



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

AMENDED

NOTICE AND AGENDA OF THE REGULAR MEETING THE BOARD OF DIRECTORS OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority ("YCIPTA") and to the general public that the Board of Directors will hold a meeting on:

Please note: Due to the COVID-19 Pandemic, the Yuma County Intergovernmental Public Transportation Authority will hold this month's regular meeting via Global GoToMeeting to ensure the safety of the public, board members and staff. See meeting login information below. This meeting is open to the public.

VIA GOTOMEETING

YCIPTA BOD

Mon, Jan 25, 2021 1:30 PM - 3:30 PM (MST)

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Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CALL TO PUBLIC: The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT CALENDAR: The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the December 14, 2020 regular session minutes. Action required. Pg.4

DISCUSSION & ACTION ITEMS:

1. Discussion and or action regarding the Election of Chairperson, Vice-Chairperson and Secretary/Treasurer. Action required Pg. 7
2. Discussion and or action regarding the term renewals for Philip Rodriguez – City of Yuma, Susan Zambrano – AWC and Paul Soto – Cocopah Indian Tribe. Action required. Pg. 18

3. Discussion and or action to adopt Resolution 2021-001, authorizing the Transit Director to file for FTA funding for Fiscal Year 2021-2022. Action required. Pg. 18
4. Discussion and or action regarding the Community Transportation Committee. No action required. Pg. 21
5. Discussion and or action regarding the YCAT Maintenance Updates. No action required. **Placeholder on agenda – No Updates at this time.**
6. Discussion and or action regarding the YCIPTA Shelter and Bus Stop Permit status report. No action required. **Placeholder on agenda – No Updates at this time.**

PROGRESS REPORTS:

1. Operations Manager Report – Oliver Cromwell, General Manager – RATP Dev. *No action required.* Pg. 27
2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 29
3. Transit Ridership and Marketing Update – Carol Perez, Transit Operations Manager. *No action is required.* Pg. 38
4. Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.* Pg. 40

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

February 22, 2021
 Short Range Transit Plan
 Strategic Plan
 FY2019-2020 Performance Report

ADJOURNMENT

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting on Monday, December 14, 2020 virtual meeting via Global GoToMeeting. The Chair, Ms. Zambrano, called the meeting to order at 1:31 p.m.

Members Present:

Susan M. Zambrano/Arizona Western College/Chairperson
Dr. Michael Sabath/Northern Arizona University/Vice Chair
Jerry Cabrera/City of Somerton/Secretary/Treasurer
Ralph Velez/City of San Luis
Larry Killman/Town of Wellton
Brian Golding, Sr./Quechan Tribe
Susan Thorpe/Yuma County
Philip Rodriguez/City of Yuma

Members Excused:

Paul Soto/Cocopah Tribe

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Chona Medel/YCIPTA/Financial Service Operation Manager
Carol Perez/YCIPTA/Transit Operations Manager
Oliver Cromwell/RATP Dev/General Manager

The Pledge of Allegiance was led by Ms. Susanna Zambrano.

CALL TO PUBLIC:

No comments were made. No action required; no action taken.

CONSENT CALENDAR:

No. 1: Adopt the November 2, 2020 regular session minutes.

Motion (Velez/Cabrera): To approve as presented.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding the YCIPTA Public Transportation Agency Safety Plan (PTASP) Action required.

Ms. Kreger presented background information for this item as contained in the member packet. Ms. Kreger stated that this was a new Federal Transit Administration (FTA) requirement as of July 2019. Ms. Kreger noted that there was a fact sheet on page 61 of the packet.

Motion (Golding/Killman): To approve as presented.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

No. 2: Discussion and or action regarding the Community Transportation Committee. No action required.

Ms. Kreger noted that had possibly received two application. Further stating that perhaps after COVID 19 more may be received. No action required; no action taken.

No. 3: Discussion and or action regarding the YCAT Maintenance Updates. No action required. Placeholder on agenda – No Updates at this time.

No updates. No action required; no action taken.

No. 4: Discussion and or action regarding the YCIPTA Shelter and Bus Stop Permit status report.

Ms. Kreger stated that there was only a small update in regards to the shelters. Ms. Kreger stated that 10 new shelters with trash cans are to arrive following day. Ms. Kreger thanked City of Yuma for assisting with the storing of these shelters.

No. 5: Discussion and or action regarding the Transit Director’s Annual Review. Action Required. Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

Ms. Kreger stated that there was no need to have an executive session.

EXECUTIVE SESSION:

No. 1: Discussion regarding the Transit Director’s Annual Review. This matter is brought in executive session pursuant to A.R.S. § 38- 431.03(A)(1). Chairman adjourns Executive Session and reconvenes

No action required; no action taken.

REGULAR SESSION:

No. 6: Discussion and or action regarding the Transit Director’s Annual Review. Action required.

Motion (Killman/Cabrera): To approve as presented.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

PROGRESS REPORTS:

No. 1: Operations Manager Report – Oliver Cromwell, General Manager – RATP Dev. No action required.

Mr. Cromwell presented the reports as contained in the member packet. Mr. Cromwell mentioned that the key performance indicators (KPIs) appear under target but numbers were still being tallied. Mr. Cromwell further stated that Ms. Kreger had received corrected report and it’s now showing on target. No action required; no action taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Kreger presented the reports as contained in the member packet. No action required; no action taken.

No. 3: Transit Ridership and Marketing Update – Carol Perez, Transit Operations Manager. No action is required.

Ms. Perez presented the reports as contained in the member packet. No action required; no action taken.

**No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager.
No action is required.**

Ms. Medel presented the reports as contained in the member packet. No action required; no action taken.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

January 25, 2021

Motion (Cabrera/Thorpe): To adjourn.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 1:53 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this _____, 2021, Agenda Item _____.

Carol Perez, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

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January 25, 2021

Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the Election of Chairperson, Vice
Chairperson and Secretary/Treasurer for FY2021

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors elect a new Chairperson, Vice-Chairperson and Secretary/Treasurer for calendar year 2021

Background and Summary: As per the YCIPTA 2nd Amended and Restated Bylaws (Rev. 2014) Section 4.5 states “At the first meeting of each calendar year, the Board shall elect a chairperson, a vice chairperson and a secretary-treasurer, who shall serve as the officers of YCIPTA.” Normal practice has been that the presiding Vice-Chairperson moves into the Chairperson position and the Secretary/Treasurer moves to the Vice-Chairperson position and then a new Secretary/Treasurer is elected.

Recommended Motion: Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors elect a new Chairperson, Vice-Chairperson and Secretary/Treasurer for calendar year 2021.

Fiscal Impact: None

Legal Counsel Review: N/A

Attachments: YCIPTA 2nd Amended and Restated Bylaws (Rev 2014)

For information on this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission

A handwritten signature in black ink, appearing to read "Shelly Kreger", written in a cursive style.

Shelly Kreger, Transit Director

**SECOND AMENDED AND RESTATED BYLAWS
OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC
TRANSPORTATION AUTHORITY**

**ARTICLE I
PURPOSE AND CONSTRUCTION**

1.1. Coordination of public transportation services, and designing, operating and maintaining a transportation system to meet regional needs are the primary objectives of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”). The purpose of these Bylaws is to define the framework of the organization and the roles, responsibilities and expectations of its members.

1.2 YCIPTA was formed under the statutory authority defined in A.R.S. § 28-9101 et seq., and will continue to operate under, the guidelines established thereby. Any conflict between these Bylaws and the authority of A.R.S. § 28-9101 et seq. will be resolved in favor of statute.

1.3 The functions of YCIPTA include, but are not limited to, to the following:

- a. Acquire, develop, and provide for the provision of transit services in a manner that will meet the standards for maximum public use and will be most equitable, expedient, convenient and compatible with the public health, safety and well-being;
- b. Implement specific transit programs selected for implementation by the Board of Directors;
- c. Record and compute transit service use and report the same as required by local, state and federal law;
- d. Insure the cooperation, coordination and pooling of common resources, maximum efficiency and economy in governmental operations with respect to providing transit services;
- e. Inventory, classify and identify problems that may be solved with respect to transit services, though a comprehensive survey and plan involving multi-city and county cooperation;
- f. Facilitate actions and agreements among the governmental units for specific project development with respect to transit services; and
- g. Provide for the adoption of common policies with respect to problems which are common to the various member agencies of YCIPTA with respect to transit services.

**ARTICLE II
NAME AND PRINCIPAL OFFICE**

2.1 The name of the public intergovernmental transportation authority will be the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”). YCIPTA is a corporate body and political subdivision of the State of Arizona, with all of the power and privileges appurtenant thereto.

2.2 The principal office of YCIPTA shall be at Yuma County Administration, 198 S. Main St., Yuma, Arizona 85364. YCIPTA may have such other offices as the Board of Directors may designate or as the business of YCIPTA may require from time to time.

