



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

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NOTICE AND AGENDA OF THE REGULAR MEETING THE BOARD OF DIRECTORS OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

MONDAY, January 22, 2018 – 1:30 PM
Yuma County Department of Development Services – Aldrich Hall
2351 West 26th Street -- Yuma, AZ, 85364

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CALL TO PUBLIC: The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT CALENDAR: The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the December 11, 2017 regular and executive minutes. Pg. 4

DISCUSSION & ACTION ITEMS:

1. Discussion and or action Election of Secretary/Treasurer for FY2018. Action required. Pg. 8
2. Discussion and or action regarding Term Appointments for Susan Thorpe and Ralph Velez. Action required. Pg.18
3. Discussion and action to adopt the Comprehensive Annual Financial Report and Single Audit for Fiscal Year 2016-2017. Action required. Pg.20
4. Discussion and action to adopt the FY2017 Annual Performance Report. Action required. Provided at meeting
5. Public hearing on the submission of the FTA Sections 5310 and 5311 applications to the Arizona Department of Transportation and authorize the Transit Director to submit the applications. Pg.90
6. Discussion regarding the performance of National Express Transit and YCIPTA action plan. No action required. Pg.93

PROGRESS REPORTS:

1. Operations Manager Report – Peter Greenberg, Director of Business Development – National Express. *No action is required.* None
2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 97
3. Transit Ridership – Carol Perez, Management Analyst *No action is required.* Pg.98

4. Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.* Pg. 99

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting is scheduled for February 26, 2018.

ADJOURNMENT

The Yuma County Intergovernmental Transportation Authority (YCIPTA) met in Regular Session on Monday, December 11, 2017 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ, 85364. The Chairman called the meeting to order at 1:32 p.m.

Members present:

Susan Thorpe/Yuma County
Greg Wilkinson/City of Yuma
Brian Golding, Sr./Quechan Indian Tribe
Ralph Velez/San Luis
Larry Killman/Town of Wellton
Susanna Zambrano/ Arizona Western College
Hector Tapia/City of Somerton

Members Excused:

Paul Soto/Cocopah Indian Tribe
Michael Sabath/Northern Arizona University

Other Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Management Analyst
Chona Medel/YCIPTA/Financial Services Operations Manager
George Rodriguez/National Express/Operations Manager
Justin Morgan/National Express/Safety and Training Manager
Gregg Harrington/Consultant/Maintenance Quality Assurance
Minda Davy/Byrne & Benesch/Legal Counsel

The Pledge of Allegiance was led by Mr. Wilkinson.

CALL TO PUBLIC: There were no public comments made but Call to public was left open by the Chairman.

CONSENT CALENDAR:

No. 1: Adopt the September 25, 2017 regular minutes.

MOTION (Wilkinson/Killman): Approve items as presented.

VOICE VOTE: Motion Carries, 7-0 with Mr. Soto and Mr. Sabath excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion regarding the board replacement for Arizona Western College, introduction of Susanna Zambrano, M Ed. and City of Somerton replacement Hector Tapia, City Manager. No action required.

Ms. Kreger introduced Ms. Zambrano and Mr. Tapia. Ms. Zambrano thanked the board for the opportunity serve.

No.2: Discussion and or action regarding MOU between Yuma County Public Health Services District and Yuma County Intergovernmental Public Transportation Authority for the provision of transportation payment. Action required.

MOTION (Golding/Velez): Approve items as presented.

VOICE VOTE: Motion Carries, 7-0 with Mr. Soto and Mr. Sabath excused.

No. 3: Discussion and or action regarding the vacancy of Personnel subcommittee member and Transit Director's Annual Review. Action required.

Ms. Kreger inquired if Mr. Golding and Mr. Wilkinson would like to continue participating in the personnel subcommittee or if new members should be appointed.

Mr. Golding and Mr. Wilkinson stated that they would continue on the subcommittee.

Mr. Killman stated that he would like to join the subcommittee.

MOTION (Wilkinson/Velez): To appoint Mr. Killman to the personnel subcommittee.

VOICE VOTE: Motion Carries, 7-0 with Mr. Soto and Mr. Sabath excused.

No. 4: Discussion and or action regarding new Maintenance/Operation/Admin facility. Action required.

Ms. Kreger stated that the property YCIPTA staff was wanting to purchase, formally La Meza RV, had sold the maintenance portion of the property; which was of main interest.

Ms. Kreger stated that the Board's action in June was specific to purchasing the La Meza property and was now looking for a broader action. Ms. Kreger mentioned possibly purchasing a "turnkey" property.

Mr. Wilkinson inquired as to where the property would be located.

Ms. Kreger stated that there was a property located on 43rd street and Avenue 4E.

Mr. Wilkinson inquired in regards to septic issues with the bus washing.

Ms. Kreger stated that this was discussed and should have no issues.

MOTION (Wilkinson/Golding): Approve items as presented.

VOICE VOTE: Motion Carries, 7-0 with Mr. Soto and Mr. Sabath excused.

Mr. Wilkinson urged Ms. Kreger to examine the details of the sprinklers, further stated that he was skeptical due to above water tanks for fire sprinklers.

Ms. Kreger stated that she would obtain more details since she has received Board approval.

No. 5: Update regarding the performance of National Express Transit. No action required.

Action to authorize an Executive Session of the Board of Directors pursuant to Arizona Revised Statutes §38-431.03(A)(3) and (4).

Ms. Kreger requested that progress reports be moved up and the executive session to be moved to the end.

PROGRESS REPORTS:

No. 1: Operations Manager Report – George Rodriguez, National Express Operations Manager. *No action is required.*

Mr. Rodriguez introduced Justin Morgan as the new maintenance manager.
Mr. Rodriguez stated that the next safety meeting as scheduled for December 29th.

No action taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Ms. Kreger presented the report as contained in the member packet.

Ms. Thorpe inquired as to how events such as HolidayCAT were advertised.

Ms. Kreger stated that YCIPTA issues a press release and that she also had an interview on the radio show “Today in Yuma”.

Ms. Perez stated that YCIPTA also does social media postings as well as radio ads.
No action was taken.

**No. 3: Transit Ridership – Carol Perez, Management Analyst/Mobility Manager
*No action is required.***

Ms. Perez presented the report as contained in the member packet. No action was taken.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.*

Ms. Medel presented the report as contained in the member packet. No action was taken.

Discussion and Action:

No. 5: Update regarding the performance of National Express Transit. No action required.

Action to authorize an Executive Session of the Board of Directors pursuant to Arizona Revised Statutes §38-431.03(A)(3) and (4).

Chairman recesses the Regular Session and convenes Executive Session.

MOTION (Golding/Tapia): Recess the Regular Session and convene Executive Session
VOICE VOTE: Motion Carries, 7-0 with Mr. Soto and Mr. Sabath excused.

EXECUTIVE SESSION:

No. 1: Discussion and/or consultation with legal counsel regarding the performance of National Express Transit under the Agreement for Transit Services. This matter is brought in Executive Session pursuant to A.R.S. §38-431.03(A)(3) and (4).

Chairman adjourned the Executive Session and convened Regular Session.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting is scheduled for January 22, 2018.

ADJOURNMENT

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:31 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY
Adopted this _____, 2018, Agenda Item _____

CAROL PEREZ, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

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January 22, 2018

Discussion and Action Agenda Item 1

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Election of Officers for Calendar Year 2018

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors elect a new Chairman, Vice Chairman and Secretary/Treasurer for calendar year 2018.

Background and Summary: The Transportation Authority bylaws adopted in 2011 and amended June 23rd, 2014 states that each calendar year, the Board shall formally elect a Chairperson, Vice Chairperson and Secretary/Treasurer. The last election was held in January 23, 2017, which designated Bill Lee, Chairman and Susan Thorpe, Vice Chairman, with Larry Killman elected as Secretary/Treasurer.

The process for conducting the elections shall consist of nominations and a motion made to elect a Chairperson, Vice Chairperson and Secretary/Treasurer.

Budgeted: N/A.

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority Board of Directors elect a new Chairman, Vice Chairman and Secretary/Treasurer for calendar year 2018.

Legal Counsel Review: N/A.

Attachments: YCIPTA Bylaws

For information regarding this staff report, please contact Shelly Kreger by email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission

A handwritten signature in black ink, appearing to read 'Shelly Kreger', written in a cursive style.

Shelly Kreger, Transit Director

**SECOND AMENDED AND RESTATED BYLAWS
OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC
TRANSPORTATION AUTHORITY**

**ARTICLE I
PURPOSE AND CONSTRUCTION**

1.1. Coordination of public transportation services, and designing, operating and maintaining a transportation system to meet regional needs are the primary objectives of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”). The purpose of these Bylaws is to define the framework of the organization and the roles, responsibilities and expectations of its members.

1.2 YCIPTA was formed under the statutory authority defined in A.R.S. § 28-9101 et seq., and will continue to operate under, the guidelines established thereby. Any conflict between these Bylaws and the authority of A.R.S. § 28-9101 et seq. will be resolved in favor of statute.

1.3 The functions of YCIPTA include, but are not limited to, to the following:

- a. Acquire, develop, and provide for the provision of transit services in a manner that will meet the standards for maximum public use and will be most equitable, expedient, convenient and compatible with the public health, safety and well-being;
- b. Implement specific transit programs selected for implementation by the Board of Directors;
- c. Record and compute transit service use and report the same as required by local, state and federal law;
- d. Insure the cooperation, coordination and pooling of common resources, maximum efficiency and economy in governmental operations with respect to providing transit services;
- e. Inventory, classify and identify problems that may be solved with respect to transit services, though a comprehensive survey and plan involving multi-city and county cooperation;
- f. Facilitate actions and agreements among the governmental units for specific project development with respect to transit services; and
- g. Provide for the adoption of common policies with respect to problems which are common to the various member agencies of YCIPTA with respect to transit services.

**ARTICLE II
NAME AND PRINCIPAL OFFICE**

2.1 The name of the public intergovernmental transportation authority will be the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”). YCIPTA is a corporate body and political subdivision of the State of Arizona, with all of the power and privileges appurtenant thereto.

2.2 The principal office of YCIPTA shall be at Yuma County Administration, 198 S. Main St., Yuma, Arizona 85364. YCIPTA may have such other offices as the Board of Directors may designate or as the business of YCIPTA may require from time to time.

ARTICLE III MEMBERS

3.1 Initial Members. The initial members of YCIPTA shall be as follows:

Yuma County

City of Yuma

City of Somerton

City of San Luis

Town of Wellton

Yuma Branch Campus of Northern Arizona University

Arizona Western College

3.2 Additional Members. Additional members, up to a maximum total of nine (9) members, may be added by a two-thirds (2/3) majority vote of all of the current Members of the Board of Directors.

3.3 The boundaries of YCIPTA include all of the area within the boundaries of the Cities of Yuma, Somerton, San Luis, and the Town of Wellton, as well as all of the unincorporated areas within Yuma County. The Board may, by a two-thirds (2/3) majority vote of all of the current Members, increase the membership of YCIPTA as provided in Sec. 3.2 to include additional municipalities or entities located in Yuma County authorized for membership in an intergovernmental public transportation authority pursuant to A.R.S. § 28-9102 (“New Member”). The vote to add a New Member shall be taken upon written application of the New Member.

3.4 Membership in YCIPTA is not transferable or assignable.

ARTICLE IV YCIPTA BOARD OF DIRECTORS

4.1 YCIPTA shall be governed by a Board of Directors consisting of nine (9) members (the “Board”). The Board shall be comprised of at least one (1) representative of each Member described in section 3.1. The remaining director positions, if any, shall be apportioned among the Member municipalities according to the population represented by each Member with priority beginning with the Member municipality representing the largest population.

For example, in the event all nine director positions have not been filled after each Member has appointed one representative, the Member municipality representing the largest population would have priority to appoint a second representative, then the Member municipality representing the second largest population would have priority to appoint a second representative, and so forth, until a total of nine director positions have been filled.

In the event that additional members join YCIPTA, the existing Member municipality representing the smallest population and having two directors shall select which one of the directors shall remain as the Member’s appointed representative and the other director position shall be apportioned to the new member entity.

4.2 The initial directors shall serve for terms of two (2), three (3), four (4) and five (5) years, to be determined by lots, with three (3) directors serving initial terms of three (3) years, three (3) directors serving initial terms of four (4) years and one (1) director serving initial terms of five (5) years. Succeeding directors shall serve full five (5) year terms in staggered rotation. Additional directors shall be allocated within this system to ensure an orderly and regular rotation of directors.

4.3 A member agency may remove its appointed director for cause, as determined by the governing body of such member agency. In the event a director is removed by a Member, or by YCIPTA, the Member shall promptly appoint a successor director.

4.4 YCIPTA may remove any director for cause. Cause shall include: (a) Conviction of a felony or misdemeanor involving moral turpitude; (b) Death; (c) Permanent disability (unable to perform duties for 180 consecutive days); or (d) Failure to attend three (3) or more consecutive board meetings within a running year.

4.5 At the first meeting of each calendar year, the Board shall elect a chairperson, a vice chairperson and a secretary-treasurer, who shall serve as the officers of YCIPTA. The chairperson shall be responsible for approving the development of meeting agendas and the conduct of each meeting of the Board. The chairperson shall have such powers, and be subject to such duties as are provided by the law of Arizona, by these Bylaws, or as may be conferred upon him or her by vote or resolution of the Board of Directors. In the absence or disability of the chairperson, the vice-chairperson shall have all the powers, and be subject to all the duties of the chairperson, so long as such absence or disability continues. The vice-chairperson shall have such powers and duties as may from time to time be conferred upon him or her by the Board. In the absence of the chairperson and vice-chairperson, the secretary-treasurer shall assume the responsibilities and duties of the chairperson. The secretary-treasurer shall be responsible for

reviewing YCIPTA's finances and maintaining YCIPTA's minutes and records, as is required by A.R.S. § 38-431, et. seq., and may delegate the day to day provision of these functions to the YCIPTA Transit Director.

4.6 The Board shall have all of the powers set forth in A.R.S. § 28-9122 (the “Statutory Powers”), and those powers necessary to implement the Statutory Powers.

4.7 Voting rights. Each member of the Board will have one equally weighted vote on any decision that is not concerned with program funding. For votes on funding matters, each member of YCIPTA will have one vote, regardless of the respective financial contributions of any individual entity toward program funding. Additional votes on program funding matters will be granted only to those member entities making financial contributions to the particular program being voted upon. In those instances, any entity contributing no less than 35% of funding for a specific program will be entitled to four (4) additional votes, for a total of five (5) votes.

4.8 The Board shall adopt rules (the “Rules and Regulations”) that are proper and necessary to the use, operation and maintenance of its Regional Transportation System, property, facilities and service. The Board shall hold one public hearing within the boundaries of YCIPTA prior to adopting Rules and Regulations and any amendments or additions to such Rules and Regulations.

4.9 The Board will conduct a periodic survey of public transportation needs in YCIPTA’s jurisdiction, and may adopt, with such additions and updates as it deems appropriate, a survey which has been conducted within the last two (2) years for all or part of the area included in YCIPTA (the “Transit Study”).

4.10 Each year, on or before the 31st day of March, the Board will produce and adopt a five-year public transportation program (the “Transportation Program”) that is consistent with the regional transportation plan approved by the Yuma Metropolitan Planning Organization (“YMPO”).

4.11 Directors shall receive no compensation for services as directors but may be reimbursed for any reasonable expenses approved by the Board.

4.12 The powers of the Board shall include, but are not limited to, the following:

- a. Make decisions as to the selection of the transit service contractor, if any, and provide for the maintenance and operation of equipment, facilities and the cost thereof; set fees to be charged for transit services; adopt the annual budget; and determine the ultimate use and disposal of equipment and facilities.
- b. Make decisions on transit service issues which shall be binding on all members.
- c. Approve or deny projects recommended to the Board for appropriate action.
- d. Either directly or indirectly through the transit service contractor, contract for and acquire real or personal property, employ agents and employees; develop, maintain

and operate site and facilities; and acquire, hold, or dispose of property and incur debts, liabilities or obligations.

- e. Appoint committees composed of public officials, employees and private citizens to proffer non-binding advice to the Board.

ARTICLE V MEETINGS

5.1 All meetings of the Board and all committee meetings shall be open to the public and subject to the Arizona Open Meeting Law defined in A.R.S. § 38-431 et seq. Written notice and a complete meeting packet of each Board meeting shall be mailed or delivered electronically or in person to each director at least five (5) working days prior to the date fixed for such meeting, unless prevented by emergency circumstances.

5.2 Meetings of the Board shall be at least quarterly and held at any place and at such times as designated by the Board. In the absence of any such designation, meetings shall be held at YCIPTA's principal office.

5.3 Meetings shall, to the extent practicable, be governed by Robert's Rules of Order, and any other procedures and limitations as deemed necessary by the Chairperson of the Board.

5.4 A simple majority of the Board in office shall constitute a quorum for the transaction of business. A vote of a majority of the directors present at any meeting in which a quorum is present shall constitute action by the Board, unless a different vote is required by the these Bylaws or Arizona statute.

5.5 Any or all directors may participate in a regular or special meeting by, or conduct the meeting through the use of, any means of communication by which all directors participating may simultaneously hear one another during the meeting. A director participating in a meeting by this means is deemed to be present in person at the meeting.

ARTICLE VI DISSOLUTION AND RESIGNATION

6.1 By an absolute majority vote of all of the directors, the Board may propose at any Public Board meeting that YCIPTA be dissolved, provided that all contractual obligations and debts of YCIPTA are satisfied or transferred to another governmental entity or entities, and provided further that such governmental entity or entities will accept dedication of all the YCIPTA property and assume all of YCIPTA's obligations. A public hearing on the proposed dissolution shall be held not less than fifteen (15) nor more than thirty (30) days after the proposal is made.

6.2 Following the public hearing held pursuant to Section 6.1, the Board shall adopt by resolution a plan of termination to be executed within a stated period of time after it is

adopted. The plan of termination shall include a schedule for transferring the assets and obligations of YCIPTA to a governmental entity or entities named in the Plan.

6.3 The growth of Yuma County's population to more than two hundred thousand persons shall not cause the dissolution of YCIPTA pursuant to A.R.S. § 28-9104(C).

6.4 A member may resign from YCIPTA upon consultation with the Board, in which case the boundaries shall be amended pursuant to section 3.3. Prior to the Resignation of a member pursuant to this Section, the Board must determine how the resignation will impact the Regional Transportation System or the services provided to the remaining Members.

6.5 Resignation shall not relieve the member so resigning of the obligation to pay any dues, assessments or other charges theretofore accrued and unpaid.

6.6 No Member shall have any right to the return or withdrawal of such Member's capital contributions until termination of YCIPTA, unless such withdrawal is consented to by all other Members or otherwise provided for herein. No interest shall be paid on capital contributions made to YCIPTA or returned to its Members.

6.7 No Member shall be individually liable for the obligations of YCIPTA. Except as otherwise provided in these Bylaws, a Member's liability for the obligations of YCIPTA shall be limited to the aggregate amount of the Member's agreed upon contribution to YCIPTA.

