting the Board of Directors approved the FY2022/2023 Capital and Operating Budget. When there has been a significant change within the budget it is necessary to do a mid-year budget revision to truly state what the current conditions are. As such the total budget has been decreased by \$2,571,549. Mainly the reduction is due to the debt to the Yuma County Treasurers office being cleared and the reflection of the actual expenses and proposed expenses on the Hotel Del Sol project.

Included in this staff report is the detailed budget amendments per line item as well as the match required.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion: Staff recommends that the YCIPTA Board of Directors approve the mid-year YCIPTA FY2022/2023 Capital and Operating Budget Revision #1

Legal Counsel Review: N/A

Attachments: YCIPTA FY2022/2023 Capital and Operating Budget Revision #1

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director



***Fiscal Year 2022-2023
Operating and Capital Budget
Revision 1***

Approved by the Yuma County Intergovernmental Public Transportation Authority
Board of Directors on Monday, March 6, 2023
Prepared by Shelly Kreger, Transit Director
Chona Medel, Financial Services Operations Manager



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web:
www.yciptaz.gov

March 6, 2023

Dear Honorable Members of the Board of Directors,

This budget document is revision number one for Fiscal Year 2022-2023 Annual budget for Yuma County Intergovernmental Public Transportation Authority (YCIPTA) service agencies.

This document will provide justification for each line items that have been increased or decreased for the operating budget for YCIPTA. We will also include the actuals for the budget line items from July 2022-December 2023. This will help with the justification of any changes.

Shelly Kreger
Transit Director
Yuma County Intergovernmental Public Transportation Authority

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Jay Simonton - Chairman – City of Yuma, Susan M. Zambrano – Vice Chairman – Arizona Western College
Eric Holland Sec/Treas– Cocopah Tribe, Richard Marsh – Town of Wellton,
Brian Golding, Sr.-Quechan Tribe, Ian McGaughey – Yuma County,
Ralph Valez – City of San Luis, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

REVENUE:

40799-3 ADVERTISING SALES

ORIGINAL BUDGET AMOUNT: \$3,600.00

REVISED BUDGET AMOUNT: \$2,700.00

DECREASE: \$900.00

Narrative: This revenue was decreased due to recalculating advertising income from the Yuma Investment Group advertising on the bus shelters. Agreement amount for Yuma Investment Group is \$300 per month starting in October 2022, therefore revenue for this line item is calculated for 9 months for this fiscal year. This income is sustainable for an annual basis, based on the continuance of the advertising agreement.

40799-5 INTEREST

ORIGINAL BUDGET AMOUNT: \$700.00

REVISED BUDGET AMOUNT: \$3,780.00

INCREASE: \$3,080.00

Narrative: This revenue was increased due to having a positive balance in the treasurer's account. This amount is averaging \$315.00 per month. Recalculation for this line item was done based off the actuals and taking an average. This income is sustainable for an annual basis, based on the total amount of cash retained in the Treasure's Account on an annual basis.

40799-6 MISCELLANEOUS

ORIGINAL BUDGET AMOUNT: \$2,500.00

REVISED BUDGET AMOUNT: \$11,307.00

INCREASE: \$8,807.00

Narrative: This revenue was increased due to receiving a refund for property taxes that were paid last fiscal year. This income is not sustainable income therefore this will be a one-time income for this fiscal year.

40900-1 LOCAL CASH MATCH

ORIGINAL BUDGET AMOUNT: \$1,345,721.00

REVISED BUDGET AMOUNT: \$0.00

DECREASED: \$1,345,721.00

Narrative: This revenue was decreased due to not sustainable revenue for this fiscal year. This was a onetime contribution for the payment of the liability to Yuma County Treasurer Account. This should not be applied to the budget because this is a liability payment not a revenue.

40900-4 CONTRIBUTIONS PUBLIC ENTITIES

ORIGINAL BUDGET AMOUNT: \$731,019.00

REVISED BUDGET AMOUNT: \$613,358.00

DECREASED: \$117,661.00

Narrative: This revenue was decreased due to all MOU's being billed and collected. Quechan Indian Tribe Service billings has reached the MOU funding balance therefore no revenue will be collected for the remainder of FY2023. Cocopah is the only funding source that will be collected for the remaining of the year therefore this budget was revised.

41101-1 ADOT 5311

ORIGINAL BUDGET AMOUNT: \$1,873,790.00

REVISED BUDGET AMOUNT: \$1,485,221.34

DECREASED: \$388,569.00

Narrative: This revenue was decreased due to budget expenses being lower than original budget amount therefore funding revenue needed for FY 2023 was decreased to show the true funding needed for this fiscal year.

41399-1 FTA 5307

ORIGINAL BUDGET AMOUNT: \$3,377,731.00

REVISED BUDGET AMOUNT: \$2,302,879.16

DECREASED: \$1,074,852.00

Narrative: This budget revenue included capital items that will roll over to other fiscal years. YCIPTA revised the budgeted the expenses for this fiscal year. YCIPTA is moving forward to do a capital budget along with an operation budget to show a true budgeting figure. This budget is already a working budget therefore we will start in FY2024 to start this process.

41399-4 STP CAPITAL GRANT

ORIGINAL BUDGET AMOUNT: \$312,459.00

REVISED BUDGET AMOUNT: \$0.00

DECREASED: \$312,459.00

Narrative: This budget revenue was originally included but the STP grant has not been submitted and will not be awarded until next fiscal year. Therefore, this funding source is being removed.

EXPENSES

50102-REGULAR SALARIES AND WAGES

ORIGINAL BUDGET AMOUNT: \$331,865.00

REVISED BUDGET AMOUNT: \$354,869.00

INCREASE: \$53,908.00

Narrative: This expense has been increased for the following two items. Rehiring the Financial Services Operations Manager, originally this amount was budgeted at the lower end of the salary range, this amount was adjusted. Additionally, YCIPTA is requesting to add a previous position to help with procurement and quality assurance as it was originally removed from the budget to decrease expenses.

50201-FICA-SS & MEDICARE

ORIGINAL BUDGET AMOUNT: \$36,098.00

REVISED BUDGET AMOUNT: \$39,251.00

INCREASE: \$3,153.00

Narrative: This expense has been increased for the following two items. Rehiring the Financial Services Operations Manager, originally this amount was budgeted at the lower end of the salary range, this amount was adjusted. Additionally, YCIPTA is requesting to add a previous position to help with procurement and quality assurance as it was originally removed from the budget to decrease expenses.

50202-ASRS

ORIGINAL BUDGET AMOUNT: \$40,388.00

REVISED BUDGET AMOUNT: \$43,188.00

INCREASE: \$2,800.00

Narrative: This expense has been increased for the following two items. Rehiring the Financial Services Operations Manager, originally this amount was budgeted at the lower end of the salary range, this amount was adjusted. Additionally, YCIPTA is requesting to add a previous position to help with procurement and quality assurance as it was originally removed from the budget to decrease expenses

50203-HEALTH INSURANCE

ORIGINAL BUDGET AMOUNT: \$59,640.00

REVISED BUDGET AMOUNT: \$59,640.00

INCREASE: \$0.00

Narrative: This line item was originally budgeted for the one employee full time; Financial Service Ops Manager and the additional position is only budget for half the year therefore the original budget amount was sufficient.

50207-STATE UNEMPLOYMENT

ORIGINAL BUDGET AMOUNT: \$1,500.00

REVISED BUDGET AMOUNT: \$10,600.00

INCREASE: \$9,100.00

Narrative: This expense has been increased due to one former employee drawing unemployment. YCIPTA is on a reimbursement basis for unemployment benefits therefore when a former employee draws unemployment, we are billed the entire amount of what the former employee is allowed through SUTA. We are making efforts to change this to a quarterly payment to SUTA. YCIPTA does not have a high turnover rate for employees that have worked the four-quarter requirement for unemployment withdraw so we have not encountered this in the past.

50208-WORKMANS COMPENSATION INSURANCE

ORIGINAL BUDGET AMOUNT: \$3,000.00

REVISED BUDGET AMOUNT: \$800.00

DECREASE: \$2,200.00

Narrative: Workman's compensation insurance was renewed in August all expenses for this line item. Line item is complete and no expense should be applied to this line item for the remaining months of this fiscal year.

50301-1 ADA PARATRANSIT

ORIGINAL BUDGET AMOUNT: \$162,360.00

REVISED BUDGET AMOUNT: \$154,934.00

DECREASE: \$7,426.00

Narrative: ADA Paratransit is a contract with RATPDEV. This calculation for new budget figures was calculated as per new revisions for CBA wage and insurance increases.

50302-ADVERSITING

ORIGINAL BUDGET AMOUNT: \$50,000.00

REVISED BUDGET AMOUNT: \$47,000.00

DECREASE: \$3,000.00

Narrative: Advertising cost for the first 6 months is lower than budgeted, therefore the budget amount was decreased.

50303-2 CASH HANDLE/PAYROLL PROCESSING

ORIGINAL BUDGET AMOUNT: \$960.00

REVISED BUDGET AMOUNT: \$2,460.00

INCREASE: \$1,500.00

Narrative: This expense has been increased due to the payroll processing increasing. Average monthly cost based on actual is higher than originally budgeted.

50303-3 IT SUPPORT/WEB DEVELOPMENT

ORIGINAL BUDGET AMOUNT: \$30,000.00

REVISED BUDGET AMOUNT: \$27,100.00

DECREASE: \$2,900.00

Narrative: This expense reduced due to the actual is less for 6 months than originally budgeted.

50305-0 BUS CONTRACTOR

ORIGINAL BUDGET AMOUNT: \$3,413,554.00

REVISED BUDGET AMOUNT: \$3,752,621.00

INCREASE: \$339,067.00

Narrative: This expense has been increased due to RATPDEV contract price change. This price change was due to wage and insurance increase due to a negotiation of the CBA that occur every three years. The increase for wage was retro starting July 1, 2022 and the insurance was increased starting January 1, 2023.

50305-2 EQUIPMENT MAINTENANCE

ORIGINAL BUDGET AMOUNT: \$15,000.00

REVISED BUDGET AMOUNT: \$3,000.00

DECREASE: \$12,000.00

Narrative: The average spending for this line item was less than 1% of the budget in a 6-month time period. We do not foresee any large equipment maintenance within the next 6 months therefore we decreased the budget line item.

50305-3 OFFICE EQUIPMENT REPAIR

ORIGINAL BUDGET AMOUNT: \$500.00

REVISED BUDGET AMOUNT: \$1,500.00

INCREASE: \$1,000.00

Narrative: This expense has been increased due to purchasing annual service contracts for our currency and coin machines.