ARTICLE III MEMBERS

3.1 Initial Members. The initial members of YCIPTA shall be as follows:

Yuma County

City of Yuma

City of Somerton

City of San Luis

Town of Wellton

Yuma Branch Campus of Northern Arizona University

Arizona Western College

3.2 Additional Members. Additional members, up to a maximum total of nine (9) members, may be added by a two-thirds (2/3) majority vote of all of the current Members of the Board of Directors.

3.3 The boundaries of YCIPTA include all of the area within the boundaries of the Cities of Yuma, Somerton, San Luis, and the Town of Wellton, as well as all of the unincorporated areas within Yuma County. The Board may, by a two-thirds (2/3) majority vote of all of the current Members, increase the membership of YCIPTA as provided in Sec. 3.2 to include additional municipalities or entities located in Yuma County authorized for membership in an intergovernmental public transportation authority pursuant to A.R.S. § 28-9102 (“New Member”). The vote to add a New Member shall be taken upon written application of the New Member.

3.4 Membership in YCIPTA is not transferable or assignable.

ARTICLE IV YCIPTA BOARD OF DIRECTORS

4.1 YCIPTA shall be governed by a Board of Directors consisting of nine (9) members (the “Board”). The Board shall be comprised of at least one (1) representative of each Member described in section 3.1. The remaining director positions, if any, shall be apportioned among the Member municipalities according to the population represented by each Member with priority beginning with the Member municipality representing the largest population.

For example, in the event all nine director positions have not been filled after each Member has appointed one representative, the Member municipality representing the largest population would have priority to appoint a second representative, then the Member municipality representing the second largest population would have priority to appoint a second representative, and so forth, until a total of nine director positions have been filled.

In the event that additional members join YCIPTA, the existing Member municipality representing the smallest population and having two directors shall select which one of the directors shall remain as the Member’s appointed representative and the other director position shall be apportioned to the new member entity.

4.2 The initial directors shall serve for terms of two (2), three (3), four (4) and five (5) years, to be determined by lots, with three (3) directors serving initial terms of three (3) years, three (3) directors serving initial terms of four (4) years and one (1) director serving initial terms of five (5) years. Succeeding directors shall serve full five (5) year terms in staggered rotation. Additional directors shall be allocated within this system to ensure an orderly and regular rotation of directors.

4.3 A member agency may remove its appointed director for cause, as determined by the governing body of such member agency. In the event a director is removed by a Member, or by YCIPTA, the Member shall promptly appoint a successor director.

4.4 YCIPTA may remove any director for cause. Cause shall include: (a) Conviction of a felony or misdemeanor involving moral turpitude; (b) Death; (c) Permanent disability (unable to perform duties for 180 consecutive days); or (d) Failure to attend three (3) or more consecutive board meetings within a running year.

4.5 At the first meeting of each calendar year, the Board shall elect a chairperson, a vice chairperson and a secretary-treasurer, who shall serve as the officers of YCIPTA. The chairperson shall be responsible for approving the development of meeting agendas and the conduct of each meeting of the Board. The chairperson shall have such powers, and be subject to such duties as are provided by the law of Arizona, by these Bylaws, or as may be conferred upon him or her by vote or resolution of the Board of Directors. In the absence or disability of the chairperson, the vice-chairperson shall have all the powers, and be subject to all the duties of the chairperson, so long as such absence or disability continues. The vice-chairperson shall have such powers and duties as may from time to time be conferred upon him or her by the Board. In the absence of the chairperson and vice-chairperson, the secretary-treasurer shall assume the responsibilities and duties of the chairperson. The secretary-treasurer shall be responsible for

reviewing YCIPTA's finances and maintaining YCIPTA's minutes and records, as is required by A.R.S. § 38-431, et. seq., and may delegate the day to day provision of these functions to the YCIPTA Transit Director.

4.6 The Board shall have all of the powers set forth in A.R.S. § 28-9122 (the “Statutory Powers”), and those powers necessary to implement the Statutory Powers.

4.7 Voting rights. Each member of the Board will have one equally weighted vote on any decision that is not concerned with program funding. For votes on funding matters, each member of YCIPTA will have one vote, regardless of the respective financial contributions of any individual entity toward program funding. Additional votes on program funding matters will be granted only to those member entities making financial contributions to the particular program being voted upon. In those instances, any entity contributing no less than 35% of funding for a specific program will be entitled to four (4) additional votes, for a total of five (5) votes.

4.8 The Board shall adopt rules (the “Rules and Regulations”) that are proper and necessary to the use, operation and maintenance of its Regional Transportation System, property, facilities and service. The Board shall hold one public hearing within the boundaries of YCIPTA prior to adopting Rules and Regulations and any amendments or additions to such Rules and Regulations.

4.9 The Board will conduct a periodic survey of public transportation needs in YCIPTA’s jurisdiction, and may adopt, with such additions and updates as it deems appropriate, a survey which has been conducted within the last two (2) years for all or part of the area included in YCIPTA (the “Transit Study”).

4.10 Each year, on or before the 31st day of March, the Board will produce and adopt a five-year public transportation program (the “Transportation Program”) that is consistent with the regional transportation plan approved by the Yuma Metropolitan Planning Organization (“YMPO”).

4.11 Directors shall receive no compensation for services as directors but may be reimbursed for any reasonable expenses approved by the Board.

4.12 The powers of the Board shall include, but are not limited to, the following:

- a. Make decisions as to the selection of the transit service contractor, if any, and provide for the maintenance and operation of equipment, facilities and the cost thereof; set fees to be charged for transit services; adopt the annual budget; and determine the ultimate use and disposal of equipment and facilities.
- b. Make decisions on transit service issues which shall be binding on all members.
- c. Approve or deny projects recommended to the Board for appropriate action.
- d. Either directly or indirectly through the transit service contractor, contract for and acquire real or personal property, employ agents and employees; develop, maintain

- and operate site and facilities; and acquire, hold, or dispose of property and incur debts, liabilities or obligations.
- e. Appoint committees composed of public officials, employees and private citizens to proffer non-binding advice to the Board.

ARTICLE V MEETINGS

5.1 All meetings of the Board and all committee meetings shall be open to the public and subject to the Arizona Open Meeting Law defined in A.R.S. § 38-431 et seq. Written notice and a complete meeting packet of each Board meeting shall be mailed or delivered electronically or in person to each director at least five (5) working days prior to the date fixed for such meeting, unless prevented by emergency circumstances.

5.2 Meetings of the Board shall be at least quarterly and held at any place and at such times as designated by the Board. In the absence of any such designation, meetings shall be held at YCIPTA's principal office.

5.3 Meetings shall, to the extent practicable, be governed by Robert's Rules of Order, and any other procedures and limitations as deemed necessary by the Chairperson of the Board.

5.4 A simple majority of the Board in office shall constitute a quorum for the transaction of business. A vote of a majority of the directors present at any meeting in which a quorum is present shall constitute action by the Board, unless a different vote is required by the these Bylaws or Arizona statute.

5.5 Any or all directors may participate in a regular or special meeting by, or conduct the meeting through the use of, any means of communication by which all directors participating may simultaneously hear one another during the meeting. A director participating in a meeting by this means is deemed to be present in person at the meeting.

ARTICLE VI DISSOLUTION AND RESIGNATION

6.1 By an absolute majority vote of all of the directors, the Board may propose at any Public Board meeting that YCIPTA be dissolved, provided that all contractual obligations and debts of YCIPTA are satisfied or transferred to another governmental entity or entities, and provided further that such governmental entity or entities will accept dedication of all the YCIPTA property and assume all of YCIPTA's obligations. A public hearing on the proposed dissolution shall be held not less than fifteen (15) nor more than thirty (30) days after the proposal is made.

6.2 Following the public hearing held pursuant to Section 6.1, the Board shall adopt by resolution a plan of termination to be executed within a stated period of time after it is

adopted. The plan of termination shall include a schedule for transferring the assets and obligations of YCIPTA to a governmental entity or entities named in the Plan.

6.3 The growth of Yuma County's population to more than two hundred thousand persons shall not cause the dissolution of YCIPTA pursuant to A.R.S. § 28-9104(C).

6.4 A member may resign from YCIPTA upon consultation with the Board, in which case the boundaries shall be amended pursuant to section 3.3. Prior to the Resignation of a member pursuant to this Section, the Board must determine how the resignation will impact the Regional Transportation System or the services provided to the remaining Members.

6.5 Resignation shall not relieve the member so resigning of the obligation to pay any dues, assessments or other charges theretofore accrued and unpaid.