ARTICLE VII INSURANCE AND INDEMNIFICATION

7.1 Any member of the Board and any officer of YCIPTA, as a condition of accepting said office, shall be indemnified by YCIPTA against expenses actually and necessarily incurred by him or her in connection with the defense of any action, suit, or proceedings in which he or she is made a party by reason of having been or being a member of the Board or officer of YCIPTA, except for acts or omissions not in good faith or which involve intentional misconduct or knowing violation of law, or for a transaction from which the person derives an improper personal benefit. Such right of indemnification is not to be deemed exclusive and shall not affect any right to which an officer or director may be entitled under the laws of the State of Arizona, these Bylaws, agreements, vote of Members, or otherwise.

7.2 To the extent permitted by law, each Member shall hold harmless and indemnify each other Member from any claim, liability or loss related to any funding, capital contribution, or in any manner whatsoever with regard to the individual participation by that Member to the fullest extent allowed by law, except for that caused by the intentional misconduct or sole negligence of a Member.

7.3 YCIPTA shall have the right to purchase and maintain insurance on behalf of its officers, directors, employees, and other agents, against any liability asserted against or incurred

by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's, or agents status as such.

**ARTICLE VIII
AMENDMENT**

8.1 Amendments to these Bylaws may be adopted by the Board at any regular or special meeting by a majority vote of the Board, subject to the quorum requirement of section 5.4. Notice of any proposed amendments shall be included in a notice to the Members of the meeting at which the proposed amendment(s) is/are to be considered.

**ARTICLE IX
MISCELLANEOUS**

9.1 This Agreement is subject to termination for conflict of interest, pursuant to the provisions of A.R.S. § 38-511.

9.2 All checks, drafts, notes, bonds, bills of exchange, or other orders, instruments, or obligations for the payment of money shall be in accordance with guidelines established by Yuma County government.

9.3 The fiscal year shall commence on July 1 and end on June 30 and the Board shall adopt a budget prior to June 30.


9.4 The Board shall have the power to receive bequests, donations, grants, and gifts of all kinds of property, in fee simple, and to do all acts necessary to carry out the purposes of such in accordance with the terms of the bequests, donations, grants, or gifts.

9.5 By December 31, an annual report shall be prepared and presented to the Board, Members and interested parties.

9.6 The Transit Director, or his or her designee, shall assist the secretary-treasurer for YCIPTA, and shall cause notice of all meetings of the Board to be given as described in these Bylaws.

**ARTICLE X
ADOPTION AND CERTIFICATION**

10.1 These Bylaws were duly adopted by the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority at a regular meeting originally held on August 22, 2011, amended on May 29, 2012, and the Second Amended and Restated Bylaws are hereby adopted this 23rd day of June, 2014.



ROBERT L. PICKELS, JR., Chairman

ATTEST:



JOHN ANDOH, Board Secretary



Yuma County Intergovernmental Public Transportation Authority

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January 22, 2018

Discussion and Action Agenda Item 2

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: YCIPTA Board Term Renewals for Susan Thorpe and Ralph Velez

Requested Action: No action required as the bylaws do not state that a reinstatement of term needs approval by board action.

Background and Summary: Article VI paragraph 4.2 of the amended YCIPTA bylaws state "The initial directors shall serve for terms of two (2), three (3), four (4) and five (5) years, to be determined by lots, with three (3) directors serving initial terms of three (3) years, three (3) directors serving initial terms of four (4) years and one (1) director serving initial terms of five (5) years. Succeeding directors shall serve full five (5) year terms in staggered rotation. Additional directors shall be allocated within this system to ensure an orderly and regular rotation of directors."

Budgeted: N/A.

Recommended Motion: None

Legal Counsel Review: N/A.

Attachments: YCIPTA By-Laws Amended June 23, 2014 and list of current directors.

For information regarding the election of officers, please contact Shelly Kreger skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission

Shelly Kreger, Transit Director

2018 Yuma County Intergovernmental Public Transportation Authority Board of Directors:

Greg Wilkinson - City of Yuma, term ending 02/18/21

Brian Golding, Sr. - Quechan Indian Tribe, term ending 02/28/20

Hector Tapia - City of Somerton, term ending 02/28/20

Susan Thorpe - Yuma County, term ending 02/28/18 (2021)

Michael Sabath - Northern Arizona University, term ending 02/28/19

Susan M. Zambrano – Arizona Western College, term ending 02/28/21

Ralph Velez - City of San Luis, term ending 02/28/18 (2021)

Larry Killman – Town of Wellton, term ending 02/28/19

Paul Soto - Cocopah Indian Tribe, term ending 02/28/21



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January 22, 2018

Discussion and Action Agenda Item 3

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and Action to Adopt the Comprehensive Annual Financial
Report and Single Audit for Fiscal Year 2016-2017.

Requested Board Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors have discussion and action to adopt the Comprehensive Annual Financial Report and Single Audit for Fiscal Year 2016-2017.

Background and Summary: As per A.R.S. §28-9122(A)(6). It is the requirement of the authority to issue an annual report on or before December 1, 2017 containing a full account of its transactions, activities and finances for the preceding fiscal year and other facts and recommendations. The board shall transmit copies of the report to each member municipality, university and county, to the secretary of state, to the Arizona state library, archives and public records and, on request, to any member of the public.

The draft Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2016-2017 has been prepared in accordance with generally accepted accounting principles to present the results of operations and the financial condition of the Authority as of June 30, 2017, and is hereby submitted for approval by the Board of Directors. YCIPTA's financial statements for Fiscal Year 2016-2017 have received an "unmodified" opinion from an independent auditor, indicating no areas of material misstatement.

It is YCIPTA's intent to submit the annual CAFR to the Government Finance Officers Association of the United States and Canada (GFOA) for its award program *Certificate of Achievement for Excellence in Financial Reporting*. YCIPTA received the award for FY2013-2014, FY2014-2015, FY2015-2016 and hopes to achieve the same for this Fiscal Year 2016-2017 CAFR.

As part of the annual financial reporting process, YCIPTA utilizes the services of an independent public accounting firm, which performs an audit of YCIPTA's financial records. This audit is conducted to ensure that YCIPTA's financial records fairly present,

in all material respects, the financial position of YCIPTA and the results of its operations for the fiscal year. Another important purpose of the audit is to assess YCIPTA's accounting principles and internal control structure relative its financial statements.

Recommended Motion: Move to adopt the Comprehensive Annual Financial Report and Single Audit for Fiscal Year 2016-2017.

Fiscal Impacts: None

Legal Counsel Review: None.

Attachments: Comprehensive Annual Financial Report and Single Audit for Fiscal Year 2016-2017

For information regarding this staff report, please contact Shelly Kreger by email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission



Shelly Kreger, Transit Director

YCIPTA



Yuma County Intergovernmental Public Transportation Authority Yuma, Arizona Comprehensive Annual Financial Report For Fiscal Year Ending June 30, 2017

Prepared by YCIPTA Financial Department

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
Comprehensive Annual Financial Report**

Year Ended June 30, 2017

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INTRODUCTORY SECTION



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

December 28, 2017

Honorable Chairman and Members of the Board
Yuma County Intergovernmental Public Transportation Authority
Yuma, Arizona, 85365

Honorable Members,

In accordance with state and local statutes, the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) hereby submits the Comprehensive Annual Financial Report for the year ending June 30, 2017. Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

Heinfeld, Meech & Co., P.C., Certified Public Accountants, have issued an unmodified (“clean”) opinion on YCIPTA’s financial statements for the year ended June 30, 2017.

Management’s discussion and analysis (MD&A) immediately follows the independent auditor’s report and provides a narrative introduction, overview, and analysis of the basic financial statements. MD&A complement this letter of transmittal and should be read in conjunction with it.

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Brian Golding, Sr., Chairman – Quechan Indian Tribe, Bill Lee, Vice Chairman – City of Somerton,
Susan Thorpe – Sec/Treasurer – Yuma County, Greg Wilkinson – City of Yuma,
Michael Sabath - Northern Arizona University, Dr. Daniel Corr - Arizona Western College,
Ralph Velez - City of San Luis, Larry Killman – Town of Wellton, Paul Soto – Cocopah Tribe

Shelly Kreger, Transit Director

PROFILE OF THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Under Arizona Revised Statutes - Title 28 Transportation, an intergovernmental public transportation authority (IPTA) may be organized in any county in Arizona with a population of 200,000 persons or less.

YCIPTA is an IPTA formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate and maintain public transit services throughout Yuma County. YCIPTA members include Yuma County, the cities of Yuma, San Luis, Somerton, Town of Wellton, Arizona Western College /Northern Arizona University, and the Cocopah and Quechan Indian Tribes. On September 21, 2010, the Town of Wellton and City of Somerton passed a resolution petitioning the Yuma County Board of Supervisors to form the IPTA.

On October 3 and 20, 2010, respectively, the Cities of San Luis and Yuma passed resolutions asking Yuma County to form the IPTA. On December 6, 2010, Northern Arizona University petitioned Yuma County to join the IPTA. On December 13, 2010, the Yuma County Board of Supervisors held a public hearing and approved the formation of the IPTA. On January 24, 2011, YCIPTA held its first Board of Directors meeting.

On August 16, 2011, Arizona Western College petitioned YCIPTA to become the seventh member agency of the IPTA and was approved by the YCIPTA Board of Directors on August 28, 2011. On October 17, 2011, Cocopah Indian Tribe petitioned YCIPTA to become the eighth member agency of the IPTA and was approved by the YCIPTA Board of Directors on October 28, 2011.

On April 12, 2012, Quechan Indian Tribe petitioned YCIPTA to become the ninth member agency of the IPTA and was approved by the YCIPTA Board of Directors on April 23, 2012. A resolution was passed by the Yuma Metropolitan Planning Organization (YMPO) Executive Board on August 11, 2011 with the intent of transitioning transit operations to YCIPTA in the future. The YMPO Executive Director and YCIPTA Transit Director signed a transfer of services and assets agreement on June 26, 2012, and, as of July 1, 2012, YMPO transferred the ownership and operation of the transit system to YCIPTA.

YCIPTA provides transit service under the YCAT brand, including fixed route, vanpool and YCAT OnCall demand-response bus service throughout Yuma County including the cities of Yuma, San Luis, and Somerton, the Town of Wellton, the Cocopah Indian Reservation, and the Fort Yuma-Quechan Indian Reservation, including the Census-Designated Place (CDP) of Winterhaven across the Colorado River in eastern Imperial County, California. YCAT also serves the unincorporated communities of Gadsden, Fortuna Foothills and Ligurta.

The YCIPTA Board of Directors sets overall policy and direction for the transit system. Nine (9) Board Members represent Yuma County, each municipality, the local community college district, a university and the two Indian tribes. Each member entity receives one vote on the Board of Directors. When financial contributions are discussed, the Board of Directors opted for a weighted voting structure to ensure that members that pay more into the system have fair representation.

In January 2012, YCAT routes were substantially restructured. This restructuring has been successful in nearly doubling YCAT ridership by the end of 2012.

In 2014, YCIPTA restructured the bus routes to eliminate one way loops and make trip times faster, adopted a new Five Year Short Range Transit Plan, procured a new long term operations and maintenance contractor, implemented YCATPass, an electronic smart card system, started libraries on the buses in partnership with the local library district, implemented a new look for buses and bus stop signs, started adding more passenger amenities and adopted a strategic plan to guide the future of the authority.

With the Yuma Regional Transit Study completed by Arizona Department of Transportation (ADOT) and Yuma County, Five Year Short Range Transit Plan completed by ADOT, YCIPTA and YMPO, the formation of YCIPTA, the addition of funding from Arizona Western College, Northern Arizona University, Quechan Indian Tribe and the restoration of funding from the City of Yuma, YCAT is looking to the future for stability and the opportunity to continue to improve services within southwestern Yuma and eastern Imperial Counties. YCIPTA is a focused transportation authority with one goal - to operate transit services efficiently and effectively. New innovations such as a future transit tax, a new maintenance and operations facility and the development of the Yuma Multimodal Transit Center will help grow public transit to new heights in the next several years.

Both demand-response and fixed-route service is administered and funded by YCIPTA and its member agencies, and operated by a private contractor. YCAT Vanpool is operated by Enterprise Leasing of Phoenix, LLC and they own the vans used for this program. YCAT OnCall is operated by the same private contractor as the fixed route service. YCIPTA owns all vehicles for fixed-route and demand response service and leases the East 14th Street and Atlantic Avenue maintenance facility.

YCAT's success has also prompted local Native American tribes—the Quechan Tribe of the Fort Yuma Indian Reservation, and the Cocopah Indian Tribe, respectively—to fund and contract with YCIPTA to provide shuttles tailored to tribal needs which are also open to the general public.

Services to the Fortuna Foothills area east of the City of Yuma along I-8, and on Yellow Route 95 from the Mexican border at San Luis, via Somerton and the City of Yuma are continued to run service in order to reduce crowding and improve system on-time performance. Turquoise Route 10 has continued to run to provide intercity service two days per week between Yuma, Fort Yuma Indian Reservation, Winterhaven and El Centro, California.

A Transit Director manages YCIPTA. Support staff includes an Two Office Clerk, Two Office Specialists, Management Analyst, and Financial Services Operations Manager. YCIPTA has agreements with Yuma County for human resources, financial services, and Treasurer. YCIPTA also has agreements with City of Yuma for information technology services.

Motto

See Where It Takes You!

The Mission of YCIPTA describes the main functions of YCIPTA and its role within the Yuma County community. The Mission gives the overall “charge” and purpose of the organization.

All YCIPTA activities relate to one or more aspects of the mission statement:

Mission Statement

The Yuma County Intergovernmental Public Transportation Authority is committed to providing Yuma County with clean, affordable, reliable, efficient and safe public transportation services that aid in economic development, enhance the quality of life and ensures mobility and independence for our community.

Vision Statement

The Yuma County Intergovernmental Public Transportation Authority provides a cost effective public transportation system that improves the environment, air quality and the quality of life for our residents and visitors in the region.

In addition to fixed route bus and ADA paratransit service, YCIPTA also sponsors and administers the YCAT Vanpool Program. YCAT Vanpool provides branded vehicles to groups of 7-15 commuters qualifying for the service. Vans must originate, terminate or travel through Yuma County to be eligible for up to a \$300 per month subsidy per vanpool; the vehicles must be branded as YCAT Vanpool through Enterprise Leasing Company of Phoenix, LLC. The vehicles and subsidies are available on a first come, first served basis. As of June 30, 2017, there are 36 vehicles in the vanpool.

ECONOMIC CONDITION AND OUTLOOK

The Yuma County Intergovernmental Public Transportation Authority's service area centers in Yuma, county seat of Yuma County. Yuma County's population as of the 2010 U.S. Census was 195,751. There are three incorporated cities and one incorporated town in the County. Together these four make up 68% of the County's population.

Primary industry in Yuma County is agriculture, military and tourism. Undisputedly, agriculture is the number one industry for Yuma County. According to a 2013 University of Arizona study, agriculture produces an estimated \$2.5 billion a year into the Yuma economy. This is due to our rich soil (sediments deposited by the Colorado River over millions of years), progressive farmers (who explore and utilize the latest theories and technology in their fields), sufficient labor (highly skilled and motivated work force) and senior rights to irrigation water.

Lettuce is the largest winter crop in Yuma, but there are over 175 different crops grown in the Yuma area year-round. The list includes alfalfa, Bermuda grass seed, cotton, dates, lemons,

melons and wheat. Desert Durum accounts for 95% of wheat grown in Yuma County, and about two-thirds of that is exported to Italy for use in making premium pastas.

The United States Military has been in Yuma for over 150 years. Today, it is the second largest industry in Yuma County as we are home to the Yuma Proving Ground and the Marine Corps Air Station – Yuma.

The U.S. Army first came to the area in 1851, and established Fort Yuma on Indian Hill. The installation overlooked the Yuma Crossing, the aptly named low spot in the Colorado River, and it allowed for the establishment of the town site of what would later become Yuma. In 1864 the Army put up the Quartermaster Depot along the river. From here the Army oversaw the distribution of supplies to soldiers in the West.

MCAS has the F-35, and Yuma Proving Ground is also having the opening of the U.S. Army John F. Kennedy Special Warfare Center and School. The purpose of this facility will allow special forces troops to train for air operations requiring free falls from airplanes. The facility opened in January of 2014 and, at 75 feet tall, is the largest in the world.

Tourism is the third biggest industry in Yuma County. According to documents obtained by the Yuma Visitor's Bureau, 2014 saw \$664.7 million in Direct Travel Spending. That income created 5,920 jobs, generated \$15.6 million in earnings and \$46.2 million in additional taxes.

At the peak of our winter visitor season, February, it is estimated we have about 80,000 visitors. February is the peak of the season as many places on the continent are experiencing some of their coldest temperatures. The City of Yuma's year-round population is about 95,000. Adding another 80,000 is a big seasonal influx of people to the community.

On Interstate 8, more than 6.5 million vehicles per year (18,000 per day) pass through Yuma. At San Luis, another 2.6 million autos and 46,000 commercial vehicles cross annually. Shoppers from Mexico contribute approximately \$2.2 billion annually to Yuma County. Yuma's annual sales continually show healthy increases compared to other parts of Arizona and the nation.

Yuma County is one of the original four counties designated by the First Territorial Legislature. Much of Yuma County is desert land surrounded by rugged mountains. The valley regions, however, contain an abundance of arable land, which is irrigated with Colorado River water. These valley areas have some of the most fertile soils in the world, having received silt and mineral deposits from Colorado and Gila River floods until the rivers were tamed by an intricate series of dams and canals. Yuma County is bordered by California on the West and Mexico on the South. Living close to the Mexican border offers a great opportunity to experience multi-cultural and international business opportunities.

According to 2010 estimates, the Yuma Metropolitan Statistical Area (MSA) population totals 204,195 resulting in a growth of 27.6% between 2000 and the current year. Over the next five years, the population is projected to grow by 10.3%.

The City of Yuma has grown 23.11% and the Town of Wellton 8.53%. A large portion of the growth has been within the communities of San Luis and Somerton. Between 2000 and 2010, San Luis grew by 68.83% while Somerton grew by 67.18%.

The Greater Yuma Economic Development Council states that Yuma County has a labor force of 85,409 people, with an unemployment rate of 18.6%.

A recent study, titled "Yuma County, Arizona: Growing Business At The Border," locates Yuma strategically in the Desert Pacific Region. This market area reaches Las Vegas to the North, Albuquerque and El Paso to the East, Mazatlán to the South and takes in the entire Baja peninsula North to Los Angeles, California.