50305-4 VEHICLE REPAIR & MAINTENANCE

ORIGINAL BUDGET AMOUNT: \$29,173.00

REVISED BUDGET AMOUNT: \$55,000.00

INCREASE: \$25,827.00

Narrative: This expense has been increased due unforeseen vehicle repair and maintenance that is charged to YCIPTA. Expenses such as engine replacement, turbo, and transmissions

50305-6 COMMUNICATIONS/RADIO SERVICE

ORIGINAL BUDGET AMOUNT: \$25,000.00

REVISED BUDGET AMOUNT: \$20,000.00

DECREASE: \$5,000.00

Narrative: The City of Yuma maintenance agreement for radios has been purchased and there should be no other expenses to this line item. We rounded actual expenses on order to have a small budget for any miscellaneous items that may come up in the remaining months for this fiscal year.

50401-FUEL, OIL, LUBRICANTS

ORIGINAL BUDGET AMOUNT: \$810,000.00

REVISED BUDGET AMOUNT: \$700,000.00

DECREASE: \$110,000.00

Narrative: Fuel cost is less was less in the first six months than budgeted. Adjusted the budget for the remaining of the year.

50499-1 OFFICE SUPPLIES

ORIGINAL BUDGET AMOUNT: \$10,000.00

REVISED BUDGET AMOUNT: \$3,000.00

DECREASE: \$7,000.00

Narrative: Decrease budget line item due to average monthly expenditure for the first 6 months was \$200.00 per month. YCIPTA expects average to be slightly higher at the end of the fiscal year due to fiscal year close out supplies.

50499-4 MISCELLANEOUS MATERIALS & SUPPLIES

ORIGINAL BUDGET AMOUNT: \$5,000.00

REVISED BUDGET AMOUNT: \$3,000.00

DECREASE: \$2,000.00

Narrative: Decrease budget line item due to average monthly expenditure for the first 6 months was lower than expected. YCIPTA expects some miscellaneous expenses at the end of the fiscal year.

50502-3 WATER-LAND

ORIGINAL BUDGET AMOUNT: \$0.00

REVISED BUDGET AMOUNT: \$1,841.00

INCREASE: \$1,841.00

Narrative: Water usage for Arizona Avenue Property was not budgeted this fiscal year. YCIPTA has paid the annual usage amount. No other expenses should be applied to this line item until next fiscal year.

50608-1 GENERAL LIABILITY INSURANCE

ORIGINAL BUDGET AMOUNT: \$2,500.00

REVISED BUDGET AMOUNT: \$4,900.00

INCREASE: \$2,400.00

Narrative: This expense has been increased due to higher annual premium and having additional insurance at the decommissioned bus yard.

50608-2 PROFESSIONAL LIABILITY INSURANCE

ORIGINAL BUDGET AMOUNT: \$5,000.00

REVISED BUDGET AMOUNT: \$5,400.00

INCREASE: \$400.00

Narrative: This expense has been increased due to higher annual premium.

50608-3 AUTOMOBILE INSURANCE

ORIGINAL BUDGET AMOUNT: \$3,700.00

REVISED BUDGET AMOUNT: \$3,850.00

INCREASE: \$150.00

Narrative: This expense has been increased due to higher annual premium.

50902-TRAVEL EXPENSES

ORIGINAL BUDGET AMOUNT: \$10,000.00

REVISED BUDGET AMOUNT: \$5,000.00

DECREASE: \$5,000.00

Narrative: Decrease expense due to no travel at the beginning of the year. YCIPTA anticipates travel at the end of the fiscal year.

50906-FINANCE CHARGES/PENALTIES

ORIGINAL BUDGET AMOUNT: \$139,441.00

REVISED BUDGET AMOUNT: \$100.00

DECREASE: \$139,341.00

Narrative: This expense has been decreased because this line item was allocated for the finance charges accrued from the negative Yuma County Treasurer's balance that has been paid. YCIPTA does not foresee any large additional finance charges or penalties.

50999-2-TRAINING/EDUCATION

ORIGINAL BUDGET AMOUNT: \$15,000.00

REVISED BUDGET AMOUNT: \$5,000.00

DECREASE: \$10,000.00

Narrative: Reduced training budget line item, no training at the beginning of the year. YCIPTA purchased some training webinar items for QuickBooks and is looking into form Grant Compliance webinars to purchase for the end of the year.

50999-3 OTHER MISCELLANEOUS EXPENSES

ORIGINAL BUDGET AMOUNT: \$1,345,721.00

REVISED BUDGET AMOUNT: \$2,500.00

DECREASE: \$1,343,221.00

Narrative: Reduced this line item because this item was a liability not an expense. This liability was paid to Yuma County Treasurers Office with the one-time contributions.

51212-2 LEASE RENTAL EQUIPMENT

ORIGINAL BUDGET AMOUNT: \$0.00

REVISED BUDGET AMOUNT: \$500.00

INCREASE: \$500.00

Narrative: This expense has been increased due to postage meter rental was not included in original budget.

51212-4 LEASE

ORIGINAL BUDGET AMOUNT: \$9,000.00

REVISED BUDGET AMOUNT: \$24,000.00

INCREASE: \$15,000.00

Narrative: This expense has been increased due to originally budgeting only a few months in order to sell or auction decommissioned buses. This task has been challenging and the entire fiscal year is needed for this lease to store decommissioned buses to be able to properly dispose of these vehicles.

51600-3 BUILDING/MULTI MODAL CENTER

ORIGINAL BUDGET AMOUNT: \$1,576,734.00

REVISED BUDGET AMOUNT: \$500,000.00

DECREASE: \$1,076,734.00

Narrative: This capital amount was reduced because the entire purchase will not be completed in this fiscal year.

51600-5 AUTOMOBILES

ORIGINAL BUDGET AMOUNT: \$146,000.00

REVISED BUDGET AMOUNT: \$125,000.00

DECREASE: \$21,000.00

Narrative: This line item was originally two vehicles. Due to ADOT funding restrictions and allocating only one vehicle.

51600-6 FURNITURE AND EQUIPMENT

ORIGINAL BUDGET AMOUNT: \$267,947.00

REVISED BUDGET AMOUNT: \$20,000.00

DECREASE: \$247,947.00

Narrative: This capital amount was reduced because the entire purchase will not be completed in this fiscal year.

*The overall decrease for Fiscal year 2022/2023 Budget Revision #1 will be **Two Million Five Hundred Sixty-Six Thousand, Eight Hundred Fifty-Two dollars,(\$2,566,852.00).***

The total local match contribution needed for Fiscal year 2022/2023 Budget Revision #1 federal funding is Two million Five Hundred Fifty Thousand, Four Hundred Nineteen dollars, (\$2,550,419.00). This match contribution is covered by local funding from government entities, public entities, fare revenues, miscellaneous revenues and in-kind contributions from Greyhound, Quechan Parking Lot, and City of Yuma for the Hotel Del Sol Project.

For information regarding the proposed revision for the operating and capital budget, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101 or Chona Medel, Financial Services Operations Manager via email to cmedel@ycipta.az.gov or call 928-539-7076, extension 237.



Yuma County Intergovernmental Public Transportation Authority
2715 East 14th Street
Yuma, AZ 85365
Telephone: 928.539.7076
Fax: 928.783.0309
Email: info@ycipta.az.gov
Website: www.yciptaz.gov

Board Members

Jay Simonton – Chair – City of Yuma
Susan Zambrano – Vice-Chair- Arizona Western College
Eric Holland- Sec/Treas,-Cocopah Indian Tribe
Brian Golding, Sr. – Quechan Indian Tribe
Ian McGaughey– Yuma County
Richard Marsh – Town of Wellton
Ralph Velez- City of San Luis
Louie Galaviz-City of Somerton

Staff

Shelly Kreger, Transit Director
Chona Medel, Financial Services Operations Manager
Carol Perez, Transit Operations Manager
Lorena Sanchez, Office Clerk II
Adriana Ortiz, Office Clerk II
Michelle Duran, Office Clerk I

Yuma County Intergovernmental Public Transportation Authority				
FY 2023 BUDGET REVISION #1				
	ACTUALS Jul - Dec 22	ORIGINAL YTD Budget	FY 2023 BUDGET REVISION #1	Increase (Decrease)
Ordinary Income/Expense				
Income				
40000 · Intergovernmental				
40700 · Miscellaneous Revenues				
40799-3 · Advertising Sales	900.00	3,800.00	2,700.00	(900)
40799-4 · Greyhound Commisions - YCIPTA	2,799.08	6,000.00	6,000.00	
40799-5 · Interest	1,879.73	700.00	3,780.00	3,080
40799-6 · Miscellaneous Revenues	10,709.83	2,500.00	11,307.00	8,807
Total 40700 · Miscellaneous Revenues	16,288.62	12,800.00	23,787.00	
40900 · Local Funding				
40900-1 · Local Cash Match	1,405,268.64	1,345,721.00	0.00	(1,345,721)
40900-2 · Local Transit Dues	877,851.00	877,851.00	877,851.00	
40900-4 · Contributions Public Entities	513,356.65	731,019.00	613,358.00	(117,661)
Total 40900 · Local Funding	2,796,476.29	2,954,591.00	1,491,209.00	
41101 · State Grants				
41101-1 · ADOT 5311	201,366.76	1,873,790.00	1,485,221.34	(388,569)
Total 41101 · State Grants	201,366.76	1,873,790.00	1,485,221.34	
41300 · Federal Grant Revenue				
41399-1 · FTA 5307	1,056,010.00	3,377,731.00	2,302,879.16	(1,074,852)
41399-4 · STP Capital Grant	0.00	312,459.00	0.00	(312,459)
Total 41300 · Federal Grant Revenue	1,056,010.00	3,690,190.00	2,302,879.16	
Total 40000 · Intergovernmental	4,070,141.67	8,531,371.00	5,303,096.50	
41000 · Charges for Service				
40100 · Fare Revenue				
40101 · YCAT Fares	182,765.18	400,000.00	400,000.00	
40190 · On Call Fares	1,739.01	4,000.00	4,000.00	
Total 40100 · Fare Revenue	184,504.17	404,000.00	404,000.00	
Total 41000 · Charges for Service	184,504.17	404,000.00	404,000.00	
INKIND REVENUE			661,423.18	
Total Income	4,254,645.84	8,935,371.00	6,368,519.69	
Gross Profit	4,254,645.84	8,935,371.00	6,368,519.69	
Expense				
50100 · Salaries and Wages				