6.6 No Member shall have any right to the return or withdrawal of such Member's capital contributions until termination of YCIPTA, unless such withdrawal is consented to by all other Members or otherwise provided for herein. No interest shall be paid on capital contributions made to YCIPTA or returned to its Members.

6.7 No Member shall be individually liable for the obligations of YCIPTA. Except as otherwise provided in these Bylaws, a Member's liability for the obligations of YCIPTA shall be limited to the aggregate amount of the Member's agreed upon contribution to YCIPTA.

ARTICLE VII INSURANCE AND INDEMNIFICATION

7.1 Any member of the Board and any officer of YCIPTA, as a condition of accepting said office, shall be indemnified by YCIPTA against expenses actually and necessarily incurred by him or her in connection with the defense of any action, suit, or proceedings in which he or she is made a party by reason of having been or being a member of the Board or officer of YCIPTA, except for acts or omissions not in good faith or which involve intentional misconduct or knowing violation of law, or for a transaction from which the person derives an improper personal benefit. Such right of indemnification is not to be deemed exclusive and shall not affect any right to which an officer or director may be entitled under the laws of the State of Arizona, these Bylaws, agreements, vote of Members, or otherwise.

7.2 To the extent permitted by law, each Member shall hold harmless and indemnify each other Member from any claim, liability or loss related to any funding, capital contribution, or in any manner whatsoever with regard to the individual participation by that Member to the fullest extent allowed by law, except for that caused by the intentional misconduct or sole negligence of a Member.

7.3 YCIPTA shall have the right to purchase and maintain insurance on behalf of its officers, directors, employees, and other agents, against any liability asserted against or incurred

by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's, or agents status as such.

**ARTICLE VIII
AMENDMENT**

8.1 Amendments to these Bylaws may be adopted by the Board at any regular or special meeting by a majority vote of the Board, subject to the quorum requirement of section 5.4. Notice of any proposed amendments shall be included in a notice to the Members of the meeting at which the proposed amendment(s) is/are to be considered.

**ARTICLE IX
MISCELLANEOUS**

9.1 This Agreement is subject to termination for conflict of interest, pursuant to the provisions of A.R.S. § 38-511.

9.2 All checks, drafts, notes, bonds, bills of exchange, or other orders, instruments, or obligations for the payment of money shall be in accordance with guidelines established by Yuma County government.

9.3 The fiscal year shall commence on July 1 and end on June 30 and the Board shall adopt a budget prior to June 30.


9.4 The Board shall have the power to receive bequests, donations, grants, and gifts of all kinds of property, in fee simple, and to do all acts necessary to carry out the purposes of such in accordance with the terms of the bequests, donations, grants, or gifts.

9.5 By December 31, an annual report shall be prepared and presented to the Board, Members and interested parties.

9.6 The Transit Director, or his or her designee, shall assist the secretary-treasurer for YCIPTA, and shall cause notice of all meetings of the Board to be given as described in these Bylaws.


**ARTICLE X
ADOPTION AND CERTIFICATION**

10.1 These Bylaws were duly adopted by the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority at a regular meeting originally held on August 22, 2011, amended on May 29, 2012, and the Second Amended and Restated Bylaws are hereby adopted this 23rd day of June, 2014.



ROBERT L. PICKELS, JR., Chairman

ATTEST:



JOHN ANDOH, Board Secretary

**FIRST AMENDMENT TO THE SECOND AMENDED AND RESTATED BYLAWS
OF
THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION
AUTHORITY**

The YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY, a corporate body and political subdivision of the State of Arizona (“YCIPTA”), Board of Directors duly noticed and held in Yuma, Arizona, on the 24th day August, 2020, pursuant to the provision of Article VIII of the Bylaws of the YCIPTA, which were initially adopted on August 22, 2011, and subsequently amended and restated on May 29, 2012 and June 23, 2014 (collectively, the “Bylaws”), at which the Board of Directors adopted the following resolutions amending the Bylaws as follows:

RESOLVED, Section 4.5 of Article IV be, and it is hereby, amended solely in the following particulars to read as follows:

The following language shall be added to Section 4.5 between the second and third sentences:

The chairperson of the Board, during his/her term as chairperson, shall serve on the Personnel Subcommittee.

Except as amended herein, the provisions of the Bylaws of the YCIPTA shall remain in full force and effect.

DATED this ____ day of _____, 2020.

YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY

Susanna M. Zambran, Chairman

ATTEST:

Michael Sabath, Secretary



Yuma County Intergovernmental Public Transportation Authority

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January 25, 2021

Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding Director term renewal for Philip Rodriguez – City of Yuma, Susan Zambrano – AWC and Paul Soto – Cocopah Indian Tribe.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve term renewal for Philip Rodriguez – City of Yuma, Susan Zambrano – AWC and Paul Soto – Cocopah Indian Tribe.

Background and Summary: : Article VI paragraph 4.2 of the amended YCIPTA bylaws state "The initial directors shall serve for terms of two (2), three (3), four (4) and five (5) years, to be determined by lots, with three (3) directors serving initial terms of three (3) years, three (3) directors serving initial terms of four (4) years and one (1) director serving initial terms of five (5) years. Succeeding directors shall serve full five (5) year terms in staggered rotation. Additional directors shall be allocated within this system to ensure an orderly and regular rotation of directors."

All three terms expire 02/28/21, the term renewal will be for 5 years with a term ending 02/28/2026.

Recommended Motion: Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approves term renewals for Philip Rodriguez – City of Yuma, Susan Zambrano – AWC and Paul Soto – Cocopah Indian Tribe.

Fiscal Impact: None

Legal Counsel Review: N/A

Attachments: Updated FY2021 Board of Directors list.

For information on this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission

A handwritten signature in black ink, appearing to read 'Shelly Kreger', written in a cursive style.

Shelly Kreger, Transit Director

2021 Yuma County Intergovernmental Public Transportation Authority Board of Directors:

Philip Rodriguez - City of Yuma, term ending 02/28/21 (plus 5 yrs – 2026)

Brian Golding, Sr. - Quechan Indian Tribe, term ending 02/28/22

Jerry Cabrera - City of Somerton, term ending 02/28/25

Susan Thorpe - Yuma County, term ending 02/28/23

Michael Sabath - Northern Arizona University, term ending 02/28/24

Susan M. Zambrano – Arizona Western College, term ending 02/28/21 (plus 5 yrs – 2026)

Ralph Velez - City of San Luis, term ending 02/28/23

Larry Killman – Town of Wellton, term ending 02/28/24

Paul Soto - Cocopah Indian Tribe, term ending 02/28/21 (plus 5 yrs – 2026)

ALL TERM RENEWALS ARE NOW AT 5 YEARS AS PER YCIPTA BY-LAWS



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January 25, 2021

Discussion and Action Item 3

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action to adopt Resolution 2021-001, authorizing
the Transit Director to file for FTA funding for Fiscal Year 2021-2022

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors adopt Resolution 2021-001, authorizing the Transit Director to file for FTA funding for Fiscal Year 2021-2022.

Background and Summary: Each year the board is to adopt a resolution authorizing the Transit Director to apply for FTA funding. This resolution is required to be uploaded into FTA's TrAMS when applying for grants.

Financial Impacts: None.

Budgeted: N/A.

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors adopt Resolution 2021-001, authorizing the Transit Director to file for FTA funding for Fiscal Year 2021-2022

Legal Counsel Review: N/A

Attachments: Resolution 2021-001

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

A handwritten signature in black ink, appearing to read 'Shelly Kreger', with a long horizontal flourish extending to the right.

Shelly Kreger
Transit Director

YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY

RESOLUTION NO. 2021-001



RESOLUTION OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY BOARD OF DIRECTORS AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION FOR THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53; TITLE 23. UNITED STATES CODE, OR OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION

WHEREAS: The Yuma County Intergovernmental Public Transportation Authority was created to assume the administration, operations and maintenance of Yuma County Area Transit (YCAT) system which provides for the safe, economical and efficient transportation of local residents; and

WHEREAS: The Federal Transit Administration (FTA) has been delegated authority to award Federal financial assistance for a transportation project; and

WHEREAS: The grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost; and

WHEREAS: The Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project; and

WHEREAS: It is required by the U.S. Department of Transportation in accordance with the provisions of the Title VI of the Civil Rights Act of 1964, as amended, that Applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS: It is the goal of the applicant that minority business be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum opportunity

to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED THAT the Yuma County Intergovernmental Public Transportation Authority Board of Directors, authorizes

1. That the Transit Director is authorized to execute and file an application for Federal assistance on behalf of YCIPTA with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. Chapter 53, title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration.
2. That the Transit Director is authorized to execute and file an application on behalf of YCIPTA with the U.S. Department of Transportation, to aid in the financing of planning, capital and operating projects pursuant to Section 5208(f), 5303, 5304, 5305, 5307, 5310, 5311, 5311(f), 5313, 5320, 5339 and 5340 of the Urban Mass Transportation Act of 1964, as amended.
3. That the Transit Director is authorized to execute grant and cooperative agreements and file with its applications the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a Federal assistance grant or cooperative agreement.
4. That the Transit Director is authorized to set forth and execute affirmative minority business policies in connection with the program of projects and budget procurement needs.
5. That the Transit Director is authorized to execute and file with such application an assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
6. That the Transit Director is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application for the program of projects and budget.