MAJOR INITIATIVES

- Assisted City of Yuma with Tiger Grant submittal to try and obtain funding for the Hotel Del Sol Multi Model Transit Center.
- Conducted Maintenance Audits.
- Coordination with Town of Quartzite for transit services.
- Participated in a Transportation Research Board (TRB) project – Transit Idea 79 Project. Implementation of Smart Card Automatic Fare Collection (AFC) Technology in Small Transit Agencies for Standards Development.
- Received two 40ft. Gillig buses.
- Worked with Yuma County regarding amending ARS 42-6106 and SB1250
- Purchased and installed seven new bus stop shelters and signs with more information about routes, including installing new info posts.
- Participated in a U.S. Department of Homeland Security Targeted Baseline Assessment and Security Enhancement (BASE) Review.
- Partnered with Yuma County in the Yuma Region – Imagery Acquisition Consortium Project.
- Continued partnerships with Portable, Practical, Educational Preparation, Inc., AZTEC High School, Western Arizona Council Of Governments, Yuma Union High School District, Yuma County Department of Economic Security, Yuma Private Industry Council (YPIC), Arizona Western College (AWC), Northern Arizona University (NAU) and University of Arizona (U of A), Imperial County Transportation Commission (ICTC), Quechan Indian Tribe, Cocopah Indian Tribe, and all other member entities.
- Received three million dollars in grants for operations and capital needs

ACKNOWLEDGMENTS

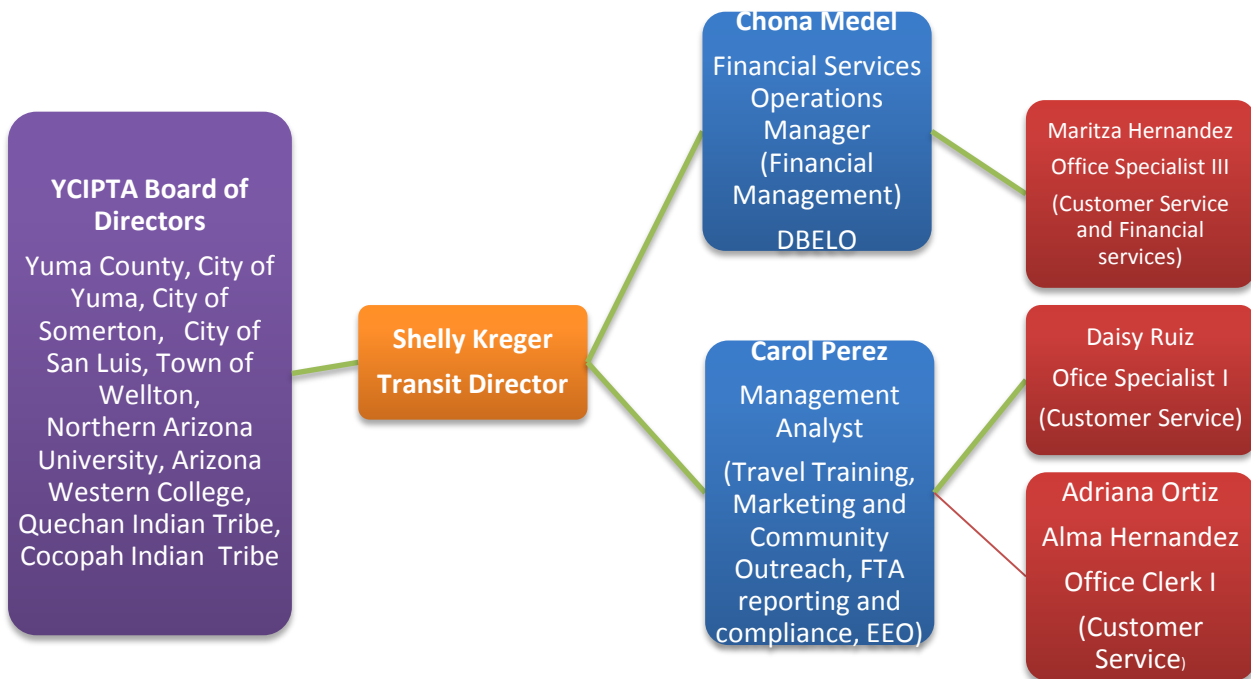
I extend my thanks and appreciation for the cooperation and assistance provided by the members of the Yuma County Intergovernmental Public Transportation's Board of Directors for their interest and support in conducting the financial operations of YCIPTA in a responsible and progressive manner. Special recognition is also due to YCIPTA's administrative staff especially Chona Medel, Financial Services Operations Manager, Carol Perez, Management Analyst, Maritza Hernandez, Office Specialist III, Daisy Ruiz, Office Specialist I. Alma Hernandez, Clerk 1 and Adriana Ortiz, Clerk I. It is their combined effort that enabled the timely issuance of this report and continued provision of a quality transportation service product.

Sincerely,

A handwritten signature in cursive script, appearing to read "Shelly Kreger".

Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Organization Chart



YCIPTA Board of Directors

Name	Board Position	Representing Jurisdiction	Position
Bill Lee	Chairman	City of Somerton	City Manager
Susan Thorpe	Vice Chair	Yuma County	County Administrator
Larry Killman	Treasurer/ Secretary	Town of Wellton	Town Manager
Dr. Daniel Corr	Member	Arizona Western College	President
Greg Wilkinson	Member	City of Yuma	City Administrator
Brian Golding Sr.	Member	Quechan Indian Tribe	Director of Economic Development
Dr. Michael Sabath	Member	Northern Arizona University	Yuma Associate Vice President/Campus Executive Officer
Paul Soto	Member	Cocopah Tribe	Planning Director
Ralph Velez	Member	City of San Luis	

YCIPTA Staff

Shelly Kreger, Transit Director

Chona Medel, Financial Services Operations Manager

Carol Perez, Management Analyst

Maritza Hernandez, Office Specialist III

Daisy Ruiz, Office Specialist I

Adriana Ortiz, Clerk I

Alma Hernandez, Clerk I



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Yuma County Intergovernmental
Public Transportation Authority
Arizona**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2016

Christopher P. Morill

Executive Director/CEO

x

FINANCIAL SECTION

INDEPENDENT AUDITORS REPORT

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Yuma County Intergovernmental Public Transportation Authority

Report on the Financial Statements

We have audited the accompanying financial statements of Yuma County Intergovernmental Public Transportation Authority (YCIPTA), as of and for the year ended June 30, 2017, and the related notes to the financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Yuma County Intergovernmental Public Transportation Authority, as of June 30, 2017, and the change in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and net pension liability information, as listed in the table of contents, be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements. The Introductory Section and Statistical Section are presented for purposes of additional analysis and are not a required part of the financial statements.

The Introductory Section and Statistical Section have not been subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 28, 2017, on our consideration of Yuma County Intergovernmental Public Transportation Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Yuma County Intergovernmental Public Transportation Authority's internal control over financial reporting and compliance.

Heinfeld, Meech & Co., P.C.

Heinfeld, Meech & Co., P.C.
Phoenix, Arizona
December 28, 2017

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR YEAR ENDING JUNE 30, 2017

The following discussion and analysis of the financial performance of the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) is intended to provide an overview of YCIPTA's financial activities for the fiscal year ended June 30, 2017.

FINANCIAL HIGHLIGHTS

- Net position, as reported in the statement of net position, totaled \$870,706 as of June 30, 2017. Total net position decreased by \$533,352, which is attributable to increase expenditures during the fiscal year.
- For the year ended June 30, 2017, the combined fare box recovery ratio (the measure of the ability to recover operating costs through fare revenue) for YCIPTA was 10%. This calculation is only fare collection and does not include funds received for local match.
- Fixed Route ridership decreased by 6%, or by approximately 31,305 riders, this year. Overall operating revenues increased by \$25,532 (6%) during the year. Operating expenses increased by \$250,404 (6%) during the year.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to YCIPTA's financial statements. YCIPTA's financial statements comprise two components: 1) financial statements and, 2) notes to the financial statements. This report also contains required supplementary information in addition to the financial statements themselves.

Financial statements. The financial statements are designed to provide readers with a broad view of YCIPTA's finances, in a manner similar to private-sector business.

The *statement of net position* presents information on all of YCIPTA's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of YCIPTA is improving or deteriorating.

The *statement of revenues, expenses and changes in net position* presents information showing how the net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. earned but unused vacation leave).

The *statement of cash flows* present information showing the sources and uses of cash related to operating activities, noncapital financing activities, capital and related financing activities and investing activities. In addition, the statement provides information about significant non-cash investing, capital and financing activities.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR YEAR ENDING JUNE 30, 2017

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Since YCIPTA's primary function is to provide transportation services to Yuma County citizens and recover costs through Federal Transit Administration (FTA) grants and passenger fares, the financial statements include only business-type activities.

Notes to basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the financial statements.

FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of an entity's financial position. In the case of YCIPTA, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$870,706 at the close of the most recent fiscal year.

The largest portion of YCIPTA's net position reflect the investment in capital assets, net of related debt. Most of the investment in capital assets is comprised of buses, vans, and other vehicles totaling \$1,000,437. Other investment in capital assets includes furniture and equipment, leasehold improvements, and infrastructure, totaling \$423,806.

- The balance in unrestricted net position for the fiscal year ended June 30, 2017 was (\$553,536) of which a negative amount of \$533,352 was attributable to operations for the year ending June 30, 2017. Net investments in capital assets decreased by \$163,468 if which was attributable to a combination of depreciation expense during the year ending June 30, 2017.

	<u>June 30, 2016</u>	<u>June 30, 2017</u>
Current and other assets	\$1,404,928	\$676,841
Capital assets (net)	1,587,710	1,424,242
Total assets	<u>\$2,992,638</u>	<u>\$2,101,083</u>
Deferred Outflows of Resources	55,490	129,068
Long-term liabilities	325,962	401,911
Other liabilities	1,288,997	908,254
Total liabilities	<u>\$1,614,959</u>	<u>\$1,310,165</u>
Deferred Inflows of Resources	29,112	49,280
Net position:		
Net Investments in Capital Assets	1,587,710	1,424,242
Unrestricted	(183,652)	(553,536)
Total net position	<u>\$1,404,058</u>	<u>\$870,706</u>

Capital and operating grants were a major portion of the revenue used to fund transit operations for the fiscal year.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR YEAR ENDING JUNE 30, 2017

FINANCIAL ANALYSIS (CONTINUED)

	June 30, 2016	June 30, 2017
Revenues:		
Operating revenues:		
Fare box revenues	\$397,011	\$427,761
Turquoise Route 10	9,417	0
Advertising revenues	16,580	20,598
Non-operating revenues:		
Federal revenue	\$3,369,314	\$2,377,363
Transportation Development Act LTF Article 8(c)	172,270	0
Member fees	516,739	516,739
Other non-operating revenue	877,217	1,008,238
Total revenues	\$5,358,547	\$4,350,699
Expenses:		
Operating expenses	\$4,078,173	\$4,328,577
Nonoperating expense	562,272	555,474
Total expenses	\$4,640,445	\$4,884,051
Increase (decrease) in net position	718,102	(533,352)
Net position:		
Beginning of the year	381,908	1,404,058
Net Effect of Prior Period Adjustments, Net Position	304,048	0
Beginning of the year	685,956	1,404,058
End of the year	\$1,404,058	\$870,706

The following are significant current year transactions that had an impact on the change of net position.

- Total net position decreased by \$533,352, which is attributable to increase in expenditures during the fiscal year.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR YEAR ENDING JUNE 30, 2017

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. YCIPTA's investment in capital assets net of depreciation as of June 30, 2017 amount to \$1,424,242. This investment in capital assets includes leasehold improvements, infrastructure, (bus stops), vehicles, and furniture and equipment. Major capital asset events during the current fiscal year included the following:

- YCIPTA purchased an additional \$77,047 of capital assets during the fiscal year ended June 30, 2017.

	CAPITAL ASSETS (Net of depreciation) 2016	CAPITAL ASSETS (Net of depreciation) 2017
Leasehold improvements	\$ 53,870	\$ 50,243
Infrastructure	356,879	347,903
Vehicles	1,129,364	1,000,437
Furniture and equipment	47,597	25,660
Total	\$1,587,710	\$1,424,242

Additional information on YCIPTA's capital assets can be found in Note 4 to the financial statements.

Long-term debt - As of June 30, 2017, the only long-term debt reported was for pension liability. Additional information on YCIPTA's long term debt can be found in Note 6 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS

YCIPTA receives 55% of its revenues from the Federal Transit Administration either directly or passed through the Arizona Department of Transportation, 12% of its revenues from member organizations, and 10 % from contributions from public entities.

Today, YCAT funding is solely dependent on the ability that it's member agencies can contribute. This can result in radical changes to service delivery on a fiscal year-by-fiscal year basis. YCAT today is only able to afford 36,084 revenue vehicle service hours (RVSH) for the fixed route system and 3,630 RVSH for YCAT OnCall. Any growth would require additional contributions from member agencies, which at this time is not available. Fixing America's Surface Transportation (FAST) Act provides \$2.3 million in Federal funding to the Yuma Urbanized Area and requires a local match in order to use this funding. YCIPTA only has enough capacity to provide approximately \$770,108 in local match funding at this time unless additional eligible local match is found.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR YEAR ENDING JUNE 30, 2017

A potential reliable funding source for YCAT is the establishment of a transit dedicated sales tax which would be applied to certain transactions within the County, applied similarly to current countywide sales tax for the Yuma County Health Services District. Such a tax collection could be submitted for voters' approval only when a change of current statute ARS§42-6106 takes place. YCIPTA is currently working with the County Supervisors Association, Arizona Transit Association, American Public Transportation Association as well as the current YCIPTA member entities, to pass SB1250 which would grant an intergovernmental public transportation authority (IPTA), which has the same boundaries as the county in which it resides, the same authority as a regional transportation authority (RTA) to levy up to a one-half cent transportation excise tax if approved by the voters. YCIPTA has studied the potential of a 1/10 of a percent sales tax (0.10%). YCIPTA intends to form a Community Transit Committee to help start a campaign for a tax. Revenues collected from such a sales tax are estimated to \$2.240 million with 1/10 of a percent sales tax and it is anticipated that this sales tax will eliminate local contributions from municipalities.

The most recent estimates reflect the population of Yuma County continuing to grow; 1.6% for fiscal year 2017, while the unemployment rate is reported to be 18.6% for the fiscal year 2017. Traditionally Yuma County has a very high rate of unemployment, typically in the range of 14% to 25.5%, due to seasonal field workers. However, due to the national recession, over the last three years the County continues in averaging a 23.3% unemployment rate. We do not anticipate seeing a significant drop in this rate in the foreseeable future. Our observations indicate a very moderate but sustained growth in the economic factors for the local Yuma County economy barring any unforeseen actions by outside forces.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of YCIPTA's finances for all those with an interest in the government's finances. If you have questions concerning any of this information provided in this report or need additional financial information, visit our website at www.ycipta.az.gov or direct inquires to Chona Medel, Financial Services Operations Manager, 2715 E. 14th Street., Yuma, AZ 85365.

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BASIC FINANCIAL STATEMENTS

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
STATEMENT OF NET POSITION
JUNE 30, 2017

ASSETS

Current Assets:

Cash and investments	\$ 123,909
Accounts Receivable	552,932
Total Current Assets	676,841

Property and Equipment:

Leasehold improvements	75,512
Infrastructure	424,516
Vehicles	2,113,897
Furniture and equipment	335,964

Total property and equipment	2,949,889
Less: accumulated depreciation	(1,525,647)

Total Property and Equipment - Net	1,424,242
TOTAL ASSETS	2,101,083

DEFERRED OUTFLOWS OF RESOURCES

Pension plan items	129,068
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LIABILITIES

Current Liabilities

Accounts payable	294,936
Accrued payroll and related expenses	16,019
Registered Warrants Payable	584,523
Other liabilities	544
Compensated absences payable	12,232
Total Current Liabilities	908,254

Non Current Liabilities:

Pension liability	401,911
TOTAL LIABILITIES	1,310,165

DEFERRED INFLOWS OF RESOURCES

Pension plan items	49,280
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NET POSITION

Net investments in capital assets	1,424,242
Unrestricted	(553,536)
TOTAL NET POSITION	\$ 870,706

See accompanying notes to basic financial statements

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR YEAR ENDING JUNE 30, 2017

OPERATING REVENUE

Charges for services:	
Farebox revenues	\$ 427,761
Advertising revenues	20,598
Total Operating Revenue	448,359

OPERATING EXPENSES

Contracted operating services	2,759,519
Non-vehicle repairs	84,914
Vehicles parts and maintenance	26,820
Occupancy	50,400
Other Transit Services	136,200
Administrative and general	499,163
Depreciation	213,582
Fuel costs	335,283
Other operating expenses	222,696
Total Operating Expenses	4,328,577
Operating Income/(Loss)	(3,880,218)

NON-OPERATING REVENUES (EXPENSES)

Grant revenue	
Federal Transit Administration	2,377,363
Member fees	516,739
Contributions From Public Entities	428,402
Investment income	1,277
Greyhound Ticket Sales	31,563
Other revenues	14,061
Pension expense	(22,539)
In-kind revenue	532,935
In-kind expense	(532,935)
Total non-operating revenues (expenses)	3,346,866
Income (loss) before contributions and transfers	(533,352)

Change in net position	(533,352)
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Net position - beginning	1,404,058
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Net position - ending	\$ 870,706
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See accompanying notes to basic financial statements

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
STATEMENT OF CASH FLOWS FOR YEAR ENDING
JUNE 30, 2017

CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers and users	\$ 482,996
Payments to vendors, contractors and suppliers	(4,695,469)
Payments to employees	<u>(357,860)</u>
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	<u>(4,570,333)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Public support funds received	<u>4,223,788</u>
NET CASH PROVIDED/(USED) BY NONCAPITAL FINANCING ACTIVITIES	<u>4,223,788</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Acquisitions of property and equipment and other capital expenses	<u>(77,046)</u>
NET CASH PROVIDED/(USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	<u>(77,046)</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest received on investments	<u>1,277</u>
NET CASH PROVIDED/(USED) BY INVESTING ACTIVITIES	<u>1,277</u>
Net decrease in cash and cash equivalents	(422,314)
Cash and cash equivalents at beginning of year	<u>546,223</u>
Cash and cash equivalents at end of year	<u>\$ 123,909</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO	
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	
Operating income (loss)	\$ (3,880,218)
Adjustments to reconcile operating income (loss) to net cash provided/(used) by operating activities	
Depreciation	213,582
Loss on Capital Asset Disposal	26,932
(Increase)/Decrease in:	
Accounts receivable	34,636
Increase/(Decrease) in:	
Accounts payable	(969,958)
Accrued payroll	3,240
Other accrued liabilities	46
Compensated absences	<u>1,407</u>
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	<u>\$ (4,570,333)</u>

See accompanying notes to basic financial statements

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The more significant of the YCIPTA's accounting policies are described below.

A. Reporting Entity

YCIPTA is a political subdivision of the State of Arizona which was established on December 13, 2010 to manage the operations of the regional public transit system. Prior to the transition of transit operations from Yuma Metropolitan Planning Organization (YMPO) on July 1, 2012, financial activity for YCIPTA was presented on the financial statements of the YMPO.

The membership of the Board of Directors consists of nine members representing Yuma County, the Cities of Yuma, Somerton and San Luis, the Town of Wellton, Northern Arizona University - Yuma, Arizona Western College, Quechan Indian Tribe and the Cocopah Indian Tribe. The Board of Directors acts as policy body to administer, plan, operate and maintain public transit services throughout Yuma County. The Board of Directors also has broad financial responsibilities, including the approval of the annual budget and the establishment of a system of accounting and budgetary controls.

The financial reporting entity consists of a single political subdivision because it has a separately governing body that is appointed by its member agencies, is legally separate, and is fiscally independent of its member agencies.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Financial Statements

The Financial Statements (i.e. the statement of net position, the statement of revenues expenses and changes in net position and the statement of cash flows) report information on all of the activities of the primary government.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The Financial Statements are reported using the current economic resources measurement focus and the accrual basis of accounting. Revenues and gains are recorded when earned and expenses and losses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as all eligibility requirements have been met. Interest associated with the current fiscal period is considered to be susceptible to accrual and so has been recognized as revenue of the current fiscal period. Unearned revenues arise when resources are received by YCIPTA before it has legal claim to them, as when grant monies are received prior to meeting all eligibility requirements imposed by the provider.

