

The Yuma County Intergovernmental Transportation Authority (YCIPTA) met in Regular Session on Monday, February 22, 2016 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ, 85364. The Chairman called the meeting to order at 1:31 p.m.

Members present:

Greg Wilkinson/City of Yuma
Brian Golding, Sr./Quechan Indian Tribe
Paul Soto/Cocopah Indian Tribe
Susan Thorpe/Yuma County
Larry Killman/Town of Wellton
Glenn Mayle/Arizona Western College
Ralph Velez/San Luis

Members Excused:

Bill Lee/City of Somerton
Michael Sabath/Northern Arizona University

Other Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Management Analyst
Chona Medel/YCIPTA/Financial Services Operations Manager
Tiffany Turner/National Express/Operations Manager
Sergio Ortiz/National Express/Maintenance Manager

The Pledge of Allegiance was led by Mr. Velez.

CALL TO PUBLIC: Mrs. Kreger introduced the YCIPTA and National Express staff. Mr. Wilkinson left the Call to the Public open for later use.

CONSENT CALENDAR:

No 1: Adopt the November 23, 2015 regular minutes.

MOTION (Golding/Mayle): Approve after amendments for scrivener's error
VOICE VOTE: Motion Carries, 7-0 with Mr. Lee and Mr. Sabath excused.

DISCUSSION & ACTION ITEMS:

No. 1: Welcome new Board Members Susan Thorpe – Yuma County and Larry Killman – Town of Wellton. No action required.

Mrs. Kreger introduced and welcomed Ms. Susan Thorpe and Mr. Larry Killman. No action taken.

No. 2: Election of YCIPTA Board Officers for calendar year 2016. Action required.

Mr. Golding stated that he would like to follow the plan of rotating the board positions as previously agreed to by the Board.

Mr. Wilkinson stated that Mr. Golding would rotated to the Chairman position and the Vice-Chair would be Mr. Lee. The election would only be necessary for the Secretary and Treasurer of the Board. Mr. Wilkinson inquired if any of the Board members were interested in volunteering for that position.

Ms. Thorpe inquired as to the duties and responsibilities of the position.

Mrs. Kreger stated that the Secretary and Treasurer of the Board would be review financials, Comprehensive Annual Financial Report (CAFR) and Board meeting minutes.

Ms. Thorpe volunteered for the Secretary and Treasurer of the Board.

MOTION (Thorpe/Wilkinson): Nominate Ms. Thorpe as Board Secretary and Treasurer
VOICE VOTE: Motion Carries, 7-0 with Mr. Lee and Mr. Sabath excused.

Mr. Wilkinson inquired if Mr. Golding would like to preside over the remainder of the Board meeting and Mr. Golding accepted.

No. 3: Reappointment of Greg Wilkinson – City of Yuma, Paul Soto – Cocopah Indian Tribe for an additional 5 years. No action required.

Mr. Wilkinson provided the new board members with YCIPTA's history. No action was taken.

No. 4: Discussion and or action regarding IPTA Taxation Authority SB1250

Mr. Golding stated that the bill still has not passed due to Senator Lesko and YCIPTA is requesting support from Board Members.

Mrs. Kreger stated that Senator Lesko has the mentality that this is a new tax.

Mr. Golding stated that we are merely asking the opportunity to introduce the tax.

Mrs. Kreger stated that it will take a few years to get this in place in order to have a sustainable organization.

Mr. Mayle stated that we can attempt to attach it to another bill. No action was taken.

No. 5: San Luis Transit Study Update. No action required

Mrs. Kreger stated that YCIPTA is involved with San Luis transit study. They are conducting surveys at several locations in San Luis.

Mrs. Kreger stated that she has made some suggestions: make this a tripper route, start out small and grow and if needed. This would be preferable to starting off with a larger service and then having to removing service.

Mrs. Kreger further stated that the route would potentially service the community center and the ACCT call center. This route would also potentially alleviate overcrowding and improve on time performance on Yellow Route 95.

Mr. Golding stated that he did not see a time frame for this study in the packet.

Mrs. Kreger stated that she was not positive but believes it will be completed by the end of June. She also stated that City of San Luis wanted to apply for grant funding.

Mr. Golding inquired if this study will also exam if they are going to get a contractor or get their own bus.

Mrs. Kreger stated that the City of San Luis will incorporate this service into YCAT. No action taken.

No. 6: FY2015 System Performance Report. Action required.

Mrs. Kreger presented the report as contained in the member packet.

Mrs. Kreger stated that the fare box recovery is down 3% due to the decrease of ridership and the MOU agreements.

Mr. Golding inquired if YCIPTA had recommendations or goals that have been established based on the performance report.

Mrs. Kreger stated that YCIPTAs goals are to work on the on time performance. She also noted that the new vehicles will cut down on breakdowns. Mrs. Kreger also stated that she did not foresee any increase to the system other than the possible San Luis circular.