Adopted this ____ day of _____ 2021

Dr. Michael Sabath, Chairman

ATTEST:

Shelly Kreger, Transit Director



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

January 25, 2021

Discussion and Action Item 4

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the Community Transit
Committee

Requested Action: N/A

Background and Summary: During the April 27, 2020 YCIPTA Board Meeting it was discussed that each Board Member was to select an individual or two from their community to serve on this committee. To date we have only received one application from Chairperson Zambrano.

Staff would like to receive an update from other Board members as to their effort regarding recruiting for the YCAT Community Transit Committee. Below is a recap of what the CTC is and the roles it plays.

The goal of the YCAT Community Transit Committee is to advise the Yuma County Intergovernmental Public Transportation Authority Board of Directors regarding public transit matters in Yuma County. If the selected to serve on the committee, YCIPTA staff will make a recommendation to the YCIPTA Board of Directors for appointment to this committee to serve staggered two-year terms.

The YCAT Community Transit Committee is advisory in nature and provides advice regarding the following matters:

- Acts as a sounding board for policies and plans.
- Provides a communication link between the residents of the service area and YCIPTA Board of Directors.
- Recommends plans, policies and procedures to the YCIPTA Board of Directors.
- Promotes agency accountability.
- Form community partnerships.

- Addresses other public transit matters as requested by the Board of Directors or staff.

Citizen input is essential to the success of a transportation planning process. Since the general public is both the user and the financier of YCAT, it is important for the community to participate in identifying transportation issues and comment on potential alternatives.

The idea for the concept of each Board Member to select an individual or two from their community came from a discussion with Chairperson Zambrano. YCIPTA has found it difficult to encourage the public to serve and felt that this may be a good opportunity to get the committee off the ground.

Recommended Motion: N/A

Fiscal Impact: None

Legal Counsel Review: N/A

Attachments: Application to Serve on the YCAT Community Transit Committee and one completed application.

For information on this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger, Transit Director



Monthly YCIPTA board meeting report RatpDev

Oliver Cromwell GM

1/19/2021

This monthly report is intended to summarize any route operations, maintenance, management or finance operations or actions that fall outside of normal operations for YCAT public transit.

COVID 19.

- A decreased in routes and times have been in effect since January 4th due to increased numbers of COVID Cases. Safety precautions are still implemented to protect our operators and the public, entry in rear door only unless wheelchair ramp is needed, reduced passenger capacity, some seats blocked off to increase passenger distance. Current fixed route services will remain in effect until further notice.
- In addition to our normal cleaning and sanitizing we also sanitize all vehicles nightly in addition to sanitizing vehicles enroute at transfer points.
- Driver shields have been ordered for all revenue vehicles the first rough fitment will be the second week of January completion ETA is unknown at this time. (Update contract terminated) Contractor was not able to fulfill the order in a timely manner. We have reached out to several contractor including vehicle manufactures, ETA unknown at this time.



Date: 1/19/2021

From: Oliver Cromwell GM YCAT

YCAT Maintenance KPI's (December 2020)

PMI Completed.....	(14)
PMI On Time Percentage.....	(100.00)
Road Calls.....	(28)
Road Calls as Defined by the NTD.....	(10)
Miles Between Road Calls.....	(7079)

Guideline/Minimum standards.

- PMI on time percentages FTA/ADOT minimum 80%. YCIPTA minimum 90%



Yuma County Intergovernmental Public Transportation Authority

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Transit Directors Report December 2020 – January 2021

- Bi-weekly meetings regarding the Hotel Del Sol project with the City of Yuma, SPS+ Architects and other stakeholders. Discussing design and structural elements.
- Bi-weekly meeting regarding the Short-Range Transit Plan. Two rounds of stakeholder and public engagement has taken place which included 8 meetings each round. Draft document to be scheduled for review mid-February.
- Bi-weekly meetings regarding the Strategic Planning Process. The second workshop for me and my staff was held on January 19, 2021 from 10 am – 2 pm. I believe all but two board members have participated in the one-on-one meetings with the consultants. We should have a draft for review by the next board meeting. I feel we have made great progress with a new mission and vision statement and the plan as a whole.
- Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) is the second round of funding for transit. YCIPTA and hundreds of other small urban/rural providers did not receive any of the \$14 billion funds under this Act. Only 39 of the nation's 320 small-urbanized areas (population between 50,000-200,000) received CRRSAA funding. Twenty-eight (28) state departments of transportation received no rural transit funding assistance through CRRSAA. For the vast majority of rural and small-urban transit systems and passengers, CRRSAA provides no benefit. As a member of and the Arizona State Representative of the Community Transportation Association of America (CTAA) we will be signing on a letter that will be sent to Congress this week strongly urging the Biden Administration and Congress, in any COVID-19 stimulus package, to utilize the standard formulas for rural, urban and specialized transit (Sections 5307, 5310 and 5311) to ensure that all transit agencies receive vitally needed funding to continue providing essential trips all across the nation.
- On January 4, 2021 service was again scaled back to a modified Saturday schedule.



November 2020 - YCAT

The following information is based on the services and analyses performed by Solutions for Transit for YCIPTA for the month of November 2020.

Solutions for Transit completed its monthly review and sent a final review document to YCIPTA staff on January 11, 2021.

OPERATIONS

Fixed Route

Following are the actual miles and hours reported by the contractor vs. scheduled:

	Reported	Scheduled	Difference
Revenue Hours	2,328.7	2,311.2	17.6
Total Hours	2,691.7	2,698.1	(6.4)
Revenue Miles	49,945	49,981	(36)
Total Miles	57,614	57,638	(24)
Passengers per Revenue Hour		8.9	
Passengers per Revenue Mile		0.4	

Demand Response

Following are the actual miles and hours:

Revenue Hours	225.1
Total Hours	302.9
Revenue Miles	3,538
Total Miles	5,348
Average Weekday Revenue Hours	11.1
Passengers per Revenue Hour	0.1
Passengers per Revenue Mile	0.0

OPERATIONS DATABASE

Analysis of Contractor Invoice Data for Accuracy: Solutions for Transit reviewed the Total Miles and Hours by Day and Miles and Hours Reports to determine if there are entries that seemed high or low. We are using a 5% tolerance to determine if the entries need to be corrected or commented.

There were **1,046** entry errors, **40** GFI errors (information classified incorrectly in GFI), **50** time overlaps, **161** fixed route vs. GFI errors, and **0** unreported roadcalls.

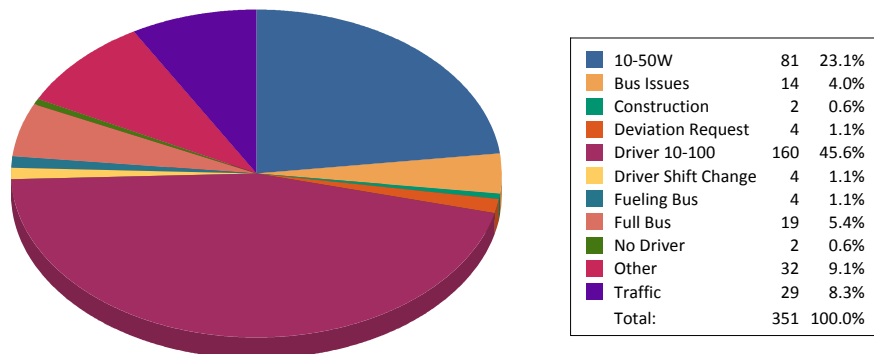
These errors were corrected before we submitted a final review to YCIPTA for billing authorization purposes.

Late to First Stop: There were **124** occurrences where the operator was late to the first stop by 5 minutes or more, resulting in **12 hours 34 minutes** of delayed service.

Logging Out Early: There were **30** occurrences where the operator logged off before the end of revenue service totaling **5 hours 58 minutes** of unaccounted revenue time.

Delays: During the month of November, **351** delays were reported by RATPDev. The average delay was **6** minutes. The delays are broken down as follows:

Delays by Category



Customer Comments: During the month of November, **6** complaints were called in. Of these RATPDev followed up on **3**. In addition, **2** commendations were called in.