YCIPTA receives operating revenues primarily from passenger fares and advertising revenues. Non-operating revenues include Federal Transit Administration (FTA) grants, member dues from local cities, towns and tribes, and contributions from other public entities.

YCIPTA operating expenses are primarily contractor costs for operating the transit services along with administrative cost. Non-operating expenses would include Greyhound ticket sales.

D. Cash and cash equivalents

YCIPTA's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

E. Investment Income

Investment income is composed of interest on bank deposits.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Capital Assets

Capital assets are defined by YCIPTA as assets with an initial, individual cost in excess of \$5,000 and an estimated useful life of more than one year. Such assets are recorded at historical cost, or estimated historical cost if actual historical cost is not available. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Furniture and equipment	3 - 10 years
Leasehold improvements	5 - 30 years
Vehicles	5 years
Infrastructure	30 years

YCIPTA uses the “full-month” convention where a full month’s depreciation is recorded in the month of acquisition, and equal amounts are recorded in each subsequent month over the life of the asset.

G. Use of Restricted/Unrestricted Resources

When both restricted and unrestricted resources are available for use, it is YCIPTA’s policy to use restricted resources first, then unrestricted resources as they are needed.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Compensated Absences

All regular full-time employees of YCIPTA are entitled to paid time off for vacation; personal or family illness or injury; medical and dental appointments; personal business; and holidays not observed by YCIPTA. Annual leave begins to accrue immediately on employment according to the following schedule:

0 to 1 year	24 days per year
2 to 3 years	25 days per year
4 to 9 years	28 days per year
10 to 15 years	31 days per year
16 to 20 years	32 days per year
20 and up	33 days per year
Transit Director	33 days per year

Part-time employees accrue a proportional amount of paid time off, depending on whether they are one-quarter time, one-half time, or three-quarters time. Employees who terminate will be paid for unused paid time off up to 400 hours for benefit eligible employees and 200 hours for employees who are not benefit eligible, at the termination of employment and at the employee's current rate of pay.

The current and long-term liabilities, including related benefits, for accumulated vacation and sick leave are reported on the statement of net position.

I. Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

J. Pensions

For the purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the pension plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

NOTE 2 – CASH AND CASH EQUIVALENTS

Cash – The captions and amounts of cash and investments on the Statement of Net Position consist of the following:

Petty cash	\$300
Cash in bank	<u>\$123,609</u>
Total cash and cash equivalents	<u><u>\$123,909</u></u>

Custodial Credit Risk. For deposits, custodial credit risk is the risk that in the event of a bank failure, YCIPTA's deposits may not be returned to YCIPTA. YCIPTA currently does not have a deposit policy for custodial credit risk. At June 30, 2017, the carrying amount of the YCIPTA's deposits was \$123,609 and the bank balance was \$614,162. The YCIPTA's deposits were entirely covered by Federal depository insurance or by collateral held by the pledging financial institution's trust department or agent but not in Yuma County Intergovernmental Transportation Authority's name.

The majority of YCIPTA's funds are held in the Yuma County Treasurer. The Yuma County Treasurer pursues a portfolio management strategy giving highest priority to a) safety of principal; b) sufficient liquidity to meet the needs of the county, its subdivisions and school districts; and then c) return on investments. To accomplish this the Yuma County Treasurer invests with the Arizona State Treasurer.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2017

NOTE 2 – CASH AND CASH EQUIVALENTS (Continued)

Investments must be made in accordance with Arizona Revised Statutes ARS 35-323 which specifies a maximum maturity of five years and lists specific eligible investments. Currently, all county funds are pooled and invested to anticipate the cash flow needs for the county.

The Yuma County Treasurer's pool is an external investment pool with no regulatory oversight. The pool is not required to register (and is not registered) with the Securities and Exchange Commission. The fair value of each participant's position in the Yuma County Treasury investment pool approximates the value of the participants' shares in the pool and the participants' shares are not identified with specific investments. Participants in the pool are not required to categorize the value of shares in accordance with the fair value hierarchy.

NOTE 3 – RECEIVABLES – ACCOUNTS AND INTERGOVERNMENTAL

Accounts receivable consists primarily of amounts due from other governments including amounts relating to grants, member dues, and contributions from public entities. As of June 30, 2017, accounts receivable totaled \$552,932, of which receivables from other governments consisted of the following:

FTA Grant Funds	\$517,668
Due from other governments	<u>\$ 35,265</u>
Total due from other governments	<u>\$552,932</u>

Management considers all accounts receivable at June 30, 2017, to be fully collectible; therefore, no allowance for doubtful accounts was recorded.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2017

NOTE 4 - CAPITAL ASSETS

A summary of capital asset activity for the fiscal year ended June 30, 2017, follows:

	<u>Balance June 30, 2016</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2017</u>
Capital assets, depreciated				
Leashold improvements	\$ 75,512	\$ -	\$ -	75,512
Infrastructure	415,970	8,547	-	424,517
Vehicles	2,108,261	59,500	(53,864)	2,113,897
Furniture and equipment	326,964	9,000	-	335,964
Total capital assets, depreciated	<u>2,926,707</u>	<u>77,047</u>	<u>(53,864)</u>	<u>2,949,890</u>
Less accumulated depreciation for:				
Leashold improvements	(21,642)	(3,627)	-	(25,269)
Infrastructure	(59,091)	(17,523)	-	(76,614)
Vehicles	(978,897)	(161,495)	(26,932)	(1,113,460)
Furniture and equipment	(279,367)	(30,937)	-	(310,304)
Total accumulated depreciation	<u>(1,338,997)</u>	<u>(213,582)</u>	<u>(26,932)</u>	<u>(1,525,647)</u>
Total capital assets, net	<u>\$ 1,587,710</u>	<u>\$ (136,536)</u>	<u>\$ (26,932)</u>	<u>\$ 1,424,242</u>

Depreciation expense for the fiscal year was \$213,582.

NOTE 5 - OBLIGATIONS UNDER LEASES

YCIPTA leases a bus facility under the provisions of a month-to-month lease agreement classified as an operating lease for accounting purposes. Rental expenses under the terms of the operating lease totaled \$50,400 for the year ended June 30, 2017.

NOTE 6 - CHANGES IN LONG-TERM LIABILITIES

Long-term liability activity for the year ended June 30, 2017 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
Pension Obligation	\$325,962	\$75,949		\$401,911
Compensated Absences	\$10,825	\$32,290	\$30,884	\$12,232

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2017

NOTE 7 - ECONOMIC DEPENDENCY

YCIPTA received 55% percent of its revenues from the Federal Transit Administration either directly or passed through the Arizona Department of Transportation, 12% percent of its revenues from dues paid by its member organizations, and 10% percent of its revenues in contributions from public entities.

NOTE 8 - RISK MANAGEMENT

The Authority was unable to obtain insurance for workers' health at a cost considered to be economically justifiable. Therefore, the Authority joined the Yuma Area Benefits Consortium, together with other entities in the area. The consortium is a public entity risk pool that accounts for the risk financing of certain benefits and losses, for its four member entities. The Authority pays annual premiums based on actuarial estimates of the amounts needed to pay prior and current year claims. The consortium uses reinsurance agreements to reduce its exposure to large losses.

YCIPTA is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

YCIPTA carried commercial insurance for all risks of loss, including property and liability, and workers' compensation insurance. Settled claims resulting from these risks are not expected to exceeded commercial insurance coverage.

NOTE 9 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS

Plan Description. YCIPTA has been contributing to a cost-sharing multiple-employer defined benefit pension plan; a cost-sharing multiple employer defined benefit health care plan; and a cost-sharing, multiple-employer defined benefit long-term disability plan, all of which are administered by the Arizona State Retirement System (ASRS). The ASRS (through its Retirement Fund) provides retirement (i.e., pension), death, and survivor benefits; the Health Benefit Supplement Fund provides health insurance premium benefits (i.e., a monthly subsidy); and the Long-Term Disability Fund provides long-term disability benefits. Benefits are established by state statute. The System is governed by the Arizona State Retirement System Board according to the provisions of A.R.S. Title 38, Chapter 5, Article 2 and 2.1.

The System issues a comprehensive annual financial report that includes financial statements and required supplementary information. The most recent report is available on its website at www.azasrs.gov.

The ASRS has determined that YCIPTA and its employees qualify to participate in the System.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2017

NOTE 9 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS (Continued)

Benefits Provided. The ASRS provides retirement, health insurance premium supplement, long-term disability, and survivor benefits. State statute establishes benefit terms. Retirement benefits are calculated on the basis of age, average monthly compensation, and service credit as follows:

	Retirement Initial Membership Date:	
	Before July 1, 2011	On or After July 1, 2011
Years of Service and age requirement to receive benefit	Sum of years and age equals 80 10 years age 62 5 years age 50* Any years age 65	30 years age 55 25 years age 60 10 years age 62 5 years age 50* Any years age 65
Final average salary is based on	Highest 36 months of last 120 months	Highest 60 months of last 120 months
Benefit percent per year of service	2.1% to 2.3%	2.1% of 2.3%
*with actuarially reduced benefits		

Retirement benefits for members who joined the ASRS prior to September 13, 2013 are subject to automatic cost-of-living adjustments based on excess investment earnings. Members with a membership date on or after September 13, 2013, are not eligible for cost-of-living adjustments. Survivor benefits are payable upon a member's death. For retired members, the survivor benefits is determined by the retirement benefit options chosen. For all other members, the beneficiary is entitled to the member's account balance that includes the member's contributions and employer's contributions, plus interest earned.

Contributions. In accordance with state statutes, annual actuarial valuations determine active member and employer contribution requirements. The combined active member and employer contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. For the current fiscal year, active ASRS members were required by statute to contribute at the actuarially determined rate of 11.48 percent (11.34 percent for retirement and 0.14 percent for long-term disability) of the members' annual covered payroll and the Authority was required by statute to contribute at the actuarially determined rate of 11.48 percent (10.78 percent for retirement, 0.56 percent for health insurance premium benefit, and 0.14 percent for long-term disability) of the active member's annual covered payroll.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2017

NOTE 9 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS (Continued)

Contributions (continued). The Authority’s contributions to the pension plan for the year ended June 30, 2017 were \$26,473. The YCIPTA’s contributions for the current year and two preceding years for OPEB, all of which were equal to the required contributions, were as follows:

	<u>Health Benefit Supplement Fund</u>	<u>Long-Term Disability Fund</u>
Year Ended June 30, 2017	\$1,375	\$344
Year Ended June 30, 2016	\$1,360	\$280
Year Ended June 30, 2015	\$1,114	\$227

Pension Liability. At June 30, 2017, YCIPTA reported a liability of \$401,911 for its proportionate share of the net pension liability of the ASRS. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of June 30, 2015, to the measurement date of June 30, 2016. The YCIPTA’s proportion of the net pension liability was based on a projection of YCIPTA’s long term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2016, YCIPTA’s proportion was 0.00249 percent, which was an increase of .0004 from its proportion measured as of June 30, 2015.

Pension Expense and Deferred Outflows/Inflows of Resources. Yuma County Intergovernmental Public Transportation Authority had deferred outflows and inflows of resources related to the net pension liability of retirement benefits. Certain changes in the net pension liability are recognized as pension expense over a period of time rather than the year of occurrence. For the year ended June 30, 2017, YCIPTA recognized pension expense of \$22,539 and reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$2,442	\$27,649
Changes of assumptions of other inputs	-	\$21,264
Net difference between projected and actual earning on pension plan investments	43,554	-
Changes in proportions and differences between contributions and proportionate share of contributions	\$56,599	\$367
Contributions subsequent to the measurement date	\$26,473	
Total	<u>\$129,068</u>	<u>\$49,280</u>

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2017

NOTE 9 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS (Continued)

The deferred outflows resources related to pensions resulting from contributions subsequent to the measurement date as reported in the table above will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30:

2018	\$ 10,850
2019	8,418
2020	21,834
2021	12,212

Actuarial Assumptions. The significant actuarial assumptions used to measure the total pension liability are as follows:

Actuarial valuation date	June 30, 2015
Actuarial roll forward date	June 30, 2016
Actuarial cost method	Entry age normal
Discount rate	8.0%
Projected salary increases	3.0%-6.75%
Inflation	3.0%
Permanent base increases	Included
Mortality rates	1994 GAM Scale BB

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the five-year period ended June 30, 2012. The purpose of the experience study was to review actual experience in relation to the actuarial assumptions in effect. The ASRS Board adopted the experience study recommended changes which were applied to the June 30, 2013, actuarial valuation. The study did not include an analysis of the assumed investment rate of return.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2017

NOTE 9 – PENSIONS AND OTHER POST EMPLOYMENT BENEFITS (Continued)

Actuarial Assumptions (continued). The long-term expected rate of return on ASRS pension plan investments was determined to be 8.75 percent using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Equity	58%	6.73%
Fixed Income	25%	3.70%
Real Estate	10%	4.25%
Commodities	2%	3.84%
Multi-Asset	5%	3.41%

Discount Rate. The discount rate used to measure the ASRS total pension liability was 8 percent, which is less than the long-term expected rate of return 8.75 percent. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers will be made based on the actuarially determined rates based on the ASRS Board’s funding policy, which establishes the contractually required rate under Arizona statute. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR YEAR ENDING JUNE 30, 2017

NOTE 9 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS (Continued)

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the District’s proportionate share of the net pension liability calculated using the discount rate of 8.0 percent, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage –point lower or 1-percentage point higher than the current rate:

	1% Decrease (7.0%)	Current Discount Rate (8.0%)	1% Increase (9.0%)
Proportionate share of the net pension liability	\$512,467	\$401,911	\$313,269

Pension Plan Fiduciary Net Position. Detailed information about the pension plan’s fiduciary net position is available in the separately issued ASRS financial report. The report is available on the ASRS website at www.azasrs.gov.

NOTE 10 – IN KIND REVENUES AND EXPENSES

YCIPTA is party to various intergovernmental agreements with Yuma County. Under the terms of the agreement, Yuma County is to provide Treasurer and financial services to YCIPTA, including maintaining a public transportation authority fund consisting of all monies received by YCIPTA. In-Kind revenue also consist of Quechan Tribe, Greyhound and City of Yuma In-Kind Contributions for various services. For the year ending June 30, 2017, the value of these services was estimated to be \$723,333 of which \$532,935 was used.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDING JUNE 30, 2017

NOTE 11- CURRENT LIABILITY

At June 30, 2017 YCIPTA had registered warrants of \$584,523 with the Yuma County Treasurer. The balance is expected to be paid in full in the next fiscal year.

NOTE 12 – SUBSEQUENT EVENT

On August 16, 2017 YCIPTA acquired two vehicles (ARBOC Spirit of Liberty Bus) under the provisions of a long-term lease agreement classified as a capital lease. The total present value of the minimum lease payments of \$650,300 is payable over the next 5 years. Revenues from the General Fund will be used to pay the capital lease obligations.

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REQUIRED SUPPLEMENTARY INFORMATION

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**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
ARIZONA STATE RETIREMENT SYSTEM
LAST THREE YEARS**

	2015	2016	2017
YCIPTA's proportion of the net pension liability (asset)	0.19%	0.20%	0.25%
YCIPTA's proportionate share of the net pension liability (asset)	\$282,041	\$325,962	\$401,911
YCIPTA's covered-employee payroll	\$170,710	\$188,779	\$233,092
YCIPTA's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	165.2%	172.7%	172.4%
ASRS net position as a percentage of the total pension liability	69.49%	68.59%	67.06%

**SCHEDULE OF CONTRIBUTIONS
ARIZONA STATE RETIREMENT SYSTEM
LAST THREE YEARS**

	2015	2016	2017
Actuarially determined contribution	\$20,558	\$25,290	\$26,473
Contributions in relations to the actuarially determined contribution	\$20,558	\$25,290	\$26,473
Contribution deficiency (excess)	0.00	0.00	0.00
YCIPTA's covered-employee payroll	\$188,779	\$233,092	\$245,575
Contributions as a percentage of covered-employee payroll	10.89%	10.85%	10.78%

See accompany notes to required supplementary information.

Note: The pension schedules in the required supplementary information are intended to show information for ten years, and additional information will be displayed as it becomes available.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR YEAR ENDING JUNE 30, 2017

NOTE 1 – PENSION PLAN SCHEDULES

Actuarial Assumptions for Valuations Performed. The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the dates indicated, which is the most recent actuarial valuations. The actuarial assumptions used are disclosed in the notes to the financial statements.

Factors that Affect Trends. The actuarial assumptions used in the June 30, 2015, valuation was based on the results of an actuarial experience study for the five-year period ended June 30, 2012. The purpose of the experience study was to review actual experience in relation to the actuarial assumptions in effect. The ASRS Board adopted the experience study recommended changes which were applied to the June 30, 2015, actuarial valuations. The study did not include an analysis of the assumed investment rate of return.

Changes in Accounting Principle. For the year ended June 30, 2017, the Yuma County Intergovernmental Public Transportation Authority implemented the provisions of GASB Statement No. 82, *Pension Issues*. The statement changed the measure of payroll that is required to be presented in required supplementary information from covered-employee payroll to covered payroll. Accordingly, payroll amounts presented in the pension plan schedules and related ratios for prior periods have been restated.

STATISTICAL SECTION

This part of the Yuma County Intergovernmental Public Transportation Authority's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, notes disclosures, and required supplementary information says about the authority's overall financial health.

<u>INDEX</u>	<u>Page</u>
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Financial Trends	32-35
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These schedules contain trend information to help the reader understand how the authority's financial performance and well-being have changed over time.

Revenue Capacity	36-37
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These schedules contain information to help the reader assess the authority's most significant local revenue consideration, namely ridership and fare box revenue.

Debt Capacity

YCIPTA does not have any outstanding debt so therefore debt capacity information is not presented.

Demographic and Economic Information	38-39
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These schedules offer demographic and economic data to help the reader understand the environment within which the authority's financial activities take place.