Yuma County Intergovernmental Public Transportation Authority					
FY 2023 BUDGET REVISION #1					
		ACTUALS Jul - Dec 22	ORIGINAL YTD Budget	FY 2023 BUDGET REVISION #1	Increase (Decrease)
50102 · Regular Salaries and Wage		120,433.90	331,865.00	354,869.00	53,908
50104 · Regular Salaries Paid Leave		26,041.34			
Total 50100 · Salaries and Wages		146,475.24	331,865.00	354,869.00	
50200 · Fringe Benefits					
50201 · FICA- SS & Medicare		11,092.10	36,098.00	39,251.00	3,153
50202 · ASRS		17,067.98	40,388.00	43,188.00	2,800
50203 · Health Insurance		19,880.00	59,640.00	59,640.00	-
50204 · FUTA		75.56	600.00	2,940.00	
50205 · Life Insurance		384.15	840.00	675.00	
50207 · State Unemployment		5,306.40	1,500.00	10,600.00	9,100
50208 · Workers Compensation Ins		800.00	3,000.00	800.00	(2,200)
Total 50200 · Fringe Benefits		54,606.19	142,066.00	157,094.00	
50300 · Services					
50301-1 · ADA Paratransit		64,806.96	162,360.00	154,934.00	(7,426)
50301-2 · Accounting & Audit		14,750.00	35,000.00	35,000.00	-
50301-3 · Vanpool Subsidy		63,000.00	126,000.00	126,000.00	-
50302 · Advertising		23,462.48	50,000.00	47,000.00	(3,000)
50303-1 · Legal Services		6,650.00	25,000.00	25,000.00	-
50303-2 · Cash Handel/Payroll Processing		1,227.44	960.00	2,460.00	1,500
50303-3 · IT Support/Web Development		13,550.00	30,000.00	27,100.00	(2,900)
50305-0 · Bus Contractor		1,809,464.08	3,413,554.00	3,752,621.00	339,067
50305-1 · Contract Costs		17,789.98	29,000.00	29,000.00	-
50305-2 · Equipment Maintenance		-162.81	15,000.00	3,000.00	(12,000)
50305-3 · Office Equip Repair		1,324.00	500.00	1,500.00	1,000
50305-4 · Vehicle Repair & Maintance		22,180.00	29,173.00	55,000.00	25,827
50305-5 · Building Repairs & Maintance		3,947.50	5,000.00	5,000.00	-
50305-6 · Communications/Radio Service		19,202.72	25,000.00	20,000.00	(5,000)
50305-7 · Grounds Keeping/Pest Control		0.00	750.00	750.00	-

Yuma County Intergovernmental Public Transportation Authority				
FY 2023 BUDGET REVISION #1				
	ACTUALS Jul - Dec 22	ORIGINAL YTD Budget	FY 2023 BUDGET REVISION #1	Increase (Decrease)
50305-8 · Software Updates/Maintenance	8,429.57	45,000.00	45,000.00	-
50307 · Security Services	275.00	1,000.00	1,000.00	-
Total 50300 · Services	2,089,896.92	3,993,297.00	4,330,365.00	
50400 · Materials and Supplies				
50401 · Fuel, Oil, Lubricants	347,951.60	810,000.00	700,000.00	(110,000)
50499-1 · Office Supplies	1,155.60	10,000.00	3,000.00	(7,000)
50499-2 · Postage	585.84	1,000.00	1,000.00	-
50499-3 · Printing	1,130.66	25,000.00	25,000.00	-
50499-4 · Misc Materials & Supplies	167.82	5,000.00	3,000.00	(2,000)
Total 50400 · Materials and Supplies	350,971.52	851,000.00	732,000.00	
50500 · Utilities				
50501 · Electricity	6,519.88	15,000.00	15,000.00	-
50502-1 · Refuse Disposal	1,460.35	3,000.00	3,000.00	-
50502-2 · Water - Offices	976.92	1,500.00	1,500.00	-
50502-3 · Water-Land	1,840.75		1,841.00	1,841
Total 50500 · Utilities	10,797.90	19,500.00	21,341.00	
50600 · Casualty and Liability Insuranc				
50608-1 · Gen Liab Insurance	4,829.00	2,500.00	4,900.00	2,400
50608-2 · Prof. Liability Insurance	5,384.98	5,000.00	5,400.00	400
50608-3 · Automobile Insurance	3,807.00	3,700.00	3,850.00	150
50608-4 · Property Insurance	500.00	500.00	500.00	-
Total 50600 · Casualty and Liability Insuran	14,520.98	11,700.00	14,650.00	
50900 · Miscellaneous Expenses				
50901 · Memberships/Dues/Subscriptions	12,840.88	15,000.00	15,000.00	-
50902 · Travel Expenses	-250.00	10,000.00	5,000.00	(5,000)
50906 · Finance Charges/Penalties	5.00	139,441.00	100.00	(139,341)
50999-1 · License and Permits	98.00	300.00	300.00	-
50999-2 · Training/Education	0.00	15,000.00	5,000.00	(10,000)

Yuma County Intergovernmental Public Transportation Authority				
FY 2023 BUDGET REVISION #1				
	ACTUALS Jul - Dec 22	ORIGINAL YTD Budget	FY 2023 BUDGET REVISION #1	Increase (Decrease)
50999-3 · Other Misc Expense	2,269.28	1,345,721.00	2,500.00	(1,343,221)
50999-5 · Telephone/Internet	3,861.22	8,000.00	8,000.00	-
Total 50900 · Miscellaneous Expenses	18,824.38	1,533,462.00	35,900.00	(1,497,562)
51200 · Leases and Rentals				-
51212-1 · Building Lease	26,400.00	52,800.00	52,800.00	-
51212-2 · Leases Rental Equipment	140.80	0.00	500.00	500
51212-4 · Lease	12,000.00	9,000.00	24,000.00	15,000
Total 51200 · Leases and Rentals	38,540.80	61,800.00	77,300.00	15,500
51600 · Capital Outlay				-
51600-3 · Buildings/Mutli Modal Center	248,297.40	1,576,734.00	500,000.00	(1,076,734)
51600-5 · Automobiles	0.00	146,000.00	125,000.00	(21,000)
51600-6 · Furniture and Equipment	8,743.60	267,947.00	20,000.00	(247,947)
Total 51600 · Capital Outlay	257,041.00	1,990,681.00	645,000.00	
Total Expense	2,961,274.93	8,935,371.00	6,368,519.00	(2,566,852)
Net Ordinary Income	1,293,370.91	0.00	0.69	
Net Income	1,293,370.91	0.00	0.69	

Total match/local funding needed for FY 2022 Budget \$ 2,580,419.18

Cash Match Contribution

Local Funding Government Entities Match Contribution 877,851.00
Local Funding Contribution of Public Entities 613,358.00

Fare Revenues 404,000.00
misc revenues 23,787.00
Total Cash Match Contribution \$ 1,918,996.00
CASH DIFFERENCE: Should be Zero/ neg is a deficit - positive
is over \$ (661,423.18)

In Kind Contribution

Greyhound In Kind Contrubution 243,797.46
Quechan Tribe Parking Lot Contribution 22,248.00
City of Yuma Cash Match for Hotel Del Sol 395,377.72
\$ 661,423.18

Total Match Contributions \$ 2,580,419.18

Should be Zero/ neg is a deficit - positive is over \$ (0.00)



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

February 19, 2023

Discussion and Action Item 4

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the addition of a seventh employee for YCIPTA.

Requested Action: Staff recommends that the YCIPTA Board of Directors approve the addition of a seventh employee for YCIPTA.

Background and Summary: Staff is recommending an additional seventh employee to join YCIPTA. Current staff comprises of three front office staff that takes on customer service calls, greyhound tickets sales and a variety of account functions. There are three management positions that consist of the Transit Director, Financial Services Operations Manager and a Transit Operations Manager.

It has been increasingly difficult for current staff to continue to manage all the areas that need attention. By adding this new position of Transit Management Assistant it will allow for more distribution of duties in areas that are falling short. This position will be assisting all three of the current management staff in areas of procurement, advertising, strategic planning activities and quality assurance to name a few.

Four months of salary and benefits have been added to the budget amendment provided.

Financial Impacts: \$20,379 in wages and benefits

Budgeted: Yes

Recommended Motion: Staff recommends that the YCIPTA Board of Directors

approve the addition of a seventh employee for YCIPTA.

Legal Counsel Review: N/A

Attachments: Transit Management Assistant job description

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director



YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY JOB DESCRIPTION

Job Title:	Transit Management Assistant		
Department:	Yuma County Intergovernmental Public Transportation Authority (YCIPTA)	FLSA Class:	Exempt
Salary Range:	41,600- 56,500		

SUMMARY AND PURPOSE:

Within the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) and under general supervision, performs and assists in performing routine to moderately difficult research studies and prepares reports and recommendations for a wide variety of transit issues; coordinate, and monitor the performance of contract personnel engaged in the operation and maintenance of public transit vehicles in accordance with YCIPTA policy; designs routes and providing information to drivers and staff; participates in grant activities; oversees marketing materials including flyers, route schedules, pamphlets, and brochures; ensure compliance with Federal Transit Administration (FTA) programs such as Title VI, Disadvantage Enterprise Program (DBE) and Equal Opportunity; and assists citizens and the general public and provides information.

Essential Duties and Responsibilities:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

MAJOR TASKS AND RESPONSIBILITIES:

- Will assist in ensuring that all required reports are appropriately prepared and submitted on time.
- Assist in Strategic Planning activities.
- Prepares and reviews mileage, usage, data, related reports and records for the FTA and ADOT funding streams.
- Submits monthly reports as required to the Transit Director for review and approval.

- Ensures adherence to ADOT and FTA compliance regulations in regards to preventative maintenance.
- Facility Maintenance and monthly inspections, coordinates repairs as needed
- Ensures equipment on vehicles are fully functioning and in compliance (fire extinguishers, etc) DOT inspections are current and correct DOT stickers are located.
- Review and closeout work orders.
- Vehicle, bus stop and facility cleaning. Weekly a bus is to be inspected after detail by utility, form to be completed and reported to Operations manager and/or Transit Director. Bus stop are to be inspected on a regular basis for cleanliness and proper signage.
- Accidents – keep complete records of all accidents to include pictures, reports, etc.
- Route monitoring – complete weekly route monitoring using route monitoring form and provide final report to Operations Manager, Transit Director and RATP Dev Operations Manager and GM.
- Assists and analyzes customer needs and makes recommendations for developing, implementing, improving, and expanding transit services and policies.
- Assists in providing continues effort to improve operations, decrease turnaround times, streamline work processes, all while working cooperatively and jointly to provide quality seamless customer service.
- Assists in bus shelter permitting and placement as well as advertising efforts.
- Assist in procurement activities to include preparation of solicitations and supporting documentation in procurement files.
- Assists the Transit Director in working with other departments to ensure that ADOT and FTA program compliance is in adherence with all applicable standards.
- Because of YCIPTA's commitment to community service and the well-being of its members, each employee may be expected to perform a wide range of office and field duties from time to time. Such duties may or may not be related to their regular responsibilities.

EDUCATION - EXPERIENCE AND TRAINING FOR POSITION:

Required:

- Graduation from high school or equivalent
- Preference of 2 years' experience in transportation industry.
- Must have a valid Arizona Driver's License
- Must be able to be insured by YCIPTA's vehicle insurance program.

SPECIFIC SKILLS/KNOWLEDGE/ABILITIES REQUIRED FOR POSITION:

Ability to:

- Have knowledge of Operations, services and activities of a vehicle performance program.
FMCSA regulations Sections 396.3(a) and 396.7.
- Concepts and techniques related to computer programming for reliability testing and analysis.
- Statistical, mathematical and comparative analysis techniques and formulas.
- Advanced methods and techniques of data collection and analysis.
- Methods and techniques for assessing performance against established objectives.
- Fundamentals of technology used in transit operations.
- Principles and practices of statistical recordkeeping and reporting.
- Establish and maintain effective relationships with staff and officials, outside agency personnel, and the general public

- Write with clarity and conciseness
- Be self-motivated and to work effectively as a team member
- Use computers to word process, and to collect/manage data, including MS Office Suite.