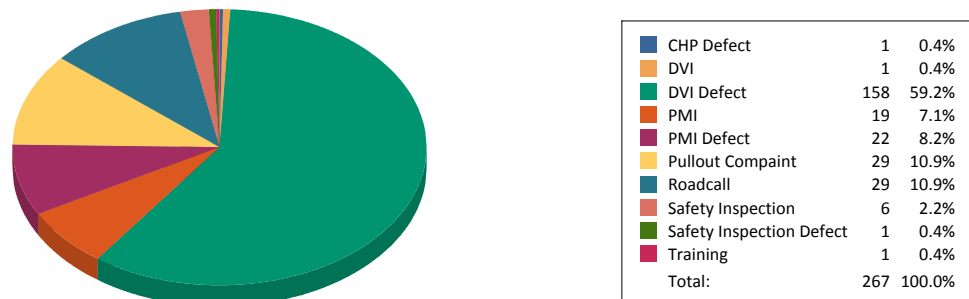
MAINTENANCE

PMIs Completed: There were **19** PMIs completed during the month of November. Of these, **0** were completed late based on the information entered into The Reporting Solution.

- Roadcalls:** There were 29 roadcalls/bus exchanges for the month of November.
- o **28** of these are roadcalls as defined by NTD (the bus did not complete its scheduled service)
 - o **2,374** miles between roadcalls as defined by NTD
 - o The industry standard for miles between roadcalls is 6,000 miles

Work Orders Created:

Work Orders by Type



Open Work Orders:

There were **626** open work orders.

REPORTS

Monthly Reports: The following Monthly Reports are attached:

- o Fixed Route Operating Summary - Systemwide
- o Ridership and Fares
- o Miles and Hours by Route
- o On Call Operating Summary
- o PMIs Completed

IT SUPPORT

Back-up: Solutions for Transit is backing up the data entered into The Reporting Solution daily. It is being placed on the Solutions for Transit home server in Lodi.



OPERATING SUMMARY - Systemwide Fiscal Year 2021

Systemwide

	Quarter				Quarter			YTD
	Jul-20	Aug-20	Sep-20	Qtr Total	Oct-20	Nov-20	Qtr Total	
Weekday Ridership	10,540	12,034	16,177	38,751	19,567	17,932	37,499	76,250
Saturday Ridership	921	1,721	1,726	4,368	2,406	2,210	4,616	8,984
Total Ridership	11,461	13,755	17,903	43,119	21,973	20,142	42,115	85,234
Weekday Revenue Hours	1,493.5	1,836.8	2,283.2	5,613.5	2,394.4	2,105.8	4,500.3	10,113.8
Saturday Revenue Hours	150.0	250.8	205.2	606.1	277.3	222.9	500.2	1,106.3
Total Revenue Hours	1,643.5	2,087.7	2,488.4	6,219.6	2,671.8	2,328.7	5,000.5	11,220.1
Weekday Total Hours	1,710.0	2,116.1	2,646.5	6,472.6	2,764.2	2,434.9	5,199.1	11,671.7
Saturday Total Hours	169.4	284.8	233.7	687.9	317.6	256.8	574.4	1,262.3
Total Hours	1,879.3	2,400.8	2,880.3	7,160.5	3,081.8	2,691.7	5,773.5	12,934.0
Weekday Revenue Miles	33,238	40,125	49,211	122,574	51,395	45,394	96,789	219,363
Saturday Revenue Miles	3,025	5,063	4,125	12,213	5,599	4,551	10,150	22,363
Total Revenue Miles	36,263	45,188	53,336	134,787	56,994	49,945	106,939	241,726
Weekday Total Miles	38,426	46,403	56,947	141,776	59,303	52,410	111,713	253,489
Saturday Total Miles	3,484	5,851	4,757	14,092	6,437	5,204	11,641	25,733
Total Miles	41,910	52,254	61,704	155,868	65,740	57,614	123,354	279,222
# Operating Weekdays	22	21	21	64	22	19	41	105
# Operating Saturdays	4	5	4	13	5	4	9	22
# Total Operating Days	26	26	25	77	27	23	50	127
Avg Weekday Ridership	479.1	573.0	770.3	605.5	889.4	943.8	914.6	726.2
Avg Saturday Ridership	230.3	344.2	431.5	336.0	481.2	552.5	512.9	408.4
Avg Daily Ridership	440.8	529.0	716.1	560.0	813.8	875.7	842.3	671.1
Wkday Ridership/Rev Hr	7.1	6.6	7.1	6.9	8.2	8.5	8.3	7.5
Sat Ridership/Rev Hr	6.1	6.9	8.4	7.2	8.7	9.9	9.2	8.1
Avg Weekday Rev Hours	67.9	87.5	108.7	87.7	108.8	110.8	109.8	96.3
Avg Saturday Rev Hours	37.5	50.2	51.3	46.6	55.5	55.7	55.6	50.3
Avg Weekday Rev Miles	1,511	1,911	2,343	1,915	2,336	2,389	2,361	2,089
Avg Saturday Rev Miles	756	1,013	1,031	939	1,120	1,138	1,128	1,017



RIDERSHIP AND FARES

Period: 11/1/2020 to 11/30/2020

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	1& 10 Ride	Paper Passes	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes	Guides	
Orange 2	0	0	0	0	0	0	0	0	0	1,817	1	3	0	1	0	0	0	1	4	49	0	1,823
Brown 3	0	0	0	0	0	0	0	0	0	510	1	0	0	0	1	1	0	0	7	5	0	513
Green 4	0	0	0	0	0	0	0	0	0	2,122	0	0	1	0	0	0	0	1	17	131	0	2,124
Blue 5	0	0	0	0	0	0	0	0	0	994	0	1	0	0	0	0	0	0	20	45	0	995
Purple 6	0	0	0	0	0	0	0	0	0	1,307	0	0	0	0	0	0	0	0	28	33	0	1,307
Gold 8	0	0	0	0	0	0	0	0	0	136	0	0	0	0	1	0	0	0	2	6	0	137
Silver 9	0	0	0	0	0	0	0	0	0	224	0	0	0	0	0	0	0	0	0	1	0	224
Turquoise 10	0	0	0	0	0	0	0	0	0	175	0	0	0	0	0	0	0	0	9	3	0	175
Yellow 95	1	0	0	0	0	0	0	0	0	12,814	3	24	0	0	1	0	0	1	45	392	0	12,844
Grand Total:	1	0	0	0	0	0	0	0	0	20,099	5	28	1	1	3	1	0	3	132	665	0	20,142

REVENUE:

Total Revenue: \$2.00
 Unclassified Revenue: \$2.00
 As a % of Total: 100.00%



TOTAL MILES AND HOURS BY ROUTE November 2020

Route	Revenue Hours	Non-Rev Hours	Total Hours	Revenue Miles	Non-Rev Miles	Total Miles
Orange Route 2	322.7	38.0	360.7	6,074	276	6,350
Brown Route 3	166.3	14.6	180.8	3,451	278	3,729
Green Route 4	255.1	16.6	271.7	3,961	206	4,167
Blue Route 5	209.4	10.4	219.8	5,137	145	5,282
Purple Route 6	246.9	24.7	271.6	5,430	468	5,898
Gold Route 8	53.8	16.4	70.2	1,648	548	2,196
Silver Route 9	87.5	108.1	195.6	2,897	2,766	5,663
Turquoise Route 10	63.0	13.5	76.5	2,751	159	2,910
Yellow Route 95	924.1	120.6	1,044.7	18,596	2,823	21,419

Totals for November 2020			
Total Hours	2,691.72	Total Miles	57,614
Revenue Hours	2,328.73	Revenue Miles	49,945
Non-Revenue Hours	362.98	Non-Revenue Miles	7,669