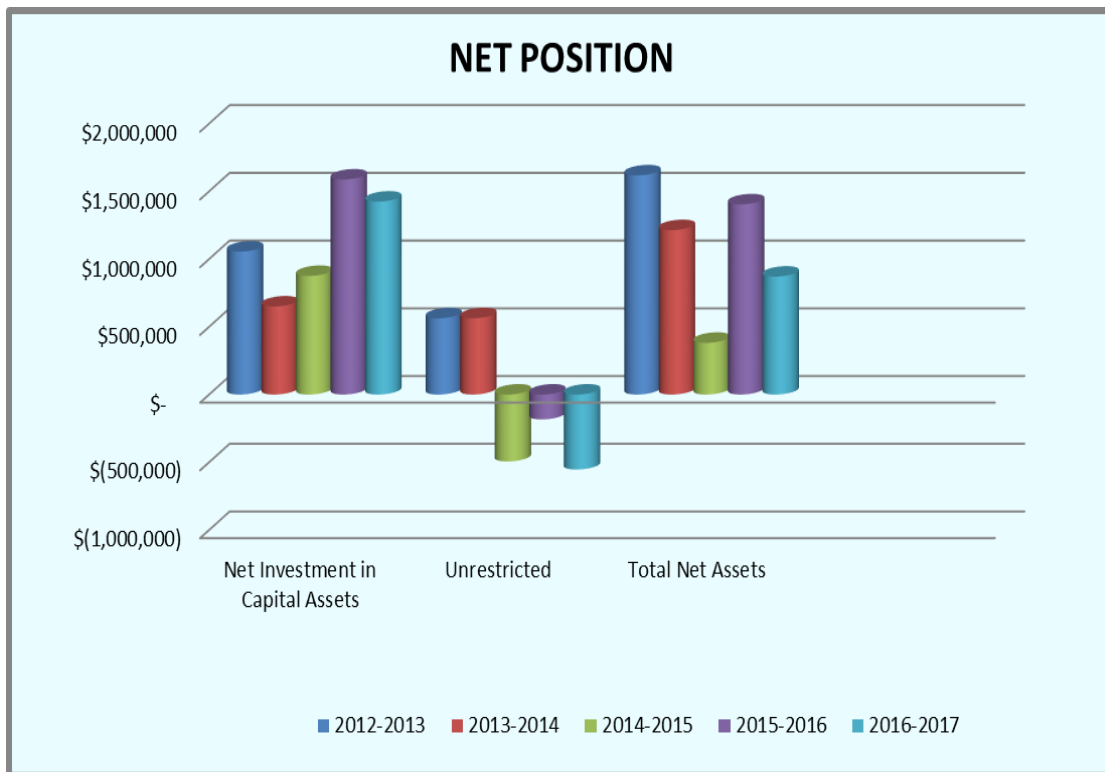
Operation Information	40-41
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These schedules contain service and infrastructure data to help the reader understand how the information in the authority's financial report relates to the services the authority provides and the activities it performs

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
NET POSITION**

LAST FIVE FISCAL YEARS

Fiscal Year	Net Investment in Capital		Unrestricted	Total Net Assets
	Assets			
2012-2013	\$ 1,055,241	\$	562,770	\$ 1,618,011
2013-2014	\$ 650,351	\$	563,637	\$ 1,213,988
2014-2015	\$ 875,695	\$	(493,787)	\$ 381,908
2015-2016	\$ 1,587,710	\$	(183,652)	\$ 1,404,058
2016-2017	\$ 1,424,242	\$	(553,536)	\$ 870,706

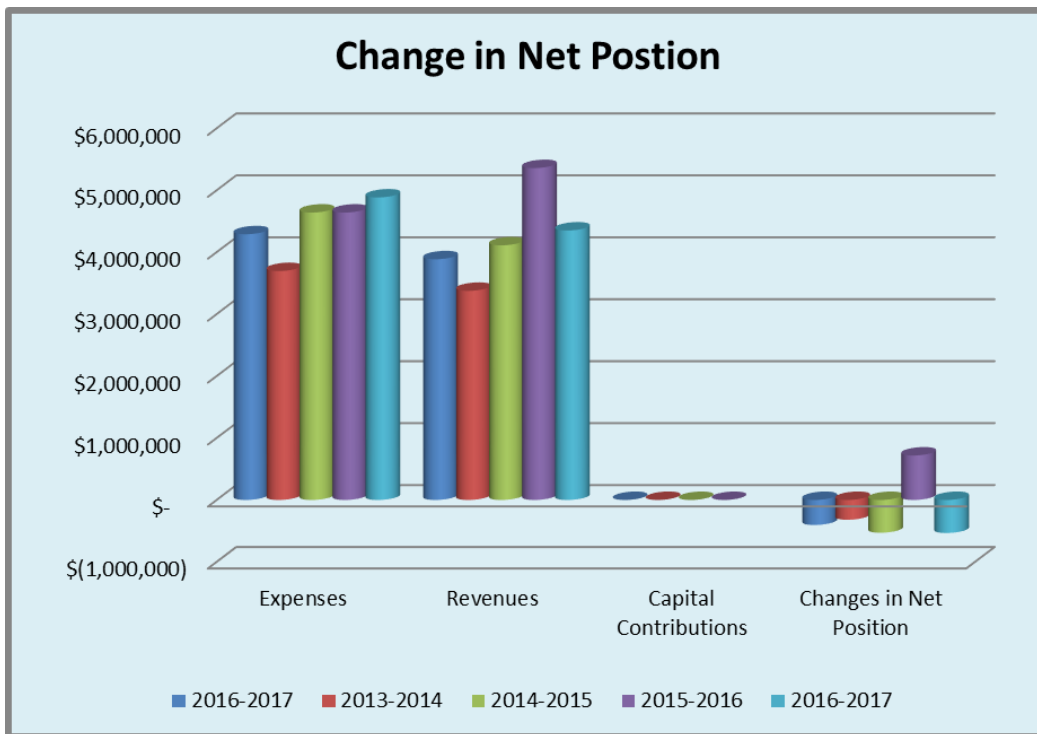


Source: Yuma County Intergovernmental Public Transportation Authority Financial Statements

Note: Less than ten years of data is presented as the YCIPTA operations began in fiscal year 2013.

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
CHANGE IN NET POSITION
LAST FIVE FISCAL YEARS**

Fiscal Year	Expenses	Revenues	Capital Contributions	Changes in Net Position
2012-2013	\$ 4,290,293	\$ 3,886,270	\$ -	\$ (404,023)
2013-2014	\$ 3,695,987	\$ 3,376,381	\$ -	\$ (319,606)
2014-2015	\$ 4,640,485	\$ 4,110,896	\$ -	\$ (529,589)
2015-2016	\$ 4,640,445	\$ 5,358,547	\$ -	\$ 718,102
2016-2017	\$ 4,884,051	\$ 4,350,699	\$ -	\$ (533,352)



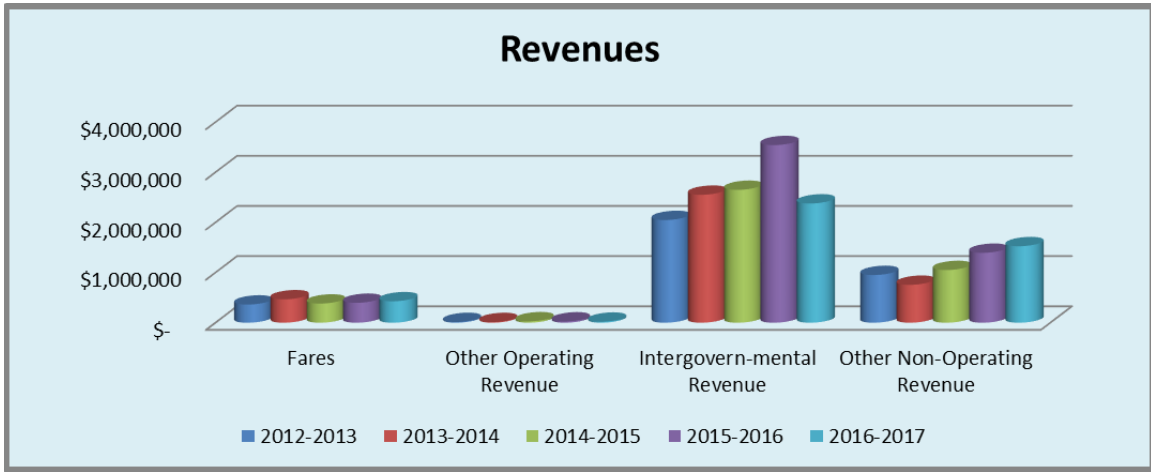
Source: Yuma County Intergovernmental Public Transportation Authority Financial Statements

Note: Less than ten years of data is presented as the YCIPTA operations began in fiscal year 2013.

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
REVENUES**

LAST FIVE FISCAL YEARS

Fiscal Year	Fares	Other Operating Revenue	Intergovernmental Revenue	Other Non-Operating Revenue	Total Revenue
2012-2013	\$ 362,713	\$ 14,497	\$ 2,047,855	\$ 951,316	\$ 3,376,381
2013-2014	\$ 466,965	\$ 13,570	\$ 2,551,482	\$ 756,359	\$ 3,788,376
2014-2015	\$ 382,255	\$ 28,496	\$ 2,649,376	\$ 1,050,769	\$ 4,110,896
2015-2016	\$ 397,011	\$ 25,996	\$ 3,541,584	\$ 1,393,956	\$ 5,358,547
2016-2017	\$ 427,761	\$ 20,598	\$ 2,377,363	\$ 1,524,977	\$ 4,350,699



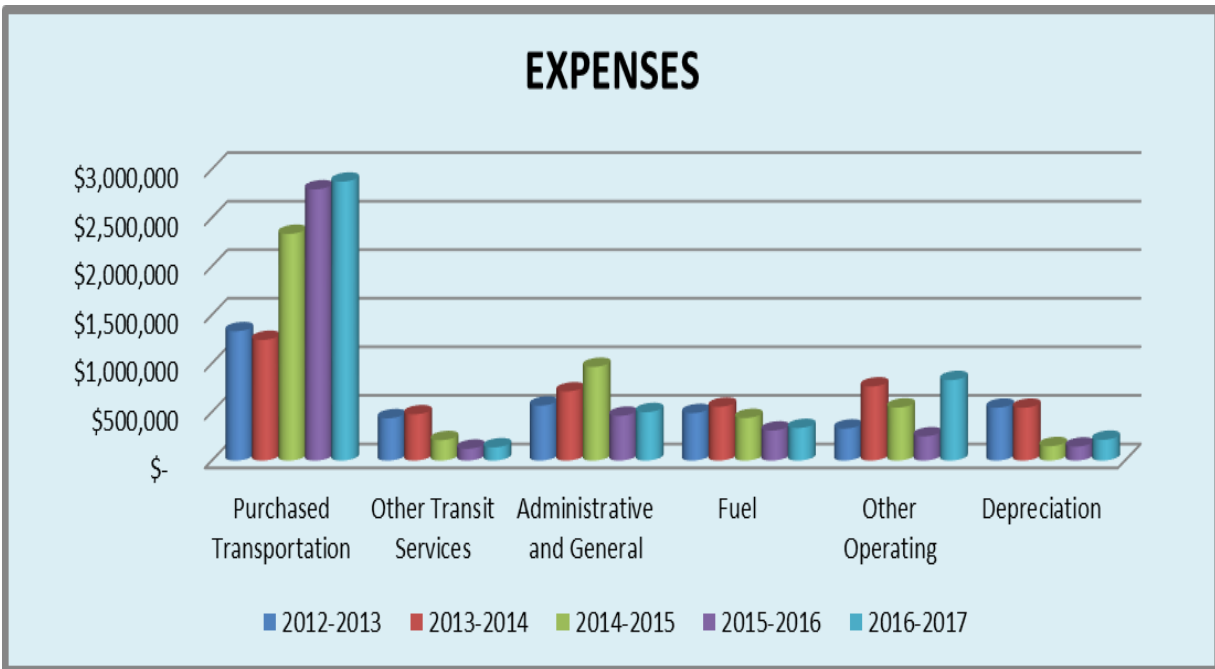
Source: Yuma County Intergovernmental Public Transportation Authority Financial Statements

Note: Less than ten years of data is presented as the YCIPTA operations began in fiscal year 2013.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY EXPENSES

LAST FIVE FISCAL YEARS

Fiscal Year	Purchased Transportation	Other Transit Services	Administrative and General	Fuel	Other Operating	Depreciation	Total Expenses
2012-2013	\$ 1,331,514	\$ 436,177	\$ 565,800	\$ 489,025	\$ 329,135	\$ 544,336	\$ 3,695,987
2013-2014	\$ 1,241,939	\$ 476,026	\$ 711,944	\$ 554,080	\$ 762,800	\$ 543,504	\$ 4,290,293
2014-2015	\$ 2,333,624	\$ 209,943	\$ 964,498	\$ 438,335	\$ 545,933	\$ 148,152	\$ 4,640,485
2015-2016	\$ 2,792,949	\$ 121,767	\$ 460,973	\$ 309,173	\$ 249,404	\$ 143,907	\$ 4,078,173
2016-2017	\$ 2,871,253	\$ 136,200	\$ 499,163	\$ 335,283	\$ 828,570	\$ 213,582	\$ 4,884,051



Source: Yuma County Intergovernmental Public Transportation Authority Financial Statements

Note: Less than ten years of data is presented as the YCIPTA operations began in fiscal year 2013.

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
COMPARISON OF SYSTEM RIDERSHIP DATA**

LAST FIVE FISCAL YEARS

Route	2012 - 2013 Ridership	Route	2013 - 2014 Ridership	2014-2015 Ridership	2015-2016 Ridership	2016-2017 Ridership	Increase or (Decrease)
1	37339	1	42581	4026	-	-	0%
2	47909	2	54418	44655	44,306	35,059	-21%
3	5196	3	11494	9066	8,773	8,185	-6%
4	43165	4	54010	64267	58,639	27,954	-48%
5	11597	5	15532	16793	17,042	16,609	-3%
6	12517	6	8643	46107	44,675	44,652	0%
6A	4700	6A	14246	0	-	-	0%
7	19886	7	20621		-	-	0%
8	1831	8	1738	1832	3,552	3,115	-24%
8A		8A	94		-	-	0%
9	10892	9	14035	16248	15,587	12,487	-19%
10	1026	10	2651	5597	3,070	1,793	-23%
13		13	4621	202	-	-	0%
95	176214	95	214031	241263	225,402	230,642	2%
Other	5250	Other	3233	5467	3,709	3,023	-13%
DAR	3591	DAR	7323				0%
YCAT OnCall	3520	YCAT OnCall	7209	6124	7505	8680	19%
YCAT Vanpool	0	YCAT Vanpool	53032	28372	65434	74190	31%
	<u>384633</u>		<u>529512</u>	<u>490019</u>	<u>497694</u>	<u>466389</u>	-6%

Source: Yuma County Intergovernmental Public Transportation Authority Annual Performance Report

Note: Less than ten years of data is presented as the YCIPTA operations began in fiscal year 2013.

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
FARE STRUCTURE**

Description	Basic -Ages 19-64 years old -Youth ages 5-18 years old without student ID	Discount -Seniors age 65 & older -Persons with Disabilities -Medicare Card Holders -ADA Certified -Student ages 5-18 years old with school ID	Express -Commuter routes for all fare categories
One Way	\$2.00	\$1.00	\$5.00
One Way (Using Smart)	\$1.75	\$0.75	\$4.00
Day YCATPass	\$5.00 <i>(valued at 2.50 trips)</i>	\$2.50 <i>(valued at 2.50 trips)</i>	\$12.50 <i>(valued at 2.50 trips)</i>
Day YCATPass (Using Smart)	\$3.50 <i>(valued at 1.75 trips)</i>	\$1.75 <i>(valued at 1.75 trips)</i>	\$10.00 <i>(valued at 2.50 trips)</i>
10-Ride YCATPass (Use	\$17.50 <i>(valued at \$1.75 per ride)</i>	\$7.50 <i>(valued at 75 cents per ride)</i>	\$45.00 <i>(valued at \$4.50 per ride)</i>
10-Day YCATPass	\$35.00 <i>(valued at \$1.75 per ride)</i>	\$17.50 <i>(valued at \$1.75 per ride)</i>	\$100.00 <i>(valued at \$1.75 per ride)</i>
31-Day YCATPass (Use Smart Card)	\$60.00 <i>(value \$1.50 per ride/20 days/2 trips each)</i>	\$30.00 <i>(value \$0.75 per ride/20 days/2 trips each)</i>	\$150.00 <i>(value \$3.75 per ride/20 days/2 trips each)</i>
Route Deviation Fare on Routes 3, 6, 7, 8 & 10 (in El Centro)	\$2.00	\$2.00	N/A

Source: Yuma County Intergovernmental Public Transportation Authority Annual Performance Report

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
DEMOGRAPHIC STATISTICS
YUMA COUNTY TOP TEN CIVILIAN EMPLOYERS**

Employer	Activity	Employees	% of Population
1. Marine Air Corps Station Yuma	Military	4723	2.41%
2. U.S Army Proving Grounds (Yuma Proving Ground)	Military	2510	1.28%
3. Yuma Regional Medical Center	Health Care	1991	1.02%
4. Yuma Elementary District Yuma #1	Education	1400	0.72%
5. Yuma County	Government	1336	0.68%
6. Date Pac, LLC	Manufacturing	1275	0.65%
7. TRAX	Government	1262	0.64%
8. City of Yuma	Government	1200	0.61%
9. US Border Patrol	Government	1000	0.51%
10. Yuma Union High School District #70	Education	1000	0.51%

Source: Yuma County Chamber of Commerce

According to the Yuma Marine Corps Air Station, they are the busiest air station in the Marine Corps and the third busiest in the Navel service. The MCAS Air Station currently hosts 100 units form U.S. and NATO forces totaling 14,000 personnel. There are also over 2,000 Yuma County residents who work at the Yuma Proving Ground several hundred military personnel assigned to the Yuma Proving Ground, including about several thousands of annual visitors who stay anywhere from a week up to six months depending on the activity.