WORKING CONDITIONS:

Environmental Conditions:

Office environment; exposure to computer screens; shops and transit station environment.

Physical Conditions:

May require maintaining physical condition necessary for walking, standing or sitting for prolonged periods of time. Must be able to lift 50lbs.

YCIPTA require the successful completion of a background check and drug test prior to appointment. Must possess and maintain a valid Arizona driver's license.



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

February 19, 2023

Discussion and Action Item 5

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion regarding upgrade options for fare collections.

Requested Action: N/A.

Background and Summary: During the January 27, 2023 YCIPTA Board meeting, members inquired about the ability to collect different types of fare media to include tap pay types.

Our current fareboxes are the Fast Fare which allows you the option to upgrade and use either Genfare Link or Mobile Link. Attached to this report is the brochure on our fareboxes and the capabilities. Also attached is the pricing sheet from when we purchased these fareboxes for the different options. These prices are outdated and staff has contacted the sales rep for Genfare and have asked for current pricing. As of the time of this staff report no information had been received.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion: N/A

Legal Counsel Review: N/A

Attachments: Fast Fare brochure and pricing information.

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director

ON-BOARD FARE SYSTEM

Fast Fare[®] Revolutionary Farebox

Fast Fare propels passenger fare payment to the next level. By combining traditional fare media with emerging technology, Genfare delivers a flexible solution that can expand as new technology becomes available.

COMPATIBLE WITH

GENFARE **link**[™]



Fast Fare was carefully designed from the ground up to work effortlessly with new fare system requirements. The innovative design leverages 30 years of proven transit experience in security, durability, and passenger usability. It also provides maximum clarity and customer convenience.

Fast Fare integrates seamlessly with legacy media, data acquisition, reporting and security systems. This allows for the operation of mixed fleets including Fast Fare and legacy Genfare fareboxes, ensuring a smooth transition.

Highlights:

- Greatly increased program memory and data storage, allowing significant increase in event record transaction and list capacity.
- Well thought out placement and spacing of fare media insertion points.
- Lighted passenger interface and full color customizable display.
- Audio response including multilingual voice messages.
- Fast boot up, controller circuit designed to overcome bus power fluctuation.
- Enhanced cashbox ID does not require batteries.
- Durable stainless steel construction.
- Ease of maintenance requiring no special tools to perform module replacement, minimizing repair time and maximizing availability.

RESPONDING TO RIDER AND AGENCY NEEDS

Why Fast Fare?

- Seamless integration with Genfare Link.
- Combines traditional fare media with emerging technology.
- Innovative new design improves passenger interface usability while providing a state-of-the-art bus fleet image.
- Reliability and ease of maintenance minimizes repair time while maximizing up time.

Product Dimensions:

- Unit is 42.5" high x 9.33" wide x 8.83" deep.

Fare Media Acceptance:

MOBILE PAYMENT

- NFC phone applications.
- 2D high density barcode: QR, Data Matrix and other popular formats.

SMART CARDS

- Smart cards available in various forms: Tags, key chains, fobs, stickers, watches and NFC phones.
- All smart cards are ISO 14443 compliant.
- Electronic purse and multiple fare products implemented on enhanced security DESfire EV1™ cards.
- Thin Ultralight™ or Ultralight C™ thermal coated cards for short term usage.

MAGNETICS

- Durable 30 mil cards for Period Pass and University ID program.
- Limited use 7 to 15 mil thermal coated cards re-encoded and printed upon usage.

BILLS, COINS AND TOKENS

- Faster processing for improved boarding speed.
- Software configurations available.
- Electronically validates and accepts up to 32 types of coins and tokens.

Fare Media Issuance:

- Mobile ticketing.
- Low cost barcode printing.
- Limited-use smart card dispenser
Magnetic ticket reader and issuer.

Data Transfer:

- Wireless probing for data download and list updates.
- Take advantage of existing transit authority WiFi infrastructure or have one provided.
- Infrared probing restricts door opening and cashbox removal to areas under surveillance.

Interface to Third-Party Systems:

- J1708/1587 interface to third-party CAD/AVL system to single point logon, geo-tagging of fare transaction and reporting farebox alarms.
- Provision for 4G modem.
- Ethernet connection to existing mobile broadband devices.
- RS232 connection with other on-board systems.

Fare Programs Supported:

- Flat fare or zone-based, peak and off-peak.
- Route or class of service (local, express, shuttle, etc.).
- Electronic purse, multiple products and automatic replenish.
- Automatic switching from active to pending fare tables simplifies fare changes.



GENFARE

Transforming Transit for Tomorrow

800 Arthur Avenue
Elk Grove Village, IL 60007
847.593.8855

www.genfare.com

© Genfare 2018

Fast Fare is a registered trademark of Genfare

Rev# 080218

OPTIONS

Farebox Options			
Description	Quantity	Unit Price	Total
Farebox Option - 2D Bar Code Reader	31	\$ 550	\$ 17,050

PEM Option			
Description	Quantity	Unit Price	Total
Printing/Encoding Machine (PEM) with TRIM, Smart Card Reader and	1	\$ 17,115	\$ 17,115
PEM Webinar	1		No Charge
Sub-total			\$ 17,115

Ticketing Kiosk Option			
Description	Quantity	Unit Price	Total
TVM-4	1	\$ 48,948	\$ 48,948
Second Year of TVM Warranty	1	\$ 3,514	\$ 3,514
Sub-total			\$ 52,462
Clearing House (Genfare will work with Yuma and the selected Clearing house for credit/debit acceptance if required). Additional fees may be required for software API's.			

Mobile Ticket Option			
Standard Visual Validation Mobile Ticketing Application for 12 Months	1	4% Transaction Fee	4% Transaction Fee



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

January 19, 2023

Discussion and Action Item 6

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding YCIPTA Shelter and Bus Stop
permit status report.

Requested Action: N/A

Background and Summary: Preparation for the concrete work began on February 25, 2023 on the installation of the shelter located at the Yuma Community Food Bank. On March 4, 2023 concrete will be poured and final install will take place on March 11, 2023. Work is being done on Saturdays to ensure there is no disruption to the food bank our its patrons.

Staff is pulling data on a list to be provided of the next six shelter locations. Staff shall have this completed with in the next two weeks and will send the list to the board ahead of the next meeting.

Financial Impacts: N/A

Budgeted: N/A

Recommended Motion: N/A

Legal Counsel Review: N/A

Attachments: N/A

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director



Monthly YCIPTA Board Meeting Report RATP Dev

Shane Bollar GM RATP Dev USA

2/27/2023

This monthly report is intended to summarize any operations, maintenance, management, finance, or other actions that fall outside of normal operations for YCAT public transit.

- In January, YCAT provided a bus demonstration for over 70 Big Red Barn Preschool students as part of their “Transportation Week”. Road Supervisor Jerome Sullivan brought the students in to tour the bus and did a lift presentation. The kids were really engaged.
- In January, we rolled out a team Weight Loss Challenge for all YCAT employees. It’s a team competition with some prizes for the winning team. More than half of the employees are participating. Incentives that promote wellness are a win for everyone!
- Late to first stop update:

Last 4 Weeks

Total Shifts Started	600	
Total over 5 Minutes Late	132	
Late to 1st Stop Percentage	22.00%	
Total	132	
Shift Exchange	114	86.4%
Left yard Late	12	9.1%
Traffic	4	3.0%
Bus Exchange/ Maintenance	2	1.5%



January 2023 - YCAT

The following information is based on the services and analyses performed by Solutions for Transit for YCIPTA for the month of January 2023.

Solutions for Transit completed its monthly review and sent a final review document to YCIPTA staff on February 03, 2023.

OPERATIONS

Fixed Route

Following are the actual miles and hours reported by the contractor vs. scheduled:

	Reported	Scheduled	Difference
Revenue Hours	2,792.4	2,759.8	32.5
Total Hours	3,109.2	3,086.9	22.2
Revenue Miles	59,134	58,649	485
Total Miles	66,377	66,287	90
Passengers per Revenue Hour		10.1	
Passengers per Revenue Mile		0.5	

Demand Response

Following are the actual miles and hours reported by contractor:

Revenue Hours	244.8
Total Hours	317.3
Revenue Miles	3,877
Total Miles	5,942
Average Weekday Revenue Hours	11.3
Passengers per Revenue Hour	1.9
Passengers per Revenue Mile	0.1

OPERATIONS DATABASE

Analysis of Contractor Invoice Data for Accuracy: Solutions for Transit reviewed the entries using a 5% tolerance to determine if the entries need to be corrected or commented. The Over/Under Report represents the **107** entries outside of the tolerance that were adequately commented to explain the difference. All others outside the tolerance were corrected.

There were **4** unreported roadcalls.

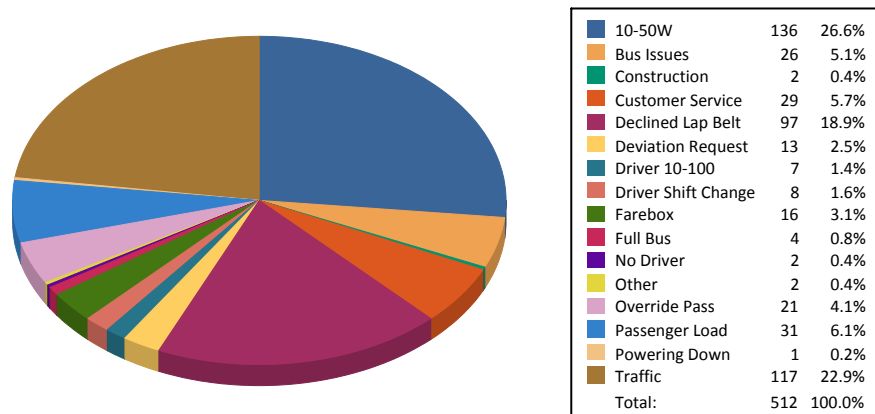
These errors were corrected before we submitted a final review to YCIPTA for billing authorization purposes.

Late to First Stop: There were **170** occurrences where the operator was late to the first stop by 5 minutes or more, resulting in **21 hours 16 minutes** of delayed service.

Logging Out Early: There were **3** occurrences where the operator logged off before the end of revenue service totaling **1 hour 01 minutes** of unaccounted revenue time.

Delays: During the month of January, **512** delays were reported by the contractor. The average delay was **4** minutes. The delays are broken down as follows:

Delays by Category



Customer Comments: During the month of January, **7** complaints were called in. Of these the contractor followed up on **7**. In addition, **0** commendations were called in.