OPERATING SUMMARY - On-Call Fiscal Year 2021

	Quarter				Quarter			YTD
	Jul-20	Aug-20	Sep-20	Qtr Total	Oct-20	Nov-20	Qtr Total	
Weekday Ridership	452	427	486	1,365	557	443	1,000	2,365
Saturday Ridership	25	35	42	102	60	31	91	193
Total Ridership	477	462	528	1,467	617	474	1,091	2,558
Weekday Revenue Hours	216.8	208.7	243.3	668.8	258.3	210.1	468.4	1,137.2
Saturday Revenue Hours	14.3	15.1	18.1	47.5	25.2	15.0	40.2	87.7
Total Revenue Hours	231.1	223.8	261.4	716.3	283.5	225.1	508.6	1,224.9
Weekday Total Hours	316.5	283.9	328.6	929.0	348.1	282.6	630.7	1,559.6
Saturday Total Hours	25.4	22.3	27.0	74.7	35.2	20.3	55.5	130.2
Total Hours	341.9	306.2	355.6	1,003.6	383.2	302.9	686.2	1,689.8
Weekday Revenue Miles	4,267	3,730	4,169	12,166	4,191	3,346	7,537	19,703
Saturday Revenue Miles	298	203	211	712	314	192	506	1,218
Total Revenue Miles	4,565	3,933	4,380	12,878	4,505	3,538	8,043	20,921
Weekday Total Miles	6,993	5,807	6,225	19,025	6,423	5,015	11,438	30,463
Saturday Total Miles	490	350	369	1,209	547	333	880	2,089
Total Miles	7,483	6,157	6,594	20,234	6,970	5,348	12,318	32,552
# Operating Weekdays	23	21	21	65	22	19	41	106
# Operating Saturdays	3	5	4	12	5	4	9	21
# Total Operating Days	26	26	25	77	27	23	50	127
Avg Weekday Ridership	19.7	20.3	23.1	21.0	25.3	23.3	24.4	22.3
Avg Saturday Ridership	8.3	7.0	10.5	8.5	12.0	7.8	10.1	9.2
Avg Daily Ridership	18.3	17.8	21.1	19.1	22.9	20.6	21.8	20.1
Wkdav Ridership/Rev Hr	2.1	2.0	2.0	2.0	2.2	2.1	2.1	2.1
Sat Ridership/Rev Hr	1.7	2.3	2.3	2.1	2.4	2.1	2.3	2.2
Avg Weekday Rev Hours	9.4	9.9	11.6	10.3	11.7	11.1	11.4	10.7
Avg Saturday Rev Hours	4.8	3.0	4.5	4.0	5.0	3.8	4.5	4.2
Avg Weekday Rev Miles	186	178	199	187	191	176	184	186
Avg Saturday Rev Miles	99	41	53	59	63	48	56	58



PMIs COMPLETED

Period: 11/1/2020 - 11/30/2020

Bus #	Interval	Mileage at Previous PMI	Mileage at PMI	Miles Since Last PMI	On-Time	PMI
117	4000 miles	379,078	383,028	3,950	On Time	A-5
123	4000 miles	302,213	305,840	3,627	On Time	A-2
130	5000 miles	498,365	503,092	4,727	On Time	A-5
132	5000 miles	550,368	555,502	5,134	On Time	A-1
134	4000 miles	79,374	83,003	3,629	On Time	A-9
138	6000 miles	149,106	154,566	5,460	On Time	A-2
202	6000 miles	100,820	106,397	5,577	On Time	A-1
203	6000 miles	110,561	116,525	5,964	On Time	A-6
204	6000 miles	92,435	98,395	5,960	On Time	A-4
205	6000 miles	94,310	100,005	5,695	On Time	B
300	4000 miles	101,370	105,467	4,097	On Time	A-8
301	4000 miles	82,733	86,263	3,530	Early	A-6
301	4000 miles	86,263	90,115	3,852	On Time	A-7
302	4000 miles	33,676	37,471	3,795	On Time	B-2
303	4000 miles	0	2,765	0	N/A	A-1
350	4000 miles	0	2,023	0	N/A	A-1
351	4000 miles	0	2,373	0	N/A	A-1
1100	4000 miles	11,532	15,135	3,603	On Time	A-4
1101	4000 miles	39,982	43,591	3,609	On Time	A-9

PMIs Completed: 19

On Time:	15	78.9%
Early:	4	21.1%
Late:	0	0.0%

Note: "On Time" is based on mileage not days.



RIDERSHIP AND FARES

Period: 12/1/2019 to 12/31/2019

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	1& 10 Ride	Paper Passes	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopa	Vista	WC	Bikes	Guides	
Orange 2	1,044	575	0	40	36	422	171	23	0	27	4	404	22	54	32	954	87	53	16	68	12	3,948
Brown 3	105	134	70	26	43	159	73	1	0	2	0	59	10	1	1	142	9	9	2	11	3	774
Green 4	311	293	1	36	77	395	147	16	0	20	2	423	14	58	80	179	135	746	12	29	12	2,932
Green 4A	165	205	0	29	65	225	95	16	0	4	31	317	7	47	127	185	94	478	15	25	5	2,090
Blue 5	284	164	0	61	66	332	113	11	0	35	13	561	5	14	7	38	123	3	16	52	8	1,830
Purple 6	298	269	0	43	33	160	77	26	0	179	3	519	10	174	6	75	2,140	47	67	59	0	4,059
Gold 8	28	21	37	15	18	46	38	0	0	1	0	28	3	1	1	62	1	32	0	3	0	295
Silver 9	74	12	0	4	0	3	75	0	0	4	0	7	1	0	1	586	0	4	9	1	0	771
Turquoise 10	210	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	15	7	1	211
Yellow 95	6,032	4,725	6	393	268	1,426	1,460	128	0	138	16	2,971	37	377	284	1,031	666	495	119	272	37	20,447
Specials	6	0	0	0	0	0	0	0	0	59	0	3	0	0	0	0	0	1	0	0	0	69
Grand Total:	8,558	6,398	114	647	606	3,168	2,249	221	0	470	69	5,292	109	726	539	3,252	3,255	1,868	271	527	78	37,427

REVENUE:

Total Revenue: \$28,088.47
 Unclassified Revenue: \$1,112.50
 As a % of Total: 3.96%



RIDERSHIP AND FARES

Period: 12/1/2020 to 12/31/2020

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	1& 10 Ride	Paper Passes	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes	Guides	
Orange 2	0	0	0	0	0	0	0	0	0	1,777	1	0	0	1	1	1	0	1	7	32	0	1,782
Brown 3	0	0	0	0	0	0	0	0	0	611	0	0	0	0	0	1	0	0	30	23	0	612
Green 4	0	0	0	0	0	0	0	0	0	2,274	2	0	0	0	0	0	0	0	15	76	0	2,276
Blue 5	0	0	0	0	0	0	0	0	0	1,336	0	0	0	0	0	1	0	0	17	67	0	1,337
Purple 6	0	0	0	0	0	0	0	0	0	1,553	0	1	1	0	0	0	0	0	55	27	0	1,555
Gold 8	0	0	0	0	0	0	0	0	0	159	0	0	0	0	0	0	0	0	7	7	0	159
Silver 9	0	0	0	0	0	0	0	0	0	123	0	1	0	0	0	0	0	0	0	3	0	124
Turquoise 10	0	0	0	0	0	0	0	0	0	164	0	0	0	0	0	0	0	0	4	10	0	164
Yellow 95	0	0	0	0	0	0	0	0	0	14,705	0	26	1	1	2	0	0	0	65	313	0	14,735
Grand Total:	0	0	0	0	0	0	0	0	0	22,702	3	28	2	2	3	3	0	1	200	558	0	22,744

REVENUE:

Total Revenue: \$0.00
 Unclassified Revenue: \$0.00
 As a % of Total: 0.00%



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

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Summary Financial Report for December 2020

This report is a summary for the period December 2020. The attached monthly profit and loss statements are unaudited figures. Expenses include November and December 2020 service billing for fixed and on call routes.

Reconciled account balances for YCIPTA checking accounts held at 1st Bank Yuma for the following months are as follows:

December 2020

Greyhound	\$2,009.72
General	\$413,146.09
Payroll	\$12,644.69
Fare Revenue	\$276.93

December 2020

YC Treasurer	\$86,398.53
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Greyhound sales by Month

December 2020	\$4,807.00
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Fare Revenue by Month