Community	2010 Population	Area (square miles)	Pop. Density (persons/sq mi)
Yuma County - including cities	195,751	5,514.0	35.5
City of Yuma	93,064	120.3	773.6
City of San Luis	25,505	32	797.0
City of Somerton	12,014	7.3	1,645.0
Town of Wellton*	2,882	2.5*	960.6
Fortuna Foothills	26,265	40.0	656.6
Cocopah Indian Reservation	817	10.0	81.7
Arizona	6,392,017	113,594	56.3
Quechan (Fort Yuma) Indian Res., CA **	2,205	68.8	31.9
Winterhaven, CA Census Designated Place	394	0.24	1,655.0

* From Wellton 2003 General Plan, Other data from 2010 Census Quick Facts

**A total of 8 Quechan Tribe members live in Arizona, with 2,197 in Imperial County, CA

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

CAPITAL ASSET STATISTICS

LAST FIVE YEARS

	2013	2014	2015	2016	2017
VEHICLES					
NEXTBus Tracking System		24	24	24	24
Admin/Utility vehicles	5	5	5	5	5
El Dorado EZ Rider	2	2	2	2	2
New Flyers	4		3	3	3
Dodge Caravan			2	2	2
Amerivan	1	1	1	0	0
Braun Entervan	2	2	2	1	1
Chevy Uplander	2	2	2	2	2
Chevy El Dorado	9	9	9	9	9
Ford E350	8	8	8	6	6
Gillig				2	2
El Dorado MST II	5	5	5	5	5
INFRASTRUCTURE	33	28	35	35	36

Source: YCIPTA Annual Inventory Listing

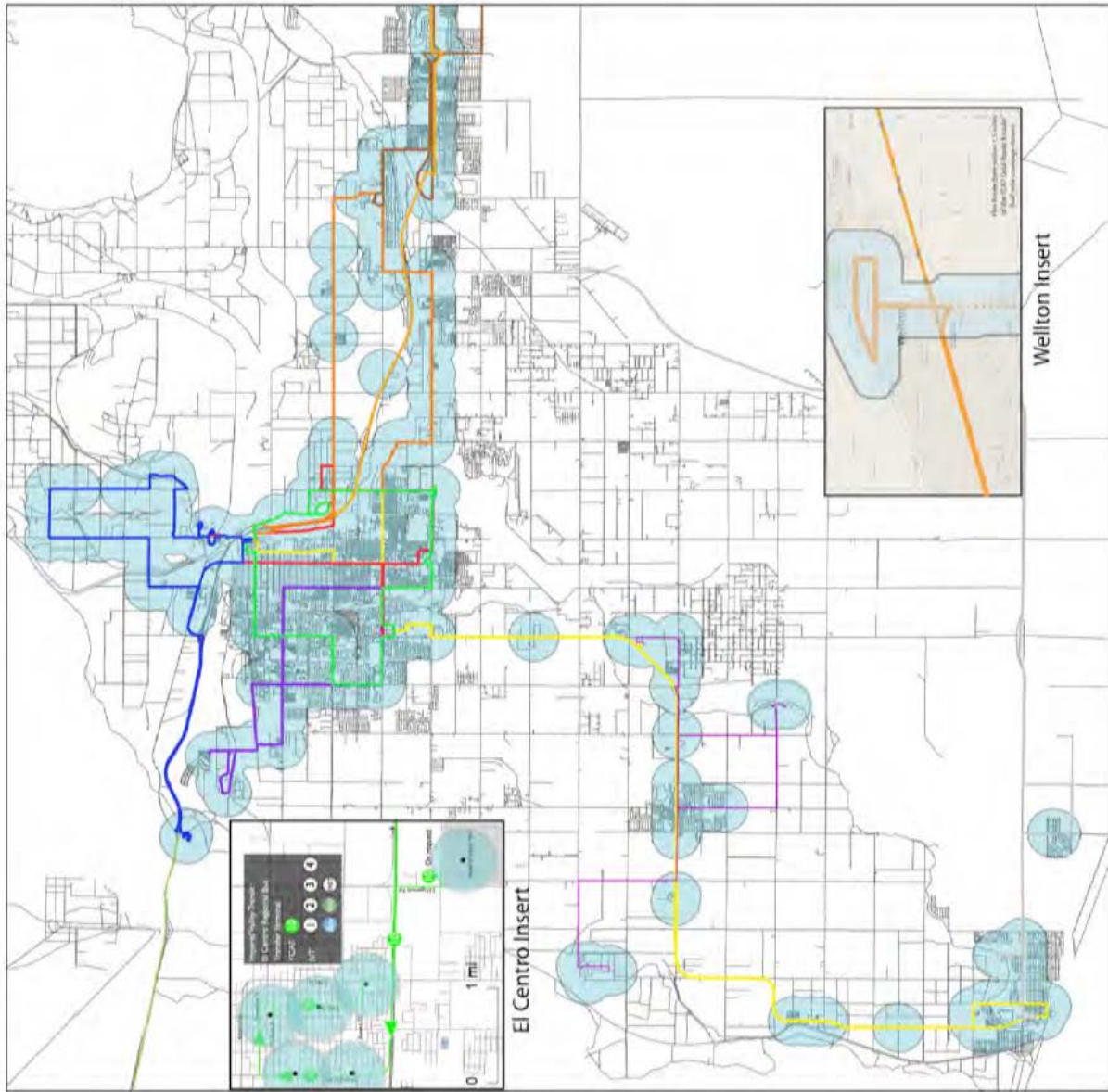
YCAT Existing Network

Network Coverage, August 2013 Yuma Area
 Jan 2014, El Centro, Fixed Route Bus Stops only

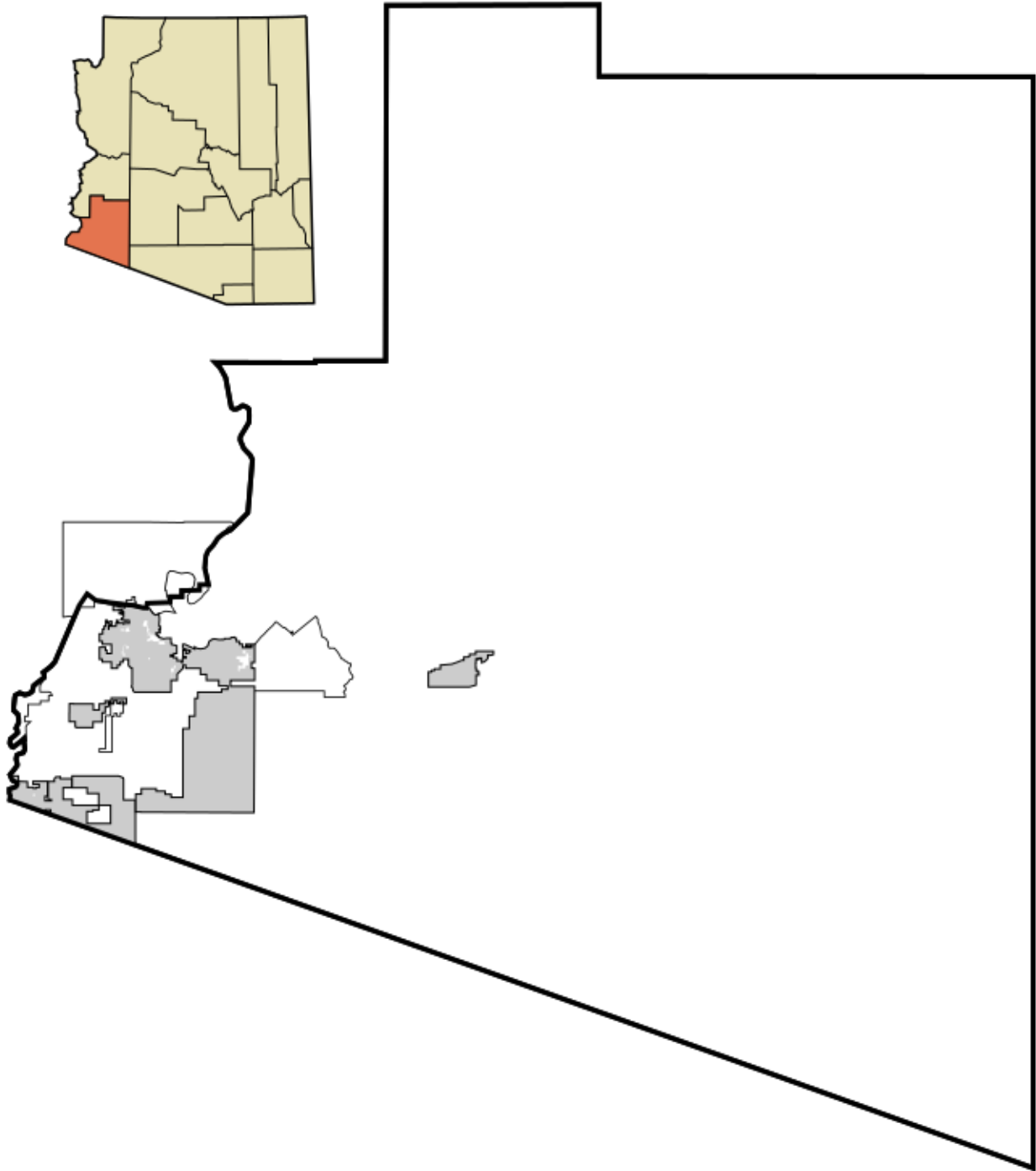
YCAT Routes

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 95
- 9
- 10

Within 1/2 mile of stop



Yuma County Incorporated and Unincorporated areas



SINGLE AUDIT SECTION

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**Report on Internal Control Over Financial Reporting and on
Compliance and Other Matters Based on an Audit of
Financial Statements Performed in Accordance with
*Government Auditing Standards***

Independent Auditor's Report

Board of Directors
Yuma County Intergovernmental Public Transportation Authority

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Yuma County Intergovernmental Public Transportation Authority's financial statements, and have issued our report thereon dated December 28, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Yuma County Intergovernmental Public Transportation Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Yuma County Intergovernmental Public Transportation Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of Yuma County Intergovernmental Public Transportation Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Yuma County Intergovernmental Public Transportation Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Heinfeld, Meech & Co., P.C.

Heinfeld, Meech & Co., P.C.
Phoenix, Arizona
December 28, 2017

**Report on Compliance for Each Major Federal Program;
Report on Internal Control Over Compliance; and
Report on Schedule of Expenditures of Federal Awards
Required by the Uniform Guidance**

Independent Auditor's Report

Board of Directors
Yuma County Intergovernmental Public Transportation Authority

Report on Compliance for Each Major Federal Program

We have audited Yuma County Intergovernmental Public Transportation Authority's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Yuma County Intergovernmental Public Transportation Authority's major federal programs for the year ended June 30, 2017. Yuma County Intergovernmental Public Transportation Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Yuma County Intergovernmental Public Transportation Authority's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Yuma County Intergovernmental Public Transportation Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Yuma County Intergovernmental Public Transportation Authority's compliance.

Opinion on Each Major Federal Program

In our opinion, Yuma County Intergovernmental Public Transportation Authority complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Report on Internal Control Over Compliance

Management of Yuma County Intergovernmental Public Transportation Authority is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Yuma County Intergovernmental Public Transportation Authority's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Yuma County Intergovernmental Public Transportation Authority's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the Yuma County Intergovernmental Public Transportation Authority as of and for the year ended June 30, 2017, and the related notes to the financial statements, and have issued our report thereon dated December 28, 2017, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements as a whole.

The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements taken as a whole.

Heinfeld, Meech & Co., P.C.

Heinfeld, Meech & Co., P.C.
Phoenix, Arizona
December 28, 2017

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Federal Grantor/Pass-Through Grantor/Program Title	CFDA Number	Grant Number	Federal Expenditures
<u>U.S. Department of Transportation</u>			
Direct Programs:			
Federal Transit - Formula Grants (Urbanized Area Formula Program)	20.507	AZ-90-X127	\$ 44,999
Federal Transit - Formula Grants (Urbanized Area Formula Program)	20.507	AZ-90-X132	251,203
Federal Transit - Formula Grants (Urbanized Area Formula Program)	20.507	AZ-90-X143	1,042,390
			<u>\$ 1,338,592</u>
<u>Passed Through Arizona Department of Transportation</u>			
Formula Grants For Rural Areas	20.509	JPA 13-058	\$ 952,372
<u>Passed Through Quechan Indian Tribe</u>			
Formula Grants For Rural Areas	20.509	CA-2016-052- 00/A12AP01372	<u>68,539</u> 1,020,912
<u>Passed Through Arizona Department of Transportation</u>			
Mobility of Seniors and Individuals with Disabilities	20.513	GRT-16-0006107- T	<u>17,859</u>
Total Expenditures of Federal Awards			<u>\$ 2,377,363</u>

See accompanying notes to Schedule of Expenditures of Federal Awards

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2017**

NOTE 1 – BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal grant activity of Yuma County Intergovernmental Public Transportation Authority under programs of the federal government for the year ended June 30, 2017. The information in the Schedule is presented in accordance with the requirements of the Uniform Guidance. Because the Schedule presents only a selected portion of the operations of the YCIPTA, it is not intended to and does not present the financial position, changes in net position or cash flows of the YCIPTA.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the applicable Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Any negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.

NOTE 3 – CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NUMBERS

The program titles and CFDA numbers were obtained from the federal or pass-through grantor or the *2017 Catalog of Federal Domestic Assistance*. When no CFDA number had been assigned to a program, the two-digit federal agency identifier, a period, and the federal contract number were used. When there was no federal contract number, the two-digit federal agency identifier, a period, and the word “unknown” were used.

NOTE 4 – INDIRECT COST RATE

The YCIPTA has not elected to use the 10% de minimis cost rate as covered in §200.414 Indirect (F&A) costs.

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2017**

Summary of Auditor's Results:

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Significant deficiency(ies) identified: No
- Material weakness(es) identified: No

Noncompliance material to financial statements noted: No

Federal Awards

Internal control over major programs:

- Significant deficiency(ies) identified: No
- Material weakness(es) identified: No

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with §200.516 of Uniform Guidance: No

Identification of major programs:

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
20.507	Federal Transit – Formula Grants (Urbanized Area Formula Program)

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee: No

Findings Related to Financial Statements Reported in Accordance with *Government Auditing Standards*: No

Findings and Questioned Costs Related to Federal Awards: No

Summary Schedule of Prior Audit Findings required to be reported: Yes



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

December 28, 2017

To Whom It May Concern:

The accompanying Summary Schedule of Prior Audit Findings has been prepared as required by U.S. Office of Management and Budget Uniform Guidance. The status for each finding included in the prior year audit's Schedule of Findings and Questioned Costs has been provided.

Sincerely,

Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Brian Golding, Sr., Chairman – Quechan Indian Tribe, Bill Lee, Vice Chairman – City of Somerton,
Susan Thorpe – Sec/Treasurer – Yuma County, Greg Wilkinson – City of Yuma,
Michael Sabath - Northern Arizona University, Dr. Daniel Corr - Arizona Western College,
Ralph Velez - City of San Luis, Larry Killman – Town of Wellton, Paul Soto – Cocopah Tribe

Shelly Kreger, Transit Director

**YUMA COUNTY INTERGOVERNMENTAL
PUBLIC TRANSPORTATION AUTHORITY
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED JUNE 30, 2017**

**Status of Findings Related to Financial Statements Reported in Accordance with
*Government Auditing Standards***

Finding Number: FS-2016-001
Status: Fully corrected.

Finding Number: FS-2016-002
Status: Fully corrected.

Status of Findings and Questioned Costs Related to Federal Awards

Finding Number: 2016-001
Program Name/CFDA Title: Federal Transit – Formula Grants (Urbanized Area Formula Program)
CFDA Number: 20.507
Status: Fully corrected.

Finding Number: 2016-002
Program Name/CFDA Title: Federal Transit – Formula Grants (Urbanized Area Formula Program)
Status: Fully corrected.



Yuma County Intergovernmental Public Transportation Authority

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January 22, 2018

Discussion and Action Agenda Item 5

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Public hearing on the submission of the FTA Sections 5310 and 5311 applications to the Arizona Department of Transportation and authorize the Transit Director to submit the applications.

Requested Board Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors hold a public hearing regarding the submission of an application for FTA Sections 5310 and 5311 funding to the Arizona Department of Transportation and authorize the Transit Director to submit the applications.

Background and Summary: Arizona Department of Transportation (ADOT) released a call for projects for various Federal Transit Administration (FTA) grants that were developed under the Fixing America's Surface Transportation Act (FAST Act), Public Law 112-141. As part of this call for projects, there are two sections in FAST Act under which YCIPTA is eligible to file for grants. Section 5310 is for the provision of elderly and persons with disabilities transportation. Section 5311 is for providing public transportation services in rural areas.

YCIPTA funds 49.62% of its transit services from FTA Section 5311 in the rural area. Another 9.56% includes the tribal reservations that are also in the rural areas. This includes funding for Cocopah Indian Tribe routes. YCIPTA has received FTA Section 5311 funds starting with FY 2012-2013. This program provides favorable matching ratios, as capital, administrative, preventative maintenance and planning costs are 80% federal and 20% local. Operational costs are 58% federal and 42% local. This has helped YCIPTA free up local match revenue for its urban area services and store funding in contingency for future capital projects.

It is YCIPTA's desires to apply again for FTA Section 5310 funding to fund an enhanced travel training program to continue to train seniors and persons with disabilities on how to use YCAT fixed and flex route services and reduce the dependency on YCAT OnCall services. This program would fund a portion of the current Management Analyst position to perform travel training, community outreach activities, travel training materials and free bus passes for those successfully going through the travel training program. Costs are covered at a 80% federal and 20% local ratio.

ADOT as the designated recipient of FTA Sections 5310 and 5311 has developed a competitive process for the distribution of these funds in the small urban and rural areas of the State. The 5311 program is a two-year funding grant.

Staff will submit the following applications to ADOT after YCIPTA Board of Directors approval:

FTA Section 5310

- Funding for mobility management activities

FTA Section 5311

- Funding to administer, operate and maintain YCIPTA rural and intercity routes
- Possible funding to purchase replacement transit buses - depending on availability of match funds
- Funding to purchase passenger amenities such as bus stop signs and infoposts

The Board of Directors will also need to make a determination that there is no non-profit transportation provider that is readily available and/or willing to provide the project as proposed by YCIPTA within Yuma County in order for YCIPTA to be deemed eligible for FTA Section 5310 funding. Staff has made contact to surrounding non-profit providers to establish interest and none provides the proposed transit services.

Recommended Motion: That the Yuma County Intergovernmental Public Transportation Authority Board of Directors hold a public hearing regarding the submission of an application for FTA Sections 5310 and 5311 funding to the Arizona Department of Transportation and authorize the Transit Director to submit the applications.

Fiscal Impact: N/A.

Legal Counsel Review: Byrne and Benesch, P.C. will need to review the grant agreement prior to its submission to ADOT.

Attachments: None.

For information regarding this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for Submission

A handwritten signature in black ink, appearing to read 'Shelly Kreger', written in a cursive style.

Shelly Kreger
Transit Director



Yuma County Intergovernmental Public Transportation Authority

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January 22, 2018

Discussion and Action Agenda Item 6

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion regarding the performance of National Express (NEXT)

During the December 11, 2017 YCIPTA Board meeting, it was requested that the Transit Director provide an action plan regarding what YCIPTA will be doing to get the fleet back on the road.

YCIPTA has and continues to closely monitor the out of service vehicles by requested a report from NEXT, twice a day. This report consists of vehicle, problem, date out of service and expected date in service. Staff receives daily updates from the NEXT Maintenance Manager as well.

YCIPTA has also notified NEXT that if a vehicle is out of service for an extended period of time, YCIPTA will load it on a truck and send it to a vendor to be fixed at NEXT expense. YCIPTA has already given NEXT deadlines on certain vehicles. Liquidated damages are already being assessed at \$100.00 per day the vehicle is out of service longer than 30 days.

Example of December KPI liquidated damages:

PM Compliance Below 69.99 Percent = \$2,000.00

Missed PM Service (4 @ \$1,000) = \$4,000

Vehicles Out of Service >30 Days (7@\$100 Day X 31days) = 21,700

Miles Between Road Calls < 6,999 = \$2,000

Total from KPI = \$29,700

As of 01/19/18 there is 12 vehicles down which is 40% of our fleet leaving 18 vehicles available for service. Of the total down, 6 of them are considered long term down. A short summary of the long-term vehicles are as follows:

#124 – Passport – Out of service 1/9/18 – Driver drove over concrete curb and destroyed drive line and telma, not sure the length of down time.

#126 – Passport – Engine replacement – out of service since 8/31/17. Engine replacement done, was in service a day when the turbo failed. Scheduled to be back in service 11/26/18.

#130 – Passport – Engine replacement – was out of service on 9/11/17, engine has been replaced and should be in service in the next couple of days after PM is done.

#142 – Trolley – This has been out of service since 6/2016. Extensive electrical/wiring issues as well as other defects. Trolley was put on flatbed and sent to Complete Coach Works to be restored and repaired, at NEXT expense, approx. \$35,000. Trolley is back on property but still has remaining defects. NEXT has a deadline of February 16 to have this vehicle completely repaired and in service or YCIPTA will send it to a vendor in Florida that specializes in this type of vehicle and charged back to NEXT.

#144 – Trolley – Out of service since 12/4/17 – Variety of issues, parts on order, should be back in service 1/24/18.

#143 – Trolley – Out of service 12/1/17 – this trolley has been in and out of service for coolant leaks – troubleshooting continues.

The remaining vehicles are from the rest of the fleet that are in and out of the shop for a variety of repairs. In the past the normal number of down vehicles is anywhere from 3 to 5.