MAINTENANCE

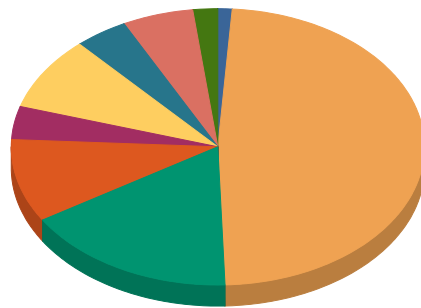
PMIs Completed: There were **16** PMIs completed during the month of January. Of these, **0** were completed late based on the information entered into The Reporting Solution.

Roadcalls: There were 9 roadcalls/bus exchanges for the month of January.

- o 9 of these are roadcalls as defined by NTD (the bus did not complete its scheduled service)
- o **8,209** miles between roadcalls as defined by NTD
- o The industry standard for miles between roadcalls is 6,000 miles

Work Orders Created:

Work Orders by Type



Bus Exchange	2	1.2%
DVIR Defect	78	48.1%
Farebox	27	16.7%
PMI	16	9.9%
PMI Defect	6	3.7%
Pullout Complaint	14	8.6%
Roadcall	7	4.3%
Safety Inspection	9	5.6%
Safety Inspection Defect	3	1.9%
Total:	162	100.0%

Open Work Orders:

There were **0** open work orders.

REPORTS

Monthly Reports: The following Monthly Reports are attached:

- o Fixed Route Operating Summary - Systemwide
- o Ridership and Fares
- o Miles and Hours by Route
- o On Call Operating Summary
- o PMIs Completed

IT SUPPORT

Back-up: Solutions for Transit is backing up the data entered into The Reporting Solution daily. It is being placed on the Solutions for Transit home server in Lodi.



OPERATING SUMMARY - Systemwide Fiscal Year 2023

Systemwide

	Quarter				Quarter				Quarter		YTD
	Jul-22	Aug-22	Sep-22	Qtr Total	Oct-22	Nov-22	Dec-22	Qtr Total	Jan-23	Qtr Total	
Weekday Ridership	16,767	25,939	27,895	70,601	28,982	27,927	25,442	82,351	26,186	26,186	179,139
Saturday Ridership	1,754	1,502	1,615	4,871	2,326	1,981	2,390	6,697	2,063	2,063	13,631
Total Ridership	18,521	27,441	29,510	75,472	31,308	29,908	27,832	89,048	28,249	28,249	192,770
Weekday Revenue Hours	2,642.7	2,879.5	2,702.6	8,224.9	2,719.7	2,532.4	2,697.0	7,949.2	2,585.0	2,585.0	18,759.0
Saturday Revenue Hours	259.1	206.5	206.6	672.2	260.1	199.9	257.0	717.1	207.4	207.4	1,596.7
Total Revenue Hours	2,901.8	3,086.1	2,909.2	8,897.1	2,979.9	2,732.3	2,954.0	8,666.3	2,792.4	2,792.4	20,355.7
Weekday Total Hours	2,875.2	3,181.3	3,010.4	9,067.0	3,033.1	2,824.4	2,990.9	8,848.4	2,877.3	2,877.3	20,792.7
Saturday Total Hours	289.4	230.1	231.3	750.8	293.4	223.3	286.8	803.4	231.8	231.8	1,786.1
Total Hours	3,164.6	3,411.4	3,241.8	9,817.8	3,326.5	3,047.7	3,277.7	9,651.8	3,109.2	3,109.2	22,578.8
Weekday Revenue Miles	56,765	62,039	57,760	176,564	58,095	53,861	57,100	169,056	54,923	54,923	400,543
Saturday Revenue Miles	5,323	4,258	4,193	13,774	5,330	4,032	5,225	14,587	4,211	4,211	32,572
Total Revenue Miles	62,088	66,297	61,953	190,338	63,425	57,893	62,325	183,643	59,134	59,134	433,115
Weekday Total Miles	62,094	68,623	64,872	195,589	65,442	60,835	63,663	189,940	61,596	61,596	447,125
Saturday Total Miles	6,040	4,849	4,789	15,678	6,097	4,598	5,918	16,613	4,781	4,781	37,072
Total Miles	68,134	73,472	69,661	211,267	71,539	65,433	69,581	206,553	66,377	66,377	484,197
# Operating Weekdays	20	23	21	64	21	20	21	62	20	20	146
# Operating Saturdays	5	4	4	13	5	4	5	14	4	4	31
# Total Operating Days	25	27	25	77	26	24	26	76	24	24	177
Avg Weekday Ridership	838.3	1,127.8	1,328.3	1,103.1	1,380.1	1,396.4	1,211.5	1,328.2	1,309.3	1,309.3	1,227.0
Avg Saturday Ridership	350.8	375.5	403.8	374.7	465.2	495.3	478.0	478.4	515.8	515.8	439.7
Avg Daily Ridership	740.8	1,016.3	1,180.4	980.2	1,204.2	1,246.2	1,070.5	1,171.7	1,177.0	1,177.0	1,089.1
Wkday Ridership/Rev Hr	6.3	9.0	10.3	8.6	10.7	11.0	9.4	10.4	10.1	10.1	9.5
Sat Ridership/Rev Hr	6.8	7.3	7.8	7.2	8.9	9.9	9.3	9.3	9.9	9.9	8.5
Avg Weekday Rev Hours	132.1	125.2	128.7	128.5	129.5	126.6	128.4	128.2	129.2	129.2	128.5
Avg Saturday Rev Hours	51.8	51.6	51.7	51.7	52.0	50.0	51.4	51.2	51.8	51.8	51.5
Avg Weekday Rev Miles	2,838	2,697	2,750	2,759	2,766	2,693	2,719	2,727	2,746	2,746	2,743
Avg Saturday Rev Miles	1,065	1,065	1,048	1,060	1,066	1,008	1,045	1,042	1,053	1,053	1,051



RIDERSHIP AND FARES

Period: 1/1/2023 to 1/31/2023

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	909	403	0	75	15	277	156	8	0	22	0	2	22	1	29	675	19	53	5	83	1	2,666
Green 4	390	287	0	51	53	499	317	17	0	16	0	0	35	0	57	93	71	824	1	57	0	2,710
Green 4A	188	228	0	43	42	266	104	9	0	22	1	0	21	1	31	56	61	459	3	41	0	1,532
Blue 5	177	121	0	68	73	281	186	3	0	23	0	0	38	0	14	20	44	1	17	130	0	1,049
Purple 6	252	186	0	51	52	161	56	8	0	85	1	1	38	0	12	58	1,077	72	25	47	0	2,110
Gold 8	51	31	9	25	13	30	22	0	0	3	0	0	0	0	1	58	0	15	4	0	0	249
Silver 9	60	20	0	3	0	0	44	0	0	0	0	0	0	0	1	602	0	7	1	25	0	737
Turquoise 10	116	3	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	7	0	121
Yellow 95	6,829	4,704	0	459	186	1,201	1,658	108	0	217	1	15	94	6	87	693	252	563	49	302	0	17,073
Grand Total:	8,974	5,983	9	775	434	2,715	2,543	153	0	390	3	18	248	8	232	2,255	1,524	1,994	105	692	1	28,249

REVENUE:

Total Revenue: \$28,376.54
 Unclassified Revenue: \$720.10
 As a % of Total: 2.54%



TOTAL MILES AND HOURS BY ROUTE January 2023

Route	Revenue Hours	Non-Rev Hours	Total Hours	Revenue Miles	Non-Rev Miles	Total Miles
Orange Route 2	338.4	40.0	378.4	6,368	288	6,656
Brown Route 3						
Green Route 4	272.7	12.3	285.0	4,457	200	4,657
Green Route 4A	220.7	14.9	235.6	3,778	182	3,960
Blue Route 5	246.4	9.6	256.0	6,080	157	6,237
Purple Route 6	471.2	32.9	504.1	10,383	718	11,101
Gold Route 8	61.5	33.8	95.2	1,898	842	2,740
Silver Route 9	98.7	84.4	183.2	3,021	2,044	5,065
Turquoise Route 10	64.1	9.4	73.6	2,783	147	2,930
Yellow Route 95	1,018.6	79.5	1,098.0	20,366	2,665	23,031

Totals for January 2023			
Total Hours	3,109.18	Total Miles	66,377
Revenue Hours	2,792.37	Revenue Miles	59,134
Non-Revenue Hours	316.82	Non-Revenue Miles	7,243



OPERATING SUMMARY - On-Call Fiscal Year 2023

	Quarter				Quarter				Quarter		YTD
	Jul-22	Aug-22	Sep-22	Qtr	Oct-22	Nov-22	Dec-22	Qtr	Jan-23	Qtr	
Weekday Ridership	486	657	591	1,734	603	520	488	1,611	431	431	3,776
Saturday Ridership	10	19	27	56	39	19	24	82	24	24	162
Total Ridership	496	676	618	1,790	642	539	512	1,693	455	455	3,938
Weekday Revenue Hours	228.0	334.1	289.7	851.8	282.8	251.3	232.2	766.4	225.2	225.2	1,843.3
Saturday Revenue Hours	4.6	10.3	12.3	27.3	16.7	13.6	19.0	49.3	19.6	19.6	96.2
Total Revenue Hours	232.7	344.4	302.0	879.1	299.5	264.9	251.2	815.6	244.8	244.8	1,939.5
Weekday Total Hours	303.3	411.9	367.3	1,082.5	344.8	319.4	304.8	969.0	288.7	288.7	2,340.2
Saturday Total Hours	7.6	15.8	17.2	40.6	20.6	17.8	24.2	62.6	28.6	28.6	131.8
Total Hours	310.9	427.7	384.5	1,123.1	365.3	337.2	329.1	1,031.6	317.3	317.3	2,472.0
Weekday Revenue Miles	3,798	5,061	4,186	13,045	4,059	3,369	3,106	10,534	3,369	3,369	26,948
Saturday Revenue Miles	70	132	186	388	281	287	374	942	508	508	1,838
Total Revenue Miles	3,868	5,193	4,372	13,433	4,340	3,656	3,480	11,476	3,877	3,877	28,786
Weekday Total Miles	5,391	7,162	6,419	18,972	5,766	4,919	4,943	15,628	5,156	5,156	39,756
Saturday Total Miles	202	242	326	770	462	493	575	1,530	786	786	3,086
Total Miles	5,593	7,404	6,745	19,742	6,228	5,412	5,518	17,158	5,942	5,942	42,842
# Operating Weekdays	20	23	22	65	22	20	21	63	20	20	148
# Operating Saturdays	4	4	3	11	5	4	5	14	4	4	29
# Total Operating Days	24	27	25	76	27	24	26	77	24	24	177
Avg Weekday Ridership	24.3	28.6	26.9	26.7	27.4	26.0	23.2	25.6	21.6	21.6	25.5
Avg Saturday Ridership	2.5	4.8	9.0	5.1	7.8	4.8	4.8	5.9	6.0	6.0	5.6
Avg Daily Ridership	20.7	25.0	24.7	23.6	23.8	22.5	19.7	22.0	19.0	19.0	22.2
Wkday Ridership/Rev Hr	2.1	2.0	2.0	2.0	2.1	2.1	2.1	2.1	1.9	1.9	2.0
Sat Ridership/Rev Hr	2.2	1.8	2.2	2.1	2.3	1.4	1.3	1.7	1.2	1.2	1.7
Avg Weekday Rev Hours	11.4	14.5	13.2	13.1	12.9	12.6	11.1	12.2	11.3	11.3	12.5
Avg Saturday Rev Hours	1.2	2.6	4.1	2.5	3.3	3.4	3.8	3.5	4.9	4.9	3.3
Avg Weekday Rev Miles	190	220	190	201	185	168	148	167	168	168	182
Avg Saturday Rev Miles	18	33	62	35	56	72	75	67	127	127	63