December 2020

YCAT	\$0.00
On Call	\$0.00

Accounts payable as of December 31, 2020 was \$567,524.85

Accounts receivable as of December 31, 2020 was \$671,106.61

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
 December 2020

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 Accrual Basis

	Dec 20	Jul - Dec 20	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 · Intergovernmental					
40700 · Miscellaneous Revenues					
40799-3 · Advertising Sales	0.00	0.00	16,000.00	-16,000.00	0.0%
40799-4 · Greyhound Commisions - YCIPTA	-194.62	1,480.91	26,400.00	-24,919.09	5.61%
40799-5 · Interest	76.02	604.32	1,200.00	-595.68	50.36%
40799-6 · Miscellaneous Revenues	114.12	845.02	2,000.00	-1,154.98	42.25%
Total 40700 · Miscellaneous Revenues	-4.48	2,930.25	45,600.00	-42,669.75	6.43%
40900 · Local Funding					
40900-2 · Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.0%
40900-4 · Contributions Public Entities	0.00	223,864.32	702,757.00	-478,892.68	31.86%
Total 40900 · Local Funding	0.00	740,603.32	1,219,496.00	-478,892.68	60.73%
41101 · State Grants					
41101-1 · ADOT 5311	0.00	553,059.65	3,299,242.00	-2,746,182.35	16.76%
41101-2 · ADOT 5310	0.00	3,344.82	35,384.00	-32,039.18	9.45%
Total 41101 · State Grants	0.00	556,404.47	3,334,626.00	-2,778,221.53	16.69%
41300 · Federal Grant Revenue					
41399-1 · FTA 5307	0.00	1,140,126.00	11,363,548.00	-10,223,422.00	10.03%
41399-4 · STP Capital Grant	0.00	0.00	277,974.00	-277,974.00	0.0%
Total 41300 · Federal Grant Revenue	0.00	1,140,126.00	11,641,522.00	-10,501,396.00	9.79%
Total 40000 · Intergovernmental	-4.48	2,440,064.04	16,241,244.00	-13,801,179.96	15.02%
41000 · Charges for Service					
40100 · Fare Revenue					
40101 · YCAT Fares	0.00	0.00	341,810.00	-341,810.00	0.0%
40190 · On Call Fares	0.00	0.00	2,700.00	-2,700.00	0.0%
Total 40100 · Fare Revenue	0.00	0.00	344,510.00	-344,510.00	0.0%
Total 41000 · Charges for Service	0.00	0.00	344,510.00	-344,510.00	0.0%
Total Income	-4.48	2,440,064.04	16,585,754.00	-14,145,689.96	14.71%
Gross Profit	-4.48	2,440,064.04	16,585,754.00	-14,145,689.96	14.71%
Expense					
50100 · Salaries and Wages					
50102 · Regular Salaries and Wage	26,619.03	135,838.40	380,780.00	-244,941.60	35.67%
50104 · Regular Salaries Paid Leave	13,042.35	50,931.64			
Total 50100 · Salaries and Wages	39,661.38	186,770.04	380,780.00	-194,009.96	49.05%
50200 · Fringe Benefits					
50201 · FICA- SS & Medicare	3,011.86	15,463.63	32,024.00	-16,560.37	48.29%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
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 Accrual Basis

	Dec 19	Jul - Dec 19	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
40000 · Intergovernmental					
40700 · Miscellaneous Revenues					
40799-3 · Advertising Sales	0.00	0.00	16,000.00	-16,000.00	0.0%
40799-4 · Greyhound Commisions - YCIPTA	2,625.74	5,822.20	26,400.00	-20,577.80	22.05%
40799-5 · Interest	615.67	2,280.18	1,200.00	1,080.18	190.02%
40799-6 · Miscellaneous Revenues	126.37	395.88	2,000.00	-1,604.12	19.79%
Total 40700 · Miscellaneous Revenues	3,367.78	8,498.26	45,600.00	-37,101.74	18.64%
40900 · Local Funding					
40900-2 · Local Transit Dues	0.00	516,739.00	516,739.00	0.00	100.0%
40900-4 · Contributions Public Entities	175,706.89	420,286.77	557,628.00	-137,341.23	75.37%
Total 40900 · Local Funding	175,706.89	937,025.77	1,074,367.00	-137,341.23	87.22%
41101 · State Grants					
41101-1 · ADOT 5311	192,330.82	643,368.32	1,157,552.00	-514,183.68	55.58%
41101-2 · ADOT 5310	0.00	14,140.44	25,000.00	-10,859.56	56.56%
Total 41101 · State Grants	192,330.82	657,508.76	1,182,552.00	-525,043.24	55.6%
41300 · Federal Grant Revenue					
41399-1 · FTA 5307	290,043.00	617,078.00	6,046,633.00	-5,429,555.00	10.21%
41399-4 · STP Capital Grant	0.00	88,415.00	301,240.00	-212,825.00	29.35%
Total 41300 · Federal Grant Revenue	290,043.00	705,493.00	6,347,873.00	-5,642,380.00	11.11%
Total 40000 · Intergovernmental	661,448.49	2,308,525.79	8,650,392.00	-6,341,866.21	26.69%
41000 · Charges for Service					
40100 · Fare Revenue					
40101 · YCAT Fares	31,323.20	221,451.31	455,748.00	-234,296.69	48.59%
40190 · On Call Fares	0.00	778.54	3,600.00	-2,821.46	21.63%
Total 40100 · Fare Revenue	31,323.20	222,229.85	459,348.00	-237,118.15	48.38%
Total 41000 · Charges for Service	31,323.20	222,229.85	459,348.00	-237,118.15	48.38%
Total Income	692,771.69	2,530,755.64	9,109,740.00	-6,578,984.36	27.78%
Gross Profit	692,771.69	2,530,755.64	9,109,740.00	-6,578,984.36	27.78%
Expense					
50100 · Salaries and Wages					
50102 · Regular Salaries and Wage	24,566.70	153,165.20	368,376.00	-215,210.80	41.58%
Total 50100 · Salaries and Wages	24,566.70	153,165.20	368,376.00	-215,210.80	41.58%
50200 · Fringe Benefits					
50201 · FICA- SS & Medicare	1,879.36	12,609.29	75,591.00	-62,981.71	16.68%

Yuma County Intergovernmental Public Transportation Auth.
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 Accrual Basis

	Dec 20	Jul - Dec 20	YTD Budget	\$ Over Budget	% of Budget
50202 · ASRS	4,438.84	23,156.35	46,531.00	-23,374.65	49.77%
50203 · Health Insurance	4,082.40	28,348.60	59,640.00	-31,291.40	47.53%
50204 · FUTA	0.00	0.00	600.00	-600.00	0.0%
50205 · Life Insurance	78.40	470.40	840.00	-369.60	56.0%
50207 · State Unemployment	0.00	0.00	1,500.00	-1,500.00	0.0%
50208 · Workers Compensation Ins	0.00	1,690.00	3,000.00	-1,310.00	56.33%
Total 50200 · Fringe Benefits	11,611.50	69,128.98	144,135.00	-75,006.02	47.96%
50300 · Services					
50301-1 · ADA Paratransit	0.00	39,926.36	145,836.00	-105,909.64	27.38%
50301-2 · Accounting & Audit	0.00	16,872.50	38,000.00	-21,127.50	44.4%
50301-3 · Vanpool Subsidy	9,900.00	62,110.00	126,000.00	-63,890.00	49.29%
50302 · Advertising	852.90	20,905.79	80,000.00	-59,094.21	26.13%
50303-1 · Legal Services	1,000.00	8,297.50	36,000.00	-27,702.50	23.05%
50303-2 · Cash Handel/Payroll Processing	154.56	1,019.89	24,000.00	-22,980.11	4.25%
50303-3 · IT Support/Web Development	2,125.00	12,585.00	36,000.00	-23,415.00	34.96%
50304 · Temporary Help	0.00	0.00	3,000.00	-3,000.00	0.0%
50305-0 · Bus Contractor	0.00	1,383,782.16	3,307,396.00	-1,923,613.84	41.84%
50305-1 · Contract Costs	16,638.33	48,409.15	100,000.00	-51,590.85	48.41%
50305-2 · Equipment Maintenance	5,520.00	8,922.68	20,000.00	-11,077.32	44.61%
50305-3 · Office Equip Repair	0.00	4,246.34	3,000.00	1,246.34	141.55%
50305-4 · Vehicle Repair & Maintance	17,899.48	35,423.33	231,747.00	-196,323.67	15.29%
50305-5 · Building Repairs & Maintance	0.00	4,102.53	12,000.00	-7,897.47	34.19%
50305-6 · Communications/Radio Service	0.00	19,021.05	130,000.00	-110,978.95	14.63%
50305-7 · Grounds Keeping/Pest Control	0.00	0.00	1,500.00	-1,500.00	0.0%
50305-8 · Software Updates/Maintenance	338.84	4,312.26	55,000.00	-50,687.74	7.84%
50306-1 · Bus Cleaning Services	0.00	45,462.00	72,000.00	-26,538.00	63.14%
50307 · Security Services	0.00	330.00	1,000.00	-670.00	33.0%
Total 50300 · Services	54,429.11	1,715,728.54	4,422,479.00	-2,706,750.46	38.8%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	20,640.73	116,810.88	460,000.00	-343,189.12	25.39%
50499-1 · Office Supplies	74.80	1,074.94	20,000.00	-18,925.06	5.38%
50499-2 · Postage	222.63	619.71	1,500.00	-880.29	41.31%
50499-3 · Printing	120.99	2,634.55	30,000.00	-27,365.45	8.78%
50499-4 · Misc Materials & Supplies	2,323.90	10,459.50	130,000.00	-119,540.50	8.05%
Total 50400 · Materials and Supplies	23,383.05	131,599.58	641,500.00	-509,900.42	20.51%
50500 · Utilities					
50501 · Electricity	937.28	7,630.44	20,000.00	-12,369.56	38.15%

Yuma County Intergovernmental Public Transportation Auth.
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 Accrual Basis