Funds are being withheld in the approximate amount of \$1,000,000 from NEXT until all repairs have been made to the fleet and that they are in complete contract compliance. If NEXT fails to complete repairs, a portion of these funds will be used for repairs.

YCIPTA has released and RFP for the Fixed Route and OnCall services in the event NEXT fails to follow through with their contractual obligations. The timeline for this process is as follows:

Monday, January 8, 2018	Release date of RFP
Sunday, January 28, 2018 (Mandatory)	Fleet & Facility Review at 10:00 a.m.
Tuesday, January 30, 2018 (Mandatory)	Pre-Proposal Conference at 10:00 a.m.
Friday, February 9, 2018	Questions for RFP due to YCIPTA by 4:00 p.m., Arizona Time.
Friday, February 16, 2018	Responses to Questions posted at http://www.ycipta.org/procurement-opportunities.html
Friday, March 16, 2018	Proposals due no later than 4 P.M., Arizona Time. No Extensions will be Granted
Monday, March 19, 2018	Proposals distributed to review committee.
Week of March 26, 2018	Interviews with PROPOSERS, if required
Wednesday, April 4, 2018	Letters to firm selected and to firms not selected are placed in the US mail.
Monday, April 23, 2018	Item goes before YCIPTA Board of Directors requesting approval of the Proposer.
Sunday, July 1, 2018	PROPOSER begins service

In the event YCIPTA chooses to hire a new contractor there is a turnover process that will take place as soon as the contract is awarded. New contractor will begin interviewing current employees of National Express for employment with them. It is industry standard that the current employees will be hired under the new contractor as long as they meet the minimum job requirements and pass background checks and driving record.

Vehicle turn over audit will take place by a third party, shop inventory will be completed and records to be turned over by NEXT. In the event that there are

repairs that are NEXT's responsibility will be charged back to them and deducted out of their final payment. Same goes for missing shop equipment.

The entire process is expensive and time consuming to say the least, let alone the stress that it causes the contractor employees. Most of them have been through this several times.



Yuma County Intergovernmental Public Transportation Authority

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Transit Director Report – December 2017 - January 2018

- **HolidayCAT:** The HolidayCAT was a success again this year. Over the three-night tour we had passengers
- **Stuff the Bus:** The Stuff the Bus campaign was also a success again, there was 9,314 lbs (4.657 tons) of food for the Yuma Community Food Bank. This event will be going on through December 22, 2017.
- **FTA Drug and Alcohol Audit:** The FTA conducted its annual Drug and Alcohol audit on our contractor National Express on January 8-9, 2018. This audit went better than the prior years. I will have the final report and responses to the findings by next meeting.
- **FTA Triennial Review:** The FTA will be onsite in the month of April 2018 to conduct the Triennial Review, initial requested documentation will be submitted on or before January 31, 2018 by staff.
- **YPG 75th Anniversary:** YCAT will be assisting YPG with transportation from Yuma and the Foothills out to the Proving Grounds. YCAT will provide service from 8:00 am till end of celebration. Charge will be \$2.00 per person with children 5 and under ride free.
- **Yuma Area Ammonia Safety Day:** As a member of the Local Emergency Planning Committee, YCAT will be assisting with transportation for the attendees of the Ammonia Safety Day on February 21, 2018.
- **Yuma Airshow:** YCAT will also be assisting with transportation at the Yuma Airshow on March 17, 2018.
- **Facility search:** This is on hold for now.
- **YCIPTA Staff Evaluations:** I have completed three of the six staff evaluations and would like to say how very fortunate I am to have the outstanding staff that I do.

November 2017 - Ridership and Fares

Monthly Total	CASH FARES			PASS MEDIA			MISC REV		SPECIALTY REVENUE					STATISTICS		RIDER'S GUIDE	Total
	BASIC \$2	DEVIATION \$2	DISCOUNT \$1	DAY PASS \$5	PASS ACCEPTED	DISCOUNT PASS \$2.50	TRFER	FREE RIDER	AZTEC	YPIC	AWC	COCOPAH	Vista	W/C	BIKE		
Orange 2	323		192	29	758	22		202	36	15	2,297	21	12	6	115	5	3,907
Brown 3	50	49	40	24	198	14		45	17		162	3		8	22	6	602
Green 4	293		246	65	721	55		465	180	202	276	127	60	14	83	9	2,690
Blue 5	219		217	78	535	101	1	372	13		8	128	5	19	26	15	1,677
Purple 6	277		277	65	366	42		334	206	23	74	2,180	11	71	98	8	3,855
Green 4A	210		192	29	490	57		240	86	188	237	50	36	24	50	7	1,815
Gold 8	20		8	8	47	11		23	12		121			1	1		250
Silver 9	38		15	4	80			9	1		1,298	7			3		1,452
Turquoise 10	148													2		1	148
Yellow 95	5,322		4,933	962	5,191	273		2,404	1,264	265	2,189	845	584	99	708	59	24,232
NightCAT	39		49	1	72			46	2		115	54		1	11		378
Total	6,939	49	6,169	1,265	8,458	575	1	4,140	1,817	693	6,777	3,415	708	245	1,117	110	41,006

Cash Fares Collected - All	
Basic \$2	\$13,878.00
Deviation \$2	\$98.00
Discount \$1.00	\$6,169.00
Day Pass \$5	\$6,325.00
Discount Pass \$2.50	\$1,437.50
Ride Guides \$0.50	\$55.00
Grand Total	\$27,962.50

Total Wheelchairs	245
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Summary Financial Report for November and December 2017

This report is a summary for the period November and December 2017. The attached monthly profit and loss statements are unaudited figures.

Reconciled account balances for YCIPTA checking accounts held at 1st Bank Yuma for the following months are as follows:

December 31, 2017

Greyhound	\$9,948.66
General	\$262,522.82
Payroll	\$48,171.07
Fare Revenue	\$14,584.16

December 31, 2017

YC Treasurer	\$112,021.77
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Greyhound sales by Month

November	\$13,075.80
December	\$13,559.95

Fare Revenue by Month

November 2017

YCAT	\$32,177.05
On Call	\$618.00

December 2017

YCAT	\$37,651.54
On Call	\$284.00

Accounts payable as of December 31, 2017, was \$328,939.71

Accounts receivable as of December 31, 2017, was \$798,876.88

Accounts payable includes August and September invoice for National Express. These payments are on hold per Transit Director due to contractual issues. Accounts receivables are high due to reallocation of FTA grants and allocating 5311-year two funding. FTA has not opened up. 5311-year two grant has opened up as of January 16, 2018 and is being billed.

FY 2017 Audit was completed and CAFR was completed on December 31, 2017.

NTD reporting is complete and submitted and revision#1 are being made as of January 18, 2018. Triennial Review is scheduled for April 2018.

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
December 2017

	FY 2018				FY 2017			
	Dec 17	Jul - Dec 17	YTD Budget	% of Budget	Dec 16	Jul - Dec 16	YTD Budget	% of Budget
Ordinary Income/Expense								
Income								
40000 - Intergovernmental								
40700 - Miscellaneous Revenues								
40799-3 - Advertising Sales	706.25	1,677.50	16,000.00	10.48%	6,927.50	13,430.00	16,000.00	83.94%
40799-4 - Greyhound Commissions - YCIPTA	-1,434.28	9,165.64	31,200.00	29.38%	2,644.32	13,160.30	30,000.00	43.87%
40799-5 - Interest	0.00	595.26	1,400.00	42.52%	48.78	998.68	0.00	100.0%
40799-6 - Miscellaneous Revenues	3.96	242.50	1,400.00	17.32%	328.58	10,829.26		
Total 40700 - Miscellaneous Revenues	-724.07	11,680.90	50,000.00	23.36%	9,949.18	38,418.24	46,000.00	83.52%
40900 - Local Funding								
40900-2 - Local Transit Dues	0.00	516,739.00	516,739.00	100.0%	0.00	516,739.00	516,739.00	100.0%
40900-4 - Contributions Public Entities	0.00	143,767.40	494,023.00	29.1%	35,201.77	280,234.04	367,686.00	76.22%
Total 40900 - Local Funding	0.00	660,506.40	1,010,762.00	65.35%	35,201.77	796,973.04	884,425.00	90.11%
41101 - State Grants								
41101-1 - ADOT 5311	0.00	0.00	2,402,432.00	0.0%	0.00	247,394.72	1,099,107.00	22.51%
41101-2 - ADOT 5310	0.00	14,268.51	50,000.00	28.54%	0.00	0.00	25,000.00	0.0%
Total 41101 - State Grants	0.00	14,268.51	2,452,432.00	0.58%	0.00	248,118.22	1,124,107.00	22.07%
41300 - Federal Grant Revenue								
41399-1 - FTA 5307	0.00	0.00	8,645,290.00	0.0%	127,422.00	715,317.00	5,173,174.00	13.83%
41399-4 - STP Capital Grant	0.00	0.00	272,810.00	0.0%	0.00	0.00	145,792.00	0.0%
Total 41300 - Federal Grant Revenue	0.00	0.00	8,918,100.00	0.0%	127,422.00	715,317.00	5,318,966.00	13.45%
Total 40000 - Intergovernmental	-724.07	686,455.81	12,431,294.00	5.52%	172,572.95	1,798,826.50	7,373,498.00	24.4%
41000 - Charges for Service								
40100 - Fare Revenue								
40101 - YCAT Fares	35,716.33	204,053.12	412,638.00	49.45%	26,468.05	192,214.10	360,001.00	53.39%
40190 - On Call Fares	268.00	3,056.65	9,784.00	31.24%	783.55	4,332.50	8,400.00	51.58%
Total 40100 - Fare Revenue	35,984.33	207,109.77	422,422.00	49.03%	27,251.60	196,546.60	368,401.00	53.35%
Total 41000 - Charges for Service	35,984.33	207,109.77	422,422.00	49.03%	27,251.60	196,546.60	368,401.00	53.35%
Total Income	35,260.26	893,565.58	12,853,716.00	6.95%	199,824.55	1,995,373.10	7,741,899.00	25.77%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
December 2017

FY 2018

	Dec 17	Jul - Dec 17	YTD Budget	% of Budget
Gross Profit	35,260.26	893,565.58	12,853,716.00	6.95%
Expense				
50100 - Salaries and Wages				
50102 - Regular Salaries and Wage	22,744.08	151,021.37	310,607.00	48.62%
50103 - Temporary Employee Salaries	0.00	800.00	5,000.00	16.0%
Total 50100 - Salaries and Wages	22,744.08	151,821.37	315,607.00	48.11%
50200 - Fringe Benefits				
50201 - FICA- SS & Medicare	1,739.92	11,614.32	26,122.00	44.46%
50202 - ASRS	5,162.75	16,840.56	35,720.00	47.15%
50203 - Health Insurance	0.00	22,737.00	50,736.00	44.81%
50204 - FUTA	0.00	26.85	500.00	5.37%
50205 - Life Insurance	66.40	375.60	3,969.00	9.46%
50207 - State Unemployment	0.00	0.00	3,000.00	0.0%
50208 - Workers Compensation Ins	96.01	780.31	2,500.00	31.21%
Total 50200 - Fringe Benefits	7,065.08	52,374.64	122,547.00	42.74%
50300 - Services				
50301-1 - ADA Paratransit	0.00	29,537.44	320,000.00	9.23%
50301-2 - Accounting & Audit	18,356.25	24,475.00	25,000.00	97.9%
50301-3 - Vanpool Subsidy	0.00	23,400.00	126,000.00	18.57%
50302 - Advertising	1,287.80	24,079.41	80,000.00	30.1%
50303-1 - Legal Services	3,456.63	10,083.63	15,000.00	67.22%
50303-2 - Cash Handel/Payroll Processing	697.40	3,504.20	6,300.00	55.62%
50303-3 - IT Support/Web Development	965.00	5,190.00	15,000.00	34.6%
50304 - Temporary Help	211.85	2,644.41	3,000.00	88.15%
50305-0 - Bus Contractor	0.00	375,561.24	2,393,562.00	15.69%
50305-1 - Contract Costs	7,628.73	45,697.87	69,600.00	65.66%
50305-2 - Equipment Maintenance	0.00	314.20	40,000.00	0.79%
50305-3 - Office Equip Repair	0.00	770.00	3,000.00	25.67%
50305-4 - Vehicle Repair & Maintance	0.00	0.00	280,000.00	0.0%
50305-5 - Building Repairs & Maintance	1,609.96	2,713.15	12,000.00	22.61%

FY 2017

	Dec 16	Jul - Dec 16	YTD Budget	% of Budget
Gross Profit	199,824.55	1,995,373.10	7,741,899.00	25.77%
Expense				
50100 - Salaries and Wages				
50102 - Regular Salaries and Wage	17,498.34	112,955.41	260,190.00	43.41%
50103 - Temporary Employee Salaries	0.00	0.00	8,000.00	0.0%
Total 50100 - Salaries and Wages	17,498.34	112,955.41	268,190.00	42.12%
50200 - Fringe Benefits				
50201 - FICA- SS & Medicare	1,338.62	9,253.14	21,882.00	42.29%
50202 - ASRS	2,008.82	13,886.90	29,870.00	46.49%
50203 - Health Insurance	2,914.00	17,484.00	43,488.00	40.2%
50204 - FUTA	0.00	20.07	300.00	6.69%
50205 - Life Insurance	0.00	265.10	1,500.00	17.67%
50207 - State Unemployment	0.00	1,678.41	9,100.00	18.44%
50208 - Workers Compensation Ins	-142.09	665.96	2,300.00	28.96%
Total 50200 - Fringe Benefits	6,119.35	43,253.58	108,440.00	39.89%
50300 - Services				
50301-1 - ADA Paratransit	8,742.53	60,450.76	112,000.00	53.97%
50301-2 - Accounting & Audit	0.00	13,052.40	24,070.00	54.23%
50301-3 - Vanpool Subsidy	10,500.00	73,500.00	126,000.00	58.33%
50302 - Advertising	5,623.50	31,677.08	55,000.00	57.6%
50303-1 - Legal Services	900.00	6,521.25	15,000.00	43.48%
50303-2 - Cash Handel/Payroll Processing	542.25	3,022.08	6,000.00	50.37%
50303-3 - IT Support/Web Development	845.00	5,632.50	19,000.00	29.65%
50304 - Temporary Help	2,096.09	12,652.28	18,400.00	68.76%
50305-0 - Bus Contractor	215,325.77	1,342,923.53	2,646,355.00	50.75%
50305-1 - Contract Costs	4,000.00	13,828.00	52,833.00	26.17%
50305-2 - Equipment Maintenance	1,196.28	21,603.13	127,195.00	16.98%
50305-3 - Office Equip Repair	0.00	770.00	3,000.00	25.67%
50305-4 - Vehicle Repair & Maintance	26,818.66	26,820.16	528,666.00	5.07%
50305-5 - Building Repairs & Maintance	624.35	4,382.83	12,000.00	36.52%

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
December 2017

	FY 2018				FY 2017				
	Dec 17	Jul - Dec 17	YTD Budget	% of Budget	Dec 16	Jul - Dec 16	YTD Budget	% of Budget	
50305-6 · Communications/Radio Service	0.00	13,650.00	4,000.00	341.25%	50305-6 · Communications/Radio Service	0.00	357.53	15,000.00	2.38%
50305-7 · Grounds Keeping/Pest Control	39.00	1,652.00	500.00	330.4%	50305-7 · Grounds Keeping/Pest Control	0.00	399.00	2,500.00	15.96%
50305-8 · Software Updates/Maintenance	0.00	4,711.62	50,400.00	9.35%	50305-8 · Software Updates/Maintenance	0.00	2,451.40	33,000.00	7.43%
50306 · Janitorial Service	973.71	1,947.42			50306-1 · Bus Cleaning Services	0.00	0.00	0.00	0.0%
50307 · Security Services	0.00	0.00	500.00	0.0%	50306 · Janitorial Service	0.00	0.00	0.00	0.0%
Total 50300 · Services	35,226.33	569,931.59	3,443,862.00	16.55%	50307 · Security Services	0.00	0.00	1,500.00	0.0%
50400 · Materials and Supplies					Total 50300 · Services	277,214.43	1,620,043.93	3,797,519.00	42.66%
50401 · Fuel, Oil, Lubricants	27,392.30	183,059.92	400,000.00	45.77%	50400 · Materials and Supplies				
50499-1 · Office Supplies	0.00	742.32	7,000.00	10.61%	50401 · Fuel, Oil, Lubricants	28,011.68	166,837.46	470,000.00	35.5%
50499-2 · Postage	60.00	260.03	1,700.00	15.3%	50499-1 · Office Supplies	257.00	2,393.99	7,000.00	34.2%
50499-3 · Printing	576.89	10,903.26	25,000.00	43.61%	50499-2 · Postage	136.01	605.84	1,700.00	35.64%
50499-4 · Misc Materials & Supplies	560.19	1,137.20	25,000.00	4.55%	50499-3 · Printing	9,323.77	16,522.55	25,000.00	66.09%
Total 50400 · Materials and Supplies	28,589.38	196,102.73	458,700.00	42.75%	50499-4 · Misc Materials & Supplies	1,838.48	2,907.01	25,000.00	11.63%
50500 · Utilities					Total 50400 · Materials and Supplies	39,566.94	189,266.85	528,700.00	35.8%
50501 · Electricity	1,109.04	7,622.04	17,000.00	44.84%	50500 · Utilities				
50502-1 · Refuse Disposal	132.62	780.62	1,200.00	65.05%	50501 · Electricity	1,152.03	9,135.27	18,000.00	50.75%
50502-2 · Water - Offices	88.25	617.15	1,000.00	61.72%	50502-1 · Refuse Disposal	190.38	534.01	1,200.00	44.5%
Total 50500 · Utilities	1,329.91	9,019.81	19,200.00	46.98%	50502-2 · Water - Offices	67.25	420.39	1,600.00	26.27%
50600 · Casualty and Liability Insuranc					Total 50500 · Utilities	1,409.66	10,089.67	20,800.00	48.51%
50608-1 · Gen Liab Insurance	161.06	1,069.58	3,500.00	30.56%	50600 · Casualty and Liability Insuranc				
50608-2 · Prof. Liability Insurance	334.71	2,573.55	4,500.00	57.19%	50608-1 · Gen Liab Insurance	157.57	1,234.36	3,000.00	41.15%
50608-3 · Automobile Insurance	524.11	2,609.62	9,500.00	27.47%	50608-2 · Prof. Liability Insurance	368.89	2,634.90	4,200.00	62.74%
Total 50600 · Casualty and Liability Insuranc	1,019.88	6,252.75	17,500.00	35.73%	50608-3 · Automobile Insurance	570.45	3,446.52	9,000.00	38.3%
50900 · Miscellaneous Expenses					Total 50600 · Casualty and Liability Insuranc	1,096.91	7,315.78	16,200.00	45.16%
50901 · Memberships/Dues/Subscriptions	1,274.00	12,926.00	18,000.00	71.81%	50900 · Miscellaneous Expenses				
50902 · Travel Expenses	0.00	6,413.00	25,000.00	25.65%	50901 · Memberships/Dues/Subscriptions	551.26	15,118.06	18,000.00	83.99%
50906 · Finance Charges/Penalties	172.43	3,898.14	13,000.00	29.99%	50902 · Travel Expenses	2,525.73	8,422.84	25,000.00	33.69%
50999-1 · License and Permits	80.00	98.00	300.00	32.67%	50906 · Finance Charges/Penalties	315.20	7,859.41	15,100.00	52.05%
50999-2 · Training/Education	0.00	548.00	25,000.00	2.19%	50999-1 · License and Permits	80.00	80.00	300.00	26.67%
					50999-2 · Training/Education	128.00	128.00	10,000.00	1.28%