Mr. Golding requested and update regarding some of the maintenance issues that were brought to our attention by the auditor.

Mr. Ortiz stated that the miles between road calls went from 6,000 to 10,000 miles.

Mrs. Kreger stated that YCIPTA commends the maintenance crew for all their hard work.

MOTION (Wilkinson/Killman): Approved as presented

VOICE VOTE: Motion Carries, 7-0 with Mr. Lee and Mr. Sabath excused.

No. 7: Legal Services RFP. Action required.

Mrs. Krefer requested Board approval for a request for proposal (RFP) for legal services. Mrs. Kreger stated that YCIPTA has had a contract with Mr. Wayne Benesch for the past 5 years.

MOTION (Velez/Mayle): Approved as presented

VOICE VOTE: Motion Carries, 7-0 with Mr. Lee and Mr. Sabath excused.

No. 8: FY2016 Capital and Operating Budget Mid-Year Amendment. Action required.

Mrs. Kreger stated that there had been no major amendments. The amendments do not increase overall budget.

Mr. Golding inquired if YCIPTA had looked into receiving radio services from Imperial.

Mrs. Kreger stated that the current radio system provided adequate coverage.

MOTION (Soto/Wilkinson): Approved as presented

VOICE VOTE: Motion Carries, 7-0 with Mr. Lee and Mr. Sabath excused.

No. 9: ARBOC Bus Demo - Creative Bus Sales. No action required.

Mrs. Kreger stated that an ARBOC demo bus was outside of Aldrich Hall for viewing. Mrs. Kreger stated that YCIPTA will be using the ARBOC for about a month as a trial. She further stated that the cost of the ARBOC runs \$265,000 which is about half the price of the Gillig bus.

Ms. Thorpe inquired about the difference of passenger capacity within the two buses. Mrs. Kreger stated that the capacity would be about the same

Mr. Wilkinson recommended that the maintenance department have a look at the ARBOC bus, especially the air conditioning system.

Mrs. Kreger stated that Board was invited to view the bus.

Mr. Mayle stated that it would be recommended to view the bus after the meeting. No action was taken.

No. 10: Transit Directors Annual Performance Review.

MOTION (Wilkinson/Killman): Recess the Regular Session and convene Executive Session.

VOICE VOTE: Motion Carries, 7-0 with Mr. Lee and Mr. Sabath excused.

EXECUTIVE SESSION:

No. 1: Discussion and/or consideration regarding Transit Directors annual performance review. This matter is brought in executive session pursuant to A.R.S. §§ 38-431.03(A)(1).

The Chairman adjourns Executive Session and reconvenes Regular Session.
No action was taken.

No. 11: Discussion and/or action regarding Transit Directors annual performance review.

No action was taken.

PROGRESS REPORTS:

No. 1: Operations Manager Report – Tiffany Turner, National Express Operations Manager. *No action is required.*

Mrs. Kreger stated that Ms. Turner had been on board for about 2 months.

Ms. Turner presented the report as contained in the member packet.

Mr. Wilkinson inquired in regards to Ms. Turner's relationship with the Union.

Ms. Turner stated that the relationship was going well and that they have ratified the agreement.

Mrs. Kreger stated that she has noted a vast difference in the morale of the drivers in the short two months since Ms. Turner started. No action was taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required*

Mrs. Kreger presented the report as contained in the member packet. No action was taken.

No. 3: Transit Ridership & Customer Comment Report – Carol Perez, Management Analyst. *No action is required.*

Ms. Perez presented the report as contained in the member packet. Ms. Perez stated that the fare box revenue decreased due to a variety of reasons such as decrease in ridership, interlining of Orange Route 2 and Yellow Route 95, decrease of gas prices and the type of fare boxes that are in the fleet. The current fare boxes do not count the money.

Mr. Killman inquired if the ridership is affected by the winter visitors.

Mrs. Kreger stated that the winter visitors are not the core demographics.

Ms. Perez stated that the only route that is affected is Blue Route 5 which goes to the Andrade Port of Entry/Algodones but the increase is minimal. No action was taken.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required*

Mrs. Medel presented the report as contained in the member packet. Mrs. Medel stated that the CAFR has been submitted.

Mrs. Thorpe inquired in regards to the relationship between Greyhound and YCAT

Mrs. Kreger stated that YCAT is a Greyhound connect. YCAT is a ticket agent and YCIPTA receives in-kind contribution based on miles traveled.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting is Monday, March 28, 2016 and will be held at Aldrich Hall, Yuma County Department of Development Services, 2351 West 26th Street -- Yuma, AZ, 85364. Agenda items to discuss are to be determined. The public is invited to attend.

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:34 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this 18th Day of April, 2016, Agenda Item CC-1



CAROL PEREZ, Board Secretary