PMIs COMPLETED

Period: 1/1/2023 - 1/31/2023

Bus #	Interval	Mileage at Previous PMI	Mileage at PMI	Miles Since Last PMI	On-Time	PMI
123	4000 miles	338,830	342,466	3,636	On Time	C
134	4000 miles	90,252	93,871	3,619	On Time	A-2
200	6000 miles	304,518	310,057	5,539	On Time	A-6
203	6000 miles	241,042	246,455	5,413	On Time	B
204	6000 miles	212,603	218,012	5,409	On Time	A-2
205	6000 miles	207,035	212,720	5,685	On Time	A-1
207	6000 miles	40,342	46,163	5,821	On Time	A-1
208	6000 miles	22,627	28,316	5,689	On Time	A-5
209	6000 miles	34,291	40,161	5,870	On Time	C
211	6000 miles	28,909	34,570	5,661	On Time	A-6
212	6000 miles	23,043	28,517	5,474	On Time	A-5
250	6000 miles	34,029	39,654	5,625	On Time	C
301	4000 miles	176,207	179,851	3,644	On Time	A-8
350	4000 miles	117,594	121,430	3,836	On Time	A-7
351	4000 miles	146,596	150,334	3,738	On Time	A-7
1101	4000 miles	96,320	100,042	3,722	On Time	C

PMIs Completed: 16

On Time: 16 100.0%
Early: 0 0.0%
Late: 0 0.0%

Note: "On Time" is based on mileage not days.



RIDERSHIP AND FARES

Period: 1/1/2022 to 1/31/2022

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes	Guides	
Orange 2	571	251	0	63	23	284	121	13	0	20	0	0	18	4	7	555	43	21	7	34	0	1,994
Brown 3	88	113	54	44	23	103	38	2	0	8	0	0	4	0	0	92	1	3	16	9	0	519
Green 4	274	301	0	55	61	344	243	4	0	35	0	0	45	16	21	126	49	585	1	31	0	2,159
Green 4A	183	130	0	40	59	206	66	3	0	20	1	0	26	19	34	83	34	131	8	6	0	1,035
Blue 5	198	155	0	60	20	196	129	2	0	26	1	0	45	1	0	3	37	0	7	36	0	873
Purple 6	189	183	0	43	32	148	32	6	0	61	0	0	51	0	1	32	1,028	6	16	31	0	1,812
Gold 8	31	7	11	18	10	20	5	0	0	5	0	0	1	1	0	94	1	12	7	7	0	205
Silver 9	66	40	0	21	7	25	49	0	0	4	0	0	13	1	0	487	5	1	3	12	0	719
Turquoise 10	108	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	108
Yellow 95	6,260	3,870	0	358	219	1,106	765	63	0	261	2	0	121	88	84	742	247	81	50	210	0	14,267
Grand Total:	7,969	5,050	65	702	454	2,432	1,448	93	0	440	4	0	324	130	147	2,214	1,445	840	115	377	0	23,692

REVENUE:

Total Revenue: \$25,173.56
 Unclassified Revenue: \$635.42
 As a % of Total: 2.52%



RIDERSHIP AND FARES

Period: 1/1/2023 to 1/31/2023

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes	Guides	
Orange 2	909	403	0	75	15	277	156	8	0	22	0	2	22	1	29	675	19	53	5	83	1	2,666
Green 4	390	287	0	51	53	499	317	17	0	16	0	0	35	0	57	93	71	824	1	57	0	2,710
Green 4A	188	228	0	43	42	266	104	9	0	22	1	0	21	1	31	56	61	459	3	41	0	1,532
Blue 5	177	121	0	68	73	281	186	3	0	23	0	0	38	0	14	20	44	1	17	130	0	1,049
Purple 6	252	186	0	51	52	161	56	8	0	85	1	1	38	0	12	58	1,077	72	25	47	0	2,110
Gold 8	51	31	9	25	13	30	22	0	0	3	0	0	0	0	1	58	0	15	4	0	0	249
Silver 9	60	20	0	3	0	0	44	0	0	0	0	0	0	0	1	602	0	7	1	25	0	737
Turquoise 10	116	3	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	7	0	121
Yellow 95	6,829	4,704	0	459	186	1,201	1,658	108	0	217	1	15	94	6	87	693	252	563	49	302	0	17,073
Grand Total:	8,974	5,983	9	775	434	2,715	2,543	153	0	390	3	18	248	8	232	2,255	1,524	1,994	105	692	1	28,249

REVENUE:

Total Revenue: \$28,376.54
 Unclassified Revenue: \$720.10
 As a % of Total: 2.54%



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

Summary Financial Report for January 2023

This report is a summary for the January 2023. The attached are the monthly financial statements unaudited figures.

January 2023 - 1st Bank Yuma Reconciled Account Balances

Greyhound	\$11,626.93
General	\$61,427.68
Payroll	\$7,088.38
Fare Revenue	\$28,844.44

December 2022 - Treasurer Account Balances

YC Treasurer (88808)	\$190,154.61
YC Treasurer (08808)	\$0.00

Greyhound Commissions by Month

January 2023	\$327.99
--------------	----------

Fare Revenue by Month

January 2023

YCAT	\$30,935.95
On Call	\$140.00

Accounts payable as of January 31, 2023 was \$1,770,440.24. Accounts payable includes September, October, November, December, January RATPDEV invoices. As of February 23, 2023 September, and October RATPDEV invoices have been paid.

Accounts receivable as of January 31, 2023 was \$1,051,994.33 which does not include ADOT 5311 October, November, December, January, and FTA 5307 January. FTA 5307 drawdowns for the new grant funding award have been started, November and December FTA 5307 drawdowns are still pending due to payment of RATPDEV. ADOT 5311 drawdowns are still pending due to closure of the Egrants system. FTA ECHO system has been closed as well for two weeks at the end of February, this was the delay in getting each draw down submitted. Both systems are opening the first part of March. YCIPTA should be up to date by the end of March 2023.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
STATEMENT OF NET POSITION
January 31, 2023
UNAUDITED

ASSETS

Current Assets:	
Cash and investments	\$ 277,883
Accounts Receivable	1,051,994
Total Current Assets	1,329,877
Other Assets	
Noncurrent Asset	500
Total Noncurrent Assets	500
Property and Equipment:	
Land	363,879
Leasehold improvements	75,512
Infrastructure	621,553
Vehicles	8,887,246
Furniture and equipment	1,077,388
Total property and equipment	11,025,579
Less: accumulated depreciation	2,987,386
Total Property and Equipment - Net	8,038,193
TOTAL ASSETS	9,368,570

DEFERRED OUTFLOWS OF RESOURCES

Pension plan items	112,306
--------------------	---------

LIABILITIES

Current Liabilities	
Accounts payable	1,771,087
Accrued payroll and related expenses	8,866
Registered Warrants Payable	
Other liabilities	
Due to other Governments	
Compensated absences payable	22,441
Total Current Liabilities	1,802,395
Non Current Liabilities:	
Net pension liability	399,443
Compensated absences payable	-
TOTAL LIABILITIES	2,201,838

DEFERRED INFLOWS OF RESOURCES

Pension plan items	126,632
--------------------	---------

NET POSITION

Investments in capital assets	8,038,193
Unrestricted	(885,787)
TOTAL NET POSITION	\$ 7,152,406

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
STATEMENT OF REVENUES, EXPENSES,
AND CHANGES IN NET POSITION
JANUARY 31, 2023
UNAUDITED

OPERATING REVENUE

Charges for services:	
Farebox revenues	\$ 215,580
Turquoise Route 10	
Advertising revenues	1,200
Total Operating Revenue	<u>216,780</u>

OPERATING EXPENSES

Contracted operating services	2,248,585
Turquoise Route 10	
Non-vehicle repairs	28,013
Vehicles parts and maintenance	37,215
Occupancy	30,800
Other Transit Services	73,500
Administrative and general	384,809
Depreciation	-
Fuel costs	393,060
Other operating expenses	441,984
Total Operating Expenses	<u>3,637,966</u>
Operating Income/(Loss)	<u>(3,421,185)</u>

NON-OPERATING REVENUES (EXPENSES)

Grant revenue	
Federal Transit Administration	1,257,376
Member fees	877,851
Contributions From Public Entities	581,102
Investment income	2,068
Greyhound Commissions	3,127
Other revenues	1,447,308
Pension expense	-
In-kind revenue	34,198
In-kind expense	(34,198)
Total non-operating revenues (expenses)	<u>4,168,832</u>

Income (loss) before contributions and transfers 747,646

Transfers in -

Change in net position 747,646

Net position - beginning 6,404,760

Net position - ending \$ 7,152,406

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
STATEMENT OF CASH FLOWS
JANUARY 31, 2023
UNAUDITED

CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers and users	\$ 520,612
Payments to vendors, contractors and suppliers	(2,270,188)
Payments to employees	<u>(228,060)</u>
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	<u>(1,977,636)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Public support funds received	<u>1,890,041</u>
NET CASH PROVIDED/(USED) BY NONCAPITAL FINANCING ACTIVITIES	<u>1,890,041</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Acquisitions of property and equipment and other capital expenses	<u>(0)</u>
NET CASH PROVIDED/(USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	<u>(0)</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest received on investments	<u>2,068</u>
NET CASH PROVIDED/(USED) BY INVESTING ACTIVITIES	<u>2,068</u>
Net increase in cash and cash equivalents	(85,527)
Cash and cash equivalents at beginning of year	<u>363,411</u>
Cash and cash equivalents at end of year	<u><u>\$ 277,884</u></u>
 RECONCILIATION OF OPERATING INCOME (LOSS) TO	
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	
Operating income (loss)	\$ (3,421,185)
Adjustments to reconcile operating income (loss) to net cash provided/(used) by operating activities	
Depreciation	-
(Increase)/Decrease in:	
Accounts receivable	303,832
Increase/(Decrease) in:	
Accounts payable	1,140,576
Accrued payroll	(359)
Compensated absences	-
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	<u><u>\$ (1,977,136)</u></u>