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	Dec 17	Jul - Dec 17	YTD Budget	% of Budget	Dec 16	Jul - Dec 16	YTD Budget	% of Budget	
50999-3 · Other Misc Expense	0.00	8,472.48	156,800.00	5.4%	50999-3 · Other Misc Expense	262.97	2,695.94	6,800.00	39.65%
50999-5 · Telephone/Internet	521.70	3,849.16	8,000.00	48.12%	50999-4 · Miscellaneous Consumables	0.00	0.00	0.00	0.0%
50900 · Miscellaneous Expenses - Other	0.00	0.00			50999-5 · Telephone/Internet	418.36	3,452.86	8,000.00	43.16%
Total 50900 · Miscellaneous Expenses	2,048.13	36,204.78	246,100.00	14.71%	Total 50900 · Miscellaneous Expenses	4,281.52	37,757.11	83,200.00	45.38%
51200 · Leases and Rentals					51200 · Leases and Rentals				
51212-1 · Building Lease	4,200.00	25,200.00	50,400.00	50.0%	51212-1 · Building Lease	4,200.00	25,200.00	50,400.00	50.0%
51212-2 · Leases Rental Equipment	0.00	0.00	1,000.00	0.0%	51212-2 · Leases Rental Equipment	0.00	156.53	1,000.00	15.65%
51212-3 · Bus Lease	16,290.00	86,331.17	90,000.00	95.92%	51212-3 · Bus Lease	0.00	0.00		
Total 51200 · Leases and Rentals	20,490.00	111,531.17	141,400.00	78.88%	Total 51200 · Leases and Rentals	4,200.00	25,356.53	51,400.00	49.33%
51600 · Capital Outlay					51600 · Capital Outlay				
51600-3 · Buildings/Mutli Modal Center	0.00	1,200.00	3,787,500.00	0.03%	51600-1 · Capital Outlay - less than \$5k	0.00	0.00	20,000.00	0.0%
51600-5 · Automobiles	0.00	0.00	3,272,000.00	0.0%	51600-3 · Buildings/Mutli Modal Center	0.00	0.00	2,687,450.00	0.0%
51600-6 · Furniture and Equipment	0.00	13,935.00	1,029,300.00	1.35%	51600-5 · Automobiles	0.00	0.00	0.00	0.0%
Total 51600 · Capital Outlay	0.00	15,135.00	8,088,800.00	0.19%	51600-6 · Furniture and Equipment	16,988.79	39,749.76	160,000.00	24.84%
Total Expense	118,512.79	1,148,373.84	12,853,716.00	8.93%	Total 51600 · Capital Outlay	16,988.79	39,749.76	2,867,450.00	1.39%
Net Ordinary Income	-83,252.53	-254,808.26	0.00	100.0%	Total Expense	368,375.94	2,085,788.62	7,741,899.00	26.94%
Other Income/Expense					Net Ordinary Income	-168,551.39	-90,415.52	0.00	100.0%
Net Income	-83,252.53	-254,808.26	0.00	100.0%	Other Income/Expense				
					Net Income	-168,551.39	-90,415.52	0.00	100.0%

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	Nov 17	Jul - Nov 17	YTD Budget	% of Budget	Nov 16	Jul - Nov 16	YTD Budget	% of Budget
Ordinary Income/Expense								
Income								
40000 - Intergovernmental								
40700 - Miscellaneous Revenues								
40799-3 - Advertising Sales	0.00	971.25	16,000.00	6.07%	0.00	6,502.50	16,000.00	40.64%
40799-4 - Greyhound Commissions - YCIPTA	1,897.85	10,599.92	31,200.00	33.97%	5,337.49	10,515.98	30,000.00	35.05%
40799-5 - Interest	0.00	595.26	1,400.00	42.52%	67.05	949.90	0.00	100.0%
40799-6 - Miscellaneous Revenues	0.00	238.54	1,400.00	17.04%	0.00	10,500.68		
Total 40700 - Miscellaneous Revenues	1,897.85	12,404.97	50,000.00	24.81%	5,404.54	28,469.06	46,000.00	61.89%
40900 - Local Funding								
40900-2 - Local Transit Dues	0.00	516,739.00	516,739.00	100.0%	0.00	516,739.00	516,739.00	100.0%
40900-4 - Contributions Public Entities	300.00	143,767.40	494,023.00	29.1%	39,555.31	245,032.27	367,686.00	66.64%
Total 40900 - Local Funding	300.00	660,506.40	1,010,762.00	65.35%	39,555.31	761,771.27	884,425.00	86.13%
41101 - State Grants								
41101-1 - ADOT 5311	0.00	0.00	2,402,432.00	0.0%	0.00	247,394.72	1,099,107.00	22.51%
41101-2 - ADOT 5310	0.00	14,268.51	50,000.00	28.54%	0.00	0.00	25,000.00	0.0%
Total 41101 - State Grants	0.00	14,268.51	2,452,432.00	0.58%	723.50	723.50	1,124,107.00	22.07%
41300 - Federal Grant Revenue								
41399-1 - FTA 5307	0.00	0.00	8,645,290.00	0.0%	88,577.00	587,895.00	5,173,174.00	11.36%
41399-4 - STP Capital Grant	0.00	0.00	272,810.00	0.0%	0.00	0.00	145,792.00	0.0%
Total 41300 - Federal Grant Revenue	0.00	0.00	8,918,100.00	0.0%	88,577.00	587,895.00	5,318,966.00	11.05%
Total 40000 - Intergovernmental	2,197.85	687,179.88	12,431,294.00	5.53%	134,260.35	1,626,253.55	7,373,498.00	22.06%
41000 - Charges for Service								
40100 - Fare Revenue								
40101 - YCAT Fares	32,177.05	168,336.79	412,638.00	40.8%	34,311.83	165,746.05	360,001.00	46.04%
40190 - On Call Fares	334.00	2,788.65	9,784.00	28.5%	805.25	3,548.95	8,400.00	42.25%
Total 40100 - Fare Revenue	32,511.05	171,125.44	422,422.00	40.51%	35,117.08	169,295.00	368,401.00	45.95%
Total 41000 - Charges for Service	32,511.05	171,125.44	422,422.00	40.51%	35,117.08	169,295.00	368,401.00	45.95%
Total Income	34,708.90	858,305.32	12,853,716.00	6.68%	169,377.43	1,795,548.55	7,741,899.00	23.19%

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Gross Profit	34,708.90	858,305.32	12,853,716.00	6.68%	Gross Profit	169,377.43	1,795,548.55	7,741,899.00	23.19%
Expense					Expense				
50100 - Salaries and Wages					50100 - Salaries and Wages				
50102 - Regular Salaries and Wage	22,149.58	128,277.29	310,607.00	41.3%	50102 - Regular Salaries and Wage	18,086.77	95,457.07	260,190.00	36.69%
50103 - Temporary Employee Salaries	0.00	800.00	5,000.00	16.0%	50103 - Temporary Employee Salaries	0.00	0.00	8,000.00	0.0%
Total 50100 - Salaries and Wages	<u>22,149.58</u>	<u>129,077.29</u>	<u>315,607.00</u>	<u>40.9%</u>	Total 50100 - Salaries and Wages	<u>18,086.77</u>	<u>95,457.07</u>	<u>268,190.00</u>	<u>35.59%</u>
50200 - Fringe Benefits					50200 - Fringe Benefits				
50201 - FICA- SS & Medicare	1,694.44	9,874.40	26,122.00	37.8%	50201 - FICA- SS & Medicare	1,383.63	7,914.52	21,882.00	36.17%
50202 - ASRS	0.00	11,677.81	35,720.00	32.69%	50202 - ASRS	2,076.36	11,878.08	29,870.00	39.77%
50203 - Health Insurance	4,033.00	22,737.00	50,736.00	44.81%	50203 - Health Insurance	2,914.00	14,570.00	43,488.00	33.5%
50204 - FUTA	0.00	26.85	500.00	5.37%	50204 - FUTA	0.00	20.07	300.00	6.69%
50205 - Life Insurance	66.40	309.20	3,969.00	7.79%	50205 - Life Insurance	51.70	265.10	1,500.00	17.67%
50207 - State Unemployment	0.00	0.00	3,000.00	0.0%	50207 - State Unemployment	0.00	1,678.41	9,100.00	18.44%
50208 - Workers Compensation Ins	174.01	684.30	2,500.00	27.37%	50208 - Workers Compensation Ins	112.91	808.05	2,300.00	35.13%
Total 50200 - Fringe Benefits	<u>5,967.85</u>	<u>45,309.56</u>	<u>122,547.00</u>	<u>36.97%</u>	Total 50200 - Fringe Benefits	<u>6,538.60</u>	<u>37,134.23</u>	<u>108,440.00</u>	<u>34.24%</u>
50300 - Services					50300 - Services				
50301-1 - ADA Paratransit	0.00	29,537.44	320,000.00	9.23%	50301-1 - ADA Paratransit	10,253.72	51,708.23	112,000.00	46.17%
50301-2 - Accounting & Audit	0.00	6,118.75	25,000.00	24.48%	50301-2 - Accounting & Audit	0.00	13,052.40	24,070.00	54.23%
50301-3 - Vanpool Subsidy	0.00	23,400.00	126,000.00	18.57%	50301-3 - Vanpool Subsidy	10,500.00	63,000.00	126,000.00	50.0%
50302 - Advertising	3,184.66	22,791.61	80,000.00	28.49%	50302 - Advertising	8,097.93	26,053.58	55,000.00	47.37%
50303-1 - Legal Services	900.00	6,627.00	15,000.00	44.18%	50303-1 - Legal Services	900.00	5,621.25	15,000.00	37.48%
50303-2 - Cash Handel/Payroll Processing	488.36	2,806.80	6,300.00	44.55%	50303-2 - Cash Handel/Payroll Processing	510.88	2,479.83	6,000.00	41.33%
50303-3 - IT Support/Web Development	845.00	4,225.00	15,000.00	28.17%	50303-3 - IT Support/Web Development	900.00	4,787.50	19,000.00	25.2%
50304 - Temporary Help	116.88	2,432.56	3,000.00	81.09%	50304 - Temporary Help	1,660.20	10,556.19	18,400.00	57.37%
50305-0 - Bus Contractor	-578.77	375,561.24	2,393,562.00	15.69%	50305-0 - Bus Contractor	203,019.39	1,127,597.76	2,646,355.00	42.61%
50305-1 - Contract Costs	0.00	38,069.14	69,600.00	54.7%	50305-1 - Contract Costs	0.00	9,828.00	52,833.00	18.6%
50305-2 - Equipment Maintenance	0.00	314.20	40,000.00	0.79%	50305-2 - Equipment Maintenance	0.00	20,406.85	127,195.00	16.04%
50305-3 - Office Equip Repair	0.00	770.00	3,000.00	25.67%	50305-3 - Office Equip Repair	0.00	770.00	3,000.00	25.67%
50305-4 - Vehicle Repair & Maintance	0.00	0.00	280,000.00	0.0%	50305-4 - Vehicle Repair & Maintance	0.00	1.50	528,666.00	0.0%
50305-5 - Building Repairs & Maintance	0.00	1,103.19	12,000.00	9.19%	50305-5 - Building Repairs & Maintance	1,377.80	3,758.48	12,000.00	31.32%

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	Nov 17	Jul - Nov 17	YTD Budget	% of Budget	Nov 16	Jul - Nov 16	YTD Budget	% of Budget	
50305-6 · Communications/Radio Service	0.00	13,650.00	4,000.00	341.25%	50305-6 · Communications/Radio Service	0.00	357.53	15,000.00	2.38%
50305-7 · Grounds Keeping/Pest Control	39.00	1,613.00	500.00	322.6%	50305-7 · Grounds Keeping/Pest Control	0.00	399.00	2,500.00	15.96%
50305-8 · Software Updates/Maintenance	0.00	4,711.62	50,400.00	9.35%	50305-8 · Software Updates/Maintenance	0.00	2,451.40	33,000.00	7.43%
50306 · Janitorial Service	973.71	973.71			50306-1 · Bus Cleaning Services	0.00	0.00	0.00	0.0%
50307 · Security Services	0.00	0.00	500.00	0.0%	50306 · Janitorial Service	0.00	0.00	0.00	0.0%
Total 50300 · Services	5,968.84	534,705.26	3,443,862.00	15.53%	50307 · Security Services	0.00	0.00	1,500.00	0.0%
50400 · Materials and Supplies					Total 50300 · Services	237,219.92	1,342,829.50	3,797,519.00	35.36%
50401 · Fuel, Oil, Lubricants	29,717.76	155,667.62	400,000.00	38.92%	50400 · Materials and Supplies				
50499-1 · Office Supplies	0.00	742.32	7,000.00	10.61%	50401 · Fuel, Oil, Lubricants	25,570.84	138,825.78	470,000.00	29.54%
50499-2 · Postage	0.00	200.03	1,700.00	11.77%	50499-1 · Office Supplies	715.56	2,136.99	7,000.00	30.53%
50499-3 · Printing	6,601.14	10,326.37	25,000.00	41.31%	50499-2 · Postage	60.00	469.83	1,700.00	27.64%
50499-4 · Misc Materials & Supplies	141.72	577.01	25,000.00	2.31%	50499-3 · Printing	3,076.94	7,198.78	25,000.00	28.8%
Total 50400 · Materials and Supplies	36,460.62	167,513.35	458,700.00	36.52%	50499-4 · Misc Materials & Supplies	113.89	1,068.53	25,000.00	4.27%
50500 · Utilities					Total 50400 · Materials and Supplies	29,537.23	149,699.91	528,700.00	28.32%
50501 · Electricity	1,278.68	6,513.00	17,000.00	38.31%	50500 · Utilities				
50502-1 · Refuse Disposal	123.20	648.00	1,200.00	54.0%	50501 · Electricity	1,223.10	7,983.24	18,000.00	44.35%
50502-2 · Water - Offices	104.20	528.90	1,000.00	52.89%	50502-1 · Refuse Disposal	105.38	343.63	1,200.00	28.64%
Total 50500 · Utilities	1,506.08	7,689.90	19,200.00	40.05%	50502-2 · Water - Offices	69.42	353.14	1,600.00	22.07%
50600 · Casualty and Liability Insuranc					Total 50500 · Utilities	1,397.90	8,680.01	20,800.00	41.73%
50608-1 · Gen Liab Insurance	161.06	908.52	3,500.00	25.96%	50600 · Casualty and Liability Insuranc				
50608-2 · Prof. Liability Insurance	334.71	2,238.84	4,500.00	49.75%	50608-1 · Gen Liab Insurance	157.57	1,076.79	3,000.00	35.89%
50608-3 · Automobile Insurance	524.11	2,085.51	9,500.00	21.95%	50608-2 · Prof. Liability Insurance	368.89	2,266.01	4,200.00	53.95%
Total 50600 · Casualty and Liability Insuranc	1,019.88	5,232.87	17,500.00	29.9%	50608-3 · Automobile Insurance	570.45	2,876.07	9,000.00	31.96%
50900 · Miscellaneous Expenses					Total 50600 · Casualty and Liability Insuranc	1,096.91	6,218.87	16,200.00	38.39%
50901 · Memberships/Dues/Subscriptions	3,540.00	11,652.00	18,000.00	64.73%	50900 · Miscellaneous Expenses				
50902 · Travel Expenses	0.00	6,413.00	25,000.00	25.65%	50901 · Memberships/Dues/Subscriptions	1,581.00	14,566.80	18,000.00	80.93%
50906 · Finance Charges/Penalties	62.43	3,725.71	13,000.00	28.66%	50902 · Travel Expenses	1,268.63	5,897.11	25,000.00	23.59%
50999-1 · License and Permits	18.00	18.00	300.00	6.0%	50906 · Finance Charges/Penalties	1,549.79	7,544.21	15,100.00	49.96%
50999-2 · Training/Education	0.00	548.00	25,000.00	2.19%	50999-1 · License and Permits	0.00	0.00	300.00	0.0%
					50999-2 · Training/Education	0.00	0.00	10,000.00	0.0%

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	Nov 17	Jul - Nov 17	YTD Budget	% of Budget	Nov 16	Jul - Nov 16	YTD Budget	% of Budget	
50999-3 · Other Misc Expense	31.69	8,472.48	156,800.00	5.4%	50999-3 · Other Misc Expense	438.74	2,432.97	6,800.00	35.78%
50999-5 · Telephone/Internet	808.93	3,327.46	8,000.00	41.59%	50999-4 · Miscellaneous Consumables	0.00	0.00	0.00	0.0%
50900 · Miscellaneous Expenses - Other	0.00	0.00			50999-5 · Telephone/Internet	639.40	3,034.50	8,000.00	37.93%
Total 50900 · Miscellaneous Expenses	4,461.05	34,156.65	246,100.00	13.88%	Total 50900 · Miscellaneous Expenses	5,477.56	33,475.59	83,200.00	40.24%
51200 · Leases and Rentals					51200 · Leases and Rentals				
51212-1 · Building Lease	4,200.00	21,000.00	50,400.00	41.67%	51212-1 · Building Lease	4,200.00	21,000.00	50,400.00	41.67%
51212-2 · Leases Rental Equipment	0.00	0.00	1,000.00	0.0%	51212-2 · Leases Rental Equipment	0.00	156.53	1,000.00	15.65%
51212-3 · Bus Lease	16,290.00	70,041.17	90,000.00	77.82%	51212-3 · Bus Lease	0.00	0.00		
Total 51200 · Leases and Rentals	20,490.00	91,041.17	141,400.00	64.39%	Total 51200 · Leases and Rentals	4,200.00	21,156.53	51,400.00	41.16%
51600 · Capital Outlay					51600 · Capital Outlay				
51600-3 · Buildings/Mutli Modal Center	0.00	1,200.00	3,787,500.00	0.03%	51600-1 · Capital Outlay - less than \$5k	0.00	0.00	20,000.00	0.0%
51600-5 · Automobiles	0.00	0.00	3,272,000.00	0.0%	51600-3 · Buildings/Mutli Modal Center	0.00	0.00	2,687,450.00	0.0%
51600-6 · Furniture and Equipment	0.00	13,935.00	1,029,300.00	1.35%	51600-5 · Automobiles	0.00	0.00	0.00	0.0%
Total 51600 · Capital Outlay	0.00	15,135.00	8,088,800.00	0.19%	51600-6 · Furniture and Equipment	13,197.97	22,760.97	160,000.00	14.23%
Total Expense	98,023.90	1,029,861.05	12,853,716.00	8.01%	Total 51600 · Capital Outlay	13,197.97	22,760.97	2,867,450.00	0.79%
Net Ordinary Income	-63,315.00	-171,555.73	0.00	100.0%	Total Expense	316,752.86	1,717,412.68	7,741,899.00	22.18%
Net Income	-63,315.00	-171,555.73	0.00	100.0%	Net Ordinary Income	-147,375.43	78,135.87	0.00	100.0%
					Net Income	-147,375.43	78,135.87	0.00	100.0%