	Dec 19	Jul - Dec 19	YTD Budget	\$ Over Budget	% of Budget
50202 · ASRS	2,975.02	20,495.15	44,610.00	-24,114.85	45.94%
50203 · Health Insurance	3,593.34	18,372.92	44,988.00	-26,615.08	40.84%
50204 · FUTA	4.87	97.99	500.00	-402.01	19.6%
50205 · Life Insurance	60.55	358.20	768.00	-409.80	46.64%
50207 · State Unemployment	0.00	0.00	3,000.00	-3,000.00	0.0%
50208 · Workers Compensation Ins	0.00	2,755.00	2,500.00	255.00	110.2%
Total 50200 · Fringe Benefits	8,513.14	54,688.55	171,957.00	-117,268.45	31.8%
50300 · Services					
50301-1 · ADA Paratransit	20,147.31	64,453.40	129,324.00	-64,870.60	49.84%
50301-2 · Accounting & Audit	0.00	0.00	38,000.00	-38,000.00	0.0%
50301-3 · Vanpool Subsidy	10,200.00	62,400.00	126,000.00	-63,600.00	49.52%
50302 · Advertising	4,945.76	25,605.89	80,000.00	-54,394.11	32.01%
50303-1 · Legal Services	4,095.00	9,708.75	25,800.00	-16,091.25	37.63%
50303-2 · Cash Handel/Payroll Processing	723.72	4,074.12	15,000.00	-10,925.88	27.16%
50303-3 · IT Support/Web Development	2,070.00	32,580.23	20,800.00	11,780.23	156.64%
50304 · Temporary Help	0.00	2,441.12	3,000.00	-558.88	81.37%
50305-0 · Bus Contractor	517,085.01	1,581,354.37	3,209,107.00	-1,627,752.63	49.28%
50305-1 · Contract Costs	2,083.33	14,369.77	100,000.00	-85,630.23	14.37%
50305-2 · Equipment Maintenance	128.97	2,168.03	20,000.00	-17,831.97	10.84%
50305-3 · Office Equip Repair	0.00	844.87	3,000.00	-2,155.13	28.16%
50305-4 · Vehicle Repair & Maintance	9,496.89	35,408.46	231,747.00	-196,338.54	15.28%
50305-5 · Building Repairs & Maintance	7,256.07	9,113.03	12,000.00	-2,886.97	75.94%
50305-6 · Communications/Radio Service	8,737.68	8,848.39	20,000.00	-11,151.61	44.24%
50305-7 · Grounds Keeping/Pest Control	39.00	234.00	1,500.00	-1,266.00	15.6%
50305-8 · Software Updates/Maintenance	0.00	2,911.22	55,000.00	-52,088.78	5.29%
50306-1 · Bus Cleaning Services	0.00	0.00			
50307 · Security Services	0.00	110.00	500.00	-390.00	22.0%
Total 50300 · Services	587,008.74	1,856,625.65	4,090,778.00	-2,234,152.35	45.39%
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	30,588.62	217,437.32	458,700.00	-241,262.68	47.4%
50499-1 · Office Supplies	132.51	6,525.64	3,000.00	3,525.64	217.52%
50499-2 · Postage	84.04	531.73	1,500.00	-968.27	35.45%
50499-3 · Printing	190.44	8,864.73	20,000.00	-11,135.27	44.32%
50499-4 · Misc Materials & Supplies	642.22	2,387.78	35,400.00	-33,012.22	6.75%
Total 50400 · Materials and Supplies	31,637.83	235,747.20	518,600.00	-282,852.80	45.46%
50500 · Utilities					
50501 · Electricity	807.57	7,719.74	17,000.00	-9,280.26	45.41%

Yuma County Intergovernmental Public Transportation Auth.
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 Accrual Basis

	Dec 20	Jul - Dec 20	YTD Budget	\$ Over Budget	% of Budget
50502-1 · Refuse Disposal	253.09	1,516.72	4,000.00	-2,483.28	37.92%
50502-2 · Water - Offices	184.46	1,040.59	2,500.00	-1,459.41	41.62%
Total 50500 · Utilities	1,374.83	10,187.75	26,500.00	-16,312.25	38.44%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	0.00	1,836.00	4,000.00	-2,164.00	45.9%
50608-2 · Prof. Liability Insurance	0.00	4,596.53	3,500.00	1,096.53	131.33%
50608-3 · Automobile Insurance	0.00	3,256.00	4,500.00	-1,244.00	72.36%
Total 50600 · Casualty and Liability Insuranc	0.00	9,688.53	12,000.00	-2,311.47	80.74%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	1,472.84	6,186.64	20,000.00	-13,813.36	30.93%
50902 · Travel Expenses	0.00	6,000.00	30,000.00	-24,000.00	20.0%
50906 · Finance Charges/Penalties	3,668.12	86,803.42	20,000.00	66,803.42	434.02%
50999-1 · License and Permits	98.00	203.00	300.00	-97.00	67.67%
50999-2 · Training/Education	0.00	414.00	71,797.00	-71,383.00	0.58%
50999-3 · Other Misc Expense	0.00	2,136.71	8,000.00	-5,863.29	26.71%
50999-5 · Telephone/Internet	685.61	4,075.99	10,000.00	-5,924.01	40.76%
Total 50900 · Miscellaneous Expenses	5,924.57	105,819.76	160,097.00	-54,277.24	66.1%
51200 · Leases and Rentals					
51212-1 · Building Lease	4,400.00	25,800.00	50,400.00	-24,600.00	51.19%
Total 51200 · Leases and Rentals	4,400.00	25,800.00	50,400.00	-24,600.00	51.19%
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center	0.00	0.00	2,896,632.00	-2,896,632.00	0.0%
51600-4 · Land	0.00	363,879.47			
51600-5 · Automobiles	0.00	239,194.00			
51600-6 · Furniture and Equipment	209,999.81	255,608.11	677,652.00	-422,043.89	37.72%
Total 51600 · Capital Outlay	209,999.81	858,681.58	3,574,284.00	-2,715,602.42	24.02%
Total Expense	350,784.25	3,113,404.76	9,412,175.00	-6,298,770.24	33.08%
Net Ordinary Income	-350,788.73	-673,340.72	7,173,579.00	-7,846,919.72	-9.39%
Net Income	-350,788.73	-673,340.72	7,173,579.00	-7,846,919.72	-9.39%

Yuma County Intergovernmental Public Transportation Auth.
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 Accrual Basis

	Dec 19	Jul - Dec 19	YTD Budget	\$ Over Budget	% of Budget
50502-1 · Refuse Disposal	218.08	1,275.03	2,000.00	-724.97	63.75%
50502-2 · Water - Offices	103.64	695.07	1,500.00	-804.93	46.34%
Total 50500 · Utilities	1,129.29	9,689.84	20,500.00	-10,810.16	47.27%
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	0.00	8,127.53	4,000.00	4,127.53	203.19%
50608-2 · Prof. Liability Insurance	0.00	2,196.67	3,500.00	-1,303.33	62.76%
50608-3 · Automobile Insurance	0.00	0.00	4,500.00	-4,500.00	0.0%
Total 50600 · Casualty and Liability Insuranc	0.00	10,324.20	12,000.00	-1,675.80	86.04%
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	4,400.00	12,163.80	15,000.00	-2,836.20	81.09%
50902 · Travel Expenses	580.98	14,272.57	30,000.00	-15,727.43	47.58%
50906 · Finance Charges/Penalties	0.00	17,772.88	5,000.00	12,772.88	355.46%
50999-1 · License and Permits	110.00	128.00	300.00	-172.00	42.67%
50999-2 · Training/Education	0.00	2,280.00	75,044.00	-72,764.00	3.04%
50999-3 · Other Misc Expense	1,856.68	10,837.37			
50999-5 · Telephone/Internet	641.32	3,773.28	8,000.00	-4,226.72	47.17%
Total 50900 · Miscellaneous Expenses	7,588.98	61,227.90	133,344.00	-72,116.10	45.92%
51200 · Leases and Rentals					
51212-1 · Building Lease	4,200.00	25,200.00	50,400.00	-25,200.00	50.0%
Total 51200 · Leases and Rentals	4,200.00	25,200.00	50,400.00	-25,200.00	50.0%
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center	0.00	0.00	2,933,711.00	-2,933,711.00	0.0%
51600-4 · Land	0.00	10,000.00			
51600-5 · Automobiles	23,919.40	113,878.40	163,224.00	-49,345.60	69.77%
51600-6 · Furniture and Equipment	0.00	93,917.10	646,850.00	-552,932.90	14.52%
Total 51600 · Capital Outlay	23,919.40	217,795.50	3,743,785.00	-3,525,989.50	5.82%
Total Expense	688,564.08	2,624,464.04	9,109,740.00	-6,485,275.96	28.81%
Net Ordinary Income	4,207.61	-93,708.40	0.00	-93,708.40	100.0%
Net Income	4,207.61	-93,708.40	0.00	-93,708.40	100.0%