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 January 2023

	Jan 23	Jul '22 - Jan 23	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 · Intergovernmental					
40700 · Miscellaneous Revenues					
40799-3 · Advertising Sales	300.00	1,200.00	3,600.00	-2,400.00	33.33%
40799-4 · Greyhound Commissions - YCIPTA	327.99	3,127.05	6,000.00	-2,872.95	52.12%
40799-5 · Interest	188.22	2,067.95	700.00	1,367.95	295.42%
40799-6 · Miscellaneous Revenues	22.52	10,732.35	2,500.00	8,232.35	429.29%
Total 40700 · Miscellaneous Revenues	838.73	17,127.35	12,800.00	4,327.35	133.81%
40900 · Local Funding					
40900-1 · Local Cash Match	31,306.86	1,436,575.50	1,345,721.00	90,854.50	106.75%
40900-2 · Local Transit Dues	0.00	877,851.00	877,851.00	0.00	100.00%
40900-4 · Contributions Public Entities	67,745.58	581,102.23	731,019.00	-149,916.77	79.49%
Total 40900 · Local Funding	99,052.44	2,895,528.73	2,954,591.00	-59,062.27	98.0%
41101 · State Grants					
41101-1 · ADOT 5311	0.00	201,366.76	1,873,790.00	-1,672,423.24	10.75%
Total 41101 · State Grants	0.00	201,366.76	1,873,790.00	-1,672,423.24	10.75%
41300 · Federal Grant Revenue					
41399-1 · FTA 5307	0.00	1,056,009.00	3,377,731.00	-2,321,722.00	31.26%
41399-4 · STP Capital Grant	0.00	0.00	312,459.00	-312,459.00	0.0%
Total 41300 · Federal Grant Revenue	0.00	1,056,009.00	3,690,190.00	-2,634,181.00	28.62%
Total 40000 · Intergovernmental	99,891.17	4,170,031.84	8,531,371.00	-4,361,339.16	48.88%
41000 · Charges for Service					
40100 · Fare Revenue					
40101 · YCAT Fares	30,935.95	213,701.11	400,000.00	-186,298.89	53.43%
40190 · On Call Fares	140.00	1,879.01	4,000.00	-2,120.99	46.98%
Total 40100 · Fare Revenue	31,075.95	215,580.12	404,000.00	-188,419.88	53.36%
Total 41000 · Charges for Service	31,075.95	215,580.12	404,000.00	-188,419.88	53.36%
Total Income	130,967.12	4,385,611.96	8,935,371.00	-4,549,759.04	49.08%
Gross Profit	130,967.12	4,385,611.96	8,935,371.00	-4,549,759.04	49.08%
Expense					
50100 · Salaries and Wages					
50102 · Regular Salaries and Wage	20,642.77	141,076.67	331,865.00	-190,788.33	42.51%
50104 · Regular Salaries Paid Leave	4,247.57	30,288.91			
Total 50100 · Salaries and Wages	24,890.34	171,365.58	331,865.00	-160,499.42	51.64%
50200 · Fringe Benefits					
50201 · FICA- SS & Medicare	1,881.18	12,973.28	36,098.00	-23,124.72	35.94%
50202 · ASRS	1,388.82	18,456.80	40,388.00	-21,931.20	45.7%
50203 · Health Insurance	3,550.00	23,430.00	59,640.00	-36,210.00	39.29%
50204 · FUTA	147.55	223.11	600.00	-376.89	37.19%
50205 · Life Insurance	68.85	453.00	840.00	-387.00	53.93%
50207 · State Unemployment	0.00	5,306.40	1,500.00	3,806.40	353.76%
50208 · Workers Compensation Ins	0.00	800.00	3,000.00	-2,200.00	26.67%
Total 50200 · Fringe Benefits	7,036.40	61,642.59	142,066.00	-80,423.41	43.39%
50300 · Services					

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 January 2022

	Jan 22	Jul '21 - Jan 22	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 · Intergovernmental					
40700 · Miscellaneous Revenues					
40799-3 · Advertising Sales	0.00	-243.69	0.00	-243.69	100.0%
40799-4 · Greyhound Commissions - YCIPTA	5,863.60	9,125.09	6,000.00	3,125.09	152.09%
40799-5 · Interest	197.01	333.65	700.00	-366.35	47.66%
40799-6 · Miscellaneous Revenues	10.00	314.33	1,200.00	-885.67	26.19%
Total 40700 · Miscellaneous Revenues	6,070.61	9,529.38	7,900.00	1,629.38	120.63%
40900 · Local Funding					
40900-1 · Local Cash Match	0.00	53,705.54	0.00	53,705.54	100.0%
40900-2 · Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.00%
40900-4 · Contributions Public Entities	81,213.69	520,616.95	604,300.00	-83,683.05	86.15%
Total 40900 · Local Funding	81,213.69	1,091,061.49	1,121,039.00	-29,977.51	97.33%
41101 · State Grants					
41101-1 · ADOT 5311	108,455.36	873,189.31	2,423,688.00	-1,550,498.69	36.03%
41101-2 · ADOT 5310	0.00	3,316.39	18,851.00	-15,534.61	17.59%
Total 41101 · State Grants	108,455.36	876,505.70	2,442,539.00	-1,566,033.30	35.89%
41300 · Federal Grant Revenue					
41399-1 · FTA 5307	134,725.00	1,449,214.00	8,289,178.00	-6,839,964.00	17.48%
41399-4 · STP Capital Grant	0.00	0.00	312,459.00	-312,459.00	0.0%
Total 41300 · Federal Grant Revenue	134,725.00	1,449,214.00	8,601,637.00	-7,152,423.00	16.85%
Total 40000 · Intergovernmental	330,464.66	3,426,310.57	12,173,115.00	-8,746,804.43	28.15%
41000 · Charges for Service					
40100 · Fare Revenue					
40101 · YCAT Fares	22,925.20	181,742.29	300,000.00	-118,257.71	60.58%
40190 · On Call Fares	394.05	2,129.02	1,200.00	929.02	177.42%
Total 40100 · Fare Revenue	23,319.25	183,871.31	301,200.00	-117,328.69	61.05%
Total 41000 · Charges for Service	23,319.25	183,871.31	301,200.00	-117,328.69	61.05%
Total Income	353,783.91	3,610,181.88	12,474,315.00	-8,864,133.12	28.94%
Gross Profit	353,783.91	3,610,181.88	12,474,315.00	-8,864,133.12	28.94%
Expense					
50100 · Salaries and Wages					
50102 · Regular Salaries and Wage	20,992.30	162,450.58	391,315.00	-228,864.42	41.51%
50104 · Regular Salaries Paid Leave	5,005.15	32,216.50	0.00	32,216.50	100.0%
Total 50100 · Salaries and Wages	25,997.45	194,667.08	391,315.00	-196,647.92	49.75%
50200 · Fringe Benefits					
50201 · FICA- SS & Medicare	1,965.85	15,977.10	42,565.00	-26,587.90	37.54%
50202 · ASRS	1,655.85	24,154.36	48,562.00	-24,407.64	49.74%
50203 · Health Insurance	4,970.00	31,240.00	59,640.00	-28,400.00	52.38%
50204 · FUTA	154.19	191.81	600.00	-408.19	31.97%
50205 · Life Insurance	89.55	592.20	840.00	-247.80	70.5%
50207 · State Unemployment	0.00	0.00	1,500.00	-1,500.00	0.0%
50208 · Workers Compensation Ins	0.00	713.00	3,000.00	-2,287.00	23.77%
Total 50200 · Fringe Benefits	8,835.44	72,868.47	156,707.00	-83,838.53	46.5%
50300 · Services					

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 January 2023

	Jan 23	Jul '22 - Jan 23	YTD Budget	\$ Over Budget	% of Budget
50301-1 · ADA Paratransit	10,291.87	74,898.83	162,360.00	-87,461.17	46.13%
50301-2 · Accounting & Audit	0.00	14,750.00	35,000.00	-20,250.00	42.14%
50301-3 · Vanpool Subsidy	10,500.00	73,500.00	126,000.00	-52,500.00	58.33%
50302 · Advertising	3,461.83	26,924.31	50,000.00	-23,075.69	53.85%
50303-1 · Legal Services	1,000.00	7,650.00	25,000.00	-17,350.00	30.6%
50303-2 · Cash Handel/Payroll Processing	305.94	1,533.38	960.00	573.38	159.73%
50303-3 · IT Support/Web Development	2,125.00	15,675.00	30,000.00	-14,325.00	52.25%
50305-0 · Bus Contractor	302,674.12	2,112,138.20	3,413,554.00	-1,301,415.80	61.88%
50305-1 · Contract Costs	2,083.33	19,873.31	29,000.00	-9,126.69	68.53%
50305-2 · Equipment Maintenance	0.00	-162.81	15,000.00	-15,162.81	-1.09%
50305-3 · Office Equip Repair	0.00	1,324.00	500.00	824.00	264.8%
50305-4 · Vehicle Repair & Maintance	15,034.63	37,214.63	29,173.00	8,041.63	127.57%
50305-5 · Building Repairs & Maintance	2,858.90	6,806.40	5,000.00	1,806.40	136.13%
50305-6 · Communications/Radio Service	0.00	19,202.72	25,000.00	-5,797.28	76.81%
50305-7 · Grounds Keeping/Pest Control	0.00	0.00	750.00	-750.00	0.0%
50305-8 · Software Updates/Maintenance	11,615.56	20,045.13	45,000.00	-24,954.87	44.55%
50307 · Security Services	0.00	275.00	1,000.00	-725.00	27.5%
Total 50300 · Services	361,951.18	2,431,648.10	3,993,297.00	-1,561,648.90	60.89%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	45,108.38	393,059.98	810,000.00	-416,940.02	48.53%
50499-1 · Office Supplies	868.76	2,024.36	10,000.00	-7,975.64	20.24%
50499-2 · Postage	74.11	639.95	1,000.00	-360.05	64.0%
50499-3 · Printing	667.89	1,798.55	25,000.00	-23,201.45	7.19%
50499-4 · Misc Materials & Supplies	63.40	231.22	5,000.00	-4,768.78	4.62%
Total 50400 · Materials and Supplies	46,782.54	397,754.06	851,000.00	-453,245.94	46.74%
50500 · Utilities					
50501 · Electricity	2,083.31	8,603.19	15,000.00	-6,396.81	57.36%
50502-1 · Refuse Disposal	210.33	1,670.68	3,000.00	-1,329.32	55.69%
50502-2 · Water - Offices	101.20	1,078.12	1,500.00	-421.88	71.88%
50502-3 · Water-Land	0.00	1,840.75			
Total 50500 · Utilities	2,394.84	13,192.74	19,500.00	-6,307.26	67.66%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	0.00	4,829.00	2,500.00	2,329.00	193.16%
50608-2 · Prof. Liability Insurance	0.00	5,384.98	5,000.00	384.98	107.7%
50608-3 · Automobile Insurance	0.00	3,807.00	3,700.00	107.00	102.89%
50608-4 · Property Insurance	0.00	500.00	500.00	0.00	100.0%
Total 50600 · Casualty and Liability Insuranc	0.00	14,520.98	11,700.00	2,820.98	124.11%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	1,400.00	14,240.88	15,000.00	-759.12	94.94%
50902 · Travel Expenses	303.30	53.30	10,000.00	-9,946.70	0.53%
50906 · Finance Charges/Penalties	68,234.11	68,239.11	139,441.00	-71,201.89	48.94%
50999-1 · License and Permits	0.00	98.00	300.00	-202.00	32.67%
50999-2 · Training/Education	0.00	0.00	15,000.00	-15,000.00	0.0%
50999-3 · Other Misc Expense	196.76	2,466.04	1,345,721.00	-1,343,254.96	0.18%
50999-5 · Telephone/Internet	566.75	4,227.97	8,000.00	-3,772.03	52.85%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 January 2022

	Jan 22	Jul '21 - Jan 22	YTD Budget	\$ Over Budget	% of Budget
50301-1 · ADA Paratransit	8,204.37	56,916.71	150,207.00	-93,290.29	37.89%
50301-2 · Accounting & Audit	0.00	12,250.00	35,000.00	-22,750.00	35.0%
50301-3 · Vanpool Subsidy	9,503.23	65,303.23	126,000.00	-60,696.77	51.83%
50302 · Advertising	3,888.59	24,597.12	80,000.00	-55,402.88	30.75%
50303-1 · Legal Services	1,555.00	11,065.00	18,000.00	-6,935.00	61.47%
50303-2 · Cash Handel/Payroll Processing	3,466.16	22,205.28	12,960.00	9,245.28	171.34%
50303-3 · IT Support/Web Development	2,070.00	19,277.90	30,000.00	-10,722.10	64.26%
50305-0 · Bus Contractor	275,786.86	1,977,342.55	3,406,704.00	-1,429,361.45	58.04%
50305-1 · Contract Costs	2,083.33	14,582.98	41,000.00	-26,417.02	35.57%
50305-2 · Equipment Maintenance	0.00	0.00	10,000.00	-10,000.00	0.0%
50305-3 · Office Equip Repair	0.00	0.00	500.00	-500.00	0.0%
50305-4 · Vehicle Repair & Maintance	1,279.99	12,647.24	100,000.00	-87,352.76	12.65%
50305-5 · Building Repairs & Maintance	915.00	2,924.27	8,000.00	-5,075.73	36.55%
50305-6 · Communications/Radio Service	0.00	19,059.50	25,000.00	-5,940.50	76.24%
50305-7 · Grounds Keeping/Pest Control	0.00	0.00	1,000.00	-1,000.00	0.0%
50305-8 · Software Updates/Maintenance	0.00	52,305.83	45,000.00	7,305.83	116.24%
50306-1 · Bus Cleaning Services	6,143.10	46,539.00	36,000.00	10,539.00	129.28%
50307 · Security Services	0.00	698.52	1,000.00	-301.48	69.85%
Total 50300 · Services	314,895.63	2,337,715.13	4,126,371.00	-1,788,655.87	56.65%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	37,229.23	278,438.75	276,000.00	2,438.75	100.88%
50499-1 · Office Supplies	507.64	5,308.61	10,000.00	-4,691.39	53.09%
50499-2 · Postage	89.72	525.01	1,500.00	-974.99	35.0%
50499-3 · Printing	58.62	848.79	25,000.00	-24,151.21	3.4%
50499-4 · Misc Materials & Supplies	49.40	366.05	30,000.00	-29,633.95	1.22%
Total 50400 · Materials and Supplies	37,934.61	285,487.21	342,500.00	-57,012.79	83.35%
50500 · Utilities					
50501 · Electricity	2,016.93	9,544.52	15,000.00	-5,455.48	63.63%
50502-1 · Refuse Disposal	224.87	1,449.22	3,000.00	-1,550.78	48.31%
50502-2 · Water - Offices	96.30	879.79	2,000.00	-1,120.21	43.99%
Total 50500 · Utilities	2,338.10	11,873.53	20,000.00	-8,126.47	59.37%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	0.00	877.36	3,000.00	-2,122.64	29.25%
50608-2 · Prof. Liability Insurance	0.00	4,622.33	5,500.00	-877.67	84.04%
50608-3 · Automobile Insurance	0.00	3,269.09	4,000.00	-730.91	81.73%
50608-4 · Property Insurance	0.00	454.55	0.00	454.55	100.0%
Total 50600 · Casualty and Liability Insuranc	0.00	9,223.33	12,500.00	-3,276.67	73.79%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	-60.12	15,341.02	15,000.00	341.02	102.27%
50902 · Travel Expenses	0.00	3,002.70	10,000.00	-6,997.30	30.03%
50906 · Finance Charges/Penalties	0.00	25,684.41	100,000.00	-74,315.59	25.68%
50999-1 · License and Permits	0.00	98.00	300.00	-202.00	32.67%
50999-2 · Training/Education	0.00	0.00	59,445.00	-59,445.00	0.0%
50999-3 · Other Misc Expense	139.92	2,290.22	808,000.00	-805,709.78	0.28%
50999-5 · Telephone/Internet	626.51	4,738.46	10,000.00	-5,261.54	47.39%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 January 2023

	Jan 23	Jul '22 - Jan 23	YTD Budget	\$ Over Budget	% of Budget
Total 50900 · Miscellaneous Expenses	70,700.92	89,325.30	1,533,462.00	-1,444,136.70	5.83%
51200 · Leases and Rentals					
51212-1 · Building Lease	4,400.00	30,800.00	52,800.00	-22,000.00	58.33%
51212-2 · Leases Rental Equipment	0.00	140.80			
51212-4 · Lease	2,000.00	14,000.00	9,000.00	5,000.00	155.56%
Total 51200 · Leases and Rentals	6,400.00	44,940.80	61,800.00	-16,859.20	72.72%
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center	156,534.28	404,831.68	1,576,734.00	-1,171,902.32	25.68%
51600-5 · Automobiles	0.00	0.00	146,000.00	-146,000.00	0.0%
51600-6 · Furniture and Equipment	0.00	8,743.60	267,947.00	-259,203.40	3.26%
Total 51600 · Capital Outlay	156,534.28	413,575.28	1,990,681.00	-1,577,105.72	20.78%
Total Expense	676,690.50	3,637,965.43	8,935,371.00	-5,297,405.57	40.71%
Net Ordinary Income	-545,723.38	747,646.53	0.00	747,646.53	100.0%
Net Income	-545,723.38	747,646.53	0.00	747,646.53	100.0%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 January 2022

	Jan 22	Jul '21 - Jan 22	YTD Budget	\$ Over Budget	% of Budget
Total 50900 · Miscellaneous Expenses	706.31	51,154.81	1,002,745.00	-951,590.19	5.1%
51200 · Leases and Rentals					
51212-1 · Building Lease	4,400.00	30,800.00	52,800.00	-22,000.00	58.33%
51212-2 · Leases Rental Equipment	0.00	154.44	0.00	154.44	100.0%
51212-4 · Lease	0.00	0.00	0.00	0.00	0.0%
Total 51200 · Leases and Rentals	4,400.00	30,954.44	52,800.00	-21,845.56	58.63%
51600 · Capital Outlay					
51600-2 · Infrastructure	0.00	10,085.49	0.00	10,085.49	100.0%
51600-3 · Buildings/Mutli Modal Center	0.00	268,527.70	1,952,032.00	-1,683,504.30	13.76%
51600-5 · Automobiles	0.00	0.00	4,146,000.00	-4,146,000.00	0.0%
51600-6 · Furniture and Equipment	11,890.56	15,274.45	267,947.00	-252,672.55	5.7%
Total 51600 · Capital Outlay	11,890.56	293,887.64	6,365,979.00	-6,072,091.36	4.62%
51700 · Property Taxes	0.00	20,325.91	0.00	20,325.91	100.0%
Total Expense	406,998.10	3,308,157.55	12,470,917.00	-9,162,759.45	26.53%
Net Ordinary Income	-53,214.19	302,024.33	3,398.00	298,626.33	8,888.3%
Net Income	-53,214.19	302,024.33	3,398.00	298,626.33	8,888.3%

Yuma County Intergovernmental Public Transportation Auth.
A/R Aging Summary
As of January 31, 2023

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Cocopah Tribe (c)	19,121.30	0.00	20,277.83	0.00	0.00	39,399.13
Food City #124	0.00	1,163.75	0.00	0.00	0.00	1,163.75
Food City #127	0.00	819.37	0.00	0.00	0.00	819.37
FTA	25,101.00	0.00	549,711.00	127,904.00	168,846.00	871,562.00
Quechan Indian Tribe (c)	47,124.28	0.00	43,303.68	48,072.24	-0.12	138,500.08
Yuma Investment Group	300.00	0.00	0.00	0.00	0.00	300.00
Yuma Regional Medical Center	0.00	250.00	0.00	0.00	0.00	250.00
TOTAL	<u>91,646.58</u>	<u>2,233.12</u>	<u>613,292.51</u>	<u>175,976.24</u>	<u>168,845.88</u>	<u>1,051,994.33</u>

Yuma County Intergovernmental Public Transportation Auth.
A/P Aging Summary
As of January 31, 2023

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
ADP	219.92	0.00	0.00	0.00	0.00	219.92
APS	1,005.07	0.00	0.00	0.00	0.00	1,005.07
Benesch, Shadle & White, PLC	0.00	0.00	0.00	0.00	-350.00	-350.00
Big Cat Advertising	2,803.11	0.00	0.00	0.00	0.00	2,803.11
Century Link Business Services	2.30	0.00	0.00	0.00	0.00	2.30
City of Yuma	125,227.42	0.00	0.00	0.00	0.00	125,227.42
City of Yuma Utility Services	101.20	0.00	0.00	0.00	0.00	101.20
Commute with Enterprise	10,500.00	0.00	0.00	0.00	0.00	10,500.00
Corporate Payment Systems-708	303.30	0.00	0.00	0.00	0.00	303.30
FedEx	14.11	0.00	0.00	0.00	0.00	14.11
Hoppstetter's Office Products, In	245.60	0.00	0.00	0.00	0.00	245.60
Purchase Power	60.00	0.00	0.00	0.00	0.00	60.00
RATP DEV	313,162.75	312,934.74	346,375.92	304,263.82	301,110.71	1,577,847.94
Republic Services	210.33	0.00	0.00	0.00	0.00	210.33
Sellers Petroleum	45,108.38	0.00	0.00	0.00	0.00	45,108.38
Sign Pro	422.29	0.00	0.00	0.00	0.00	422.29
Solutions for Transit	2,083.33	0.00	0.00	0.00	0.00	2,083.33
Time Warner Cable	129.98	0.00	0.00	0.00	0.00	129.98
U.S. Bank Corporate Payment Cc	4,314.64	0.00	0.00	0.00	0.00	4,314.64
Verizon Wireless	151.32	0.00	0.00	0.00	0.00	151.32
TOTAL	<u>506,065.05</u>	<u>312,934.74</u>	<u>346,375.92</u>	<u>304,263.82</u>	<u>300,760.71</u>	<u>1,770,400.24</u>